



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**July 18, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**4:00 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

### **Regular Meeting AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

#### **A. CALL TO ORDER**

Board President Jim Van Volkinburg, D.D.S., called the regular Governing Board meeting to order at 4:00 p.m.

#### **B. ROLL CALL**

##### Board Members Present:

Jim Van Volkinburg, D.D.S., President  
Elizabeth J. Sandoval, Vice-President  
Ginny L. Hovsepian, Clerk  
Sandra A. Budd, Member  
Christopher Casado, Member  
Steven G. Fogg, M.D., Member (arrived at 4:16 p.m.)  
Brian D. Heryford, Member

##### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Karen Samman, General Legal Counsel  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent  
Michael Johnston, Associate Superintendent  
Susan Wise, Administrative Specialist

President Van Volkinburg asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 4:01 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**C. CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: Superintendent – Development of Superintendent Evaluation (BP 1107)
2. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
4. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9
6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)), Office of Administrative Hearings Case No. 2018040873, Fresno Superior Court Case No. 18CECG02010 and Case No. 17CECG00666
7. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator - Eimear O'Farrell, Ed.D., Supt. Negotiating Parties - Contracted Emps., Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)

**D. RECONVENE FOR PUBLIC SESSION**

Board President Van Volkinburg reconvened the public meeting at 6:31 p.m.

**E. PLEDGE OF ALLEGIANCE**

Board Member Chris Casado led the Board members and meeting attendees in the Pledge of Allegiance.

**F. INVOCATION**

Board Member Steven Fogg, M.D., led the Invocation.

**G. RECOGNITION OF VISITORS**

Board President Van Volkinburg welcomed the visitors present and explained the procedures for addressing the Board.

**H. APPROVAL OF MINUTES**

1. June 13, 2018, Regular Governing Board Meeting Minutes  
Approved the minutes of the June 13, 2018, regular Governing Board meeting, as submitted.  
Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford,

Hovsepian, Sandoval, Van Volkinburg

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

**I. ADOPTION OF AGENDA**

Adopted the July 18, 2018, regular Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**J. PUBLIC HEARINGS**

1. Annual Public Hearing on Instructional Minutes Waiver for Transitional Kindergarten  
Clovis Unified School District's Governing Board conducted an annual Public Hearing at 6:56 p.m. related to submission of an Instructional Minutes Waiver for Transitional Kindergarten, as required by Education Code Section 37202. No one was present to address the Board.
2. Public Hearing Regarding the District's Dedication of an Easement at Veterans Stadium to PG&E  
Clovis Unified School District's Governing Board conducted a Public Hearing at 6:56 p.m. regarding the dedication of the easement to PG&E related to the improvements at Veterans Memorial Stadium. No one was present to address the Board.

**K. STAFF REPORTS**

1. Biannual Elementary Physical Education Settlement Compliance Summary Report – Second Semester 2017-18 (Written)  
Members of the Governing Board received a written report in their agenda materials reflecting that, during the second semester of the 2017-18 school year, the District received zero non-compliance issues under the elementary physical education settlement. During the discussion, Board Member Hovsepian clarified that this is the last reporting period required by the settlement.

**L. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

**M. CLOSED SESSION MOTIONS**

Approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**N. CONSENT**

1. Conference Requests  
Approved the Conference Requests, as submitted.  
  
Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford,

Hovsepian, Sandoval, Van Volkinburg

**2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**4. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 579515 – 580959.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**5. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**O. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Submission of Instructional Minutes Waiver for Transitional Kindergarten**

Approved the District's annual submission of a waiver request to the California State Board of Education, which would allow Kindergarten instructional minutes at some school sites to vary from Transitional Kindergarten instructional minutes at those same sites, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**2. Secondary New Course of Study Proposal 2018-19**

Authorized the Superintendent or designee to approve the New Course of Study Proposal for use at Buchanan High School for the 2018-19 school year, as submitted.

Motion: Approve, Moved By Board Member Sandra Budd, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**3. Annual Local Education Agency Plan (LEAP) for the 2018-19 School Year**

Authorized the Superintendent or designee to approve and submit Clovis Unified School District's Local Education Agency Plan (LEAP) for the 2018-19 school year.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford,

Hovsepian, Sandoval, Van Volkinburg

4. Dashboard Alternative School Status and Enrollment Certification for Clovis Online School and Enterprise High School

Approved Dashboard Alternative School Status and Student Enrollment Certification for Clovis Online School and Enterprise High School.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

5. Annual Agreement with Corwin, a SAGE Company, for Visible Learning Professional Development

Authorized the Superintendent or designee to enter into an agreement with Corwin, a SAGE Company, to provide the Visible Learning Professional Development District-wide, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

6. Placement of a Special Education Student in a Non-Public School

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

7. Provisional Internship Permit

Approved the Provisional Internship Permit for recommended teaching candidates, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

8. Revisions to Board Policy No. 6401 – Rules Governing Payment of Certificated Salaries

Approved revisions to Board Policy No. 6401 – *Rules Governing Payment of Certificated Salaries*, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

9. Variable Term Waiver Renewal Request

Approved the Variable Term Waiver Renewal Requests, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

10. Fresno County Committee on School District Organization Election for 2018

Board members did not nominate any candidates for the open seats on the Fresno County Committee on School District Organization (FCCSDO). Therefore, no Action was taken on this agenda item.

11. Annual California School Boards Association Membership

Approved maintaining membership in and the payment of dues to the California School Boards

Association (CSBA) for the 2018-19 school year, including the Education Legal Alliance.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**12. Annual Agreement with School Services of California for Legislative Consulting and Advocacy to Support California School Funding Coalition**

Approved an annual agreement with School Services of California (SSC) for legislative consulting and advocacy.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**13. Annual Community Funded Bus Routes**

Approved the Community Funded Bus Route requests for the 2018-19 school year, as submitted.

Motion: Approve, Moved By Board Member Sandra Budd, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**14. Annual Authorization of Signatures – Check and Payroll Registers**

Authorized the Superintendent, Associate Superintendent of Administrative Services, Assistant Superintendent of Business Services, and Director of Budget and Finance to continue approving and signing check registers and payroll registers, and authorized the Assistant Superintendent of Business Services to receive all District financial mail.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**15. Award of Bid – Supplies**

Awarded Bid No. 2737 – Campus Catering Perishable/Non Perishable Items and Cleaning Supplies to Sysco in the amount of \$2,117,643.03.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**16. Authorization to Purchase Via Piggyback from Fresno Unified School District Bid for Musical Instruments**

Approved authorization to Purchase Via Piggyback from Fresno Unified School District RFP 16-15 for musical instruments.

Motion: Approve, Moved By Board Member Sandra Budd, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**17. Resolution No. 3647 – Establish 2018-19 Tax Rate for Bonds**

Adopted Resolution No. 3647 authorizing a debt service estimate to be provided to the County of Fresno respecting unsold general obligation refunding bonds for fiscal year 2018-19.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**18. Resolutions No. 3648 and 3649 – Annual General Liability and Workers' Compensation**

#### Coverage for Volunteer Personnel

Adopted Resolutions No. 3648 and 3649 for general liability and workers' compensation coverage related to volunteer personnel, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

- 19.** Resolution No. 3650 – Annual Authorization of Inter-Fund Loans for Cash Flow Purposes  
Adopted Resolution No. 3650 authorizing inter-fund loans for cash flow purposes, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

- 20.** Resolution No. 3653 – To Convey Easement in Real Property Required for Communications Tower and Related Improvements

Approved Resolution No. 3653 conveying an easement in a portion of the Buchanan Educational Center property required for the installation and operation of electrical facilities to support a communications tower and related improvements.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Sandra Budd. Passed. 6-1. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Nays: Casado

#### **P. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

- 1.** Annual English Learners Master Plan Revision  
Authorize the Superintendent or designee to approve the revised Clovis Unified Master Plan – A Guide to Services for English Learners, as submitted.
- 2.** Annual Agreement with Xello, formerly Career Cruising  
Authorize the Superintendent or designee to enter into an annual agreement with Xello, formerly Career Cruising, as submitted.
- 3.** Annual Memorandum of Understanding with the California Teaching Fellows Foundation  
Ratify a Memorandum of Understanding with the California Teaching Fellows Foundation (CTFF) effective August 1, 2018, through June 28, 2019, in order to provide additional instructional assistants and direct support to all students who qualify for Clovis Unified's After School Education and Safety (ASES) Program.
- 4.** Agreement with the Welty Center at California State University, Fresno for BCII Leadership Seminars  
Authorize the Superintendent or designee to enter into an agreement with the Welty Center at California State University, Fresno to continue to provide professional learning for the Foundation for Building Coherence for Instructional Improvement Leadership Seminars for the 2018-19 school year, as submitted.
- 5.** Placement of Special Education Students in a Non-Public School  
Authorize Clovis Unified to enter into an agreement for two students to attend Non-Public Schools in Fresno, California.

6. Revised Board Policy No. 6405 – Classified Compensation and Contracts  
Approve revisions to Board Policy No. 6405 – *Classified Compensation and Contracts*, as submitted.
7. Williams Settlement Complaint Summary Report – Fourth Quarter 2017-18 School Year  
Accept the fourth quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.
8. Biennial Renewal of Agreement for Legislative Advocacy/Consultant Services – Murdoch, Walrath & Holmes  
Authorize the Superintendent or designee to enter into an agreement with Murdoch, Walrath & Holmes to provide advocacy and consultant services related to legislative advocacy for school facilities for the period from July 1, 2018, through June 30, 2020, based on the terms and conditions as outlined below.
9. Appointment of Architect – Clovis West High School Career Technical Education Project  
Authorize the Superintendent or designee to enter into an agreement with Teter Architects for architectural design services for the Career Technical Education (CTE) Systems Diagnostics, Services and Repair Pathway Program modernization project at Clovis West High School.
10. Appointment of Architect – Clovis North High School Career Technical Education Project  
Authorize the Superintendent or designee to enter into an agreement with Darden Architects for architectural design services for the Career Technical Education (CTE) Software and System Development Pathway Program modernization project at Clovis North High School.
11. Appointment of Architect – Clovis High School Career Technical Education Project  
Authorize the Superintendent or designee to enter into an agreement with Gonzalez Architects for architectural design services for the Career Technical Education (CTE) Residential and Commercial Construction Pathway Program modernization project at Clovis High School.
12. Resolution No. 3643 – Annual Participation in "Lights on Afterschool" 2018-19  
Adopt Resolution 3643 authorizing Clovis Unified's Afterschool Education and Safety (ASES) Program and Child Development's Campus Club after school programs to participate in the 19th Annual "Lights on Afterschool" celebration to be held nationwide on October 25, 2018.

#### **Q. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Budd, Casado, Hovsepian)

The Budget Board Subcommittee did not meet.

2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)

The CART Board of Directors did not meet.

3. Clovis City Council/Governing Board Joint Subcommittee (Heryford, Sandoval)

At the July 17 joint subcommittee meeting between the Clovis City Council and members of Clovis Unified's Board and administration, members of City Council and City administration shared information on projects taking place and gave an update on surface water allocations. They also praised the positive relationship between Clovis Police Department and Clovis Unified's Police Services. Clovis Unified updated the City on recent land purchases including the property at Shields and Locan avenues where a new elementary school is scheduled to open for the 2020-21 school year; current and planned modernization projects across the District;



challenges all school districts are facing due to a slower-than-anticipated release of State facility funding through Proposition 51; school safety; working toward becoming a Digital Citizenship District for responsible internet and social media use; and the possibility of a future school bond measure. Additionally, Clovis Unified shared the dates for the upcoming CIF State championship meets the District will be hosting: Cross Country – November 24, 2018; Swimming and Diving – May 10-11, 2019; and Track and Field – May 24-25, 2019, which attract many visitors into the area.

**4. Curriculum (Budd, Hovsepian, Van Volkinburg)**

During the June 19 meeting of the Curriculum Board Subcommittee, ASES Program Supervisor Mary Vang provided an annual report on the ASES (Afterschool Education and Safety) program taking place at Clovis Unified's 14 Title I elementary schools. Members learned that the program provides academic, enrichment, health components and support for the many students involved with staff working diligently to meet their varied needs and that participating in ASES has significantly helped the students succeed in school. Members also learned that annual assessment data is currently coming in from the State and will be shared with all Board members when all data is received and compiled by Assessment Department staff. Finally, Director of Induction Kristie Wiens made a presentation regarding the District's Induction Program for new teachers. Members learned that there are approximately 130 new teachers in the program, with 70 Induction Mentors providing support. Three full-time Induction Mentors/Instructional Coaches will be utilized this year as well to support new teachers, in addition to the part-time Induction Mentors. All Board members were asked to save August 9 from 11:15 a.m.-1:00 p.m. on their calendars to participate in the "Welcome to Clovis Unified" luncheon for all teachers new to Clovis Unified.

**5. Facilities (Fogg, Heryford, Sandoval)**

Members of the Facilities Board Subcommittee met June 20, reviewing the change orders, bond measure finance report, and design/bid/construction reports. Also discussed was the adjustment to the Proposition 51 funding allocation schedule since the inception of the program. Changes in the design and enrollment capacity number components in Board Policy Exhibits No. 5105 were discussed. Proposed revisions to the corresponding Board Policy No. 5105 – *School Capacity Parameters* will be brought to the next Facilities Board Subcommittee for review before being submitted to the full Governing Board at a future meeting. The topic of memorials was discussed, with multiple sites requesting to place memorials on their campuses, which has prompted the need to create a uniform process. Members learned that plans for building the new elementary school at Shields and Locan avenues are on track and is anticipated to be bid in November. An update on the District's solar installations was given by Energy Management Coordinator Stuart Ogren who provided a comprehensive review of the program, its costs and the corresponding savings. Finally, Chief Communication Officer Kelly Avants shared plans for communicating with the community how the District responsibly and effectively utilizes bond measure funding.

**R. BOARD MEMBER REPORTS**

**S. SUPERINTENDENT'S REPORT**

**T. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 7:22 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary

