



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

**GOVERNING BOARD MEETING**  
**May 6, 2020**

***Professional Development Building, Boardroom***  
***1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**  
**6:30 P.M. – PUBLIC SESSION**

This meeting is livestreamed and may be accessed at <https://www.youtube.com/user/clovisusd/feed>. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any or all Board Members and members of the public may attend board meetings by telephone. Members of the public who wish to provide public comments during this meeting are requested to complete a public presentation form, which may be accessed at <https://www.cusd.com/RequestforPublicPresentation.aspx>. Please submit all such requests before the Public Presentation portion, which will commence no earlier than 6:45 p.m. All public comments, whether on items that are on the agenda or matters that are not on the agenda, are to be made during the Public Presentation. For those members of the public who request to provide comments via telephone, a District staff member will call you during the Public Presentation. For those public members who wish to attend the meeting and/or make comments in person, the board meeting room indicated above is open. However, the Board may limit the number of persons in the board meeting room at any time pursuant to guidance from public health officials.

**Regular Meeting**  
**AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at <https://www.cusd.com/BoardMeetingsAgendasArchives.aspx>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

An invocation may be held prior to the start of the Board meeting. Attendance during and participation in the invocation are optional and voluntary. No students, parents, members of the public, Board members, student board member, or employees are required to attend or participate in the invocation.

**INVOCATION**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

**1. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD**

POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator – Eimear O'Farrell, Ed.D., Supt. Negotiating Parties – Contracted Emps., Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
4. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)

**D. RECONVENE FOR PUBLIC SESSION**

**E. PLEDGE OF ALLEGIANCE**

**F. SUPERINTENDENT'S REPORT**

**G. RECOGNITION OF VISITORS**

**H. APPROVAL OF MINUTES**

1. April 22, 2020, Regular Governing Board Meeting Minutes  
Approve the minutes of the April 22, 2020, regular Governing Board meeting, as submitted.

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

**I. ADOPTION OF AGENDA**

**J. SPECIAL PRESENTATIONS**

1. Annual Recognition of Clovis Unified Students of Excellence  
Each year, the Governing Board honors students who have achieved significant recognition at the County, State and/or National levels, and at this May 6 meeting, students were invited to join via an online link sent to them in a personal invitation, to be recognized, through video, for a variety of accomplishments in the area of Visual and Performing Arts.

**K. STAFF REPORTS**

1. Annual Counseling Services and Transition Teams Report (Written)  
An annual written report reflecting the work of Clovis Unified School District's counselors and transition teams is included in the May 6, 2020, agenda materials.
2. Response to COVID 19 Update  
Staff will present the Board with an update on the delivery of Distance Learning in Clovis Unified, the status of local guidance and executive orders, and plans for graduation of the Class of 2020.

**L. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

**M. CLOSED SESSION MOTIONS**

**N. CONSENT**

1. Fundraiser Requests  
Approve the Fundraiser Requests, as submitted.
2. Student Trip Request

Approve the Student Trip Request, as submitted.

**3. Voluntary Community Recreation Programs**

Approve the Voluntary Community Recreation Programs, as submitted. If students do not return to school prior to start date, programs will not be held or will be adjusted to start at a later date.

**4. Ratification of Purchase Orders, District Contracts and Check Register**

Ratify Purchase Orders, District Contracts, and Warrants numbered 611988 through 613106.

**O. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Application for Funding – State and Federal Categorical Aid Programs 2020-21**

Authorize the Superintendent or designee to submit the Application for Funding through the Consolidated Application Reporting System for the 2020-21 school year.

**2. California Career Technical Education Incentive Grant (CTEIG) Program**

Authorize the Superintendent or designee to accept an award of \$1,717,650, from the California Department of Education for the California Career Technical Education Incentive Grant program, as submitted.

**3. Annual Revision of Administrative Regulation No. 1302 – School Day Starting and Ending Times for the 2020-21 School Year**

Approve revisions to Administrative Regulation No. 1302 – *School Day Starting and Ending Times* for the 2020-21 school year, as submitted.

**4. Annual Third Quarter Financial Report**

Accept the Third Quarter Financial Report, as submitted.

**5. Resolution No. 3751 – Annual Employee Appreciation Month**

Adopt Resolution No. 3751 declaring May 2020 as Employee Appreciation Month in Clovis Unified School District.

**6. Schedule a Public Hearing for the 2020-21 Annual Adopted Budget; Review and Discussion of District Reserves; and the Annual Education Protection Account**

Schedule a Public Hearing for the 2020-21 Adopted Budget; to review and discuss District reserves (SB 858 – Justification for Reserves above the State Minimum); and to review and discuss the Education Protection Account to occur at 6:45 p.m. on Wednesday, May 20, 2020, at 1680 David E. Cook Way, Clovis, California.

**7. Award of Bid – Supplies**

Non-Award of Bid No. 2815 – HVAC & Electrical Supplies, and Award Bid No. 2816 – Herbicides & Fertilizers by line item to various suppliers.

**P. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Declaration of Need**

Adopt the Declaration of Need for Fully Qualified Educators, as submitted.

**2. 2020-2023 Strategic Plan**

Adopt the 2020-2023 Strategic Plan, as submitted.

**3. Textbook Adoption for the 2020-21 School Year**

Authorize the Superintendent or designee to adopt textbooks for use in the elementary and secondary schools for the 2020-21 school year, as submitted.

4. Addendum to CART Operating Agreement – Technology Refresh Plan  
Approve an addendum to the Center for Advanced Research and Technology (CART) operating agreement, as submitted.
5. Placement of a Special Education Student in a Non-Public School  
Authorize Clovis Unified to enter into an agreement with Creative Alternatives, a non-public school in Fresno, California.
6. Williams Settlement Complaint Summary Report – Third Quarter 2019-20 School Year  
Accept the third quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.
7. Annual Appointment of Project Inspectors  
Authorize the Superintendent or designee to enter into agreements with project inspectors for 2020-21 construction projects.
8. Annual Agreement with School Facility Consultants  
Authorize the Superintendent or designee to enter into an agreement with School Facility Consultants to provide support for school construction applications, and new school and modernization eligibility.
9. Resolution No. 3756 – Annual Resolution in Support of the Filing of School Facility Program Applications  
Adopt Resolution No. 3756 authorizing Clovis Unified School District and its appointed representatives to file modernization and/or new construction applications for eligibility and funding under the School Facility Program with the Office of Public School Construction.
10. Resolution No. 3757 – Designating Authorized Agents for FEMA and Cal OES on Behalf of the District  
Adopt Resolution No. 3757, which will permit the District to obtain financial assistance for all open and future disasters, including the Coronavirus Disease 2019 (COVID-19) pandemic, declared by the State or Federal government for up to three years following the date of approval.
11. Award of Bid – Supplies & Construction  
Recommendation for Bid No. 2817 – Custodial Supplies for Warehouse Stock and Bid No. 2821 – Roofing at CHS and Fancher Creek Elementary will be brought to the Governing Board for Action at a future meeting.

**Q. BOARD MEMBER REPORTS**

**R. ADJOURNMENT**



**CONTACT PERSON:** Karen Randall

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Approve the minutes of the April 22, 2020, regular Governing Board meeting, as submitted.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Minutes April 22, 2020 Regular Governing Board Meeting	5/1/2020	Backup Material

**REVISIONS:**



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**April 22, 2020**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

This meeting is livestreamed and may be accessed at <https://www.youtube.com/user/clovisusd/feed>. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any or all Board Members and members of the public may attend board meetings by telephone. Members of the public who wish to provide public comments during this meeting are requested to complete a public presentation form, which may be accessed at <https://www.cusd.com/RequestforPublicPresentation.aspx>. Please submit all such requests before the Public Presentation portion, which will commence no earlier than 6:45 p.m. All public comments, whether on items that are on the agenda or matters that are not on the agenda, are to be made during the Public Presentation. For those members of the public who request to provide comments via telephone, a District staff member will call you during the Public Presentation. For those public members who wish to attend the meeting and/or make comments in person, the board meeting room indicated above is open. However, the Board may limit the number of persons in the board meeting room at any time pursuant to guidance from public health officials.

### **Regular Meeting AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at <https://www.cusd.com/BoardMeetingsAgendasArchives.aspx>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

An invocation may be held prior to the start of the Board meeting. Attendance during and participation in the invocation are optional and voluntary. No students, parents, members of the public, Board members, student board member, or employees are required to attend or participate in the invocation.

## **INVOCATION**

Board Member Steven Fogg led the invocation.

## **A. CALL TO ORDER**

Board President Christopher Casado called the regular Governing Board meeting to order at 5:31 p.m.

## **B. ROLL CALL**

### Board Members Present:

Christopher Casado, President  
Tiffany Stoker Madsen, Vice-President  
Susan K. Hatmaker, Clerk, present online  
Hugh Awtrey, Member  
Steven G. Fogg, M.D., Member  
Ginny L. Hovsepian, Member  
Elizabeth "Betsy" Sandoval, Member

### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Maiya Yang, General Legal Counsel  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent  
Michael Johnston, Associate Superintendent  
Karen Randall, Administrative Specialist

President Casado asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. President Casado explained the virtual meeting format. At 5:32 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

## **C. CLOSED SESSION**

1. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9 – 2 Potential Cases
4. CONFERENCE WITH LABOR NEGOTIATORS (Education Code §54957.6) Agency Negotiator – Eimear O'Farrell, Ed.D., Supt. Negotiating Parties – Contracted Emps., Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
5. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)

## **D. RECONVENE FOR PUBLIC SESSION**

President Casado reconvened the public meeting at 7:00 p.m.

## **E. PLEDGE OF ALLEGIANCE**

President Casado asked Board Member Ginny Hovsepian to lead the Board members and meeting attendees in the Pledge of Allegiance. Traditionally, Student Board Member Jordyn Pfalzgraff leads

the Flag Salute. However, due to the suspension of onsite classes, she did not to attend the Board meeting.

#### **F. SUPERINTENDENT'S REPORT**

#### **G. RECOGNITION OF VISITORS**

Board President Casado welcomed the visitors present and explained the new procedure for addressing the Board via online forms and telephone calls.

#### **H. APPROVAL OF MINUTES**

##### **1. April 1, 2020, Regular Governing Board Meeting Minutes**

Approved the amended minutes of the April 1, 2020, regular Governing Board meeting, to reflect adopted Resolution No. 3750, as amended, regarding actions in response to COVID-19; resolution amended (1) on page 2, in Paragraph 1, modify third sentence to read "Unless the temporary closure date is modified by the Board, schools and on-site educational programs of the District shall resume on Monday, May 4, 2020; and (2) on page 2, delete Paragraph 2 regarding authority for the Superintendent to resume schools and on-site educational programs before May 4, 2020."

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

#### **I. ADOPTION OF AGENDA**

Adopted the April 22, 2020, Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

#### **J. SPECIAL PRESENTATIONS**

##### **1. Annual American Legion Essay Contest Winners**

Associate Superintendent of School Leadership Norm Anderson recognized the 2020 American Legion Essay Contest-winning students and their teachers on behalf of American Legion Auxiliary Chairperson Shirley Kruel. Students will also receive a check and a certificate in the mail for their accomplishment.

#### **K. PUBLIC HEARINGS**

##### **1. Public Hearing Regarding the Conveyance of Public Utility Easement to Pacific Gas & Electric for Utility Improvements at 1450 Herndon Avenue, Clovis, California**

A Public Hearing regarding the conveyance of a public utility easement to Pacific Gas & Electric for utility improvements at 1450 Herndon Avenue, Clovis, California, was held at 7:37 p.m. No one was present or submitted a request online to address the Board.

#### **L. STAFF REPORTS**

##### **1. Coordinated School Health Committee Report – Written**

A written report was provided to members of the Governing Board that included details related to the Clovis Unified Coordinated School Health Committee's efforts to improve students' health

and their capacity to learn.

## **M. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

## **N. CLOSED SESSION MOTIONS**

Approved routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

## **O. CONSENT**

### **1. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

### **2. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

### **3. Ratification of Sale/Disposal of Surplus Equipment**

Ratified the sale/disposal of surplus equipment.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

### **4. Ratification of Purchase Orders, District Contracts and Check Register**

Ratified Purchase Orders, District Contracts, and Warrants numbered 610666 through 611987.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

### **5. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

## **P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

### **1. Accept Award from K12 Strong Workforce Program**

Authorized the Superintendent or designee to accept an award of \$1,410,717 from the K12 Strong Workforce Program supported by the California Community Colleges Chancellor's Office (CCCCO), in partnership with the California Department of Education (CDE).

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**2. Annual Agreement with Advancement Via Individual Determination (AVID) Center**

Authorized the Superintendent or designee to renew an agreement with the Advancement Via Individual Determination (AVID) Center for the 2020-21 school year, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**3. Placement of Special Education Students in Residential Treatment Facilities and a Non-Public School**

Authorized Clovis Unified to enter into an agreement with Copper Hills Youth Center, a residential treatment facility in West Jordan, Utah; entered into an agreement with Heritage Residential Treatment Center in Provo City, Utah; and entered into an agreement with Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**4. Resolution No. 3748 – Annual School Nurse Day**

Adopted Resolution No. 3748 declaring Wednesday, May 6, 2020, as School Nurse Day in Clovis Unified School District.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**5. Resolution No. 3749 – School Lunch Hero Day**

Adopted Resolution No. 3749 declaring Friday, May 1, 2020, as School Lunch Hero Day in Clovis Unified School District to acknowledge and express support for Campus Catering employees.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**6. Adopt Amended and New Board Policies: 3000 – Business and Noninstructional Operations**

Adopted amended and new Board Policies: 3000 – Business and Noninstructional Operations.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**7. Repeal Board Policies No. 4606, 4801, 4804, 7206, 8203**

Repealed Board Policies No. 4606, 4801, 4804, 7206, 8203.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepian, Sandoval, Stoker Madsen

**8. Adopt Resolution No. 3752 Regarding Continuing Actions in Response to COVID-19 and**

#### Discussion Related to Such Actions

Adopted Resolution No. 3752 regarding continuing actions in response to COVID-19 and had discussions regarding such actions. Resolution No. 3752 reflects the extension of online learning through May 22, 2020.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Hugh Awtrey. Passed. 7-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hatmaker, Hovsepien, Sandoval, Stoker Madsen

#### **Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. The California Career Technical Education Incentive Grant (CTEIG) program  
Authorize the Superintendent or designee to accept an award of \$1,717,650, from the California Department of Education (CDE) for the California Career Technical Education Incentive Grant (CTEIG) program, as submitted.
2. Annual Application for Funding – State and Federal Categorical Aid Programs 2020-21  
Authorize the Superintendent or designee to submit the Application for Funding through the Consolidated Application Reporting System for the 2020-21 school year.
3. Annual Revision of Administrative Regulation No. 1302 – School Day Starting and Ending Times for the 2020-21 School Year  
Approve revisions to Administrative Regulation No. 1302 – *School Day Starting and Ending Times* for the 2020-21 school year, as submitted.
4. Annual Third Quarter Financial Report  
Accept the Third Quarter Financial Report, as submitted.
5. Resolution No. 3751 – Annual Employee Appreciation Month  
Adopt Resolution No. 3751 declaring May 2020 as Employee Appreciation Month in Clovis Unified School District.

#### **R. BOARD MEMBER REPORTS**

#### **S. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 10:01 p.m.

RESPECTFULLY SUBMITTED:

---

Clerk

---

Secretary

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Each year, the Governing Board honors students who have achieved significant recognition at the County, State and/or National levels, and at this May 6 meeting, students were invited to join via an online link sent to them in a personal invitation, to be recognized, through video, for a variety of accomplishments in the area of Visual and Performing Arts.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



**Title:** Annual Counseling Services and Transition Teams Report  
(Written)

---

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

An annual written report reflecting the work of Clovis Unified School District's counselors and transition teams is included in the May 6, 2020, agenda materials.

**DISCUSSION:**

Clovis Unified currently employs 54 full-time academic counselors. Additionally, CUSD supports students through transition programs across the District. Academic counselors are available at secondary school sites, including Buchanan, Clovis, Clovis East, Clovis North, Clovis West and Gateway high schools; Clovis Adult Education; the Center for Advanced Research and Technology (CART); Community Day School; Enterprise; Clovis Online School; and all intermediate schools. A written report describing the roles, responsibilities and goals of CUSD's counseling services and transition teams is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Counseling Services Report 2020	4/24/2020	Backup Material

**REVISIONS:**



# **Clovis Unified School District**

## **Counseling and Transition Team Report**

### **2019-2020**

**Submitted by**  
**Debbie Parra, Ed.D., Assistant Superintendent**  
**Gary Comstock, Director, Supplemental Services**  
**Carol Shanahan, Clovis Unified School District Head Counselor**  
**Curriculum, Instruction and Accountability**

**Clovis Unified School District**  
**Eimear O'Farrell, Ed.D.**

## **CLOVIS UNIFIED GUIDANCE AND LEARNING PROGRAM**

There are **54 Guidance and Learning Specialists/Directors (commonly known as Academic Counselors)** in Clovis Unified, including our 5 Middle Schools, Alternative Education Adult School, CART, and our Charter Online School. The High School Counselors carry a caseload of 400-500 students. Each Counselors must have a Pupil Services Credential (PPS) or an Administrative Credential – and most have a MA Degree in Education as well. **The main goal of a Counselor is to make sure that all students on their caseload have every opportunity to graduate from high school and also to have a plan in place for post-secondary pursuits.** Counselors follow the **American School Counselor Association Model (ASCA)** which focuses on **Academic Achievement, College and Career Education, and Social/Emotional Support.**

Additionally, counselors are assigned adjunct task areas that are important for students and parents, which are to be shared with others on their school teams. This is done so the information disseminated is accurate and consistent. Some of those duties include:

- Community College, CSU, or UC Liaison
- Financial Aid Coordinator
- Scholarship Coordinator
- Xello Coordinator
- A-G Course Maintenance
- Career Technical Education (CTE) Liaison
- Freshman 4-Year Plan Facilitator
- Middle School Liaison
- Transition Liaison

All high schools have a “Head Counselor”, who oversees all the counselors in their department. Head Counselors are part of the Administrative Team, making sure their counselors understand and help implement school programs and goals. They do annual evaluations on their staff each year. The Head Counselor reports directly to the Deputy Principal.

Middle School Counselors’ focus is primarily on academics, as well as social emotional issues. They collaborate closely with their high school partners regarding Registration and are included in all District meetings and events.

**Our School Counseling program is based on a collaborative effort benefitting students, parents, teachers, administrators and the overall community and it is an integral part of students’ environment. They are partners in student achievement and well-being.**

### **OBSERVATIONS IN 2019/20**

Because of their strong desire to serve ALL students in their caseloads, Counselors are attempting to work SMARTER and not HARDER. They are collaborating and sharing ideas. They are developing innovative methods (such as “classroom presentations”, Application Days, FAFSA Fridays, online conferencing tools, actively involved in CTE pathway development, and development of an MTSS system within the Counseling Centers.) Each Counselor now understands the importance of data tracking for many reasons and are using the scanners in each of their Counseling Center to help achieve that goals. Additionally, they now are keenly aware of how their role can affect results in the California Dashboard. Head Counselors are taking an increasing Leadership role as head of their Counseling Center. Each, in different ways, are providing educational experiences for their staff, to enhance continued learning about post-secondary opportunities, etc. All have set expectations/responsibilities for each counselor. And all Counselors continue to make sure that ALL students’ needs are addressed so they have

every opportunity to succeed in a post-secondary setting; increasing FAFSA completion, providing availability to Military Representatives if requested, and that all students complete a college application for either a certificate program, a 2 year degree or a 4 year program. Additionally, they work closely with our CTE department to assist students explore possible career opportunities in high school.

### **GOALS FOR 2020/2021**

Counseling in CUSD is evolving. We are excited about the progress we have made toward getting our students College/Career Ready. Here are some of the goals we want to either continue or newly establish to provide the best counseling services possible.

- 1) **Establish a data driven Counseling Program** – What works and what is not that effective?
- 2) **Online Registration Process**
- 3) **Increase Dual Credit Opportunities** with Clovis Community College.
- 4) On-going effort to **have 100% of our students graduate from high school and are College and Career Ready.** We really want to make sure these opportunities are given to our neediest kids who often times do not see themselves graduating nor pursuing programs after high school. We are exploring possibilities listed below, in hopes that if implemented, we can be more efficient and effective in our job. If we can better identify the needs for ALL students, it will be difficult for students to fall through the cracks. We will be able to provide them the guidance and clarity they need so they know they can go forward if they choose.
  - **Focus on College and Career 9<sup>th</sup> Grade Course**
  - **Xello College/Career exploration**
  - **Counseling Guidance Lessons**
  - **Parent Communication and Information**
  - **FAFSA training, parent workshops, and opportunities within the classrooms to implement the application.**
  - **College Representatives and Application Workshops**
  - **OnLine Conferencing**
  - **True understanding of career pathways at the post-secondary level, along with those offered at the high school level.**
  - **Early Identification of At-Risk students who need more individual guidance**
  - **Coordination of California Promise with the Community Colleges**
  - **Utilization of California Dashboard.**
  - **SAT School Day**
  - **PSAT for All Juniors**
  - **100% College Application completion**, to ensure All seniors (including our Focus kids) have options available post-graduation.
    - **Students who do not plan to attend a 4-year college can complete the CC application, where there are a large number of Career Technical Educational Opportunities, allowing students to be trained, earn certificates, and enter the workforce.**
    - **Students can become certificated in several career paths by earning an AA Degree.**
    - **Increase “College Application Day” participation to some degree for all of our High Schools**
    - **Continue to promote “Beyond High School” available for all students at Clovis High School.**

**5) Increase FAFSA Completion for ALL Seniors to 75%**

- a. We are currently at 60% which is an increase of 15% from previous year. We need to continue to do better,
  - b. Invite one of our knowledgeable Counselors to assist all counselors with the **CSAC (California Student Aid Commission)** report, to help identify students who have not submitted the FAFSA or to locate errors.
  - c. **Effective marketing:** Why is it important for all to complete the FAFSA?
  - d. Utilize our teaching staff, especially Government/Econ teachers, to help with FAFSA ID and FAFSA education.
    - i. Increases opportunities for ALL – especially those who are low income and feel like there is no hope to attend a college/career program.
  - e. Continue the collaboration with the Fresno Compact Group, which includes Fresno Unified, Sanger, Madera, and Central.
- 6) Initiate reports through National Student Clearinghouse, which provides data on where our students have gone after CUSD.
- 7) **Xello** – Increase use of this College and Career Education Program to other areas in CUSD.
- 8) Increase and support Professional Development Opportunities for Counselors.
- 9) Provide more effective communication to District Administration about our Counseling Services through District Meetings.
- 10) Work with technology to develop a system to monitor students after graduation.

**Our Counselors work very long hours and are passionate about the success of their students. We always say that there are not that many jobs where you can go to work and “have an opportunity to make a difference every day”. Our Counselors take this seriously.**

## **2019/2020 Clovis Unified Counseling Services**

Elementary Schools	Intermediate Schools	High Schools	Parent Services
<ul style="list-style-type: none"> <li>• 6<sup>th</sup> Grade Career Exploration (Xello)</li> <li>• 6<sup>th</sup> Grade Registration Presentation at all Elementary Sites.</li> <li>• 6<sup>th</sup> Grade Registration into 7<sup>th</sup> Grade Courses</li> <li>• 6<sup>th</sup> Grade Visit to Secondary School</li> <li>• 6<sup>th</sup> Grade Parent Night regarding the Transition to Middle School.</li> </ul>	<ul style="list-style-type: none"> <li>• Manage a caseload of 7<sup>th</sup> graders</li> <li>• Manage a caseload of 8<sup>th</sup> graders</li> <li>• One-on-One Support               <ul style="list-style-type: none"> <li>*Goal Setting</li> <li>*Academic Progress</li> <li>*Social Emotional-listening and support</li> </ul> </li> <li>• ASIST Suicide Intervention</li> <li>• CSI</li> <li>• Facilitate SST/504 Meetings</li> <li>• IEP Meetings</li> <li>• EL Support</li> <li>• Career/College Exploration (Xello)</li> <li>• Connections to Resources</li> <li>• Academic Interventions</li> <li>• Promotion/Retention Meetings</li> <li>• Individual Parent Meetings regarding academic progress, social emotional issues, or discipline issues.</li> <li>• PSAT Implementation</li> <li>• Staff Development</li> <li>• Co-Curricular Supervision</li> <li>• Provide incentives, support and communication.</li> <li>• Conduct both a 7 &amp; 8 Year plan, outlining requirements necessary for post-secondary plans.</li> <li>• Registration for both 7<sup>th</sup> and 8<sup>th</sup> grade</li> <li>• Coordinate with High School Counselors/Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Manage a caseload of 400-500 students – different grade levels</li> <li>• Follow ASCA (American School Counselor National Standards): Provide Academic, Career, and Social Emotional Support to all students.</li> <li>• 9, 10, 11, and 12 year individualized academic planning.</li> <li>• ASIST Suicide Intervention</li> <li>• CSI Groups</li> <li>• Facilitate SST/504 Meetings</li> <li>• MTSS</li> <li>• IEP's</li> <li>• EL Meetings and Academic Support.</li> <li>• Liaison with teachers, administrators, community &amp; parents.</li> <li>• Co-Curricular Supervision</li> <li>• College/Career Exploration (Xello)</li> <li>• CART</li> <li>• NCAA</li> <li>• College/Career Readiness Goals:               <ul style="list-style-type: none"> <li>*100% of students will have a plan upon graduation.</li> <li>* Valley Promise (VP) - CCC</li> <li>* 75% FAFSA/Dream Act Completion and Awareness – Race to the Top</li> <li>*Student Aid Commission Tracking Service</li> <li>* College/Career Dashboard</li> <li>*A-G Completion</li> <li>*SAT Test Day</li> <li>*PSAT for Juniors</li> <li>*College Application Day</li> <li>*Dual Credit Programs</li> <li>*Career Technical Education</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 8<sup>th</sup> Grade Parent Night</li> <li>• Sophomore Parent Night</li> <li>• Junior Parent Night</li> <li>• Senior Parent Night</li> <li>• Financial Aid Workshop(s)</li> <li>• Scholarship Night</li> <li>• English Learner Advisory</li> <li>• Parent Transition Meetings for students at risk of not-graduating.</li> <li>• UC/CSU Parent Meetings</li> <li>• Community College Meetings</li> <li>• NCAA Parent Meetings</li> <li>• SAT/ACT Education</li> <li>• AP/Honors Courses</li> <li>• Grade-Level Meetings</li> </ul>

		<ul style="list-style-type: none"><li>*Biliteracy</li><li>*Scholarship Distribution</li><li>*AP Placement</li><li>*Letters of Recommendation</li><li>• Transition Meeting with at-risk students/parents to develop a plan of action.</li><li>• Students of Promise</li><li>• Liaison with SSSA</li><li>• International Students</li><li>• Transcript Review</li></ul>	
--	--	---	--

# **CLOVIS UNIFIED TRANSITION PROGRAM**

## **CUSD TRANSITION TEAMS**

*“Every child deserves a champion, an adult who will never give up on them, who understands the power of connection, and insists that they become the best that they can possibly be.” -Rita Pierson*

The CUSD Transition Program is part of a districtwide effort to support student achievement. Our founding superintendent, Dr. Floyd Buchanan believed in a “fair break for every kid.” We hold to the belief that all kids can learn. As an educational team we want to see all students reach their potential in mind, body and spirit. Our CUSD Transition Program allows us the opportunity to focus on students who might not seek support but would benefit from mentoring and increased connection to school resources. We provide ongoing support to students and families with resources they need to be successful in the classroom, at home, and in the community.

CUSD Transition Teams perform many duties during their day. However, their main responsibility is to ensure that all students have every opportunity to achieve academic success. Transition Team members collaborate with parents, staff, district administrators, and other stakeholders to review and oversee individual student progress of LCAP identified students and ensure that students are college and/or career ready. The Teams provide support to students and families, by ensuring equal access to education and connecting them to resources through building relationships

## **TRANSITION TEAMS COLLABORATE WITH DISTRICT AND COMMUNITY AGENCIES**

Instructional Aides	Teachers	Coaches
Administrators	Counselors	Parents
Guardians	Families	School Psychologists
Social Workers	District Advisors	Fresno County Office of the Superintendent
Community Agencies	Community Resources	College Resources
College Counselors	LCAP Community Forum	IDAC

## **STUDENT RELATIONS LIAISONS (SRL) WORK WITH UNDER-SERVED STUDENTS**

Liaisons regularly monitor and communicate with school officials regarding academically at-risk students throughout the school year. Communication will take place between teachers, parents, and students to develop various plans to find the root of the problem -- for students at all grade levels. Liaisons coordinate efforts with Counselors and Transition Teams. Liaisons provide translation when needed to parents for Student Study Team (SST), Individualized Educational Plan (IEP), 504 meetings, School Attendance Review Board (SARB), and other meetings pertaining to their student’s academic success.

## **INSTRUCTIONAL ASSISTANTS (IAs) WITHIN THE TRANSITION TEAMS**

CUSD IAs assist certificated teachers with the presentation of learning materials and instructional exercises. In addition, they assist teaching staff in conducting lessons and other classroom activities and preparing for various classroom projects. Our IAs work with individual or small groups of students and listen to and reinforce instructions given by teachers in reading, spelling, math or other subjects. The position entails: Observing and monitoring behavior of students according to approved procedures. Reporting progress regarding students’ performance and behavior and



evaluating student progress in a wide variety of skills. IAs assist in maintaining order among the children in the classroom and on the school grounds. Supervise students as assigned in the classroom or at various school wide activities such as field trips, etc. Assist students by providing proper examples, emotional support, a friendly attitude and general guidance. Assures the health and safety of students by following health and safety rules. Assist teaching staff in assessing programs and materials to meet the needs of the children.

### **CUSD TRANSITION PARENT CENTERS**

*When families partner with schools, teachers, and the community, we know their children succeed academically.*

True to CUSD's Mission, our Transition Parent Centers are designed to educate parents and guardians on how to foster a positive educational environment and school partnership for their children both at home and at school. Our aim is to provide strategies to support, advocate and empower parents to engage fully in the educational lives of their children. The Parent Resource Center covers themes, including: the importance for parents to become involved in their children's education; effective strategies for parent involvement; the role of the parent and of the teacher in influencing student performance; parent-teacher interaction and conferences; college readiness and expectations and the design of a parent involvement action plan by teachers and administrators.

All Transition Teams offer CUSD Parent Academies which cover several areas of parent engagement, including: the importance of parent involvement in their child's education; effective strategies for parent involvement; the role of the parent and the teacher in influencing student performance; parent-teacher interaction and conferences; college readiness and expectations and the design of a parent involvement action plan by teachers and administrators. Parents and guardians can increase their knowledge colleges and careers by participating in a variety of activities and lessons.

## 2019-2020 Clovis Unified Transition Team Services



Elementary Schools	Intermediate Schools	High Schools	Parent Services
<ul style="list-style-type: none"> <li>• One-on-One Support</li> <li>• *Goal Setting</li> <li>• *Grade Check</li> <li>• *Social Emotional-listening and support</li> <li>• ASIST Suicide Intervention</li> <li>• Small Groups- instruction</li> <li>• Leadership/Skills Group Sessions</li> <li>• CSI Groups</li> <li>• Elementary Conference</li> <li>• Backpack and Desk Organization</li> <li>• High School Games and Plays</li> <li>• ASES</li> <li>• Xello</li> <li>• Semester Celebrations</li> <li>• Semester Reports and meetings with teachers</li> <li>• Back to School Night</li> <li>• Small Group Support</li> <li>• Second Step Lessons</li> <li>• Parent Center Events</li> <li>• Monitoring Transition Student Academic Progress</li> <li>• Various activity and co-curricular participation support</li> </ul>	<ul style="list-style-type: none"> <li>• One-on-One Support</li> <li>• *Goal Setting</li> <li>• *Grade Check</li> <li>• *Social Emotional-listening and support</li> <li>• ASIST Suicide Intervention</li> <li>• CSI</li> <li>• Young Men's Group</li> <li>• Young Ladies Group</li> <li>• Push-in Teachers</li> <li>• Semester Celebrations</li> <li>• SST/504</li> <li>• Registration</li> <li>• CSI Groups</li> <li>• Connections to Resources</li> <li>• Family Support</li> <li>• Monitoring Transition Student Academic Progress</li> <li>• Xello</li> <li>• Various activity and co-curricular participation support</li> </ul>	<ul style="list-style-type: none"> <li>• One-on-One Support</li> <li>• *Social Emotional-listening and support</li> <li>• ASIST Suicide Intervention</li> <li>• CSI Groups</li> <li>• Assist w/FAFSA completion</li> <li>• College Visits</li> <li>• Connection to College Counselors</li> <li>• College Housing</li> <li>• Semester Celebrations</li> <li>• After School Lab</li> <li>• Senior Breakfasts</li> <li>• Senior Leadership Opportunities</li> <li>• Students of Promise</li> <li>• FCOE- College I-Plan</li> <li>• High School Conference</li> <li>• Meetings with Counselors- SST/504</li> <li>• Various activity and co-curricular participation support</li> <li>• Monitoring Transition Student Academic Progress</li> <li>• Xello</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Centers</li> <li>• Parenting Support Groups</li> <li>• Parenting Classes</li> <li>• Food Baskets</li> <li>• Internet Safety Workshop</li> <li>• Resume Workshop</li> <li>• GED Classes</li> <li>• CUSD Parent Academy</li> <li>• English Learner Advisory Committee Meetings</li> <li>• Intercultural and Diversity Advisory Committee Meetings</li> </ul>

Foster Youth - AB490	Homeless	English Learner	Low Income
<ul style="list-style-type: none"> <li>• Foster Conferences</li> <li>• Holiday Luncheon</li> <li>• Gift Baskets</li> <li>• Support Group</li> <li>• Clothes Closet</li> </ul>	<ul style="list-style-type: none"> <li>• Connection to food stamps</li> <li>• Connection to Sanctuary</li> <li>• Visits to colleges with dorms</li> <li>• Clothes Closet</li> <li>• Family Dinners</li> </ul>	<ul style="list-style-type: none"> <li>• Push-in Teachers</li> <li>• Xello</li> <li>• College Visits</li> <li>• Connection to Dream Act Centers</li> <li>• Connection to College Counselors and Support</li> <li>• Help with college applications</li> <li>• Translators</li> <li>• Family Culture Dinner</li> </ul>	<ul style="list-style-type: none"> <li>• Connection to local clinics for sports physicals</li> <li>• Bus passes</li> <li>• Help with applications</li> <li>• Connections to counseling services</li> <li>• Clothes Closet</li> <li>• Transportation</li> </ul>

ASES: After School Education and Safety

CSI: Clovis Support & Intervention

SST: Student Study Team

## **COUNSELING WHILE IMPLEMENTING DISTANCE LEARNING**

This is such a unique year with the suspension of on-site classes due to COVID 19. We have an amazing team of counselors and transition personnel. In addition to the annual report we thought you might like a glimpse of how each school is ensuring our Seniors graduate, on time, and prepare underclassmen to hit the ground running in the 2020-21 school year. Head counselors have provided a brief summary for each of their schools.

### **CLOVIS HIGH SCHOOL – Stephanie Frazier, Head Counselor**

CHS counselors continue to focus on registration for the 2020-2021 school year. At the time of on-site school closures, CHS had approximately 800 current freshmen and 800 current 8th grade students at Clark to register. Videos were created with PowerPoints for each of the grade levels, walking students through course offerings and the registration process.

Videos were emailed to parents and students, followed by an individualized, online Registration Form. Each registration form listed individualized course recommendations that had been received from current teachers, along with individualized notes from the counselor (i.e. recommendations for summer school if impacted schedule, summer school to remediate, etc.). The online form was emailed to parents (not students) and requires a digital signature. This has been helpful to ensure parents are engaged in their child's request for courses and completion of the registration form.

As questions arise, counselors answer questions via email and phone.

The goal has been to provide as much individualized information so that families can accurately register for classes. Although most families have returned the registration forms, there are quite a few that require follow up. Counselors miss the face to face conversations, opportunities to develop relationships, and answer questions through this process.

#### **Challenges:**

- Remaining current regarding policies being implemented by College Board, CSU/UC's, site grading policies, etc.
- Monitoring the academic and social-emotional needs of our students.
- Communication without access through classroom lessons and individual, face-to-face meetings.
- Supporting seniors, as they navigate their final semester (college admissions deadlines, financial aid and scholarships, making decisions about their future, grades/credits, emotional well-being)

### **CLOVIS NORTH/GRANITE RIDGE – Courtney Wilson, Head Counselor**

CNEC has completed registration all five elementary feeder schools for seventh grade using google forms and wrapped up registration for the rest of Clovis North. We are participating in IEP meetings and Counseling meetings via Zoom and we will continue to host our 504 transition meetings via Zoom. We are calling families when appropriate, but mostly communicating via email. We have scanned academic contracts to send home and are staying in communication with our seniors and students using Edgenuity to encourage them to finish credit recovery. We have reached out via email using google forms to sign students up for Spanish 2 High beginning at the college this summer.

We each receive emails from our students who are feeling overwhelmed and scared of what is to come- from seniors missing graduation, to freshman who are still learning the high school. We are doing our best, but we miss our kids.

### **BUCHANAN – Jeff Hodges, Head Counselor**

At Buchanan High School counselors have done a great job contacting students and parents. We were 3/4 of the way through registration and needed to still get our incoming 9th grade students registered. How do you do this without meeting with them? Well, we were able to present to both students and parents the week of March 9, so all students had the knowledge and materials needed to make an informed decision. Students were asked to take pictures of their registration forms and submit them electronically to their counselor or drop off at the front office of BHS and ASI for pick up. Mass emails went out over 2 weeks with phone calls to those not receiving the registration form after the first week. At the end of 2 weeks students had turned in all registration forms! Current students and parents are receiving mass emails regarding important information from the Counseling Center. Counselors are contacting parents and students who have not yet contacted their teachers. On the hard copy forms of the Freshman 4-Year Plan, Sophomore Conference form, Junior and Senior online forms we ask students for their personal email and phone number so that counselors may contact students directly. If counselors are not able to contact parents and students, we have asked SSSA personnel to assist. Counselors at BHS are practicing "social distancing" but almost all are in their office at least 1 time or more per week utilizing the school facilities and materials to make contact and conduct business.

### **CLOVIS EAST/REYBURN – Jonithan Johnson, Head Counselor**

The biggest challenge is not being able to see our kids!

We have, as a counseling staff, been meeting a couple times a week through Zoom to check in and answer each other's questions if texting and/or emailing becomes too much. With our students we have been sending a ton of emails, mass emails, and making personalized phone calls. Some counselors have gone into the office to make calls, but many use their personal cell phones to contact parents and follow up on registration, or just to check in with students, especially our Senior students at risk of not graduating.

### **CLOVIS WEST – Tammy Brisky, Head Counselor**

The Clovis West Counseling Department has been busy finding new ways to operate and maintain the high standards of the American School Counselor Association and Clovis Unified. Our first task was to complete registration for the 2020-2021 school year. Unfortunately, we had not yet met with about 30% of our students, mostly seniors when we were faced with the cancellation of on-site classes. We created Google Registration Forms which were forwarded to parents/guardians listing all their individual student's options for the upcoming school year. We sent these to parents instead of directly to students because we wanted to ensure parents had a voice in choosing their student's classes. For those that did not respond to the first email, we called using Google Voice and have since successfully registered all our students.

During the registration process, the CW Counseling Department produced a Zoom Video for our community with important reminders and to let them know we were thinking of them. This was posted to the CW Instagram page.

In addition, we have sent out weekly emails checking in with our students regarding coursework, and general well-being. In these emails, we also included resources as they pertained to each grade level.

Our next step is to send a Google Survey to our Senior Parents inquiring about any questions they may have regarding graduation, college admissions, scholarship opportunities, etc. Once we have those responses, we will create a CW Counseling PowerPoint and Zoom Video answering those questions for our families. We are starting with our senior class as they appear to have the most questions. Once this grade-level is done, we will be working on the under-classmen as well.

Since returning from Spring Break, we have been calling each of our students to check in on them in a more personal manner.

### **GATEWAY – Cho Vang, Head Counselor**

Gateway Counselors are doing everything we can to get our students to earn 5 credits by semester; however, it has been a struggle because some of our students' lack the technology resources needed. Our Teachers contacted each student to find out who did not have access to technology. This was about 230 students. These students received their assigned coursework from the Postal Service. We are working on getting these students the technology they need as well as internet access. We miss our students and keep in touch with them through emails, personal phone calls, and zoom meetings.

### **ONLINE/ENTERPRISE – Dianne Kapigian, Head Counselor**

Business as usual! Our main form of communication with our students is email. We are updating student learning plans and preparing for summer school. We have done face-to-face meetings using Zoom or google hangouts. I have sent e-cards to students and reached out via text. Students can also message us through Edgenuity. School announcements are also posted in Edgenuity.

### **CLOVIS COMMUNITY DAY SCHOOL (CCDS) – Casey Olsen, Head Counselor**

At CCDS, we have created a master zoom meeting schedule for all teachers per their subjects to meet twice a week. We also have hard copy packets sent out every 3 weeks with a drop off/pick up option as well and mail. Throughout the week, teachers, and aides are calling/emailing parents, and students to touch base and drive them to the zoom meetings online

Beginning April 20th staff members have volunteered to make home visits to better connect with families and students at risk of failing or those we not been able to contact. We will, of course, practice social distancing.

---

**CONTACT PERSON:** Eimear O'Farrell

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Staff will present the Board with an update on the delivery of Distance Learning in Clovis Unified, the status of local guidance and executive orders, and plans for graduation of the Class of 2020.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Approve the Fundraiser Requests, as submitted.

**DISCUSSION:**

A list of Fundraiser Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Fundraiser Requests	4/30/2020	Backup Material

**REVISIONS:**



Start	End	Site	Advisor	Organization	Description	Fund	Vendor
5/7/2020	6/30/2020	Boris Elem	Lisa Vuola	PTC	Craft Sales/Plant Sales	Parent Teacher Club	AR Workshops
5/7/2020	6/12/2020	Maple Creek Elem	Sara Eisele	PTC	Pastries with Parents*	Parent Teacher Club	Smart & Final
5/7/2020	6/30/2020	REC	Shawn McAvoy	Class of 2021 Club	Craft Sales/Plant Sales	Associated Student Body	The Commencement Group
8/17/2020	6/4/2021	Gettysburg Elem	Elizabeth Gueringer	Student Council	Boo Grams	Associated Student Body	Oriental Trading Company
8/17/2020	5/31/2021	Gettysburg Elem	Amber Ward, Dave Castro	PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	All Signs
8/17/2020	12/31/2020	Gettysburg Elem	Amber Ward	PTC	Membership Drive	Parent Teacher Club	None
8/17/2020	6/4/2021	Maple Creek Elem	Sara Eisele	PTC	Kona Ice sales*	Parent Teacher Club	Kona Ice
8/17/2020	6/4/2021	Maple Creek Elem	Sara Eisele	Foundation	Kona Ice sales*	Parent Teacher Club	Kona Ice
8/17/2020	6/4/2021	Maple Creek Elem	Sara Eisele	PTC	Pancake Breakfast *	Parent Teacher Club	Applebee's
8/17/2020	6/4/2021	Maple Creek Elem	Sara Eisele	PTC	Miscellaneous gift/catalog items sold (w/food per BP 8402)*	Parent Teacher Club	Great American Fundraising
8/17/2020	6/4/2021	Maple Creek Elem	Gina Kismet	Foundation	Father Daughter Dance	Foundation Booster Organization	Costco
8/17/2020	6/4/2021	Maple Creek Elem	Gina Kismet	PTC	Mother Son Dance	Foundation Booster Organization	Costco
8/17/2020	6/4/2021	Maple Creek Elem	John Anderson	ASB	Yearbook Sales	Associated Student Body	Larson Brothers Photography
8/17/2020	6/4/2021	Maple Creek Elem	Kari Folweiler	PTC	Book Fair	Parent Teacher Club	Scholastic Book Fair
8/17/2020	8/17/2020	Maple Creek Elem	Sara Eisele	PTC	Goodies with Grandparents*	Parent Teacher Club	Sam's Club

8/17/2020	6/4/2021	Maple Creek Elem	Sara Eisele	PTC	Candy Grams*	Parent Teacher Club	Smart & Final
8/17/2020	6/4/2021	Maple Creek Elem	Sara Eisele	PTC	Carnivals*	Parent Teacher Club	Kona Ice, Me-n-Ed's, Olde Tyme Kettle Korn
8/24/2020	5/31/2021	Gettysburg Elem	Amber Ward	PTC	Snack Bar Sales*	Parent Teacher Club	Smart & Final
5/24/2021	5/28/2021	Gettysburg Elem	Star Finley	Library	Book Fair	Associated Student Body	Scholastic Book Fair

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Approve the Student Trip Request, as submitted.

**DISCUSSION:**

Attached is the Student Trip Request submitted for Board approval.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Student Trip Request	5/1/2020	Backup Material

**REVISIONS:**

## Student Trip Request

**May 6, 2020**

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
68725	CEHS Pep & Cheer	06/18/2020 10:30 AM	06/22/2020 07:30 PM	CEH-NONE-BrdApp	Palm Desert, CA	8

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Approve the Voluntary Community Recreation Programs, as submitted. If students do not return to school prior to start date, programs will not be held or will be adjusted to start at a later date.

**DISCUSSION:**

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational programs, and are entirely separate and distinct from the District's educational program. The department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities.

The proposed costs listed below are to attend the camp/clinic and may not include additional items such as spirit packs, shirts, jerseys, etc. The additional items will be provided at cost with no profit for the program. All additional items will be specifically identified in the flyers to the community.

Clovis Community Sports and Recreation Department  
Iron Eagle Wrestling Free Spring Camp  
Clovis West High School  
Date: May 23 – June 30, 2020  
Grade: K-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Clovis Girls Water Polo Intermediate Summer Camp  
Clovis High School  
Date: May 23 – July 17, 2020  
Grade: 7-8  
Cost: \$100.00 per participant

Clovis Community Sports and Recreation Department  
Clovis Girls Water Polo High School Summer Camp  
Clovis High School  
Date: May 23 – July 17, 2020  
Grade: 9-12  
Cost: \$120.00 per participant

Clovis Community Sports and Recreation Department  
Iron Eagle Wrestling Club  
Clovis West High School  
Date: May 23 – July 23, 2020  
Grade: K-8  
Cost: \$30.00 per participant

Clovis Community Sports and Recreation Department  
Clovis Girls Water Polo Elementary Summer Camp  
Clovis High School  
Date: June 8 – July 17, 2020  
Grade: 2-6  
Cost: \$50.00 per participant

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**Title:** Ratification of Purchase Orders, District Contracts and Check Register

---

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Ratify Purchase Orders, District Contracts, and Warrants numbered 611988 through 613106.

**DISCUSSION:**

District Administration recommends ratification of the Purchase Orders and District Contracts for the period of April 3, 2020-April 21, 2020, as well as the Warrant register for April 14, 2020-April 16, 2020. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 559-327-9127.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** April 22, 2020

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to submit the Application for Funding through the Consolidated Application Reporting System for the 2020-21 school year.

**DISCUSSION:**

Annually, Clovis Unified completes and submits the Application for Funding the Consolidated Application Reporting System (CARS) to the California Department of Education (CDE) to determine funding sources.

In June, Clovis Unified submits the CARS spring data collection which includes the Application for Funding as assurances that the District will comply with the legal requirements of the program. The CARS winter data collection primarily reports actual data, activity and expenditures.

The following are programs and their projected allocation for the 2020-21 fiscal year:

- Title I, Part A: Improving the Academic Achievement of Disadvantaged – approximately \$6,939,683
- Title II, Part A: Supporting Effective Instruction, Every Student Succeeds – approximately \$800,000
- Title III, Part A: Immigrant – approximately \$60,028
- Title III, Part A: Language Instruction for English Learners – approximately \$220,000
- Title IV, Part A: Every Student Succeeds Act (ESSA) – approximately \$549,648
- Title VI (Indian Education Formula Grant) – approximately \$131,352
- After School Education and Safety Programs (ASES) – approximately \$932,186

**FISCAL IMPACT/FUNDING SOURCE:**

Totals are projections and subject to final award amount. Categorical funds will be included in the District's adopted 2020-21 General Fund budget when awarded.

**REVISIONS:**



**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** April 22, 2020

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to accept an award of \$1,717,650, from the California Department of Education for the California Career Technical Education Incentive Grant program, as submitted.

**DISCUSSION:**

The California Career Technical Education Incentive Grant (CTEIG) program is established as a State education, economic and workforce development initiative with the goal of providing pupils in kindergarten through grade 12, inclusive, with the knowledge and skills necessary to transition to employment and post-secondary education. The purpose of this program is to expand as well as maintain the delivery of Career Technical Education (CTE) programs.

**FISCAL IMPACT/FUNDING SOURCE:**

Acceptance of the CTEIG funds in the amount of \$1,717,650, will be provided from July 1, 2020, to June 30, 2021.

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** April 22, 2020

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Approve revisions to Administrative Regulation No. 1302 – *School Day Starting and Ending Times* for the 2020-21 school year, as submitted.

**DISCUSSION:**

Board Policy No. 1302 requires the Governing Board to annually establish the starting and ending times for all grades and classes operating within the District.

The attached proposed starting and ending times will allow the District to meet all requirements of SB 813 relative to the number of instructional minutes offered during the 2020-21 school year, at all grade levels and at all school sites. The recommended starting and ending times reflect the necessary minutes to not only meet the required instructional minutes, but also to comply with the adopted 2020-21 school district calendar.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Administrative Regulation No. 1302	4/27/2020	Backup Material

**REVISIONS:**

**CLOVIS UNIFIED**  
**SCHOOL DISTRICT****DISTRICT ORGANIZATION & GOALS**

## School Organization

~~2020-2021~~ ~~2019-2020~~  
SCHOOL YEAR

General Provisions

The actual instructional minutes of the school day shall be as follows:

Kindergarten	Yearly	36,000 minutes ( <i>minimum</i> )
	Daily	200 minutes ( <i>minimum average</i> )
Grades 1-3	Yearly	50,400 minutes ( <i>minimum</i> )
	Daily	280 minutes ( <i>minimum average</i> )
Grades 4-6	Yearly	54,000 minutes ( <i>minimum</i> )
	Daily	300 minutes ( <i>minimum average</i> )
Grades 7-8	Yearly	54,000 minutes ( <i>minimum</i> )
	Daily	300 minutes ( <i>minimum average</i> )
Grades 9-12	Yearly	64,800 minutes ( <i>minimum</i> )
	Daily	360 minutes ( <i>minimum average</i> )

*Note: Kindergarten includes transitional and traditional Kindergarten and may reflect an instructional minutes waiver of Education Code section 37202(a) granted by the California Board of Education.*

~~2020-2021~~ ~~2019-2020~~ **STARTING AND ENDING TIMES**

Elementary schools will have a ninety (90) minute “Early Release” every Wednesday.

<i>ALTERNATIVE EDUCATION SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Gateway	Secondary	8:00 a.m. (M-T-W-F)	2:06 p.m.
		8:00 a.m. (Th)	1:30 p.m.
Community Day	Elementary	8:30 a.m.	3:15 p.m.
Community Day	Secondary	8:30 a.m.	3:15 p.m.

**CLOVIS UNIFIED  
SCHOOL DISTRICT**

<i>BUCHANAN AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Century	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Cole	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:35 a.m.	3:05 p.m.
	Grades 1-6	8:10 a.m.	3:05 p.m.
Dry Creek	AM Kindergarten	8:15 a.m.	11:51 a.m.
	PM Kindergarten	11:44 a.m.	3:20 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Garfield	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Tarpey	AM Kindergarten	8:00 a.m.	11:35 a.m.
	PM Kindergarten	11:35 a.m.	3:10 p.m.
	Grades 1-6	8:00 a.m.	2:45 p.m.
Woods	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Alta Sierra	Grades 7–8	7:50 a.m. (M-Th-F)	2:43 p.m.
	Grades 7–8	8:07 a.m. (T-W)	2:43 p.m.
Buchanan	Grades 9-12	7:50 a.m. (M-Th-F)	2:45 p.m.
	Grades 9-12	8:07 a.m. (T-W)	2:45 p.m.

## CLOVIS UNIFIED SCHOOL DISTRICT

<i>CLOVIS AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Cedarwood	AM Kindergarten	8:33 a.m.	12:04 p.m.
	PM Kindergarten	11:59 a.m.	3:30 p.m.
	Grades 1-6	8:40 a.m.	3:30 p.m.
Clovis	AM Kindergarten -	8:15 a.m.	11:45a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Cox	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Gettysburg	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:20 a.m.	3:00 p.m.
Jefferson	<del>AM Transitional</del> Kindergarten	8:00 a.m.	<del>12:05 p.m.</del> <u>11:30 a.m.</u>
	<del>PM Kindergarten—</del> <del>Extended Day</del>	<del>8:00 a.m.</del> <u>11:15 a.m.</u>	<del>1:15 p.m.</del> <u>2:45 p.m.</u>
	Grades 1-6	8:00 a.m.	2:45 p.m.
Red Bank	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:10 a.m.	2:50 p.m.
Sierra Vista	Kindergarten- Extended Day	7:45 a.m.	12:55 p.m.
	Grades 1-6	7:45 a.m.	2:25 p.m.
Weldon	AM Transitional Kindergarten	8:15 a.m.	12:30 <del>ap</del> .m.
	Kindergarten All Day	8:15 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Clark	Grades 7-8	7:35 a.m.(M,T,F)	2:25 p.m.
	Grades 7-8	7:55 a.m. (W, TH)	2:25 p.m.

## CLOVIS UNIFIED SCHOOL DISTRICT

Clovis High	Grades 9-12	7:55 a.m. (M,T,F)	2:40 p.m.
	Grades 9-12	8:07 a.m. (W,TH)	2:40 p.m.

### *CLOVIS WEST AREA SCHOOLS*

School	Grade	Starting Time	Ending Time
Fort Washington	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:40 a.m.	3:10 p.m.
	Grades 1-6	8:15 a.m.	3:10 p.m.
Liberty	AM Kindergarten	8:15 a.m.	11:45 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:20 a.m.	3:10 p.m.
Lincoln	AM Kindergarten	7:55 a.m.	11:25 a.m.
	PM Kindergarten	11:40- a.m.	3:10- p.m.
	Grades 1-6	8:00 a.m.	2:55 p.m.
Maple Creek	AM Kindergarten	8:10 a.m.	11:38 a.m.
	PM Kindergarten	11:37 a.m.	3:05 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Nelson	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Pinedale	<del>AM Transitional</del> Kindergarten Extended Day	8:15 a.m.	<del>1:00</del> 1:30 p.m.
	<del>Kindergarten—All Day</del>	<del>8:15 a.m.</del>	<del>3:00 p.m.</del>
	Grades 1-6	8:15 a.m.	3:00 p.m.
Valley Oak	AM Kindergarten	8:20 a.m.	11:50 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Kastner	Grades 7-8	7:40 a.m. (M-T-F)	2:28 p.m.
	Grades 7-8	7:50 a.m. (W-Th)	2:28 p.m.
Clovis West	Grades 9-12	7:55 am (M-T-F)	2:40 p.m.
	Grades 9-12	8:11 a.m. (W-Th)	2:40 p.m.

## CLOVIS UNIFIED SCHOOL DISTRICT

<i>CLOVIS EAST AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Boris	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:40 a.m.	3:10 p.m.
	Grades 1-6	8:15 a.m.	3:10 p.m.
Fancher Creek	AM Kindergarten	8:00 a.m.	11:30 p.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:10 a.m.	3:00 p.m.
Freedom	AM Kindergarten	7:55 a.m.	11:25 a.m.
	PM Kindergarten	11:25 a.m.	2:55 p.m.
	Grades 1-6	8:00 a.m.	2:55 p.m.
Miramonte	Kindergarten-Extended Day	8:00 a.m.	1:35 p.m.
	AM Kindergarten	8:00 a.m.	11:30 <del>p</del> a.m.
	Grades 1-6	8:00 a.m.	2:45 p.m.
Oraze	AM Kindergarten	7:50 a.m.	11:20 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 <del>5</del> p.m.
Reagan	AM Kindergarten	8:10 a.m.	11:40 p.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Temperance-Kutner	Kindergarten - Extended Day	8:15 a.m.	1:45 p.m.
	Grades 1-6	8:15 a.m.	3:15 p.m.
<u>Young</u>	<u>AM Kindergarten</u>	<u>8:10 a.m.</u>	<u>11:40 a.m.</u>
	<u>PM Kindergarten</u>	<u>11:45 a.m.</u>	<u>3:15 p.m.</u>
	<u>Grades 1-6</u>	<u>8:25 a.m.</u>	<u>3:15 p.m.</u>
Reyburn	Grades 7-8	7:45 a.m. (M,T,F)	2:40 p.m.

## CLOVIS UNIFIED SCHOOL DISTRICT

	Grades 7-8	8:06 a.m. (W-Th)	2:40 p.m.
Clovis East	Grades 9-12	7:45 a.m. (M,T,F)	2:40 p.m.
	Grades 9-12	8:06 a.m. (W-Th)	2:40 p.m.

### *CLOVIS NORTH AREA SCHOOLS*

School	Grade	Starting Time	Ending Time
Bud Rank	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:40 a.m.	3:10 p.m.
	Grades 1-6	8:20 a.m.	3:10 p.m.
Copper Hills	AM Kindergarten	8:20 a.m.	11:50 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Fugman	AM Kindergarten	8:15 a.m.	11:45 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Mountain View	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11: <del>30</del> <sup>45</sup> a.m.	3: <del>00</del> <sup>15</sup> p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Riverview	AM Kindergarten	8:10 a.m.	11:40 <del>p</del> <sup>a</sup> .m.
	PM Kindergarten	11:45 <del>p</del> <sup>a</sup> .m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Granite Ridge	Grades 7-8	7:50 a.m. (M-T-F)	2:40 p.m.
	Grades 7-8	8:10 a.m. (W-Th)	2:40 p.m.
Clovis North	Grades 9-12	7:50 a.m. (M-T-F)	2:40 p.m.
	Grades 9-12	8:10 a.m. (W-Th)	2:40 p.m.



### CLOVIS UNIFIED SCHOOL DISTRICT

*Education Code section 46201*

<i>Adopted</i>	8/6/75	<i>Revised:</i>	9/9/81	<i>Revised:</i>	8/12/92	<i>Revised:</i>	5/23/01	<i>Revised:</i>	5/27/09	<i>Revised:</i>	5/9/18
<i>Revised:</i>	7/14/76	<i>Revised:</i>	2/10/82	<i>Revised:</i>	6/9/93	<i>Revised:</i>	6/26/02	<i>Revised:</i>	7/15/09	<i>Revised:</i>	5/8/19
<i>Revised:</i>	10/13/76	<i>Revised:</i>	10/13/82	<i>Revised:</i>	6/8/94	<i>Revised:</i>	7/16/03	<i>Revised:</i>	5/26/10		
<i>Revised:</i>	11/22/76	<i>Revised:</i>	3/14/84	<i>Revised:</i>	6/7/95	<i>Revised:</i>	5/26/04	<i>Revised:</i>	4/27/11		
<i>Revised:</i>	8/24/77	<i>Revised:</i>	6/14/85	<i>Revised:</i>	6/5/96	<i>Revised:</i>	5/25/05	<i>Revised:</i>	5/9/12		
<i>Revised:</i>	9/28/77	<i>Revised:</i>	7/26/85	<i>Revised:</i>	9/11/96	<i>Revised:</i>	9/14/05	<i>Revised:</i>	4/24/13		
<i>Revised:</i>	8/9/78	<i>Revised:</i>	7/23/86	<i>Revised:</i>	6/18/97	<i>Revised:</i>	5/24/06	<i>Revised:</i>	4/23/14		
<i>Revised:</i>	9/6/78	<i>Revised:</i>	7/9/87	<i>Revised:</i>	9/10/97	<i>Revised:</i>	6/14/06	<i>Revised:</i>	4/29/15		
<i>Revised:</i>	8/22/79	<i>Revised:</i>	7/27/88	<i>Revised:</i>	9/9/98	<i>Revised:</i>	5/23/07	<i>Revised:</i>	5/11/16		
<i>Revised:</i>	8/25/80	<i>Revised:</i>	5/24/89	<i>Revised:</i>	6/16/99	<i>Revised:</i>	7/18/07	<i>Revised:</i>	12/30/16		
<i>Revised:</i>	9/10/80	<i>Revised:</i>	6/6/90	<i>Revised:</i>	9/13/00	<i>Revised:</i>	5/28/08	<i>Revised:</i>	5/10/17		

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** April 22, 2020

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Accept the Third Quarter Financial Report, as submitted.

**DISCUSSION:**

Each year, the District updates the Governing Board on the financial condition of the District, beginning with the Adopted Budget. Once the budget has been approved, the State requires two (2) additional reports to the Governing Board, which are the First and Second Interim Reports.

Clovis Unified also prepares a Third Quarter Financial Report that is based upon information as of March 31, 2020. The Third Quarter Financial Report provides an update of the General Fund, as well as Clovis Online Charter School, Adult Education, Child Development and Campus Catering.

A copy of the Third Quarter Financial Report was provided to all members of the Governing Board with their agenda materials for the May 6, 2020, Board meeting. The public can access the information on the CUSD website at:  
<https://www.cusd.com/FinancialReports.aspx>

**FISCAL IMPACT/FUNDING SOURCE:**

As noted in the forthcoming report.

**REVISIONS:**

**CONTACT PERSON:** Eimear O'Farrell

**FOR INFORMATION:** April 22, 2020

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3751 declaring May 2020 as Employee Appreciation Month in Clovis Unified School District.

**DISCUSSION:**

Each year, members of the Governing Board set aside a period during the month of May to express their appreciation for the hard work and service of all employees in providing outstanding educational experiences for students attending Clovis Schools. The attached resolution officially declares the month of May as Employee Appreciation Month and publicly declares the valued role of employees in Clovis Unified School District.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution No. 3751 – Declaring May As Employee Appreciation Month in CUSD	4/29/2020	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3751  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION DECLARING MAY 2020  
AS EMPLOYEE APPRECIATION MONTH  
IN CLOVIS UNIFIED SCHOOL DISTRICT**

**WHEREAS**, Clovis Unified School District sets aside a period during the month of May to show appreciation for the service of all employees in providing outstanding educational experiences for students attending Clovis Schools; and

**WHEREAS**, the Clovis Unified School District Governing Board has the utmost respect and admiration for teachers, classified employees and administrators who have dedicated their lives and their talents to the education of our children, who are truly our community's most precious and important resource; and

**WHEREAS**, at no other time in the history of the District has the spirit, commitment, perseverance and support of our students been more evident than during the unprecedented suspension of onsite classes to mitigate the COVID-19 pandemic; and

**WHEREAS**, employees have provided a variety of comprehensive distance learning opportunities to students, regularly reaching out to every single student in the District to personally ensure their success; serving breakfast and lunch to families; outfitting students and staff without access to technology with laptops and internet access to enable the successful continuation of their studies and work; and working diligently to keep Clovis Unified and all the business and needs of the District moving forward; and

**WHEREAS**, the Governing Board acknowledges the vital role of all employees in achieving the mission of Clovis Unified School District:

*To be a quality educational system providing the resources for*

*ALL students to reach their potential in mind, body and spirit.*

**WHEREAS**, the Governing Board recognizes that employees in Clovis Unified School District are among the best educators and role models for young people in the State and Nation.

**NOW, THEREFORE, BE IT RESOLVED**, on this 6<sup>th</sup> day of May, 2020, that the Clovis Unified School District Governing Board proclaims May 1 through May 31, 2020, as Employee

Appreciation Month and extends its sincere appreciation to all employees who make our schools successful and work to continually improve educational services to our students and families.

**THE FOREGOING RESOLUTION** was adopted by the Clovis Unified School District Governing Board of Fresno County, State of California, at a meeting of said Board held on the 6<sup>th</sup> day of May, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Christopher Casado, President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Susan Hatmaker, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do here certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

---

Susan Hatmaker, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**Title:** Schedule a Public Hearing for the 2020-21 Annual Adopted Budget; Review and Discussion of District Reserves; and the Annual Education Protection Account

---

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Schedule a Public Hearing for the 2020-21 Adopted Budget; to review and discuss District reserves (SB 858 – Justification for Reserves above the State Minimum); and to review and discuss the Education Protection Account to occur at 6:45 p.m. on Wednesday, May 20, 2020, at 1680 David E. Cook Way, Clovis, California.

**DISCUSSION:**

**Annual 2020-21 Adopted Budget:**

In order to allow for public input in the development of the Adopted Budget, a Public Hearing will be held to allow input in regard to Clovis Unified's Adopted Budget. The Governing Board is scheduled to take action on the Adopted Budget at its meeting on June 10, 2020.

**Review and Discuss Reserves:**

Education Code section 42127(a)(2)(B) states that: Commencing with budgets adopted for the 2015-16 fiscal year, the Governing Board of a school district that proposes to adopt a budget or revise a budget that includes a combined assigned and unassigned ending fund balance above the State minimum recommended reserve for economic uncertainties shall be required to hold a Public Hearing.

**Review and Discuss Annual Education Protection Account:**

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the State sales tax rate for all taxpayers, and the personal income tax rates for upper-income taxpayers. New revenues generated from Proposition 30 are deposited into a State account called the Education Protection Account (EPA). On November 8, 2016, voters approved Proposition 55 extending through 2030 the Proposition 30 increases in personal income tax rates paid by the highest-income Californians. The Statewide quarter-cent sales tax increase, however, expired at the end of 2016. This Public Hearing is provided to allow for input regarding expenditures related to EPA funds.

In order to meet legally required deadlines, it is recommended that the Board formally schedule the required Public Hearing to occur May 20, 2020, at 6:45 p.m.

The Public Hearing will be held at 1680 David E. Cook Way, Clovis, California. The Public Hearing Notice will be posted at the following locations:

- CUSD Professional Development Building, 1680 David E. Cook Way, Clovis, California
- CUSD Administrative Office, 1450 Herndon Avenue, Clovis, California
- CUSD Website: <http://agendapublic.cusd.com/>

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** March 18, 2020

**FOR ACTION:** May 6, 2020

**RECOMMENDATION:**

Non-Award of Bid No. 2815 – HVAC & Electrical Supplies, and Award Bid No. 2816 – Herbicides & Fertilizers by line item to various suppliers.

**DISCUSSION:**

Bid No. 2815 – HVAC & Electrical Supplies. No bids were received on March 17, 2020. Staff will purchase needed items from various suppliers that meet district work order supply needs.

Bid No. 2816 – Herbicides & Fertilizers. Three (3) bids were received and opened on March 17, 2020. Recommend award by line item per attached bid tabulation.

**FISCAL IMPACT/FUNDING SOURCE:**

General Fund budget allocations.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Bid 2816 Tabulation Aggregate #1	4/22/2020	Backup Material
Bid 2816 Tabulation Aggregate #2	4/22/2020	Backup Material

**REVISIONS:**



**Bid 2816 - Clovis Unified School District****Aggregate 1 - Herbicides**

	Annual Estimated Use	<u>Rentokil/Target Specialty</u>			<u>Site One Landscaping</u>		
		<u>List</u>	<u>Discount % off of list</u>	<u>Extended Price</u>	<u>List</u>	<u>Discount% off of List</u>	<u>Extended Price</u>
<b><u>Pre-emergent</u></b> Pendulum Aqua Cap Tote - 2.5 gal container or equal brand	110 gal	<b>\$134.00/2.5 GAL</b> <b>\$5,170.06/110 gal</b>	<b>12%</b> <b>no discount agency</b>	<b>\$5,170.06</b>	\$198.98	52.83%	\$10,321.48
<b><u>Weed Control</u></b> Round Up Quick Pro 6.8lb containers or equal brand	15 containers	<b>\$75.56/6.8lb</b>	<b>12%</b>	<b>\$997.39</b>	\$148.18	56.39%	\$969.32
<b><u>Weed Control</u></b> Round Up Pro - 30 gal tote or equal brand - RANGER PRO	7 tote	\$640.37/30gal	12%	\$3,944.68	<b>\$970.89</b>	<b>62.23%</b>	<b>\$2,566.94</b>
<b><u>Weed Control</u></b> Cheetah Pro - tote 2.5 gal container or equal brand	12 container	\$181.55/2.5gal \$2,135.10/30gal	12% 12%	\$1,878.89	<b>\$329.60</b>	<b>59.32%</b>	<b>\$1,608.98</b>
<b><u>Pre-emergent</u></b> Dimension 2EW - 2.5 gallon container or equal brand	6 container	\$614.18/2.5 gal	12%	\$3,242.87	<b>\$578.75</b>	<b>6.90%</b>	<b>\$3,232.90</b>
<b><u>Herbicide</u></b> Gallery SC concentrate - 2 gal or equal brand	15 gal	\$1,488.38/ 2 gal	12%	\$19,646.62	<b>\$1,334.00</b>	<b>2.13%</b>	<b>\$19,583.79</b>
<b><u>Herbicide</u></b> Dimension 2G 40lb bags - Pallet or equal brand 743.50 Dimension 270G	5 pallets	\$50.34/40lb bag \$2,517.00/pallet(50 bags)	12% 12%	\$11,074.80	<b>\$3,281.50 (40x50lb bag/pallet)</b>	<b>49.81%</b>	<b>\$8,234.92</b>
<b><u>Pre-emergent</u></b> Ronstar 50 lb bags or equal	15 bags	<b>\$86.16/50lb bag</b>	<b>12%</b>	<b>\$1,137.31</b>	\$185.29	53.79%	\$1,284.34
<b><u>Items not listed - discount structure</u></b>		0-60% depending on product					
<b>AGGREGATE 1 TOTALS</b>		<b>\$7,304.76</b>			<b>\$35,227.53</b>		

**Bid 2816 - Clovis Unified School District**  
**Aggregate 2 Fertilizers**

	Annual Estimated Use	Rentokil/Target Specialty			Horizon Distributors			Site One Landscape		
		List Price	Discount % off of List	extended price	List Price	Discount % off of List	extended price	List Price	Discount % off of List	extended price
<b>Wil-Gro - Bulldog (21-7-14)</b> 21-17-14TS Pro Nitrate, 40 bags/pallet  or equal brand	25 pallet	\$20.92/50 lb bag  \$836.80/pallet	  15%	  \$17,782.00	\$18.60 Marion Ag	0%	\$ 465.00  did not bid pallet price	No Bid		
<b>Wil-Gro Long Haul (35-3-5)</b>  or equal brand	25 pallet				\$17.99 Marion Ag	0%	\$ 449.75 did not bid pallet price	\$1,518.00  (Lesco 32-5-7 50% polyplus 40x50lb babs)	36.12%	\$24,242.46
<b>Calcium Nitrate (15.5-5-0)</b>  15.5-0-0 YaraIiva Calcinit Solution Grade (50lb) 40 bag/pallet or equal brand	25 pallet	\$15.56/50lb bag  \$626.40/pallet	0.15  0.15	  \$13,311.00	\$16.16 Marion Ag	0	16160.00 did not bid pallet price	\$967.60 (21-15.5-000G Yara tropicote 15.5-0-0)	52.83%	\$11,410.42
<b>Evergreen (8-5-0)</b>  or equal brand	25 pallet	\$21.95/50lb  \$878.00/pallet	15%  15%	  \$18,657.50	\$15.00 Marion Ag	0%	\$ 15,000.00 did not bid pallet price	\$1,527.60 (Best Evergreen 18-5-0 5% FE)	50.86%	\$18,766.57
<b>Natures Choice(Daniels) 50 gal</b> or equal brand	25 pallet	No Bid			No Bid			No Bid		
<b>Ferromec AC 50 Gal</b> 4 drum/pallet  or equal brand	25 pallet	\$544.23/55gal  \$2,169.92/pallet	15%  15%	  \$46,110.80	No Bid			\$809.49 \$3,237.96 /pallett (0894045 Lesco Iron + Chelated 12-0-0 (55 gal/cont)	49.45%	\$40,919.72
<b>Items not listed - discount structure</b>		0-60% varies by product								
<b>Aggregate 2 Totals</b>		\$36,439.50						\$76,572.60		

\*sales tax to be added to all bid line items

**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Adopt the Declaration of Need for Fully Qualified Educators, as submitted.

**DISCUSSION:**

In the spring of each school year, the California Commission on Teacher Credentialing requires the Governing Board of every school district Statewide to adopt a declaration specifying if there may be a need to hire individuals on an Emergency Permit basis due to a possible insufficient number of certificated candidates who meet the District's employment criteria. This Declaration of Need serves the purpose of providing additional time for current certificated employees, as well as newly hired certificated employees, to do the following: (1) await final credentialing documentation; (2) complete necessary coursework; and/or (3) complete service in other assignments. The number of employees indicated on the Declaration of Need is simply an estimate and does not reflect the District's intent to hire certificated teachers who are less than highly qualified.

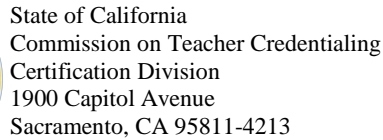
**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Declaration of Need 2020-21	4/1/2020	Backup Material

**REVISIONS:**



## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Page 1 of 3

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

**Type of Emergency Permit**

**Estimated Number Needed**

CLAD/English Learner Authorization (applicant already holds teaching credential)

\_\_\_\_\_

Bilingual Authorization (applicant already holds teaching credential)

\_\_\_\_\_

List target language(s) for bilingual authorization:

\_\_\_\_\_

Resource Specialist

\_\_\_\_\_

Teacher Librarian Services

\_\_\_\_\_

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

### EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

### EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.

---



---



---

If no, explain why you do not participate in an internship program.

---



---

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Adopt the 2020-2023 Strategic Plan, as submitted.

**DISCUSSION:**

At their May 6, 2020, meeting, Governing Board members will receive a presentation by administration of the District's updated 2020-2023 Strategic Plan. As an outcome of this discussion, and with input from the District's full leadership team, a final Strategic Plan will be submitted to the Governing Board prior to the May 20, 2020, Board meeting when Action is anticipated to be taken on this updated Strategic Plan.

If approved, the 2020-2023 Strategic Plan would provide continued direction and focus to the District over the next three years. The plan would be reviewed annually with status updates provided to the Board regularly. If approved, the Strategic Plan would be updated in its corresponding Board Policy No. 1103.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
2020-2023 Strategic Plan	4/30/2020	Backup Material
Strategic Plan PowerPoint	5/6/2020	Backup Material

**REVISIONS:**

2020-23

# Strategic Plan

## Our Vision:

To be America's benchmark for excellence in education.

## Our Mission:

To be a quality educational system providing the resources for all students to reach their potential in Mind, Body, and Spirit.

## Our Aims:

- I. Maximize Achievement for ALL Students
- II. Operate with Increasing Efficiency and Effectiveness
- III. Hire, Develop, Sustain, and Value a High Quality Diverse Workforce





## Our Non-Negotiable Core Values

**“We believe in high standards in Clovis schools.” – Floyd “Doc” Buchanan, Ed.D.**

*We believe that integrity cannot be compromised.*

*We believe in collaboration based on shared decision-making and trust.*

*We believe ~~that~~ standing together with our students, employees and community is our strength.*

Students	Employees	Community	Schools and Facilities
<p><i>“A fair break for every kid.”</i> -Doc</p> <ul style="list-style-type: none"> <li>• Educate the whole child in Mind, Body, and Spirit.</li> <li>• Base all decisions on what is best for students’ academic, social and emotional well-being.</li> <li>• Commit to a safe and inclusive learning environment for ALL students.</li> <li>• Believe every child can learn and we can teach ALL children.</li> <li>• <b>Students are at the center of every decision.</b></li> </ul>	<p><i>“It’s people, not programs, that make the positive difference for students.”</i> -Doc</p> <ul style="list-style-type: none"> <li>• Foster a climate of trust and respect through relationships and communication.</li> <li>• Collaborate and empower all employees in the decision-making process at <b>every level of the District</b> <del>the site, Area and department levels.</del></li> <li>• Be accountable to high standards, both individually and collectively.</li> <li>• Surround students with the very best role models and mentors <b>who are reflective of our student community.</b></li> <li>• Support life-long learning by providing ongoing professional development for all employees.</li> </ul>	<p><i>“Education revolves around teamwork and trust.”</i> -Doc</p> <ul style="list-style-type: none"> <li>• Great schools build great communities and great communities build great schools.</li> <li>• Engage with parents and the community to support ALL students.</li> <li>• <b>Recognize Value</b> the cultural perspectives of our community.</li> <li>• Be accessible to parents and the community as we continue to grow.</li> <li>• <b>Decision making includes perspectives from parents, students, staff and community.</b></li> </ul>	<p><i>“When you do something, only do it first class.”</i> -Doc</p> <ul style="list-style-type: none"> <li>• Provide safe, student-centered, world-class schools.</li> <li>• Build state-of-the-art facilities that promote student success.</li> <li>• Maintain quality campuses that create community pride.</li> <li>• Design learning environments that serve ALL students now and in the future.</li> <li>• <b>We are stewards of our community’s resources.</b></li> </ul>

**CUSD 2020-2023 Strategic Plan**  
**AIMS – ACTIONS – INDICATORS**

(A) - annual, (M) - monthly, (Q) - quarterly, (W) - weekly

<b>Aim I: Maximize Achievement for ALL Students</b> <i>The District will provide a high-quality educational system for ALL students focusing on mind, body, and spirit by using engaging instruction, rigorous curriculum, and systematic <b>academic-emotional</b> intervention to ensure college and career readiness.</i>	
ACTIONS	INDICATORS
<b>Focus on Learning</b> Align curriculum, instruction, and assessment to meet the academic needs of every student.	<i>Aim I indicators will be applied to multiple actions that reflect the Local Control Accountability Plan (LCAP) matrix.</i>  Student Achievement Data: <ul style="list-style-type: none"> <li>Annual growth of ALL students <b>as measured by California Data Dashboard</b></li> <li>Achievement gap analysis</li> <li>English Learner reclassification <del>and success rates</del></li> </ul> Clovis Assessment System for Sustained Improvement (CLASSI) Model: <ul style="list-style-type: none"> <li>Component 1- disaggregated student achievement data</li> <li>Component 2- co-curricular/athletics, visual and performing arts, school/community involvement, graduation rates, scholarship awards</li> <li>Component 3- cultural competency and proficiency</li> </ul>
<b>Professional Learning Communities (PLC)</b> Optimize the PLC process to develop and support a collaborative culture by identifying best practices and research-based strategies to maximize the success of all students and staff.	Survey Data <ul style="list-style-type: none"> <li><del>Climate Assessment, School Assessment and Review Team (SART), Professional Development Needs Assessment, Title I, Special Education and student surveys.</del></li> </ul> Student Achievement Data: <ul style="list-style-type: none"> <li>Annual growth of ALL students <b>as measured by California Data Dashboard</b></li> <li>Achievement gap analysis</li> </ul> English Learner reclassification  School and District Attendance and Discipline Data: <ul style="list-style-type: none"> <li><del>For ALL students</del></li> <li><del>Gap analysis</del></li> </ul>

ACTIONS	INDICATORS
<b>College and Career Readiness</b> Effectively implement the California State Standards to ensure college and career readiness including technology, <b>relevance and rigor</b> and 21 <sup>st</sup> -Century learning for ALL students.	College and Career Readiness: <ul style="list-style-type: none"> <li>▪ Graduation requirements, graduation rates, percent of students completing FAFSA, UC/CSU eligibility, Early Admission Program (EAP) pass rates, ACT/SAT success rate, Advanced Placement (AP) success rate, <b>Seal of Biliteracy and JROTC</b></li> <li>▪ Enrollment in Career Technical Education (CTE), Center for Advanced Research and Technology (CART), and dual enrollment courses</li> <li>▪ <b>California State Data Dashboard Results</b></li> <li>▪ <b>CTE Student Survey</b></li> </ul>
<b>Multi-Tiered Systems of Support Systematic Intervention</b> Ensure multiple systems of support are in place to meet the unique <b>academic and socio-emotional</b> needs of each student.	<b>Multi-Tiered Systems of Support Systematic Intervention Data</b> <ul style="list-style-type: none"> <li>▪ Number of sites with effective Multi-Tier System of Supports (MTSS)</li> <li>▪ Number of Clovis Support Intervention (CSI) groups</li> <li>▪ <b>Effective PLCs</b></li> </ul> <p>Increased level of family involvement <b>as evidence by participation and attendance at Site and District meetings</b></p> <p><b>School and District Attendance and Discipline Data:</b></p> <ul style="list-style-type: none"> <li>▪ For ALL students</li> <li>▪ Gap analysis</li> <li>▪ <b>Student surveys Grades 4-12</b></li> </ul>
<b>Educate the Whole Child</b> Provide curricular and co-curricular programs to develop the “Mind, Body, and Spirit” of every student.	<ul style="list-style-type: none"> <li>▪ <b>CLASSI components I, II, III</b></li> </ul>

**CUSD 2020-2023 Strategic Plan**  
**AIMS – ACTIONS – INDICATORS**

<b>Aim II: Operate with Increasing Efficiency and Effectiveness</b> <i>The District will actively seek innovative <del>solutions</del> methods to operate with efficiency and effectiveness in all areas of operation.</i>	
ACTIONS	INDICATORS
<b>Communication</b> Maximize means of direct and timely communication and transparency with all stakeholders.	<ul style="list-style-type: none"> <li>Stakeholder satisfaction as measured by surveys and data collection</li> <li>Diverse stakeholder engagement in committee and employee groups</li> <li>Access by stakeholders to a variety of up-to-date and high-quality communication tools (e.g. District and school web sites, <b>CUSD app</b>, social media, District and site digital media, <i>2 Minutes Today</i>, and <i>CUSD Today</i>)</li> <li>Increase in number, completion, and usability of digitized forms/processes for all stakeholders</li> <li><b>SART Survey measurement of parent access to technology</b></li> </ul>
ACTIONS	INDICATORS
<b>Safety</b> Provide a safe environment for staff, students, and community.	<ul style="list-style-type: none"> <li><b>Annually updated Safety Plan</b></li> <li>Number of annual District-wide safety related incidents as measured by reports and data collection</li> <li>Survey data reflecting student, parent, employee and public perception of safety (e.g. SART survey, senior student survey, climate assessment surveys)</li> <li>Number and regularity of safety and crisis scenario drills and training for all stakeholders</li> <li><b>Communication to families regarding the type of drill and any follow-up information/talking points about the drill</b></li> <li>Degree of collaboration between District and all local law enforcement agencies (e.g. City of Clovis, City of Fresno, Fresno County)</li> </ul>
<b>Utilization of Time</b> Optimize systems and workflow to maximize time management.	<ul style="list-style-type: none"> <li>Positive changes in time management as measured by review of schedules, surveys, and data collection (<b>e.g. Climate assessment, Listening Tours, Surveys, Software Alignment Committee</b>)</li> <li>Establish and maintain efficient workflow systems</li> <li>Regular review of current practices and procedures to maximize efficiency</li> </ul>



ACTIONS	INDICATORS
<b>Fiscal Management</b> Demonstrate fiscal responsibility.	<ul style="list-style-type: none"> <li>Financial stability as measured by identified performance indicators (e.g. Annual Audits, Bond Ratings, Multi Year Projections)</li> <li>Prioritize resources to support the Strategic Plan, District Aims and Local Control Accountability Plan (LCAP) goals</li> <li>Complete capital facility projects to District standards, on time and on budget</li> </ul>
<b>Innovation and Agility</b> Promote continuous improvement, innovation, and entrepreneurial spirit.	<ul style="list-style-type: none"> <li>Recognize and support innovative practices through documented resource allocation (e.g. CUSD Today, District publications, awards, grant funding, leveraging resources, and professional development)</li> <li>Recognition of successful practices internally and externally</li> </ul>

**CUSD 2020-2023 Strategic Plan**  
**AIMS – ACTIONS – INDICATORS**

<b>Aim III: Hire, Develop, Sustain, and Value a High-Quality Diverse Workforce</b> <i>The District will provide a collaborative learning and working environment that effectively recruits, trains, and retains an exceptional workforce reflecting the diversity of our community and fostering the culture and traditions of the Clovis Unified School District.</i>	
ACTIONS	INDICATORS
<b>Workforce Development</b> <del>Recruit</del> , hire, <del>train</del> , invest in, and retain the best and brightest employees.	<ul style="list-style-type: none"> <li>▪ Employment and retention rates</li> <li>▪ Competitive compensation package</li> <li>▪ <del>Implementation of Marketing and Recruitment Action Plan</del></li> <li>▪ Number of CUSD Job Fair participants – <del>Certificated and Classified</del></li> <li>▪ <del>Number of and participation in annual Classified Career Workshop</del></li> <li>▪ <del>Professional Learning</del></li> </ul>
<b>Collaborative Environment</b> Foster a professional climate and culture that values, empowers, and connects employees to an inclusive and transparent organization.	<ul style="list-style-type: none"> <li>▪ Representation of all active employee groups on District <del>compensation</del>-related committees</li> <li>▪ Results of the annual employee Climate Assessment Survey and <del>completion</del> <b>implementation</b> of <del>resulting</del> Action Plans</li> <li>▪ <del>Results of District Listening Tours and implementation of Action Plans</del></li> <li>▪ <del>Conduct Annual Spring Update</del></li> </ul>
ACTIONS	INDICATORS
<b>Continuous Learning</b> Promote a culture of professional learning, mentoring, training, and support for all employees.	<ul style="list-style-type: none"> <li>▪ Results of annual Professional Development Needs Assessment and Professional Development evaluations (for both certificated and classified employees)</li> <li>▪ Implementation of annual Professional learning for all employees</li> <li>▪ <del>Results and findings of annual CLASSI III Review</del></li> <li>▪ <del>Completion of annual Employee Evaluation process</del></li> <li>▪ <del>Implementation of “Building Leaders the CUSD Way”</del></li> </ul>
<b>Recognize Excellence</b> Recognize and celebrate exceptional individual and <del>team collaborative work</del> <b>District wide</b> .	<ul style="list-style-type: none"> <li>▪ Participation in internal <del>and external</del> recognition and appreciation award programs available to all employee groups</li> <li>▪ <del>Monitor recognition</del> of certificated and classified employees <del>by CUSD</del> and external organizations</li> </ul>



# 2020-2023 Strategic Plan Review and Update

Wednesday, May 6, 2020





# Our Strategic Plan Shapes Decision-Making

**OUR VISION:**  
To be America's  
benchmark for  
excellence in education

**OUR MISSION:**  
To be a quality educational system  
providing the resources for ALL  
students to reach their potential in  
mind, body and spirit





“If you don't know where you are going,  
you'll end up someplace else.”

**Yogi Berra**

# We Have a Strategic Plan!

- Long-standing Strategic Plan Process Refined Over Eight Years
  - Reviewed Every Three Years (2012 – 2015 and 2016 – 2019)
  - Used Daily to Focus on Aims, Actions, Indicators
  - Governing Board Approved
- Recommended 2020 – 2023 Strategic Plan Developed Over Past Six Months
  - First Through Analysis of Existing Plan



# Process to Review & Update

- Four Month Review of Vision, Mission, Aims, Core Values, Actions and Indicators (December – April)
  - Executive Cabinet
  - School Leadership, Administrative Services & Human Resources Divisions
  - Principal Meetings
  - Superintendent's Cabinet
  - Superintendent's Staff
  - Written Report to Board (May 1) and Staff Report (May 6)

“Great discoveries and improvements involve the cooperation of many minds.”

*Alexander Graham Bell*



We are accountable to a set of core values based in philosophies learned from Doc Buchanan

---



*"A fair break for every kid."*



*"It's people, not programs that make the positive difference for students."*



*"Education revolves around teamwork and trust."*



*"When you do something, only do it first class."*





# Our Non-Negotiable Core Values Remain the Same

---

*Students: Added “Students are at the center of every decision.”*

---

---

*Employees: Incorporated reference to value and reflection of student community*

---

---

*Community: Updated to reflect practice of gathering community perspectives in decision-making, valuing cultural perspectives*

---

---

*School Facilities: Additional reference to core value of stewardship of community resources.*

---





# From Words to Actions

---

Each Action Item has  
Corresponding Indicators  
to Measure Success





## AIM I: Maximize Achievement for ALL Students

**Updated:** The District will provide a high-quality educational system for ALL students focusing on mind, body and spirit by using engaging instruction, rigorous curriculum, and systematic **academic and emotional** intervention to ensure college and career readiness.





## Aim I

### Updates to Actions & Indicators

- Incorporated **California's New Data Dashboard** Throughout
- **Moved** Attendance & Discipline Indicators to 4<sup>th</sup> Action: **Multi-Tiered Systems of Support**
- **Updated College & Career Readiness** Indicators to Reflect Current Data Points
- Referenced **Social and Emotional** Needs of Students
- Incorporated **Updated CLASSI** in 5<sup>th</sup> Action



## AIM II: Operate with Increasing Efficiency and Effectiveness

**Updated:** District will actively seek innovative ~~solutions~~ **methods** to operate with efficiency and effectiveness in all areas of operation.







## AIM II

### Updates to Actions & Indicators

- Added **SART Survey Question** of Technology Access & Use of App to “Communication” Indicator
- Added **Annual Safety Plan Updates & Follow Up** Communication of Safety Drill to “Safety” Indicator
- Added **Data Point Examples** to “Utilization of Time,” “Fiscal Management,” and “Innovation and Agility” Indicators

# Hire, Develop, Sustain and Value a High-Quality, Diverse Workforce – Aim III

## Unchanged

The District will provide a collaborative learning and working environment that effectively recruits, trains and retains an exceptional workforce reflecting the diversity of our community and fostering the culture and traditions of Clovis Unified School District.







## AIM III

### Updates to Actions & Indicators

- Updated 1<sup>st</sup> Action to Include “**Recruit,**” Hire and Retain, and Removed “Train, Invest In”
- Updated Wording on Indicators in 1<sup>st</sup> Action to **Reflect New Marketing Plan** & **Consolidated References** to Job Fairs
- Added Indicators to 2<sup>nd</sup> Action to **include Listening Tours**, Resulting Action Plans, and Spring Update
- **Added Indicators** in 3<sup>rd</sup> Action to Include CLASSI III, Employee Evaluations, & *Building Leaders*
- Slightly Updated **Wording of 4<sup>th</sup>** Action & Indicator





# What's Next?

- May 6<sup>th</sup> Information Item & Staff Presentation
- May 20<sup>th</sup> Action Item
- Implementation





Questions

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to adopt textbooks for use in the elementary and secondary schools for the 2020-21 school year, as submitted.

**DISCUSSION:**

The following textbooks are being proposed for use in elementary and secondary schools:

Textbook Title: Ready Classroom Mathematics  
Course Title: Elementary Mathematics  
Publisher: Curriculum Associates  
Grade Level: K-6  
Copyright Year: 2019

Textbook Title: Illustrative Math  
Course Title: Elementary Math Grade 6, Math 7 and Math 8  
Publisher: Open Up Resources or McGraw-Hill  
Grade Level: 6-8  
Copyright Year: 2019

Textbook Title: STEMscopes  
Course Title: Science 7 & Science 8  
Publisher: Accelerate Learning  
Grade Level: 7-8  
Copyright Year: 2018

Textbook Title: Core Connections Integrated 1, 2<sup>nd</sup> edition, version 6.0  
Course Title: Advanced Math 8 & Math 1  
Publisher: CPM Educational Program  
Grade Level: 9  
Copyright Year: 2014

Textbook Title: Principles of American Democracy  
Course Title: American Government  
Author: Richard C. Remy, Donald A. Ritchie, Lee Arbetman, Megan L. Hanson, Lena Morreale Scott  
Publisher: McGraw-Hill Education  
Grade Level: 12  
Copyright Year: 2019

Textbook Title: Principles of Economics

Course Title: Economics A  
Author: Gary E. Clayton  
Publisher: McGraw-Hill Education  
Grade Level: 12  
Copyright Year: 2019

Textbook Title: United States History & Geography  
Course Title: United States History AB  
Author: Joyce Appleby, Alan Brinkley, Albert S. Broussard, James M. McPherson,  
Donald A. Ritchie  
Publisher: McGraw-Hill Education  
Grade Level: 11  
Copyright Year: 2019

Textbook Title: World History, Culture, & Geography  
Course Title: World History AB  
Author: Jackson Spielvogel  
Publisher: McGraw-Hill Education  
Grade Level: 10  
Copyright Year: 2019

Textbook Title: Krugman's Economics for the AP Course  
Course Title: AP Macroeconomics A  
Author: David Anderson, Margaret Ray, Paul Krugman, Robin Wells  
Publisher: Bedford, Freeman & Worth  
Grade Level: 12  
Copyright Year: 2019

Textbook Title: AP Human Geography  
Course Title: The Cultural Landscape  
Author: James M. Rubenstein  
Publisher: Pearson  
Grade Level: 9-12  
Copyright Year: 2020

Textbook Title: Government in America  
Course Title: AP US Government/Politics  
Author: George C. Edwards, Martin P. Wattenberg, et al.  
Publisher: Pearson  
Grade Level: 12  
Copyright Year: 2018

Each of the recommended textbooks have been evaluated by a committee of teachers and parents. Teachers "piloted" these textbooks during the 2019-20 school year. Copies of the textbooks have been made available for all Governing Board members to review.

#### **FISCAL IMPACT/FUNDING SOURCE:**

#### **REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Approve an addendum to the Center for Advanced Research and Technology (CART) operating agreement, as submitted.

**DISCUSSION:**

Clovis Unified, Fresno Unified and CART are proposing to enter into an additional addendum to the operating agreement which will provide funding to CART for the Technology Refresh Plan through the 2024-25 school year.

The addendum provides that each party will allocate funds for the project as follows:

Project	Description	Clovis Unified's 50% Share
Technology Refresh	Purchase of computer equipment and related services	\$144,000 annually through 2024-25

With this Addendum, Fresno Unified and Clovis Unified will contribute \$144,000 each. This is an increase of \$44,000 annually than what has been provided in the past by each district. The Addendum also requires that the CART Foundation contribute \$30,000 annually to the Technology Refresh. This would provide a total of \$318,000 annually to the CART Refresh Plan.

The addendum will require approval from all agencies (Clovis Unified, Fresno Unified and CART) in order to be fully executed.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above.

**ATTACHMENTS:**

Description	Upload Date	Type
Addendum to CART Operating Agreement Technology Refresh	4/20/2020	Backup Material
CART Technology Refresh Plan	4/28/2020	Backup Material

**REVISIONS:**



**ADDENDUM TO CART OPERATING AGREEMENT  
(Technology Refresh Project)**

**THIS ADDENDUM** (“Addendum”) to the CART Operating Agreement dated March 25, 2015 (“Operating Agreement”), is made and entered into as of May 27, 2020, between **FRESNO UNIFIED SCHOOL DISTRICT** and **CLOVIS UNIFIED SCHOOL DISTRICT**, each, a “District,” and hereinafter collectively referred to as “the Districts,” and the **CENTER FOR ADVANCED RESEARCH AND TECHNOLOGY**, hereinafter referred to as “CART.” The Districts and CART are collectively referred to hereinafter as “the Parties.”

The following provisions are added to the Operating Agreement:

**RECITALS**

WHEREAS, the Parties have entered into the Operating Agreement to provide for the operation of CART’s facilities and programs, including administration, routine maintenance, telecommunications and internet services and to provide for updating computer systems;

WHEREAS, CART has developed a five year plan to provide cutting edge technology for students for the 2020-2021 school year through the 2024-2025 school year, hereinafter referred to as “Technology Refresh,” for the benefit of CART’s students; and

WHEREAS, Fresno Unified, Clovis Unified and the CART Foundation have agreed to share expenses for the Technology Refresh Project as set out below.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **Funding of Technology Refresh Project.** As part of the Technology Refresh Project, the Districts agree to each pay \$144,000 during the 2020-2021 school year and for each of the next four school years, as set out in more detail below. Foundation agrees to pay \$30,000 by May 15 of the 2020-2021 school year and by May 15 of each of the next four school years.

At the CART Administrative meeting in or about September 2020 and each of the next four September meetings, the Administration team will review the contributions received to date from each District and from the Foundation and the total contributions projected for all five school years. The Districts’ contributions are contingent upon receipt of the Foundation’s contributions. The Districts are each committed to contribute \$4.80 for each \$1.00 received from the Foundation. The Districts’ contributions will be reduced to account for each \$1.00 Foundation does not contribute towards its commitment. The adjustments may be made annually or at other times as is appropriate and agreed to by the Districts.

2. **CART Account.** CART shall deposit the funds received from each District and the Foundation pursuant to Section 1 in an account dedicated to the payment for the Technology Refresh Project, unless the Parties agree that the funds shall be deposited in a

different account. CART shall use the funds received pursuant to this Addendum for the purpose of procuring the computer equipment and services, including related administrative costs, if any, and for no other purpose. If the amount of funds received by CART pursuant to Section 1 is insufficient to fully fund the Technology Refresh, the Districts and the Foundation shall work together to reduce the scope of the Technology Refresh Purchases. If any funds remain in the dedicated account after all costs related to the Technology Refresh have been fully paid, those funds shall be dedicated to future Technology Refresh Purchases.

3. Amendment. The terms of this Addendum shall not be amended in any manner except by written agreement signed by the parties.
4. Authorization. The individuals signing below represent that they are authorized to sign on behalf of this District/CART or Foundation and to commit their District/CART or the Foundation to the obligations included here. The individuals signing below will insure that the necessary steps are taken to perform the obligations in a timely manner.
5. Other Terms. All other terms and provisions of the Operating Agreement shall remain in full force and effect for the current term of the Operating Agreement and each renewal term of the Operating Agreement thereafter.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno County, California, on the date first above written.

**CLOVIS UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_

Printed Name: Michael Johnston

Title: Associate Superintendent, Admin. Services  
Address: 1450 Herndon Avenue  
Clovis, CA 93611

Phone: (559) 327-9110  
Email: michaeljohnston@cusd.com

**FRESNO UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_

Printed Name: Ruth F. Quinto

Title: Deputy Superintendent/CFO  
Address: 2309 Tulare Street  
Fresno, CA 93721

Phone: (559) 457-6225  
Email: Ruthie.Quinto@fresnounified.org

## **CENTER FOR ADVANCED RESEARCH AND TECHNOLOGY**

By: \_\_\_\_\_

Printed Name: Rick Watson

Title: CEO

Address: 2555 Clovis Avenue  
Clovis, CA 93612

Phone: (559) 248-7400

Email: [rwatson@cart.org](mailto:rwatson@cart.org)

## **CART FOUNDATION**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: Foundation President

Address: 2555 Clovis Avenue  
Clovis, CA 93612

Phone: (559) 248-7400

Email: \_\_\_\_\_

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Totals
<b>Revenue Sources:</b>						
CART Foundation	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,650	\$ 150,650
<b>Request to Continue Current Contribution</b>						
Clovis Unified Contribution	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Fresno Unified Contribution	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<b>Add'l Request</b>						
Clovis Unified Contribution	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 220,000
Fresno Unified Contribution	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 220,000
<b>Total Revenues</b>	<b>\$ 318,000</b>	<b>\$ 318,000</b>	<b>\$ 318,000</b>	<b>\$ 318,000</b>	<b>\$ 318,650</b>	<b>\$ 1,590,650</b>
<b>Projected Expenditures:</b>						
Student Computers	\$ 218,000	\$ 239,500	\$ 228,400	\$ 151,000	\$ 109,500	\$ 946,400
Software	\$ 31,650	\$ 31,650	\$ 31,650	\$ 31,650	\$ 31,650	\$ 158,250
Fixed Costs	\$ 79,200	\$ 79,200	\$ 79,200	\$ 79,200	\$ 79,200	\$ 396,000
Network (7 year refresh)	\$ 7,571	\$ 7,571	\$ 7,571	\$ 7,571	\$ 7,571	\$ 37,857
AV Refresh-Theater (7 year refresh)	\$ 10,429	\$ 10,429	\$ 10,429	\$ 10,429	\$ 10,429	\$ 52,143
<b>Total Projected Expenditures</b>	<b>\$ 346,850</b>	<b>\$ 368,350</b>	<b>\$ 357,250</b>	<b>\$ 279,850</b>	<b>\$ 238,350</b>	<b>\$ 1,590,650</b>
<b>Net Transactions</b>	<b>\$ (28,850)</b>	<b>\$ (50,350)</b>	<b>\$ (39,250)</b>	<b>\$ 38,150</b>	<b>\$ 80,300</b>	
<b>Technology Refresh Fund Balance</b>	<b>\$ (28,850)</b>	<b>\$ (79,200)</b>	<b>\$ (118,450)</b>	<b>\$ (80,300)</b>	<b>\$ -</b>	

**Title:** Placement of a Special Education Student in a Non-Public School

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an agreement with Creative Alternatives, a non-public school in Fresno, California.

**DISCUSSION:**

Based on the Individualized Education Program (IEP) recommendations, it has been determined that the following student requires services in a non-public school in order to address the student's unique educational needs for the 2019-20 school year:

Student ID#	Non-Public School	Location	Cost Per Month
#39	Creative Alternatives	Fresno, CA	\$5,000

Clovis Unified will review the above case every six months to determine the appropriateness of the placements and whether less restrictive placements can meet the student's unique educational needs.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above; costs have been included in the 2019-20 adopted budget.

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Accept the third quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

**DISCUSSION:**

As a result of the Williams Lawsuit Settlement, the District is required to post notices of obtaining and filing complaints regarding instructional materials, school facilities, teacher vacancies and mis-assignments. Principals are required to report all complaints falling under the Uniform Complaint Procedure to their Area Superintendent. The District shall report summarized data, on a quarterly basis, on the nature and resolution of all complaints to the Governing Board and the County Superintendent of Schools.

During the third quarter of the 2019-20 school year, the District received zero (0) complaints under the guidance of the Williams Lawsuit Settlement, as reflected in the attached report.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
3rd Qrt Report	4/23/2020	Backup Material

**REVISIONS:**



**Clovis Unified School District**  
**Williams Settlement Complaint Summary Quarterly Report**  
**Education Code § 35186**

**To:** Clovis Unified School District Governing Board

**Submitted by:**

*Denver Stairs*

Denver Stairs, Assistant Superintendent Facility Services

**3<sup>rd</sup> Quarter:** January 1, 2020 – March 31, 2020

	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Textbook and Instructional Materials	0	N/A	N/A
Teacher Vacancy or Misassignment	0	N/A	N/A
Facilities Conditions	0	N/A	N/A
<b>TOTALS</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into agreements with project inspectors for 2020-21 construction projects.

**DISCUSSION:**

The District will require the services of project inspectors during periods of construction for the 2020-21 construction projects. Certified Class I Division of the State Architect (DSA) project inspectors are compensated at a rate of \$70 per hour. It is recommended that the District enter into agreements with the following DSA project inspectors:

- Erick Edwards
- Lee Grant
- Michael Cox
- Tom Barton
- TWB Inspections

**FISCAL IMPACT/FUNDING SOURCE:**

The cost of project inspectors is included in the project budgets.

**REVISIONS:**



**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with School Facility Consultants to provide support for school construction applications, and new school and modernization eligibility.

**DISCUSSION:**

Each year, the District enters into an agreement with a consultant to provide assistance in the area of school facility funding. This year, the recommendation of staff is to enter into an agreement with School Facility Consultants to provide support and consultation to District staff on the filing of all new construction and modernization eligibility submittals with the Office of Public School Construction (OPSC). School Facility Consultants will analyze and determine the most beneficial enrollment weighting, while considering development, birth rates and enrollment trends for the past 20 years to maximize eligibility for State facility funds.

In addition, School Facility Consultants will support and advise District staff on submitting applications for State funding on the 2021 modernization projects with the OPSC and the California Department of Education (CDE).

**FISCAL IMPACT/FUNDING SOURCE:**

The agreement includes services on the hourly rate schedule shown below, not to exceed \$80,000, for analysis and submission of new construction and modernization eligibility and State funding applications. Included in the 2020-21 Adopted Budget.

**Hourly Rate Schedule:**

Principal	\$210 per hour
Director	\$195 per hour
Senior Consultant	\$185 per hour
Consultant	\$165 per hour
Research Analyst	\$135 per hour
Administrative Support	\$ 80 per hour

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3756 authorizing Clovis Unified School District and its appointed representatives to file modernization and/or new construction applications for eligibility and funding under the School Facility Program with the Office of Public School Construction.

**DISCUSSION:**

Based on current School Facility Program (SFP) guidelines, the Office of Public School Construction (OPSC) requires a Board Resolution in support of the filing of Applications for eligibility and funding of modernization and/or new construction applications. The attached Board Resolution supports the filing of Applications with SFP for the following projects:

1. Clovis High School
2. Clovis West High School
3. Cole Elementary School
4. Copper Hills Elementary School
5. Dry Creek Elementary School
6. Fort Washington Elementary School
7. Jefferson Elementary School
8. Kastner Intermediate School
9. Maple Creek Elementary School
10. Mickey Cox Elementary School
11. Nelson Elementary School
12. Pinedale Elementary School
13. Portables at various sites as needed
14. Young Elementary School

The individuals holding the positions of Associate Superintendent of Administrative Services and Assistant Superintendent of Facility Services are the appointed District representatives to file applications, correspondence and documents under the SFP with OPSC.

SFP guidelines also currently require governing boards to acknowledge when SFP bond authority is exhausted and that State funding may not be available, all as is more particularly described in title 2, Code of California Regulations, section 1859.59.1. The District satisfies these requirements by acknowledging these items under a separate Board Resolution.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

**Description**

Resolution No. 3756

**Upload Date**

4/23/2020

**Type**

Backup Material

**REVISIONS:**

**RESOLUTION NO. 3756  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION IN SUPPORT OF APPLICATIONS FOR ELIGIBILITY  
DETERMINATION AND FUNDING AUTHORIZATION TO SIGN  
APPLICATIONS AND ASSOCIATED DOCUMENTS**

**WHEREAS**, the Clovis Unified School District intends to file applications for funding under the School Facility Program (commencing with Section 17070.10, et seq., of the Education Code) as provided in Senate Bill 50; and

**WHEREAS**, a condition of processing the various applications under the School Facilities Program will be a resolution in support of those applications from the Clovis Unified School District Governing Board and signatures of the Clovis Unified School District Administration; and

**WHEREAS**, the Clovis Unified School District wishes to submit modernization and/or new construction applications for eligibility and funding for the following schools and any other modernization and/or new construction projects as necessary:

1. Clovis High School
2. Clovis West High School
3. Cole Elementary School
4. Copper Hills Elementary School
5. Dry Creek Elementary School
6. Fort Washington Elementary School
7. Jefferson Elementary School
8. Kastner Intermediate School
9. Maple Creek Elementary School
10. Mickey Cox Elementary School
11. Nelson Elementary School
12. Pinedale Elementary School
13. Portables at various sites as needed

14. Young Elementary School

**THEREFORE, BE IT RESOLVED** that the Governing Board is in support of the referenced funding applications under the School Facilities Program and that the individuals with the job titles identified below are authorized to sign all documents and papers associated with the applications for funding:

1. Assistant Superintendent of Facility Services
2. Associate Superintendent of Administrative Services

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 20<sup>th</sup> day of May, 2020, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Christopher Casado, President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Susan K. Hatmaker, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

\_\_\_\_\_  
Susan K. Hatmaker, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:** May 20, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3757, which will permit the District to obtain financial assistance for all open and future disasters, including the Coronavirus Disease 2019 (COVID-19) pandemic, declared by the State or Federal government for up to three years following the date of approval.

**DISCUSSION:**

On March 13, 2020, President Trump declared that the ongoing COVID-19 pandemic was of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories and the District of Columbia pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the "Stafford Act"). In accordance with the act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of the Federal Emergency Management Agency's (FEMA) Public Assistance Program.

Clovis Unified is eligible for FEMA and California Governor's Office of Emergency Services (Cal OES) financial assistance and has requested public assistance for reimbursement of District funds due to the COVID-19 pandemic. In order to complete the processing request, the District must designate authorized agents responsible for providing required assurances and executing agreements with FEMA and Cal OES on behalf of the District and approve the corresponding Cal OES Form 130. Adoption of Resolution No. 3757 will permit the District to obtain financial assistance for all open and future disasters declared by the State or Federal government for up to three years following the date of approval.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Cal OES Form 130	4/27/2020	Backup Material
Resolution No. 3757 – Designation of Authorized Agents for FEMA and Cal OES	4/29/2020	Backup Material

**REVISIONS:**

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Governing Board OF THE Clovis Unified School District  
(Governing Body) (Name of Applicant)

THAT Assistant Superintendent, Business Services, OR  
(Title of Authorized Agent)

Director of Budget & Finance, OR  
(Title of Authorized Agent)

Senior Accountant  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Clovis Unified School District, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Clovis Unified School District, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 20th day of May, 2020

Chris Casado, Board President

(Name and Title of Governing Body Representative)

Tiffany Stoker Madsen, Vice-President/Susan K. Hatmaker, Clerk

(Name and Title of Governing Body Representative)

Hugh Awtrey, Steven G. Fogg, Ginny L. Hovsepian, Betsy Sandoval - Members

(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, Eimear O'Farrell, Ed.D., duly appointed and Board Secretary of  
(Name) (Title)

Clovis Unified School District, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the Governing Board of the Clovis Unified School District  
(Governing Body) (Name of Applicant)

on the 20th day of May, 2020 .

\_\_\_\_\_  
(Signature)

Superintendent  
(Title)



**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."

**RESOLUTION NO. 3757  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION TO DESIGNATE AUTHORIZED AGENTS FOR FEMA AND CAL OES  
ON BEHALF OF THE DISTRICT**

**WHEREAS**, on March 13, 2020, President Trump declared that the ongoing Coronavirus Disease 2019 (COVID-19) pandemic was of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories and the District of Columbia pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the "Stafford Act"). In accordance with the act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance Program; and

**WHEREAS**, the Clovis Unified School District is eligible for FEMA and Cal OES financial assistance and has requested public assistance for reimbursement of District funds due to the Coronavirus (COVID-19) pandemic. In order to complete the processing request, the District must designate authorized agents responsible for providing required assurances and executing agreements with FEMA and Cal OES on behalf of the District and approve the corresponding Cal OES Form 130. Adoption of the resolution will permit the District to obtain financial assistance for all open and future disasters declared by the state or federal government for up to three years following the date of approval.

**THEREFORE, BE IT RESOLVED** that the Governing Board does hereby authorize the Assistant Superintendent of Business Services, the Director of Budget and Finance or the Senior Accountant to execute for and on behalf of the Clovis Unified School District.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District, County of Fresno, State of California, at a meeting of said Board held on the 20<sup>th</sup> day of May, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Christopher Casado, President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Susan Hatmaker, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

---

Susan Hatmaker, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 6, 2020

**FOR ACTION:**

**RECOMMENDATION:**

Recommendation for Bid No. 2817 – Custodial Supplies for Warehouse Stock and Bid No. 2821 – Roofing at CHS and Fancher Creek Elementary will be brought to the Governing Board for Action at a future meeting.

**DISCUSSION:**

Bid #	Description	First Bid Advertisement Date	Bid Due Date and Time	Funding Source
2817	Custodial Supplies – Warehouse Stock	3/6/2020	4/22/2020 11:30 AM	General Fund
2821	Roofing CHS & Fancher Creek Elem	3/27/2020	4/20/2020 11:00 AM	Deferred Maintenance Funds

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above.

**REVISIONS:**