



**GOVERNING BOARD MEETING**

**MINUTES**

**October 10, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

**Regular Meeting  
AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

**A. CALL TO ORDER**

Board Vice-President Betsy Sandoval called the regular Governing Board meeting to order at 5:33 p.m.

**B. ROLL CALL**

Board Members Present:

Elizabeth "Betsy" Sandoval, Vice-President  
Ginny L. Hovsepian, Clerk  
Sandra Bengel Budd, Member  
Steven G. Fogg, M.D., Member  
Brian D. Heryford, Member  
Jocelyn Krupens, Student Board Member

Board Members Absent:

Jim Van Volkinburg, D.D.S., President  
Christopher Casado, Member

District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent

Michael Johnston, Associate Superintendent  
Susan Wise, Administrative Specialist

Vice-President Sandoval asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:34 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – Case Nos. 18CECG03520 and 15CECG02076
5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

**D. RECONVENE FOR PUBLIC SESSION**

Board Vice-President Sandoval reconvened the public meeting at 6:38 p.m.

**E. PLEDGE OF ALLEGIANCE**

Student Board Member Krupens led the Board members and meeting attendees in the Pledge of Allegiance.

**F. INVOCATION**

Board Member Fogg led the Invocation.

**G. RECOGNITION OF VISITORS**

Board Vice-President Sandoval welcomed the visitors present and explained the procedures for addressing the Board.

**H. APPROVAL OF MINUTES**

1. September 26, 2018, Regular Governing Board Meeting Minutes  
Prior to taking this first vote of the evening, Vice-President Sandoval announced that Student Board Member Krupens indicated she would only be casting a preferential vote on Action item P-3.

Approved the minutes of the September 26, 2018, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

## **I. ADOPTION OF AGENDA**

Adopted the October 10, 2018, Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

## **J. STUDENT BOARD MEMBER REPORT**

### **1. Student Board Member Report**

Student Board Member Krupens delivered her report on activities taking place at the District's five comprehensive high schools. A copy of her report is attached to these minutes.

## **K. PUBLIC HEARINGS**

### **1. Annual Public Hearing on Sufficiency of Textbooks and Instructional Materials**

At 6:49 p.m., Clovis Unified School District's Governing Board conducted a Public Hearing regarding the sufficiency of textbooks and instructional materials. No one was present to address the Board.

## **L. STAFF REPORTS**

### **1. Placement in Ninth Grade Mathematics Courses Report (Written)**

Board members received a written Staff Report in their agenda materials for the October 10, 2018, Governing Board meeting indicating that all ninth grade students are placed in the correct mathematics course. During the meeting, Board Member Hovsepian expressed appreciation for teachers and administrators for their hard work in ensuring that all students are appropriately placed.

## **M. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

## **N. CLOSED SESSION MOTIONS**

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for student #19-03.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

Approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

## **O. CONSENT**

### **1. Conference Requests**

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**4. Voluntary Community Recreation Program**

Approved the Voluntary Community Recreation Programs, as submitted

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 583741 - 584704.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**6. Notice of Completion**

Adopted the Notice of Completion, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**7. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Agreement with Brilliance Project for Visible Learning Professional Development**

Authorized the Superintendent or designee to enter into an agreement with Kristin Anderson, founder of the Brilliance Project, to provide Visible Learning professional development for Curriculum, Instruction and Accountability Department staff, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford,

Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

2. Annual Agreement with Educational Resources Consultants for Grant Writing and Research  
Authorized the Superintendent or designee to enter into an agreement with Educational Resource Consultants for the purpose of grant writing and research, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

3. Annual Agreement with the College Board for PSAT/ National Merit Scholarship Qualifying Test Assessments

Authorized the Superintendent or designee to enter into an Early Participation Program agreement with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Test assessments.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval, Vote - Student Board Member Board Members voting Absent: Casado, Van Volkinburg

4. California Classified School Employee Teacher Credentialing Program

Authorized the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified's classified employees in attaining teaching credentials, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

5. Proposition 51 Career Technical Education Facilities Program Grant Application

Supported the District's Career Technical Education Facilities Program applications for Buchanan High School's Production and Managerial Arts Career Technical Education (CTE) program and Clovis East High School's Agriculture and Natural Resources CTE program.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

6. Placement of a Special Education Student in a Non-Public School

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

7. Revised Board Policy No. 1101 – Board Bylaws

Approved revision to Board Policy No. 1101 – *Board Bylaws*, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

