



**GOVERNING BOARD MEETING**

**MINUTES**

**November 15, 2017**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

**Regular Meeting  
AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

**A. CALL TO ORDER**

Board President Sandra Budd called the regular Governing Board meeting to order at 5:30 p.m.

**B. ROLL CALL**

Board Members Present:

Sandra A. Budd, President  
Brian D. Heryford, Vice-President  
Elizabeth J. Sandoval, Clerk  
Christopher Casado, Member  
Steven G. Fogg, M.D., Member  
Ginny Hovsepian, Member  
Jim Van Volkinburg, D.D.S., Member

District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent  
Michael Johnston, Associate Superintendent  
Susan Wise, Administrative Specialist

President Budd asked if anyone present wished to address the Board relative to items that would be

considered in Closed Session. At 5:30 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

### **C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – OAH Case No. 2017040838; OAH Case No. 2017071077; Eastern District of California Case No. 1:17-cv-00358-AWI-MJS
5. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code §54956.8) – APN 580-080-02 and 580-080-16 International and Minnewawa, Clinton and Fowler, Locan and Shields – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.

### **D. RECONVENE FOR PUBLIC SESSION**

Board President Budd reconvened the public meeting at 6:42 p.m.

### **E. PLEDGE OF ALLEGIANCE**

Student Board Member Alex Inouye led the Pledge of Allegiance.

### **F. INVOCATION**

Board Member Fogg led the Invocation.

### **G. RECOGNITION OF VISITORS**

Board President Budd welcomed the visitors present and explained the procedures for addressing the Board.

### **H. APPROVAL OF MINUTES**

1. October 25, 2017, Regular Governing Board Meeting Minutes  
Approved the minutes of the October 25, 2017, regular Governing Board meeting, as submitted.  
  
Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

### **I. ADOPTION OF AGENDA**

Adopted the November 15, 2017, regular Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

## **J. STUDENT BOARD MEMBER REPORT**

### **1. Student Board Member Report**

Student Board Member Alex Inouye delivered a report on activities taking place at the District's five comprehensive high schools. A copy of his report is attached to these minutes.

## **K. STAFF REPORTS**

### **1. Annual 2017 Summer School Report**

Board members received a copy of the annual written report on Summer School with their agenda materials for the November 15, 2017, Governing Board meeting. During the meeting, Curriculum, Instruction and Accountability Department staff members provided an oral presentation of the Summer School information.

### **2. Annual Career Technical Education Status Report 2017 (Written)**

The written Career Technical Education (CTE) program status report was given to all members of the Board with their materials for the November 15, 2017, Governing Board meeting. During the meeting, Board members did not have any questions or comments about the report.

## **L. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

## **M. CLOSED SESSION MOTIONS**

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for students #18-01, 18-02, 18-03 and 18-04.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

During Closed Session, the Board approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Jim Van Volkinburg, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

Finally, President Budd reported that during Closed Session, the Board voted unanimously to approve the \$45,000 settlement agreement for OAH Case No. 2017071077.

## **N. CONSENT**

### **1. Donation of AED to the Clovis North Educational Center**

Accepted the donation of an automated external defibrillator (AED) to the Clovis North Educational Center.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

### **2. Conference Requests**

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**3. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**4. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**5. Voluntary Community Recreation Programs**

Approved the Voluntary Community Recreation Programs, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**6. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 568253 - 568959.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**7. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**O. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Agreement with Solution Tree, Inc. for "Response to Intervention at Work" Professional Development Workshops**

Authorized the Superintendent or designee to enter into an agreement with Solution Tree, Inc. to provide the "Response to Intervention (RTI) at Work" professional development workshops Districtwide, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**2. Proposition 51 Career Technical Education Facilities Program Grant Application**

Authorized the Superintendent or designee to submit Proposition 51 Career Technical

Education Facilities Program (CTEFP) grant applications to gain funds to construct/modernize the District's Career Technical Education (CTE) facilities as well as purchase needed equipment for CTE courses.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**3. Provisional Internship Permit**

Approved the Provisional Internship Permit for a teaching candidate, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**4. Williams Settlement Complaint Summary Report – First Quarter 2017-18 School Year**

Accepted the first quarter summary report of complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**5. Placement of a Special Education Student in a Non-Public School**

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**6. Resolution No. 3612 – Annual Recognition of School Psychologists**

Adopted Resolution No. 3612 in recognition of the dedicated work done daily by Clovis Unified School Psychologists to support students. Fifty-three of the District's School Psychologists were in attendance at the meeting to be recognized by Governing Board members.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**7. Resolution No. 3614 – Scheduling of Annual Governing Board Organizational Meeting**

Adopted Resolution No. 3614 establishing December 6, 2017, as the date of the annual Governing Board organizational meeting for the 2017-18 school year.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg

**P. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Election of Governing Board Officers for 2017-18**

Elect a Clovis Unified School District Governing Board President, Vice-President, and Clerk for the term beginning December 6, 2017, through December 12, 2018.

**2. Annual Appointment of Governing Board Representatives to Board Subcommittees**

Appoint Board members to the following subcommittees: Budget; Curriculum; Facilities; and Clovis and Fresno City Councils/Governing Board Joint Subcommittees.

3. Annual Appointment of Governing Board Representative to the CART Board of Directors  
Appoint a Board member to the Center for Advanced Research and Technology Board of Directors.
4. Appointment of Private Sector Representative to the CART Board of Directors  
Appoint a private sector representative to the Center for Advanced Research and Technology Board of Directors.
5. Annual Appointment of Governing Board Representative – CSBA Delegate Assembly, Subregion 10-B  
Appoint a Governing Board member to the CSBA Delegate Assembly, Subregion 10-B.
6. Annual Appointment of Governing Board Representative – Fresno County Committee on School District Organization  
Appoint a Governing Board member, and an alternate, as the voting representative to participate in the election of members to the Fresno County Committee on School District Organization in fall 2018.
7. Annual Authorization of Signatures – Check and Payroll Register  
Authorize the Superintendent; Associate Superintendent, Administrative Services; Assistant Superintendent, Business Services; and Director, Budget and Finance to continue approving and signing check registers and payroll registers, and authorize the Assistant Superintendent, Business Services to receive all District financial mail.
8. Annual Concurrent Public Higher Education Program 2017-18  
Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Higher Education Program for the 2017-18 school year, as submitted.
9. Annual Financial Audit Report – June 30, 2017  
Approve the annual Financial Audit Report for June 30, 2017, as submitted.
10. Annual Developer Fee Findings and Public Information Report  
Accept the 2016-17 Developer Fee Findings and Public Information Report as required by Government Code sections 66001 and 66006, as submitted.
11. Annual First Quarter Financial Report and State J-251 First Interim Report  
Approve the District's First Interim Financial Report and adopt a positive certification indicating the District will be able to meet its financial obligations for the remainder of the 2017-18 school year as required quarterly each year by Assembly Bill 1200.
12. Annual Agreement with School Services of California for Legislative Advocacy Services  
Approve an annual agreement with School Services of California (SSC) for legislative advocacy services in 2018.
13. Placement of Special Education Students in Residential Treatment Facilities and Non-Public Schools  
Authorize Clovis Unified to enter into agreements for students to attend residential treatment facilities and non-public schools to address the unique educational needs of three District

Special Education students.

14. Resolution No. 3616 – Triennial Fresno County Plan for Providing Educational Services to Expelled Youth July 1, 2018-June 30, 2021

Adopt Resolution No. 3616 approving the triennial Fresno County Plan for Providing Educational Services to Expelled Youth from July 1, 2018, to June 30, 2021.

#### **Q. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Budd, Casado, Hovsepian)

At the November 14 meeting of the Budget Board Subcommittee, members looked at Fresno County tax rates with tax bills having just been sent to homes. In reviewing the rates for all school districts in Fresno County, members learned that Clovis Unified has the fourth highest rate behind Fresno, Central and Sanger unified school districts. The tax bill may be confusing due to multiple entries reflecting Clovis Unified's 2001 and 2012 bond measures. Staff from the Budget and Finance Department can help explain the bills should anyone from the community have questions or concerns. It was also shared during the meeting that Clovis Unified is going to re-implement the free "We Tip" anonymous tip line provided by ASCIP (Alliance of Schools for Cooperative Insurance Programs). The District Safety Committee is reviewing which topics should be communicated through the tip line, such as vandalism, theft, bullying, etc. ASCIP staff will take the calls and alert District staff who will take action on the tip. A minimum wage study update was given during which members learned that Reward Strategy Group consultants, along with Budget and Finance staff, are continuing the process of studying and analyzing Clovis Unified salary schedules and position descriptions impacted by California's upcoming minimum wage increases. An SB 751 Reserve Cap update was given. Finally, members learned that the District will be participating in May's "National School Lunch Hero Week" in which Campus Catering staff will be honored for their dedicated work preparing and serving meals daily to students.

2. Center for Advanced Research and Technology (CART) (Sandoval)

During the November 14 CART Board of Directors meeting, an update was given on the development of the school's Strategic Plan. CART administration and staff have been working diligently to finalize a draft of the plan present to the Board of Directors.

3. Curriculum (Budd, Hovsepian, Van Volkinburg)

The Curriculum Board Subcommittee did not meet.

4. Facilities (Fogg, Heryford, Sandoval)

The Facilities Board Subcommittee did not meet.

#### **R. BOARD MEMBER REPORTS**

#### **S. SUPERINTENDENT'S REPORT**

#### **T. ADJOURNMENT**

There being no further business before the Governing Board, the meeting was adjourned at 8:24 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary

