



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**November 14, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

### **Regular Meeting AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

#### **A. CALL TO ORDER**

Board President Jim Van Volkinburg, D.D.S., called the regular Governing Board meeting to order at 5:31 p.m.

#### **B. ROLL CALL**

##### Board Members Present:

Jim Van Volkinburg, D.D.S., President  
Elizabeth "Betsy" Sandoval, Vice-President  
Ginny L. Hovsepian, Clerk  
Sandra Bengel Budd, Member  
Christopher Casado, Member  
Steven G. Fogg, M.D., Member  
Brian D. Heryford, Member  
Jocelyn Krupens, Student Board Member

##### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent  
Susan Wise, Administrative Specialist

President Van Volkinburg asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:31 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. APPOINTMENT/EMPLOYMENT OF GENERAL LEGAL COUNSEL (Gov't Code §54956.9)
5. APPOINTMENT/EMPLOYMENT OF DEPUTY PRINCIPALS – REAGAN EDUCATIONAL CENTER AND CLOVIS WEST HIGH SCHOOL (Gov't. Code §54957)
6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – Fresno County Superior Court Case No. 17CECG01921

**D. RECONVENE FOR PUBLIC SESSION**

Board President Van Volkinburg reconvened the public meeting at 6:30 p.m.

**E. PLEDGE OF ALLEGIANCE**

Student Board Member Krupens led the Board members and meeting attendees in the Pledge of Allegiance.

**F. INVOCATION**

Board Member Hovsepian led the Invocation.

**G. RECOGNITION OF VISITORS**

Board President Van Volkinburg welcomed the visitors present and explained the procedures for addressing the Board.

**H. APPROVAL OF MINUTES**

1. October 24, 2018, Regular Governing Board Meeting Minutes

Prior to taking this first vote of the evening, President Van Volkinburg announced that Student Board Member Krupens indicated she would not be casting any preferential votes during the meeting.

Approved the minutes of the October 24, 2018, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

## **I. ADOPTION OF AGENDA**

Adopted the November 14, 2018, Governing Board meeting agenda, as amended to include, in Consent agenda item O-2, a District-wide fundraiser request to aid victims of the most recent California wildfires. An updated fundraiser list was given to all Board members the night of the meeting.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Sandra Bengel Budd. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

## **J. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

## **K. SPECIAL PRESENTATIONS**

### **1. Clovis North High School Drama Production Performance**

Cast members from Clovis North High School's theater arts program performed two musical numbers from their current production of "The Wedding Singer," under the direction of Joel Abels.

### **2. Annual Recognition of the Clovis Unified District Governing Board**

More than 100 staff and administrators were present to express appreciation to the Governing Board for their commitment and the exemplary service they have provided to the students, staff and community of Clovis Unified School District. Additionally, outgoing Board members Sandy Bengel Budd and Jim Van Volkinburg, D.D.S., were honored for their 25 years of service each as members of the Governing Board during their final Board meeting.

## **L. STUDENT BOARD MEMBER REPORT**

### **1. Student Board Member Report**

Student Board Member Krupens delivered her report on activities taking place at the District's five comprehensive high schools. A copy of her report is attached to these minutes.

## **M. STAFF REPORTS**

### **1. California School Dashboard Local Indicators – Written Report**

A written report summarizing the results of the California School Dashboard local indicators was provided to members of the Board in their November 14 Governing Board meeting agenda materials. Board members indicated they did not have any comments or questions about the report.

## **N. CLOSED SESSION MOTIONS**

Adopted the Hearing Panel's findings and recommendations for students #19-04 and #19-05.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Approved all routine Personnel Matters.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Appointed Maiya Yang to the position of General Legal Counsel, effective January 7, 2019.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Appointed current Fugman Elementary School Principal Jennifer Thomas to the position of Reagan Educational Center Deputy Principal, effective July 1, 2019.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Appointed current Clovis East High School Learning Director May Moua to the position of Clovis West High School Deputy Principal, effective November 15, 2018.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Finally, President Van Volkinburg announced that current Reagan Elementary School Principal Kacey Gibson will serve as the Principal of the District's new elementary school to be located at Shields and Locan avenues, effective July 1, 2019.

## **O. CONSENT**

### **1. Conference Requests**

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

### **2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

### **3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

### **4. Voluntary Community Recreation Programs**

Approved the Voluntary Community Recreation Programs, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member

Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register  
Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 585086-586643.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

6. Notices of Completion

Adopted the Notices of Completion, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

7. Change Orders

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

## **P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. 2019 Summer School Academic Programs

Approved the recommended 2019 CUSD Summer School programs and calendar, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

2. Placement of a Special Education Student in a Non-Public School

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

3. Williams Settlement Complaint Summary Report – First Quarter 2018-19 School Year

Accepted the first quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Sandra Bengel Budd. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

4. Maintenance Agreement with Code 3 Corp. Security Inc.

Authorized the Superintendent or designee to enter into an agreement with Code 3 Corporation Security Inc., as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member

Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**5. Annual Asset Management Services Agreement with TerraVerde**

Authorized the Superintendent or designee to sign an agreement with TerraVerde for 2018-19 regarding management and oversight of the District's solar project improvements.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**6. Administrative Contract – General Legal Counsel**

Approved a contract for the General Legal Counsel, as submitted, effective January 7, 2019, and reported information pursuant to Government Code section 54953(c)(3).

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**7. Revised Board Policy No. 6503 – Health & Welfare Benefits**

Approved revisions to Board Policy No. 6503 related to the Human Resources Employee Benefits' Health and Welfare Benefits Plan.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**8. Resolution No. 3667 – Agreement with San Joaquin Valley Air Pollution Control District**

Adopted Resolution No. 3667 authorizing the Superintendent or designee to submit an application to the San Joaquin Valley Air Pollution Control District to participate in the New Alternative Fuel Vehicle grant program.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**9. Resolution No. 3668 – Scheduling of Annual Governing Board Organizational Meeting**

Adopted Resolution No. 3668 establishing December 12, 2018, as the date of the annual Governing Board organizational meeting for the 2018-19 school year.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Textbook Adoption for the 2018-19 School Year**

Authorize the Superintendent or designee to adopt a textbook for use in secondary schools for the 2018-19 school year, as submitted.

**2. Annual Financial Audit Report – June 30, 2018**

Approve the annual Financial Audit Report for June 30, 2018, as submitted.

**3. Annual First Quarter Financial Report and State J-251 First Interim Report**

Approve the District's First Interim Financial Report and adopt a positive certification indicating the District will be able to meet its financial obligations for the remainder of the 2018-19 school year.

4. Annual Agreement with School Services of California for Legislative Advocacy Services  
Approve an annual agreement with School Services of California for legislative advocacy services in 2019.
5. Annual Developer Fee Findings and Public Information Report for 2017-18  
Accept the 2017-18 Developer Fee Findings and Public Information Report as required by Government Code sections 66001 and 66006, as submitted.
6. Request for Qualifications for Construction Management Services  
Approve Bernards; Bush Construction; Durham Construction Company, Inc.; Harris Construction; and Mark Wilson Construction, Inc. to provide construction management services for various modernization and new construction projects for the years 2020 to 2025.
7. Award of Bid – Supplies  
Recommendation for Bid No. 2751 – Partial Rebid for Campus Catering Specialty Food Items will be brought to the Governing Board for Action at a future meeting.
8. Resolution No. 3669 – Seating of Unopposed Board Member  
Adopt Resolution No. 3669 seating the following unopposed Board member (incumbent) by operation of law: Elizabeth J. Sandoval, with her new term ending in the year 2022.
9. Oath of Office  
The Oath of Office will be administered to those Board members taking office at the December 12, 2018, Board meeting.
10. Annual Election of Governing Board Officers for 2018-19  
Elect a Clovis Unified School District Governing Board President, Vice-President and Clerk for the term beginning December 12, 2018, through December 11, 2019.
11. Annual Appointment of Governing Board Representatives to Board Subcommittees  
Appoint Board members to the following subcommittees: Budget; Curriculum; Facilities; and Clovis and Fresno City Councils/Governing Board Joint Subcommittees.
12. Annual Appointment of Governing Board Representative to the CART Board of Directors  
Appoint a Board member to the Center for Advanced Research and Technology Board of Directors.
13. Annual Appointment of Governing Board Representative – CSBA Delegate Assembly, Subregion 10-B  
Appoint a Governing Board member to the CSBA Delegate Assembly, Subregion 10-B.
14. Annual Appointment of Governing Board Representative – Fresno County Committee on School District Organization  
Appoint a Governing Board member, and an alternate, as the voting representative to participate in the election of members to the Fresno County Committee on School District Organization in fall 2019.

## **R. BOARD SUBCOMMITTEE REPORTS**

**1. Budget (Bengel Budd, Casado, Hovsepian)**

At the November 13 meeting of the Budget Board Subcommittee, members discussed a proposed agreement with Raptor Visitor Management Services, which will be presented to the Board for Information on December 12 and Action on January 16. Raptor provides an efficient and effective visitor and volunteer electronic registration system that would further enhance the District's safe school plans. The easy-to-use check-in and check-out procedure for volunteers, visitors and substitutes would allow the District to improve management of volunteer and visitors to District campuses. Assistant Superintendent for the Clovis North Area Darin Tockey made a presentation to the Subcommittee regarding the Knightscope Security Grant, which the Clovis North Educational Center applied for and was awarded. The grant would enable the school to participate in a pilot program that utilizes robotic security devices. The District is evaluating the program and whether or not it is an opportunity the District will take advantage of. There are many factors to consider such as sustainability, ensuring confidentiality, etc. Senate Bill 138 – Universal Meal Service was also discussed. This law requires that California schools provide breakfast and lunch free of charge at every site identified as “high poverty” under the community eligibility provision, which is equal to or higher than 62.5 percent at poverty. Administration is reviewing numbers and estimates that Clovis Unified will have two school sites that meet the criteria. The District may have the opportunity to bundle up to 10 sites and still meet the criteria. The program will continue to be evaluated. At the measurement date of April 1, 2019, the District will determine which school sites are able to participate effective for the 2019-20 school year. Finally, a Timekeeping Request for Proposal (RFP) was discussed. Administration is searching for a timekeeping company that is compatible with CUSD's existing financial software, will eliminate paper timesheets, and assist with ensuring proper processing of itinerant employees and employees with non-standard work weeks. Members learned that the top two timekeeping companies will be brought back for an interview with District IT at the end of November, and an interview with end-users will follow shortly thereafter. This is a major project and the District will take its time to ensure a company is carefully selected that will fit Clovis Unified's needs for years to come. Once the final company is selected, a recommendation will be presented to the Governing Board.

**2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)**

The Center for Advanced Research and Technology (CART) Board of Directors met on November 13, during which CART Board Chairperson Mike Betts and Fresno Business Council CEO Deborah Nankivell made a presentation on the Fresno Business Council Life Skills Initiative aimed at developing confident life-ready citizens, transforming leaders into civic stewards, and creating community. Mr. Betts recapped the details of the Life Skills Initiative and Ms. Nankivell presented the Board with a folder containing the mission and vision statements of the Fresno Pacific Teacher Education program, along with Guiding Principles for Civic Transformation. Further discussion was held regarding what makes the CART program so successful and enables students to thrive and move forward with exceptional life skills and knowledge. As part of this conversation, the Board of Directors were able to talk with CART teachers about the processes they use in the classroom to integrate the “CART Habits of the Mind” (initiate, investigate, collaborate, persist, communicate, connect, reflect) daily.

**3. Curriculum (Bengel Budd, Hovsepian, Van Volkinburg)**

The Curriculum Board Subcommittee did not meet.

**4. Facilities (Fogg, Heryford, Sandoval)**

The Facilities Board Subcommittee did not meet.

**S. BOARD MEMBER REPORTS**

**T. SUPERINTENDENT'S REPORT**



**U. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 9:03 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary