



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

**August 11, 2021**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:00 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

Members of the public may attend and observe this meeting and address the Board in-person. However, the Board may limit the number of persons in the board meeting room at any time in order to comply with California public health orders and guidance. All persons attending the board meeting shall comply with California public health orders and guidance.

**As authorized by Executive Orders N-29-20 and N-08-21, public comments may be made in-person at the board meeting or submitted in writing before the board meeting.**

**In-Person Public Comments:** Members of the public who wish to provide public comments in-person during the board meeting are requested to complete a public presentation form, which is available outside the board meeting room on the day of the meeting. During the meeting, speakers who have requested to address the Board in-person will be called to do so. Comments relating to a public hearing are to be made during the public hearing. Comments on items that are on the agenda are to be made when the item is called by the Board President. Based on Government Code section 54954.3, the Board will only receive comments on agenda items during a special board meeting. Each speaker is generally allowed up to three minutes to address the Board on each item. Pursuant to Board Bylaw No. 9323, the Board President may adjust the time allotted for each speaker and limit the total time for public comment.

**Written Public Comments:** Instead of addressing the Board in-person during a board meeting, a member of the public may submit written public comments. **Please submit all written comments before 3:00 p.m. on the day of the board meeting using the form that is provided on the District's website.** Written comments will be provided to the Board Members for their review prior to the start of the meeting. The comments will not be read out loud during the meeting.

### **Regular Meeting**

#### **AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at <https://www.cusd.com/BoardMeetingsAgendasArchives.aspx>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

An invocation may be held prior to the start of the Board meeting. Attendance during and participation in the invocation are optional and voluntary. No students, parents, members of the public, Board members, student board member, or employees are required to attend or participate in the invocation.

## **INVOCATION**

### **A. CALL TO ORDER**

### **B. ROLL CALL**

### **C. ADOPTION OF AGENDA**

### **D. CLOSED SESSION**

1. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 4151.10, 4251.10, 4351.10, 4151.21, 4151.22, 4151.23, AND 4251.10 (Gov't. Code §54957)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator – Eimear O'Farrell, Ed.D., Supt. Negotiating Parties – Contracted Emps., Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9 – 1 Potential Case
5. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)

### **E. RECONVENE FOR PUBLIC SESSION**

### **F. PLEDGE OF ALLEGIANCE**

### **G. RECOGNITION OF VISITORS**

### **H. CLOSED SESSION MOTIONS**

### **I. SUPERINTENDENT'S REPORT**

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

### **J. SPECIAL PRESENTATIONS**

1. Introduction of New Administrators  
Newly appointed administrators will be introduced to members of the Governing Board.

### **K. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

### **L. STAFF REPORTS**

1. 2021-22 School Year COVID-19 Safety Plan  
Staff will update members of the Governing Board on the 2021-22 COVID-19 Safety Plan.

### **M. CONSENT**

1. Conference Requests  
Approve the Conference Requests, as submitted.
2. Fundraiser Requests  
Approve the Fundraiser Requests, as submitted.
3. Student Trip Requests  
Approve the Student Trip Requests, as submitted.
4. Voluntary Community Recreation Programs  
Approve the Voluntary Community Recreation Programs, as submitted.
5. Change Orders  
Approve the Change Orders, as submitted.
6. Ratification of Purchase Orders, District Contracts and Check Register  
Ratify Purchase Orders, District Contracts, and Warrants numbered 629628 through 630472.
7. July 21, 2021, Regular Governing Board Meeting Minutes  
Approve the minutes of the July 21, 2021, regular Governing Board meeting, as submitted.
8. Annual Memorandum of Understanding with the California Teaching Fellows Foundation  
Ratify a Memorandum of Understanding with the California Teaching Fellows Foundation effective August 1, 2021, through June 30, 2022, in order to provide additional instructional assistants and direct support to all students who qualify for Clovis Unified's After School Education and Safety (ASES) Program.
9. Annual Sierra Outdoor School Student Trips for 2021-22  
Approve the 2021-22 schedule for the District's elementary schools to attend Sierra Outdoor School at Five Mile Creek in Sonora, California, as submitted.
10. Placement of a Student with Special Needs in a Non-Public School  
Authorize Clovis Unified to enter into an agreement with Central Valley Training Center, a non-public school in Fresno, California.
11. Resolution No. 3819 – Annual Authorization of Inter-Fund Loans for Cash Flow Purposes  
Adopt Resolution No. 3819 authorizing inter-fund loans for cash flow purposes, as submitted.
12. Resolution No. 3822 - Annual Agreement for Child Development Services - California State Preschool Program 2021-22  
Adopt Resolution No. 3822 authorizing the Superintendent or designee to enter into an annual agreement with the California Department of Education for services to be provided to Clovis Unified School District preschool students effective July 1, 2021, through June 30, 2022.

## **N. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Provisional Internship Permit for the 2021-22 School Year  
Approve the Provisional Internship Permit for the recommended teaching candidates, as submitted.
2. Variable Term Waiver Renewal Request  
Approve the Variable Term Waiver Renewal Request, as submitted, to provide time for the teachers to earn their full Specially Designed Academic Instruction Delivered in English/English Learner authorization.
3. Variable Term Waiver Request  
Approve the Variable Term Waiver Request, as submitted, to provide time for the teacher to earn their full Specially Designed Academic Instruction Delivered in English/English Learner authorization.

## **O. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

### **1. Annual Agreement with Fresno Economic Opportunities Commission**

Authorize Clovis Unified to enter into an agreement with Fresno Economic Opportunities Commission (EOC) for the purpose of utilizing their services to transport two students to Central Valley Training Center.

## **P. BOARD MEMBER REPORTS**

## **Q. ADJOURNMENT**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Newly appointed administrators will be introduced to members of the Governing Board.

**DISCUSSION:**

The following newly appointed administrators will be recognized during the August 11, 2021, Governing Board meeting:

1. Tina teNyenhuis, Deputy Principal, Buchanan High School
2. Omar Hemaïdan, Principal, Buchanan High School
3. Kelli Hinojos, Principal, Temperance-Kutner Elementary School
4. Kristen Belknap, Deputy Principal, Clovis East High School
5. Darrin Holtermann, Director, MTSS and Induction

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Staff will update members of the Governing Board on the 2021-22 COVID-19 Safety Plan.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

None

**ATTACHMENTS:**

Description	Upload Date	Type
Staff Report - COVID -19 Safety Plan	8/6/2021	Backup Material

**REVISIONS:**



# **COVID-19 SAFETY PLAN**

Approved Effective: 1/27/2021

Amended Effective: 4/6/2021

Amended Effective: 8/11/2021

## **COVID-19 SAFETY PLAN**

### TABLE OF CONTENTS

Attachments	Description
	Introduction
1	Plan for Safe Return to In-Person Instruction and Continuity of Services
2	COVID-19 Prevention Program: Employees



## **INTRODUCTION**

Since the outbreak of COVID-19, the Clovis Unified School District (District) Governing Board and staff have taken and continues to take actions to address and respond to its impacts while continuing to provide a quality education for our students amidst the unprecedented challenges. The Board and District administration take seriously the safety and wellbeing of students and employees of the District and the community.

On January 27, 2021, the Board adopted Resolution No. 3802, approving the District's COVID-19 Safety Plan to comply with: (1) the COVID-19 Prevention Emergency Temporary Standards (Cal/OSHA Regulations) approved by the California Division of Occupational Safety and Health (Cal/OSHA) effective on November 30, 2020; and (2) the Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year (CDPH Guidance) that the California Department of Public Health (CDPH) issued on January 14, 2021. The Cal/OSHA Regulations set forth health and safety standards for employees relating to COVID-19. The CDPH Guidance sets forth health and safety standards for K-12 schools in responding to the pandemic.

On April 7, 2021, the Board adopted Resolution No. 3811 and approved an amended COVID-19 Safety Plan. This amended COVID-19 Safety Plan reflected the changes to the CDPH Guidance as updated on March 20, 2021. It also contains provisions to comply, as applicable, with other applicable laws, including but not limited to, the American Rescue Plan Act of 2021 (ARP), signed by President Biden on March 11, 2021, as it relates to the development and implementation of public health protocols and a plan for the safe return to in-person instruction and continuity of services. The amended COVID-19 Safety Plan contained certain modifications regarding physical distancing for the District's schools and other facilities, taking into consideration the guidance by the Centers for Disease Control and Prevention (CDC), CDPH, and Fresno County Department of Public Health (FCDPH). This amended COVID-19 Safety Plan was effective April 6, 2021 and remained in effect until June 4, 2021 when the 2020-2021 school year ended.

Pursuant to Resolution No. 3811, the Board authorized the District's Superintendent to modify the COVID-19 Safety Plan when a modification is required by any governmental bodies that are authorized to review/approve the COVID-19 Safety Plan or a modification is necessary to comply with applicable laws and regulations; orders, directives, and/or guidance of state and/or local health officers; and/or orders or directives of the Division of Occupational Safety and Health (Cal/OSHA) or other federal, state, or local authorities.

Subsequent to the Board's adoption of Resolution No. 3811 on April 7, 2021, there were modifications to regulations, orders, and guidance at the federal and state level that impact the District's COVID-19 Safety Plan. Due to these recent changes and pursuant to the authority granted by the Board in Resolution No. 3811, the Superintendent hereby amends the District's COVID-19 Safety Plan. This amended COVID-19 Safety Plan consists of two parts: (1) COVID-19 Prevention Program: Employees, which meets the requirements in California Code of Regulations, Title 8, Section 3205 et seq. (Cal/OSHA Regulations); and (2) the Plan for Safe Return to In-Person Instruction and Continuity of Services, which meets the requirements under the ARP and the Interim Final Requirements. In addition, the provisions in this amended COVID-19 Safety Plan relating to masks set forth the District's protocols on masking requirements and enforcement.

This amended COVID-19 Safety Plan shall be effective August 11, 2021 and shall remain in effect until such time as there is no requirement to maintain a COVID-19 safety plan or it is modified by

the Superintendent as authorized in Board Resolution No. 3811 or is modified or rescinded by the Board. If there is a conflict between any provision in this amended COVID-19 Safety Plan and any provision in applicable laws or regulations and/or public health orders, directives, or mandates, the provision in applicable laws or regulations and/or public health orders, directives, and mandates shall prevail and govern. This amended COVID-19 Safety Plan is subject to change in order to comply with applicable laws and regulations, and public health orders, directives, or mandates.

DRAFT

**ATTACHMENT 1**

**SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES**

DRAFT



# **PLAN FOR SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES**

**2021 – 2022 SCHOOL YEAR**

AS MANDATED BY:

American Rescue Plan Act of 2021

COVID-19 Public Health Guidance for K-12 Schools in California, 2021-2022 School Year, issued by California Department of Public Health Department, July 12, 2021

Updated: 8/11/2021

# **PLAN FOR SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES**

## **INTRODUCTION**

Students are at risk of missing out on critical building blocks in their education without in-person instruction. It is for this reason that the District, in consultation with the Fresno County Department of Public Health (FCDPH), the local medical community, parents, students and staff, has developed and implemented this Plan for Safe Return to In-Person Instruction and Continuity of Services (Safe Return Plan).

The District recognizes the importance of in-person instruction to student academic achievements and social, emotional, and physical health and well-being. This is the reason that the District brought students back to in-person instruction as soon as it was allowed to do so during the 2020-2021 school year.

Because of the District's careful planning and preparation, District office and site office staff have been back to work in person since June 22, 2020, teachers have been on school campuses providing online instruction since August 10, 2020 and providing in-person instruction to students, students with special needs received in-person instruction in small cohorts starting in September 2020, and, starting in November 2020, approximately half of the District's students were on campus and receiving in-person instruction. District office staff has remained on site throughout the summer and school site staff and teachers will be returning to campus for the 2021-2022 school year.

For the 2021 – 2022 school year, all students will be engaged in in-person instruction. The District will make independent study available for those students who wish to receive instruction through an alternative education program. Independent study will be provided through the District's Enterprise Alternative School. Students may also receive non-classroom-based instruction from Clovis Online Charter School, a charter school authorized by the District's Governing Board. Please see the District's website for alternative education programs.

Because the District has already held in-person instruction for students during the 2020-2021 school year, this Safe Return Plan continues many of the health and safety measures that have been in place with modifications to reflect changes in federal, state, and local laws, regulations, orders, and guidance. This Safe Return Plan shall be in effect for the 2021 - 2022 School Year, subject to modifications as the District may from time to time make in order to comply with federal and state laws and regulations, and orders, directives, and mandates of federal, state, and local public health officials. .

In updating this Safe Return Plan for the 2021-2022 school year, the District considered applicable laws, regulations, orders, and mandates set forth in guidance, including, but not limited to, the following:

1. Federal Government and CDC: Pursuant to the ARP, which President Biden signed on March 11, 2021, a local educational agency (LEA) that receives Elementary and Secondary Emergency Relief (ESSER) funds under the ARP must develop and make publicly available on the LEA's website a plan for the safe return to in-person instruction and continuity of services. An LEA that developed a school reopening and continuity of services plan prior to March 11, 2021 and that meets the requirements for public comment will be deemed in compliance but, within no more than six months, the LEA must review

and, if necessary, revise the plan to meet the requirements of the interim final requirements (Interim Final Requirements) issued on April 22, 2021. Because the District adopted its COVID-19 Safety Plan in January 2021 and amended it in April 2021, the District has a plan that complies with the ARP. This amended COVID-19 Safety Plan meets the interim final requirements.

Under the Interim Final Requirements, an LEA plan for safe return to in-person instruction and continuity of services must describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the prevention and mitigation strategies recommended by the Centers for Disease Control and Prevention (CDC). The plan must also describe how an LEA will ensure continuity of services, which must address students' academic needs and students' and staff social, emotional, mental health, and other needs, and which may include student health and food services. In addition, the LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services, and must seek and take public input into account in determining whether and what revisions are necessary.

Pursuant to the ARP and the Interim Final Requirements, a revised plan for safe return to in-person instruction and continuity of services must address CDC recommendations for K-12 schools on COVID-19. The Interim Final Requirements, however, do not mandate that an LEA adopt the CDC guidance but only require that the LEA describe in its plan for safe return to in-person instruction and continuity of services the extent to which the LEA has adopted the key prevention and mitigation strategies identified in the CDC guidance.

On July 12, 2021, the CDC updated its guidance for K-12 schools, Guidance for COVID-19 Prevention in K-12 Schools. The guidance sets forth recommendations for mitigation measures for COVID-19. In its guidance, CDC states: "This CDC guidance is meant to supplement – not replace – any federal, state, local, territorial, or tribal health and safety laws, rules, and regulations with which schools must comply. The adoption and implementation of this guidance should be done in collaboration with regulatory agencies and state, local, territorial, and tribal public health departments, and in compliance with state and local policies and practices."

2. Governor Newsom and CDPH: Governor Newsom and the CDPH modified many of the requirements related to COVID-19 as a result of increased vaccination and a decrease in the number of COVID-19 cases, and to align California guidance with those of CDC. In particular, on June 15, 2021, Governor Newsom terminated the executive orders that impose a stay home order and the Blueprint for a Safer Economy. He also phased out the majority of executive actions that have been in effect since March 2020 as part of the pandemic response.

On June 11, 2021, the CDPH issued a State Public Health Officer Order. This order requires, amongst other items, that: (1) "All individuals must follow the requirements in the Guidance for the Use of Face Covering issued by the California Department of Public Health" and (2) "All individuals must continue to follow the requirements in the current COVID-19 Public Health Guidance for K-12 Schools in California . . . ."

CDPH's Guidance for the Use of Face Coverings (CDPH Face Covering Guidance) was updated on June 24, 2021. It requires face coverings indoors for K-12 schools regardless of vaccination status.

CDPH's COVID-19 Public Health Guidance for K-12 Schools in California, 2021-2022 School Year (CDPH K-12 Guidance) was updated on July 12, 2021. As updated, the CDPH K-12 Guidance requires masks indoors for students and for school staff when they are sharing indoor spaces with students. It also requires schools to develop and implement local protocols to enforce the mask requirements.

The provisions in this amended COVID-19 Safety Plan relating to mask requirements and enforcement as well as other documents the District may develop and actions the District may take constitute the District's protocols. These protocols include but are not limited to mask requirement infographics and other communications, the Student Mask Exemption Process and Form, and the Employee Mask Exemption Form. The Board approved the Student Mask Exemption Process and Form and the Employee Mask Exemption Form at a special board meeting on July 29, 2021.

3. Cal/OSHA: On June 17, 2021, Cal/OSHA amended regulations that set forth safety measures relating to COVID-19 for employees. The amended Cal/OSHA regulations continue to require that employers establish, implement, and maintain a COVID-19 Prevention Program, which is a part of the District's COVID-19 Safety Plan.

This Safe Return Plan, as initially developed in October 2020 in the form of the School Reopening Plan, used input and feedback collected in District, area, and school site meetings with parents and staff; surveys; employee and parent forums with members of the medical community; meetings with the District's employee groups Faculty Senate (teachers), CSEA (operations unit) and Classified Unit Business Support Senate (CUBSS), and multiple public meetings at which the District's Governing Board received updates and discussed plans for on-site instruction. In addition, from May to July 2020, a task force of close to 100 employees from all sectors of the District worked to process and develop a return to campus plan, which forms the basis for the initial plan. Information about the process for development of the initial plan and opportunities for feedback were also shared with the District's community by email, text, push notifications in the District's app, websites, social media channels (including Facebook, Instagram and Twitter), video blogs, CUSD Today mailed into every staff and parent household, and the local media.

Input and feedback were obtained from District staff, parents, and community members in amending this COVID-19 Safety Plan. This included reviewing the proposed amended COVID-19 Safety Plan in open session during regular board meetings on July 21, 2021 and August 11, 2021 and providing staff, employee groups, parents, students, and members of the public with the opportunity to comment on the plan; posting the proposed amended COVID-19 Safety Plan on the District's website in order to receive comments on it; and reviewing and obtaining input from staff regarding the proposed amended COVID-19 Safety Plan. Communication regarding the proposed plan was sent to every parent and staff member on Friday, July 30, 2021. This amended COVID-19 Safety Plan incorporates comments and input that have been received.

As the knowledge regarding COVID-19 has evolved, we have continuously monitored and adjusted our response in accordance with applicable laws, regulations, orders, and guidance at the federal, state, and local levels. Updates to this Safe Return Plan are for the purpose of

complying with such laws, regulations, orders, and guidance and for the health and safety of our staff and students.

DRAFT



## **PLAN FOR SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES**

**LEA Name:** Clovis Unified School District (District)

Option for ensuring safe in-person instruction and continuity of services:

- ☒ Has developed a plan                      ☒ Will amend its plan

1. Please choose one:

- ☒ The LEA had a plan, as of March 11, 2021, that is already compliant with the ARP statute and will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR; or

NOTE: If your LEA already has a compliant plan as of March 11, 2021, and has assured such by checking the box above, then you may skip questions 2-4 and complete the Assurance and Contact sections.

- ☐ The LEA has amended/created a plan compliant with the IFR using this template and has posted/will post it within 30 days of completing the ESSER III Assurances.

NOTE: If checking the box above that you are using this template to meet the 30 day plan requirements, you must respond to each question in the template.

Please note whether the LEA has a compliant plan and include a link to the plan, or acknowledge that the LEA is submitting a new plan and will post it within 30 days of receiving funds: [The District has a compliant plan, which can be accessed on the District's website: https://www.cusd.com/2021-22SchoolYear.aspx.](https://www.cusd.com/2021-22SchoolYear.aspx)

2. The LEA will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC's safety recommendations, including: universal and correct wearing of masks; modifying facilities to allow for physical distancing; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials.

Describe how the LEA will maintain, or continue to maintain, health and safety policies and procedures. Include a description of any adopted policies and procedures regarding the CDC's safety recommendations (or available LEA website links to such policies). Include descriptions of appropriate accommodations adopted and coordination efforts conducted with outside State and local health officials. Please include or describe current public health conditions, applicable State and local rules and restrictions, and other contemporaneous information that informs your decision-making process.

[See Addendum – Safe Return to In-Person and Continuity of Services](#)

3. The LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and food services.

Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.

[See Addendum – Safe Return to In-Person and Continuity of Services](#)

4. The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan.

Describe the LEA's policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.

[Feedback was collected through numerous site-based and district-wide in-person and online meetings, online comment forms available through the District and school websites, and through public comment at Governing Board meetings. Parents/guardians, staff and employee groups, students, healthcare providers, and the community were all provided opportunity through these avenues to provide feedback for consideration.](#)

In addition, the LEA provides the following assurances:

- ☒ a. The LEA has made (in the case of statutorily compliant plans) or will make (in the case of new plans) its plan publicly available no later than 30 days after receiving its ARP ESSER allocation.
  - o Please insert link to the plan: <https://www.cusd.com/2021-22SchoolYear.aspx>.
- ☒ b. The LEA sought public comment in the development of its plan and took those public comments into account in the development of its plan.
- ☒ c. The LEA will periodically review and, as appropriate revise its plan, at least every six months. ☐ The LEA will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.
- ☒ d. If the LEA revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control (CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time the LEA is revising its plan.
- ☒ e. The LEA has created its plan in an understandable and uniform format.
- ☒ f. The LEA's plan is, to the extent practicable, written in a language that parents can understand, or if not practicable, orally translated.

- ☒ g. The LEA will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan. Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

Barry Jager  
Associate Superintendent of Human  
Resources  
1450 Herndon Ave.  
Clovis, CA 93611  
Fresno County

Roxanne Braswell  
Chief Human Resources Officer  
1450 Herndon Ave.  
Clovis, CA 93611  
Fresno County

**ADDENDUM TO  
SAFE RETURN TO IN-PERSON AND CONTINUITY OF SERVICES**

**1. FACE COVERING/MASKS**

Unless federal or state laws, regulations, orders, or directives require otherwise or the Fresno County Department of Public Health (FCDPH) issues any orders or directives requiring otherwise, the following shall apply regarding face coverings:

1.1 District Employees: All employees shall wear face coverings in accordance with Section 4.1 of the District's COVID-19 Prevention Program (see Attachment 2).

1.2 District Students: All students shall wear face coverings as required by CDPH guidance.

Measures that are in place for students to require and enforce face coverings include the following:

- Posters containing infographics of the face covering requirements will be posted throughout each school, including hallways, classrooms, multi-purpose building, gyms, and other facilities. A health and safety website will be maintained that includes information about face covering requirements.
- Students are taught the appropriate use and handling of face coverings while wearing or storing the coverings (e.g. during meals).
- Students use face coverings provided from home. District sites will provide face coverings from their supply of face coverings for students who are unable to or forget to bring their own face coverings.
- Additional PPE is available at each site, when necessary.

1.3 Parents/Guardians and Visitors: All parents/guardians and visitors shall wear face coverings as required by CDPH guidance.

1.4 Face Covering Exemptions: Pursuant to CDPH's Guidance for the Use of Face Coverings, exemptions for face covering requirements apply if a student has a medical condition, mental health condition, or disability that prevents the student from wearing a mask. (This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.) A student may also be exempt from wearing a mask if he/she is hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential.

The process for obtaining an exemption for the aforementioned reasons is outlined on the District's website. The Student Mask Exemption Process and Form is maintained in the office of the school nurse and the District's student information system.

The Superintendent or designee shall provide information regarding the face covering requirements that are in effect and the exemption process to parents/guardians, students, District employees, and visitors. When face covering requirements change, the

Superintendent or designee shall provide information regarding the change. Such communications may include, but are not limited to, one or more of the following: posting information on the District's website, emailing such information, and/or sending such communication in writing.

## **2. PHYSICAL DISTANCING**

**2.1 Physical Distancing Space:** Unless required by applicable laws, regulations, orders, directives, or guidance, physical distancing is not required. The District reserves the right to require physical distancing in certain situations, including, but not limited to, the following: (1) indoors during eating and/or drinking when face coverings cannot be worn; (2) indoors and inside school busses when one or more students and/or District staff are exempt from wearing face coverings pursuant to federal or state laws, regulations, orders, directives, or guidance; and (3) indoors during gatherings or events where ventilation may be limited.

To mitigate against the spread of COVID-19, the District will maximize physical distancing where feasible to do so:

- All classroom and office spaces, arrange furniture to maximize desk spacing and physical distancing.
- Outside activities are to be conducted in accordance with applicable public health orders and guidance and the District's COVID-19 Safety Plan.
- Proper spacing routines and common cohort/group meeting spaces will be designated for classes where appropriate.
- Use of all facility space (MPRs, Libraries, etc.) may be accessed as needed to expand the "walls" of the physical classroom to maximize physical distancing of students where appropriate.

**2.2 Routines:** Moreover, certain routines, including the following have been implemented:

- Parent pick up and drop off areas are designated, and parents need to stay outside of the classroom for drop off and pick up of their children.

## **3. HANDWASHING AND RESPIRATORY ETIQUETTE**

Healthy hygiene practices are implemented, including the following:

- Every classroom and office space are equipped with a supply of hand sanitizer. Hand sanitizer must be used upon entering the space.
- Regular hand washing is scheduled into the school day, and classrooms without in-room sinks are provided hand sanitizer.
- Soap and hand sanitizer are restocked regularly in classrooms, bathrooms and common areas.

- Signage are placed throughout campuses promoting healthy hand hygiene and hand-washing practices.
- Students are educated on proper hand-washing and healthy hand hygiene in an age-appropriate manner. District teachers and staff have received training regarding proper hand-washing and healthy hand hygiene.

#### **4. CLEANING AND MAINTAINING HEALTH FACILITIES/VENTILATION**

Cleaning and disinfecting of surfaces and shared items will be implemented, including the following:

- High-use surfaces at schools and other District facilities will be sprayed and wiped down at regular intervals by custodians, and classrooms and offices will be fogged with a deep disinfectant treatment each evening.
- Teachers will be provided hand sanitizer and disinfectant for their classrooms. Anyone entering a classroom will be required to sanitize his or her hands. Any shared classroom surfaces that students use will be disinfected by the teacher as needed.
- Each student will have their own designated space in the classroom.
- Shared facilities will be cleaned and sanitized regularly throughout the day.

#### **5. CONTACT TRACING, ISOLATION, AND QUARANTINE**

##### **5.1 Contact Tracing**

Staff: All District staff are required each workday to state the location(s) where they will be working and whether and what, if any, COVID-19 symptoms they may have. This allows for contract tracing of possible COVID-19 spread.

Student: Contact tracing shall be coordinated in close cooperation with District nursing staff and site staff, and the FCDPH as appropriate.

Each site's health office staff has been trained by the FCDPH in contact tracing and are designated as COVID-19 liaisons to act as the communication point for all COVID-19 concerns. Responsibilities include managing and supporting contact tracing; assisting the site principal in notifying exposed persons; creating and maintaining a database of exposed students and staff; and communicating with and submitting lists of exposed students and staff to the FCDPH.

**5.2 Isolation and Quarantine:** Students and District staff shall isolate and quarantine in accordance with the requirements that are in effect. The Superintendent or designee shall provide information regarding the isolation and quarantine requirements that are in effect to parents/guardians, students, and District employees. When isolation and quarantine requirements change, the Superintendent or designee shall provide information regarding the change. Such communications may include, but are not limited to, one or more of the following: posting information on the District's website, emailing such information, and/or sending such communication in writing.

### 5.3 Communication After COVID-19 Case Occurs:

In addition to following standard contact tracing and quarantine guidelines, if the District is notified of an employee or student who has tested positive, employees are notified on a site or department level that a positive case has been reported.

Template notifications have been developed that comply with FERPA and HIPAA and distribution as identified through contact tracing protocols are coordinated through the District's Human Resources and Nursing Services offices. Additionally, a dashboard available to the public through the District's website includes up-to-date reports on the number of positive COVID-19 tests reported to the District involving staff or students by location. This information is updated at the point such reports are submitted to FCDPH by the District's contact tracing team.

Employees: The following process occurs in the case of a positive COVID-19 test of a District employee:

- The employee with a positive COVID test or symptoms contacts their immediate supervisor. The employee should be sent home and advised to submit a FFCRA leave request through the District website [Human Resources page](https://www.cusd.com/HumanResources.aspx), <https://www.cusd.com/HumanResources.aspx>.
- The supervisor and employee identify those in close contact with the employee in the last 48 hours. (Refer to [COVID-19 Quarantine Guidelines](https://www.cusd.com/COVID-19NursingandHealthService.aspx) chart, <https://www.cusd.com/COVID-19NursingandHealthService.aspx>.)
- The supervisor contacts Plant Operations to request disinfection of the identified location by the District sanitation disinfection team.
- The supervisor contacts Nursing Department or site School Nurse for contact tracing to determine appropriate isolation period for employee and determine if any staff needs notification of close contact exposure.
- Director or principal sends communication:
  1. To staff members that may have had close contact exposure as determined by contact tracing.
  2. All site/department employees are informed through the District's COVID-19 Online Dashboard.

Students: In the case of a positive COVID-19 test of a District student, appropriate notifications will be provided to parents/guardians if their children were in close contact with an individual who has tested positive for COVID-19. As stated above, a dashboard is available to the public through the District's website that includes up-to-date reports on the number of positive COVID-19 tests reported to the District involving staff or students by location.

## **6. DIAGNOSTIC AND SCREENING TESTING**

Screenings for COVID-19 include the following:

- a. All students are to be screened for COVID-19 symptoms each day at home and before entering school grounds.
- b. Staff complete a daily screening tool on their computers or other devices to identify COVID-19 symptoms. Staff with any identified COVID-19 symptoms and/or a temperature of 100.4° F or higher are sent home immediately until testing and/or medical evaluation has been conducted.
- c. All school sites have an identified isolation area with a separate entrance and staff in appropriate PPE to separate any student presenting with symptoms while on campus.
- d. Students with any identified COVID-19 symptoms and/or a temperature of 100.4° F or higher will be sent home immediately for quarantine in accordance with requirements that are in effect. Students in the same household of a student shall follow applicable requirements related to quarantining. Parents will be immediately notified if a student presents with symptoms while on campus and be required to pick up the child within 30 minutes, or sooner when possible. Students sent home with symptoms must meet the criteria for return-to-school.

District staff and students who have symptoms of COVID-19 will be encouraged to seek guidance from their healthcare provider and follow their guidance for testing.

The Superintendent or designee shall provide information regarding the District's process for diagnostic and screening testing and the criteria to return to school to parents/guardians, students, and District employees. When these requirements change, the Superintendent or designee shall provide information regarding the change. Such communications may include, but are not limited to, one or more of the following: posting information on the District's website, emailing such information, and/or sending such communication in writing.

## **7. SUPPORT AND ENCOURAGEMENT OF VACCINATION**

District staff have, and will continue to, encourage vaccinations for all eligible employees, students, and community members. District staff have also provided multiple vaccination opportunities through partnerships with local health agencies and District health personnel. Additional vaccination opportunities facilitated by the District for the community and students will be promoted throughout the school year.

## **8. ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**

Services for students with disabilities shall be provided in accordance with their individualized educational plan.



## **9. COORDINATION WITH STATE AND LOCAL HEALTH OFFICIALS**

District staff will continue to work closely with all new guidance and regulations that come from State and local health officials. Attendance at all local meetings with state and local health officials will keep the District updated on the most current information.

**Identification and Reporting of Positive Cases.** The District reports information about COVID-19 cases, and provides related information as requested, to the FCDPH and other governmental agencies, including Cal/OSHA, as required by law.

## **10. OTHER PREVENTIVE AND SAFETY MEASURES**

**10.1 Clear Rules on Classroom Instruction:** Classroom instruction and arrangement will include the following:

- Students are spaced to maximize social distancing as practicable.
- Class sizes are based on the capacity of the room.
- Each student has his/her own designated space in the classroom.
- Seating charts are in place to minimize contact with other students.
- A long-term independent study option (more than 15 cumulative school days in a school year) is available at an alternative school site for students who request it.

Schools should limit nonessential visitors, volunteers, and activities in the classroom involving people who are not fully vaccinated.

### **10.2 Entrance, Egress, and Movement Within School**

a. Campus Logistics: Measures are in place to manage movement of students, staff, and parents and avoid close contact and/or mixing of cohorts/groups, including the following:

- Safety and daily health screening reminders are posted in all buildings and at all entrances.
- Social distancing as recommended and as feasible in common areas such as lunchrooms, gyms, and amphitheaters.

b. Visitor and Substitute Protocol for Arrival at District Site: To minimize the amount of exposure among staff and students, procedures are in place for arrival of visitors and substitutes to District sites, including the following:

- Volunteers in classrooms are limited at this time and should account for people who are fully vaccinated.
- All volunteers and visitors must wear masks when indoors regardless of vaccination status.

- All visitors must enter the main building entrance when visiting a District school site.
- Visitors are highly encouraged to schedule appointments in advance of arrival; walk-in visitors are seen based on availability and at the discretion of the school.
- All visitors and substitutes are expected to self-certify their health status before entering a school campus. All visitors who are not fully vaccinated or are in the presence of students indoors must wear a face covering as required by CDPH orders and guidance when entering and moving about District facilities.
- Before entering any District building or school site, visitors are expected to answer the health questions posted at main entrances.
- The front reception contacts the District staff prior to allowing visitors to enter a work area.

**10.3 Staff Training and Family Education:** A complete communication plan related to educating staff and families on the District's plan for a healthy return to campus included and will continue to use multiple communication channels and messages. Video messages are translated into Hmong, Spanish, Arabic and American Sign Language, and printed documents are also available in translated versions. The District's websites are also available in multiple languages.

The District has continued to provide information to parents and District staff regarding school reopening and the health and safety measures that are in place relating to COVID-19.

A comprehensive Return to School Health and Safety Plan has been developed (available: <https://www.cusd.com/BacktoSchool2020-21.aspx>) and was communicated by email, the District and school sites apps and websites, video messages from the Superintendent delivered by email, website, local media and app push notifications, and individual site-based meetings for staff members and parents. The Plan discusses: (1) instructional options for families, (2) campus safety, (3) student and staff health, (4) preschool and before/after school programs, (5) school meals, (6) transportation, (7) a healthy workplace, and (8) students with special needs. The information in the Return to School Health and Safety Plan is continuously updated to reflect changing conditions and developments.

Throughout the pandemic, videos outlining the health and safety guidelines students and staff were produced and disseminated using the above-referenced channels. Each school site also presented customized presentations for parent communities specific to the school in which parents and students were trained on the implementation of health and safety protocols on campus. The video and presentations will be updated and disseminated for the 2021-2022 school year, and will be made available to the community and updated as needed.

## CUSD Staff

- COVID-19 Online trainings - All District staff have been required to and completed the following three trainings regarding COVID-19 during the 2020-2021 school year. They will be required to complete these same training for the 2021-2022 school year.
  - How to Protect Yourself and Others.
  - How to Clean and Disinfect Your School.
  - Employee Acknowledgement - 2020-21 Return to School Health and Safety Plan.
- Self-monitoring health screening occurs upon entry to all District facilities and must be completed by each District staff daily on their computers or other devices.
- Staff are trained and supported by site and District administration on the enforcement of health and safety guidelines such as proper use of PPE, face coverings, the wearing of face coverings by students, and parents keeping their children home if they are exhibiting symptoms of illness.

### **10.4 Communication to Parents and Students Before Start of 2021-2022 School Year:**

Since July 16, 2020, the District has maintained and updated a portion of its website solely devoted to its Return to School Health and Safety Plan in place to mitigate the spread of COVID-19 (<https://www.cusd.com/BacktoSchool2020-21.aspx>). This website is continually updated and will include this Safe Return Plan. It has been and will again be shared with all staff and families by email, video message, and through the District's social media channels. In addition, issues of CUSD Today (a community newspaper mailed monthly into the households of every employee and family of the District) and 2 Minutes Today (a video blog emailed and posted online) have been devoted to the topic.

After each meeting of the District's Governing Board at which health and safety plans are discussed, updates are sent to all employees, with parents receiving messages from Superintendent Eimear O'Farrell with updates and resources. At any point that evolving direction from state or local health officials impacts the District's COVID-19 Safety Plan, staff and parents are updated by email, with reminders and updates also sent via app push notifications and the District's social media channels.

Plans include descriptions of how the District is meeting health and safety guidelines, what schedules look like, and how contact tracing, isolation of ill students/staff, and notification systems would work in the event of a positive case on a campus.

Open meetings of the District's Governing Board are broadcast via the District's YouTube channel. Additionally, every school site has held and will disseminate information through presentations to local neighborhood school communities for staff and families. Recordings of the Governing Board's meetings are also available afterward for anyone who missed the original meetings.

## **11. ENSURING CONTINUITY OF SERVICES**

As we enter the second school year under the cloud of the COVID-19 pandemic, the District recognizes the importance of not only continuing existing services but developing strategies and action plans to make sure students come out of the pandemic stronger and are prepared for the outside world. The District's plan includes, but is not limited to, the following:

- a. Independent Study: Governor Newsom signed Assembly Bill (AB) 130 into law on July 9, 2021, making changes to independent study for students. For the 2021–22 school year, AB 130 requires school districts and county offices of education offer independent study as an educational option. (Education Code section 51745). The District's Governing Board has adopted Administrative Regulation No. 6258.1 – Independent Study to implement independent study for students during the 2021-2022 school year. Independent study will be provided through the District's Enterprise Alternative School.
- b. Clovis Online Charter School: Students may also obtain remote learning from Clovis Online Charter School, a charter school authorized by the District's Governing Board.

In addition, the District will be providing increase access to mental health check-in and support, increased access and opportunities for academic intervention, continue to provide free meals to students, implement re-engagement strategies for students on independent study, and increased access to counselors for academic, social, and emotional support.

**ATTACHMENT 2**

**COVID-19 PREVENTION PROGRAM: EMPLOYEES**

DRAFT



## **COVID-19 PREVENTION PROGRAM: EMPLOYEES**

AS MANDATED BY:  
California Code of Regulations, Title 8,  
Sections 3205, 3205.1, 3205.2, 3205.3, 3205.4

Approved Effective: 1/27/2021  
Amended Effective: 4/6/2021  
Amended Effective: 8/11/2021

# **COVID-19 PREVENTION PROGRAM: EMPLOYEES**

## **TABLE OF CONTENTS**

1. Authority and Responsibility .....	1
2. Identification and Evaluation of COVID-19 Hazards .....	2
3. Correction of COVID-19 Hazards .....	2
4. Control of COVID-19 Hazards .....	3
5. Investigating and Responding to COVID-19 Cases .....	6
6. System for Communicating.....	7
7. Training and Instruction.....	8
8. Exclusion of COVID-19 Cases.....	9
9. Reporting, Recordkeeping, and Access.....	10
10. Return-to-Work Criteria.....	10
 APPENDIX A: IDENTIFICATION OF COVID-19 HAZARDS.....	 12
APPENDIX B: COVID-19 INSPECTIONS.....	14
APPENDIX C: INVESTIGATING COVID-19 CASES .....	15
APPENDIX D: COVID-19 TRAINING ROSTER.....	17
APPENDIX E: MULTIPLE COVID-19 INFECTIONS AND COVID-19 OUTBREAKS.....	18
APPENDIX F: MAJOR COVID-19 OUTBREAK.....	20
APPENDIX G: DEFINITIONS .....	21

## **COVID -19 PREVENTION PROGRAM: EMPLOYEES**

Throughout the 2020-21 school year, employees of Clovis Unified School District (District) remained dedicated and worked to educate students despite all of the challenges and uncertainties of the COVID-19 pandemic. We expect that District employees will have the same dedication and continue their work in educating students during the 2021-2022 school year. To carry out these critical tasks, the Governing Board and District administration recognize the importance of maintaining a safe work environment.

This COVID-19 Prevention Program (CPP) is designed to control exposures to the SARS-CoV-2 virus (COVID-19) that may occur in the workplace. This CPP is hereby established and will be implemented and maintained pursuant to Title 8 of the California Code of Regulations (CCR) sections 3205 et seq. (Cal/OSHA Regulations) Terms used in this CPP shall have the same meaning as defined in 8 CCR § 3205, see Appendix G - Definitions. Except as specifically stated, all references in this CPP to regulations are to Title 8 of the California Code of Regulations.

The Clovis Unified School District's (District) Governing Board approved this CPP as part of the District's COVID-19 Safety Plan through the adoption of Board Resolution No. 3802 on January 27, 2021. The Governing Board amended this CPP as part of the District's amended COVID-19 Safety Plan through the adoption of Board Resolution No. 3811 on April 7, 2021. As authorized by Board Resolution No. 3811, the District's Superintendent amends this CPP effective August \_\_, 2021 to reflect amendments to the Cal/OSHA Regulations that became effective on June 17, 2021. This CPP is subject to change in order to comply with applicable laws and regulations, and public health orders, directives, and/or guidance.

### **1. AUTHORITY AND RESPONSIBILITY**

The Superintendent and designees stated below have the overall authority and responsibility for implementing the provisions of this CPP at the District. In addition, all principals, managers, and supervisors are responsible for implementing and maintaining this CPP at their assigned work areas and for ensuring employees receive answers to questions about this CPP.

The Superintendent has designated a CPP Officer for the specific implementation of the elements of this CPP. The CPP Officer for the District is:

Barry Jager  
Associate Superintendent Human Resources  
[barryjager@cusd.com](mailto:barryjager@cusd.com)  
559-327-9308

All employees are responsible for using safe work practices, following all directives and policies, and assisting in maintaining a safe work environment.

The District's COVID-19 policies and procedures shall include the COVID-19 Safety Plan (which includes this CPP) and other District documents setting forth requirements and procedures to implement the COVID-19 Safety Plan, applicable laws and regulations, and requirements under federal, state, and local public health officer orders and guidance. If there is a conflict between any provision in this CPP and any provision in other District documents, the provision in this CPP shall govern as to District employees. If there is any conflict between any provision of this CPP and any provision in the Cal/OSHA Regulations, the provision in the Cal/OSHA Regulations shall govern and apply as to District employees.



## **2. IDENTIFICATION AND EVALUATION OF COVID-19 Hazards** (8 CCR § 3205(c)(2))

**2.1 Identification and Evaluation Strategies.** The District shall implement the following identification and evaluation strategies:

- a. Conduct workplace-specific evaluations using the Appendix A: Identification of COVID-19 Hazards form.
- b. Evaluate employees' potential workplace exposures to all persons at or who may enter a District facility.
- c. Review applicable orders and general and industry-specific guidance from the State of California, Division of Occupational Safety and Health (Cal/OSHA), and the local health department related to COVID-19 hazards and prevention.
- d. Evaluate existing COVID-19 prevention controls at the workplace and the need for different or additional controls.
- e. Conduct periodic inspections using the Appendix B: COVID-19 Inspections form as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with the District's COVID-19 policies and procedures.

**2.2 Employee participation:** Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by contacting their supervisor or the principal at the school site. In addition, District Administration may also be contacted at the District Office.

### **2.3 Employee screening**

- a. Each workday, each employee must submit an electronic wellness check. This wellness check will be used as a guide to determine if the employee continues to work or will be sent home based on the scenarios below.
- b. Employees must check their own temperature each day prior to coming to work. Any temperature of 100.4 degrees Fahrenheit or higher is defined as a fever.
- c. Daily Electronic Assessment forms will be utilized.

**2.4 Ventilation:** The District evaluated how to maximize ventilation with outdoor air to the highest level of filtration efficiency compatible with the existing ventilation system; and whether the use of portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems, would reduce the risk of COVID-19 transmission.

## **3. CORRECTION OF COVID-19 HAZARDS** (8 CCR § 3205(c)(4))

Unsafe or unhealthy work conditions, work practices, policies, and/or procedures will be documented on the Appendix B: COVID-19 Inspection form and corrected in a timely manner based on the severity of the hazards, as follows:

- a. The severity of the hazard will be assessed and correction time frames assigned, accordingly. Appropriate work orders, procedures, or other mitigation strategies will be implemented within the assigned time frames.
- b. The CPP Officer designated by the Superintendent is responsible for timely correction.
- c. Follow-up measures will be taken by the CPP Officer or designee to determine if the mitigation strategies have been effective.

#### **4. CONTROL OF COVID-19 HAZARDS**

##### **4.1 Face Coverings (8 CCR § 3205(c)(6))**

- a. Each District site shall provide face coverings and ensure they are worn when indoors or in vehicles. Face covering must be worn in accordance with 8 CCR § 3205(c)(6) unless required otherwise by other laws, regulations, orders, directives, or requirements of federal, state, or local governments or public health officials. Face coverings must be clean and undamaged and be worn over the nose and mouth. Employees may provide their own face coverings. Face shields are not a replacement for face coverings, although they may be worn together for additional protection.
- b. When employees are required to wear face coverings under the Cal/OSHA Regulations, the following exceptions apply:
  - i. When an employee is alone in a room or vehicle.
  - ii. While eating or drinking at the workplace, provided employees are at least 6 feet apart and, if indoor, outside air supply to the area, if indoors, has been maximized to the extent feasible.
  - iii. Employees wearing respirators required by the District and used in compliance with 8 CCR § 5144.
  - iv. Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person may complete an exemption process. Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability shall wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it. Alternatives will be considered on a case-by-case basis.
  - v. Specific tasks that cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed.
- c. Any employee not wearing a face covering pursuant to the exceptions in Title 8 CCR § 3205(c)(6)(E), shall be at least 6 feet apart from all other persons unless the unmasked employee is either fully vaccinated or tested at least weekly for COVID-19 during paid time and at no cost to the employee.

- d. Any employee, regardless of vaccination status, may wear face coverings if he/she elects to do so, unless wearing face coverings would create a safety hazard, such as interfering with the safe operation of equipment.
- e. Upon request, the District will provide face coverings for employees regardless of vaccination status.
- d. The District has developed measures to communicate to non-employees regarding the face coverings requirement for all District sites, including signage at the entrance of each site.

#### **4.2 Engineering Controls (8 CCR § 3205(c)(7)(A))**

To the extent feasible, the District will maximize the quantity of outside air for buildings with mechanical or natural ventilation systems by:

- a. For indoor locations, the District will evaluate how to maximize the quantity of outdoor air and whether it is possible to increase filtration efficiency to the highest level compatible with the existing ventilation system.
- b. If the amount of outside air needs to be minimized due to other hazards, such as heat, cold, or wildfire smoke, outside air vents and windows will be closed.
- c. For buildings with mechanical or natural ventilation, or both, the District will maximize the quantity of outside air provided to the extent feasible, except when the United States Environmental Protection Agency (EPA) Air Quality Index is greater than 100 for any pollutant or, if opening windows or maximizing outdoor air by other means would cause a hazard to employees, for instance from excessive heat or cold.
- d. The HVAC system will be properly maintained and adjusted by the District maintenance staff and HVAC technician(s).
- e. The highest MERV filters will be utilized to insure adequate air filtration.
- f. Employees are encouraged to open windows or doors when outside conditions are favorable.

#### **4.3 Cleaning and Disinfecting (8 CCR § 3205(c)(7)(B))**

- a. The following cleaning measures for frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, phones, headsets, bathroom surfaces, and steering wheels will be implemented:
  - i. The site administrator or the Director of Plant Operations will ensure that adequate supplies and adequate time for disinfection/cleaning to be done properly will be provided.
  - ii. The site administrator or supervisor will direct the custodians in the frequency and scope of cleaning and disinfection and inform employees and authorized employee representatives of cleaning protocols.

- b. When a COVID-19 case is identified at a school site or workplace, the following procedures will be implemented during the high-risk exposure period:
- i. PPE will be worn by employees performing disinfection tasks.
    - Disposable gloves - Ex: Latex or Nitrile.
    - Mask- Ex: Disposable face mask.
    - Eye covering, for example safety glasses, safety goggles, or face shield
  - ii. Procedures
    - Clean the areas, materials, and equipment used by a COVID-19 case during the high-risk exposure period and disinfection if the area, material, or equipment is indoors and will be used by another employee within 24 hours of the COVID-19 case.
    - Body fluids must be thoroughly cleaned from surfaces/objects. Use soap and water to clean first.
    - Apply the District-approved disinfection product. The employees should review the Safety Data Sheets (SDS) for the chemical to be used and follow all label directions.
    - The surface must stay wet for 10 minutes or for the appropriate dwell time listed on the product. If the surface dries before the 10 minutes (or, label listed dwell time), reapply.
    - Dispose into the trash any paper towels, gloves, and other materials that came in contact with the surfaces during the cleaning and disinfection process.

#### **4.4 Hand sanitizing (8 CCR § 3205(c)(7)(C))**

- a. To protect employees from COVID-19 hazards, the District will evaluate its handwashing facilities, determine the need for additional facilities, encourage and allow time for employee handwashing, and provide employees with an effective hand sanitizer. The District encourages employees to wash their hands for at least 20 seconds each time. Provision or use of hand sanitizers with methyl alcohol is prohibited.
- b. Employees are encouraged to wash hands frequently with soap and water for a minimum of 20 seconds. If soap and water are not available, use hand sanitizer (70% alcohol content or greater). At a minimum, employees **MUST** wash hands at the beginning and end of each shift, after using the toilet, and before and after each break.
- c. Employees are encouraged to use respiratory etiquette, including covering mouth and/or nose when coughing and/or sneezing. Cover the mouth and nose with a tissue. If a tissue is not immediately available, cough or sneeze into sleeve and not into hands.
- d. Employees are encouraged to avoid touching his/her eyes, nose, and mouth especially with unwashed hands.

#### **4.5 Personal Protective Equipment (PPE) (8 CCR § 3205(c)(7)(D))**

- a. The District shall evaluate the need for PPE (such as gloves, goggles, and face coverings) to prevent exposure to COVID-19 hazards as required by 8 CCR§ 3380, and shall provide such PPE as needed.

- b. Upon request, the District will provide respirators for voluntary use in compliant with 8 CCR § 5144(C)(2) to all employees who are not fully vaccinated and who are working indoors or in vehicles with more than one person. Employees are encouraged to use the District-provided respirators.
- c. The District shall provide and ensure use of respirators in compliance with 8 CCR § 5144 when deemed necessary by Cal/OSHA through the issuance of Order to Take Special Action, in accordance with 8 CCR § 332.3.
- d. The District shall provide and ensure use of eye protection and respiratory protection in accordance with 8 CCR § 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

#### **4.6 Testing of Symptomatic Employees (8 CCR § 3205(c)(7)(E))**

COVID-19 testing is available at no cost to employees with COVID-19 symptoms who are not fully vaccinated during employees' paid time.

### **5. INVESTIGATING AND RESPONDING TO COVID-19 CASES (8 CCR § 3205(c)(3))**

- a. The District shall investigate and respond to COVID-19 cases by using the Appendix C: Investigating COVID-19 Cases.
- b. The District shall take all of the following steps in response to a COVID-19 case in the workplace:
  - 1. Determine the day and time the COVID-19 case was last present and, to the extent possible, the date of the positive COVID-19 test(s) and/or diagnosis, and the date the COVID-19 case first had one or more COVID-19 symptoms, if any were experienced.
  - 2. Determine who may have had a close contact. This requires an evaluation of the activities of the COVID-19 case and all locations at the workplace which may have been visited by the COVID-19 case during the high-risk exposure period.
  - 3. Within one business day of the time the District knew or should have known of a COVID-19 case, the District shall give written notice, in a form readily understandable by employees, that people at the worksite may have been exposed to COVID-19. The notice shall be written in a way that does not reveal any personal identifying information of the COVID-19 case. Written notice may include, but is not limited to, personal service, email, or text message if it can reasonably be anticipated to be received by the employee within one business day of sending. The notice shall include the disinfection plan required by Labor Code section 6409.6(a)(4). The notice must be sent to the following:
    - a. All employees at the worksite during the high-risk exposure period. If the District should reasonably know that an employee has not received the notice or has limited literacy in the language used in the notice, the District shall provide verbal notice, as soon as practicable, in a language understandable by the employee.

- b. Independent contractors and other employers at the worksite during the high-risk exposure period.
  - 4. Within one business day of the time the District knew or should have known of the COVID-19 case, the District shall provide the notice required by Labor Code section 6409.6(a)(2) and (c) to the authorized representative of any employee at the worksite during the high-risk exposure period.
  - 5. Make COVID-19 testing available at no cost during paid time to all employees who had a close contact in the workplace and provide them with the information on the benefits described in 8 CCR § 3205(c)(5)(B) and (c)(9)(C), with the following exceptions:
    - a. Employees who were fully vaccinated before the close contact and do not have COVID-19 symptoms.
    - b. COVID-19 cases who returned to work pursuant to subsection 3205(c)(10)(A) or (B) and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for 90 days after the first positive test.
  - 6. Investigate whether workplace conditions could have contributed to the risk of COVID-19 exposure and what could be done to reduce exposure to COVID-19 hazards.
  - c. Personally identifying information regarding COVID-19 cases or persons with COVID-19 symptoms, and any employee medical records required by 5 CCR section 3205 or sections 3205.1 through 3205.4, shall be kept confidential unless disclosure is required or permitted by law.
  - d. Unredacted information on COVID-19 cases shall be provided to the local health department, the California Department of Public Health, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH) immediately upon request and when required by law.
6. **SYSTEM FOR COMMUNICATING** (8 CCR § 3205(c)(1))

The District goal is to ensure effective two-way communication with employees and that it includes the following information:

- a. Employees are to report to the District, without fear of reprisal, COVID-19 symptoms, possible close contacts, and possible COVID-19 hazards at the workplace to their supervisor.
- b. District how accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness can request accommodation.
- c. Provide information about access to COVID-19 testing as described in 8 CCR § 3205(C)(5)(I) when testing is required under 5 CCR § 3205, 3205.1, or 3205.2. Employees may access COVID-19 voluntary testing available through health plans or local testing centers.

- d. Information about COVID-19 hazards and the District's COVID-19 policies and procedures to employees and other employers, persons, and entities within or in contact with the employer's workplace.

## **7. TRAINING AND INSTRUCTION (8 CCR § 3205(c)(5))**

The District shall provide effective training and instruction to employees that includes the following:

- a. The District's COVID-19 policies and procedures to protect employees from COVID-19 hazards, and how to participate in the identification and evaluation of COVID-19 hazards under 8 CCR § 3205(C)(2)(A).
- b. Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vaccination leave, if applicable, workers' compensation law, local governmental requirements, the employer's own leave policies, leave guaranteed by contract, and 8 CCR § 3205.
- c. The fact that:
  - COVID-19 is an infectious disease that can be spread through the air when an infectious person talks or vocalizes, sneezes, coughs, or exhales.
  - COVID-19 may be transmitted when a person touches a contaminated object and then touches his/her eyes, nose, or mouth, although that is less common.
  - An infectious person may have no symptoms.
- d. The fact that particles containing the virus can travel more than 6 feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19, but are most effective when used in combination.
- e. The District's policies for providing respirators, and the right of employees who are not fully vaccinated to request a respirator for voluntary use as stated in 8 CCR 3205, without fear of retaliation and at no cost to employees. Whenever respirators are provided for voluntary use under this 8 CCR § 3205 or sections 3205.1 through 3205.4:
  - 1. How to properly wear the respirator provided;
  - 2. How to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair interferes with a seal.
- f. The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- g. Proper use of face coverings and the fact that face coverings are not respiratory protective equipment. COVID-19 is an airborne disease, N95s and more protective

respirators protect the users from airborne disease while face coverings primarily protect people around the user.

- h. COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- i. The conditions under which face coverings must be worn at the workplace and that face coverings are additionally recommended outdoors for people who are not fully vaccinated if six feet of distance between people cannot be maintained. Employees can request face coverings from the District at no cost to the employee and can wear them at work, regardless of vaccination status, without fear of retaliation.
- j. Training will be documented by a completed Training Verification Form provided during the training. Alternatively, a training log may be utilized. See Appendix D: COVID-19 Training Roster.

#### **8. EXCLUSION OF COVID-19 CASES (8 CCR § 3205(c)(9))**

When a COVID-19 case is identified in the workplace, the District will limit transmission by:

- a. Ensuring that COVID-19 cases are excluded from the workplace until the return-to-work requirements in Section 10 below are met.
- b. Excluding from the workplace employees who had a close contact until the return to work requirements of Section 10 below are met, with the following exceptions:
  - 1. Employees who were fully vaccinated before the close contact and who do not develop COVID-19 symptoms; and
  - 2. COVID-19 cases who returned to work pursuant to 8 CCR § 3205(c)(10)(A) or (B) and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed COVID-19 symptoms, for 90 days after the first positive test.
- c. For employees excluded from work under 8 CCR § 3205(c)(9) , the District shall continue and maintain an employee's earnings, wages, seniority, and all other employee rights and benefits. The foregoing provision does not apply where the employee received disability payments or was covered by workers' compensation and received temporary disability. It also does not apply where the District demonstrates that the close contact is not work related. Wages due under 8 CCR § 3205(c)(9)(C) are subject to existing wage payment obligations and must be paid at the employee's regular rate of pay no later than the regular pay day for the pay period(s) in which the employee is excluded. Unpaid wages owed under 8 CCR § 3205(c)(9)(C) are subject to enforcement through procedures available in existing law. If the District determines that one of the exceptions below applies, it shall inform the employee of the denial and the applicable exception.
- d. Providing employees, at the time of exclusion, with information on available benefits. Employees who have not been excluded or isolated by the local health department need not be excluded by the District, if they are temporarily reassigned to work where they do not have contact with other persons until the return to work requirements under



Section 10 below are met.

**9. REPORTING, RECORDKEEPING, AND ACCESS** (8 CCR § 3205(c)(8))

The District, through the District's CPP Officer, shall:

- a. Report information about COVID-19 cases and outbreaks to the local health department whenever required by law and provide any related information requested by the local health department, and report all information to the local health department required by Labor Code section 6409.6.
- b. Maintain records of the steps taken to implement this CPP in accordance with 8 CCR § 3203(b).
- c. Make this CPP available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- d. Use the **Appendix C: Investigating COVID-19 Cases** form to keep a record of and track all COVID-19 cases.

**10. RETURN-TO-WORK CRITERIA** (8 CCR § 3205(c)(10))

- a. COVID-19 cases with COVID-19 symptoms shall not return to work until:
  1. At least 24 hours have passed since a fever of 100.4 degrees Fahrenheit or higher has resolved without the use of fever-reducing medications; and
  2. COVID-19 symptoms have improved; and
  3. At least 10 days have passed since COVID-19 symptoms first appeared.
- b. COVID-19 cases who tested positive but never developed COVID-19 symptoms shall not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- c. Once a COVID-19 case has met the requirements of 8 CCR § 3205(c)(10)(A) or (B), as applicable, a negative COVID-19 test shall not be required for an employee to return to work.
- d. Persons who had a close contact may return to work as follows:
  1. Persons who had a close contact but never developed any COVID-19 symptoms may return to work when 10 days have passed since the last known close contact.
  2. Persons who had a close contact and developed any COVID-19 symptom cannot return to work until the requirements of subsection (c)(10)(A) have been met, unless all of the following are true:
    - a. The person tested negative for COVID-19 using a polymerase chain reaction (PCR) COVID-19 test with specimen taken after the onset of symptoms; and

- b. At least 10 days have passed since the last known close contact; and
  - c. The person has been symptom-free for at least 24 hours, without using fever-reducing medications.
3. During critical staffing shortages, when there are not enough staff to provide safe patient care, essential critical infrastructure workers in the following categories may return after Day 7 from the date of last exposure if they have received a negative PCR COVID-19 test result from a specimen collected after Day 5:
- a. Health care workers who did not develop COVID-19 symptoms;
  - b. Emergency response workers who did not develop COVID-19 symptoms; and
  - c. Social service workers who did not develop COVID-19 symptoms and who work face to face with clients in child welfare or assisted living.
- e. If an order to isolate, quarantine, or exclude an employee is issued by a local or state health official, the employee shall not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period shall be in accordance with the return to work periods in 8 CCR § 3205(C)(10)(A), (C)(10)(B), or (C)(10)(D), as applicable. A list of employee training is set forth in Section 10.3 of the Plan for Safe Return to In-Person Instruction and Continuity of Services.

## APPENDIX A: IDENTIFICATION OF COVID-19 HAZARDS (8 CCR § 3205(c)(2))

Section 3205(c)(2) requires the District to conduct a workplace-specific identification of all interactions, areas, activities, processes, equipment, and materials that could potentially expose employees to COVID-19 hazards. The District shall use this appendix to conduct such an identification.

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. The District will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

**Person conducting the evaluation:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name(s) of employee and authorized employee representative that participated:** \_\_\_\_\_

Interaction, area, activity, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times when people may congregate or come in contact with one another	Employees' potential workplace exposure for COVID-19 to all persons at the workplace or who may enter the workplace, including coworkers, members of the public, employees of other employers, and independent contractors	Existing and/or additional COVID-19 prevention controls

Interaction, area, activity, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times when people may congregate or come in contact with one another	Employees' potential workplace exposure for COVID-19 to all persons at the workplace or who may enter the workplace, including coworkers, members of the public, employees of other employers, and independent contractors	Existing and/or additional COVID-19 prevention controls

NOTE: If additional spaces are needed, add additional pages.

## APPENDIX B: COVID-19 INSPECTIONS

Section 3205(c)(2)(H) requires the District to conduct periodic inspections as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with the District's COVID-19 policies and procedures. The District shall use this appendix to conduct such periodic inspections.

Work location inspected: \_\_\_\_\_

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
<b>1. Engineering</b>			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
<b>2. Administrative</b>			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
<b>3. PPE (not shared, available and being worn)</b>			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			

Date: \_\_\_\_\_ Name of person conducting the inspection: \_\_\_\_\_

## APPENDIX C: INVESTIGATING COVID-19 CASES

Date Investigation Initiated: \_\_\_\_\_

Name of person conducting the investigation: \_\_\_\_\_

Name(s) of staff involved in the investigation: \_\_\_\_\_

1. Employee (or non-employee) name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Occupation/Position (if non-employee, why he/she was in the workplace): \_\_\_\_\_

3. Location where employee worked (or non-employee was present): \_\_\_\_\_

4. Date and time the COVID-19 case was last present in the workplace: \_\_\_\_\_

5. Date the COVID-19 case first had one or more COVID-19 symptoms: \_\_\_\_\_

6. Was COVID-19 test offered? ☐ Yes ☐ No

7. Date of the positive or negative test and/or diagnosis: \_\_\_\_\_

8. Information received regarding COVID-19 test results and onset of symptoms (attach documentation): \_\_\_\_\_

9. Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed: \_\_\_\_\_

10. Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:

☐ All employees who may have had COVID-19 exposure and their authorized representatives Date: \_\_\_\_\_

Names of employees who were notified: \_\_\_\_\_

11. Independent contractors and other employers present at the workplace during the high-risk exposure period: \_\_\_\_\_

Names of individuals who were notified: \_\_\_\_\_ Date: \_\_\_\_\_

12. What were the workplace conditions that could have contributed to the risk of COVID-19 exposure? \_\_\_\_\_

13. What could be done to reduce exposure to COVID-19? \_\_\_\_\_

14. Was the local health department notified: ☐ Yes ☐ No If notified, date: \_\_\_\_\_

*For definitions of terms, see Appendix G. Attach additional pages if extra spaces needed.*

**CONFIDENTIALITY OF INFORMATION/MEDICAL RECORDS**

All personal identifying information of COVID-19 cases or persons with COVID-19 symptoms, and any employee medical records required by 8 CCR § 3205 or sections 3205.1 through 3205.4, will be kept confidential unless disclosure is required or permitted by law. Unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH) and when required by law. (8 CCR § 3205((c)(3)(C))

DRAFT

## APPENDIX D: COVID-19 TRAINING ROSTER

Date of Training: \_\_\_\_\_

Name of person conducting the training: \_\_\_\_\_

Description of Training: \_\_\_\_\_

Employee Name (print)	Signature



## **APPENDIX E: MULTIPLE COVID-19 INFECTIONS AND COVID-19 OUTBREAKS**

### **(8 CCR § 3205.1)**

#### **1. Application.**

If a District school site or workplace has three or more employee COVID-19 cases within an exposed group, as defined by 8 CCR § 3205(b), visited the workplace during their high-risk exposure period at any time during a 14-day period, this appendix shall apply until there are no new COVID-19 cases detected in the exposed group for a 14-day period.

#### **2. COVID-19 Testing**

- a. The District shall make COVID-19 testing available at no cost to all employees within the exposed group, during employees paid time, except :
  - i. Employees who were not present at the workplace during the relevant 14-day period(s).
  - ii. Employees who were fully vaccinated before 8 CCR § 3205.1 became applicable to the workplace and who do not have COVID-19 symptoms.
  - iii. For COVID-19 cases who did not develop COVID-19 symptoms after returning to work pursuant to subsections 3205(c)(10)(A) or (B), no testing is required for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, 90 days after the first positive test.
- b. COVID-19 testing consists of the following:
  - i. Testing shall be made available to all employees in the exposed group and then again one week later. Negative COVID-19 test results of employees with COVID-19 exposure shall not impact the duration of any quarantine, isolation, or exclusion period required by, or orders issued by, the local health department.
  - ii. After the first two COVID-19 tests required above, the District shall make COVID-19 testing available once a week at no cost, during paid time, to all employees in the exposed group who remain at the workplace, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in the exposed group for a 14-day period.
  - iii. The District shall make additional testing available at no cost to employees, during employees' paid time, when deemed necessary by Cal/OSHA through the Issuance of Order to Take Special Action, in accordance with 8 CCR § 332.3.
- c. The District shall continue to comply with all applicable provisions of section 3205 and shall also do the following:
  - i. Employees in the exposed group shall wear face coverings when indoors, or when outdoors and less than six feet from another person, unless one of the exceptions in subsection 3205(c)(6)(D) applies.
  - ii. The District shall give notice to employees in the exposed group of their right to request a respirator for voluntary use under subsection 3205(c)(7)(D)2., if they are not fully vaccinated.
  - iii. The District shall evaluate whether to implement physical distancing of at least six feet between persons or, where six feet of physical distancing is not feasible, the use of cleanable solid partitions of sufficient size to reduce COVID-19 transmission.

### **3. COVID-19 Investigation, Review, and Hazard Correction**

The District shall immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review shall be documented and include:

- a. Investigation of new or unabated COVID-19 hazards including:
  - The District's leave policies and practices and whether employees are discouraged from remaining home when sick.
  - The District's COVID-19 testing policies.
  - Insufficient outdoor air.
  - Insufficient air filtration.
  - Lack of physical distancing.
- b. Updating the review:
  - Every thirty days if the conditions in 1. above continues to apply.
  - In response to new information or to new or previously unrecognized COVID-19 hazards.
  - When otherwise necessary.
- c. Implementing changes to reduce the transmission of COVID-19 based on the investigation and review set forth above. The following shall be considered by the District:
  - Moving indoor tasks outdoors or having them performed remotely.
  - Increasing outdoor air supply when work is done indoors.
  - Improving air filtration.
  - Increasing physical distancing as much as feasible.
  - Requiring respiratory protection in compliance with Section 5144.
  - Other applicable controls.

### **4. Ventilation**

In buildings or structures with mechanical ventilation, the District shall filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, the District shall use filters with the highest compatible filtering efficiency. The District shall also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and, if so, shall implement their use to the degree feasible.

## **APPENDIX F: MAJOR COVID-19 OUTBREAK**

(8 CCR § 3205.2)

1. **Application:** If a District school site or workplace has 20 or more employee COVID-19 cases in an exposed group or visited the workplace during their high-risk exposure period within a 30-day period, this appendix will apply until there are fewer than three COVID-19 cases detected in the exposed group for a 14-day period.
2. **COVID-19 Testing, Mitigation Measures, Investigation, Review, and Hazard Correction.** The District shall continue to comply with the provisions in Appendix E, except that the COVID-19 testing shall be made available to all employees in the exposed group, regardless of vaccination status, twice a week or more frequently if recommended by the local health department.
3. **COVID-19 Hazard Correction:** In addition to the requirements of the CPP (see Section 3 - Correction of COVID-19 Hazards) and Appendix E, the District shall take the following actions:
  - a. The District shall provide a respirator for voluntary use in compliance with Section 5144(c)(2) to employees in exposed group and shall determine the need for a respiratory protection program or changes to an existing respiratory protection program under 8 CCR§ 5144 to address COVID-19 hazards.
  - b. Any employees in the exposed group who are not wearing respirators required by the District and used in compliance with Section 5144 shall be separated from other persons by at least six feet, except where the District can demonstrate that six feet of separation is not feasible, and except for momentary exposure while persons are in movement. Methods of physical distancing include: telework or other remote work arrangements; reducing the number of persons in an area at one time, including visitors; visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel; staggered arrival, departure, work, and break times; and adjusted work processes or procedures, such as reducing production speed, to allow greater distance between employees. When it is not feasible to maintain a distance of at least six feet, individuals shall be as far apart as feasible.
  - c. At work stations where an employee in the exposed group is assigned to work for an extended period of time, such as cash registers, desks, and production line stations, and where the physical distancing requirement stated above is not maintained at all times, the District shall install cleanable solid partitions that effectively reduce transmission between the employee and other persons.
  - d. The District shall evaluate whether to halt some or all operations at the workplace until COVID-19 hazards have been corrected
  - e. The District shall implement any other control measures deemed necessary by Cal/OSHA through the Issuance of Order to Take Special Action, in accordance with 8 CCR § 332.3.

## **APPENDIX G: DEFINITIONS**

### **(8 CCR § 3205(b))**

The following definitions, as set forth in 8 CCR § 3205, shall apply to this CPP:

1. "Close contact" means being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the high-risk exposure period" defined by this section. This definition applies regardless of the use of face coverings.

EXCEPTION: Employees have not had a close contact if they wore a respirator required by the employer and used in compliance with section 5144, whenever they were within six feet of the COVID-19 case during the high-risk exposure period.

2. "COVID-19" means coronavirus disease, an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).
3. "COVID-19 case" means a person who: (1) has a positive "COVID-19 test" as defined in this section; or (2) has a positive COVID-19 diagnosis from a licensed health care provider; or (3) is subject to a COVID-19-related order to isolate issued by a local or state health official; or (4) has died due to COVID-19, in the determination of a local health department or per inclusion in the COVID-19 statistics of a county.
4. "COVID-19 hazard" means potentially infectious material that may contain SARS-CoV-2, the virus that causes COVID-19. Potentially infectious materials include airborne droplets, small particle aerosols, and airborne droplet nuclei, which most commonly result from a person or persons exhaling, talking or vocalizing, coughing, sneezing, or from procedures performed on persons which may aerosolize saliva or respiratory tract fluids. This also includes objects or surfaces that may be contaminated with SARS-CoV-2.
5. "COVID-19 symptoms" means fever of 100.4 degrees Fahrenheit or higher, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea, unless a licensed health care professional determines the person's symptoms were caused by a known condition other than COVID-19.
6. "COVID-19 test" means a viral test for SARS-CoV-2 that is:
  - a. Approved by the United States Food and Drug Administration (FDA) or has an Emergency Use Authorization from the FDA to diagnose current infection with the SARS-CoV-2 virus; and
  - b. Administered in accordance with the FDA approval or the FDA Emergency Use Authorization as applicable.
7. "Exposed group" means all employees at a work location, working area, or a common area at work, where an employee COVID-19 case was present at any time during the high-risk exposure period. A common area at work includes bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas. The following exceptions apply:
  - a. For the purpose of determining the exposed group, a place where persons momentarily pass through while everyone is wearing face coverings, without congregating, is not a work location, working area, or a common area at work.
  - b. If the COVID-19 case was part of a distinct group of employees who are not present at

the workplace at the same time as other employees, for instance a work crew or shift that does not overlap with another work crew or shift, only employees within that distinct group are part of the exposed group.

- c. If the COVID-19 case visited a work location, working area, or a common area at work for less than 15 minutes during the high-risk exposure period, and the COVID-19 case was wearing a face covering during the entire visit, other people at the work location, working area, or common area are not part of the exposed group.

NOTE: An exposed group may include the employees of more than one employer. See [Labor Code sections 6303](#) and [6304.1](#).

8. "Face covering" means a surgical mask, a medical procedure mask, a respirator worn voluntarily, or a tightly woven fabric or non-woven material of at least two layers. A face covering has no visible holes or openings cover the nose and mouth. A face covering does not include a scarf, ski mask, balaclava, bandana, turtleneck, collar, or single layer of fabric.
9. "High-risk exposure period" means the following time period:
  - a. For COVID-19 cases who develop COVID-19 symptoms, from two days before they first develop symptoms until all of the following are true: it has been 10 days since symptoms first appeared; 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved.
  - b. For COVID-19 cases who never develop COVID-19 symptoms, from two days before until ten days after the specimen for their first positive test for COVID-19 was collected.
10. Respirator" means a respiratory protection device approved by the National Institute for Occupational Safety and Health (NIOSH) to protect the wearer from particulate matter, such as an N95 filtering facepiece respirator.
11. Worksite," for the limited purposes of COVID-19 prevention regulations only, means the building, store, facility, agricultural field, or other location where a COVID-19 case was present during the high-risk exposure period. It does not apply to buildings, floors, or other locations of the employer that a COVID-19 case did not enter.

NOTE: The term worksite is used for the purpose of notice requirements in subsections (c)(3)(B)3. and 4. only.

**CONTACT PERSON:** Corrine Folmer

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Conference Requests, as submitted.

**DISCUSSION:**

A list of the Conference Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Conference Requests	8/6/2021	Backup Material

**REVISIONS:**

**Conference Requests**  
**Wednesday, August 11, 2021**

<b>Departure</b>	<b>Return</b>	<b>Attendee</b>	<b>Site/Dept</b>	<b>Account</b>	<b>Conference Name</b>	<b>Conference Location</b>	<b>Purpose for Attending</b>
9/1/2021	9/6/2021	Richard Lake, Jr	Clovis High	Cougar Foundation	Nike Tournament of Champions	Orlando, FL	Supervise and coach athletes during volleyball tournament
9/1/2021	9/6/2021	Kendal Kubo	Clovis High	Cougar Foundation	Nike Tournament of Champions	Orlando, FL	Supervise and coach athletes during volleyball tournament
9/1/2021	9/6/2021	Kevin Ngo	Clovis High	Cougar Foundation	Nike Tournament of Champions	Orlando, FL	Supervise athletes during volleyball tournament
9/12/2021	9/19/2021	Daveen Macsata	Aquatics	Aquatics	American Swim Coaches Association World Clinic	Orlando, FL	Discuss impact of COVID, best practices and importance of coach and athlete mental health
9/12/2021	9/19/2021	Mark Bennett	Aquatics	Aquatics	American Swim Coaches Association World Clinic	Orlando, FL	Discuss impact of COVID, best practices and importance of coach and athlete mental health
9/12/2021	9/19/2021	Debra Wells	Aquatics	Aquatics	American Swim Coaches Association World Clinic	Orlando, FL	Discuss impact of COVID, best practices and importance of coach and athlete mental health
9/12/2021	9/19/2021	Omar Dwidar	Aquatics	Aquatics	American Swim Coaches Association World Clinic	Orlando, FL	Discuss impact of COVID, best practices and importance of coach and athlete mental health
9/22/2021	9/26/2021	Jason Lienau	Clovis North	ASB	Nike Portland Cross Country Invitational	Portland, OR	To Coach and supervise qualifying athletes participating in the Nike Invitational
9/22/2021	9/26/2021	Richard Brazil	Clovis North	ASB	Nike Portland Cross Country Invitational	Portland, OR	To coach and supervise qualifying athletes to participate in Nike Portland Invitational
9/23/2021	9/25/2021	Russell Weaver	Clovis North	ASB	Nike Portland Cross Country Invitational	Portland, OR	To coach and supervise athletes participating in the Nike Invitational
9/23/2021	9/25/2021	Wendi Salvador	Clovis North	ASB	Nike Portland Cross Country Invitational	Portland,OR	To coach and supervise participating athletes at Nike Portland Invitational
9/30/2021	10/3/2021	Kevin Ngo	Clovis High	Cougar Foundation	Nike Tournament of Champions	Phoenix, AZ	Supervise athletes during volleyball tournament

**Conference Requests**  
**Wednesday, August 11, 2021**

9/30/2021	10/3/2021	Kendal Kubo	Clovis High	Cougar Foundation	Nike Tournament of Champions	Phoenix, AZ	Supervise and coach athletes during volleyball tournament
9/30/2021	10/3/2021	Richard Lake	Clovis High	Cougar Foundation	Nike Tournament of Champions	Phoenix, AZ	Supervise and coach athletes during volleyball tournament
10/25/2021	10/29/2021	Michael Johnston	Admin Services	Admin Services	CIPA Annual Conference and Board of Directors Meeting	Oahu, HI	Attend CIPA (Cooperative Insurance for Public Agencies) Annual Conference and Board of Director's Meeting. Captive Insurance regulations require that one meeting be held annually in Captive domicile of jurisdiction
10/27/2021	10/31/2021	David Valdez	Clovis East	National Trip Account	National FFA Convention and Expo	Indianapolis, IN	To supervise FFA students attending National FFA Convention and Expo
12/2/2021	12/4/2021	Jason Lienau	Clovis North	ASB	Nike Cross Country Nationals	Portland, OR	To coach and supervise qualifying athletes participating in Nationals
12/2/2021	12/4/2021	Richard Brazil	Clovis North	ASB	Nike Cross Country Nationals	Portland, OR	To coach and supervise qualifying athletes participating in Nationals
12/2/2021	12/4/2021	Russell Weaver	Clovis North	ASB	Nike Cross Country Nationals	Portland, OR	To coach and supervise qualifying athletes participating in Nationals
12/2/2021	12/4/2021	Anna Crossman	Clovis North	ASB	Nike Cross Country Nationals	Portland, OR	To coach and supervise qualifying athletes participating in Nationals
12/6/2021	12/12/2021	Mark Bennett	Aquatics	Aquatics	USA Swimming Winter Junior Nationals	Austin, TX	Supervise and coach athletes during swim competition
12/6/2021	12/12/2021	Daveen Macsata	Aquatics	Aquatics	USA Swimming Winter Junior Nationals	Austin, TX	Supervise and coach athletes during swim competition
1/14/2022	1/16/2022	Nick Paramo	Sports & Rec	BHS Athletics/Track and Field	Pole Vault Summit	Reno, NV	Supervise and coach athletes during pole vault summit
1/14/2022	1/16/2022	Brian Weaver	Sports & Rec	BHS Athletics/Track and Field	Pole Vault Summit	Reno, NV	Supervise and coach athletes during pole vault summit



**CONTACT PERSON:** Corrine Folmer

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Fundraiser Requests, as submitted.

**DISCUSSION:**

A list of the Fundraiser Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Fundraiser Requests	8/6/2021	Backup Material

**REVISIONS:**

**Fundraiser Requests**  
**Wednesday, August 11, 2021**

Start	End	Site	Advisor	Organization	Description	Fund	Vendor
8/12/2021	6/3/2022	Tarpey Elem	Shawna Torrence	PTC	Snack Bar Sales*	Parent Teacher Club	Dollar Tree, Little Caesars, Walmart, WinCo Foods, Save Mart Supermarkets, Food 4 Less, Smart & Final
8/12/2021	6/3/2022	Tarpey Elem	Shawna Torrence	PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	Square Heart Shops
8/12/2021	5/31/2022	Tarpey Elem	Shawna Torrence	PTC	Movie Nights*	Parent Teacher Club	Dollar Tree, Little Caesars, Walmart, WinCo Foods, Smart & Final
8/12/2021	5/31/2022	Tarpey Elem	Shane Gillen	ASB	Miscellaneous gift/catalog items	Associated Student Body	Believe Kids
8/12/2021	6/3/2022	Lincoln Elem	Sue Hirata	PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	Square Heart Shops
8/12/2021	6/3/2022	Pinedale Elem	Jaqui Seckinger	ASB	Event Food Sales *	Associated Student Body	Chick-fil-A
8/12/2021	6/3/2022	Pinedale Elem	Megan Corrao	ASB	Candle Sales*	Associated Student Body	World's Finest Chocolates
8/12/2021	6/3/2022	CWHS	Hailey Bonds	Activities	Food Fair*	Associated Student Body	Costco, Dutch Bros. Coffee, El Taco Nazo, Habit Burger Grill, Jamba Juice, Kona Ice, Lolo Hawaiian Shaved Ice, Me-n-Ed's, Olde Tyme Kettle Korn, Panda Express, Pieology Pizzeria, Mike's Grill, Rocky Mountain Chocolate Factory, Save Mart Supermarkets, Leilani Shave Ice
8/12/2021	8/13/2021	Young Elem	Kacey Gibson	PTC	Kindergarten BTSN BBQ*	Parent Teacher Club	Costco, WinCo Foods, Save Mart Supermarkets, Vons
8/12/2021	8/12/2021	Young Elem	Kacey Gibson	PTC	Back to School Night*	Parent Teacher Club	Bobby Salazar's, Carni Kettle Korn, Dutch Bros. Coffee, Guadalajara Restaurant, Lolo Hawaiian Shaved Ice, Me-n-Ed's, Olde Tyme Kettle Korn, Panda Express, Yosemite Concessions, Leilani Shave Ice, Sweetie's Candy, Teriyaki Don

*\*In compliance with Board Policy 3554*

**Fundraiser Requests**  
**Wednesday, August 11, 2021**

8/12/2021	6/30/2022	Freedom Elem	Laurel Graves	PTC	Box Tops for Education	Parent Teacher Club	General Mills Box Tops
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	PTC	Yard Decoration Sales	Parent Teacher Club	CUSD Graphic Arts, Yellow Dog Signs and Graphics
8/12/2021	9/30/2021	Young Elem	Kacey Gibson	ASB	Various "A-thons" (ie. Jog-A-Thons, Basketball Shoot-A-Thons)	Associated Student Body	CUSD Graphic Arts, Oriental Trading Company, Walmart, Smart & Final, Amazon
8/12/2021	6/30/2022	Young Elem	Kacey Gibson	ASB	Spirit Wear/Spirit Packs	Associated Student Body	BSN Sports, Ember Rose Printing, EmbroidMe, First String Sports, Custom Ink, Square Heart Shops, All Signs, 4imprint, Alpha Custom T-Shirt, Archer and Hound Advertising, 1st Day School Supplies, Etsy
8/12/2021	6/30/2022	Young Elem	Kacey Gibson	PTC	Donations by Businesses*	Parent Teacher Club	Amazon Smiles
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	ASB	Online Donations	Associated Student Body	ReadySetFUNd
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	ASB	Yearbook Sales	Associated Student Body	Larson Brothers Photography, Pictavo
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	ASB	Program sales of ad pages	Associated Student Body	Larson Brothers Photography, Pictavo
8/12/2021	5/13/2022	Young Elem	Kacey Gibson	PTC	Carnivals*	Parent Teacher Club	Costco, CUSD Graphic Arts, Dutch Bros. Coffee, Gorilla Gurt, Guadalajara Restaurant, Olde Tyme Kettle Korn, Oriental Trading Company, Panda Express, Yosemite Concessions, Ark Mediterranean Grill, Save Mart Supermarkets, Ice Cream Warehouse, Smart & Final, Square Heart Shops, Sweetie's Candy, 559 Tacos

*\*In compliance with Board Policy 3554*

**Fundraiser Requests**  
**Wednesday, August 11, 2021**

8/12/2021	6/3/2022	Young Elem	Kacey Gibson	PTC	Snack Bar Sales*	Parent Teacher Club	Costco, Oriental Trading Company, Walmart, WinCo Foods, Ice Cream Warehouse, Smart & Final
8/12/2021	10/22/2021	Young Elem	Kacey Gibson	Library	Book Fair	Associated Student Body	Scholastic Book Fair
8/12/2021	6/30/2022	BHS	Jasara Gillette	Girls Soccer	Family Restaurant Night*	Foundation Booster Organization	Luna's Pizzeria & Italian Restaurant
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	Square Heart Shops, 1st Day School Supplies
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	PTC	Membership Drive	Parent Teacher Club	CUSD Graphic Arts
8/12/2021	6/3/2022	Young Elem	Kacey Gibson	PTC	Family Restaurant Night*	Parent Teacher Club	Chipotle Mexican Grill, McDonald's, Me-n-Ed's, Mickey's Yogurt, Mountain Mike's Pizza, Panda Express, Tahoe Joe's Famous Steakhouse, Panera, JoJo's Yogurt, Michelangelo's, Chocolate Wishes, Salsa's
8/12/2021	6/3/2022	Nelson Elem	Monica Brewer	ASB	Family Restaurant Night*	Associated Student Body	Mountain Mike's Pizza
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Paint and Craft Night	Parent Teacher Club	Square 1 Art
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	Square Heart Shops, All Signs
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Buddy Sales	Parent Teacher Club	Larson Brothers Photography
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Snack Bar Sales*	Parent Teacher Club	Costco, WinCo Foods, Smart & Final

*\*In compliance with Board Policy 3554*

**Fundraiser Requests**  
**Wednesday, August 11, 2021**

8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Miscellaneous gift/catalog items sold (w/o food)	Parent Teacher Club	1st Day School Supplies
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Script Sales	Parent Teacher Club	eScrip
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Family Restaurant Night*	Parent Teacher Club	Jersey Mike's Subs, Luna's Pizzeria & Italian Restaurant, McDonald's, Me-n-Ed's, Mickey's Yogurt, Panda Express, Red Robin, Pelican Snow Cones
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Donations by Businesses	Parent Teacher Club	Amazon Smiles
8/12/2021	6/3/2022	Freedom Elem	Laurel Graves	PTC	Membership Drive	Parent Teacher Club	None
8/12/2021	6/3/2022	Maple Creek Elem	Gordon Zante	Athletics	Movie Nights*	Parent Teacher Club	Costco, Me-n-Ed's, Sam's Club, Smart & Final
8/12/2021	6/3/2022	Valley Oak Elem	Courtney Wicks	PTC	Candy Sales*	Parent Teacher Club	See's Candies
8/16/2021	5/31/2022	Tarpey Elem	Shane Gillen	ASB	Donuts with Dad*	Parent Teacher Club	Clovis Donuts
8/16/2021	6/3/2022	Tarpey Elem	Shawna Torrence	PTC	Membership Drive	Parent Teacher Club	None
8/16/2021	6/3/2022	Tarpey Elem	Shawna Torrence	PTC	Candy Grams*	Parent Teacher Club	Dollar Tree, Oriental Trading Company, Walmart, Smart & Final
8/16/2021	5/31/2022	Tarpey Elem	Shawna Torrence	PTC	Various "A-thons" (ie. Jog-A-Thons, Basketball Shoot-A-Thons)	Parent Teacher Club	Smart & Final

*\*In compliance with Board Policy 3554*

**Fundraiser Requests**  
**Wednesday, August 11, 2021**

8/16/2021	6/3/2022	Tarpey Elem	Shawna Torrence	PTC	Box Tops for Education	Parent Teacher Club	General Mills Box Tops
8/16/2021	5/31/2022	Tarpey Elem	Shawna Torrence	PTC	Candy Grams*	Parent Teacher Club	Dollar Tree, Oriental Trading Company, Walmart, WinCo Foods, Smart & Final
8/23/2021	5/31/2022	Tarpey Elem	Shawna Torrence	PTC	Book Fair	Parent Teacher Club	Scholastic Book Fair
9/1/2021	6/3/2022	Kastner Inter	Barbara Bethel	Cross Country	Restaurant Coupon/Ticket Sales*	Parent Teacher Club	Krispy Kreme
9/1/2021	10/20/2021	Young Elem	Kacey Gibson	PTC	Donuts with Dad*	Parent Teacher Club	Bullard Donut and Bakery
9/1/2021	10/29/2021	BHS	Colette Muira	Muddslingers Club	Coupon Books/Entertainment*	Foundation Booster Organization	Jamba Juice
9/1/2021	10/29/2021	BHS	Colette Muira	Japanese Culture Club	Coupon Books/Entertainment*	Foundation Booster Organization	Jamba Juice
9/1/2021	10/29/2021	BHS	Colette Muira	Life in the Arts Club	Coupon Books/Entertainment*	Foundation Booster Organization	Jamba Juice
9/6/2021	5/31/2022	Tarpey Elem	Shawna Torrence	PTC	Mother Son Dance*	Parent Teacher Club	Dollar Tree, Little Caesars, Walmart, WinCo Foods, Food 4 Less, Smart & Final, Save Mart Center
9/7/2021	12/31/2021	Tarpey Elem	Shawna Torrence	PTC	Father Daughter Dance*	Parent Teacher Club	Dollar Tree, Little Caesars, Walmart, WinCo Foods, Food 4 Less, Smart & Final, Walgreens, Save Mart Center
12/1/2021	12/31/2021	Tarpey Elem	Shawna Torrence	PTC	Holiday Boutique*	Parent Teacher Club	None
1/1/2022	2/9/2022	Young Elem	Kacey Gibson	PTC	Goodies with Grandparents*	Parent Teacher Club	Costco, Save Mart Supermarkets, Smart & Final, Judy's Donuts, Vons, Bullard Donut and Bakery

*\*In compliance with Board Policy 3554*

**Fundraiser Requests**  
**Wednesday, August 11, 2021**

1/1/2022	2/11/2022	Young Elem	Kacey Gibson	Library	Book Fair	Associated Student Body	Scholastic Book Fair
4/1/2022	5/6/2022	Young Elem	Kacey Gibson	PTC	Muffins with Mom*	Parent Teacher Club	Costco, WinCo Foods, Save Mart Supermarkets, Bullard Donut and Bakery
5/2/2022	5/31/2022	Tarpey Elem	Shane Gillen	ASB	Muffins with Mom*	Associated Student Body	Clovis Donuts
5/2/2022	5/31/2022	Tarpey Elem	Shawna Torrence	PTC	Carnivals*	Parent Teacher Club	Dollar Tree, Little Caesars, Walmart, WinCo Foods, Smart & Final, Blackbeard's

*\*In compliance with Board Policy 3554*

**CONTACT PERSON:** Corrine Folmer

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Student Trip Requests, as submitted.

**DISCUSSION:**

Attached are the Student Trip Requests submitted for Board approval.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Student Trip Requests	8/6/2021	Backup Material

**REVISIONS:**



# Student Trip Requests

## Wednesday, August 11, 2021

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71547	BHS Girls Tennis	08/19/2021 07:00 AM	08/21/2021 11:00 PM	BHS/ATH-0500-Van-BrdApp	Santa Cruz, CA	12
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71533	BHS Girls Volleyball	08/20/2021 07:00 AM	08/21/2021 11:00 PM	BHS/ATH-0500-Van-BrdApp	Santa Barbara, CA	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71527	CCUR CN Boys Water Polo	08/26/2021 06:00 AM	08/28/2021 09:00 PM	CCUR-CNHS-Van-BrdApp	Arroyo Grande, CA	16
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71534	BHS Girls Volleyball	08/26/2021 07:00 AM	08/29/2021 12:00 PM	BHS/ATH-0500-Van-BrdApp	San Diego, CA	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71554	CCUR Clovis Academy Gymnastics	08/27/2021 06:00 AM	08/29/2021 09:00 PM	CCUR-NONE-BrdApp	Rancho Cordova, CA	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71210	CHS Girls Volleyball	09/01/2021 07:00 AM	09/06/2021 11:00 PM	CHS-NONE-BrdApp	Orlando, FL	18
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71540	CCUR CW Girls Basketball	09/04/2021 06:00 AM	09/05/2021 09:00 PM	CCUR-CWHS-Van-BrdApp	Rocklin, CA	60
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71536	BHS Girls Volleyball	09/09/2021 07:00 AM	09/11/2021 11:00 PM	BHS/ATH-0500-Van-BrdApp	San Luis Obispo, CA	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71529	CNEC Cross Country	09/10/2021 07:00 AM	09/11/2021 09:00 PM	CNH/ATH-0500-CharterBus-BrdApp	San Francisco, CA	54
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71555	CCUR Clovis Academy Gymnastics	09/10/2021 06:00 AM	09/12/2021 09:00 PM	CCUR-NONE-BrdApp	Elk Grove, CA	41
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71541	CCUR CW Girls Basketball	09/17/2021 06:00 AM	09/19/2021 10:00 PM	CCUR-CWHS-Van-BrdApp	Ladera Ranch, CA	60
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71538	CCUR CW Cross Country	09/18/2021 06:00 AM	09/19/2021 11:00 PM	CCUR-CWHS-Van-BrdApp	Corona, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
70797	CNEC Cross Country	09/21/2021 08:00 AM	09/25/2021 10:00 PM	CNH-NONE-BrdApp	Portland, OR	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71542	CCUR CW Boys Basketball	09/25/2021 06:00 AM	09/26/2021 10:00 PM	CCUR-CWHS-Van-BrdApp	Modesto, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71211	CHS Girls Volleyball	09/30/2021 07:00 AM	10/03/2021 11:00 PM	CHS-NONE-BrdApp	Phoenix, AZ	18
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71557	CCUR Clovis Academy Gymnastics	10/08/2021 06:00 AM	10/10/2021 07:00 PM	CCUR-NONE-BrdApp	San Luis Obispo, CA	40
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71543	CCUR CW Boys Basketball	10/09/2021 06:00 AM	10/10/2021 09:00 PM	CCUR-CWHS-Van-BrdApp	Folsom, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71544	CCUR CW Boys Basketball	10/16/2021 06:00 AM	10/17/2021 09:00 PM	CCUR-CWHS-Van-BrdApp	Sacramento, CA	30

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71558	CCUR Clovis Academy Gymnastics	11/05/2021 06:00 AM	11/07/2021 09:00 PM	CCUR-NONE-BrdApp	Rancho Cordova, CA	43
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
70796	CNEC Cross Country	12/02/2021 08:00 AM	12/04/2021 10:00 PM	CNH/ATH-0500-Car-BrdApp	Portland, OR	4
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
71549	AQUA Clovis Swim Club	12/06/2021 12:00 PM	12/12/2021 06:00 PM	AQUA-NONE-BrdApp	Austin, TX	8
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
70851	BHS Track and Field	01/14/2022 06:30 AM	01/16/2022 04:30 PM	BHS/ATH-0500-Van-BrdApp	Reno, NV	6

**CONTACT PERSON:** Corrine Folmer

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Voluntary Community Recreation Programs, as submitted.

**DISCUSSION:**

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational programs, and are entirely separate and distinct from the District's educational program. The Department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities. The proposed costs listed below are to attend the camp/clinic and may not include additional items such as spirit packs, shirts, jerseys, etc. The additional items will be provided at cost with no profit for the program. All additional items will be specifically identified in the flyers to the community.

Clovis Community Sports and Recreation Department  
Intermediate Swim Conditioning  
Kastner Intermediate School  
Date: August 14 - September 19, 2021  
Grade: 5-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Golden Eagle Youth Soccer Camp  
Clovis West High School  
Date: August 14 - September 30, 2021  
Grade: 1-8  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Golden Eagle Girls Soccer Training  
Clovis West High School  
Date: August 14 - October 24, 2021  
Grade: 7-12

Cost: \$0

Clovis Community Sports and Recreation Department  
Hustlin Eagles Fall AAU Boys Basketball  
Clovis West High School  
Date: August 16 - October 17, 2021  
Grade: 5-12  
Cost: \$125.00 per participant

Clovis Community Sports and Recreation Department  
Hustlin Eagles Fall AAU Varsity Basketball Tournament  
Clovis West High School  
Date: September 18 - 19, 2021  
Grade: 7-12  
Cost: \$225.00 per team

Clovis Community Sports and Recreation Department  
Hustlin Eagles JV/Frosh Fall AAU Boys Basketball Tournament  
Clovis West High School  
Date: October 2 - 3, 2021  
Grade: 7-12  
Cost: \$225.00 per team

Clovis Community Sports and Recreation Department  
High School Boys Winter Water Polo  
Clovis North High School  
Date: November 29, 2021 - February 13, 2022  
Grade: 9-12  
Cost: \$185.00 per participant

**FISCAL IMPACT/FUNDING SOURCE:**

None

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Change Orders, as submitted.

**DISCUSSION:**

Change Order Number	Contract/Bid Number	Project Type	Site(s)	DSA Number
01	2847-A	Painting at Various Sites – 2021	Various Sites	02-118053
01	DC-04	Modernization - 2021	Dry Creek Elementary School	02-118109
01	DC-06	Modernization - 2021	Dry Creek Elementary School	02-118109
01	DC-09	Modernization - 2021	Dry Creek Elementary School	02-118109
01	DC-13	Modernization - 2021	Dry Creek Elementary School	02-118109
02	DC-02	Modernization - 2021	Dry Creek Elementary School	02-118109
02	DC-11	Modernization - 2021	Dry Creek Elementary School	02-118109
03	2839	Modernization - 2021	Buchanan High School	02-118528

**FISCAL IMPACT/FUNDING SOURCE:**

As noted in the attachment.

**ATTACHMENTS:**

Description	Upload Date	Type
Change Orders	7/26/2021	Backup Material

**REVISIONS:**

---

**Contract Change Order No. 01**

---

<b>Project</b>	Painting at 5 Sites - 2021	<b>Date</b>	7/26/2021
<b>Contract / Bid No.</b>	Contract 3210373 / Bid 2847-A Painting		Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0005	Upgraded Materials	\$12,810.00	District Change

Description: Paint all doors and jams, windows, steels beams and corrugated metal at all four sites with Sherwin Williams Product – pro industrial high-performance acrylic.

Requested by: District. \$12,810.00 to be added to the contract.

Reason for change: District change. District painting specification was not correct.

CI No.	Description	Amount	Budget Code
0006	Omit Re-Striping	(\$15,390.00)	District Change

Description: Omit re-striping at Cedarwood, Reagan, and Tarpey sites.

Requested by: District. (\$15,390.00) to be deducted from the contract.

Reason for change: District Change. District added new project paint product to perform existing scope of work. District acknowledges paint order lead time is an impact on number of completion days per contract. District is revising re-striping scope of work at Cedarwood, Reagan, and Tarpey to offset impact to ensure project completion for start of school year.

<b>Original Contract</b>	\$331,300.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	(\$2,580.00)
<b>Total Contract</b>	<b>\$328,720.00</b>

The revised contract amount is a decrease of 0.78% from the original contract amount.

---

## Contract Change Order No. 01

---

<b>Project</b>	Dry Creek Modernization - 2021	<b>Date</b> 7/26/2021
<b>DSA FILE#/DSA AP#</b>	10-27/118109	
<b>Contract / Bid No.</b>	DC-04 (Contract 3210336 / Bid No. 2837)	Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0062	Additional framing	\$703.24	District Change

Description: Additional blocking required for added lower cabinets in office 101 of Building A.

Requested by: District. \$703.24 to be added to the contract.

Reason for change: District change. This provided a better functional layout for the school staff.

<b>Original Contract</b>	\$710,930.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	\$703.24
<b>Total Contract</b>	<b>\$711,633.24</b>

The revised contract amount is an increase of 0.10% from the original contract amount.

---

## Contract Change Order No. 01

---

**Project** Dry Creek Modernization - 2021 **Date** 7/26/2021  
**DSA FILE#/DSA AP#** 10-27/118109  
**Contract / Bid No.** DC-06 (Contract 3210264 / Bid No. 2837) Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0065	Lath/Plaster @ Bldg. A	\$4,249.43	

Description: Provide additional lath/plaster/vents at Building A overhangs.

Requested by: District. \$4,249.43 to be added to the contract.

Reason for change: A&E Omission. The eaves were not provided in the drawings.

<b>Original Contract</b>	\$393,000.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	\$4,249.43
<b>Total Contract</b>	<b>\$397,249.43</b>

The revised contract amount is an increase of 1.08% from the original contract amount.



---

**Contract Change Order No. 01**

---

**Project** Dry Creek Modernization - 2021 **Date** 7/26/2021  
**DSA FILE#/DSA AP#** 10-27/118109  
**Contract / Bid No.** DC-09 (Contract 3210278 / Bid No. 2837) Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0063	Delete Gas Valve	(\$357.00)	A & E Omission

Description: Omitted gas earthquake shut off valve.

Requested by: District. (\$357.00) to be deducted from the contract.

Reason for change: A & E Omission. It was not required by City of Clovis.

CI No.	Description	Amount	Budget Code
0064	Delete Fire Hydrant	(\$8,493.00)	A & E Omission

Description: Omitting scope of work on adding new fire hydrant by re-routing the fire line.

Requested by: District. (\$8,493.00) to be deducted from the contract.

Reason for change: A & E Omission. A new fire hydrant was not needed since re-routing the fire line provided the same functionality.

<b>Original Contract</b>	\$295,700.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	(\$8,850.00)
<b>Total Contract</b>	<b>\$286,850.00</b>

The revised contract amount is a decrease of 3.00% from the original contract amount.

---

## Contract Change Order No. 02

---

**Project** Dry Creek Modernization - 2021  
**DSA FILE#/DSA AP#** 10-27/118109  
**Contract / Bid No.** DC-13 (Contract 3210303 / Bid No. 2837)

**Date** 7/26/2021

Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0059	Relocate Irrigation Wires	\$6,772.82	Unforeseen Condition

Description: Add 3 splice boxes and reinstall run of 24 wires extending north out of the building footprint to existing wire loom that feeds the middle of the school. Excavate existing main line 10' north of old pump. Tie in location along the main line, cut out old tee and replace with section of 4" class 200 ductile pipe with a dresser coupling at each end.

Requested by: District. \$6,772.82 to be added to the contract.

Reason for change: Unforeseen Condition. The as-builts did show the existing 24 irrigation wires. District requested the tee be removed and replaced.

<b>Original Contract</b>	\$111,659.00
<b>Previous CCOs</b>	\$7,906.50
<b>This CCO</b>	\$6,772.82
<b>Total Contract</b>	<b>\$126,338.32</b>

The revised contract amount is an increase of 13.15% from the original contract amount.

---

## Contract Change Order No. 02

---

<b>Project</b>	Dry Creek Modernization - 2021	<b>Date</b> 7/26/2021
<b>DSA FILE#/DSA AP#</b>	10-27/118109	
<b>Contract / Bid No.</b>	DC-02 (Contract 3210270 / Bid No. 2837)	Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0060	Add Concrete HVAC Pad	\$604.90	A & E Omission

Description: Provide a new Mechanical housekeeping pad for HVAC (heating and ventilation system) unit.

Requested by: District. \$604.90 to be added to the contract.

Reason for change: A & E Omission. HVAC unit was designed to be too close to the Conference Room door. Revised HVAC location is required

<b>Original Contract</b>	\$449,000.00
<b>Previous CCOs</b>	(\$3,850.00)
<b>This CCO</b>	\$604.90
<b>Total Contract</b>	<b>\$445,754.90</b>

The revised contract amount is a decrease of 1.00% from the original contract amount.

---

## Contract Change Order No. 02

---

**Project** Dry Creek Modernization - 2021  
**DSA FILE#/DSA AP#** 10-27/118109  
**Contract / Bid No.** DC-11 (Contract 3210279 / Bid No. 2837)

**Date** 7/26/2021

Page 1 of 1

---

CI No.	Description	Amount	Budget Code
0061	Add Receptacles & Data Jacks	\$4,670.00	District Change

Description: Provide additional conduits, boxes, wire, wiring devices & cover plates for 5 added receptacles and 2 added data jacks.

Requested by: District. \$4,670.00 to be added to the contract.

Reason for change: District change. The new casework layout in the admin area required additional electrical.

<b>Original Contract</b>	\$877,000.00
<b>Previous CCOs</b>	\$22,658.00
<b>This CCO</b>	\$4,670.00
<b>Total Contract</b>	<b>\$904,328.00</b>

The revised contract amount is an increase of 3.12% from the original contract amount.

---

**Contract Change Order No. 03**

---

<b>Project</b>	Buchanan High School - CTE PMA - 2021	<b>Date</b>	7/26/2021
<b>Bid No.</b>	2839		
<b>DSA #</b>	02-118528		Page 1 of 1
<b>Contract / Bid No.</b>	Contract 3210259 / Bid No. 2839 BHS CTE - 2021		

---

CI No.	Description	Amount	Budget Code
0020	Contract Extension Request	\$0.00	Unforeseen Condition

Description: Non compensable contract extension request. New construction end date shall be 12-15-21.

Requested by: District. \$0.00 added to the contract.

Reason for change: Unforeseen Condition. Existing utility locations were not identified on the as-built and relocated away from the new building's footprint. Thirty additional calendar days were required to identify and relocate.

CI No.	Description	Amount	Budget Code
0021	Lumber Price Increase	\$32,000.00	Unforeseen Condition

Description: Lumber price increase, dollar amount agreed upon between the District and Meyers Construction.

Requested by: District. \$32,000.00 to be added to the contract.

Reason for change: Unforeseen Condition. The pandemic caused over 100% in construction lumber materials.

<b>Original Contract</b>	<b>\$2,488,000.00</b>
<b>Previous CCOs</b>	<b>\$45,443.08</b>
<b>This CCO</b>	<b>\$32,000.00</b>
<b>Total Contract</b>	<b>\$2,565,443.08</b>

The revised contract amount is an increase of 3.11% from the original contract amount.

**Title:** Ratification of Purchase Orders, District Contracts and Check Register

---

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Ratify Purchase Orders, District Contracts, and Warrants numbered 629628 through 630472.

**DISCUSSION:**

District Administration recommends ratification of the Purchase Orders and District Contracts for the period of June 29, 2021-July 26, 2021, as well as the Warrant register for June 29, 2021-July 22, 2021. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 559-327-9127.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

**REVISIONS:**

**Title:** July 21, 2021, Regular Governing Board Meeting Minutes

---

**CONTACT PERSON:** Karen Randall

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the minutes of the July 21, 2021, regular Governing Board meeting, as submitted.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Minutes July 21, 2021, Regular Governing Board Meeting	8/6/2021	Backup Material

**REVISIONS:**



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**July 21, 2021**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:00 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

Members of the public may attend and observe this meeting and address the Board in-person. However, the Board may limit the number of persons in the board meeting room at any time in order to comply with California public health orders and guidance. All persons attending the board meeting shall comply with California public health orders and guidance.

**As authorized by Executive Orders N-29-20 and N-08-21, public comments may be made in-person at the board meeting or submitted in writing before the board meeting.**

**In-Person Public Comments:** Members of the public who wish to provide public comments in-person during the board meeting are requested to complete a public presentation form, which is available outside the board meeting room on the day of the meeting. During the meeting, speakers who have requested to address the Board in-person will be called to do so. Comments relating to a public hearing are to be made during the public hearing. Comments on items that are on the agenda are to be made when the item is called by the Board President. Based on Government Code section 54954.3, the Board will only receive comments on agenda items during a special board meeting. Each speaker is generally allowed up to three minutes to address the Board on each item. Pursuant to Board Bylaw No. 9323, the Board President may adjust the time allotted for each speaker and limit the total time for public comment.

**Written Public Comments:** Instead of addressing the Board in-person during a board meeting, a member of the public may submit written public comments. **Please submit all written comments before 3:00 p.m. on the day of the board meeting using the form that is provided on the District's website.** Written comments will be provided to the Board Members for their review prior to the start of the meeting. The comments will not be read out loud during the meeting.

### **Regular Meeting AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<https://www.cusd.com/BoardMeetingsAgendasArchives.aspx>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon



Avenue, Clovis, California.

An invocation may be held prior to the start of the Board meeting. Attendance during and participation in the invocation are optional and voluntary. No students, parents, members of the public, Board members, student board member, or employees are required to attend or participate in the invocation.

## **INVOCATION**

Board Member Tiffany Stoker Madsen led the invocation.

### **A. CALL TO ORDER**

Board President Steven Fogg called the regular Governing Board meeting to order at 5:00 p.m.

### **B. ROLL CALL**

#### Board Members Present:

Steven Fogg, M.D., President  
Susan K. Hatmaker, Vice-President  
Tiffany Stoker Madsen, Clerk  
David DeFrank, Member  
Yolanda Moore, Member  
Elizabeth "Betsy" Sandoval, Member

#### Board Members Absent:

Hugh Awtrey, Member

#### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Maiya Yang, General Counsel  
Kelly Avants, APR, Chief Communication Officer  
Robyn Castillo, Ed.D., Associate Superintendent  
Corrine Folmer, Ed.D., Associate Superintendent  
Michael Johnston, Associate Superintendent  
Steve Ward, Legislative Analyst  
Karen Randall, Administrative Specialist

### **C. ADOPTION OF AGENDA**

Adopted the July 21, 2021, regular Governing Board meeting agenda, as submitted.

President Fogg asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:05 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Yolanda Moore. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

### **D. CLOSED SESSION**

1. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 4151.10, 4251.10, 4351.10, 4151.21, 4151.22, 4151.23, AND 4251.10 (Gov't. Code §54957)

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF PRINCIPAL, WOODS ELEMENTARY SCHOOL (Gov't Code §54957)
4. APPOINTMENT/EMPLOYMENT OF PRINCIPAL, FREEDOM ELEMENTARY SCHOOL (Gov't Code §54957)
5. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator – Eimear O'Farrell, Ed.D., Supt. Negotiating Parties – Contracted Emps., Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
6. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
7. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator – Steven Fogg, M.D., Board President; Unrepresented Employee - Superintendent

**E. RECONVENE FOR PUBLIC SESSION**

President Fogg reconvened the public meeting at 6:30 p.m.

**F. PLEDGE OF ALLEGIANCE**

President Fogg asked Board Member Susan Hatmaker to lead the Board members and meeting attendees in the Pledge of Allegiance.

**G. RECOGNITION OF VISITORS**

President Fogg welcomed the visitors present and explained the procedure for addressing the Board in person.

**H. CLOSED SESSION MOTIONS**

Approved the routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member David DeFrank. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

Approved the appointment of Laurel Graves, current Deputy Principal, Clovis North Educational Center, to the open position of Freedom Elementary Principal.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

Approved the appointment of Cecilia Dansby, current Learning Director, Buchanan High School, to the open position of Woods Elementary Principal.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Yolanda Moore. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**I. SUPERINTENDENT'S REPORT**

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

## **J. SPECIAL PRESENTATIONS**

1. Recognition of Outgoing Member and Introduction of New Member of the Citizens' Oversight Committee  
The Governing Board recognized the outgoing Citizens' Oversight Committee Senior Citizens Representative Burke Jones for his service and introduced the new committee member, Dea Roberson, representing senior citizens on the Committee.
2. Recognition of miCare Staff and Service Through the Clovis Unified Employee Health Center  
Staff from miCare was introduced to the Governing Board and honored for their healthcare service to benefitted employees and their dependents.

## **K. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

## **L. STAFF REPORTS**

1. Annual Special Education Board Report  
A presentation was provided to the Board about Clovis Unified's annual Special Education Action Plan.
2. Annual After School Education and Safety (ASES) Program Report (Written)  
A written report of the 2020-21 ASES Program Evaluation is was provided to the members of the Governing Board.
3. Annual Program Self-Evaluation for Child Development Preschool Report (Written)  
A written report on the District's Child Development Preschool Program was provided to the members of the Governing Board.

## **M. CONSENT**

1. Conference Requests  
Approved the Conference Requests, as submitted.  
  
Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey
2. Fundraiser Requests  
Approved the Fundraiser Requests, as submitted.  
  
Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey
3. Student Trip Requests  
Approved the Student Trip Requests, as submitted.  
  
Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board

Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**4. Voluntary Community Recreation Programs**

Approved the Voluntary Community Recreation Programs, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**5. June 9, 2021, Regular Governing Board Meeting Minutes**

Approved the minutes of the June 9, 2021, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**6. June 23, 2021, Special Governing Board Meeting Minutes**

Approved the minutes of the June 23 2021, special Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**7. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**8. Notice of Completion**

Adopted the Notice of Completion, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**9. Ratification of Purchase Orders, District Contracts and Check Register**

Ratified Purchase Orders, District Contracts, and Warrants numbered 628254 through 629627.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**10. Annual Authorization of Signatures – Check and Payroll Registers**

Authorized the Superintendent, Associate Superintendent of Administrative Services, Assistant Superintendent of Business Services, and Director of Budget and Finance to continue approving and signing check registers and payroll registers, and authorized the Assistant Superintendent of Business Services to receive all District financial mail.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**11. Annual Community Funded Bus Routes**

Approved the Community Funded Bus Route requests for the 2021-22 school year, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**12. Annual California School Boards Association Membership**

Approved the membership dues in the California School Boards Association (CSBA) for the 2021-22 school year, including the Education Legal Alliance, in the amount of \$26,579.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**13. Williams Settlement Complaint Summary Report - Fourth Quarter 2020-21 School Year**

Accepted the fourth quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**14. Triennial Agreement with Fuel Education**

Authorized the Superintendent or designee to approve a three-year Online Educational Products and Services Order with Fuel Education LLC for Clovis Online School.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**15. Career Technical Education Service Agreement with GrowthPoint Technologies**

Authorized the Superintendent or designee to accept and execute a service agreement with GrowthPoint Technologies for summer 2021, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**16. Annual Agreement with School Services of California for Legislative Consulting and Advocacy to Support California School Funding Coalition**

Approved an annual agreement with School Services of California (SSC) for legislative consulting and advocacy.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**17. Clovis Adult Education Decrease of Program Hours for Nurse Assistant Program**

Approved the reduction of total program hours for the Clovis Adult Education's Nurse Assistant program from 285 to 214.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**18. Continue Agreements for Students with Special Needs Placed in Residential Facilities and a Non-Public School**

Authorized Clovis Unified to continue with agreements for two non-public schools and seven residential facilities to address the unique educational needs of District students with special needs.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**19. Annual Agreement with Comprehensive Youth Services**

Authorized the Superintendent or designee to enter an agreement with Comprehensive Youth Services to provide support services for the Parent Resource Centers in the Buchanan, Clovis, Clovis East, Clovis West, and Alternative Education areas during the 2021-22 school year, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**20. Resolution No. 3818 - Department of Social Services, Community Care Licensing New Designee**

Adopted Resolution No. 3818 appointing new Director of Child Development Kia Yang as a designee authorized to complete applications and respond to all licensing requirements for licensed preschool programs for Clovis Unified School District.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**21. Resolution Nos. 3820 and 3821 – Annual Workers' Compensation Coverage and General Liability for Volunteer Personnel**

Adopted Resolutions No. 3820 and 3821 for workers' compensation and general liability coverage related to volunteer personnel, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**N. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Provisional Internship Permit 2021-22 School Year**

Approved the Provisional Internship Permit for the recommended teaching candidates, as submitted.

Motion: Approve, Moved By Board Member David DeFrank, Seconded by Board Member Yolanda Moore. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**2. New Job Description - Assistant Director, Budget and Finance**

Approved the new job description for Assistant Director, Budget and Finance, as submitted.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**3. Resolution No. 3815 - 180-Day Wait Period Exception**

Adopted Resolution No. 3815 authorizing the District to hire a CalPERS retiree prior to the 180-day post-retirement waiting period.

Motion: Approve, Moved By Board Member Tiffany Stoker Madsen, Seconded by Board

Member Yolanda Moore. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**4. Award of Bid - Construction**

Awarded of Bid No. 2858 – Relocatable Classroom Sitework - Various Sites as noted on bid tabulation in the amount of \$663,465.

Motion: Approve, Moved By Board Member David DeFrank, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**5. Adopt Amended Administration Regulation No. 5132 - Dress and Grooming**

Adopted amended Administration Regulation (AR) No. 5132 – Dress and Grooming to reflect a renumbering from AR 2105 to AR 5132 and non-substantive changes. Any substantive changes will be presented to the Board in the fall of 2021 after consideration of recommendations and input by students, staff, and parents.

Motion: Approve, Moved By Board Member Susan Hatmaker, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**6. Approve Amendment to Superintendent's Employment Contract**

Approved an amendment to the Superintendent's employment contract, as submitted.

Motion: Approve, Moved By Board Member David DeFrank, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: DeFrank, Fogg, Hatmaker, Moore, Sandoval, Stoker Madsen Board Members voting Absent: Awtrey

**O. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Adopt Resolution No. 3824 in Support of Greater Local Control**

Adopt Resolution No. 3824 in Support of Greater Local Control. The Governing Board received an update from staff on the July guidance released by CDC and CDPH.

**2. Placement of a Student with Special Needs in a Non-Public School**

Authorize Clovis Unified to enter into an agreement with Central Valley Training Center, a non-public school in Fresno, California.

**3. Annual Memorandum of Understanding with the California Teaching Fellows Foundation**

Ratify a Memorandum of Understanding with the California Teaching Fellows Foundation (CTFF) effective August 1, 2021, through June 30, 2022, in order to provide additional instructional assistants and direct support to all students who qualify for Clovis Unified's After School Education and Safety (ASES) Program.

**4. Resolution No. 3819 – Annual Authorization of Inter-Fund Loans for Cash Flow Purposes**

Adopt Resolution No. 3819 authorizing inter-fund loans for cash flow purposes, as submitted.

**5. Resolution No. 3822 - Annual Agreement for Child Development Services - California State Preschool Program 2021-22**

Adopt Resolution No. 3822 authorizing the Superintendent or designee to enter into an annual agreement with the California Department of Education for services to be provided to Clovis Unified School District preschool students effective July 1, 2021, through June 30, 2022.

**P. BOARD SUBCOMMITTEE REPORTS**

1. Center for Advanced Research and Technology (CART) Board of Directors (Awtrey)  
No report was given.

**Q. BOARD MEMBER REPORTS**

**R. ADJOURNMENT**

With no further business before the Board President Fogg adjourned the meeting at 11:14 p.m.

RESPECTFULLY SUBMITTED:

---

Clerk

---

Secretary



**CONTACT PERSON:** Robyn Castillo

**FOR INFORMATION:** July 21, 2021

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Ratify a Memorandum of Understanding with the California Teaching Fellows Foundation effective August 1, 2021, through June 30, 2022, in order to provide additional instructional assistants and direct support to all students who qualify for Clovis Unified's After School Education and Safety (ASES) Program.

**DISCUSSION:**

California Teaching Fellows Foundation (CTFF) employs undergraduates enrolled in a community college or university. CTFF reaches undergraduates in fields beyond teacher preparation to include kinesiology, science, engineering, business, art, music, drama, recreation and more. Teaching Fellows (TF) tutors reinforce their own learning by teaching in their chosen field, while K-12 students gain from engaging teaching methods. In Clovis Unified, CTFF staff the ASES Program at all 12 of Clovis Unified's Title I Elementary Schools where the program is offered as well as staffing several regular day school programs across the district.

The ASES Program is an extension of the regular school day in partnership with community agencies to provide afterschool education and enrichment. Student and parent surveys indicate that participation in the ASES Program helps increase and improve students' academic achievement, attendance, and a sense of school pride.

In addition, Every Student Succeeds Act (ESSA) requires local educational agencies (LEA) to determine schools that meet the criteria for Comprehensive Support and Improvement (CSI). Once determined, LEA and CSI schools must partner with stakeholders to locally develop and implement a plan to improve student outcomes. Both Gateway and Clovis Community Day School (CCDS) will use CTFF to support and improve student outcomes as seen in Table 3.

Also, CTFF tutors/IAs will support Career Technical Education students in the classroom providing instruction in small groups, assisting students with CTE projects in the lab setting, and one-on-one if needed at the work-based learning sites.

Teaching Fellows are supervised by credential site certificated leads and receive ongoing professional development provided by school site, CTFF, and the district. Teaching Fellows bring energetic, trained staff members to help students after the regular school day and in turn receive hands-on experiences in preparation for a career in education. The use of CTFF participants was first approved by the CUSD Governing Board in March 2007.

Each school's ASES Program contract with CTFF is based on the number of TF staff and their projected work hours. Child Development holds a separate contract to provide ongoing

professional development on non-school days and/or weekends to promote ongoing learning and support to our Teaching Fellows staff. This ensures that our Teaching Fellows staff are equipped with tools and resources to work with our students in the program.

The attached table shows the distribution of resources by each school and/or department.

**FISCAL IMPACT/FUNDING SOURCE:**

\$410,016.00 from LCAP funding.

\$33,449.00 from Strong Workforce Program (CTE) funding.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
California Teaching Fellows Distribution List	7/12/2021	Backup Material

**REVISIONS:**

Table 1			
After School Education & Safety (ASES) Program			
Title I Elementary Schools	Not to Exceed Amount	# of TF Tutors	# of TF Site Lead/Assistant Lead
Clovis Elementary	\$102,302.20	5 (21 hours/week)	1 (21 hours/week)
Cole	\$48,783.96	2 (18.75 hours/week)	1 (20 hours/week)
Fancher Creek	\$88,205.00	4 (17.75 hours/week)	2 (17.75 hours/week)
Jefferson	\$72,892.63	5 (19 hours/week)	0
Lincoln	\$88,796.50	5 (17.5 hours/week)	1 (21.25 hours/week)
Mickey Cox	\$90,208.95	5 (18 hours/week)	1 (20.5 hours/week)
Miramonte	\$64,043.36	3 (19 hours/week)	1 (20 hours/week)
Mountain View	\$109,333.74	6 (19 hours/week)	1 (21.25 hours/week)
Nelson	\$83,870.80	5 (16.5 hours/week)	1 (19 hours/week)
Tarpey	\$72,892.63	5 (19 hours/week)	0
Temperance-Kutner	\$51,060.10	4 (16.5 hours/week)	0
Weldon	\$80,530.13	4 (19 hours/week)	1 (21.5 hours/week)
<b>TOTAL</b>	<b>\$952,920.00</b>		

Table 2			
Site/Department	Not to Exceed Amount	# of TF Tutors	# of TF Site Lead/Assistant Lead
Child Development Professional Development Contract	\$27,417.00	55	10
<b>TOTAL</b>	<b>\$27,417.00</b>		

Table 3		
Comprehensive Support & Improvement (CSI) Under Every Student Succeeds Act (ESSA)		
School	Not to Exceed Amount	# of TF Tutors
Gateway High School	170,066.00	8
Clovis Community School Day (CCDS)	160,290.00	4

Table 4		
Career Technical Education		
School	Not to Exceed Amount	# of TF Tutors
Clovis East High School	\$33,449.00	5

**CONTACT PERSON:** Corrine Folmer

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the 2021-22 schedule for the District's elementary schools to attend Sierra Outdoor School at Five Mile Creek in Sonora, California, as submitted.

**DISCUSSION:**

On an annual basis, students from the District's elementary schools travel to Sierra Outdoor School at Five Mile Creek in Sonora, California, to participate in outdoor learning activities for three to four days. The following schedule is proposed for the District's elementary schools to send classes to Sierra Outdoor School during the 2021-22 school year:

<b>SCHOOL</b>	<b>DATES</b>
Boris Elementary	April 26-28, 2022
Bud Rank Elementary	December 8-10, 2021
Cedarwood Elementary	May 23-25, 2022
Century Elementary	November 16-18, 2021
Clovis Elementary	February 23-25, 2022
Cole Elementary	January 26-28, 2022
Copper Hills Elementary	November 17-19, 2021
Cox Elementary	March 9-11, 2022
Dry Creek Elementary	March 16-18, 2022
Fancher Creek Elementary	November 17-19, 2021
Freedom Elementary	February 16-18, 2022
Ft. Washington Elementary	September 29-October 1, 2021
Fugman Elementary	November 15-17, 2021
Garfield Elementary	October 20-22, 2021
Gettysburg Elementary	March 30-April 1, 2022
Jefferson Elementary	March 30-April 1, 2022
Liberty Elementary	October 6-8, 2021
Lincoln Elementary	December 15-17, 2021
Maple Creek Elementary	November 3-5, 2021
Miramonte Elementary	November 8-10, 2021
Mt. View Elementary	September 27-29, 2021
Nelson Elementary	December 15-17, 2021
Oraze Elementary	December 1-3, 2021
Pinedale Elementary	May 4-6, 2022
Reagan Elementary	November 29-December 1, 2021
Red Bank Elementary	October 11-13, 2021

Riverview Elementary	September 27-29, 2021
Sierra Vista Elementary	January 26-28, 2022
Tarpey Elementary	March 21-23, 2022
Temperance-Kutner Elementary	April 4-6, 2022
Valley Oak Elementary	February 16-18, 2022
Weldon Elementary	December 1-3, 2021
Woods Elementary	May 4-6, 2022
Young Elementary	February 2-4, 2022

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**CONTACT PERSON:** Robyn Castillo

**FOR INFORMATION:** July 21, 2021

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an agreement with Central Valley Training Center, a non-public school in Fresno, California.

**DISCUSSION:**

Based on the Individualized Education Program (IEP) recommendations, it has been determined that the following student requires services in a non public-school in order to address the student's unique educational needs for the 2021-22 school year.

Student ID#	Non-Public School	Location	Approximate Cost Per Month
#30	Central Valley Training Center	Fresno, CA	\$4,500

Clovis Unified will review the above case every six months to determine the appropriateness of the placement and whether less restrictive placements can meet the student's unique educational needs.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above; costs have been included in the 2021-22 adopted budget.

**REVISIONS:**

**Title:** Resolution No. 3819 – Annual Authorization of Inter-Fund Loans  
for Cash Flow Purposes

---

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** July 21, 2021

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Adopt Resolution No. 3819 authorizing inter-fund loans for cash flow purposes, as submitted.

**DISCUSSION:**

California Education Code section 42603 authorizes school districts to make inter-fund loans between funds. It is in the best interest of the District to allow such loans in order to facilitate the investing of money and to avoid having to borrow money from outside financial institutions when one of the funds may have a cash shortage. This inter-fund loan process is utilized only as authorized by the California Education Code, which requires that the loan be repaid in the same year, or subsequent year, if borrowing takes place within 120 days of the fiscal year-end. The Education Code also does not allow more than 75% of the money held in any fund during the current fiscal year to be transferred. District Administration recommends the Board approve a resolution authorizing these inter-fund loans during the fiscal year of 2021-22, as needed.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution No. 3819	6/22/2021	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3819  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION FOR ANNUAL AUTHORIZATION  
OF INTER-FUND LOANS FOR CASH FLOW  
PURPOSES**

**WHEREAS**, the Governing Board of Clovis Unified School District may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payments of obligations as authorized by Education Code Section 42603; and

**WHEREAS**, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

**WHEREAS**, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 11<sup>th</sup> day of August 2021, by the following vote:



AYES:

NOES:

ABSENT:

ABSTAIN:

---

Steven G. Fogg, M.D., President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Tiffany Stoker Madsen, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

---

Tiffany Stoker Madsen, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**CONTACT PERSON:** Robyn Castillo

**FOR INFORMATION:** July 21, 2021

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Adopt Resolution No. 3822 authorizing the Superintendent or designee to enter into an annual agreement with the California Department of Education for services to be provided to Clovis Unified School District preschool students effective July 1, 2021, through June 30, 2022.

**DISCUSSION:**

Since 1980, Clovis Unified has partnered with the California Department of Education (CDE) to provide much-needed preschool opportunities for students. Contract No. CSPP-1070, Project No. 10-6211-00-1 provides funding to continue these services for the 2021-22 school year. This funding will allow the District to serve approximately 1,000 preschool students.

**FISCAL IMPACT/FUNDING SOURCE:**

Included in the 2021-22 Child Development Budget.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution No. 3822	7/15/2021	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3822  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION FOR SUBMITTING THE 2021-2022  
ANNUAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES  
CALIFORNIA STATE PRESCHOOL PROGRAMS**

**WHEREAS**, this resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California State Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-2022.

**THEREFORE, BE IT RESOLVED** that the Governing Board of Clovis Unified School District authorizes entering into local agreement number CSPP-1070, California State Preschool Programs, Project Number 10-06211-00-1 with the California Department of Education. The persons who are listed below are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Eimear O'Farrell, Ed.D.	Superintendent	_____
Michael Johnston	Associate Superintendent, Administrative Services	_____
Susan Rutledge	Assistant Superintendent, Business Services	_____
Denise Cariaga	Director Budgeting & Finance	_____

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 11<sup>th</sup> day of August 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Steven G. Fogg, M.D., President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Tiffany Stoker Madsen, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

---

Tiffany Stoker Madsen, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Provisional Internship Permit for the recommended teaching candidates, as submitted.

**DISCUSSION:**

The Provisional Internship Permit (PIP) is available when the employing agency knows that there will be a teacher vacancy yet is unable to recruit a suitable candidate. The expectations of the employer and the employee are higher since these individuals will be the teacher of record and should be on a credential track. The focus of the document is meeting subject matter competency. Once a candidate completes subject matter competency, the candidate can be employed on a document such as a District Internship Credential. Candidate requirements include the following: (1) Bachelor's degree or higher; (2) passage of the California Basic Educational Skills Test (CBEST); and (3) specific course work or experience, explained in detail on the Provisional Internship Permit information leaflet.

As required by the California Commission on Teacher Credentialing (CCTC), employing agencies offering employment to candidates on a Provisional Internship Permit are required to: (1) conduct a diligent search for a suitable credentialed teacher or qualified internship teacher; (2) provide the PIP holder with orientation, guidance, and assistance as specified in Title 5 Section 80026.5; (3) assist the PIP holder in developing a personalized plan (kept on file at the local level) through an agency-defined assessment leading to completion of subject matter competence; and (4) counsel the PIP holder to enroll in subject matter training. Clovis Unified School District administration hereby declares that a diligent search was conducted for suitable credentialed teachers or qualified internship teachers. Upon Board approval, District administration asserts that steps 2-4, as outlined above, will be completed.

School districts submitting Provisional Internship Permit requests must include verification that a notice of intent to employ the applicants in the identified positions was made public. The public notice must include the following information: (1) the name of the applicant(s); (2) the assignment in which the applicant(s) will be employed including subject(s), grade level(s), and school site; and (3) a statement that the applicant(s) will be employed on the basis of a Provisional Internship Permit. Clovis Unified intends to submit a Provisional Internship Permit request for the following teacher candidate(s), contingent upon administration and Board approval:

<b>Name of Applicant</b>	<b>Assignment</b>	<b>Grade Level</b>	<b>School Site</b>	<b>Employment Status</b>
Eric Brown	Physical Education	9-12	Clovis West High School	PIP (Single Subject Physical Education)
Michael Ellis	Social Science	9-12	Clovis East High School	PIP (Single Subject Social Science)

A Provisional Internship Permit shall be issued for one year and may not be renewed.

Lastly, public school districts must include a copy of the agenda item presented to the Governing Board of the District. The agenda item must be presented in a public meeting as an Action item and include the information above for each individual for whom the permit will be requested. The permit request must include a signed statement from the Superintendent, or designee, that the item was acted upon favorably. To assure that each permit request receives individual review and approval by the Governing Board, the agenda item may not be part of the Consent agenda.

This item is being presented directly for Action for the start of the 2021-22 school year.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Variable Term Waiver Renewal Request, as submitted, to provide time for the teachers to earn their full Specially Designed Academic Instruction Delivered in English/English Learner authorization.

**DISCUSSION:**

District Administration has actively sought qualified candidates who hold the appropriate subject matter credentials inclusive of English Learner authorizations. In cases where a Designated Subjects (DS) and/or Career Technical Education (CTE) credential holder is required to hold a Specially Designed Academic Instruction Delivered in English (SDAIE) authorization, but does not yet hold this authorization, and is not able to obtain an emergency Cross-cultural, Language and Academic Development (CLAD) permit, it is necessary to request a Variable Term Waiver.

Currently, Clovis Unified School District employs the following teachers who hold a Preliminary Designated Subjects (DS) and/or Career Technical Education (CTE) teaching credential. These credentials do not include a SDAIE authorization while in a preliminary status.

<u><b>Name of Applicant</b></u>	<u><b>Assignment</b></u>	<u><b>Grade Level</b></u>	<u><b>School Site</b></u>	<u><b>Employment Status</b></u>
Walter Miller	Designated Subjects ROTC	9-12	Clovis East High School	Vocational Education
Richard Jones	CTE Transportation	9-12	Clovis West High School	Career Technical Education

The anticipated date(s) of program completion to obtain the SDAIE/English Learner authorizations for the above-referenced teachers will be approximately August 2022. As such, it is recommended that this Variable Term Waiver Request be approved to provide the time necessary for the teachers to earn their full SDAIE/English Learner authorization.

This item is presented directly for Action as the 2021-22 school year will be shortly underway.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**



**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:**

**FOR ACTION:** August 11, 2021

**RECOMMENDATION:**

Approve the Variable Term Waiver Request, as submitted, to provide time for the teacher to earn their full Specially Designed Academic Instruction Delivered in English/English Learner authorization.

**DISCUSSION:**

District Administration has actively sought qualified candidates who hold the appropriate subject matter credentials inclusive of English Learner authorizations. In cases where a Designated Subjects (DS) and/or Career Technical Education (CTE) credential holder is required to hold a Specially Designed Academic Instruction Delivered in English (SDAIE) authorization, but does not yet hold this authorization, and is not able to obtain an emergency Cross-cultural, Language and Academic Development (CLAD) permit, it is necessary to request a Variable Term Waiver.

Currently, Clovis Unified School District employs the following candidates who will attain a Preliminary Career Technical Education (CTE) teaching credential. This credential will not include a SDAIE authorization while in a preliminary status.

<b><u>Name of Applicant</u></b>	<b><u>Assignment</u></b>	<b><u>Grade Level</u></b>	<b><u>School Site</u></b>	<b><u>Employment Status</u></b>
Brian Gibbs	CTE Public Services, Criminal Investigation	9-12	Clovis East High School	Career Technical Education
Ronald Webb Jr.	CTE Build Trades & Construction	9-12	Clovis High School	Career Technical Education

The anticipated date(s) of program completion to obtain the SDAIE/English Learner authorizations for the above-referenced candidates will be approximately August 2023. As such, it is recommended that this Variable Term Waiver Request be approved to provide the time necessary for the teachers to earn their full SDAIE/English Learner authorization.

This item is presented directly for Action as the 2021-22 school year will be shortly underway.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**CONTACT PERSON:** Robyn Castillo

**FOR INFORMATION:** August 11, 2021

**FOR ACTION:** August 25, 2021

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an agreement with Fresno Economic Opportunities Commission (EOC) for the purpose of utilizing their services to transport two students to Central Valley Training Center.

**DISCUSSION:**

Fresno EOC is the transport company that is contracted with Central Valley Training Center, where two CUSD adult students will be attending based on their program needs as identified in their Individualized Education Plans that are not available within Clovis Unified School District.

**FISCAL IMPACT/FUNDING SOURCE:**

A transportation fee of up to \$78.00 per day, per student has been included in the 2021-22 Special Education Budget.

**REVISIONS:**