



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

**GOVERNING BOARD MEETING**  
**February 5, 2020**

***Professional Development Building, Boardroom***  
***1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**  
**6:30 P.M. – PUBLIC SESSION**

**Regular Meeting**  
**AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<https://www.cusd.com/BoardMeetingsAgendasArchives.aspx>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

An invocation may be held prior to the start of the Board meeting. Attendance during and participation in the invocation are optional and voluntary. No students, parents, members of the public, Board members, student board member, or employees are required to attend or participate in the invocation.

**INVOCATION**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

1. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF ASSOCIATE SUPERINTENDENT OF INSTRUCTIONAL SERVICES (Gov't Code §54957)
4. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)

**D. RECONVENE FOR PUBLIC SESSION**

**E. PLEDGE OF ALLEGIANCE**

**F. SUPERINTENDENT'S REPORT**

## **G. RECOGNITION OF VISITORS**

## **H. APPROVAL OF MINUTES**

1. January 15, 2020, Regular Governing Board Meeting Minutes

Approve the minutes of the January 15, 2020, regular Governing Board meeting, as submitted.

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

## **I. ADOPTION OF AGENDA**

## **J. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Report

## **K. STAFF REPORTS**

1. Governor's January Budget Proposal and Clovis Unified's Preliminary Budget for 2020-21  
Members of the District's Business Services Department will present information on the Governor's January Budget Proposal and Clovis Unified's Preliminary Budget for the 2020-21 school year.

## **L. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

## **M. CLOSED SESSION MOTIONS**

## **N. CONSENT**

1. Conference Requests  
Approve the Conference Requests, as submitted.
2. Fundraiser Requests  
Approve the Fundraiser Requests, as submitted.
3. Student Trip Requests  
Approve the Student Trip Requests, as submitted.
4. Voluntary Community Recreation Programs  
Approve the Voluntary Community Recreation Programs, as submitted.
5. Change Orders  
Approve the Change Orders, as submitted.
6. Ratification of Purchase Orders, District Contracts and Check Register  
Ratify Purchase Orders, District Contracts, and Warrants numbered 606393 through 607810.

## **O. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Grant or Deny Charter Petition of Global Academy, Inc./Clovis Global Academy  
Grant or deny charter petition of Global Academy, Inc./Clovis Global Academy
2. Annual Deferred Maintenance Program for 2020-21  
Approve the 2020-21 Annual Deferred Maintenance Program and authorize the Superintendent or designee to call for bids for projects, as submitted.

3. Williams Settlement Complaint Summary Report - Second Quarter 2019-20 School Year  
Accept the second quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.
4. Placement of Special Education Students in a Residential Treatment Facility, Non-Public School and Non-Public Agency  
Authorize Clovis Unified to enter into an agreement with Heritage Residential Treatment Facility, a residential treatment facility in Provo City, Utah; enter into an agreement with Central Valley Training Center, a non-public agency in Fresno, California; and enter into an agreement with Creative Alternatives, a non-public school in Fresno, California.
5. Authorization and Ratification to Purchase Via Piggyback from Arvin Unified School District  
Authorize the purchase of furniture and equipment from the Arvin Unified School District Invitation for Bid 2018-19-001 School Furnishings, Office Furnishings and Accessories and recognize it is in the best interest of the District to make the purchase without advertising for bids, pursuant to Public Contract Code Section 20118.
6. Authorization and Ratification to Purchase Via Piggyback From Various Contracts  
Approve the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.
7. Administrator Contract - Associate Superintendent, Instructional Services  
Ratify the employment contract for the Associate Superintendent, Instructional Services, as submitted.

## **P. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Annual Concurrent Public Higher Education Program 2019-20, Second Semester  
Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Higher Education Program for the second semester of the 2019-20 school year, as submitted.
2. School Site Safety Plans Summary 2020  
Accept the School Site Safety Plans Summary for 2020, as submitted.
3. School Climate Transformation Grant Award  
Authorize the Superintendent or designee to accept the School Climate Transformation grant award for \$3,381,697.57 from the United States Department of Education.
4. California Classified School Employee Grant 2019-20  
Authorize the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified classified employees in attaining their teaching credentials, as submitted.
5. Secondary New Course of Study Proposals 2020-21  
Authorize the Superintendent or designee to approve the New Course of Study Proposals for use in the District's high schools for the 2020-21 school year, as submitted.
6. Resolution No. 3736 - Annual Music in Our Schools Month  
Adopt Resolution No. 3736 proclaiming the month of March as "Music in Our Schools Month" in support of the importance of music education in our schools.
7. Resolution No. 3738 - Non-Reelection of Probationary Certificated Employees  
Adopt Resolution No. 3738 - Non-Reelection of Probationary Certificated Employees pursuant to California Education Code Section 44929.21, as submitted.

8. Resolution No. 3739 - Non-Reelection of Temporary Certificated Employees  
Adopt Resolution No. 3739 - Non-Reelection of Temporary Certificated Employees pursuant to California Education Code Section 44954, as submitted.
9. Resolution No. 3740 - Release and Reassignment of Administrative Certificated Employees  
Adopt Resolution No. 3740 - Release and Reassignment of Administrative Certificated Employees pursuant to California Education Code Section 44951, as submitted.
10. Award of Bid - Supplies and Construction  
Recommendations for Bid No. 2806 - Office Supplies for Central Warehouse and Bid No. 2808 - Rebid CNHS Software & System Development CTE Building (Insulation & HVAC) will be brought to the Governing Board for Action at a future meeting.

**Q. BOARD MEMBER REPORTS**

**R. ADJOURNMENT**

**CONTACT PERSON:** Karen Randall

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the minutes of the January 15, 2020, regular Governing Board meeting, as submitted.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes January 15, 2020 Regular Governing Board Meeting	1/29/2020	Backup Material

**REVISIONS:**



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**January 15, 2020**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**3:00 P.M. - BOARD POLICY STUDY SESSION, 3000 SERIES**

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

### **Regular Meeting AGENDA**

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#### **A. WORKSHOP**

1. Board Study Session: Board Policies No. 3510, 3511, 3512, 3513.3, 3513.4, 3514, 3515, 3515.2, 3515.3, 3515.5, 3515.7, 3515.9, 3515.21, 3516, 3516.5, 3517 (3000s Business and Noninstructional Operations)

Board President Christopher Casado called the Board Study Session to order at 3:03 p.m.  
Board members present at the workshop were:

- Chris Casado, President
- Tiffany Stoker Madsen, Vice-President, arrived 3:47 p.m.
- Susan Hatmaker, Clerk, arrived at 3:33 p.m.
- Hugh Awtrey, Member
- Steven G. Fogg, M.D., Member, arrived at 3:12 p.m.
- Ginny L. Hovsepian, Member
- Elizabeth "Betsy" Sandoval, Member

During the workshop, members of the Governing Board reviewed and discussed recommended changes, additions and deletions to the 3000 Series Board Policies regarding Business and

## **INVOCATION**

Board Member Steven Fogg, M.D., led the invocation.

## **B. CALL TO ORDER**

Board President Christopher Casado called the regular Governing Board meeting to order at 5:33 p.m.

## **C. ROLL CALL**

### Board Members Present:

Christopher Casado, President  
Tiffany Stoker Madsen, Vice-President  
Susan K. Hatmaker, Clerk, left at 6:25 p.m.  
Hugh Awtrey, Member  
Steven G. Fogg, M.D., Member  
Ginny L. Hovsepian, Member  
Elizabeth "Betsy" Sandoval, Member

### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Maiya Yang, General Legal Counsel  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent  
Michael Johnston, Associate Superintendent  
Karen Randall, Administrative Specialist

President Casado asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:36 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

## **D. CLOSED SESSION**

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
2. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
3. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
4. APPOINTMENT/EMPLOYMENT OF ASSOCIATE SUPERINTENDENT, SCHOOL LEADERSHIP (Gov't Code §54957)

## **E. RECONVENE FOR PUBLIC SESSION**

President Casado reconvened the public meeting at 6:42 p.m.

## **F. PLEDGE OF ALLEGIANCE**

President Casado asked Student Board Member Jordyn Pfalzgraff to lead the Board members and

meeting attendees in the Pledge of Allegiance.

**G. SUPERINTENDENT'S REPORT**

**H. RECOGNITION OF VISITORS**

President Casado welcomed the visitors present and explained the procedures for addressing the Board.

**I. APPROVAL OF MINUTES**

**1. December 18, 2019, Regular Governing Board Meeting Minutes**

Approved the minutes of the December 18, 2019, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

**J. ADOPTION OF AGENDA**

Adopted the January 15, 2020, Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**K. STUDENT BOARD MEMBER REPORT**

**1. Student Board Member Report**

Student Board Member Pfalzgraff delivered her report on activities taking place at the District's five comprehensive high schools and CART. At the end of her report, Jordyn announced she would not be casting any preferential votes on behalf of students,

**L. SPECIAL PRESENTATIONS**

**1. Recognition of Clovis Unified Representatives in the 2019 Fresno County Superintendent of Schools' Educator of the Year Awards Program**

Clovis Unified's 2019 Fresno County Superintendent of Schools' Educator of the Year nominees, Suzi Erickson, Marcos Martinez and Michael Sandoval, were in attendance at the meeting and were recognized for their excellence and class in representing Clovis Unified School District in the county-wide awards program.

**2. Recognition of 2019 Golden Bell Award-Winning Team**

Clovis Unified's Transition Coordinators were in attendance at the meeting and were honored as recipients of the California School Boards Association's 2019 Golden Bell Award in the Closing the Gap through LCAP Implementation category. The Transition Team Coordinators present were:

Ryan Gutierrez-Buchanan High School  
Chrissy Prandini Wilken-Clovis High School  
Kevin Miller-Clovis North Educational Center  
Danny Munster & Oracio Moreno-Clovis West High School

Greg Connor-Gateway High School  
Thea Tan-Reagan Educational Center

**3. Presentation of Golden Quill Award**

CUSD Chief Communications Officer Kelly Avants, APR, presented *Education Matters* reporter Juanita Stevenson with the California School Boards Association's Golden Quill Award for her outstanding journalistic coverage of Clovis Unified School District and education in the Central Valley.

**4. Recognition of Liberty Elementary School and Principal George Petersen**

Liberty Elementary School staff members and Principal George Petersen were in attendance and recognized by members of the Governing Board for earning a 2019 National Blue Ribbon School designation. Principal George Petersen was honored for earning the Terrell H. Bell Award.

**M. PUBLIC PRESENTATIONS**

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**N. CLOSED SESSION MOTIONS**

Approved all routine Personnel Matters.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

Adopted the Hearing Panel's findings and recommendations for students #20-11 and 20-12.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Hugh Awtrey. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

Appointed current Clovis East Area Assistant Superintendent Corrine Folmer to the position of Associate Superintendent, School Leadership, effective July 1, 2020.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**O. CONSENT**

**1. Conference Requests**

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian,

Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**4. Voluntary Community Recreation Programs**

Approved the Voluntary Community Recreation Programs, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**5. Donation of Automobile to Clovis West High School**

Approved Louis Brosi's donation of a 2008 Ford 250 diesel 4x4 King Ranch Edition to Clovis West High School's Automotive Program.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**6. Financing for Campus Catering Facility**

Approved an updated draft of the "Preliminary Official Statement" (POS).

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**7. Ratification of Purchase Orders, District Contracts and Check Register**

Ratified Purchase Orders, District Contracts, and Warrants numbered 605016 through 606392.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**8. Notices of Completion**

Adopted the Notices of Completion, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**9. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Secondary New Course of Study Proposals 2020-21**

Authorized the Superintendent or designee to approve the New Course of Study Proposals for

use in the District's intermediate and high schools for the 2020-21 school year, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**2. Annual Single Plan for Student Achievement (SPSA) 2019-20**

Authorized the Superintendent or designee to approve the annual Single Plan for Student Achievement and the categorical budget for each school for the 2019-20 school year, and authorized each school to implement its categorical programs.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**3. Annual Title VI Indian Education Grant Application 2020-21**

Authorized the Superintendent or designee to submit Part I of the Title VI Indian Education Grant Application for the 2020-21 school year.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**4. Education Pathway Service Agreement with California State University, Fresno**

Authorized the Superintendent or designee to accept and execute a service agreement with Fresno State's Kremen School of Education to continue operating the Saturday Academy and CTE summer internship program for Clovis Unified students in the 2019-20 school year, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**5. Annual Authorization of Signatures – Check and Payroll Registers**

Authorized the Superintendent, Associate Superintendent of Administrative Services, Assistant Superintendent of Business Services, and Director of Budget and Finance to continue approving and signing check registers and payroll registers, and authorized the Assistant Superintendent of Business Services to receive all District financial mail. Due to the recent change of Board members, the Authorized Signature Permit was resubmitted for signature.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**6. Agreement with Eide Bailly for Audit Services**

Authorized the Superintendent or designee to enter into a five-year contract with Eide Bailly LLP for audit services.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Tiffany Stoker Madsen. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**7. Award of Bid Supplies, Construction, and Construction Management Agreements**

Awarded Bid No. 2793 CNHS – Software & System Development CTE Building, Bid No. 2800, Pinedale Elementary Modernization and Bid No. 2801, CWHS Diesel Mechanics CTE Building to various multi-prime contractors and authorized the Superintendent or designee to enter into construction management, multi-prime agreements to oversee multiple-prime contractors and deliver the project. Awarded Bid No. 2797 CHS – Building & Construction Trade CTE Building

to David A Bush Inc. in the amount of \$1,002,000 and Bid No. 2802 – Plumbing & Grounds Supplies to multiple vendors for future purchases as needed by the District at bid prices as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**8. Administrator Contract - Associate Superintendent, School Leadership**

Ratified the employment contract for the Associate Superintendent, School Leadership, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Awtrey, Casado, Fogg, Hovsepian, Sandoval, Stoker Madsen Board Members voting Absent: Hatmaker

**Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Deferred Maintenance Program for 2020-21**

Approve the 2020-21 Annual Deferred Maintenance Program and authorize the Superintendent or designee to call for bids for projects, as submitted.

**2. Williams Settlement Complaint Summary Report - Second Quarter 2019-20 School Year**

Accept the second quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

**3. Placement of Special Education Students in a Residential Treatment Facility, Non-Public School and Non-Public Agency**

Authorize Clovis Unified to enter into an agreement with Heritage Residential Treatment Facility, a residential treatment facility in Provo City, Utah; enter into an agreement with Central Valley Training Center, a non-public agency in Fresno, California; and enter into an agreement with Creative Alternatives, a non-public school in Fresno, California.

**4. Authorization and Ratification to Purchase Via Piggyback from Arvin Unified School District**

Authorize the purchase of furniture and equipment from the Arvin Unified School District Invitation for Bid 2018-19-001 School Furnishings, Office Furnishings and Accessories and recognize it is in the best interest of the District to make the purchase without advertising for bids, pursuant to Public Contract Code Section 20118.

**5. Authorization and Ratification to Purchase Via Piggyback From Various Contracts**

Approve the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.

**6. Grant or Deny Charter Petition of Clovis Global Academy**

Grant or deny charter petition of Clovis Global Academy.

**R. BOARD MEMBER REPORTS**

**S. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 8:45 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary

**Title:** Governor's January Budget Proposal and Clovis Unified's Preliminary Budget for 2020-21

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Members of the District's Business Services Department will present information on the Governor's January Budget Proposal and Clovis Unified's Preliminary Budget for the 2020-21 school year.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the Conference Requests, as submitted.

**DISCUSSION:**

A list of Conference Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Conference Requests	1/28/2020	Backup Material

**REVISIONS:**

**Conference Requests  
February 5, 2020**

<b>Departure</b>	<b>Return</b>	<b>Attendee</b>	<b>Site/Dept</b>	<b>Account</b>	<b>Conference</b>	<b>Conference Location</b>	<b>Purpose for Attending</b>
1/16/2020 *Ratified	1/19/2020	Jesse Hardwick	Clovis High	ASB	Rockwell Rumble Wrestling Invitational	Farmington, UT	Provide supervision during wrestling invitational
2/14/2020	2/18/2020	Matt Oliveira	Sports & Rec	Central Cal Girls Volleyball	So Cal Classic Presidents Day Tournament	Las Vegas, NV	Supervise and coach teams during volleyball tournament
2/14/2020	2/18/2020	Tyler Ortman	Sports & Rec	Central Cal Girls Volleyball	So Cal Classic Presidents Day Tournament	Las Vegas, NV	Supervise and coach teams during volleyball tournament
2/14/2020	2/18/2020	Kevin Kaaz	Sports & Rec	Central Cal Girls Volleyball	So Cal Classic Presidents Day Tournament	Las Vegas, NV	Supervise and coach teams during volleyball tournament
2/14/2020	2/18/2020	Justin Dueck	Sports & Rec	Central Cal Girls Volleyball	So Cal Classic Presidents Day Tournament	Las Vegas, NV	Supervise and coach teams during volleyball tournament
3/6/2020	3/10/2020	Melissa Ulam	Campus Catering	Campus Catering	Legislative Action Conference	Washington, D.C.	Receive updated legislative action information regarding school nutrition
3/8/2020	3/11/2020	Aaron Love	CART	Conference/Travel	South by Southwest Education Conference	Austin, TX	Professional development and learning opportunities for educators across all disciplines
3/12/2020	3/15/2020	Kendall Kubo	Sports & Rec	Tsunami Volleyball Club	Colorado Crossroads	Denver, CO	Supervise and coach teams during volleyball tournament
3/12/2020	3/15/2020	Karah Mitchell	Sports & Rec	Tsunami Volleyball Club	Colorado Crossroads	Denver, CO	Supervise and coach teams during volleyball tournament
3/12/2020	3/15/2020	Richard Lake	Sports & Rec	Tsunami Volleyball Club	Colorado Crossroads	Denver, CO	Supervise and coach teams during volleyball tournament
3/14/2020	3/18/2020	Mary Vang	Child Development	ASES Conference/Travel	National After School Assoc. Conference	Washington, D.C.	To gain knowledge on how to improve and build program capacity

**Conference Requests**  
**February 5, 2020**

3/31/2020	4/5/2020	Jaclyn Russell	Temp Kutner	Title I	National Council of Teachers of Mathematics Annual Meeting	Chicago, IL	Attend presentations to recognize and inspire the community, engage in and support collaboration, and cultivate opportunities for greater impact
4/2/2020	4/5/2020	Chantal White	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Marian Battles	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Travis Herb	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Morghen Dildine	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Justin Dueck	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Kevin Kaaz	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Rudy Baraja	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Aubrey Folk	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Greta Dobenecker	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Shasta Millhollin	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament

**Conference Requests  
February 5, 2020**

4/2/2020	4/5/2020	Tyler Ortman	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/2/2020	4/5/2020	Taylor Dildine	Sports & Rec	Central Cal Girls Volleyball	No Dinx Far Western JO Qualifier #1	Reno, NV	Supervise and coach teams during volleyball tournament
4/5/2020	4/8/2020	Stephanie Hanks	Clovis High	Foundation	Easter Classic	Las Vegas, NV	To provide transportation and supervision at tournament
4/5/2020	4/8/2020	Allen Moua	Clovis High	Foundation	Easter Classic	Las Vegas, NV	To provide supervision and transportation at tournament
4/5/2020	4/8/2020	Rich Lake, Jr.	Clovis High	Foundation	Easter Classic	Las Vegas, NV	To provide supervision and transportation at tournament.
4/5/2020	4/8/2020	Cheng Lee	Clovis High	Foundation	Easter Classic	Las Vegas, NV	To provide transportation and supervision at tournament
4/30/2020	5/3/2020	Todd Partin	Clovis East	Principal's Discretionary	2020 National High School Drill Team Championships	Daytona Beach, FL	Advisor for team competing in national fitness challenge
4/30/2020	5/3/2020	Patrick Latour	Clovis East	Principal's Discretionary	2020 National High School Drill Team Championships	Daytona Beach, FL	Advisor for team competing in national fitness challenge
4/30/2020	5/3/2020	Erica Green	Clovis East	Principal's Discretionary	2020 National High School Drill Team Championships	Daytona Beach, FL	Administrator supervising team competing in national fitness challenge
7/5/2020	7/9/2020	Carrie Carter	Special Education	Special Education	2020 Annual Visible Learning Conference	New Orleans, LA	To learn the key philosophy of Visible Learning and the major factors that influence student learning and achievement

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the Fundraiser Requests, as submitted.

**DISCUSSION:**

A list of Fundraiser Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Fundraiser Requests	1/28/2020	Backup Material

**REVISIONS:**

**Fundraiser Requests**  
**February 5, 2020**

<b>Start Date</b>	<b>End Date</b>	<b>School</b>	<b>Advisor</b>	<b>Organization</b>	<b>Description</b>	<b>Fund</b>	<b>Vendor</b>
2/6/2020	4/14/2020	Riverview Elem	Stan Holt	PTC	Donations by Businesses	Parent Teacher Club	None
2/6/2020	6/5/2020	Weldon Elem	Ray Lozano	ASB	Spirit Wear/Spirit Packs	Associated Student Body	A Logo A Gogo
2/6/2020	5/31/2020	BHS	BHS	Unheard Cries Club	Movie Nights*	Foundation Booster Organization	Costco
2/6/2020	6/30/2020	REC	Marcos Orro	Boys Volleyball	Family Restaurant Night*	Foundation Booster Organization	Chipotle Mexican Grill, Mountain Mike's Pizza, Panda Express, JoJo's Yogurt, The Curry Pizza Company
2/6/2020	6/30/2020	REC	Marcos Orro	Boys Volleyball	Tournament	Foundation Booster Organization	None
2/6/2020	6/30/2020	REC	Marcos Orro	Boys Volleyball	Spirit Wear/Spirit Packs	Foundation Booster Organization	BSN Sports, Central Valley Sports, Athletic Designs
2/6/2020	6/30/2020	REC	Marcos Orro	Boys Volleyball	Snack Bar Sales*	Foundation Booster Organization	Costco, Walmart, Smart & Final
2/6/2020	6/30/2020	REC	Marcos Orro	Boys Volleyball	Media Guides/Programs/Posters	Foundation Booster Organization	CUSD Graphic Arts, Larson Brothers Photography
2/6/2020	6/5/2020	Oraze Elem	Jeri Garoogian	ASB	Spirit Wear/Spirit Packs	Associated Student Body	BSN Sports, Print District , First String Sports
2/6/2020	6/30/2020	BHS	Paul Lake	Robotics	Craft Sales/Plant Sales	Foundation Booster Organization	BSN Sports, Aaron Brothers
2/6/2020	6/5/2020	District Office	Principals	District Wide	Donations for Charitable Organizations	Associated Student Body	Animal Rescue
2/6/2020	3/31/2020	REC	Amy Kilburn	Peer Counseling	Spirit Wear/Spirit Packs	Foundation Booster Organization	My Central Valley Sports

*\*In compliance with Board Policy No. 8402*

**Fundraiser Requests**  
**February 5, 2020**

2/6/2020	2/6/2020	BHS	Ryan Gutierrez	Transitions	Family Fun Night	Foundation Booster Organization	None
2/6/2020	6/30/2020	REC	Stacy Beiden	Class of 2021 Club	Family Restaurant Night*	Associated Student Body	Blaze Pizza, Bobby Salazar's, Chipotle Mexican Grill, Habit Burger Grill, Jamba Juice, McDonald's, Mickey's Yogurt, Mountain Mike's Pizza, Red Robin, More Than Pizza, Figaro's Mexican Grill, Cool Hand Luke's, JoJo's Yogurt, Big Kahuna Frozen Yogurt
2/6/2020	5/22/2020	REC	Marco Mellone	Instrumental Music	Restaurant Coupon/Ticket Sales	Foundation Booster Organization	Jamba Juice
2/6/2020	6/5/2020	REC	Enyonam Akondo	Robotics	Food Truck*	Foundation Booster Organization	Dutch Bros. Coffee, Gorilla Gurt, Kona Ice, Lolo Hawaiian Shaved Ice, Olde Tyme Kettle Korn, Panda Express, Rita's Italian Ice , Sanchez Corn, Jay's Specialty Ice Cream, Dippin' Dots, Where's the Food? Food Truck, Bravo Bites, Burgers & More Co.
2/6/2020	3/27/2020	REC	Enyonam Akondo	Robotics	Miscellaneous gift/catalog items sold (w/o food)	Foundation Booster Organization	Great American Fundraising
2/6/2020	6/12/2020	CNEC	Michael Chang	Orchestra	Program sales of ad pages	Foundation Booster Organization	CUSD Graphic Arts
2/6/2020	2/14/2020	Kastner Inter	Stephanie Barcellos	AVID	Candy Grams*	Associated Student Body	Dollar Tree, Sam's Club, Amazon
2/6/2020	5/22/2020	Oraze Elem	Estarla Santos	PTC	Family Restaurant Night*	Parent Teacher Club	Mickey's Yogurt
2/6/2020	5/8/2020	Oraze Elem	Estarla Santos	PTC	Carnivals*	Parent Teacher Club	Costco, Sam's Club, Smart & Final, Vons, Amazon
2/6/2020	3/20/2020	Oraze Elem	Estarla Santos	PTC	Goodies with Grandparents*	Parent Teacher Club	Costco, Sam's Club, Smart & Final, Vons, Amazon

*\*In compliance with Board Policy No. 8402*

# Fundraiser Requests

February 5, 2020

2/6/2020	4/3/2020	Oraze Elem	Heidi Boyd	PTC	Muffins with Mom*	Parent Teacher Club	Costco, Walmart, WinCo Foods, Smart & Final, Vons
2/6/2020	4/24/2020	Oraze Elem	Estarla Santos	PTC	Family Restaurant Night*	Parent Teacher Club	Mountain Mike's Pizza
2/6/2020	5/29/2020	Oraze Elem	Estarla Santos	PTC	Movie Nights*	Parent Teacher Club	Costco, Little Caesars, Sam's Club, Walmart, Vons, Amazon
2/6/2020	3/6/2020	Oraze Elem	Brittany Wassing	PTC	Father Daughter Dance*	Parent Teacher Club	Costco, Sam's Club, Smart & Final, Vons, Amazon
2/6/2020	4/17/2020	Oraze Elem	Estarla Santos	PTC	Family Fun Night*	Parent Teacher Club	Costco, Sam's Club, Smart & Final, Vons, Amazon
2/6/2020	6/5/2020	Freedom Elem	Yvonne Gudino	Folklorico	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
2/6/2020	3/31/2020	Oraze Elem	Estarla Santos	PTC	Family Fun Night*	Parent Teacher Club	United Skates Clovis
2/6/2020	2/29/2020	CHS	Stacey Schiro	Pep and Cheer	Miscellaneous gift/catalog items sold (w/o food)	Foundation Booster Organization	Freedom Fundraising
2/6/2020	6/5/2020	Fancher Creek Elem	Erin Parker	PTC	Family Restaurant Night*	Parent Teacher Club	Chipotle Mexican Grill
2/6/2020	2/6/2020	CHS	Gabe Schaefer	Wrestling	Food Truck*	Foundation Booster Organization	Dutch Bros. Coffee
2/6/2020	6/5/2020	Miramonte Elem	Laura Hart	Foundation	Donations for Charitable Organizations	Foundation Booster Organization	Make-A-Wish
2/6/2020	6/12/2020	CWHS	Tim Randall	Football	Donations by Businesses	Foundation Booster Organization	None
2/6/2020	2/6/2020	BHS	Jen O'Meara	Swim and Dive	Online Donations	Foundation Booster Organization	Snap! Raise Fundraising
2/6/2020	6/5/2020	Boris Elem	Lisa Vuola	ASB	Candy Sales*	Associated Student Body	See's Candies

\*In compliance with Board Policy No. 8402

**Fundraiser Requests**  
**February 5, 2020**

2/7/2020	6/5/2020	Weldon Elem	Melodie Polsgrove	PTC	Family Restaurant Night*	Parent Teacher Club	Chipotle Mexican Grill, McDonald's, Mickey's Yogurt, Panda Express
2/10/2020	2/10/2020	BHS	Paul Lake	Robotics	Family Restaurant Night*	Foundation Booster Organization	Chipotle Mexican Grill
2/10/2020	6/5/2020	Weldon Elem	Melodie Polsgrove	PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	Square Heart Shops
2/10/2020	2/14/2020	Weldon Elem	Melodie Polsgrove	PTC	Miscellaneous gift/catalog items sold (w/o food)	Parent Teacher Club	Oriental Trading Company
2/10/2020	3/7/2020	BHS	Brad Fontes	Baseball	Adult Dinners/Dance (ie. BBQs, crab feasts)*	Foundation Booster Organization	Cool Hand Luke's
2/11/2020	2/28/2020	Jefferson Elem	Aman Athwal	ASB	Candy Sales*	Associated Student Body	Bosco Fundraising
2/11/2020	3/6/2020	Jefferson Elem	Aman Athwal	ASB	Candy Sales*	Associated Student Body	Bosco Fundraising
2/14/2020	2/14/2020	Gettysburg Elem	Michele Harrell	PTC	Muffins with Mom*	Parent Teacher Club	Costco, Smart & Final, Starbucks
2/20/2020	2/20/2020	BHS	Ronda Turney	AASU	Concession Stand Sales*	Foundation Booster Organization	Little Caesars, Save Mart Supermarkets, Creative Me LLC
2/22/2020	2/22/2020	BHS	Deanna Certain	Class of 2022 Club	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
2/24/2020	4/1/2020	BHS	Paul Lake	Robotics	Candy Sales*	Foundation Booster Organization	Rocky Mountain Chocolate Factory
3/1/2020	3/31/2020	Weldon Elem	Melodie Polsgrove	PTC	Coupon Books/Entertainment	Parent Teacher Club	Bobby Salazar's
3/2/2020	3/16/2020	CHS	Elizabeth Howard	Speech & Debate Club	Coupon Books/Entertainment	Associated Student Body	Red Carpet Carwash

*\*In compliance with Board Policy No. 8402*

# Fundraiser Requests

February 5, 2020

3/2/2020	5/1/2020	CHS	Vicky Xiong	Asian Club Club	Showcase (Fashion, Drama, Dance, etc.)*	Associated Student Body	Smart & Final
3/2/2020	3/27/2020	CHS	Esmeralda Lozano	Band	Candy Sales*	Foundation Booster Organization	World's Finest Chocolates
3/6/2020	3/6/2020	Ft Washington Elem	Iliana Marrone	PTC	Father Daughter Dance	Parent Teacher Club	None
3/9/2020	4/15/2020	Boris Elem	Linda Garcia	Folklorico	Showcase (Fashion, Drama, Dance, etc.)*	Associated Student Body	Sweetie's Candy
3/9/2020	4/15/2020	Boris Elem	Linda Garcia	Folklorico	Showcase (Fashion, Drama, Dance, etc.)*	Parent Teacher Club	Costco, Walmart, Sal's Mexican Restaurant , Smokin' Burrito Food Truck, Vallarta, Vons
3/11/2020	3/11/2020	CHS	Katy Habib	Class of 2021 Club	Paint and Craft Night	Foundation Booster Organization	YayMaker
3/27/2020	3/27/2020	Gettysburg Elem	Yolanda Moore	PTC	Parent Child Night*	Parent Teacher Club	Me-n-Ed's, Party City, Smart & Final, Grandpa's Popcorn & Sweets
4/30/2020	6/6/2020	Bud Rank Elem	Ryan Gettman	ASB	Food Truck*	Associated Student Body	Kona Ice
5/1/2020	5/1/2020	Weldon Elem	Ray Lozano, Melodie Polsgrove	PTC	Carnivals*	Parent Teacher Club	Guadalajara Restaurant, Little Caesars, Lolo Hawaiian Shaved Ice, Big Kahuna Frozen Yogurt
5/1/2020	5/29/2020	Weldon Elem	Melodie Polsgrove, Ray Lozano	PTC	Muffins with Mom*	Parent Teacher Club	Vons
5/1/2020	5/1/2020	Gettysburg Elem	Amber Ward	PTC	Carnivals*	Parent Teacher Club	Dutch Bros. Coffee, Guadalajara Restaurant, Jamba Juice, Kona Ice, Panda Express, Yosemite Concessions, Grandpa's Popcorn & Sweets

\*In compliance with Board Policy No. 8402

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the Student Trip Requests, as submitted.

**DISCUSSION:**

Attached is the list of Student Trip Requests submitted for Board approval.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Student Trip Requests	1/28/2020	Backup Material

**REVISIONS:**

## Student Trip Requests

February 5, 2020

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67267	CCUR CW Water Polo	02/07/2020 06:00 AM	02/09/2020 10:00 PM	CCUR-NONE-BrdApp	Irvine, CA	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67187	CCUR BHS Water Boys Polo	02/08/2020 06:00 AM	02/09/2020 10:00 PM	CCUR-NONE-BrdApp	Irvine, CA	30
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67277	BHS Boys Soccer	02/10/2020 11:00 AM	02/11/2020 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	25
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66676	BHS Girls Soccer	02/11/2020 02:00 PM	02/14/2020 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	24
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67278	BHS Boys Soccer	02/12/2020 11:00 AM	02/13/2020 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	25
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67014	CCUR Cen Cal Girls Volleyball	02/14/2020 06:00 AM	02/18/2020 10:00 PM	CCUR-NONE-BrdApp	Las Vegas, NV	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67015	CCUR Cen Cal Girls Volleyball	02/15/2020 06:00 AM	02/18/2020 10:00 PM	CCUR-NONE-BrdApp	San Jose, CA	110
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66679	BHS Girls Soccer	02/18/2020 02:00 PM	02/22/2020 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	24
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67279	BHS Boys Soccer	02/18/2020 11:00 AM	02/19/2020 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	25
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67283	BHS Girls Basketball	02/18/2020 05:45 PM	02/22/2020 09:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	12
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67300	BHS Boys Basketball	02/18/2020 01:00 PM	02/22/2020 07:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67280	BHS Boys Soccer	02/20/2020 11:00 AM	02/22/2020 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	25
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66632	CHS Boys Tennis	02/21/2020 07:00 AM	02/22/2020 09:00 PM	CHS/ATH-0500-Van-BrdApp	Bakersfield, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66681	BHS Girls Soccer	02/25/2020 02:00 PM	02/28/2020 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	24
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67284	BHS Girls Basketball	02/25/2020 08:00 AM	02/27/2020 09:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	12
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66222	CEHS Girls Soccer	02/26/2020 12:00 PM	03/02/2020 09:00 PM	CEH/ATH-0500-Van-BrdApp	TBA - Play Offs	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
67007	CEH Boys Golf	02/26/2020 08:00 AM	02/27/2020 08:00 PM	CCUR-CEHS-Van-BrdApp	Paso Robles, CA	7
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66750	CWHS Boys Tennis	02/28/2020 07:00 AM	02/29/2020 10:00 PM	CWH/ATH-FDN-Van-BrdApp	San Luis Obispo, CA	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger
66776	CHS Band	02/29/2020 08:40 AM	03/01/2020 09:00 PM	CHS-0500-Van-BrdApp	Union City, CA	16
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passenger

66683	BHS Girls Soccer	03/01/2020 02:00 PM	03/03/2020 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66826	CWHS Girls Soccer	03/01/2020 01:15 PM	03/03/2020 04:45 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66816	CWHS Girls Basketball	03/02/2020 08:00 AM	03/03/2020 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66245	CEHS Girls Basketball	03/03/2020 08:00 AM	03/10/2020 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66865	BHS Debate	03/05/2020 03:00 PM	03/07/2020 05:00 PM	BHS-0500-Car-BrdApp	Bakersfield, CA	3
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67002	CEHS Swim and Dive	03/05/2020 12:00 PM	03/08/2020 05:00 PM	CEH/ATH-0500-Van-BrdApp	Anaheim, CA	40
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66824	CWHS Boys Basketball	03/08/2020 08:00 AM	03/11/2020 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66752	CWHS Boys Tennis	03/11/2020 07:00 AM	03/12/2020 10:00 PM	CWH/ATH-FDN-Van-BrdApp	Palm Springs, CA	10
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66723	CCUR Tsunami Volleyball Club	03/12/2020 06:00 AM	03/15/2020 10:00 PM	CCUR-NONE-BrdApp	Denver, CO	11
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67067	CNEC Key Club	03/13/2020 08:00 AM	03/15/2020 10:45 PM	CNH-ASB-Van-BrdApp	Reno, NV	8
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66827	CWHS Swim and Dive	03/19/2020 07:00 AM	03/21/2020 11:00 PM	CWH/ATH-ASB-Van-BrdApp	Mission Viejo, CA	45
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67099	CEHS Track and Field	03/27/2020 12:00 PM	03/28/2020 08:00 PM	CEH/ATH-0500-Van-BrdApp	Azusa, CA	7
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67189	CCUR Cen Cal Girls Volleyball	04/02/2020 06:00 AM	04/05/2020 10:00 PM	CCUR-NONE-BrdApp	Reno, NV	48
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67005	CEHS Boys Volleyball	04/03/2020 07:00 AM	04/04/2020 09:00 PM	CEH/ATH-FDN-Van-BrdApp	San Jose, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66560	CHS Boys Volleyball	04/05/2020 06:00 AM	04/08/2020 06:00 PM	CHS/ATH-0500-Van-BrdApp	Las Vegas, NV	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66418	CHS Track & Field	04/09/2020 05:00 AM	04/11/2020 05:00 PM	CHS/ATH-FDN-Van-BrdApp	Arcadia, CA	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67290	CNEC Track and Field	04/09/2020 07:00 AM	04/12/2020 10:00 PM	CNH/ATH-0500-Van-BrdApp	Arcadia, CA	48
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66774	CWHS Track and Field	04/10/2020 07:00 AM	04/11/2020 11:00 PM	CWH/ATH-FDN-Van-BrdApp	Arcadia, CA	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67100	CEHS Track and Field	04/10/2020 12:00 PM	04/11/2020 08:00 PM	CEH/ATH-0500-Van-BrdApp	Arcadia, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66996	BHS Robotics	04/15/2020 10:00 AM	04/20/2020 12:00 PM	BHS-NONE-BrdApp	Houston, TX	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66596	CHS Boys Volleyball	04/16/2020 06:00 AM	04/19/2020 06:00 PM	CHS/ATH-0500-Van-BrdApp	Santa Barbara, CA	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66775	CWHS Track and Field	04/16/2020 07:00 AM	04/18/2020 11:00 PM	CWH/ATH-FDN-Van-BrdApp	Walnut, CA	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>

67006	CEHS Boys Volleyball	04/16/2020 05:00 PM	04/18/2020 09:00 PM	CEH/ATH-FDN-Van-BrdApp	Santa Barbara, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66991	BHS Debate	04/23/2020 03:00 PM	04/27/2020 09:30 PM	BHS-FDN-Car-BrdApp	Union City, CA	3
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66765	CEHS Forensics	04/24/2020 07:15 AM	04/26/2020 10:15 PM	CEH-FDN-Van-BrdApp	Union City, CA	7
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67275	CEHS JROTC	04/30/2020 06:00 AM	05/03/2020 11:00 PM	CEH-NONE-BrdApp	Daytona Beach, FL	4
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66647	CHS Boys Tennis	05/08/2020 08:00 AM	05/09/2020 06:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66567	CHS Boys Volleyball	05/11/2020 04:00 PM	05/15/2020 09:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	17
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67273	Fugman Robotics	05/13/2020 06:00 AM	05/18/2020 06:00 PM	FUG-NONE-BrdApp	Fayetteville, AR	8
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66648	CHS Boys Tennis	05/15/2020 08:00 AM	05/16/2020 06:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66568	CHS Boys Volleyball	05/18/2020 04:00 PM	05/24/2020 09:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	17
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67049	CEHS Boys Volleyball	05/18/2020 12:00 PM	05/19/2020 11:00 PM	CEH/ATH-0500-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67050	CEHS Boys Volleyball	05/20/2020 12:00 PM	05/21/2020 11:00 PM	CEH/ATH-0500-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66649	CHS Boys Tennis	05/21/2020 08:00 AM	05/24/2020 06:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67020	CEHS Grad Nite	05/21/2020 12:30 PM	05/22/2020 06:30 AM	CEH-ASB-CharterBus-BrdApp	Hollywood, CA	500
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66662	CHS Badminton	05/22/2020 08:00 AM	05/23/2020 04:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67032	CCUR BHS Football	05/22/2020 10:30 AM	05/24/2020 01:00 PM	CCUR-BHS/FDN-SchoolBus-BrdApp	Hume Lake, CA	80
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67051	CEHS Boys Volleyball	05/22/2020 12:00 PM	05/23/2020 11:00 PM	CEH/ATH-0500-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67125	CEHS Badminton	05/22/2020 10:00 AM	05/23/2020 06:00 PM	CEH/ATH-0500-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67089	CEHS Boys Golf	05/27/2020 08:00 AM	05/28/2020 09:00 PM	CEH/ATH-0500-Van-BrdApp	Pasadena, CA	7
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
66663	CHS Badminton	05/29/2020 08:00 AM	05/30/2020 04:30 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passenger</b>
67090	CEHS Boys Golf	06/02/2020 08:00 AM	06/03/2020 09:00 PM	CEH/ATH-0500-Van-BrdApp	San Gabriel, CA	7



Board Agenda Item

Friday, January 10, 2020

Agenda Item: N. - 4.

Title: Voluntary Community Recreation Programs

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the Voluntary Community Recreation Programs, as submitted.

**DISCUSSION:**

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational programs, and are entirely separate and distinct from the District's educational program. The department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities.

Clovis Community Sports and Recreation Department

Lil Gridiron Football

Clovis West High School

Date: March 8 – 29, 2020

Grade: K-6

Cost: \$35.00 per participant

Clovis Community Sports and Recreation Department

Bear Strong Football Academy

Buchanan High School

Date: April 1- 16, 2020

Grade: 9-12

Cost: \$0

Clovis Community Sports and Recreation Department

Spring Girls Water Polo

Buchanan High School

Date: April 1 – June 9, 2020

Grade: K-12

Cost: \$ 150.00 per participant

Clovis Community Sports and Recreation Department

Spring/Summer Football

Buchanan High School  
Date: April 7 – July 20, 2020  
Grade: 9-12  
Cost: \$125.00 per participant

Clovis Community Sports and Recreation Department  
Youth Football Camp  
Buchanan High School  
Date: April 11, 2020  
Grade: 4-6  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Spring Break Track Camp  
Buchanan High School  
Date: April 14 – 18, 2020  
Grade: 3-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Combine Camp  
Buchanan High School  
Date: April 17 – 19, 2020  
Grade: 10-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Future Bruin Football Camp  
Alta Sierra Intermediate  
Date: May 9, 2020  
Grade: 6-7  
Cost: \$0

Clovis Community Sports and Recreation Department  
Bruin Football Camp  
Alta Sierra Intermediate  
Date: May 16, 2020  
Grade: 8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Wolfpack Football Summer Camp  
Clovis East High School  
Date: June 1 – 30, 2020  
Grade: 7-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Summer Girls Water Polo  
Buchanan High School

Date: June 1 – July 31, 2020  
Grade: K-12  
Cost: \$185.00 per participant

Clovis Community Sports and Recreation Department  
Future Bear Football Camp  
Buchanan High School  
Date: June 5 – 7, 2020  
Grade: 9  
Cost: \$0

Clovis Community Sports and Recreation Department  
Summer Running Camp  
Buchanan High School  
Date: June 8 – July 26, 2020  
Grade: 7-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Summer Softball Weights Program  
Clovis West High School  
Date: June 9 – July 29, 2020  
Grade: 7-12  
Cost: \$30.00 per participant

Clovis Community Sports and Recreation Department  
Summer High School Golf Camp  
Buchanan High School  
Date: June 10 – 30, 2020  
Grade: 9-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Summer Youth Golf Camp  
Clovis West High School  
Date: June 10 – July 17, 2020  
Grade: 3-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Summer Golf Camp  
Clovis West High School  
Date: June 10 – July 17, 2020  
Grade: 6-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Elementary Football Camp  
Buchanan High School  
Date: June 12 – 14, 2020

Grade: 4-6  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Baseball Nation Camp  
Buchanan High School  
Date: June 12 – 14, 2020  
Grade: K-10  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Youth Football Camp  
Buchanan High School  
Date: June 13, 2020  
Grade: 4-6  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Little T-Wolves Football  
Clovis East High School  
Date: June 15 – 17, 2020  
Grade: K-6  
Cost: \$0

Clovis Community Sports and Recreation Department  
Samansky Summer Race Series  
Clovis West High School  
Date: June 28 – July 29, 2020  
Grade: K-Adult  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Goalie Soccer Training  
Clovis High School  
Date: August 1 – 31, 2020  
Grade: K-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Cross Country Coaching Clinic  
Buchanan High School  
Date: August 1 – October 31, 2020  
Grade: Adult  
Cost: \$0

Clovis Community Sports and Recreation Department  
Run the Race Running Camp  
Buchanan High School  
Date: August 11-14, 2020  
Grade: 4-8

Cost: \$35.00 per participant

Clovis Community Sports and Recreation Department  
Futures Girls Basketball Camp

Clovis High School

Date: September 1 – October 5, 2020

Grade: 3-8

Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Winners Circle Fall Wrestling

Clovis High School

Date: September 9 – October 18, 2020

Grade: 9-12

Cost: \$0

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**



Board Agenda Item

Wednesday, January 22, 2020

**Title:** Change Orders

**Agenda Item: N. - 5.**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the Change Orders, as submitted.

**DISCUSSION:**

Change Order Number	Contract/Bid Number	Project Type	Site(s)	DSA
04	SLE-01	Off-Site Work	Young Elementary	N/A
11	2753	New School	Young Elementary	02-116820

**FISCAL IMPACT/FUNDING SOURCE:**

As noted in the attachment.

**ATTACHMENTS:**

Description	Upload Date	Type
Change Orders	1/22/2020	Backup Material

**REVISIONS:**

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## Contract Change Order No. 04

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<b>Project</b>	Off-Site Young Elementary (Shields/Locan 2020)	<b>Date</b> 1/22/2020
<b>Contract / Bid No.</b>	3190736 (SLE-01)	Page 1 of 1

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CI No.	Description	Amount	Budget Code
0033	Winterize Locan Job Site Entrance	\$8,062.82	Agency Requirement

Description: Furnish and install concrete at the Locan entrance to stabilize and prevent track out.

Requested By: Architect. \$8,062.82 to be added to the contract.

Reason for Change: Agency Requirement. Pacific, Gas and Electric (PG&E) delayed pavement completion.

<b>Original Contract</b>	\$724,005.00
<b>Previous CCOs</b>	\$10,696.93
<b>This CCO</b>	\$8,062.82
<b>Total Contract</b>	<b>\$742,764.75</b>

The revised contract amount is an increase of 2.59% from the original contract amount.

## Contract Change Order No. 11

**Project** Young Elementary – (Shields/Locan 2020) **Date** 1/22/2020  
**DSA ID#/DSA AP#** 10-27/02-116820  
**Contract #** 3190523  
**Contract / Bid No.** 3190523 Lease-Lease Back (LLB) Page 1 of 2

CI No.	Description	Amount	Budget Code
0414	Low Voltage Cabling	\$0.00	District Change

Description: Furnish and install an additional 2" sleeve for future low voltage cabling between the following rooms: Building 'C' - Electrical Room 315 to Classroom 314, Building 'C' - Classroom 312 to Classroom 313, Building 'C' - Classroom 306 to Classroom 307, Building 'D' - Tele Room 403 to Classroom 404, Building 'D' - Classroom 405 to Classroom 406, Building 'D' - Classroom 414 to Classroom 415, Building 'D' - Classroom 415 to Classroom 416, Building 'E' - Classroom 507 to Classroom 508, Building 'E' - Classroom 512 to Classroom 513 and Building 'F' - Classroom 601 to Workroom 602.

Requested by: District. \$2,554.23 from Lease-Lease Back Contingency.

Reason for Change: District. Additional sleeves where requested for future cabling.

CI No.	Description	Amount	Budget Code
0415	Add Hot Water @ MPR	\$0.00	Agency Requirement

Description: Provide and install hot water to the Multi-Purpose Room (MPR) Restrooms.

Requested by: Agency. \$12,956.71 from Lease-Lease Back Contingency.

Reason for Change: Agency Requirement. Fresno County Department of Health required hot water to the student restrooms.

CI No.	Description	Amount	Budget Code
0416	Power for IDF Building G	\$0.00	A&E Omission

Description: Provide a dedicated circuit to for the Intermediate Distribution Frame (IDF) panel at Building 'G'.

Requested By: District. \$2,902.68 from Lease-Lease Back Contingency.

Reason for Change: A&E Omission. Power to Building 'G' was not shown on Relocatable Manufacturer's plans.

CI No.	Description	Amount	Budget Code
0417	Power for FCP-R Building G	\$0.00	A&E Omission

Description: Provide a dedicated circuit for the Intermediate Distribution Frame (IDF) panel at Building 'G'.

Requested By: Architect. \$2,246.08 from Lease-Lease Back Contingency.

Reason for Change: A&E Omission. Power for Fire Control Panel (FCP-R) Building 'G' was not included on the Relocatable Manufacturer's plans.

CI No.	Description	Amount	Budget Code
0418	PG&E Rule 15	\$0.00	Agency Requirement

Description: Re-dig Pacific Gas and Electric (PG&E) Rule 15 bell hole at Locan & Cortland.

Requested by: Agency. \$792.64 from Lease-Lease Back Contingency.

Reason for Change: Agency Requirement. Pacific, Gas & Electric (PG&E) required additional excavation.

## Contract Change Order No. 11

**Project** Young Elementary – (Shields/Locan 2020) **Date** 1/22/2020  
**DSA ID#/DSA AP#** 10-27/02-116820  
**Contract #** 3190523  
**Contract / Bid No.** 3190523 Lease-Lease Back (LLB) Page 2 of 2

CI No.	Description	Amount	Budget Code
0419	Revised Color Schedule	\$0.00	District Change

Description: Contractor to provide colors and finishes per revised color schedule.

Requested by: District. \$3,106.00 from Lease-Lease Back Contingency.

Reason for Change: District. The District revised locations on floor finishes. Added walk-off near restrooms, and servatory from vinyl composition tile (VCT) to polished concrete.

CI No.	Description	Amount	Budget Code
0421	PG&E Traffic Control	\$0.00	Agency Requirement

Description: Contractor to provide additional traffic control for Pacific Gas and Electric (PG&E) gas line tie-in.

Requested By: Agency. \$1,384.82 from Lease-Lease Back Contingency.

Reason for Change: Agency Requirement. Due to delays caused by Pacific Gas and Electric (PG&E), an additional traffic control was required for the tie-in and inspection of the gas line serving the site.

CI No.	Description	Amount	Budget Code
0420	Replace DG with Concrete	\$0.00	District Change

Description: Replace decomposed granite on the west, south and east sides of Building 'G' with concrete flat work.

Requested By: District. \$20,042.16 from Lease-Lease Back Contingency.

Reason for Change: District. Child Development requested that the area behind Building 'G' to be all concrete.

<b>Original Contract</b>	\$29,876,618.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	\$0.00
<b>Total Contract</b>	<b>\$29,876,618.00</b>

No price change from the original contract amount.



Board Agenda Item

Wednesday, January 22, 2020

**Agenda Item: N. - 6.**

**Title:** Ratification of Purchase Orders, District Contracts and Check Register

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Ratify Purchase Orders, District Contracts, and Warrants numbered 606393 through 607810.

**DISCUSSION:**

District Administration recommends ratification of the Purchase Orders and District Contracts for the period of December 16, 2019-January 17, 2020, as well as the Warrant register for December 19, 2019-January 16, 2020. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 559-327-9127.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
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**REVISIONS:**

**CONTACT PERSON:** Eimear OFarrell, Ed.D.

**FOR INFORMATION:** January 15, 2020

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Grant or deny charter petition of Global Academy, Inc./Clovis Global Academy

**DISCUSSION:**

Lead Petitioners Alfredo Cuellar and Harmit Singh Juneja (collectively Petitioners) submitted, on November 12, 2019, a petition (Petition) to Clovis Unified School District (District) seeking to establish a new charter school for a five-year period, commencing on July 1, 2020 through June 30, 2025. The Petition states that Global Academy, Inc./Clovis Global Academy (CGA) will operate the charter school.

Based on the Petition, CGA anticipates serving students in transitional kindergarten through 8<sup>th</sup> grade. CGA expects to commence school on August 17, 2020 with an anticipated student enrollment of 239 students in the first year, 2020 – 2021, in transitional kindergarten through 5<sup>th</sup> grade. CGA projects to increase student enrollment annually through grade 8, with a projected enrollment of 435 students by the end of the fifth year (2024-2025) and a projected enrollment of 519 students by the eighth year (2027-28). CGA proposes a site-based educational program focused on a Spanish-English dual immersion program. It proposes to locate at 44 Shaw Avenue, Clovis, California 93612.

Petitions for the establishment of charter schools are governed by the Charter Schools Act of 1992 (Education Code § 47600 et seq.) and the related regulations (5 Code of Regs. § 11960 et seq.).

The Board Members have each received a copy of the Petition and other supporting information. The Board conducted a public hearing on December 11, 2019 to consider the level of support for the Petition by teachers and employees of the District and parents.

District staff, working with a consultant and legal counsel, has reviewed the Petition. District staff recommends that the Board adopt, as its own, the factual findings set forth in the Staff Report, Proposed Factual Findings, and Recommendation and adopt Resolution No. 3742 to deny the Petition on the following grounds, each of which by itself is sufficient to deny the Petition: (A) Petitioners are demonstrably unlikely to successfully implement the program set forth in the Petition (Education Code § 47605(b)(2); and (B) the Petition does not contain reasonably comprehensive descriptions of certain elements required under Education Code section 47605(b)(5).

**FISCAL IMPACT/FUNDING SOURCE:**

None

**ATTACHMENTS:**

**Description**

Resolution 37425

**Upload Date**

1/31/2020

**Type**

Backup Material

**REVISIONS:**

Yes

**RESOLUTION NO. 3742  
BEFORE THE GOVERNING BOARD OF THE  
CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION DENYING CHARTER PETITION OF  
GLOBAL ACADEMY, INC./CLOVIS GLOBAL ACADEMY**

**WHEREAS**, pursuant to Education Code Section 47605, the Governing Board (Board) of the Clovis Unified School District (District) is required to review and consider a petition that has been submitted for the establishment of a charter school.

**WHEREAS**, on November 12, 2019, Global Academy, Inc./Clovis Global Academy submitted a petition (Petition) to establish a charter school for the term July 1, 2020 through June 30, 2025. Lead petitioners are Alfredo Cuellar and Harmit Singh Junega (Petitioners).

**WHEREAS**, District staff reviewed the Petition pursuant to the criteria set forth in Education Code section 47605(b) and other applicable statutes and regulations.

**WHEREAS**, the Board conducted a public hearing on the provisions of the Petition on December 11, 2019, at which time the Board received and considered the level of support for the Petition by teachers employed by the District, other employees of the District, and parents.

**WHEREAS**, District staff reviewed the Petition and submitted for the Board's consideration a District Staff Report, Proposed Factual Findings, and Recommendation regarding the Petition (Staff Report) in which District staff recommends that the Board adopt certain findings and deny the Petition. A true and correct copy of the Staff Report is attached hereto as Exhibit 1.

**WHEREAS**, the Board has reviewed the Petition, including supporting documentation and information; considered applicable provisions of the Education Code and regulations; and reviewed and considered the Staff Report, including concerns, findings, and the recommendation.

**WHEREAS**, pursuant to Education Code section 47605(b), in reviewing the Petition, the Board has been guided by the intent of the Legislature that charter schools are and should become an integral part of the California educational system and that the establishment of charter schools should be encouraged.

**NOW THEREFORE, BE IT RESOLVED** by the Governing Board as follows:

1. The Board finds the above-listed recitals to be true and correct and incorporates them herein by this reference.
2. The Board, having reviewed the Petition and considered the applicable requirements and criteria, makes the following factual findings specific to the Petition and incorporates the full Staff Report that is attached as Exhibit 1:

- 2.1 The Petitioners are demonstrably unlikely to successfully implement the program set forth in the Petition. (Education Code section 47605(b)(2)).
- 2.2 The Petition does not contain reasonably comprehensive descriptions of all of the required elements set forth in Education Code section 47605(b)(5). (Education Code section 47605(b)(5)).

The Board hereby adopts, as its own, the factual findings and specific supporting facts set forth in the Staff Report attached as Exhibit 1.

3. The terms of this Resolution are severable. Should it be determined that one or more of the factual findings and/or the specific facts supporting any factual finding is invalid, the remaining factual finding(s) and/or specific supporting facts and the denial of the Petition shall remain in full force and effect. In this regard, the Board hereby finds that each factual finding and each specific fact in support thereof, in and of itself, is a sufficient basis for the factual finding it supports, and each such factual finding, in and of itself, is a sufficient basis for denial of the Petition.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board, having reviewed and considered the Petition and based on the factual findings and specific supporting facts stated or incorporated by reference herein, hereby denies the Petition.

THE FOREGOING RESOLUTION is adopted by the Governing Board of the Clovis Unified School District at a regular meeting of said Board held on the 5th day of February 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Christopher Casado, President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, the undersigned, am the Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Susan Hatmaker, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

Doc# 38976-2, 01/2020

**EXHIBIT 1**

**STAFF REPORT, PROPOSED FACTUAL FINDINGS,  
AND RECOMMENDATION**



**STAFF REPORT, PROPOSED FACTUAL FINDINGS,  
AND RECOMMENDATION**

**CHARTER PETITION  
OF GLOBAL ACADEMY, INC./CLOVIS GLOBAL ACADEMY**

**January 31, 2020**

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The Clovis Unified School District (District) received a charter petition (Petition) proposing to establish a new charter school to be operated as Clovis Global Academy. District staff, legal counsel, and a fiscal consultant have reviewed the Petition and supporting information. Each Board Member has also received a copy of the Petition and all supporting information. This Staff Report, Proposed Factual Findings, and Recommendation (Staff Report) discusses the Petition, states the applicable legal standards, and sets forth District staff's concerns and factual findings and recommendation that the Board deny the Petition.

District staff commends the Petitioners for proposing to establish a charter school to provide a Spanish-English dual immersion program and support student achievement. District staff supports such a program and believes that student achievement and success must be at the foundation of every educational program. Petitioners, however, have not provided adequate descriptions of all of the elements required by the California Education Code. Moreover, and despite District staff's requests, the Petitioners have not provided sufficient information to demonstrate that they will be able to successfully implement the program set forth in the Petition. Specifically, District staff has concerns regarding CGA's financial plan and its risk for fiscal insolvency. District staff also has other concerns, as discussed below, regarding the Petition. Therefore, District staff recommends that the Board adopt, as its own, the factual findings set forth below and deny the Petition on the following grounds, each of which by itself is sufficient to deny the Petition: (A) the Petitioners are demonstrably unlikely to successfully implement the program set forth in the Petition (Education Code § 47605(b)(2); and (B) the Petition does not contain reasonably comprehensive descriptions of certain elements required under Education Code section 47605(b)(5).

**I. BACKGROUND**

Lead Petitioners Alfredo Cuellar and Harmit Singh Juneja (collectively Petitioners) submitted, on November 12, 2019, a petition to the District seeking to establish a new charter school for a five-year period, commencing on July 1, 2020 through June 30, 2025. Based on the Petition, CGA anticipates serving students in transitional kindergarten through 8<sup>th</sup> grade. CGA expects to commence school on August 17, 2020 with an anticipated student enrollment of 239 students in the first year, 2020 – 2021, in transitional kindergarten through 5<sup>th</sup> grade. (Petition, page 48) CGA projects to increase student enrollment annually through grade 8, with a projected enrollment of 435 students by the end of the fifth year (2024-2025) and a projected enrollment of 519 students by the eighth year (2027-28). (Petition, page 48) CGA proposes a site-based educational program focused on a Spanish-English dual immersion program. (Petition, pages 22-82) CGA proposes to

locate at 44 Shaw Avenue, Clovis, California 93612, a facility previously used by Kaplan College (Proposed Site). (Petition, pages 22 and 220-221)

After conducting an initial review of the Petition, a letter was sent to CGA on December 4, 2019 requesting that CGA provide documents and information to clarify certain provisions in the Petition. On December 16, 2019, Petitioners responded to the District's request for documents and information by providing some additional documents and information.

The District's Board held a public hearing on December 11, 2019. Thirteen people were present and spoke during the public hearing.

The District conducted an interview of CGA on December 20, 2019. District staff and Board Members Dr. Steven Fogg and Susan Hatmaker participated in the interview. CGA had representatives present at the interview.

On January 7, 2020, District staff conducted a visit of the proposed site at 44 Shaw Avenue in Clovis. Board Members Hugh Awtrey, Dr. Steven Fogg, Susan Hatmaker, and Tiffany Stoker Madsen visited the Proposed Site on January 31, 2020.

By agreement of the Petitioners and the District, the date for the Board to deny or grant the Petition is February 5, 2020.

## **II. DISTRICT STAFF AND CONSULTANT**

District staff who participated in the review of the Petition include the following:

- Eimear O'Farrell, Ed.D., Superintendent
- Don Ulrich, Ed.D., Deputy Superintendent
- Norm Anderson, Associate Superintendent, School Leadership
- Michael Johnston, Associate Superintendent, Administrative Services
- Barry Jager, Associate Superintendent, Human Resources & Employee Relations
- Debbie Parra, Ed.D., Assistant Superintendent, Curriculum, Instruction, & Accountability
- Sue Rutledge, Assistant Superintendent, Business Services
- Denver Stairs, Assistant Superintendent, Facilities Services
- Kelly Avants, Chief Communications Officer
- Steve Ward, Legislative Analyst/Government Relations
- Roxanne Braswell, Chief Human Resources Officer

Consultant and Legal Counsel: The District retained School Services of California, Inc. (SSC) to conduct an independent analysis of the Petition. SSC has significant financial expertise to support local agency needs in the area of budget development and management, multiyear financial

planning, charter petition reviews, and any other fiscal needs of the organization. In addition, SSC has one of the strongest legislative teams in Sacramento with an in-depth understanding of K-14 statutes and regulations, the state budget process, and cutting-edge policy issues. A copy of SSC's report is attached as Attachment A. The District's in-house and outside legal counsel have been involved throughout the review of the Petition.

### **III. LEGAL STANDARDS FOR REVIEW OF PETITION TO ESTABLISH NEW CHARTER SCHOOL**

Petitions for the establishment of charter schools are governed by the Charter Schools Act of 1992 (Education Code § 47600 et seq.) and the related regulations (5 Code of Regs. § 11960 et seq.). In reviewing petitions for the establishment of charter schools, the chartering authority shall be guided by the intent of the Legislature that charter schools are and should become an integral part of the California education system and that the establishment of charter schools should be encouraged. (Education Code section 47605(b))

Education Code section 47605, subdivision (b), states in pertinent part as follows:

... The governing board of the school district shall grant a charter for the operation of a school under this part if it is satisfied that granting the charter is consistent with sound educational practice. The governing board of the school district shall not deny a petition for the establishment of a charter school unless it makes written factual findings, specific to the particular petition, setting forth specific facts to support one or more of the following findings:

- (1) The charter school presents an unsound educational program for the pupils to be enrolled in the charter school.
- (2) The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
- (3) The petition does not contain the number of signatures required by subdivision (a).
- (4) The petition does not contain an affirmation of each of the conditions described in subdivision (d).
- (5) The petition does not contain reasonably comprehensive descriptions of all of the following:
  - (A)
    - (i) The educational program of the charter school, designed, among other things, to identify those whom the charter school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling pupils to become self-motivated, competent, and lifelong learners.
    - (ii) The annual goals for the charter school for all pupils and for each subgroup of pupils identified pursuant to *Section 52052*, to be achieved in the state priorities, as described in paragraphs (2) to (8), inclusive, of subdivision (d) of *Section 52060*, that apply for the grade levels served by the charter school, and specific annual actions to achieve those goals. A charter petition may identify

additional school priorities, the goals for the school priorities, and the specific annual actions to achieve those goals.

- (iii) If the proposed charter school will serve high school pupils, the manner in which the charter school will inform parents about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable and courses approved by the University of California or the California State University as creditable under the “A to G” admissions criteria may be considered to meet college entrance requirements.
- (B) The measurable pupil outcomes identified for use by the charter school. “Pupil outcomes,” for purposes of this part, means the extent to which all pupils of the charter school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the charter school’s educational program. Pupil outcomes shall include outcomes that address increases in pupil academic achievement both schoolwide and for all groups of pupils served by the charter school, as that term is defined in subparagraph (B) of paragraph (3) of subdivision (a) of *Section 47607*. The pupil outcomes shall align with the state priorities, as described in paragraphs (2) to (8), inclusive, of subdivision (d) of *Section 52060*, that apply for the grade levels served by the charter school.
- (C) The method by which pupil progress in meeting those pupil outcomes is to be measured. To the extent practicable, the method for measuring pupil outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.
- (D) The governance structure of the charter school, including, but not limited to, the process to be followed by the charter school to ensure parental involvement.
- (E) The qualifications to be met by individuals to be employed by the charter school.
- (F) The procedures that the charter school will follow to ensure the health and safety of pupils and staff. These procedures shall require all of the following:
  - (i) That each employee of the charter school furnish the charter school with a criminal record summary as described in *Section 44237*.
  - (ii) The development of a school safety plan, which shall include the safety topics listed in subparagraphs (A) to (H), inclusive, of paragraph (2) of subdivision (a) of *Section 32282* and procedures for conducting tactical responses to criminal incidents.
  - (iii) That the school safety plan be reviewed and updated by March 1 of every year by the charter school.
- (G) The means by which the charter school will achieve a racial and ethnic balance among its pupils that is reflective of the general population

residing within the territorial jurisdiction of the school district to which the charter petition is submitted.

- (H) Admission policies and procedures, consistent with subdivision (d).
- (I) The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the chartering authority.
- (J) The procedures by which pupils can be suspended or expelled from the charter school for disciplinary reasons or otherwise involuntarily removed from the charter school for any reason. These procedures, at a minimum, shall include an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements that is consistent with all of the following:
  - (i) For suspensions of fewer than 10 days, provide oral or written notice of the charges against the pupil and, if the pupil denies the charges, an explanation of the evidence that supports the charges and an opportunity for the pupil to present the pupil's side of the story.
  - (ii) For suspensions of 10 days or more and all other expulsions for disciplinary reasons, both of the following:
    - (I) Provide timely, written notice of the charges against the pupil and an explanation of the pupil's basic rights.
    - (II) Provide a hearing adjudicated by a neutral officer within a reasonable number of days at which the pupil has a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses, and at which the pupil has the right to bring legal counsel or an advocate.
  - (iii) Contain a clear statement that no pupil shall be involuntarily removed by the charter school for any reason unless the parent or guardian of the pupil has been provided written notice of intent to remove the pupil no less than five schooldays before the effective date of the action. The written notice shall be in the native language of the pupil or the pupil's parent or guardian or, if the pupil is a foster child or youth or a homeless child or youth, the pupil's educational rights holder, and shall inform the pupil, the pupil's parent or guardian, or the pupil's educational rights holder of the right to initiate the procedures specified in clause (ii) before the effective date of the action. If the pupil's parent, guardian, or educational rights holder initiates the procedures specified in clause (ii), the pupil shall remain enrolled and shall not be removed until the charter school issues a final decision. For purposes of this clause, "involuntarily removed" includes disenrolled, dismissed, transferred, or terminated, but does not include suspensions specified in clauses (i) and (ii).

- (K) The manner by which staff members of the charter schools will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.
  - (L) The public school attendance alternatives for pupils residing within the school district who choose not to attend charter schools.
  - (M) The rights of an employee of the school district upon leaving the employment of the school district to work in a charter school, and of any rights of return to the school district after employment at a charter school.
  - (N) The procedures to be followed by the charter school and the chartering authority to resolve disputes relating to provisions of the charter.
  - (O) The procedures to be used if the charter school closes. The procedures shall ensure a final audit of the charter school to determine the disposition of all assets and liabilities of the charter school, including plans for disposing of any net assets and for the maintenance and transfer of pupil records.
- (6) The petition does not contain a declaration of whether or not the charter school shall be deemed the exclusive public employer of the employees of the charter school for purposes of Chapter 10.7 (commencing with Section 3540) of Division 4 of Title 1 of the Government Code.

As stated above, Education Code section 47605(a) requires that a charter petition be signed by parents or guardians, or by teachers. If the petition is signed by parents or guardians, as is the case with CGA's Petition, the number of signatories must be equivalent to at least one-half of the number of pupils that the charter school estimates will enroll in the charter school for its first year of operation. (Educ. Code § 47605(a)(1)(A)) Those parents or guardians who sign the petition must be meaningfully interested in having their child or ward attend the charter school. ((Educ. Code § 47605(a)(3))

Education Code section 47605 also requires the following relating to a charter petition:

- Proposed Operation and Potential Effects of Charter School: Education Code section 47605(g) states: "The governing board of a school district shall require that the petitioner or petitioners provide information regarding the proposed operation and potential effects of the charter school, including, but not limited to, the facilities to be used by the charter school, the manner in which administrative services of the charter school are to be provided, and potential civil liability effects, if any, upon the charter school and upon the school district."
- Facilities: Education Code § 47605(g) requires that the description of the facilities to be used by the charter school shall specify where the charter school intends to locate.
- Financial Statements/Budget: Education Code § 47605(g) states: "The petitioner or petitioners also shall be required to provide financial statements that include a proposed first-year operational budget, including startup costs, and cashflow and financial projections for the first three years of operation."

#### **IV. RECOMMENDATION**

As stated above, District staff commends the Petitioners for proposing to establish a charter school to provide a Spanish-English dual immersion program and support student achievement. District staff recognizes the importance of having students learn and acquire language competency in other languages. Because of this, the District currently offers several languages to students, including Spanish, French, Chinese, and Hmong. Since 2017, District staff has and continues to explore options for a Spanish-English immersion program for District students.

Because of District staff's continuing work to explore options relating to a language dual immersion program, District staff is well informed that establishing and implementing a successful program takes more than just having a vision. It takes leaders who have the knowledge and experience to guide and oversee the program on a daily basis, teachers who can teach the targeted language(s), teachers who can provide instruction in other necessary subjects, and administrative and other staff to implement essential components to support the program. A sound budget and financial plan as well as a well-thought out plan for implementing the educational program are also critical to the success of such a program.

District staff reviewed CGA's Petition with optimism and hope that CGA would propose a Spanish-English dual immersion program that meets the legal standards of the Education Code. However, as detailed below, CGA's Petition does not meet certain requirements of the Education Code. This is despite District staff providing CGA with several opportunities to demonstrate that the Petition meets such requirements. The first opportunity was in District staff's letter of December 4, 2019 wherein District staff requested that the Petitioners provide additional documents and information to support certain elements of the Petition. The second opportunity was during the interview that District staff, along with two Board Members, conducted on December 20, 2019 with CGA representatives. CGA only partially responded to District staff's request and, in many of the responses, merely stated that CGA will undertake actions once the Petition is granted. In many responses, there were no discussions as to the methods, means, and timeline by which CGA would undertake and complete the necessary actions. Such discussions are pertinent to District staff's and the Board's evaluation of the Petition and consideration of its compliance with the legal standards in Education Code section 47605(b)(2) and (b)(5). Contrary to CGA's assertion, the District is entitled to information regarding CGA's implementation of the program set forth in the Petition and must require the Petitioners to provide information regarding the proposed operation of the charter school. (See Education Code section 47605(b)(2) and (g)) Based on the District's experience, no other charter schools have refused to provide such information.

District staff recommends that the Board adopt, as its own, the factual findings set forth below and deny the Petition on the following grounds, each of which by itself is sufficient to deny the Petition: (A) Petitioners are demonstrably unlikely to successfully implement the program set forth in the Petition (Education Code § 47605(b)(2); and (B) the Petition does not contain reasonably comprehensive descriptions of certain elements required under Education Code section 47605(b)(5).

#### **V. FACTUAL FINDINGS IN SUPPORT OF DENIAL OF PETITION**

Education Code section 47605(b) requires a school district board, on a denial of a charter petition, to make written factual findings, specific to the petition, setting forth specific facts to support one or more of the six enumerated grounds. Here, there are factual findings to support denial of the Petition on two of the grounds, even though findings on just one ground is sufficient to deny the

Petition. District staff sets forth below the specific facts that support the factual findings and a denial of the Petition.

**A. FACTUAL FINDING NO. 1: THE PETITIONERS ARE DEMONSTRABLY UNLIKELY TO SUCCESSFULLY IMPLEMENT THE PROGRAM SET FORTH IN THE PETITION. (EDUC. CODE § 47605(b)(2)).**

Education Code section 47605(b)(2) requires the District's Board to set forth specific facts to support the following ground: "The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition." Subdivision (g) of Education Code section 47605 also states: "The governing board of a school district *shall require that the petitioner or petitioners provide information regarding the proposed operation and potential effects of the charter school, including, but not limited to, the facilities to be used by the charter school, the manner in which administrative services of the charter school are to be provided, and potential civil liability effects, if any, upon the charter school and upon the school district.*" (Emphasis added.)

**1. Financial Statements/Budget**

Education Code § 47605(g) states: "The petitioner or petitioners also shall be required to provide financial statements that include a proposed first-year operational budget, including startup costs, and cashflow and financial projections for the first three years of operation."

The District's budget and finance team carefully reviewed CGA's Petition and identified concerns in multiple areas of the financial plan. The District engaged SSC to also conduct an independent analysis. SSC has experience in, and routinely reviews, charter petitions from around California. SSC's analysis and conclusions confirm the District team's concerns and findings that CGA's financial plan would not be fiscally viable over the projection period, and therefore, would significantly affect CGA's ability to successfully implement the program proposed in the Petition. SSC's report is attached as Attachment A.

Based on its analysis, it is SSC's opinion that CGA would not be fiscally viable over the projection period (SSC Report, page 26):

"It is the opinion of SSC that, based on the adjustments noted throughout this report to the submitted operating budget and cash flows, the Charter would not be fiscally viable over the projection period. A significant area of concern and impact to the budget is the Charter's reliance on a UPP greater than that of the District. The signatures provided by the Charter and an analysis completed by the District on the number of FRPM [free and reduced price meals] -eligible students—a component of the UPP—shows that the Charter would be significantly short of reaching the minimum threshold for receipt of concentration grant funds and, potentially, other sources of revenues contingent on this factor (e.g., SB 740 funding). These factors combined result in an impediment to the Charter's ability to successfully manage its finances and would ultimately result in fiscal insolvency."

District staff also notes the following:

- a. Based on the signatures provided by CGA in the Petition, there are 361 signatures. As discussed below in Section V.A.5., if the projected student enrollment is not realized, it

could significantly impact CGA's operating budget to such an extent that operations would be fiscally unsustainable. (SSC Report, pages 3 and 26)

- b. CGA states that the budget reflects a higher unduplicated pupil percentage (UPP) than the District because it plans to locate near the Sierra Vista Elementary School, which has a significantly higher percentage of students eligible for FRPM meals—the proxy for low income—than the remainder of the District. (SSC Report, page 4) Based on our analysis of the signatures and addresses provided, it is unlikely the projected FRPM will be realized. This will significantly impact CGA's operating budget.
- c. Within its Petition, CGA states that its goal is to “maintain a racially, ethnically, and economically diverse student population reflective of the Clovis Unified School District.” The use of a UPP significantly higher than the District's, based on an FRPM percentage for one school within the District, is not reflective of the District as a whole. (SSC Report, page 4)
- d. The Governor's Budget, released on January 10, 2020, lowered the COLA from the originally estimated 3.00% to 2.29%, which will impact CGA's budget. (SSC Report, pages 4 and 5) District staff recognizes that this information was not released until after CGA had submitted its Petition. However, this information will affect CGA's budget.
- e. Child Nutrition Program revenues included by CGA in its operating budget are higher than that experienced by the District or statewide. (SSC Report, pages 7 and 8)
- f. Title I, II, and IV—The operating budget includes total revenues (\$50,190 in the first year and increasing to \$95,750 in the fifth year) from three federal programs. While the operating budget provides assumptions regarding the amount per student utilized, no explanation is provided as to how CGA arrived at these per-student amounts. (SSC Report, page 10) If these federal funds remain in the budget, with revenues ranging from \$50,000 to almost \$100,000 from the first through the fifth year, CGA would only experience a minimal negative ending fund balance in the first year—approximately \$5,000. (SSC Report, page 26)
- g. CGA has budgeted FTE for both maintenance/grounds/custodial services and food service. However, while the FTE were included in the first year, the number decreased in the second and third years, before increasing once again in the fourth and fifth years. (SSC Report, page 15)
- h. Based on the information provided by CGA and SSC's review and adjustments, CGA would begin to experience budget short falls in the third year of operations with each month and year from that point forward resulting in negative ending fund balances and deficit spending. (SSC Report, page 24) Figure 13 in the SSC Report provides a summary comparing revenues and expenses between SSC's fiscal analysis and that included by CGA in its Petition. (SSC Report, page 24)

## **2. Staffing/Human Resources**

For the 2020-21 school year, the Petition proposes to employ a Principal/Superintendent. (Petition, page 161) There does not appear to be any other management-level employees during the 2020-21 school year. (Petition, pages 151 and 166) The proposed Vice Principal, Academic Learning Director, and Operations Director are not employed until subsequent years. (Petition,

pages 161 and 166). In fact, the Academic Learning Director is not hired until the third year of operation, 2022-23. (Petition, page 166) The Back Office Administrative Services are proposed to be provided by an outside party. (Petition, page 161). The Petition states, without providing much details or discussions, that administrative services would be provided by CGA's own staff or through an appropriately qualified third-party contractor. (Petition, page 220)

With the proposed limited staffing for the 2020-21 school year, CGA will likely not have sufficient staff resources and time to oversee, monitor, and perform all of the work necessary before the start of school in August 2020 and during the 2020-21 school year. The work necessary before the start of school likely includes obtaining the required permits and overseeing any adjustments to the Proposed Site; recruiting and enrolling students; procuring and setting up the necessary furnishings, equipment, and supplies; participating in the planning and preparation of instructional programs and materials; recruiting, hiring, and training teachers and other staff proposed for the 2020-21 school year; preparing policies, forms, and other necessary organizational documents; and contracting for administrative services, food services, and other essential services. During the 2020-21 school year, CGA will likely not have sufficient staff resources and time to provide counseling, supervision, and support and other services to the projected 239 students, and to supervise, evaluate, and handle disciplinary issues involving the teachers and other employees.

### **3. Educational Program**

#### **a. Development, Training, and Implementation of Academic Program.**

The Petition discusses but contains no plan for development of, training regarding, and implementation of the proposed academic program. Specifically, the Petition proposes to hire teachers and instructional aides. (Petition, page 166) The Learning/Academic Director, however, is not hired until the third year of operation, 2022-23. (Petition, page 166) The Petition discusses strategies, instructional materials, and curriculum. (Petition, pages 101-105) However, the Petition does not propose the necessary staff and does not sufficiently discuss actions and a timeline to implement the strategies, instructional materials, and curriculum in time for the start of school in August 2020.

CGA will likely not be able to implement its proposed educational program. The Petition does not propose any staffing and a plan and timeline for developing of and training on the instructional materials and curriculum referenced in the Petition. For example, with respect to physical education, the Petition states: "Staff will design lessons and units based upon the Health Framework/Physical Education Framework for CA Public Schools." (Petition, page 105) As to visual and performing arts, the Petition states: "Staff will design lessons and units based upon the California Visual and Performing Arts Framework." (Petition, page 105) As to global cultural enrichment, the Petitions states: "Staff will design lessons and units based upon the goals established in this charter." (Petition, page 105) Moreover, the Petition states, as one of the duties and responsibilities of teachers: "Design and implement team curricular units and daily lessons in Spanish utilizing the framework outlined in this charter." (Petition, page 168) As to professional developments, the Petition proposes a number of them to be conducted during summer 2020. (Petition, page 178-179)

Regarding physical education, the Petition states: "Physical education is an essential aspect of the educational program for CGA students and is scheduled into the weekly schedule for all students." (Petition, page 92) CGA reiterated this statement in its letter of December 16, 2019 to the District. Also, as stated above, the Petition requires staff to design the curriculum for physical education. (Petition, page 105) As discussed later, there is no discussion of any physical

education plan. In addition, as discussed below, the Proposed Site does not appear to have any facilities for physical education, despite Petitioners' assertion to the contrary in the Petition that the Proposed Site has an indoor gym. (Petition, page 221)

Without a plan and with the proposed limited staff, it is unlikely that CGA will be able to have all the necessary components of its academic program in place before August 2020.

b. Special Education/SELPA

The Petition states that CGA will be its own local educational agency for purposes of special education and will consider membership in the Fresno County SELPA or the El Dorado County Charter SELPA. (Petition, pages 129-130) Based on the supporting information that CGA provided, the deadline to apply to the Fresno County SELPA is January 31, 2020. District staff confirmed with the Fresno County SELPA that they do not waive the January 31, 2020 deadline. Therefore, CGA has missed the date for filing an application to the Fresno County SELPA.

CGA is limited to applying for membership in the El Dorado Charter SELPA, which operates out of the Eldorado County Office of Education in Placerville, California. Staff at the Eldorado Charter SELPA confirmed that the deadline for charter schools to submit applications for membership is March 17, 2020. According to SELPA staff, a charter school must first attend a meeting on March 16, 2020 and be given permission to submit an application. As of January 30, 2020, SELPA staff stated that there were no records of any registration by CGA representatives to attend the March 16, 2020 meeting. District staff assumes CGA is waiting for the District Board's decision on February 5, 2020 before registering for the meeting. After an application is received from a charter school and reviewed by SELPA staff, a capacity interview is conducted, followed by the SELPA selection committee's final approval of recommended applicants. The final approval of recommended applicants is currently scheduled for May 5, 2020. According to SELPA staff, the SELPA considers the charter school's capacity to operate successfully as a local educational agency to provide special education for its students. The SELPA will consider, amongst other factors, leadership capacity in special education, the proposed budget, the special education program, and the overall program. Based on the process and requirements by the El Dorado Charter SELPA and, as discussed below and elsewhere, the Petition's lack of description regarding how and what services CGA will provide for its special education students and the weaknesses in CGA's proposed financial plan, it is questionable whether CGA would be accepted into the El Dorado Charter SELPA. If CGA is not accepted into the El Dorado Charter SELPA, CGA will not be able to operate as a LEA for purposes of special education as proposed in the Petition.

The Petition states that CGA may seek resources and services (e.g., speech, occupational therapy, adapted P.E., nursing, and transportation) from the SELPA. (Petition, page 130) Based on information provided by staff at the El Dorado Charter SELPA, the SELPA does not provide any direct services to charter school students. All member charter schools must have the capacity to provide special education and related services to their students. In its Petition, CGA does not propose any positions to provide occupational therapy, adapted P.E., or nursing and does not discuss how CGA will provide transportation for students whose individualized educational plan requires transportation. The Petition also does not discuss any plans or timeline for contracting for these services.

#### **4. Facilities**

CGA proposes to locate at 44 Shaw Avenue in Clovis (Proposed Site). In its letter of December 16, 2019 to the District, CGA states that it does not have many improvements to make to ensure that the Proposed Site is ready for the 2020-21 school year. District staff conducted a visit of the Proposed Site on January 7, 2020 with CGA representatives present.

The visit shows that the Proposed Site is set up with approximately 16 classrooms and 8 offices. Several of the classrooms are undersized compared to the standard 960 square feet. District staff is concerned that it will be difficult to place 28 students in classrooms that are 450 square feet. District is also concerned that at full implementation in year eight for the projected student enrollment of 519 and the current configuration, there will likely not be classrooms at the Proposed Site that are sufficient in size to house the projected 28 students per classroom and there is not a plan for alternative facilities. There is also no space dedicated for the physical education that CGA proposes in the Petition. District staff is also concerned with pick-up and drop-off of students in a parking lot where there are many commercial businesses. There are several businesses that sell alcohol within the parking lot where the Proposed Site is located.

The Petition states that CGA will ensure that the Proposed Site will comply with all applicable building codes and zoning laws and other applicable laws and codes. (Petition, page 221) Despite District staff's requests, CGA has not provided any plan and timeline as to how and when CGA will obtain the required permits and approvals, conduct the necessary inspection(s), and make any necessary renovations or adjustments (for example, renovations to adjust the size of the smaller classrooms to house the 28 students per classroom proposed for grades kindergarten through 8<sup>th</sup> grade) for use as a TK-8 school. The Petition also does not describe how and when furnishings and equipment will be placed at the Proposed Site for staff and student use.

Given the lack of a plan, there is no assurance that CGA will be able to have the Proposed Site ready before the start of school in August 2020. In its letter of December 16, 2019, CGA states that they met with City of Clovis staff on July 17, 2019 for a development review committee. CGA further states that the administrative use permit process would only take up to two weeks. Based on District staff's discussion on January 21, 2020 with City staff, CGA representatives did meet with City staff for a development review committee. City staff confirmed that CGA will need to obtain an administrative use permit. The process, however, will take 3 - 4 weeks, not the two weeks that CGA has stated. City staff also stated that CGA expressed at the July 2019 meeting that it plans to make changes to the exterior of the building at the Proposed Site. According to City staff, the site plan review amendment for the exterior building changes would take 4 - 6 weeks and the building plan review would take four weeks. Therefore, the approval process to have the Proposed Site ready for CGA's use could take 3 - 4 weeks under the best case scenario but may be as long as 3 to 3.5 months. City staff stated that they have not had any further meetings with any CGA representatives since the July 2019 meeting.

#### **5. Projected Student Enrollment**

CGA projects that 239 students will be enrolled in TK through 5<sup>th</sup> grade during the 2020-21 school year. (Petition, pages 22, 48-49) CGA proposes the following distribution of students in each grade level for the 2020-21 school year (Petition, page 48):

- TK – 15 students
- Kindergarten – 56 students
- First Grade – 56 students
- Second Grade – 28 students

- Third Grade – 28 students
- Fourth Grade – 28 students
- Fifth Grade – 28 students

After the first year of operation, CGA projects to increase student enrollment annually, with an enrollment of 295 students during 2021-22, 351 students during 2022-23, 407 students during 2023-24, 435 students in 2024-25, 463 students during the 2025-26, 491 students during 2026-27, and 519 students during 2027-28.

CGA's program during the 2020-21 school year depends on having the projected 239 student enrollment in the grade levels stated above. This will impact the implementation of the proposed program, including the number and qualifications of the teachers to be hired, the number of classrooms that will be needed, and the particular curriculum and instruction that will be provided. The Petition does not discuss any alternative plan(s) if the projected student enrollment is fewer or greater than 239 students or the number of students in the grade levels are different than set forth in the Petition. Without alternative plans, District staff believes that CGA will likely not be able to implement the program as set forth in the Petition if fewer or more than 239 students enroll at CGA during the 2020-21 school year or the distribution of students are different than set forth in the Petition.

As discussed above under Section V.A.1, if the projected student enrollment is not met, there will be significant implications for CGA's budget and fiscal solvency. SSC's analysis confirms this: "A difference between projections and actual enrollment/ADA would have a sizeable impact on the Charter's operating budget." (SSC Report, page 3) SSC further states: "Lower ADA could significantly impact the Charter's operating budget to such an extent that operations would be fiscally unsustainable." (SSC Report, page 26)

Based on the addresses set forth in the Petition, many students do not live in the areas close to the Proposed Site. Petitioners have identified these areas as those near the following six elementary schools: Cole Elementary School, Jefferson Elementary School, Miramonte Elementary School, Sierra Vista Elementary School, Tarpey Elementary School, and Weldon Elementary School. (Petition, page 38) District staff matched and analyzed the addresses of the parents/guardians who signed the Petition. There are 361 signatures but only 335 addresses could be matched with valid addresses. 26 of the signatures are missing or have invalid addresses or addresses that could not be matched. District staff's analysis show 144 addresses within the District's boundary and 191 addresses outside of the District's boundary (142 in Fresno Unified School District, 14 in Central Unified School District, 1 in Fowler Unified School District, 2 in Kings Canyon Unified School District, 1 in Kingsburg Joint Union Elementary School District, 1 in Monroe Elementary School District, 1 in Parlier Unified School District, 23 in Sanger Unified School District, 2 in Selma Unified School District, 1 in Sierra Unified School District, and 3 in Washington Unified School District). It is questionable that students who live far from the Proposed Site would enroll at CGA. As Petitioners state in the Petition, "Many parents find proximity to be a factor when they exercise their right to public school choice." (Petition, page 34)

Whether students who live far from the Proposed Site would enroll at CGA is a serious consideration because CGA, as proposed, does not intend to provide transportation. In particular, the Petition does not state any plan for CGA to provide transportation for students or provide other means for students to access transportation to the charter school. During the interview held on December 20, 2019, CGA representatives stated that CGA is not promising transportation.

Based on SSC's recommendation (see Attachment A, page 3) and to determine whether CGA's projected student enrollment is reasonable, District staff randomly called 200 of the parents/guardians who signed the Petition. Based on District staff's calls to the parents/guardians, it is questionable whether all of them are meaningfully interested in having their children attend CGA in the 2020-21 school year. Of the 200 parents/guardians who were called, District staff was able to contact 81 of them. District staff's calls to 119 were not returned. Of the 81 parents/guardians who District staff was able to contact, 17 indicated that they do not have children who will attend TK to 5<sup>th</sup> grade in the 2020-21 school year. Six parents/guardians indicated that they have children who will attend TK to 5<sup>th</sup> grade in 2020-21 but are not interested in having their children attend CGA in the 2020-21 school year. On a scale of 1 to 5, 12 parents/guardians indicated an interest level of 3 or below for having their children attend CGA in 2020-21. Based on this, there are 35 parents/guardians of the 81 parents/guardians whose children will not or are unlikely to attend CGA in the 2020-21 school year, or whose interests in having their children attend CGA in the 2020-21 school year are questionable.

Based upon the above discussion, the projected student enrollment for each year of operation is ambitious and, based on District staff's analysis discussed above, it is questionable whether such enrollment will be realized. If the projected student enrollment does not materialize, CGA's budget and fiscal solvency will be negatively impacted, its hiring and retention of teachers and other staff as proposed in the Petition may not occur, and its ability to implement its academic program as set forth in the Petition will be greatly affected.

#### 6. Conflict of Interest

The Petition states that CGA will comply with the Political Reform Act and Government Code section 1090 et seq. (Petition, pages 8 and 158) and has adopted a conflict of interest policy (Petition, Appendix Q). CGA, however, has not provided a conflict of interest code that complies with these laws. The Conflict of Interest Policy, Appendix Q, does not comply with these laws and references only Global Academy, Inc. Specifically, the Conflict of Interest Policy does not contain the elements required by Section 18730 of Title 2 of the California Code of Regulations, for example, a listing of the designated employees and a requirement that the designated employees file statements of economic interests.

#### 7. Student Meals.

The Petition only discusses that CGA will provide meals for students who qualify for free and reduced-priced meals (FRPM). In particular, it states that CGA "will provide each needy pupil, as defined in Education Code section 49552, with one nutritionally adequate free or reduced-price meal, as defined in Education Code section 49553(a), during each school day. (Petition, page 182) Education Code section 49552 defines "needy children" as those children who meet federal eligibility criteria for FRPM.

The Petition does not discuss if and how meals will be provided to students who do not qualify for free or reduced-price meals but who wish to purchase them. This is noted in School Services report: "It appears, however, given the expenditures, that the Charter intends to only provide lunch to FRPM-eligible students . . . ." (SSC Report, page 7)

**B. FACTUAL FINDING NO. 2: THE PETITION DOES NOT CONTAIN REASONABLY COMPREHENSIVE DESCRIPTIONS OF THE REQUIRED ELEMENTS IN EDUCATION CODE SECTION 47605(b)(5)(A) – (O).**

Education Code section 47605 requires that CGA's Petition contain reasonably comprehensive descriptions of all 15 elements set forth in Subdivision (b)(5)(A) – (O). Discussions set forth in Section V.A. above regarding inadequate descriptions of the elements of the Petition are incorporated by reference and included in this Factual Finding No. 2. In addition, specific facts are set forth below to support that the Petition does not contain reasonably comprehensive descriptions regarding certain required elements.

**1. Element A: Educational Program**

(i) The educational program of the charter school, designed, among other things, to identify those whom the charter school is attempting to educate, what it means to be an “educated person” in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling pupils to become self-motivated, competent, and lifelong learners. (Education Code § 47605(b)(5)(A)(i))

(ii) The annual goals for the charter school for all pupils and for each subgroup of pupils identified pursuant to *Section 52052*, to be achieved in the state priorities, as described in paragraphs (2) to (8), inclusive, of subdivision (d) of *Section 52060*, that apply for the grade levels served by the charter school, and specific annual actions to achieve those goals. A charter petition may identify additional school priorities, the goals for the school priorities, and the specific annual actions to achieve those goals. (Education Code § 47605(b)(5)(A)(ii))

The Petition proposes an educational program for students in grades TK through eighth grade, focusing on Spanish-English dual immersion. However, the Petition does not adequately describe how a dual immersion program will be implemented if the criteria CGA proposes are not met.

The Petition does not adequately describe certain aspects of the educational program. For example, the Petition recognizes the importance of a Designated English Language Development (ELD) program. However, it lacks specificity in how this will be implemented based on the following: ELD instruction is integrated with English Language Arts (ELA) and social science in grade 4; ELA and science in grade 5; and ELA in grades 6-8. In addition, the lessons evaluated for Eureka Mathematics do not appear to provide sufficient guidance for English Language Learners.

The Petition lacks specificity throughout the description of courses leading to the following observations:

- The Petition states that CGA will follow the framework for physical education yet it lacks a description of the program for all grades.
- The Petition describes several components of a science program but does not adequately describe how it will be implemented, for example, the proposed science text, *Twig*, appears to be a supplemental curriculum for grades 7 and 8, and the utilization of Foss Kits is not explained. When reviewed by EdReports, Foss did not meet the expectations for alignment to Next Generation Science Standards (NGSS). In addition, the integration

of Benchmark, Adelante, for Science will not provide the necessary alignment to NGSS standards.

## **2. Element E: Employee Qualifications**

The qualifications to be met by individuals to be employed by the charter school. (Education Code § 47605(b)(5)(E))

The Petition does not describe the procedures CGA will follow for monitoring teacher credentials, including who has responsibility to monitor compliance, and how criminal record clearances will be performed.

## **3. Element F: Health and Safety Procedures**

The procedures that the charter school will follow to ensure the health and safety of pupils and staff. These procedures shall require all of the following:

- (i) That each employee of the charter school furnish the charter school with a criminal record summary as described in *Section 44237*.
- (ii) The development of a school safety plan, which shall include the safety topics listed in subparagraphs (A) to (H), inclusive, of paragraph (2) of subdivision (a) of *Section 32282* and procedures for conducting tactical responses to criminal incidents.
- (iii) That the school safety plan be reviewed and updated by March 1 of every year by the charter school.

(Education Code § 47605(b)(5)(F))

Education Code section 47605(b)(5)(F) recognizes the importance of safety plan and procedures that are specific to a school site. Neither the Petition nor supplemental information provided by Petitioners discuss how the school safety plan would address matters that are unique to the Proposed Site and be implemented at the Proposed Site.

The Petition states that employees and contractors of CGA shall be required to submit to a criminal background check. (Petition, page 180) It, however, does not describe the procedures to be followed by contractors to undergo a criminal background check and CGA's monitoring to ensure compliance, for example, which staff will be responsible for requiring, monitoring, and enforcing criminal background checks.

Doc# 39048-10, Final

ATTACHMENT A  
TO STAFF REPORT, PROPOSED FACTUAL FINDINGS, AND RECOMMENDATION

Report, dated January 21, 2020, of School Services of California, Inc.



January 21, 2020

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Ms. Susan Rutledge  
Assistant Superintendent, Business Services  
Clovis Unified School District  
1450 Herndon Avenue  
Clovis, CA 93611

Re: Clovis Global Academy

Dear Ms. Rutledge:

The Clovis Unified School District (District) requested that School Services of California Inc. (SSC) perform an analysis of the fiscal aspects of the Clovis Global Academy (Charter) petition received by the District. We are pleased to provide our analysis on those critical areas that deserve the District's attention and consideration.

The issues covered by the analysis include:

- A review of the financial section(s) of the Charter petition
- A review of the budget documentation provided by the Charter for fiscal years 2019–20 through 2024–25 for revenues and expenditures
- A review of the projected enrollment and average daily attendance (ADA) for the period of 2020–21 through 2027-28
- A review of the operational and budgetary issues, including in lieu of property tax transfers
- Identification and reporting of any other issues/findings that we deem to be important to the District as the authorizing agency

Information was provided by the District to SSC, including supporting documentation provided by the Charter at the time and subsequent to the petition's submittal.

The petition is for the establishment of a charter school serving children in transitional kindergarten (TK) through grade 8. Based on our review, we have identified the following items for the District to discuss with the Charter and/or consider in its decision.

**Enrollment and ADA**—Figure 1 displays the Charter’s projections for enrollment and ADA from 2020–21 through 2027–28.

**Figure 1: Enrollment and ADA**

	2020–21		2021–22		2022–23		2023–24	
Grade	Enrollment	ADA*	Enrollment	ADA*	Enrollment	ADA*	Enrollment	ADA*
TK	15	14.25	15	14.25	15	14.25	15	14.25
K	56	53.2	56	53.2	56	53.2	56	53.2
1	56	53.2	56	53.2	56	53.2	56	53.2
2	28	26.6	56	53.2	56	53.2	56	53.2
3	28	26.6	28	26.6	56	53.2	56	53.2
4	28	26.6	28	26.6	28	26.6	56	53.2
5	28	26.6	28	26.6	28	26.6	28	26.6
6			28	26.6	28	26.6	28	26.6
7					28	26.6	28	26.6
8							28	26.6
<b>Total</b>	<b>239</b>	<b>227.05</b>	<b>295</b>	<b>280.25</b>	<b>351</b>	<b>333.45</b>	<b>407</b>	<b>386.65</b>

	2024–25		2025–26		2026–27		2027–28	
Grade	Enrollment	ADA*	Enrollment	ADA*	Enrollment	ADA*	Enrollment	ADA*
TK	15	14.25	15	14.25	15	14.25	15	14.25
K	56	53.2	56	53.2	56	53.2	56	53.2
1	56	53.2	56	53.2	56	53.2	56	53.2
2	56	53.2	56	53.2	56	53.2	56	53.2
3	56	53.2	56	53.2	56	53.2	56	53.2
4	56	53.2	56	53.2	56	53.2	56	53.2
5	56	53.2	56	53.2	56	53.2	56	53.2
6	28	26.6	56	53.2	56	53.2	56	53.2
7	28	26.6	28	26.6	56	53.2	56	53.2
8	28	26.6	28	26.6	28	26.6	56	53.2
<b>Total</b>	<b>435</b>	<b>413.25</b>	<b>463</b>	<b>439.85</b>	<b>491</b>	<b>466.45</b>	<b>519</b>	<b>493.05</b>

\*95% ADA rate

At full enrollment, the Charter proposes educating a total of 519 students in TK–8. It proposes beginning instruction in 2020–21 with 239 students in TK–5 and adding one grade level per year through 2023–24. In combination with adding a grade level annually, the Charter proposes increasing the number of students per grade each year, as shown in figure 1, until it reaches full capacity in 2027–28.

The Charter is proposing to receive approval of its petition based on signatures from families that are meaningfully interested in attending the school. The petition states that more than 325 families

indicated they are meaningfully interested in enrollment of their student(s) in the Charter. SSC did not have access to the signature pages to confirm the number of parents who have children that would be entering the grades being offered by the Charter in 2020–21 (e.g., TK–5). Without further information, it is impossible to determine whether the enrollment projection for the first year is reasonable. It is critical that the District determine how many of the 325 signatures encompass grade level-eligible students to determine whether or not the Charter has met the required threshold for submittal of a petition. In addition, if the charter is approved, the District should require that the Charter submit monthly reports of both enrollment and ADA to ensure that projections are met in order to prevent fiscal solvency issues. A difference between projections and actual enrollment/ADA would have a sizeable impact on the Charter’s operating budget.

**State Revenues**—The Charter utilized the Local Control Funding Formula (LCFF) to estimate its state revenues.

1. ADA—The petition states that the Charter will maintain a 95% ADA rate throughout all grade levels. Based on statewide ratios of ADA to enrollment (95.67% for elementary school districts in 2018–19; and 94.64%, 95.62%, and 95.19% by grade span for grades TK–3, 4–6, and 7–8, respectively), which takes into consideration strategies to reduce truancy, a 95% attendance rate is reasonable.

SSC recommends that the District, when it becomes available, review the Charter’s attendance policy to ensure that it addresses truancy alternatives in order to recapture ADA and, at a minimum, maintain the stated attendance rate.

2. LCFF—The LCFF is made up of three components: base, supplemental, and concentration grants. Base grants are available to all charter schools and the amounts are set by statute; supplemental grants are provided at 20% of the base grant for unduplicated pupils (i.e., English learners, low income students, and foster youth); and concentration grants are available at 50% of the base grant for those charter schools that have 55% or more unduplicated pupils. Note that, per Education Code Section (EC §) 42238.02(f)(2)(A), a charter school’s unduplicated pupil percentage (UPP) for the purposes of calculating the concentration grant is limited to that of the district in which it is physically located. If a charter school is physically located in more than one school district, then its UPP is limited to that of the school district with the highest UPP.

The District’s UPP (43.67% in 2018–19<sup>1</sup>) has been fluctuating since the implementation of the LCFF with an average annual increase of 0.18% (figure 2). This fluctuation makes it difficult to make assumptions regarding the District’s UPP in future years. The Charter, however, has estimated a UPP significantly higher than the District’s, at 60.25% in 2020–21, with minimal

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<sup>1</sup>UPP per the California Department of Education (CDE) 2018–19 LCFF Funding Snapshot as of Second Principal Apportionment (P-2).

increases in the out years. In its budget narrative, the Charter states that the budget reflects this higher UPP because it plans to locate near the Sierra Vista Elementary School (ES), which has a significantly higher percentage of students eligible for free or reduced-price meals (FRPM)—the proxy for low income—than the remainder of the District. While the UPP is capped for receipt of concentration grant funding, the Charter is eligible for supplemental grant funding based on this higher UPP.

**Figure 2: Clovis Unified School District's (USD) UPP**

Fiscal Year	UPP	Percent Change
2013–14	43.41%	
2014–15	40.95%	-5.67%
2015–16	42.37%	3.47%
2016–17	41.93%	-1.04%
2017–18	43.68%	4.17%
2018–19	43.67%	-0.02%
<b>Average Change</b>		<b>0.18%</b>

Within its petition, the Charter states that its goal is to “maintain a racially, ethnically, and economically diverse student population reflective of the Clovis Unified School District.” The use of a UPP significantly higher than the District’s based on an FRPM percentage for one school within the District is not reflective of the District as a whole. A review of FRPM data for the District in 2017–18<sup>2</sup> shows that the average FRPM percentage was 45.75%. Sierra Vista ES has the second highest FRPM percentage within the District and is only one of three schools above 80%. Therefore, SSC believes the use of the District’s UPP would provide a more conservative estimate of revenues and be a more appropriate and reasonable assumption; and this change has been reflected in the fiscal summary included at the end of this report.

The implementation of the LCFF was scheduled to occur over an eight-year period, which required a mechanism to determine the amount to be funded in a given year. However, with the adoption of the 2018–19 State Budget, former Governor Jerry Brown fully funded the LCFF two years earlier than anticipated. Therefore, the factors utilized to determine LCFF funding have been simplified. The main consideration in future funding is the cost-of-living adjustment (COLA).

At the time the State Budget is adopted, the Department of Finance provides the statutory COLA for the current year and estimates for the two out years. The Charter appropriately utilized the Department of Finance’s COLA for all years of the multiyear projection as reflected in the Fiscal Crisis and Management Assistance Team’s LCFF calculator. However, the District should note that the Governor’s Budget released on January 10, 2020, lowered the 2020-21 COLA, as well as the out-year COLAs, from the originally estimated 3.00% to 2.29%,

<sup>2</sup>Latest information available from the California Department of Education’s (CDE) Dataquest.

which will impact the Charter's revenues. Once again, this change is reflected in the fiscal summary included at the end of this report in an effort to provide a conservative analysis of the Charter's potential fiscal health.

While the amount allocated by the Charter for the in lieu of property tax transfer is slightly lower than that calculated by SSC, which will be discussed further in the next section, the total LCFF revenue projections are accurate and reasonable based on the factors known at this time.

3. **In Lieu of Property Taxes**—School districts are funded through a combination of state and local revenues. Similarly, charter schools are also entitled to receive state revenues and their share of local revenues. EC § 47635 requires a sponsoring district—in most cases the school district that granted or initially denied the charter petition—to annually transfer to each of its charter schools funding in lieu of property taxes equal to the lesser of: 1) the average amount of property taxes per unit of ADA received by the district, including the ADA attributable to charter schools, multiplied by the charter school's ADA; or 2) the LCFF base grant funding amount per unit of ADA, multiplied by the charter school's ADA in each of the four grade level ranges.<sup>3</sup> This amount offsets the state's obligation for funding to the Charter.

The Charter included an in lieu of property tax transfer of \$1,893.42 per ADA based on what it stated as the District's 2018–19 Second Principal Apportionment (P-2) rate. Per CDE's LCFF Funding Snapshot, the District received just over \$79 million in local revenues and had a total funded ADA of 41,157, which would result in an in lieu of property tax transfer of \$1,920.08 per ADA, which is only slightly higher than the amount included in the operating budget. This does not affect the Charter's total LCFF funding, but will affect the cash flow in that the split between state aid, the Education Protection Account, and in lieu of property tax transfers would be slightly different. However, since it is an insignificant amount and is merely an estimate based on past revenues, the assumption utilized by the Charter is reasonable and has been left unchanged.

**Other State Revenues**—The petition includes special education, Child Nutrition Program (CNP), and state Lottery funding, as well as Senate Bill (SB) 740 rent reimbursement and mandated cost reimbursement program funding.

1. **Special Education**—Estimating special education revenue is dependent on various factors, the most important of which is the Special Education Local Plan Area (SELPA) to which a local educational agency (LEA) decides to become a member. Each SELPA develops a local plan for how it will allocate funds. Some SELPAs distribute all funding to their member LEAs and provide regional services on a fee-for-service basis, while others reserve some funding at the

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<sup>3</sup>EC § 47635(a)

SELPA level to operate regional services and distribute the remaining funds among their member LEAs.

Per the petition, the Charter intends to operate as its own LEA for purposes of special education and apply for membership in either the Fresno County SELPA or the El Dorado Charter SELPA. The Charter included revenues and costs based on rates provided by the Fresno County SELPA in its budget. In an email to the Charter, the Fresno County SELPA provided the rates noted in figure 3 (rates are prior to deduction of the SELPA administration fee). The operating budget includes \$522<sup>4</sup> per ADA in revenues for 2020–21 with small increases in the out years due to a lower administration fee. The Charter included administration fees ranging from 11.5% to 13.4%, though no supporting documentation was provided to support these administration fee percentages.

**Figure 3: Fresno County SELPA Funding Rates**

Revenue	Rate
State	
Assembly Bill (AB) 602	\$540.55
Mental Health	\$62.77
Total	\$603.32
Federal	
Individuals with Disabilities Education Act (IDEA)–Entitlement	\$140.12
Mental Health	\$11.57
Total	\$151.69

While SSC does not have independent verification of the Fresno County SELPA’s distribution model, rates across the state vary from \$500 to \$1,100 per ADA with an average of approximately \$540 per ADA in 2018–19. Based on this information, the \$522 per ADA purported to be distributed by the Fresno County SELPA and included in the operating budget is reasonable and represents a conservative estimate of revenues.

In addition, it should be noted that the deadline for submitting an application to the Fresno County SELPA is January 31, 2020. Therefore, unless the SELPA will accept an application prior to the Charter petition being approved by the District, the Charter will have to submit an application to the El Dorado Charter SELPA instead—the deadline is March 17, 2020. While documentation provided by the Charter shows it has been in contact with the El Dorado Charter SELPA, no information was provided nor included in the operating budget regarding revenues

<sup>4</sup>While the notes included in the multiyear projection (MYP) indicate that revenues are based on \$556 per ADA, based on the total revenues included, the pre-administration fee rates provided, and the administration fee utilized, when calculated, the rate is actually \$522 per ADA.

or expenses. Therefore, SSC recommends that the Charter be required to submit funding assumptions for the El Dorado Charter SELPA and an alternative MYP to ensure fiscal viability. SSC further recommends that the Charter be required to provide a copy of its application to the Fresno County SELPA or El Dorado Charter SELPA at the time the application is submitted. Once the Charter is accepted, it should immediately submit the SELPA agreement for review to the District and update the operating budget to reflect any updated rates.

However, the District should consider the possibility that the Charter is not accepted into either SELPA and will, by default, become a public school of the District for special education purposes and seek services in the same manner as is provided for all students within the District. In addition, regardless of how the Charter elects to educate its special education students (i.e., as a school of the District or as an LEA member of a SELPA), the District's oversight responsibilities do not change. The District must ensure the Charter is meeting its compliance requirements related to serving its students with disabilities. Specifically, the District must ensure that all special education regulations (federal and state) are being adhered to from the Individualized Education Program to the reporting and recording of services and the filing of expenditure reports.

2. Child Nutrition Program—The petition states that the Charter will participate in the School Lunch Program and will offer FRPM to ensure students are well fed and nourished. It further states that it “will provide each needy pupil, as defined in Education Code Section 49552, with one nutritionally adequate free or reduced-price meal, as defined in Education Code Section 49553(a), during each school day.” While the charter petition notes that it will cover one meal per FRPM-eligible student, the notes included with the operating budget state that the \$5 per student per day expense included will cover both breakfast and lunch. It appears, however, given the expenditures, that the Charter intends to only provide lunch to FRPM-eligible students (discussed further under expenditures). In its response to District questions, the Charter stated that it intends to contract with a food service vendor to prepare meals off-site and deliver them to the school daily and the budget includes classified staff members designated for food services.

The operating budget includes revenues of \$10,325 in 2020–21, with increases each year due to the 2% annual increase in food costs, for a total revenue of \$20,419 in year five (2024–25). It assumes a reimbursement of 8% of food costs. In an attempt to confirm the reasonableness of the revenues, SSC looked at reimbursement rates for the state and the District. On average, for 2017–18, statewide reimbursement rates for food service programs were at 5.45%, while lower in the District at 4.71%. (Note that this includes all of the Cafeteria Fund [Fund 13], which encompasses all food service costs—from the meals to the staff preparing and delivering those meals.) While it is understood that the reimbursement rate is affected by the number of FRPM-eligible pupils, this comparison at least allows for the determination as to whether the

Charter's assumption is reasonable. Based on this analysis, the revenues included by the Charter in its operating budget are higher than that experienced by the District or statewide. Therefore, the revenues have been adjusted in SSC's fiscal summary to reflect a reimbursement rate in line with the 2017–18 statewide average of 5.45%.

3. California State Lottery—Lottery funds are apportioned quarterly and allocated based on prior-year annual ADA until actual annual ADA is available for the current year. In December, the State Controller's Office (SCO) recalculates Lottery funding for the prior two fiscal years according to actual annual ADA and funding rates, which change with statewide ADA totals. The per-ADA rate fluctuates throughout the year and is estimated for the coming year. There is no estimate yet for 2020–21—the Charter's first year of operation. However, the SCO has provided an estimated rate for 2019–20 of \$207 per ADA, including both the restricted and unrestricted apportionments (see figure 4 for historic and estimated rates). Conservatively, this amount should be carried forward for 2020–21 and beyond, which the Charter has included in its operating budget.

**Figure 4: Lottery Rates**

Fiscal Year	Per-ADA Rate	% Difference
2008–09	\$123	
2009–10	\$129	4.9%
2010–11	\$134	3.9%
2011–12	\$146	9.0%
2012–13	\$154	5.5%
2013–14	\$161	4.5%
2014–15	\$166	3.1%
2015–16	\$199	19.9%
2016–17	\$195	-2.0%
2017–18	\$214	9.7%
2018–19	\$230	7.5%
2019–20*	\$207	-10.0%

\*Estimated

As discussed in more detail in the Cash Flow section, the Charter would not receive any Lottery revenues in its first year of operation, though it will accrue these revenues at the end of 2020–21.

4. SB 740 Charter School Facility Grant Program—The petition states that the Charter intends to obtain funding from the Charter School Facility Grant Program, better known as SB 740. SB 740 provides annual assistance with facilities rent and lease expenditures to charter schools that meet certain eligibility criteria. The main eligibility criteria is in regards to students eligible

for FRPM. In order to be eligible, a charter school must meet one of the following two criteria: 1) 55% or more of the student enrollment at the charter school site is eligible for FRPM; or 2) the charter school site for which grant funds are requested is physically located in the attendance area of a public elementary school in which 55% or more of the pupil enrollment is eligible for FRPM and the school site gives preference in admissions to pupils currently enrolled in that school and to pupils who reside in the elementary school attendance area where the charter school is located.

As noted above, in order to be eligible, charter schools must either have student enrollment where 55% or more of the students are eligible for FRPM or be located in the attendance area of a public school where 55% or more of students are eligible. In its narrative and budget, the Charter notes that it anticipates, based on the profile of students currently attending the District, 60% of students will be eligible for FRPM. While this is above the threshold required by the grant, earlier in this report, SSC noted that there is reason to question whether this assumption is reasonable. If the District's average FRPM percentage were utilized, the Charter would not qualify for SB 740 under this criteria. However, the petition does state that the Charter intends to locate within the attendance area of Sierra Vista ES—a public elementary school that meets the FRMP eligibility criteria.

Therefore, the Charter's revenue estimates are accurate. However, SSC recommends that the District request the lease once executed and confirm that the property is located within the boundaries of Sierra Vista ES and/or establish a process for confirmation of student enrollment and FRPM eligibility. If it is determined that the Charter will not be eligible, an alternative plan will need to be developed to avoid fiscal insolvency given that the loss of this revenue would significantly impact the Charter's operating budget.

5. **Mandated Cost Reimbursement (Mandate Block Grant [MBG])**—The state provides monies to fund the costs of various mandated programs through the MBG in lieu of an LEA submitting claims for actual costs. Funds are allocated using prior-year P-2 ADA. For 2019–20, charter schools are eligible to receive \$16.86 per ADA for students in K–8. Beginning with the 2017–18 State Budget, the MBG is increased annually by the COLA. Therefore, the rate is anticipated to increase in the out years.

As the funding is based on prior-year ADA, the Charter is not eligible for MBG funding for 2021–22, which is accurately reflected in the operating budget. The operating budget reflects the projected rates of \$17.86 for 2021–22 and \$18.42 for the out years. SSC's analysis lowers the rate to \$17.76 starting in 2020–21 to reflect the expected lowering of the estimated statutory COLA in 2020–21 and carries the lower rate into 2021–22 and the out years.

**Other Local Revenue**—The Charter does not include any other local revenues.

## Federal Revenues

1. Special Education (Federal)—As previously noted, the Charter intends to operate as its own LEA under either the Fresno County SELPA or El Dorado Charter SELPA. The operating budget accurately reflects no revenues for 2020–21, as funding is based on prior-year ADA, and therefore begins its federal special education funding in 2021–22. The operating budget includes \$133<sup>5</sup> per ADA in revenues for 2021–22 with small increases in the out years due to a lower administration fee. The Charter included administration fees ranging from 11.3% to 12.2%, though no supporting documentation was provided to support these administration fee percentages. However, the email provided by the Fresno County SELPA provides support for the reduced rate included in the operating budget.
2. National School Lunch Program (NSLP)—As noted earlier in this analysis, it appears that the Charter intends to offer breakfast and lunch to FRPM-eligible students. The NSLP provides funding on a reimbursement basis for each meal served. The program must be open to all enrolled students and FRPMs must be provided to those who are eligible. The Charter has included reimbursement, as noted, from the state through the State Meal Program, as well as from the federal NSLP.

The operating budget includes revenues of \$96,795 for 2020–21 with revenues increasing only due to the growing student population and not due to COLA increases. As with the revenues for the State Meal Program, the budget assumptions include revenues based on a percentage of food costs—in this case 82%. SSC once again looked to reimbursement rates for the state and the District as a comparison.

On average, the statewide federal reimbursement rate for food service programs is at 75.11%, with a lower percentage of 62.45% in the District. Therefore, taking into consideration that the Charter is targeting a higher number of FRPM-eligible pupils, as well as the lower reimbursements rates experienced by the District and statewide, the revenues have been adjusted to reflect a reimbursement rate in line with the 2017–18 statewide average of 75.11%.

3. Title I, II, and IV—The operating budget includes total revenues (\$50,190 in the first year and increasing to \$95,750 in the fifth year) from three federal programs. While the operating budget provides assumptions regarding the amount per student utilized, no explanation is provided as to how the Charter arrived at these per-student amounts. In an effort to validate the assumption utilized, SSC contacted the CDE. The staff person explained that funding for these programs is based on calculations that take into consideration poverty levels, census population figures, and comparisons to statewide numbers and averages, and are contingent upon completion of

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<sup>5</sup>While the notes included in the MYP indicate that the revenues are based on \$147 per ADA, based on the total revenues included, the pre-administration fee rates provided, and the administration fee utilized, when calculated, the rate is actually \$133 per ADA.

applications and approval of a number of school plans and forms. CDE staff explained that it is not a straightforward number that can simply be verified, but a complex calculation that must be completed and which changes throughout the year as information is updated.

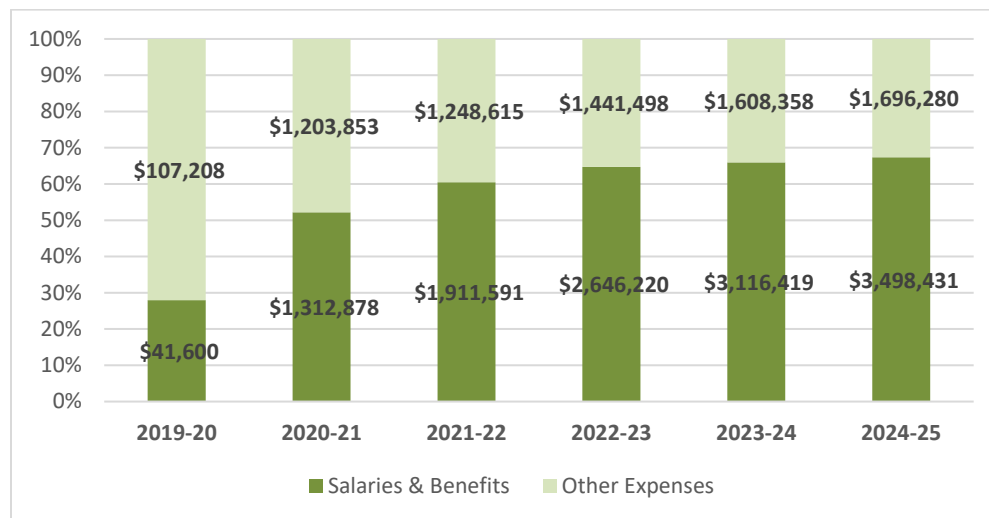
Without the benefit of alternative numbers with which to rerun the operating budget, and in an effort to determine the true effect of the federal dollars on the Charter's operating budget and cash flow, SSC removed all Title I, II, and IV revenues from the financial analysis.

**Salaries and Employee Benefits**—While the petition does not state the student-to-teacher ratio explicitly, based on the number of students enrolled each year and the data provided in the operating budget, it appears that all classes, with the exception of TK, will be staffed at 28:1. The operating budget includes 8.0 full-time equivalent (FTE) general education teachers in the first year, increasing by 2.0 FTE each year commensurate with the projected enrollment increases, which results in a student-to-teacher ratio of 28:1 in all years except the fifth when it lowers to 26:1. In addition to general education teachers, the operating budget includes expenditures for intervention, special education, and elective teachers (e.g., Spanish, physical education, and art). In total, the Charter is anticipating beginning the first year with 10.5 FTE and increasing to 21.5 FTE in the fifth year.

In addition, by the time it is fully enrolled, the Charter intends to employ instructional aides, a psychologist, a speech and language pathologist (SLP), administrative/clerical staff, and other classified staff. The operations will be overseen by a Principal/Superintendent with assistance from a Vice Principal and a Learning/Academic Director. However, the Vice Principal will not be hired until the second year and the Learning/Academic Director in the third. Further, according to the organizational chart provided, the Charter also intends to employ an Operations Director beginning in the third year; however, this position is not included in the operating budget. SSC's fiscal summary adds this position into the budget at the same salary as the Learning/Academic Director.

While the total number of employees and dollars spent on salaries and benefits is low in comparison to a school district of the same size, charter schools have greater flexibility in how they structure their operations and allocate resources, giving them the ability to work with fewer staff and minimize employee costs. Figure 5 illustrates the costs of salaries and benefits for the Charter as a percentage of total expenses (the average percentage spent on salaries and benefits by elementary school districts in California is 86%).

**Figure 5: Percent of Total Expenses**



1. **Certificated Salaries**—The operating budget allocates a starting salary of \$60,000 per teacher with a 2% increase each year, resulting in a salary of \$64,946 in year five. Increases in staff positions and costs are experienced in the out years as new staff is added to accommodate the addition of subsequent grades and students. As a comparison, SSC reviewed the CDE’s 2018–19 J-90 Salary and Benefits Schedule for Certificated Bargaining Unit for all the unified and elementary school districts within Fresno County that submitted data to the state.<sup>6</sup> A review of the average, typical beginning (i.e., BA+30, Step 1) and mid-career (i.e., BA+60, Step 10) salaries offered by these comparative districts (figure 6) shows that the Charter’s proposed salaries of \$60,000 to \$64,946 are reasonable and within the range offered by the District, and within the county and state.

**Figure 6: 2018–19 Teacher Salaries**

	BA+30, Step 1	BA+60, Step 10	Average Salary
<b>Statewide</b>	\$53,502	\$77,972	\$82,190
<b>Fresno County</b>	\$49,772	\$74,215	\$76,688
<b>Clovis USD</b>	\$46,631	\$66,716	\$72,296
<b>Elementary District</b>	\$46,789	\$61,814	\$66,400
<b>Highest</b>	\$54,922	\$78,206	\$82,190
<b>Lowest</b>	\$45,275	\$61,814	\$56,510

Source: 2018–19 state-certified J-90 data

<sup>6</sup>Caruthers USD, Central USD, Coalinga-Huron USD, Firebaugh-Las Deltas USD, Fowler USD, Fresno USD, Kerman USD, Kings Canyon Joint USD, Kingsburg Elementary Union SD, Laton Joint USD, Mendota USD, Parlier USD, Riverdale Joint USD, Sanger USD, Selma USD, Sierra USD, and Washington USD

Given the date of this data (2019–20 data is not yet available for comparison), some of the comparison districts may have settled negotiations with their bargaining units for 2019–20 and provided salary increases. However, given the Charter’s starting salaries and the annual 2% increases, the Charter’s salaries will likely remain competitive.

For the certificated administrator salaries, the operating budget includes funding for a total of 3.0 FTE—a Principal/Superintendent in the first year, the addition of a Vice Principal in the second year, and a Learning/Academic Director in the third year—all with 2% salary increases in each of the out years. Per the CDE’s 2018–19 J-90 Salary and Benefits Schedule for Certificated Bargaining Unit, the Charter’s proposed salary for the Principal is comparable for elementary and middle school principals (figure 7) and should remain relatively competitive given the 2% annual salary increases. However, the additional duties required for the Superintendent responsibilities of the Principal/Superintendent job should be taken into consideration by the Charter and could make the salary less competitive in order to attract a qualified candidate. While no statewide data is available for the other certificated administrative positions, given their salaries relative to the Principal/Superintendent, the salaries appear reasonable.

**Figure 7: 2018–19 Principal Salaries**

	Elementary School	Middle School
<b>High</b>	\$128,804	\$131,944
<b>Average</b>	\$111,441	\$117,710
<b>Low</b>	\$103,694	\$106,379
<b>Elementary</b>	\$104,792	\$110,409

Source: 2018–19 state-certified J-90 data

In addition, the Charter proposes to hire staff to support its special education program, inclusive of an intervention teacher, an education specialist, a psychologist, and an SLP, as well as classified special education aides. The operating budget also includes funding for contractors that will support special education.

Special education revenues are rarely if ever sufficient to cover expenditures. LEAs typically make contributions—transferring monies from the unrestricted General Fund to cover special education expenditures. The Charter’s budget acknowledges this gap in revenues and expenses and has provided data showing the calculation of a contribution. The expenses included within the budget equate to a range of \$916 to \$1,086 per ADA<sup>7</sup> (taking into account all students, as it is unknown at this time how many of the Charter’s students will require special education services) from 2020–21 through 2024–25.

<sup>7</sup>Per the Charter’s notes, the costs do not include the intervention teacher or partial time of administrative team, materials, or supplies.

In 2017–18, the District spent \$1,680 per ADA for its special education direct costs—significantly more than the Charter has allocated in any of the five years projected. The average direct cost expense for other districts within the county was also significantly higher at \$1,624 with the lone elementary district’s costs of \$942 per ADA—more in line with the Charter’s proposed spending (figure 8). The District’s General Fund contribution to special education was \$824 per ADA in 2017–18 with the average for school districts within the county at \$903 and the lone elementary district at \$463. The Charter’s projected contribution ranges from \$394 in 2020–21 to \$420 in 2024–25.

**Figure 8: Special Education Revenue, Expense, and Contribution**

District	Revenue per ADA	Expense per ADA	Contribution per ADA	Contribution as a % of Special Education Expense	Contribution as a % of Total Expense
<b>All Unified Districts Average</b>	<b>\$828</b>	<b>\$2,352</b>	<b>\$1,524</b>	<b>64.81%</b>	<b>11.92%</b>
Fresno USD	\$885	\$2,100	\$1,215	57.85%	8.73%
<b>All Elementary School Districts Average</b>	<b>\$731</b>	<b>\$2,016</b>	<b>\$1,284</b>	<b>63.71%</b>	<b>10.54%</b>
<b>Clovis USD</b>	<b>\$855</b>	<b>\$1,680</b>	<b>\$824</b>	<b>49.07%</b>	<b>7.55%</b>
<b>Comparative Group Average</b>	<b>\$721</b>	<b>\$1,624</b>	<b>\$903</b>	<b>55.61%</b>	<b>6.75%</b>
Sierra USD	\$568	\$1,502	\$934	62.18%	6.94%
Central USD	\$529	\$1,482	\$953	64.30%	8.10%
Coalinga-Huron USD	\$585	\$1,339	\$754	56.31%	5.91%
Kings Canyon Joint USD	\$922	\$1,320	\$398	30.12%	2.95%
Parlier USD	\$495	\$1,204	\$709	58.88%	5.15%
Selma USD	\$536	\$1,179	\$644	54.59%	4.90%
Firebaugh-Las Deltas USD	\$461	\$1,170	\$709	60.61%	5.22%
Kerman USD	\$500	\$1,108	\$608	54.84%	4.65%
Riverdale Joint USD	\$503	\$1,073	\$570	53.10%	4.33%
Caruthers USD	\$448	\$1,059	\$611	57.72%	4.40%
Kingsburg Elementary Union SD	\$479	\$942	\$463	49.17%	4.75%
Fowler USD	\$464	\$932	\$467	50.16%	3.87%
Sanger USD	\$533	\$924	\$391	42.32%	2.90%
Washington USD	\$517	\$880	\$364	41.31%	2.45%
Laton Joint USD	\$450	\$724	\$274	37.86%	2.01%
Mendota USD	\$385	\$625	\$240	38.40%	1.89%

Source: 2017–18 state-certified reports: California Basic Educational Data System (CBEDS) and Standardized Account Code Structure (SACS)

There is no way to determine the number of special education students that will enroll in the Charter, nor what additional services each student will require. The Charter has included funds in the operating budget to provide special education services, but whether the funds will be sufficient cannot be determined until students are enrolled. Compared to the costs experienced

by the District, the amount the Charter has allocated appears insufficient. However, when compared to the elementary school district that provided data and several other comparative districts, the Charter's allocated expense could be deemed reasonable. On average, districts within the county, including the District, spent 6.75% of total expenses in 2017–18 on special education services. The Charter school is budgeting 8.27% in 2020–21 and increasing to 8.62% in 2024–25. Given this information, SSC believes the costs included in the Charter's budget are reasonable. However, given the number of unknown variables inherent with special education, this is an area where the District should remain in close contact with the Charter to ensure the budget and cash flow are updated as students are identified for special education services.

2. **Classified Salaries**—The classified salaries encompass instructional aides, office personnel/clerical support, and other noncertificated support personnel. As previously noted, SSC incorporated a 1.0 FTE for an Operations Director beginning in the third year to reflect the narrative of the petition. The Charter begins the first year with a 1.0 front office FTE and adds an additional 1.0 FTE in the second and fourth years for a total of 3.0 FTE. The Charter has budgeted FTE for both maintenance/grounds/custodial services and food service. However, while the FTE were included in the first year, the number decreased in the second and third years, before increasing once again in the fourth and fifth years. SSC fiscal analysis corrects what it assumes is an oversight and carries the initial FTE through all five budget years.

Given the nature of charter school operations, and while the staff and hours allocated may appear insufficient in comparison to a similarly sized school district, SSC's charge is to ensure that the budget proposed aligns with the staff proposed and not to contradict the Charter's determination of the number of staff it believes necessary to effectively operate the school. As with certificated staff, the salaries appear somewhat low compared to a school district of similar size, but not unreasonable. The operating budget reflects salaries for all personnel and incorporates a 2% annual increase.

3. **Employee Benefits**—The Charter intends to participate in the California State Teachers' Retirement System for its certificated staff, but will not participate in the California Public Employees' Retirement System for its classified staff. With the exception of making the appropriate federal Medicare and Social Security contributions, the Charter does not appear to provide a pension or other retirement benefits to its classified staff. This could affect the Charter's ability to attract qualified classified staff. The Charter will provide \$10,800 (in the first year and increasing 8% annually) per full-time employee towards health insurance. Lastly, the Charter is making State Unemployment Insurance and Workers' Compensation insurance contributions. The operating budget accurately reflects these benefits with adjustments made by SSC to ensure all eligible staff have been included.

The Charter only provided the FTE for each job classification and a total “head count.” As the Charter did not provide the number of hours an employee would need to work in order to be eligible for health and welfare benefits, it is difficult to determine if the costs included in the budget are sufficient. However, if the total costs are divided by the per-employee cost provided, SSC is able to calculate the number of employees being provided health and welfare benefits. It appears that the Charter is offering health and welfare benefits to full-time (1.0 FTE) employees only. While SSC was unable to arrive at the same number of employees from a count of the full-time staff included in the payroll data provided, the difference was minimal. Therefore, the costs included by the Charter have been deemed reasonable and retained in the fiscal analysis.

The rate sheet provided notes a total of 1.6% (federal—0.6% and state—1.0%) for unemployment insurance, though the MYP tab states the rate is 3.6% of the first eligible \$7,000 in salary. When attempting to recreate the calculation utilized in the operating budget (utilizing a total head count and multiplying that by the 1.6% of first \$7,000), SSC arrives at a slightly lower number than that provided by the Charter. However, to be conservative, the Charter’s total cost has been retained in the fiscal analysis.

**Books and Supplies**—The Charter’s assumptions note that it is allocating \$300 per student until 2022–23. Recreating the calculations, SSC was able to determine that, in the first year, the Charter allocated \$300 per enrolled student for textbooks and other core curricula and the per-student amount is increased by 2% in the second year. However, in the third year, the Charter provides flat funding and then increases it again by 2% per year in the out years. Given the charter is increasing students through the five-year period covered by the operating budget (increasing by 56 students each year through 2023–24 as it adds grade levels and then by 28 students through 2027–28 when it reaches full capacity), the Charter will need to purchase new books each year for at least its new students and new grade levels. While the budget does not include \$300 per student in each year, it does include sufficient funds each year to purchase textbooks/other curricula for over 200 students plus a 2% increase in all but one year. SSC’s fiscal analysis adjusts the budget to include the 2% increase in all five years.

For books and other reference materials, the operating budget assumptions note that \$40 per student is being allocated and then the Charter will begin building its classrooms and school libraries beginning in 2022–23. Once again, there is no additional information or other documentation provided noting the per-student costs utilized in the out years, nor support provided for those costs. By once again backwards mapping the data provided, SSC arrives at a per-student cost of \$96, \$90, and \$89 in 2022–23, 2023–24, and 2024–45, respectively.

The budget notes that \$425 per new student, inclusive of replacements items, is being allocated for staff and student computers and notes that the Charter will allocate devices at a ratio of 3:1 for TK–3 and 2:1 for 4–8. (Note that these costs would typically be reflected as Capital Outlay and

not included in Books and Supplies.) However, insufficient information is provided to determine how the Charter arrived at the number of students/staff utilized in its calculation, which—if the calculation is reversed—results in significantly more equipment than students and staff combined. While the costs provided by the Charter in the budget for this item were retained given this fact, SSC recommends that the District request that the Charter provide more detail on these proposed costs to ensure the ratios are being met and sufficient technology is available for students and staff.

In total, excluding food service costs noted below, the Charter is spending approximately \$727 per ADA on average after the first year—the first year includes considerably higher expenditures as the Charter purchases initial school equipment, etc. The cost for the District in 2017–18 was \$423 per ADA (figure 9). The costs are higher for the comparative county school district group at \$553 per ADA and \$304 per ADA for the sole elementary school district. However, as noted above, the Charter’s Books and Supplies category includes expenses for computers that would typically be accounted for in the category of Capital Outlay. Subtracting the \$425 per student for the computers from the total \$727 per ADA spent (keeping in mind that it is unclear how the computer costs were derived so it is not an exact calculation) results in only \$302 per ADA for Books and Supplies. This is comparable to the costs spent by the sole elementary school district (\$304), the average for all elementary school districts statewide (\$333), and the average for all unified school districts statewide (\$326), but lower than the District’s costs and a majority of the individual unified school districts within the county. In addition, the state-certified data included in figure 9 is from 2017–18 and should therefore be increased by at least the COLA.

Given that the costs included in the Charter’s operating budget are within the lower end of the range being spent by the comparative districts as well as comparable to the statewide averages, SSC determined the costs reflected are reasonable. However, SSC recommends that the District request that the Charter properly allocate the computer costs to Capital Outlay and update the operating budget to accurately reflect these costs as well as those within the Books and Supplies category.

**Figure 9: 2017-18 Unrestricted Books and Supplies Expenses**

District	Expenses per ADA
Fowler USD	\$882
Riverdale Joint USD	\$695
Sanger USD	\$652
Selma USD	\$651
Fresno USD	\$599
Mendota USD	\$570
Firebaugh-Las Deltas USD	\$558
<b>Comparative Group Average</b>	<b>\$553</b>
Sierra USD	\$522
Kerman USD	\$519

District	Expenses per ADA
Parlier USD	\$493
Laton Joint USD	\$488
Kings Canyon Joint USD	\$484
Caruthers USD	\$476
Central USD	\$425
<b>Clovis USD</b>	<b>\$423</b>
<b>All Elementary School Districts Average</b>	<b>\$333</b>
<b>All Unified Districts Average</b>	<b>\$326</b>
Kingsburg Elementary Union SD	\$304
Washington USD	\$269
Coalinga-Huron USD	\$229

Source: 2017–18 state-certified reports: CBEDS and SACS

With regards to food services, as previously noted, the Charter intends to contract with a third-party vendor. It has allocated a \$5 per student per day (or \$900 per FRPM-eligible student) for the school year (180 instructional days) with an annual 2% escalation. A review of 2017–18 Cafeteria Fund (Fund 13) expenses for the District shows that it spent approximately \$374 per student for food services (figure 10), while other unified districts (and the one elementary school district which submitted data) within the county average \$726 per ADA. The one elementary school district that submitted data spent \$498, while elementary school districts across California spent an average of \$533. In order to prepare an appropriate comparison, if the Charter's expenditures for the first year were provided on a per-ADA basis, it would equate to \$538 per ADA. Based on this information, the Charter's estimates should be sufficient to cover food service costs and are reasonable.

As previously noted, based on the notes provided and how costs are derived, it appears that the Charter intends to only provide meals for FRPM-eligible students. While the expenditures noted would be sufficient to cover costs for all students, the petition includes no indication that others will be provided a meal as costs are explicitly based on FRPM enrollment and revenues are only based on these costs. There are no other revenues included for food, which would indicate that food sales are not occurring. SSC recommends that the District inquire as to the Charter's intention regarding meals for non-FRPM-eligible students.

**Figure 10: 2017-18 Cafeteria Fund Expenditures**

District	Expenses per ADA
Mendota USD	\$1,070
Parlier USD	\$918
Firebaugh-Las Deltas USD	\$896
Caruthers USD	\$847
Riverdale Joint USD	\$824
Fresno USD	\$757
Selma USD	\$745

District	Expenses per ADA
Kings Canyon Joint USD	\$739
<b>Comparative Group Average</b>	<b>\$726</b>
Sanger USD	\$721
Fowler USD	\$705
Laton Joint USD	\$676
Central USD	\$600
Kerman USD	\$598
Washington USD	\$597
<b>All Elementary School Districts Average</b>	<b>\$533</b>
<b>All Unified Districts Average</b>	<b>\$520</b>
Coalinga-Huron USD	\$510
Sierra USD	\$505
Kingsburg Elementary Union SD	\$498
<b>Clovis USD</b>	<b>\$374</b>

Source: 2017–18 state-certified reports: CBEDS and SACS

**Services and Operating Expenditures and Capital Outlay**—Travel and conferences are included at \$700 per teacher in the first year with a 2% escalation in the second year. No information or supporting data was provided to determine the amount allocated in future years, though the amount included is in excess of the \$700 including annual increases.

Special education costs are noted in the operating budget and the budget narrative as being allocated at \$230 per student. However, when SSC divided the total costs included in the budget (\$35,000) by \$230 in the first year, it arrived at a total student count of 152 students—well below the actual number of students enrolled or the ADA projected for 2020–21. Further, the costs in the out years are simply an escalation of 2% each year and not reflective of the actual number of students enrolled or the ADA. SSC recalculated the costs to reflect a per-enrolled student amount with an annual 2% increase, which increases the costs significantly. This change has been reflected in the fiscal summary.

In addition, the Charter included costs for substitute teachers in this category at a rate of \$2,000 per teacher with a 2% increase in the out years. Assuming a daily per diem rate of \$333 (based on the \$60,000 starting salary and 180 instructional days) for 2020–21, the \$2,000 allocation would allow for six substitute teaching days per teacher for the year.

The remaining expenses were checked for accuracy and reasonableness. SSC corrected line items as necessary to reflect the assumptions noted. All changes are reflected in the fiscal summary included at the end of this report. This also includes a slight reduction in the oversight fee to reflect the previously discussed reduction in revenues due to a lower UPP and COLA.

**Cash Flow**—The following should be noted regarding the Charter’s cash flow projections.

1. LCFF—Charter schools are funded in the same way as school districts under the LCFF. In terms of cash flow, charter schools are on the same apportionment schedule (commonly referred to as the 5-5-9 schedule and shown in figure 11 below) as school districts for monthly disbursement. However, new and expanding charter schools are eligible to receive special advance apportionments through the Pupil Estimates for New or Significantly Expanding Charters (PENSEC) and Charter School 20 Day Attendance Report process. These two apportionments are made in September (for the months of July through November) and December (for the months of December through January).

**Figure 11: Principal Apportionment (5-5-9) Schedule**

Month	EC § 14041(a)(2)
July	5%
August	5%
September	9%
October	9%
November	9%
December	9%
January	9%
February	20% or 1/5 of balance due
March	20% or 1/5 of balance due
April	20% or 1/5 of balance due
May	20% or 1/5 of balance due
June	Balance due

The Charter is eligible for these additional apportionments in the first four years of operation as it opens the school and expands grade levels. In the first year of operation, it will not be on a strict 5-5-9 schedule due to the lack of prior-year ADA on which the first several months of apportionments are based. Instead, it will receive apportionments based on PENSEC and the Charter School 20 Day Attendance Report through February, when it will then start on the 5-5-9 schedule. In subsequent years, as the Charter expands, it will receive funding under the 5-5-9 schedule for prior-year students plus the special apportionments for the new students in the current year. SSC adjusted the cash flow accordingly.

2. In Lieu of Property Taxes—As previously discussed, as the sponsoring LEA, the District must annually transfer to the charter school funding in lieu of property taxes. SSC adjusted the cash flow schedule for the transfer of in lieu of property taxes to reflect the schedule noted in the Education Code (figure 12 below).

**Figure 12: In Lieu of Property Taxes Transfer Schedule**

Month	EC § 47635(b)
August	6%
September	12%
October	8%
November	8%
December	8%
January	8%
February	8%
March	1/6 of the difference between estimated annual entitlement and the amount provided August–February + an additional 1/6
April	1/6 of the difference between estimated annual entitlement and the amount provided August–February
May	1/6 of the difference between estimated annual entitlement and the amount provided August–February
June	1/6 of the difference between estimated annual entitlement and the amount provided August–February
July	The remaining difference between the estimated annual entitlement and the amount provided August–June
Final adjustments are to be made in June in conjunction with the third recertification of annual apportionment to schools.	

3. California State Lottery—Lottery funds are separated between unrestricted and restricted funding, as there are differing requirements for each of the funding sources. The unrestricted portion can be used for most General Fund expenditures except for acquisition of real property, construction of facilities, financing of research, or for any other noninstructional purpose (Government Code Section 8880.5[m]). According to the statute, a separate account must be maintained for recording the receipt and expenditure of Lottery funds. The restricted portion of the funds can be used for “instructional materials” only, defined as “all materials that are designed for use by pupils and their teachers as a learning resource and to help pupils to acquire facts, skills, or opinions, or to develop cognitive processes.” The Charter allocates funds in one line item for both restricted and unrestricted Lottery funds, which affects the cash flow for the two sources.

With regard to the unrestricted Lottery funds, the SCO apportions the unrestricted portion quarterly (at the end of the month) in March, June, September, and December, always one quarter in arrears. For example, the December apportionment is the first quarterly Lottery apportionment for the current fiscal year. With regards to the restricted Lottery funds, it is allocated when statewide revenues for education exceed a specified level set in fiscal year 1997–1998. The restricted Lottery apportionments are typically issued in June and September along with the unrestricted Lottery funds.

The Charter's cash flow accurately shows no apportionment in the first year, though it includes these dollars at the end of the year as an accrual. In the out years, it only shows two payments in February and May and includes the remainder at the end of each fiscal year, which is a conservative approach.

4. **Short-Term Loan Repayment**—The Charter is relying on short-term financing to meet its cash flow needs in the first and second year of operation (e.g., receivable sales). There is no detail provided on the borrowing transactions where the Charter plans to pledge its receivables for repayment. Though this is a typical source of short-term financing utilized industry-wide by charter schools, SSC recommends that the District request more detailed information on the receivable sales the Charter is proposing to utilize to better understand the repayment terms, interest rate, etc., and ensure these terms will not negatively impact the Charter's fiscal health. While the budget includes the repayment of the short-term financing as well as fees associated with the transaction, no information was provided to support the fees included. Therefore, SSC is unable to determine whether the fees included are reasonable or sufficient given the amount received and requiring repayment.
5. **Charter School Revolving Loan Fund (RLF)**—The RFL is a program that provides low-interest loans of up to \$250,000 to new charter schools to assist them with meeting the purposes of the school's approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter.

The program is competitive with priority given to new charters before those already in operation. In addition, if the program is oversubscribed, preference is given to applicants based on FRPM percentage across four defined regions. Applications become available in December and are due in February with awards announced between May and August for new charters with initial disbursements provided approximately four to six weeks later. Funding is provided in two to three disbursements contingent on the risk analysis completed by the Charter School Finance Authority. Funds must be repaid within the charter term with repayment beginning the year after the loan is awarded.

Charter schools do not need to have approved charters to apply as long as the school anticipates opening in the fall and they can show they have submitted a charter petition for approval (e.g., charter petition submitted in November 2019 and an RFL application submitted in December 2019 for a school opening in August 2020). Prior to the award being issued, the charter school would need to show that its charter petition has been approved.

The Charter's cash flow projections rely upon the receipt of a \$250,000 loan at the end of the fiscal year preceding the start of operations. The cash flow projections show repayment beginning in August of 2021 in six equal, monthly payments between August and January of

each year for a total of \$50,000 in each of the four fiscal years included within the operating budget.

The District should note that the actual repayment terms are not known at this time for the Charter School Capital loan, and a review of a sample loan agreement from the California School Finance Authority that administers the Charter School Revolving Loan Fund Program shows that the repayment terms for the loan are dependent on several factors. The term of the loan depends on the loan amount, while the interest rate is tied to the rate earned on an investment account as of the date of the loan disbursement. Therefore, it is not possible to determine if the repayment terms or the total amount repaid by the Charter as shown in the cash flow projections, which adds up to \$207,000 including interest, are accurate or reasonable. However, based on the repayment schedule and rate included in the cash flow projections, the Charter would repay the principal loan amount in 2025–26. While we do not know the terms for the Charter School Capital loan, we do know that the Charter School Revolving Loan will require repayment with interest. Interest payments are included in the operating budget at 1% per year.

The Charter should provide detailed terms once the loan is received to ensure that future financial reviews, assuming the petition is approved, can be accurately analyzed based on then-known information. In addition, the cash flow projections should be updated to reflect repayment of the loan plus interest.

6. In general, the majority of the other revenues and expenses are appropriately allocated in the Charter’s cash flow projections, though SSC adjusted a few to improve reasonableness of the projections.

**Miscellaneous**—While not a financial consideration, SSC provides the following for the District’s consideration. EC § 47605(g) requires that the charter petition include information regarding the facilities to be used by the charter school, and further states that “the description of the facilities to be used by the charter school shall specify where the charter school intends to locate.”

As part of the District’s oversight responsibilities, it is critical that the District view the facility and confirm that it addresses the program needs and that the Charter has the appropriate approvals (e.g., condition use permit, if necessary, building permit approvals, certificate of occupancy, etc.) to occupy the space.

In conclusion, we have provided comments regarding the budget and other areas presented by the Charter that we think should be taken into consideration by the District. In general, and assuming no adjustments to ADA, the amounts for the major cost items identified are reasonable and within market ranges, the revenue assumptions are in line with state funding guidelines, though, as noted throughout this report, SSC has made adjustments to determine the impacts of more conservative

revenues or adjusted expenses in the budget. The results of these adjustments are that the Charter would not be fiscally viable, based upon the revised assumptions. The Charter would begin to experience budget short falls in the third year of operations with each month and year from that point forward resulting in negative ending fund balances and deficit spending. Figure 13 provides a summary comparing revenues and expenses between SSC’s fiscal analysis and that included by the Charter in its petition.

**Figure 13: Comparative Fiscal Analysis Summary of Budget and MYP**

	SSC					
	2019–20	2020–21	2021–22	2022–23	2023–24	2024–25
<b>Revenues</b>	\$0	\$2,610,759	\$3,285,394	\$3,961,904	\$4,637,876	\$5,054,877
<b>Expenses</b>	\$148,808	\$2,516,833	\$3,160,309	\$4,087,734	\$4,724,576	\$5,195,643
<b>Surplus/(Deficit)</b>	-\$148,808	\$93,926	\$125,085	-\$125,830	-\$86,700	-\$140,766
<b>Beginning Balance</b>	\$0	-\$148,808	-\$54,882	\$70,203	-\$55,627	-\$142,328
<b>Ending Balance</b>	-\$148,808	-\$54,882	\$70,203	-\$55,627	-\$142,328	-\$283,094
<b>Reserve</b>	-100.0%	-2.2%	2.2%	-1.4%	-3.0%	-5.4%

	Charter					
	2019–20	2020–21	2021–22	2022–23	2023–24	2024–25
<b>Revenues</b>	\$0	\$2,751,601	\$3,464,342	\$4,189,823	\$4,930,158	\$5,258,339
<b>Expenses</b>	\$99,200	\$2,485,261	\$3,072,313	\$3,897,738	\$4,540,657	\$5,016,667
<b>Surplus/(Deficit)</b>	-\$99,200	\$266,340	\$392,029	\$292,085	\$389,501	\$241,672
<b>Beginning Balance</b>	\$0	-\$99,200	\$167,140	\$559,169	\$851,254	\$1,240,755
<b>Ending Balance</b>	-\$99,200	\$167,140	\$559,169	\$851,254	\$1,240,755	\$1,482,427
<b>Reserve</b>	-100.0%	6.7%	18.2%	21.8%	27.3%	29.6%

	Difference					
	2019–20	2020–21	2021–22	2022–23	2023–24	2024–25
<b>Revenues</b>	\$0	-\$140,842	-\$178,948	-\$227,919	-\$292,282	-\$203,462
<b>Expenses</b>	\$49,608	\$31,573	\$87,996	\$189,996	\$183,919	\$178,976
<b>Surplus/(Deficit)</b>	-\$49,608	-\$172,414	-\$266,944	-\$417,915	-\$476,201	-\$382,438

While expenses increased in all six years shown, the big difference is in the revenues due to the adjustments to the statutory COLA, UPP, CNP, and Title I, II, and IV funding. Figure 14 provides a more detailed view of the revenues and expenses. The adjustments made by SSC to the revenues were conservative. Some—the change in COLA, UPP, and CNP—are conservative changes that are prudent fiscal estimates in SSC’s opinion. The elimination of Title I, II, and IV funding, however, was completed to determine a “worst case scenario” given the uncertainty in the actual funding to be received.

**Figure 14: Budget Summary**

	SSC					
	Start-Up Year	Year 1	Year 2	Year 3	Year 4	Year 5
	2019–20	2020–21	2021–22	2022–23	2023–24	2024–25
Revenue						
LCFF Entitlement <sup>1</sup>	\$0	\$2,107,634	\$2,659,325	\$3,252,054	\$3,845,069	\$4,210,878
Federal Revenue <sup>2</sup>	\$0	\$96,937	\$153,751	\$187,945	\$222,811	\$246,273
Other State Revenues <sup>3</sup>	\$0	\$406,188	\$472,318	\$521,905	\$569,996	\$597,726
Total Revenue	\$0	\$2,610,759	\$3,285,394	\$3,961,904	\$4,637,876	\$5,054,877
Expenses						
Compensation and Benefits	\$41,600	\$1,312,878	\$1,911,591	\$2,646,220	\$3,116,419	\$3,498,431
Books and Supplies	\$0	\$391,470	\$372,656	\$451,137	\$512,702	\$534,247
Services and Other Operating Expenditures	\$107,208	\$812,485	\$876,063	\$990,377	\$1,095,456	\$1,162,965
Total Expenses	\$148,808	\$2,516,833	\$3,160,309	\$4,087,734	\$4,724,576	\$5,195,643
Surplus/(Deficit)	-\$148,808	\$93,926	\$125,085	-\$125,830	-\$86,700	-\$140,766
Fund Balance						
Beginning Balance		-\$148,808	-\$54,882	\$70,203	-\$55,627	-\$142,328
Operating Income	-\$148,808	\$93,926	\$125,085	-\$125,830	-\$86,700	-\$140,766
Ending Fund Balance	-\$148,808	-\$54,882	\$70,203	-\$55,627	-\$142,328	-\$283,094

<sup>1</sup>Reduced UPP and COLAs

<sup>2</sup>Reduced CNP revenues and elimination of Title I, II, and IV funding

<sup>3</sup>Reduced CNP revenues

Charter					
Start-Up Year	Year 1	Year 2	Year 3	Year 4	Year 5
2019–20	2020–21	2021–22	2022–23	2023–24	2024–25
\$0	\$2,186,094	\$2,762,543	\$3,389,190	\$4,031,198	\$4,294,248
\$0	\$156,019	\$225,136	\$273,508	\$322,783	\$359,609
\$0	\$409,488	\$476,663	\$527,125	\$576,177	\$604,482
\$0	\$2,751,601	\$3,464,342	\$4,189,823	\$4,930,158	\$5,258,339
\$41,600	\$1,312,878	\$1,872,368	\$2,523,714	\$3,009,894	\$3,389,001
\$0	\$391,470	\$372,656	\$449,362	\$510,891	\$532,400
\$57,600	\$780,912	\$827,289	\$924,662	\$1,019,872	\$1,095,267
\$99,200	\$2,485,261	\$3,072,313	\$3,897,738	\$4,540,657	\$5,016,667
-\$99,200	\$266,340	\$392,029	\$292,085	\$389,501	\$241,672
	-\$99,200	\$167,140	\$559,169	\$851,254	\$1,240,755
-\$99,200	\$266,340	\$392,029	\$292,085	\$389,501	\$241,672
-\$99,200	\$167,140	\$559,169	\$851,254	\$1,240,755	\$1,482,427

Assuming the fiscal entity that assisted the Charter develop its budget can provide sufficient support for its projections based on its work with other charter schools, the wholesale elimination might not be necessary and the implications would be substantial. If these federal funds remain in the budget, with revenues ranging from \$50,000 to almost \$100,000 from the first through the fifth year, the Charter would only experience a minimal negative ending fund balance in the first year—approximately \$5,000, which could be easily mitigated by making other adjustments to the budget. However, the ending fund balance begins to decline in the third year and each subsequent year due to a sustained practice of deficit spending.

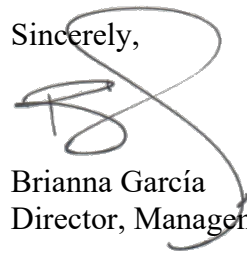
Careful management of cash flow will be required in the first few years to ensure fiscal solvency and viability, especially if reserves are limited as would be experienced under SSC’s conservative scenario—both with and without the adjustment to federal funding. In addition, these assumptions are predicated on meeting the ADA projections on which the budget was developed, for which the Charter has provided insufficient supporting documentation. Lower ADA could significantly impact the Charter’s operating budget to such an extent that operations would be fiscally unsustainable.

It should be kept in mind that, while some of the assumptions and associated expenses noted may appear low or insufficient compared to a school district of a similar size, charter schools have been provided greater flexibility and do not have all of the same statutory requirements as school districts. This allows greater flexibility to structure operations and educational strategies and allocate resources in a manner that provides the ability to better maximize limited resources. The District should note the adjustments completed by SSC and outlined within this analysis as well as the fiscal impact of these adjustments and should weigh its level of confidence in the Charter and its team when determining whether or not to approve the petition. The District, through the use of a capacity interview or other means, should ensure that the Charter’s board and executive team that will be in charge of day-to-day operations have a firm understanding of school operations as it is critical to the success of any charter school and particularly of one that is newly proposed.

It is the opinion of SSC that, based on the adjustments noted throughout this report to the submitted operating budget and cash flows, the Charter would not be fiscally viable over the projection period. A significant area of concern and impact to the budget is the Charter’s reliance on a UPP greater than that of the District. The signatures provided by the Charter and an analysis completed by the District on the number of FRPM-eligible students—a component of the UPP—shows that the Charter would be significantly short of reaching the minimum threshold for receipt of concentration grant funds and, potentially, other sources of revenues contingent on this factor (e.g., SB 740 funding). These factors combined result in an impediment to the Charter’s ability to successfully manage its finances and would ultimately result in fiscal insolvency.

We are pleased to have had the opportunity to serve Clovis USD and look forward to the opportunity again in the future. Please do not hesitate to contact us if there are any questions concerning the analysis.

Sincerely,

A handwritten signature in black ink, appearing to be 'Brianna García', written over the word 'Sincerely,'.

Brianna García  
Director, Management Consulting Services

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** January 15, 2020

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the 2020-21 Annual Deferred Maintenance Program and authorize the Superintendent or designee to call for bids for projects, as submitted.

**DISCUSSION:**

Since the inception of the State Deferred Maintenance Program in 1979-80, the District has participated in this program, whereby local school districts and the State of California shared equally in the cost of deferred maintenance projects.

The District is committed to maintaining high facility standards and will continue to contribute funds to the Deferred Maintenance Program in alignment with current State facility program guidelines. The contribution for the 2020-21 year is \$4.1 million. Following is a summary of the funds available for the 2020-21 Deferred Maintenance Program:

2020-21 Project Carry-Over Funds	\$60,000
CUSD Contributions from General Fund	\$4,100,000
Interest Income	\$0
<b>TOTAL</b>	<b>\$4,160,000</b>

District staff is requesting that the Governing Board approve the 2020-21 project list (attached) and authorize the Superintendent or designee to establish a bid schedule for the projects. All "B" list projects would be completed provided the "A" list projects stay within estimated costs.

**FISCAL IMPACT/FUNDING SOURCE:**

To be included in the 2020-21 budget development process.

**ATTACHMENTS:**

Description	Upload Date	Type
2021-21 Deferred Maintenance Project Summary	12/20/2019	Backup Material

**REVISIONS:**

CLOVIS UNIFIED SCHOOL DISTRICT  
2020-2021 DEFERRED MAINTENANCE PROJECT SUMMARY

Budget \$ 4,160,000

	Site	Project Category	Project Description	Estimated Cost
"A" List	Cedarwood	Painting	Paint exterior of campus	\$ 130,000
	Clovis East Ag	Paving	Parking lot seal & stripe	\$ 16,000
	Clovis High	Roofing/HVAC	Roofing shop, band room & snack bar/replace chiller	\$ 750,000
	Clovis North	Paving	West parking lot seal & stripe	\$ 110,000
	Clovis West	Paving	Remove & replace east lot	\$ 370,000
	Cole	Painting	Paint exterior of campus	\$ 130,000
	Copper Hills	Paving	10% remove & replace/seal & stripe parking	\$ 190,000
	District Office	Paving	10% remove & replace/seal & stripe parking	\$ 105,000
	District wide	Carpet, painting, bleachers	Carpet stock, bleacher repair, misc. roofing & painting	\$ 240,000
	Dry Creek	Roofing	Beam repair/replace roof on two classroom wings	\$ 300,000
	Fancher Creek	Roofing	Replace roof on MPR & Admin.	\$ 300,000
	Garfield	Paving	Remove & replace play courts/seal & stripe parking	\$ 230,000
	Pinedale	Paving	Remove & replace parking east lot	\$ 60,000
	Reagan	Painting	Paint exterior of campus	\$ 130,000
	Woods	Painting	Paint exterior of campus	\$ 150,000
				\$
				\$
				\$
				\$
				\$
			Contingency	\$ 225,610
			Inspection/Consultant	\$ 70,000
			Total	\$ 3,506,610
"B" List	Buchanan	Paving/Painting	Paint three buildings/Reconstruct parking, seal & stripe	\$ 375,000
	Reagan	Paving	Remove & Replace east parking lot	\$ 200,000
				\$
			Contingency	\$ 48,390
			Inspection/Consultant	\$ 30,000
			Total	\$ 653,390

<b>COMBINED TOTAL</b>	<b>\$ 4,160,000</b>
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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** January 15, 2020

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Accept the second quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

**DISCUSSION:**

As a result of the Williams Lawsuit Settlement, the District is required to post notices of obtaining and filing complaints regarding instructional materials, school facilities, teacher vacancies and mis-assignments. Principals are required to report all complaints falling under the Uniform Complaint Procedure to their Area Superintendent. The District shall report summarized data, on a quarterly basis, on the nature and resolution of all complaints to the Governing Board and the County Superintendent of Schools.

During the second quarter of the 2019-20 school year, the District received zero (0) complaints under the guidance of the Williams Lawsuit Settlement, as reflected in the attached report.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2nd Quarter Williams Settlement Complaint Summary Report	12/13/2019	Backup Material


**REVISIONS:**



**Clovis Unified School District**  
**Williams Settlement Complaint Summary Quarterly Report**  
**Education Code § 35186**

**To:** Clovis Unified School District Governing Board

**Submitted by:**

  
Denver Stairs, Assistant Superintendent Facility Services

**2<sup>nd</sup> Quarter:** October 1, 2019 – December 31, 2019

	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Textbook and Instructional Materials	0	N/A	N/A
Teacher Vacancy or Misassignment	0	N/A	N/A
Facilities Conditions	0	N/A	N/A
TOTALS	0	N/A	N/A

**Title:** Placement of Special Education Students in a Residential Treatment Facility, Non-Public School and Non-Public Agency

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** January 15, 2020

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an agreement with Heritage Residential Treatment Facility, a residential treatment facility in Provo City, Utah; enter into an agreement with Central Valley Training Center, a non-public agency in Fresno, California; and enter into an agreement with Creative Alternatives, a non-public school in Fresno, California.

**DISCUSSION:**

Based on the Individualized Education Program (IEP) recommendations, it has been determined that the following Special Education students require services in a residential treatment facility in order to address the student's unique educational needs for the 2019-20 school year:

Student ID#	Residential Treatment Facility	Location	Cost Per Month
#17 & #32	Heritage Residential Treatment Center	Provo City, UT	\$27,000 includes both students

Additionally, based on the IEP recommendations, it has been determined that the following student requires services in a non-public agency in order to address the student's unique educational needs for the 2019-20 school year:

Student ID#	Non-Public School	Location	Cost Per Month
#31	Central Valley Training Center	Fresno, CA	\$1,900

Additionally, based on the IEP recommendations, it has been determined that the following students require services in a non-public school in order to address the student's unique educational needs for the 2019-20 school year:

Student ID#	Non-Public School	Location	Cost Per Month
#33 & #34	Creative Alternatives	Fresno, CA	\$8,200 includes both students

Clovis Unified will review the above cases every six months to determine the appropriateness of the placements and whether less restrictive placements can meet the students' unique educational needs.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above, the costs have been included in the 2019-20 Special Education Budget.

**REVISIONS:**

**Title:** Authorization and Ratification to Purchase Via Piggyback from  
Arvin Unified School District

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** January 15, 2020

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Authorize the purchase of furniture and equipment from the Arvin Unified School District Invitation for Bid 2018-19-001 School Furnishings, Office Furnishings and Accessories and recognize it is in the best interest of the District to make the purchase without advertising for bids, pursuant to Public Contract Code Section 20118.

**DISCUSSION:**

Arvin Unified School District awarded a piggyback cooperative contract for the purchase of school furnishings, office furnishings and accessories through Sierra School Equipment Company. The contract is valid through November 12, 2020. Orders will only be placed against this bid as long as it remains in the best interest of the District.

Section 20118 of the California Public Contract Code provides that the Governing Board of a school district, without advertising for bids, may authorize the purchase of equipment, materials and supplies from another public corporation or agency if the other public corporation or agency has complied with the Public Contract Code regarding the purchase of similar equipment, materials and supplies.

Approval to use the piggyback option would enable the purchase of replacement cafeteria tables at four (4) District sites: Century, Clovis, Copper Hills, and Garfield elementary schools, as well as tables for Janet Young Elementary School. In addition to cafeteria tables, the piggyback allows for the purchase of equipment and supplies, which meet all District standards, at a negotiated cost savings and would save order lead time.

**FISCAL IMPACT/FUNDING SOURCE:**

The cost of the cafeteria table purchase is \$199,515. The purchase for the four existing sites will be funded with Certificate of Participation funds. Janet Young Elementary tables will be funded out of new school start up funds. Utilization of the piggyback contract results in a savings of approximately \$58,778. Additional savings of \$18,483 projected due to ordering prior to anticipated tariff and manufacturer price increases. Total savings of approximately \$77,261.

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** January 15, 2020

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Approve the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.

**DISCUSSION:**

Approval of the piggyback contract utilization will ensure compliance with State and Federal procurement guidelines and spending limits, while ensuring the timely purchase of items to meet student and District needs.

PACE, PCA and SPURR all have various co-operative purchasing contract pricing available and are utilized by the District. Some of the merchants associated with these contracts include but aren't limited to AMS.NET, B&H Photo, CDWG, Children's Plus, Lakeshore Learning, Nasco, School Specialty and Troxell. Current and subsequent orders would only be placed against these bids as long as it remains in the best interest of the District.

Section 20118 of the California Public Contract Code provides that the Governing Board of a school district may authorize the purchase of equipment, materials and supplies from another public corporation or agency without advertising for bids if the other public corporation or agency has complied with all Public Contract Codes regarding the purchase of similar equipment, materials and supplies.

**FISCAL IMPACT/FUNDING SOURCE:**

Contract pricing will be utilized on an as-needed basis utilizing existing budgets. In 2018-19, the District saved approximately \$455,900 utilizing piggyback contract pricing.

**REVISIONS:**



Board Agenda Item

Wednesday, January 22, 2020

**Agenda Item: O. - 7.**

**Title:** Administrator Contract - Associate Superintendent, Instructional Services

**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:**

**FOR ACTION:** February 5, 2020

**RECOMMENDATION:**

Ratify the employment contract for the Associate Superintendent, Instructional Services, as submitted.

**DISCUSSION:**

Pending the Governing Board's approval of the appointment of a candidate to the open position of Associate Superintendent, Instructional Services, the Board shall take formal Action to approve the contract terms of the Associate Superintendent, Instructional Services.

**FISCAL IMPACT/FUNDING SOURCE:**

This contract will be included in the adopted 2020-21 budget.

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Higher Education Program for the second semester of the 2019-20 school year, as submitted.

**DISCUSSION:**

Section 48800 of the California Education Code allows school district governing boards to authorize students to attend public higher education classes if students would benefit from the advanced scholastic or vocational training offered by public community colleges, the State University system or the University of California system. School districts receive full average daily attendance (ADA) credit for students participating in this program if the student is in his/her regular high school for at least 240 minutes per day or receive 3/4 of a full ADA if students enrolled in the program attend their regular high school for at least 180 minutes a day.

Students at Clovis Unified's five comprehensive high schools – Buchanan, Clovis, Clovis East, Clovis North and Clovis West – have participated in the program for the past several years. In order for the District to claim this additional ADA, audit forms will be required to verify that all students participating in the concurrent public higher education program summarized above are approved by the Governing Board.

The 2019-20 second semester concurrent enrollment at the District's five comprehensive high schools is:

High School Site	Enrolled
Buchanan	29
Clovis	31
Clovis East	15
Clovis North	49
Clovis West	20
Total	144

**FISCAL IMPACT/FUNDING SOURCE:**

ADA revenue as described above.

## REVISIONS:



Board Agenda Item

Monday, January 13, 2020

Agenda Item: P. - 2.

Title: School Site Safety Plans Summary 2020

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Accept the School Site Safety Plans Summary for 2020, as submitted.

**DISCUSSION:**

California Education Code section 32280, et seq. provides that each school district is responsible for the overall development of comprehensive school safety plans for its schools. Each school is to review and update its plan by March 1 every year and forward its comprehensive school safety plan to the school district or county office of education for approval.

Each school site has forwarded its comprehensive safety plan to the District Office and the plans have been reviewed by the respective Area Superintendent for that site. The Education Code does not specify that Board approval is required; even so, the attached table of contents is intended to provide the Board with a summary of the items addressed in the plan for each school site. Due to the extensive length of the plans, copies are not included in the agenda packet but are available for review in the office of the Associate Superintendent, School Leadership.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Table of Contents	1/13/2020	Backup Material

**REVISIONS:**

## School Site Table of Contents

1. Introduction- Description of School	page
2. School Safety Planning Committee	page
3. Assessment of the Current Status of School Crime and Data Review	page
4. Appropriate Programs and Strategies that Provide School Safety	page
A. Child Abuse Reporting Procedures	page
B. Disaster Response Procedures	page
C. Suspension & Expulsion Policies	page
D. Teacher Notification of Dangerous Pupils Procedures	page
E. Discrimination & Harassment Policy	page
i. Hate Crime Policies and Procedures	
F. Schoolwide Dress Code	page
G. Safe Ingress and Egress Procedures	page
H. Safe and Orderly Environment	
i. Policies & Procedures on Positive School Climate	page
ii. Assessment of the Current Status	page
iii. <u>Component 1: Social Climate: People and Programs</u>	page
iv. <u>Component 2: Physical Environment: Place</u>	page
I. Rules and Procedures on School Discipline	page
J. Procedures for Conducting Tactical Response to Criminal Incidents	page
5. Bullying Prevention Policies and Procedures	page
6. Guidelines for Support Staff Roles and Responsibilities	page
7. Plan for Pesticides Released Within One Quarter Mile of School	page
8. Approval and Signature Form	page
9. <b>Appendix A-</b> Disaster Action and Response Procedures	

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10. <b>Appendix B --</b> Board Policy and Administrative Regulations	
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#### 11. **Appendix C – Roles and Responsibilities for Support Staff**

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#### 12. **Appendix D – School Accountability Report Card (SARC)**



Board Agenda Item

Sunday, January 12, 2020

Agenda Item: P. - 3.

**Title:** School Climate Transformation Grant Award

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to accept the School Climate Transformation grant award for \$3,381,697.57 from the United States Department of Education.

**DISCUSSION:**

The School Climate Transformation grant will support Clovis Unified efforts to implement a districtwide multi-tiered system of support framework addressing the academic, behavioral, and social-emotional learning needs of all CUSD students. While the program will benefit all CUSD students, the proposed project design will give CUSD the flexibility to direct resources to the schools and students demonstrating highest levels of need.

Grant dollars will address two primary CUSD student needs: (1) the need to improve behavioral outcomes of at-risk youth and (2) the need to improve school climate, student connectedness and engagement across all CUSD schools.

**FISCAL IMPACT/FUNDING SOURCE:**

Grant funds will be allocated over a five year period beginning in 2019 and ending in 2024.

**REVISIONS:**



Board Agenda Item

Monday, January 13, 2020

Agenda Item: P. - 4.

Title: California Classified School Employee Grant 2019-20

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified classified employees in attaining their teaching credentials, as submitted.

**DISCUSSION:**

Clovis Unified's agreement with Fresno State is a partnership devoted to developing future teachers for the District. The Paraprofessional Teacher Development Center, located in Fresno State's Kremen School of Education, will serve as a "one-stop-shop," assisting with registration, advertisement, financial aid, tutoring and any personal situations that might inhibit progress toward credential completion. The Center will serve as a "home base" for Clovis Unified teacher preparation participants on campus. Placement coordination will be provided for students employed as paraprofessionals with the agreement they will teach in Clovis Unified if offered a position. The program will provide a "grow your own" approach and will enhance the preparation pipelines for future Clovis Unified teachers.

**FISCAL IMPACT/FUNDING SOURCE:**

Funded through the C4 Classified School Employee Grant Award, which provides \$100,000 to Clovis Unified for the 2019-20 school year.

**REVISIONS:**



Board Agenda Item

Monday, January 13, 2020

Agenda Item: P. - 5.

Title: Secondary New Course of Study Proposals 2020-21

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Authorize the Superintendent or designee to approve the New Course of Study Proposals for use in the District's high schools for the 2020-21 school year, as submitted.

**DISCUSSION:**

The proposed New Courses of Study, by school, are as follows:

- American Government Honors - Clovis Online School
- Diesel Engine Technology (CTE) - Clovis West High School
- Economics Honors - Clovis Online School
- English 11 Honors - Clovis Online School
- English 12 Honors - Clovis Online School
- Financial Math - Clovis Online School
- Physics Honors - Clovis Online School
- US History Honors - Clovis Online School
- World History Honors - Clovis Online School

The recommended new course proposals have been evaluated by Clovis Unified administrators and were given to Board members to review with their February 5, 2020, Board agenda materials.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3736 proclaiming the month of March as "Music in Our Schools Month" in support of the importance of music education in our schools.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution No. 3736 Music in Our Schools Month	1/29/2020	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3736  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**MUSIC IN OUR SCHOOLS MONTH**

**WHEREAS**, study of music contributes to young people's development through heightened skills in listening, reading, self-expression and creativity; and

**WHEREAS**, music education in the schools includes a broad range of types of music and active musical experiences; and

**WHEREAS**, music and the other arts significantly enhance the morale and quality of the school environment; and

**WHEREAS**, education in music develops sensitivity, aesthetic awareness, and intellectual powers for all young people, which will serve them all their lives; and

**WHEREAS**, it is the stated objective of the public school to prepare children placed in its charge for a happy, productive role in our society; and

**WHEREAS**, the National Association for Music Education (NAfME) has designated March 2020 as MUSIC IN OUR SCHOOLS MONTH.

**THEREFORE, BE IT RESOLVED** that the Governing Board of Clovis Unified School District endorses the observance of Music in Our Schools Month as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students and citizens to participate.

**BE IT ALSO RESOLVED** that the Governing Board of Clovis Unified School District rededicates itself to the maintenance of a music education program which is relevant to the needs of the children placed in its care and will reach and positively influence each child.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 19<sup>th</sup> day of February, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Christopher Casado, President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Susan K. Hatmaker, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Susan K. Hatmaker, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**Title:** Resolution No. 3738 - Non-Reelection of Probationary  
Certificated Employees

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**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3738 - Non-Reelection of Probationary Certificated Employees pursuant to California Education Code Section 44929.21, as submitted.

**DISCUSSION:**

California Education Code Section 44929-21 requires the Governing Board to give notice to any probationary certificated employee, on or before March 15 of the employee's second complete consecutive school year of employment of the District, of the decision not to reelect the employee for the next succeeding school year.

Resolution No. 3738 will be included in the February 19, 2020, agenda materials and Exhibit A will be provided to members of the Governing Board at the February 19, 2020, Board meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**Title:** Resolution No. 3739 - Non-Reelection of Temporary Certificated Employees

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**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3739 - Non-Reelection of Temporary Certificated Employees pursuant to California Education Code Section 44954, as submitted.

**DISCUSSION:**

California Education Code Section 44954 requires the Governing Board to give notice to any temporary certificated employee who will serve at least 75 percent of the number of days the regular schools of a district are maintained, of the Governing Board's decision not to reelect the employee for the next succeeding school year to such a position any time before the end of the school year.

Resolution No. 3739 will be included in the February 19, 2020, agenda materials and Exhibit A will be provided to members of the Governing Board at the February 19, 2020, Board meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**Title:** Resolution No. 3740 - Release and Reassignment of  
Administrative Certificated Employees

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**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Adopt Resolution No. 3740 - Release and Reassignment of Administrative Certificated Employees pursuant to California Education Code Section 44951, as submitted.

**DISCUSSION:**

California Education Code Section 44951 authorizes the Governing Board to give written notice, on or before March 15, to any certificated employee holding an administrative or supervisory credential that he/she may be released from his/her position for the following school year.

Resolution No. 3740 will be included in the February 19, 2020, agenda materials and Exhibit A will be provided to members of the Governing Board at the February 19, 2020, Board meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



Board Agenda Item

Tuesday, January 21, 2020

Agenda Item: P. - 10.

Title: Award of Bid - Supplies and Construction

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** February 5, 2020

**FOR ACTION:** February 19, 2020

**RECOMMENDATION:**

Recommendations for Bid No. 2806 - Office Supplies for Central Warehouse and Bid No. 2808 - Rebid CNHS Software & System Development CTE Building (Insulation & HVAC) will be brought to the Governing Board for Action at a future meeting.

**DISCUSSION:**

Bid #	Description	First Bid Advertisement Date	Bid Due Date and Time	Funding Source
2806	Office Supplies for Central Warehouse	1/10/2020	1/27/2020 2:00 PM	General Fund
2808	Rebid CNHS – Software & System Development CTE Building (Insulation & HVAC)	1/17/2020	2/4/2020 2:00 PM	CTE Funds

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above.

**REVISIONS:**