



CLOVIS UNIFIED SCHOOL DISTRICT
1450 Herndon Avenue • Clovis, California 93611-0599

GOVERNING BOARD MEETING

MINUTES

April 11, 2018

***Professional Development Building, Boardroom
1680 David E. Cook Way, Clovis, California***

5:00 P.M. – CLOSED SESSION

6:30 P.M. – PUBLIC SESSION

Regular Meeting AGENDA

*Additional information regarding this agenda may be viewed through the District's website at
<http://www.cusd.com/board/meetings.htm>*

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Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

A. CALL TO ORDER

Board President Jim Van Volkinburg, D.D.S., called the regular Governing Board meeting to order at 5:00 p.m.

B. ROLL CALL

Board Members Present:

Jim Van Volkinburg, D.D.S., President
Elizabeth J. Sandoval, Vice-President
Ginny Hovsepian, Clerk
Sandra A. Budd, Member
Christopher Casado, Member
Steven G. Fogg, M.D., Member
Brian D. Heryford, Member
Ryan Spain, Student Board Member filling in for Alex Inouye

District Administrators Present:

Don Ulrich, Ed.D., Deputy Superintendent
Karen Samman, General Legal Counsel
Norm Anderson, Associate Superintendent
Barry Jager, Associate Superintendent
Michael Johnston, Associate Superintendent
Susan Wise, Administrative Specialist

District Administrator Absent:

Eimear O'Farrell, Ed.D., Superintendent

President Van Volkinburg asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:00 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

C. CLOSED SESSION

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator - Eimear O'Farrell, Ed.D., Supt. Negotiating Parties - Contracted Emps., Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
4. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
5. APPOINTMENT/EMPLOYMENT OF COORDINATOR, PRESCHOOL PROGRAMS (Gov't Code §54957)
6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9
7. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1) – Student v. Clovis Unified School District, OAH Case No. 2018010200

D. RECONVENE FOR PUBLIC SESSION

Board President Van Volkinburg reconvened the public meeting at 6:30 p.m. at which time he shared that Superintendent Dr. Eimear O'Farrell was unable to attend the meeting due to the passing of her father last Wednesday and is currently with her family in Ireland. Deputy Superintendent Dr. Don Ulrich served in her place during the meeting.

E. PLEDGE OF ALLEGIANCE

Buchanan High School senior and Inter-School Council member Ryan Spain served in the Student Board Member position for the April 11, 2018, Governing Board meeting in Student Board Member Alex Inouye's absence due to a school commitment. Ryan led the Board members and meeting attendees in the Pledge of Allegiance.

F. INVOCATION

Board Member Steven Fogg led the Invocation.

G. RECOGNITION OF VISITORS

Board President Van Volkinburg welcomed the visitors present and explained the procedures for addressing the Board.

H. APPROVAL OF MINUTES

1. March 21, 2018, Regular Governing Board Meeting Minutes

Prior to taking the vote, President Van Volkinburg announced that substitute Student Board Member Spain indicated that he elected not to cast any votes during the April 11, 2018, Governing Board meeting.

Approved the minutes of the March 21, 2018, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Abstain: Vote - Student Board Member

(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)

I. ADOPTION OF AGENDA

Adopted the April 11, 2018, regular Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Sandra Budd, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Abstain: Vote - Student Board Member

J. STUDENT BOARD MEMBER REPORT

1. Student Board Member Report

Substitute Student Board Member Spain delivered a report on activities taking place around the District's high schools. Following the report, he departed the meeting. A copy of the Student Board Member Report is attached to these minutes.

K. SPECIAL PRESENTATIONS

1. Boris Elementary School Choir Performance

In celebration of music education, the Boris Elementary School choir performed two songs under the direction of Rachael Watson.

2. 2018 California Highway Patrol School Bus Driver Safety Awards

California Highway Patrol Public Information Officer Victor Taylor, Assistant Superintendent of Business Services Susan Rutledge and Director of Transportation Sheryl Boe honored the following Clovis Unified bus drivers with "Driver Safety Awards" for their safe driving records:

- 25 Consecutive Years: Vicente Ortega, Marc Pogosyan
- 20 Consecutive Years: Marsha Calloway
- 15 Consecutive Years: Monique Benoit-Krause
- 10 Consecutive Years: Tony Duong, Monica Perez, Connie Rivas, Susana Soltero-Ruiz, Mike Whittington
- 5 Consecutive Years: Elizabeth Aguila, Robert Chandler, Larry Cox, Casey Custer, Scott Gardner, Daniel Gonzalez, Monty Hill, Cheryl Huggins, Lisa Kroeker, Silva Neri, Eric Ramsey, Mandy Sappington, Maria Soto, Frank Urias

3. Introduction of New Administrators

The following newly appointed administrators were introduced to members of the Governing Board:

- Scott Dille, Ed.D., Assistant Superintendent, Clovis Area
- Laurel Graves, Deputy Principal, Clovis North Educational Center
- Omar Hemaidan, Deputy Principal, Reagan Educational Center
- Chuck Sandoval, Director, CTE Grant Programs
- Josh Shapiro, Ed.D., Principal, Clovis North Educational Center
- Sonia Torossian, Director, Digital and Multimedia Learning

L. PUBLIC PRESENTATIONS

This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.

M. CLOSED SESSION MOTIONS

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for student #18-13.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Approved the appointment of current Reagan Elementary School second grade teacher Tara Logan to the position of Coordinator, Preschool Programs, effective July 1, 2018.

Motion: Approve, Moved By Board Member Sandra Budd, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

N. CONSENT

1. Conference Requests

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

2. Fundraiser Requests

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

3. Student Trip Requests

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

4. Voluntary Community Recreation Programs

Approved the Voluntary Community Recreation Program, as submitted

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 575202 – 576020.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

6. Ratification of Sale/Disposal of Surplus Equipment

Ratified the sale/disposal of surplus equipment.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

7. Notices of Completion

Adopted the Notices of Completion, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

8. Change Orders

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

O. ACTION

In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.

1. Secondary New Course of Study Proposal 2018-19

Authorized the Superintendent or designee to approve the New Course of Study proposal for use at the Center for Advanced Research and Technology for the 2018-19 school year, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Sandra Budd. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

2. New Teacher Center Induction Program and Professional Learning

Authorized the Superintendent or designee to enter into an agreement with the New Teacher Center Induction Program and Mentor Professional Learning Series, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

3. Provisional Internship Permit

Approved the Provisional Internship Permit for one recommended teaching candidate, as submitted.

Motion: Approve, Moved By Board Member Sandra Budd, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

4. Placement of a Special Education Student in a Non-Public School

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

5. Schedule a Public Hearing Regarding the Adoption of a Fee Justification Study to Increase Level I Facilities (Developer) Fees and a School Facilities Needs Analysis to Increase Level II Facilities (Developer) Fees

Scheduled a Public Hearing for 6:45 p.m. on Wednesday, April 25, 2018, regarding the adoption of a Justification Study to increase Level I facilities (developer) fees and School Facilities Needs Analysis to increase Level II school facilities (developer) fees.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

6. Award of Bid – Supplies and Construction

Awarded Bid No. 2714 – Painting at Clovis High School and Clovis Elementary School by line item in the amount of \$470,432, and Bid No. 2716 – Custodial Supplies for Warehouse Stock by line item in the amount of \$208,269.43.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

7. Resolution No. 3635 – Annual School Bus Driver Appreciation Day

Adopted Resolution No. 3635 declaring April 24, 2018, as School Bus Driver Appreciation Day in Clovis Unified to acknowledge and express support for school bus drivers.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

P. INFORMATION

Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.

1. Annual Agreement with Comprehensive Youth Services

Authorize the Superintendent or designee to enter into an agreement with Comprehensive Youth Services to provide support services for the Parent Resource Centers in the Buchanan, Clovis, Clovis East, Clovis North and Clovis West areas during the 2018-19 school year, as submitted.

2. Annual Agreement with America's Kids Swim School Learn-to-Swim Program for 2018-19

Authorize the Superintendent or designee to renew an agreement with America's Kids Swim School to partner with the Clovis Swim Club to manage the administration of existing Swim Club

Learn-to-Swim lessons, and provide a resource for future enrollees in the Clovis Swim Club Competitive Program.

3. Placement of Special Education Students in a Non-Public School
Authorize Clovis Unified School District to enter into an agreement for two students to attend Creative Alternatives, a non-public school in Fresno, California.
4. Authorization to Purchase Via Piggyback from National Intergovernmental Purchasing Alliance (National IPA) and The Cooperative Purchasing Network (TCPN)
Approve the purchase of supplies and equipment utilizing various contracts from National Intergovernmental Purchasing Alliance (National IPA) and The Cooperative Purchasing Network (TCPN) and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.
5. Award of Bid – Construction
Accept Bid No. 2723 – Rebid Clovis West High School Modernization with recommendations to be brought to the Governing Board for Action at a future meeting.
6. Resolution No. 3632 – Biennial Level I School Facilities (Developer) Fees
Adopt Resolution No. 3632 approving biennial updates to the District's Development Fee Justification Study and increases to the Level I school facilities fee at \$3.79 per square foot for additions to existing residential development, and \$0.61 per square foot for commercial/industrial development, with said fee schedule to become effective July 1, 2018.
7. Resolution No. 3633 – Annual School Facilities Needs Analysis and the Establishment of Level II School Facilities (Developer) Fees
Adopt Resolution No. 3633 approving the District's School Facilities Needs Analysis (SFNA) and establishing a Level II school facilities (developer) fee of \$4.87 per square foot, effective July 1, 2018.
8. Resolution No. 3634 – Annual Authorization to File Notice of Exemption from California Environmental Quality Act (CEQA) Regarding the Adoption of a Justification Study to Increase Level I School Facilities (Developer) Fees, and a School Facilities Needs Analysis to Establish Level II Facilities (Developer) Fees
Adopt Resolution No. 3634 authorizing the filing of a Notice of Exemption from the California Environmental Quality Act (CEQA) regarding the adoption of a Justification Study to increase Level I school facilities (developer) fees, and a School Facilities Needs Analysis to establish alternative Level II school facilities (developer) fees.
9. Resolution No. 3637 – Annual School Nurses Day
Adopt Resolution No. 3637 declaring May 9, 2018, as School Nurses Day in Clovis Unified School District.
10. Resolution No. 3638 – School Lunch Hero Day
Adopt Resolution No. 3638 declaring May 4, 2018, as School Lunch Hero Day in Clovis Unified School District to acknowledge and express support for Campus Catering employees.
11. Resolution No. 3639 – Annual Employee Appreciation Month
Adopt Resolution No. 3639 declaring May 2018 as Employee Appreciation Month in Clovis Unified School District.

Q. BOARD SUBCOMMITTEE REPORTS

1. Budget (Budd, Casado, Hovsepian)

At the April 10 meeting of the Budget Board Subcommittee, members learned about Senate Bill (SB) No. 1072 – School Bus Safety: Child Safety Alert System. SB 1072 requires all school buses to have an alarm at the back of the bus. If, at the completion of the route, the driver doesn't walk to the back of the bus to check for students and turn the system off, the horn will sound and lights will flash. Clovis Unified drivers are already in the practice of checking for students before leaving their buses, but it is now a State mandate to install this device for assurance. Bidding will go out soon to equip all District buses with the Child Safety Alert System. A Minimum Wage and salary schedule update was given. A planning factors document was reviewed that included allocations for each school site and will help administrators determine how money is being spent. Also discussed was the need to streamline District timesheets with a timekeeping system. Currently, employees must complete paper timesheets to request payment for overtime hours, extra time, and other miscellaneous job duties. The Payroll Department handles 4,500 timesheet entries a month. To improve efficiency, Business Services is leading a committee to research electronic form options to eliminate the paper versions.

2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)

The CART Board of Directors received a status update on the development of the school's new Strategic Plan during their meeting on April 10. The plan, members learned, is nearing completion. Student recruitment was also discussed with an emphasis being made on trying to increase enrollment and have a more equal number of students from both Clovis and Fresno unified school districts. CART administration is also developing a survey with students who drop out of CART to determine why they left the program early. Upcoming events at CART were discussed including a scholarship night on May 7 and the annual Spring Showcase on May 15.

3. Curriculum (Budd, Hovsepian, Van Volkinburg)

The Curriculum Board Subcommittee did not meet.

4. Facilities (Fogg, Heryford, Sandoval)

The Facilities Board Subcommittee did not meet.

R. BOARD MEMBER REPORTS

S. SUPERINTENDENT'S REPORT

T. ADJOURNMENT

There being no further business before the Governing Board, the meeting was adjourned at 7:40 p.m.

RESPECTFULLY SUBMITTED:

Clerk

Secretary