8. New Board Policy No. 4103 – Unmanned Aircraft Systems (Drones)

Approved new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member

Sandra Bengel Budd. Passed. 4-0. Board Members voting Ayes: Bengel Budd, Heryford, Hovsepian, Sandoval Board Members voting Abstain: Fogg Board Members voting Absent: Casado, Van Volkinburg

9. New Board Policy and Administrative Regulation No. 4104 – Animals at School  
Approved new Board Policy and Administrative Regulation No. 4104 – *Animals at School*, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

10. Annual Authorization to Purchase via Piggyback

Approved the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognized that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

11. Section 125 Amendment to Flexible Benefit Plan

Approved the amendment to the District's Section 125 Flexible Benefit Plan, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

12. Resolution No. 3665 – Annual Sufficiency of Textbooks and Instructional Materials

Adopted Resolution No. 3665 authorizing the Superintendent or designee to certify compliance with Education Code Section 60119 – Sufficient Textbooks and Instructional Materials.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

## **Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Annual Concurrent Public Higher Education Program 2018-19

Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Education Program for the first semester of the 2018-19 school year, as submitted.

2. Award of Bid – Supplies and Equipment

Recommendations for Bid No. 2746 – Campus Catering Specialty Food Items and Bid No. 2749 – District Fleet Vehicle Replacement will be brought to the Governing Board for Action at a future meeting.

3. Agreement with FM3

Authorize the District Superintendent or designee to enter into an agreement with Fairbank, Maslin, Maullin, Metz (FM3) & Associates to conduct two research projects over the course of the current fiscal year.

4. Resolution No. 3666 – Annual Recognition of School Psychologists  
Adopt Resolution No. 3666 in recognition of the dedicated work performed daily by Clovis Unified School Psychologists to support students.
5. 2018-19 Organizational Charts, Exhibit No. 1201  
Adopt the revised 2018-19 Organizational Charts, Exhibit No. 1201, as submitted.

## **R. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Bengel Budd, Casado, Hovsepian)

At the October 2 meeting of the Budget Board Subcommittee, members learned that Standard & Poor's (S&P) affirmed Clovis Unified's credit rating of AA, the highest possible rating a District dependent on State revenues can earn. A significant contributor to the rating affirmation was the Board's decision to raise the District's reserve from 6 percent to a minimum of 10 percent of expenditures. Additionally, Clovis Unified was praised for strong, well-embedded and likely sustainable financial practices. An update was given on the Child Safety Alert System, which requires all school buses in the State to have an alert system installed at the back of the bus. If, at the completion of the route, the driver does not walk to the back of the bus to check for students and turn the system off, the horn will sound, and lights will flash. The systems have been installed in all District buses, well before the State's deadline. Clovis Unified mechanics successfully installed 75 percent of them in-house. HIPAA policies and procedures were reviewed. Being that Clovis Unified is self-insured, there are many layers of security needed. Forty District employees were recently trained on these HIPAA policies and procedures and learned that substantial fines are imposed if proper procedures are not followed. Members learned that National School Lunch Week is October 15-19 and will celebrate the work that Campus Catering staff does daily to prepare and serve meals for and engage with students. Principals received a toolkit to make the week extra special for students and staff. Members reviewed the multi-year projection (MYP) and the impact related to updated enrollment projections. Finally, members reviewed budget-related items that appeared on the October 10, 2018, Governing Board meeting agenda including an amendment to the Section 125 Flexible Benefit Plan; new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*; and New Board Policy and Administrative Regulation No. 4104 – *Animals at School*.

2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)

At the CART Board of Directors meeting on October 9, two special presentations were given. The first was a CART student panel comprised of both Fresno Unified and Clovis Unified students who shared with the Directors about their experiences at the school and the importance of CART in their academic and career future decisions and successes. The second was an update on the school's newly developed Strategic Plan including highlights and details of its implementation. A new brochure outlining the Plan was shown to the Directors.

3. Curriculum (Bengel Budd, Hovsepian, Van Volkinburg)

The Curriculum Board Subcommittee did not meet.

4. Facilities (Fogg, Heryford, Sandoval)

The Facilities Board Subcommittee did not meet.

## **S. BOARD MEMBER REPORTS**

## **T. SUPERINTENDENT'S REPORT**

## **U. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 7:38 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary