



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

**GOVERNING BOARD MEETING**

**October 24, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

**Regular Meeting  
AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – Case No. 15 CE CG 0008
5. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code section 54956.8) – APN 491-030-70 – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.

**D. RECONVENE FOR PUBLIC SESSION**

**E. PLEDGE OF ALLEGIANCE**

**F. INVOCATION**

**G. RECOGNITION OF VISITORS**

**H. APPROVAL OF MINUTES**

**1. October 10, 2018, Regular Governing Board Meeting Minutes**

Approve the minutes of the October 10, 2018, regular Governing Board meeting, as submitted.

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

**I. ADOPTION OF AGENDA**

**J. STUDENT BOARD MEMBER REPORT**

**1. Student Board Member Report**

**K. STAFF REPORTS**

- 1. Update on Preparations for the New School to be Located at Shields and Locan Avenues**  
Staff from the Facility Services Department will provide a report on preparations and timelines for the opening of a new elementary school to be located at Shields and Locan avenues in Fresno. The update will include sharing timelines and processes to be used in the future identification of attendance boundaries, a school principal, and the school name, mascot and colors.

**L. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

**M. CLOSED SESSION MOTIONS**

**N. CONSENT**

- 1. Conference Requests**  
Approve the Conference Requests, as submitted.
- 2. Fundraiser Requests**  
Approve the Fundraiser Requests, as submitted.
- 3. Student Trip Requests**  
Approve the Student Trip Requests, as submitted.
- 4. Voluntary Community Recreation Program**  
Approve the Voluntary Community Recreation Program, as submitted
- 5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**  
Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 584705 – 585085.
- 6. Change Orders**  
Approve the Change Orders, as submitted.

**O. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

- 1. Resolution No. 3666 – Annual Recognition of School Psychologists**  
Adopt Resolution No. 3666 in recognition of the dedicated work performed daily by Clovis Unified School Psychologists to support students.
- 2. Annual Concurrent Public Higher Education Program 2018-19**  
Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Education Program for the first semester of

the 2018-19 school year, as submitted.

**3. Agreement with FM3**

Authorize the District Superintendent or designee to enter into an agreement with Fairbank, Maslin, Maullin, Metz (FM3) & Associates to conduct two separate research projects over the course of the current fiscal year.

**4. Award of Bid – Supplies and Equipment**

Award Request for Proposal (RFP) No. 2746 – Campus Catering Specialty Food Items by line item in the amount of \$447,270.00; and Bid No. 2749 – District Fleet Vehicle Replacement by line item in the amount of \$1,036,776.03.

**5. 2018-19 Organizational Charts, Exhibit No. 1201**

Adopt the revised 2018-19 Organizational Charts, Exhibit No. 1201, as submitted.

**P. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. 2019 Summer School Academic Programs**

Approve the recommended 2019 CUSD Summer School programs and calendar, as submitted.

**2. Placement of a Special Education Student in a Non-Public School**

Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

**3. Williams Settlement Complaint Summary Report – First Quarter 2018-19 School Year**

Accept the first quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

**4. Maintenance Agreement with Code 3 Corp. Security Inc.**

Authorize the Superintendent or designee to enter into an agreement with Code 3 Corporation Security Inc., as submitted.

**5. Asset Management Services Agreement with TerraVerde**

Authorize the Superintendent or designee to sign an agreement with TerraVerde for 2018-19 regarding management and oversight of the District's solar project improvements.

**6. Revised Board Policy No. 6503 – Health & Welfare Benefits**

Approve revisions to Board Policy No. 6503 related to the Human Resources Employee Benefits' Health and Welfare Benefits Plan.

**7. Resolution No. 3667 – Agreement with San Joaquin Valley Air Pollution Control District**

Adopt Resolution No. 3667 authorizing the Superintendent or designee to submit an application to the San Joaquin Valley Air Pollution Control District to participate in the New Alternative Fuel Vehicle grant program.

**Q. BOARD SUBCOMMITTEE REPORTS**

**1. Budget (Bengel Budd, Casado, Hovsepian)**

**2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)**

**3. Curriculum (Bengel Budd, Hovsepian, Van Volkinburg)**

**4. Facilities (Fogg, Heryford, Sandoval)**

**R. BOARD MEMBER REPORTS**

**S. SUPERINTENDENT'S REPORT**

## **T. ADJOURNMENT**

**CONTACT PERSON:** Susan Wise

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the minutes of the October 10, 2018, regular Governing Board meeting, as submitted.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes - 10-10-18 Governing Board Meeting	10/12/2018	Backup Material
Student Board Member Report - 10-10-18	10/12/2018	Backup Material

**REVISIONS:**



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**October 10, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

### **Regular Meeting AGENDA**

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#### **A. CALL TO ORDER**

Board Vice-President Betsy Sandoval called the regular Governing Board meeting to order at 5:33 p.m.

#### **B. ROLL CALL**

##### Board Members Present:

Elizabeth "Betsy" Sandoval, Vice-President  
Ginny L. Hovsepian, Clerk  
Sandra Bengel Budd, Member  
Steven G. Fogg, M.D., Member  
Brian D. Heryford, Member  
Jocelyn Krupens, Student Board Member

##### Board Members Absent:

Jim Van Volkinburg, D.D.S., President  
Christopher Casado, Member

##### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent

Michael Johnston, Associate Superintendent  
Susan Wise, Administrative Specialist

Vice-President Sandoval asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:34 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – Case Nos. 18CECG03520 and 15CECG02076
5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

**D. RECONVENE FOR PUBLIC SESSION**

Board Vice-President Sandoval reconvened the public meeting at 6:38 p.m.

**E. PLEDGE OF ALLEGIANCE**

Student Board Member Krupens led the Board members and meeting attendees in the Pledge of Allegiance.

**F. INVOCATION**

Board Member Fogg led the Invocation.

**G. RECOGNITION OF VISITORS**

Board Vice-President Sandoval welcomed the visitors present and explained the procedures for addressing the Board.

**H. APPROVAL OF MINUTES**

1. September 26, 2018, Regular Governing Board Meeting Minutes  
Prior to taking this first vote of the evening, Vice-President Sandoval announced that Student Board Member Krupens indicated she would only be casting a preferential vote on Action item P-3.

Approved the minutes of the September 26, 2018, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

## **I. ADOPTION OF AGENDA**

Adopted the October 10, 2018, Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

## **J. STUDENT BOARD MEMBER REPORT**

### **1. Student Board Member Report**

Student Board Member Krupens delivered her report on activities taking place at the District's five comprehensive high schools. A copy of her report is attached to these minutes.

## **K. PUBLIC HEARINGS**

### **1. Annual Public Hearing on Sufficiency of Textbooks and Instructional Materials**

At 6:49 p.m., Clovis Unified School District's Governing Board conducted a Public Hearing regarding the sufficiency of textbooks and instructional materials. No one was present to address the Board.

## **L. STAFF REPORTS**

### **1. Placement in Ninth Grade Mathematics Courses Report (Written)**

Board members received a written Staff Report in their agenda materials for the October 10, 2018, Governing Board meeting indicating that all ninth grade students are placed in the correct mathematics course. During the meeting, Board Member Hovsepian expressed appreciation for teachers and administrators for their hard work in ensuring that all students are appropriately placed.

## **M. PUBLIC PRESENTATIONS**

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## **N. CLOSED SESSION MOTIONS**

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for student #19-03.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

Approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

## **O. CONSENT**

### **1. Conference Requests**

Approved the Conference Requests, as submitted.



Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**4. Voluntary Community Recreation Program**

Approved the Voluntary Community Recreation Programs, as submitted

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 583741 - 584704.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**6. Notice of Completion**

Adopted the Notice of Completion, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**7. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Agreement with Brilliance Project for Visible Learning Professional Development**

Authorized the Superintendent or designee to enter into an agreement with Kristin Anderson, founder of the Brilliance Project, to provide Visible Learning professional development for Curriculum, Instruction and Accountability Department staff, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford,

Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

2. Annual Agreement with Educational Resources Consultants for Grant Writing and Research  
Authorized the Superintendent or designee to enter into an agreement with Educational Resource Consultants for the purpose of grant writing and research, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

3. Annual Agreement with the College Board for PSAT/ National Merit Scholarship Qualifying Test Assessments

Authorized the Superintendent or designee to enter into an Early Participation Program agreement with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Test assessments.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval, Vote - Student Board Member Board Members voting Absent: Casado, Van Volkinburg

4. California Classified School Employee Teacher Credentialing Program

Authorized the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified's classified employees in attaining teaching credentials, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

5. Proposition 51 Career Technical Education Facilities Program Grant Application  
Supported the District's Career Technical Education Facilities Program applications for Buchanan High School's Production and Managerial Arts Career Technical Education (CTE) program and Clovis East High School's Agriculture and Natural Resources CTE program.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

6. Placement of a Special Education Student in a Non-Public School

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

7. Revised Board Policy No. 1101 – Board Bylaws

Approved revision to Board Policy No. 1101 – *Board Bylaws*, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Casado, Van Volkinburg

8. New Board Policy No. 4103 – Unmanned Aircraft Systems (Drones)

Approved new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member

Sandra Bengel Budd. Passed. 4-0. Board Members voting Ayes: Bengel Budd, Heryford, Hovsepien, Sandoval Board Members voting Abstain: Fogg Board Members voting Absent: Casado, Van Volkinburg

**9. New Board Policy and Administrative Regulation No. 4104 – Animals at School**

Approved new Board Policy and Administrative Regulation No. 4104 – *Animals at School*, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepien, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**10. Annual Authorization to Purchase via Piggyback**

Approved the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognized that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**11. Section 125 Amendment to Flexible Benefit Plan**

Approved the amendment to the District's Section 125 Flexible Benefit Plan, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepien, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**12. Resolution No. 3665 – Annual Sufficiency of Textbooks and Instructional Materials**

Adopted Resolution No. 3665 authorizing the Superintendent or designee to certify compliance with Education Code Section 60119 – Sufficient Textbooks and Instructional Materials.

Motion: Approve, Moved By Board Member Ginny Hovsepien, Seconded by Board Member Sandra Bengel Budd. Passed. 5-0. Board Members voting Ayes: Bengel Budd, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Casado, Van Volkinburg

**Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Concurrent Public Higher Education Program 2018-19**

Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Education Program for the first semester of the 2018-19 school year, as submitted.

**2. Award of Bid – Supplies and Equipment**

Recommendations for Bid No. 2746 – Campus Catering Specialty Food Items and Bid No. 2749 – District Fleet Vehicle Replacement will be brought to the Governing Board for Action at a future meeting.

**3. Agreement with FM3**

Authorize the District Superintendent or designee to enter into an agreement with Fairbank, Maslin, Maullin, Metz (FM3) & Associates to conduct two research projects over the course of the current fiscal year.

4. Resolution No. 3666 – Annual Recognition of School Psychologists  
Adopt Resolution No. 3666 in recognition of the dedicated work performed daily by Clovis Unified School Psychologists to support students.
5. 2018-19 Organizational Charts, Exhibit No. 1201  
Adopt the revised 2018-19 Organizational Charts, Exhibit No. 1201, as submitted.

## **R. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Bengel Budd, Casado, Hovsepian)

At the October 2 meeting of the Budget Board Subcommittee, members learned that Standard & Poor's (S&P) affirmed Clovis Unified's credit rating of AA, the highest possible rating a District dependent on State revenues can earn. A significant contributor to the rating affirmation was the Board's decision to raise the District's reserve from 6 percent to a minimum of 10 percent of expenditures. Additionally, Clovis Unified was praised for strong, well-embedded and likely sustainable financial practices. An update was given on the Child Safety Alert System, which requires all school buses in the State to have an alert system installed at the back of the bus. If, at the completion of the route, the driver does not walk to the back of the bus to check for students and turn the system off, the horn will sound, and lights will flash. The systems have been installed in all District buses, well before the State's deadline. Clovis Unified mechanics successfully installed 75 percent of them in-house. HIPAA policies and procedures were reviewed. Being that Clovis Unified is self-insured, there are many layers of security needed. Forty District employees were recently trained on these HIPAA policies and procedures and learned that substantial fines are imposed if proper procedures are not followed. Members learned that National School Lunch Week is October 15-19 and will celebrate the work that Campus Catering staff does daily to prepare and serve meals for and engage with students. Principals received a toolkit to make the week extra special for students and staff. Members reviewed the multi-year projection (MYP) and the impact related to updated enrollment projections. Finally, members reviewed budget-related items that appeared on the October 10, 2018, Governing Board meeting agenda including an amendment to the Section 125 Flexible Benefit Plan; new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*; and New Board Policy and Administrative Regulation No. 4104 – *Animals at School*.

2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)

At the CART Board of Directors meeting on October 9, two special presentations were given. The first was a CART student panel comprised of both Fresno Unified and Clovis Unified students who shared with the Directors about their experiences at the school and the importance of CART in their academic and career future decisions and successes. The second was an update on the school's newly developed Strategic Plan including highlights and details of its implementation. A new brochure outlining the Plan was shown to the Directors.

3. Curriculum (Bengel Budd, Hovsepian, Van Volkinburg)

The Curriculum Board Subcommittee did not meet.

4. Facilities (Fogg, Heryford, Sandoval)

The Facilities Board Subcommittee did not meet.

## **S. BOARD MEMBER REPORTS**

## **T. SUPERINTENDENT'S REPORT**

## **U. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 7:38 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary

## **Student Board Report**

### **October 10, 2018**

#### **Buchanan High School**

At Buchanan High School, Bear Stage Theater recently concluded a two-week run of the musical, “Into the Woods,” which puts a fun twist on favorite storybook characters and showcased Buchanan’s vocal range and talent.

The Bear Nation community is grieving the loss of beloved teacher Ed Folsom. Words cannot adequately describe the level of impact he had on students and staff. Ed was a teacher, coach and friend whose humor and joy were infectious. Ed showed love and support to all students and was a beacon of light on campus. The students and community showed their support of the Folsom family by wearing “Red for Ed” last Friday. The outpouring of love has been truly touching. A Celebration of Life was held in the Buchanan gym on Sunday. More than 1,000 people attended as family and friends shared memories of Mr. Folsom’s impact on their lives. The school is in the process of creating an Ed Folsom Memorial Scholarship to honor his legacy.

This Friday, the Bears take on Clovis High for the annual Pigskin for Pink football game and Buchanan Area spirit night. Proceeds from t-shirt sales will be donated to the Art of Life Cancer Foundation. Meanwhile, boys water polo is undefeated in TRAC play.

Finally, Bear Nation is kicking off the Homecoming season, themed “Buchanan Board Games.”

#### **Clovis High School**

Clovis High School held its Military Appreciation/White-Out football game on September 14<sup>th</sup> against Liberty Bakersfield at Lamonica. The U.S. Army provided an on-field American Flag for the pre-game ceremonies. This was an LCAP game and students were given free admission and a special white t-shirt with a patriotic theme to recognize the military and first responders as they entered the stadium.

Clovis High’s annual Homecoming week was held September 24<sup>th</sup> through 28<sup>th</sup>. The theme was “Now Playing...” and the week culminated with the Homecoming parade and crowning of a new king and queen during the football game against Clovis East. Spectators enjoyed a parade with more than 25 club and class floats and hundreds of students participating. The Cougars were thrilled to have Mr. Daryle Lamonica serve as Grand Marshal.

Clovis High’s production of “The Mousetrap” starts tomorrow at the Dan Pessano Theater. A pizza dinner and rooter bus for students will take place opening night.

#### **Clovis East High School**

Clovis East’s Homecoming was last week. The Timberwolves had a fantastic time dressing up for spirit week and participating in lunchtime activities. Following the theme of “Now in Theaters,” numerous clubs and organizations participated in the pre-game parade, with the Red

Cross Youth Club winning first place and a cash prize. To extend their winning streak, the Class of 2020 took home the skit honors for the third year in a row. Congratulations to Homecoming King Shawno Roberts and Homecoming Queen Tori Solley, who serves as this year's Senior Class President. The festivities were topped off with a big win by the football team over Clovis North, which is the school's first TRAC win since 2009.

The Fresno Fair is underway and Clovis FFA is already making a showing with students earning the Supreme Championship and Reserve Championship in goats.

This week is the annual Pigskin for Pink football game against Clovis West. Students, staff and fans will wear their bright pink shirts and honor breast cancer survivors from both sister schools as honorary team captains.

Finally, Clovis East would like to send condolences to the Clovis West and Buchanan areas, as well as the entire Clovis Unified School District family, for the recent losses of Mr. Gladding and Mr. Folsom. Our thoughts are with you during these hard times.

### **Clovis North High School**

Clovis North drama recently attended the Shakespeare Festival in Ashland, Oregon.

On September 28<sup>th</sup>, the Broncos held a running rally during which students showed off their Bronco spirit. That same day was the Homecoming game. Halftime Homecoming skits and Homecoming court were a success. The night ended with a victory against Clovis West and performances from band and color guard. On Saturday, boys water polo won their tournament in Arroyo Grande and, in cross country, the boys team placed 6<sup>th</sup> and the girls were 8<sup>th</sup> at the Stanford Invitational.

Clovis North represented the school at the Fresno airport as Chamber Orchestra sent local veterans off for their Honor Flight to Washington, D.C. Pep and cheer and boys water polo welcomed the veterans back.

The Clovis North and Granite Ridge rallies were a big success. An inspiring Broncos luncheon took place where notable Granite Ridge students were recognized. The staff members of Clovis North were also recognized at a breakfast for their great work.

Clovis North students represented the school at the NASA "Let Your Invention Fly" challenge at Fresno State where two Bronco teams won. Their designs will be 3-D printed on the International Space Station. Lastly, the Bronco clubs LASO, AASU and Asian Student Success are planning upcoming events to increase the representation of diversity around school.

### **Clovis West High School**

The Clovis West Mock Trial team recently traveled to Atlanta to compete in the Empire Tournament, representing Clovis West and Clovis Unified School District proudly. On

September 28<sup>th</sup>, the AVID program conducted a UCSC college visit, which was memorialized with a picture that read #TheWestMovement highlighting its impact on campus.

Girls golf continues to dominate in TRAC play, remaining undefeated. Clovis West varsity volleyball secured a victory against Clovis High on September 27<sup>th</sup>, while the freshman squad remains undefeated. Clovis West band hosted an all-day rehearsal at Lamonica Stadium, which culminated with an intimate performance for all parents and guardians. Clovis West hosted Unified Soccer this past week, bringing many Golden Eagles out to support the amazing players.

Clovis West just wrapped up Homecoming week. Veterans Stadium was packed with Golden Eagles, who witnessed the crowning of this year's Homecoming King Cameron Hicks and Queen Emily Habib and were treated to some entertaining halftime skits. Congratulations to the seniors, who edged out the juniors for the victory. On October 6<sup>th</sup>, Clovis West hosted its annual Sadie Hawkins Dance, which included a live musical performance by senior Phillip Anderson who stole the show!





Board Agenda Item

Wednesday, October 17, 2018

**Agenda Item: K. - 1.**

**Title:** Update on Preparations for the New School to be Located at Shields and Locan Avenues

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**CONTACT PERSON:** Kevin Peterson

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Staff from the Facility Services Department will provide a report on preparations and timelines for the opening of a new elementary school to be located at Shields and Locan avenues in Fresno. The update will include sharing timelines and processes to be used in the future identification of attendance boundaries, a school principal, and the school name, mascot and colors.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Staff Report - Update on Preparations for the New School at Shields and Locan Avenues	10/24/2018	Backup Material

**REVISIONS:**

# CUSD Governing Board Report

## Clovis East Area “New School” Preparations

October 24, 2018

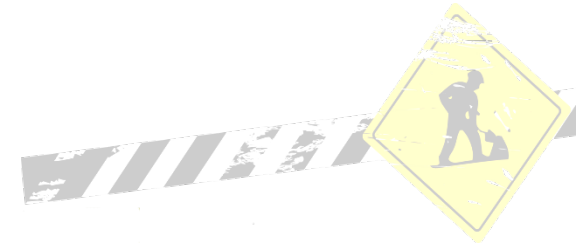




# Overview of Tasks

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- Facets of Opening a New School
- Define the Problem/Purpose
- Rationale for Boundary Adjustment
- Develop Boundary Change Criteria
- Review the Process
- Timeline
- Next Steps

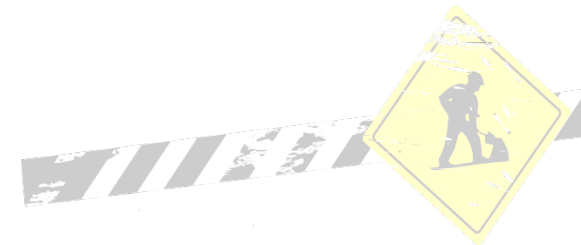




## Define the Problem/ Purpose

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- Overcrowding and enrollment projections in the Clovis East area
- Continued development in the Loma Vista area





# Loma Vista Area



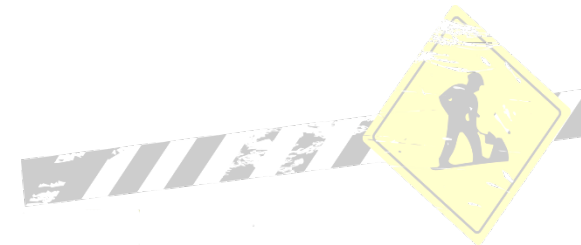




# Rationale for Boundary Adjustment

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- **Reagan Elementary, Orazo Elementary, Boris Elementary, Freedom Elementary** enrollment is projected to exceed capacity in the near future





## Overcrowding conditions in the Elementary site in the CE area

Clovis East Area	Average Capacity	2017-18 Enrollment	Projected 2018-19 Enrollment	Preliminary 2018-19 Enrollment	Projected 2019-20 Enrollment	Projected 2020-21 Enrollment	Projected 2021-22 Enrollment	Projected 2022-23 Enrollment	Projected 2027-28 Enrollment
Boris	845	670	713	703	810	864	915	955	1245
Fancher Creek	788	829	794	790	770	761	731	709	677
Freedom	855	717	730	706	724	746	795	837	889
Miramonte	683	599	599	621	653	675	671	669	678
Oraze	860	845	930	920	987	1076	1135	1184	1147
Reagan	848	653	808	800	889	969	1042	1106	1123
Temp.-Kutner	720	697	680	705	715	712	744	788	886
	5599	5010	5254	5245	5548	5803	6033	6248	6317

9/28/2018 -- Includes TK-6

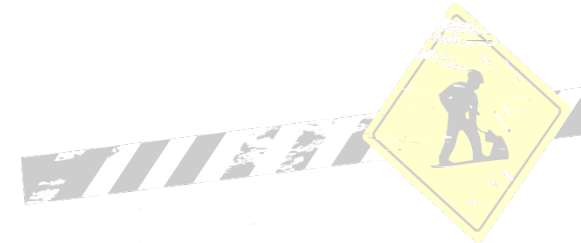




# Develop Boundary Criteria

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- Utilize existing school design capacity whenever possible
- Keep neighborhoods together
- Create long lasting boundaries
- Contiguous boundaries that minimize gerrymandering
- Reduce operational costs (busing)







# Process

- **October 30-** District Steering Committee for Boundary Adjustment will provide input from various departments (ie. Transportation, Sp Education, Principals, etc.)
- **November 6-** Meeting with the Clovis East Area SART Committee and community groups affected by the adjustment to discuss problem and process in the Clovis East area.
- **December 5, 6:30 PM -** Community Forum will be held to gather input on the boundary adjustment (CEHS MPR)
- **October 2018 through January 2019-** Board Sub-committee will review updates at monthly meetings
- Executive Committee reviews all input from Steering Committee and Community Forum and makes final recommendations to the CUSD Governing Board
- **February 6, 2019-** Final recommendations go to the board **for information**
- **February 20, 2019 -** CUSD Governing Board **action** on boundary adjustment





# Timeline

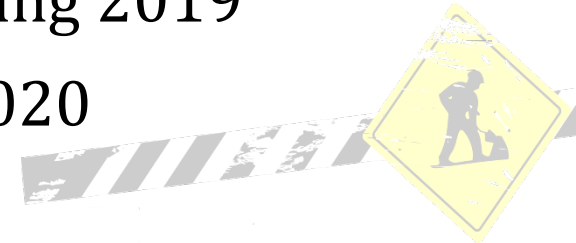
Board Subcommittee - Review Timeline	1 day	Fri 8/17/18	Fri 8/17/18	17/18	Board Subcommittee - Review Timeline
Establish & Meet w/Executive Committee	75 days	Mon 9/3/18	Fri 12/14/18	9/3/18	Establish & Meet w/Executive Committee
Form Steering Committee	5 days	Mon 9/10/18	Fri 9/14/18	9/10/18	Form Steering Committee
Steering Committee Meetings	65 days	Mon 9/24/18	Fri 12/21/18	9/24/18	Steering Committee Meetings
Housing Construction Survey	5 days	Mon 9/24/18	Fri 9/28/18	9/24/18	Housing Construction Survey
CBEDS Day	1 day	Wed 10/3/18	Wed 10/3/18	10/3/18	CBEDS Day
Early Projections	1 day	Fri 10/5/18	Fri 10/5/18	10/5/18	Early Projections
Board Report - Boundary Adjustment Process	1 day	Wed 10/24/18	Wed 10/24/18	10/24/18	Board Report - Boundary Adjustment Process
School Community Meetings, SART	1 day	Tue 11/6/18	Tue 11/6/18	11/6/18	School Community Meetings, SART
CUSD Today article on process	16 days	Tue 11/6/18	Tue 11/27/18	11/6/18	CUSD Today article on process
Article for area schools to put in newsletter	16 days	Tue 11/6/18	Tue 11/27/18	11/6/18	Article for area schools to put in newsletter
Area Community Forum	1 day	Thu 11/15/18	Thu 11/15/18	11/15/18	Area Community Forum
Steering Committee recommendation on website	5 days	Mon 12/17/18	Fri 12/21/18	12/17/18	Steering Committee recommendation on website
Board Subcommittee	1 day	Fri 1/18/19	Fri 1/18/19	1/18/19	Board Subcommittee
Recommendation of Boundary Adjustment to Board	1 day	Wed 2/6/19	Wed 2/6/19	2/6/19	Recommendation of Boundary Adjustment to Board
School Naming	1 day	Wed 2/20/19	Wed 2/20/19	2/20/19	School Naming
Board Approval - Boundary Adjustment	1 day	Wed 2/20/19	Wed 2/20/19	2/20/19	Board Approval - Boundary Adjustment



## Additional Tentative Timeline

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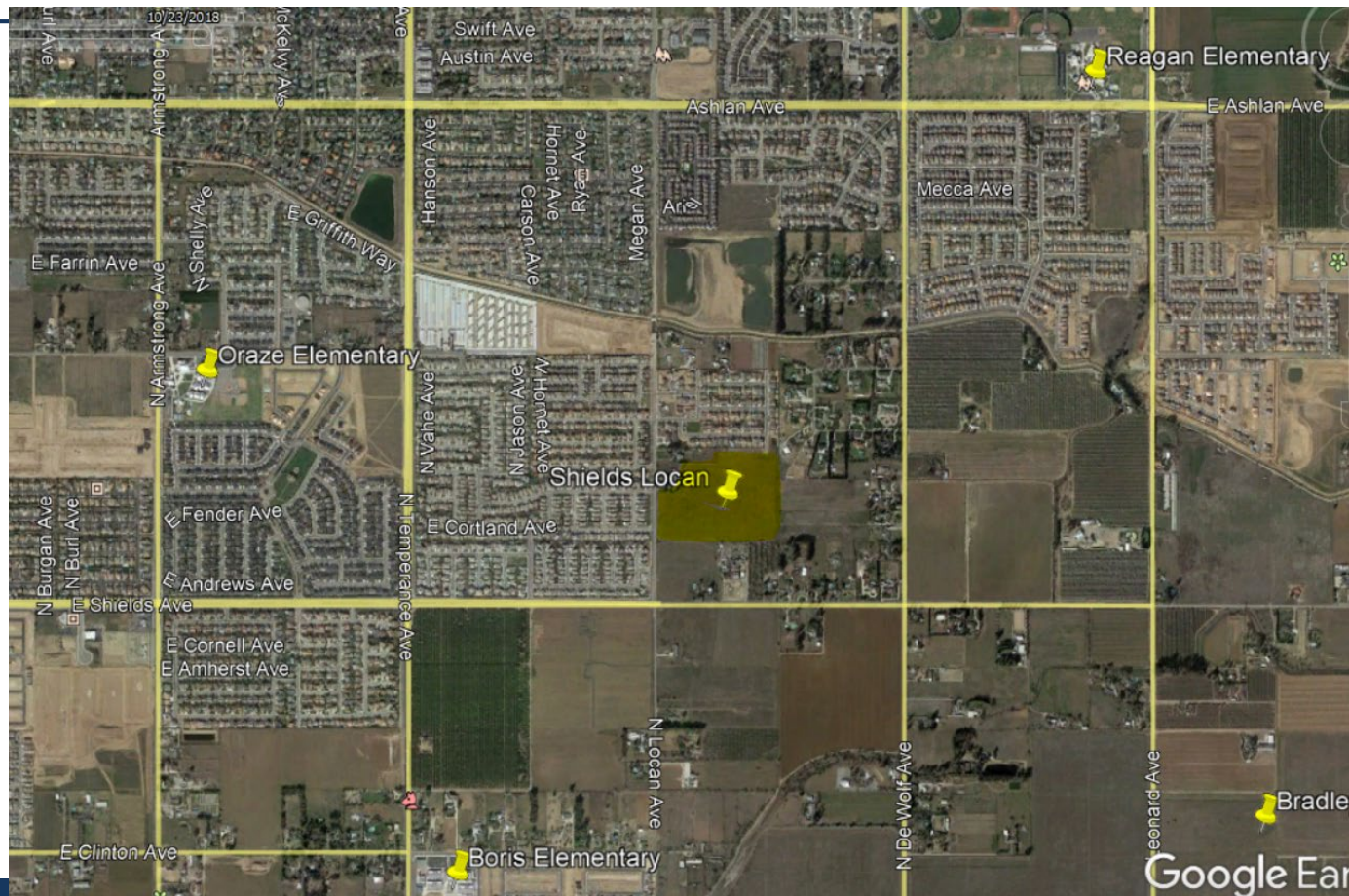
- Purchase of Site Complete January 2, 2019
- Construction Begins End of January
- Principal Appointed November 18, 2018
- Boundary Approval February 20, 2019
- School Name Approval February 20, 2019
- Mascot/ Colors Early Spring 2019
- School Opens August 2020

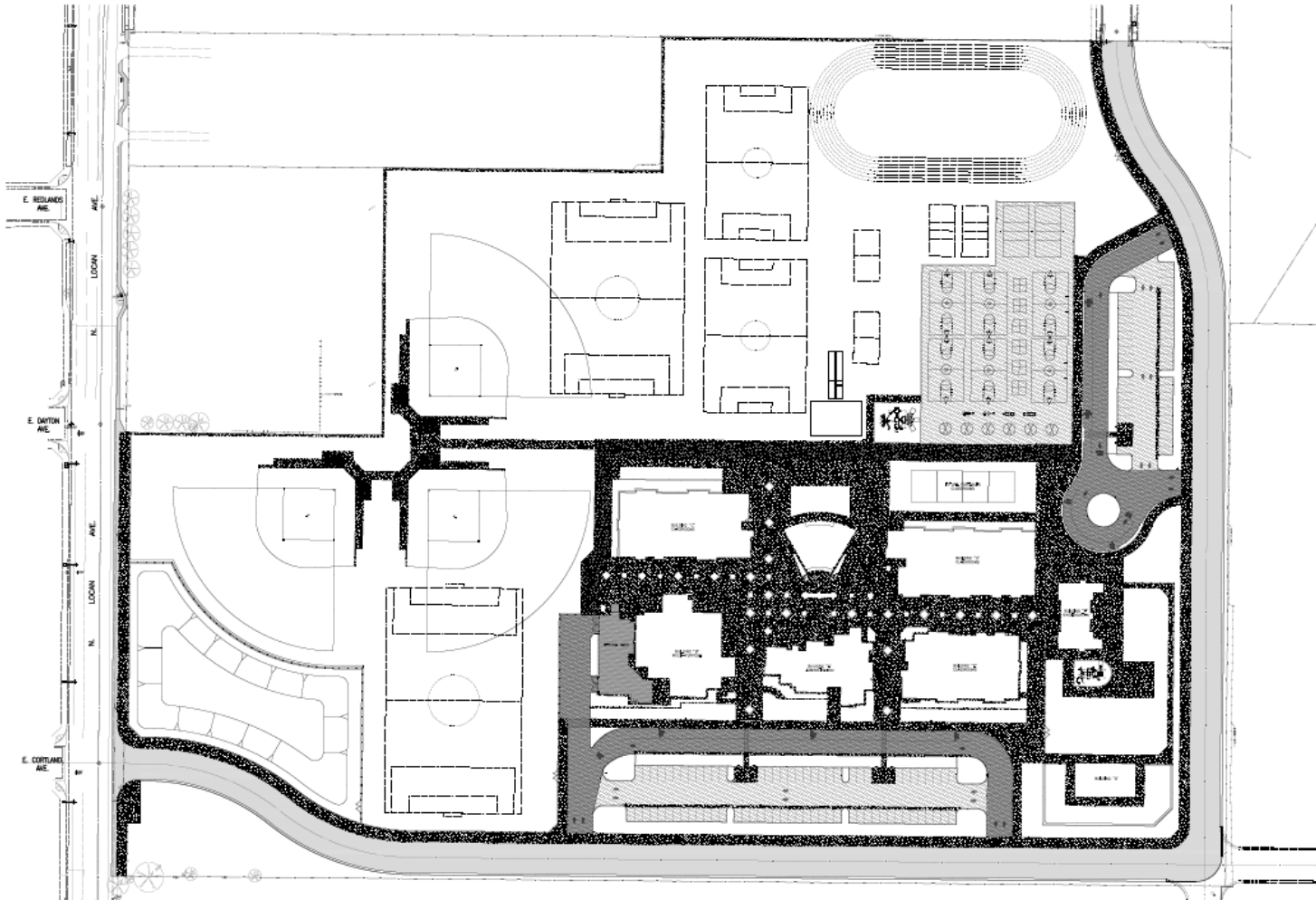






# New Elementary Site









# Questions?

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the Conference Requests, as submitted.

**DISCUSSION:**

A list of Conference Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Conference Requests - 10-24-18	10/16/2018	Backup Material

**REVISIONS:**

**Conference Requests**  
**October 24, 2018**

<b>Departure</b>	<b>Return</b>	<b>Attendee</b>	<b>Site/Dept</b>	<b>Account</b>	<b>Conference</b>	<b>Location</b>	<b>Purpose for Attending</b>
10/18/2018 <i>*Ratified</i>	10/22/2018	Sergio Enloe	Sports & Rec	Sports & Rec/CHS Area	Las Vegas Freakshow Wrestling Tournament	Las Vegas, NV	Observe and supervise wrestlers during tournament
10/30/2018	11/2/2018	Ed Schmalzel	Adult School	Conf Travel COE/WASC	COE Team Member Accreditation Visit	San Antonio, TX	Determine if the institution is in compliance with policies, rules, standards and conditions
12/2/2018	12/4/2018	Sherri Johnston	Technology	Technology	CSEdWeek Kickoff Event	Seattle, WA	Attend the launch of Computer Science Education Week 2018 and celebrate the accomplishments of the computer science education community
12/17/2018	12/22/2018	Chris Watson	Clark	Principal's Discretionary	Midwest Band and Orchestra Clinic	Chicago, IL	Learn industry trends and current topics in music education, gain access to music and teaching icons
12/17/2018	12/23/2018	Michael Samson	Clovis West	LD #3	Midwest Band and Orchestra Clinic	Chicago, IL	Learn industry trends and current topics in music education, gain access to music and teaching icons
1/8/2019	1/13/2019	John McGough	Aquatics	Aquatics	TYR Pro Swim Championship Series	Knoxville, TN	Supervise and coach at the USA Swimming National team event
3/13/2019	3/17/2019	Lauren Herring	Clovis North	Enns CN Cluster Office	2019 National Art Education Association (NAEA) National Convention	Boston, MA	Professional development opportunity to update oneself on the vista of state-of-the-art materials to advance visual art instruction in local art programs



**Conference Requests**  
**October 24, 2018**

3/13/2019	3/17/2019	Melissa Fritsch	Clark	Principal Discretionary	2019 National Art Education Association (NAEA) National Convention	Boston, MA	Professional development opportunity to learn updates oneself on the vista of state-of-the-art materials to advance visual art instruction in local art programs
4/9/2019	4/14/2019	John McGough	Aquatics	Aquatics	TYR Pro Series	Richmond, VA	Supervise and coach at the USA Swimming sanctioned event
4/10/2019	4/17/2019	John Lack	Buchanan	No Cost	BHS Orchestra Pacific Northwest Concert Tour	Seattle, WA	Supervise students as they perform and exchange orchestral pieces with other high school performing groups
4/26/2019	4/30/2019	Debi Kelly	Buchanan	BHS Foundation	International Culinary & Hospitality Experience	Orlando, FL	Supervise BHS Culinary Arts/CTE students who have been invited to compete in the International Culinary & Hospitality experience
4/26/2019	4/30/2019	George Bonanno	Buchanan	BHS Foundation	International Culinary & Hospitality Experience	Orlando, FL	Supervise BHS Culinary Arts/CTE students who have been invited to compete in the International Culinary & Hospitality experience
4/26/2019	4/30/2019	Jeff Hodges	Buchanan	BHS Foundation	International Culinary & Hospitality Experience	Orlando, FL	Supervise BHS Culinary Arts/CTE students who have been invited to compete in the International Culinary & Hospitality experience
6/17/2019	7/10/2019	Brian Sharar	Aquatics	Aquatics	U.S. Olympic Committee (USOC) Altitude Training Camp	Colorado Springs, CO	Supervise and coach athletes during Training Camp at USA Olympic Training Center

**Conference Requests**  
**October 24, 2018**

6/17/2019	7/10/2019	Mark Bennett	Aquatics	Aquatics	U.S. Olympic Committee (USOC) Altitude Training Camp	Colorado Springs, CO	Observe and supervise athletes during Training Camp at USA Olympic Training Center
6/17/2019	7/10/2019	John McGough	Aquatics	Aquatics	U.S. Olympic Committee (USOC) Altitude Training Camp	Colorado Springs, CO	Observe and supervise athletes during Training Camp at USA Olympic Training Center

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the Fundraiser Requests, as submitted.

**DISCUSSION:**

A list of Fundraiser Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Fundraiser Requests - 10-24-18	10/17/2018	Backup Material

**REVISIONS:**

**Fundraiser Requests**  
**October 24, 2018**

School	Advisor	Start Date	End Date	Organization	Description	Fund	Vendor
Boris Elementary	Lisa Vuola, Renee Alvarez	2/25/2019	3/25/2019	Boris PTC	Movie Nights*	Parent Teacher Club	Me and Ed's, Smart and Final
Buchanan High	Alyssa Lomier	11/14/2018	11/14/2018	BHS Academic Decathlon	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
Buchanan High	Alison Bartosch	11/5/2018	11/5/2018	BHS Cross Country	Family Restaurant Night*	Foundation/Booster Organization	Chipotle Mexican Grill
Buchanan High	Rich Contreras	10/30/2018	10/30/2018	BHS Unified Sports	Family Restaurant Night*	Foundation/Booster Organization	Chipotle Mexican Grill
Buchanan High	Troy Tirapelle	11/3/2018	11/3/2018	BHS Wrestling	Golf Tournaments*	Foundation/Booster Organization	Eagle Springs Golf Course
Buchanan High	Tina TeNyenhuis	11/17/2018	11/17/2018	BHS Academic Decathlon	Lunch and Snack Bar Sales*	Associated Student Body	Guadalajara's, Smart and Final
Buchanan High	Adam Wall	10/29/2018	11/12/2018	BHS Girls Basketball	Social Media Donation Platform	Foundation/Booster Organization	Snap! Raise Fundraising
Buchanan High	Shannon Moser	10/25/2018	11/15/2018	BHS Pep & Cheer	Media Donation Platform	Foundation/Booster Organization	Snap! Raise Fundraising
Clovis East High	Sarah Burress	10/25/2018	6/30/2019	REC Activities	Donations by Businesses	Associated Student Body	Amazon Smile
Clovis East High	Leticia Valencia, Josh Adams	10/25/2018	6/30/2019	CEHS Class of 2022	Spirit Wear/Spirit Packs	Associated Student Body	BSN Sports, Rush Advertising
Clovis East High	Kendra Olsen	10/25/2018	11/9/2018	CEHS Gymnastics	Family Restaurant Night*	Foundation/Booster Organization	Chipotle Mexican Grill
Clovis East High	Major (Ret.) Todd Partin	4/1/2019	5/9/2019	CEHS Air Force JROTC	Awards Banquet*	Foundation/Booster Organization	Luna's Pizzeria
Clovis East High	Major (Ret.) Todd Partin	11/1/2018	1/24/2019	CEHS Air Force JROTC	Annual Change of Command and Promotion Banquet*	Foundation/Booster Organization	Luna's Pizzeria
Clovis East High	Jackie Stafford	11/1/2018	12/31/2018	CEHS Class of 2021	Candy Sales*	Associated Student Body	See's Candies
Clovis East High	Kellen Kubo, Mitch Spangle	10/25/2018	6/30/2019	CEHS Softball	Snack Bar at Home Events*	Foundation/Booster Organization	Smart and Final

*\*In compliance with Board Policy No. 8402*

**Fundraiser Requests**  
**October 24, 2018**

Clovis East High	Major (Ret.) Todd Partin	2/1/2019	3/1/2019	CEHS Air Force JROTC	Adopt-A-Cadet	Foundation/Booster Organization	Snap! Raise Fundraising
Clovis East High	Ryan Smith	10/26/2018	6/30/2019	CEHS Baseball	Spirit Wear/Spirit Packs	Foundation/Booster Organization	Team Sports Ink
Clovis East High	Major (Ret.) Todd Partin	12/1/2018	12/15/2018	CEHS Air Force JROTC	Poinsettia/Wreath Sales	Foundation/Booster Organization	Wreaths Across America
Clovis High	Robert Shuman	11/2/2018	11/12/2018	Clovis High School Leo Club	Donations for Charitable Organizations	Foundation/Booster Organization	None
Clovis North High	Heather Bishop	10/25/2018	6/7/2019	CNEC Choir	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	Bella Pasta, Benaddiction, Campagnia, California Pizza Kitchen, Cheesecake Factory, Chef Paul's Catering, Chuck's BBQ Catering, Classic Catering
Clovis North High	Heather Bishop	10/25/2018	6/7/2019	CNEC Choir	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	Bobby Salazar's, Papi's Mex Grill, California Pizza Kitchen, Tahoe Joe's Famous Steakhouse, DiCicco's Italian Restaurant, WinCo Foods, Dog House Grill, Vons, Field House, Save Mart
Clovis North High	Travis Mills	10/25/2018	5/31/2019	CNEC Hiking Club	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill, Panda Express, Chick-fil-A, California Pizza Kitchen, Pieology Pizzeria, Blaze Pizza
Clovis North High	Heather Bishop	10/25/2018	6/7/2019	CNEC Choir	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	Copper River Country Club, Cool Hand Luke's, Dickey's Barbecue Pit, Dog House Grill, Famous Dave's, Field House Restaurant, Garcia Catering, Logan's Roadhouse
Clovis North High	Elizabeth Compton	10/25/2018	12/21/2018	CNEC Foundation Club	Donations for Charitable Organizations*	Foundation/Booster Organization	Costco, Save Mart, WinCo Foods, Sam's Club, Walmart

**Fundraiser Requests**  
**October 24, 2018**

Clovis North High	Marty Swift	10/25/2018	6/7/2019	Clovis North AVID	Candy Sales*	Associated Student Body	Great American Fundraising
Clovis North High	Heather Bishop	10/25/2018	6/7/2019	CNEC Choir	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	Luna's Pizzeria, Love and Garlic, Meat Market, Mediterranean Grill, Mike's Grill, Pardini's, PressBox, Sequoia Brewing Company
Clovis North High	Elizabeth Compton	10/25/2018	12/21/2018	CNEC Foundation Club	Donations for Charitable Organizations	Foundation/Booster Organization	None
Clovis North High	Elizabeth Compton	10/25/2018	12/21/2018	CNEC PJ Alverdia Foundation Club	Tennis Tournament	Foundation/Booster Organization	None
Clovis North High	Nicole Torres	10/25/2018	11/30/2018	CNEC Educator's Rising Club	Thankful Grams*	Associated Student Body	Oriental Trading Company
Clovis North High	Heather Bishop	10/25/2018	6/7/2019	CNEC Choir	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	Sam's Club, Smart and Final
Clovis North High	Rebecca Tinseth	10/25/2018	6/30/2019	CNEC Mock Trial	Donations by Businesses	Foundation/Booster Organization	Snap! Raise Fundraising
Clovis West High	Peggy Rigby	3/2/2019	3/2/2019	Clovis West Softball	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	Classic Catering
Clovis West High	Peggy Rigby	4/27/2019	4/28/2019	Clovis West Softball	Snack Bar & Gate Sales*	Foundation/Booster Organization	Costco
Clovis West High	Peggy Rigby	2/15/2019	2/15/2019	Clovis West Softball	Elementary Tournament Snack Sales*	Foundation/Booster Organization	Costco
Clovis West High	Peggy Rigby	12/1/2018	1/31/2019	Clovis West Softball	Program Sales of Ad Pages	Foundation/Booster Organization	None
Clovis West High	Peggy Rigby	11/1/2018	5/3/2019	Clovis West Softball	Snack Bar Sales at Varsity and JV Games*	Foundation/Booster Organization	Smart and Final
Fancher Creek Elementary	Erin Parker	10/25/2018	11/30/2018	Fancher Creek Athletics	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
Garfield Elementary	Jennifer Bump	11/16/2018	11/16/2018	Garfield Drama	Donations for Charitable Organizations	Associated Student Body	None

*\*In compliance with Board Policy No. 8402*

**Fundraiser Requests**  
**October 24, 2018**

Garfield Elementary	Melissa Nunes	3/28/2019	3/28/2019	Garfield	Donations for Charitable Organizations	Associated Student Body	None
Kastner Intermediate	Maria Cerda	12/14/2018	12/14/2018	Kastner ASB	Showcase (Fashion, Drama, Dance, etc.)*	Associated Student Body	Smart and Final, Costco
Red Bank Elementary	Christina Foster	3/18/2019	4/10/2019	Red Bank Elementary	Various "A-thons" (i.e., Jog-A-Thons, Basketball Shoot-A-Thons)*	Associated Student Body	Dynamic Ink
Valley Oak Elementary	Kathy Beatty, Becca Kizirian	11/15/2018	12/7/2018	Valley Oak PTC	New York Steak Sales*	Parent Teacher Club	Harris Ranch
Valley Oak Elementary	Rammel Del Mundo, Teri Hustedde, Courtney Wicks	12/12/2018	12/12/2018	Valley Oak ASB	Book Exchange*	Associated Student Body	None
Valley Oak Elementary	Donna Williams, Becca Kizirian	10/31/2018	10/31/2018	Valley Oak PTC	Caps 4 Kids	Parent Teacher Club	None

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the Student Trip Requests, as submitted.

**DISCUSSION:**

A list of Student Trip Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Student Trip Requests - 10-24-18	10/16/2018	Backup Material

**REVISIONS:**



## Student Trip Requests

October 24, 2018

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56667	CCUR CW Boys Basketball <i>*Ratified</i>	10/13/2018 06:00 AM	10/14/2018 11:00 PM	CCUR-NONE-BrdApp	Rocklin, CA	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56585	CCUR CHS Wrestling <i>*Ratified</i>	10/18/2018 06:00 AM	10/22/2018 10:00 PM	CCUR-CHS-Car-BrdApp	Las Vegas, NV	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56961	CNEC Boys Water Polo <i>*Ratified</i>	10/18/2018 12:00 PM	10/20/2018 07:00 PM	CNH/ATH-0500-Van-BrdApp	Villa Park, CA	21
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56571	CCUR CCVB Boys <i>*Ratified</i>	10/19/2018 06:00 AM	10/20/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56523	BHS Girls Tennis	10/31/2018 07:00 AM	11/01/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56525	BHS Girls Tennis	11/02/2018 07:00 AM	11/03/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56558	CNEC AVID	11/02/2018 06:00 AM	11/03/2018 06:00 PM	CNH-AVID-Van-BrdApp	San Luis Obispo, CA	8
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56572	CCUR CCVB Boys	11/02/2018 06:00 AM	11/04/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56421	CWHS Girls Volleyball	11/05/2018 10:00 AM	11/13/2018 10:15 PM	EDSV-PLAYOFF-Charter-BrdApp	TBA - Play Offs	45
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56524	BHS Girls Tennis	11/06/2018 07:00 AM	11/07/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
57177	CWHS Girls Golf	11/06/2018 06:00 AM	11/08/2018 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	Pasadena, CA	7
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56544	BHS Pep & Cheer	11/09/2018 05:00 PM	11/10/2018 11:00 PM	BHS-FDN-Van-BrdApp	Anaheim, CA	18
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56573	CCUR CCVB Boys	11/09/2018 06:00 AM	11/10/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56549	CCUR CNHS Boys Golf	11/10/2018 06:00 AM	11/11/2018 10:00 PM	CCUR-CNHS-Van-BrdApp	Morgan Hills, CA	3
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56526	BHS Girls Tennis	11/12/2018 07:00 AM	11/14/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56539	CWHS Girls Water Polo	11/13/2018 07:00 AM	11/17/2018 11:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56527	BHS Girls Tennis	11/15/2018 07:00 AM	11/17/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56586	BHS Girls Water Polo	11/15/2018 06:00 AM	11/17/2018 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	17

<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56575	CCUR CCVB Boys	11/16/2018 06:00 AM	11/17/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56030	CHS Girls Basketball	11/28/2018 06:00 AM	12/02/2018 02:00 PM	CHS/ATH-0500-Van-BrdApp	Ventura, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56610	CWHS Boys Basketball	11/28/2018 07:00 AM	12/01/2018 10:00 PM	CWH/ATH-ASB-Van-BrdApp	Rocklin, CA	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56576	CCUR CCVB Boys	11/30/2018 06:00 AM	12/01/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56032	CHS Girls Basketball	12/06/2018 06:00 AM	12/08/2018 02:00 PM	CHS/ATH-0500-Van-BrdApp	Sacramento, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56578	CCUR CCVB Boys	12/07/2018 06:00 AM	12/08/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56582	CCUR CCVB Boys	12/08/2018 06:00 AM	12/10/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56428	CNEC Boys Soccer	12/13/2018 07:00 AM	12/15/2018 05:00 PM	CNH/ATH-0500-Van-BrdApp	Downey, CA	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56411	BHS Girls Soccer	12/14/2018 11:00 AM	12/15/2018 08:30 PM	BHS/ATH-0500-Van-BrdApp	Bakersfield, CA	26
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56508	CWHS Girls Soccer	12/14/2018 07:00 AM	12/15/2018 10:00 PM	CWH/ATH-0500-Van-BrdApp	Bakersfield, CA	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56583	CCUR CCVB Boys	12/14/2018 06:00 AM	12/16/2018 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56626	BHS Boys Soccer	12/14/2018 07:00 AM	12/15/2018 08:00 PM	BHS/ATH-0500-Van-BrdApp	Bakersfield, CA	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56413	BHS Girls Soccer	12/20/2018 08:00 AM	12/22/2018 11:00 PM	BHS/ATH-0500-Van-BrdApp	Danville, CA	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56429	CNEC Boys Soccer	12/20/2018 07:00 AM	12/22/2018 05:00 PM	CNH/ATH-0500-Van-BrdApp	San Clemente, CA	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56609	CWHS Boys Basketball	12/21/2018 07:00 AM	12/22/2018 10:00 PM	CWH/ATH-ASB-Van-BrdApp	San Luis Obispo, CA	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56627	BHS Boys Soccer	12/21/2018 07:00 AM	12/22/2018 08:00 PM	BHS/ATH-0500-Van-BrdApp	Paso Robles, CA	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56131	CHS Girls Basketball	12/26/2018 06:00 AM	12/29/2018 02:00 PM	CHS/ATH-0500-Van-BrdApp	Palo Alto, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56608	CWHS Boys Basketball	12/26/2018 07:00 AM	12/29/2018 10:00 PM	CWH/ATH-ASB-Van-BrdApp	Modesto, CA	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55665	CHS Wrestling	12/27/2018 05:00 AM	12/29/2018 10:00 PM	CHS/ATH-ASB-Van-BrdApp	Aptos, CA	21
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55825	CHS Girls Soccer	12/28/2018 06:00 AM	12/29/2018 10:00 PM	CHS/ATH-0500-Van-BrdApp	Santa Maria, CA	24
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56427	CWHS Girls Basketball	01/01/2019 06:00 AM	01/05/2019 11:00 PM	CWH/ATH-0500-Van-BrdApp	Santa Ana, CA	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56324	AQUA Clovis Swim Club	01/08/2019 06:00 AM	01/13/2019 09:00 PM	AQUA-NONE-BrdApp	Knoxville, TN	10

<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56584	CCUR CCVB Boys	01/10/2019 06:00 AM	01/13/2019 10:00 PM	CCUR-NONE-BrdApp	Anaheim, CA	50
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56455	BHS Track & Field	01/17/2019 06:00 AM	01/20/2019 10:00 PM	BHS/ATH-0500-Van-BrdApp	Sparks, NV	6
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56280	CHS Wrestling	01/24/2019 06:00 AM	01/26/2019 10:00 PM	CHS/ATH-0500-Van-BrdApp	Fremont, CA	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56325	CHS Wrestling	01/24/2019 06:00 AM	01/26/2019 10:00 PM	CHS/ATH-0500-Van-BrdApp	Gilroy, CA	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56132	CHS Girls Basketball	01/25/2019 06:00 AM	01/27/2019 02:00 PM	CHS/ATH-0500-Van-BrdApp	Moraga, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56622	CNHS Pep and Cheer	02/21/2019 08:00 AM	02/24/2019 05:00 PM	CNH-NONE-BrdApp	Anaheim, CA	55
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56284	BHS Softball	02/27/2019 08:00 AM	03/02/2019 05:00 PM	BHS/ATH-0500-Van-BrdApp	Pismo Beach, CA	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56364	CNEC Track & Field	03/01/2019 07:00 AM	03/03/2019 10:00 PM	CNH/ATH-0500-Van-BrdApp	Murrieta, CA	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56617	CWHS Boys Golf	03/02/2019 07:00 AM	03/04/2019 11:00 PM	CWH/ATH-0500-Van-BrdApp	Santa Maria, CA	6
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56320	CHS Boys Basketball	03/07/2019 08:00 AM	03/10/2019 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	20
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56476	CNEC Visual Arts	03/13/2019 08:00 AM	03/17/2019 11:00 PM	CNH-NONE-BrdApp	Boston, MA	0
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56263	BHS Winterguard	03/15/2019 03:30 PM	03/17/2019 01:00 PM	BHS-FDN-Van-BrdApp	Union City, CA	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56530	CHS Color Guard	03/23/2019 05:00 AM	03/24/2019 11:30 PM	CHS-FDN-SchoolBus-BrdApp	San Bernardino, CA	45
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56430	CNEC Boys Golf	03/28/2019 08:00 AM	03/30/2019 10:00 PM	CNH/ATH-0500-Van-BrdApp	Indio, CA	7
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56302	BHS Orchestra	04/10/2019 07:00 AM	04/17/2019 11:00 PM	BHS-FDN-CharterBus-BrdApp	Seattle, WA	75
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56485	CWHS Choir	04/11/2019 05:15 AM	04/14/2019 06:00 PM	CWH-0500-CharterBus-BrdApp	Los Angeles, CA	45
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55981	BHS Culinary	04/26/2019 06:00 AM	04/30/2019 06:30 PM	BHS-NONE-BrdApp	Orlando, FL	20
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56615	CWHS Boys Golf	05/21/2019 07:00 AM	05/24/2019 11:00 PM	EDSV-PLAYOFF-Van-BrdApp	Pasadena, CA	6
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56432	CHS Grad Night	05/23/2019 03:00 PM	05/24/2019 06:00 AM	CHS-ASB-CharterBus-BrdApp	Hollywood, CA	280
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56532	AQUA Clovis Swim Club	06/17/2019 06:00 AM	07/10/2019 09:00 PM	AQUA-NONE-BrdApp	Colorado Springs, CO.	15

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the Voluntary Community Recreation Program, as submitted

**DISCUSSION:**

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational programs, and are entirely separate and distinct from the District's educational program. The Department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities.

Clovis Community Sports and Recreation Department  
Clovis High Track and Field Conditioning Camp  
Location: Clovis High School  
Date: October 25-December 20, 2018  
Grades: 9-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Clovis Girls Water Polo Winter Camp  
Location: Clovis High School  
Date: October 25, 2018-March 1, 2019  
Grades: 7-12  
Cost: \$100.00 per participant

Clovis Community Sports and Recreation Department  
Golden Eagle Soccer Goalie Skills Training  
Location: Clovis West High School  
Date: October 25, 2018-May 3, 2019  
Grades: 5-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Wolfpack Athletics Fitness Training

Location: Clovis East High School  
Date: October 29, 2018-July 30, 2019  
Grades: 6-12  
Cost: \$20.00 per participant

Clovis Community Sports and Recreation Department  
Future Cougars Girls Soccer Camp  
Location: Clovis High School  
Date: November 19-20, 2018  
Grades: 7-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Girls Soccer Coaches Clinic  
Location: Clovis High School  
Date: November 19-20, 2018  
Grades: 7-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
CYWC Thanksgiving Camp  
Location: Clovis High School  
Date: November 19-23, 2018  
Grades: K-6  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Wolfpack Winter Race Camp – Week 1  
Location: Clovis East High School  
Date: November 26-30, 2018  
Grades: 7-12  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Timberwolf Girls Winter Water Polo  
Location: Clovis East High School  
Date: November 26, 2018-January 19, 2019  
Grades: K-12  
Cost: \$115.00 per participant

Clovis Community Sports and Recreation Department  
Clark Boys Swim  
Location: Clovis High School  
Date: November 26, 2018-January 30, 2019  
Grades: 10-14 years  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Clark Boys Water Polo  
Location: Clark Intermediate School

Date: November 27, 2018-January 31, 2019

Grades: 7-8

Cost: \$60.00 per participant

Clovis Community Sports and Recreation Department

Dark Horse Wrestling

Location: Clovis North High School

Date: December 1, 2018-December 1, 2019

Grades: K-12

Cost: \$150.00 per participant

Clovis Community Sports and Recreation Department

Wolfpack Winter Race Camp – Week 2

Location: Clovis East High School

Date: December 3-7, 2018

Grades: 7-12

Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department

Wolfpack Winter Race Camp – Week 3

Location: Clovis East High School

Date: December 10-14, 2018

Grades: 7-12

Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department

Wolfpack Winter Race Camp – Week 4

Location: Clovis East High School

Date: December 17-21, 2018

Grades: 7-12

Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department

Boys Soccer Club

Location: Clovis High School

Date: January 1, 2019-January 1, 2020

Grades: 7-12

Cost: \$0

Clovis Community Sports and Recreation Department

Wolfpack Winter Race Camp – Week 5

Location: Clovis East High School

Date: January 2-4, 2019

Grades: 7-12

Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department

Wolfpack Girls Little Hoopsters

Location: Clovis East High School

Date: January 12-February 17, 2019

Grades: K-12  
Cost: \$35.00 per participant

Clovis Community Sports and Recreation Department  
Alta Sierra All Sports Camp  
Location: Alta Sierra Intermediate School  
Date: January 28-February 2, 2019  
Grades: 6-10  
Cost: \$0

Clovis Community Sports and Recreation Department  
WolfDen Wrestling – Pre-Spring Leading the Pack Wrestling Camp  
Location: Reyburn Wrestling Room  
Date: February 1-28, 2019  
Grades: 5-8  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Elementary Football 7-on-7 Camp  
Location: Clovis North High School  
Date: February 1-May 30, 2019  
Grades: 4-6  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Elementary Football Lineman Camp 2019  
Location: Clovis North High School  
Date: February 1-May 30, 2019  
Grades: 4-6  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Junior High and High School Football 7-on-7 Camp 2019  
Location: Clovis North High School  
Date: February 1-May 30, 2019  
Grades: 7-12  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Junior High and High School Football Lineman Camp 2019  
Location: Clovis North High School  
Date: February 1-May 30, 2019  
Grades: 7-12  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Track Speed Development Camp  
Location: Buchanan High School  
Date: February 1-June 1, 2019  
Grades: 3-8

Cost: \$40.00 per participant

Clovis Community Sports and Recreation Department  
Boys Spring Skills Water Polo  
Location: Clovis West High School  
Date: February 4-April 15, 2019  
Grades: 7-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Timberwolf Girls Spring Water Polo  
Location: Clovis East High School  
Date: February 4-May 31, 2019  
Grades: K-12  
Cost: \$115.00 per participant

Clovis Community Sports and Recreation Department  
Softball Skills and Drills Camp  
Location: Clovis North High School  
Date: February 5-7, 2019  
Grades: 7-8  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Free Spring Tennis Clinic  
Location: Clovis West High School  
Date: February 6-April 10, 2019  
Grades: 1-10  
Cost: \$0

Clovis Community Sports and Recreation Department  
Elementary Softball Tournament  
Location: Clovis West High School  
Date: February 15, 2019  
Grades: 5-6  
Cost: \$0

Clovis Community Sports and Recreation Department  
Intermediate Spring Football  
Location: Clovis East High School  
Date: February 25-May 10, 2019  
Grades: 7-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Spring Football – High School  
Location: Clovis East High School  
Date: February 25-May 10, 2019  
Grades: 9-12  
Cost: \$0



Clovis Community Sports and Recreation Department  
CNB Elite Spring AAU Basketball  
Location: Clovis North High School  
Date: March 1-May 31, 2019  
Grades: 2-12  
Cost: \$185.00 per participant

Clovis Community Sports and Recreation Department  
Track Coaching Clinic  
Location: Buchanan High School  
Date: March 1-May 31, 2019  
Grades: 3-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Stampede Spring AAU League  
Location: Clovis North High School  
Date: March 1-June 30, 2019  
Grades: 3-8  
Cost: \$185.00 per participant

Clovis Community Sports and Recreation Department  
WolfDen Wrestling Club  
Location: Reyburn Wrestling Room  
Date: March 1-September 1, 2019  
Grades: 3-12  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Free Elementary Boys Volleyball Clinic  
Location: Buchanan High School  
Date: March 2, 2019  
Grades: 4-6  
Cost: \$0

Clovis Community Sports and Recreation Department  
Alta Sierra Futsal  
Location: Alta Sierra Intermediate  
Date: March 18-May 15, 2019  
Grades: 7-12 years  
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department  
Alta Sierra Badminton Camp  
Location: Alta Sierra Intermediate School  
Date: April 5-9, 2019  
Grades: 7-8  
Cost: \$0

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**Title:** Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 584705 – 585085.

**DISCUSSION:**

District administration recommends ratification of the Purchase Orders and District Contracts for the period of September 26, 2018-October 5, 2018, as well as the Warrant register for September 27, 2018-October 5, 2018. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 559-327-9127.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the Change Orders, as submitted.

**DISCUSSION:**

All Change Orders totaling \$5,000 or more are reviewed by the Facilities Board Subcommittee.

Change Order Number	Contract/Bid Number	Project Type	Site(s)	DSA Number
01	CWHS-05	Modernization – 2018	Clovis West High School	02-116110
02	CWHS-03	Modernization – 2018	Clovis West High School	02-116110
04	CWHS-06	Modernization – 2018	Clovis West High School	02-116110
04	CWHS-07	Modernization – 2018	Clovis West High School	02-116110
04	CWHS-09	Modernization – 2018	Clovis West High School	02-116110
04	KI-03	Modernization – 2018	Kastner Intermediate School	02-116179
04	KI-05	Modernization – 2018	Kastner Intermediate School	02-116179
05	CWHS-01	Modernization – 2018	Clovis West High School	02-116110
05	CWHS-04	Modernization – 2018	Clovis West High School	02-116110
05	CWHS-08	Modernization – 2018	Clovis West High School	02-116110
05	KI-08	Modernization – 2018	Kastner Intermediate School	02-116179

**FISCAL IMPACT/FUNDING SOURCE:**

As noted in the attachment.

**ATTACHMENTS:**

**Description**

Change Orders

**Upload Date**

10/11/2018

**Type**

Backup Material

**REVISIONS:**

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## Contract Change Order No. 01

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<b>Project</b>	Clovis West High School – Library Modernization 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2711		
<b>DSA FILE#/DSA AP#</b>	10-H3/116110		Page 1 of 1
<b>Contract / Bid No.</b>	CWHS-05 (Contract #3180610)		

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CI No.	Description	Amount	Budget Code
0128	Install Tack Board in Library	\$1,934.34	District Change

Description: Remove and install (6) sheets of Koroseal Orleans tack board at library wing walls.

Requested by: District. \$1,934.36 to be added to the contract.

Reason for change: District. Existing concrete block wall was covered with old glue from previous tack board. The existing glue could not be removed without damaging the block.

<b>Original Contract</b>	\$30,900.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	\$1,934.34
<b>Total Contract</b>	<b>\$32,834.34</b>

The revised contract amount is an increase of 6.26% from the original contract amount.

## Contract Change Order No. 02

<b>Project</b>	Clovis West High School – Library Modernization 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2711		
<b>DSA FILE#/DSA AP#</b>	10-H3/116110		Page 1 of 1
<b>Contract / Bid No.</b>	CWHS-03 Rebid #2723 (Contract #3180722)		

CI No.	Description	Amount	Budget Code
0133	Replace Rotting Screen Wall	\$2,251.00	Unforeseen Condition

Description: Replace dry rotted plywood sheeting and 2x6 rafters at Library Roof.

Requested by: District. \$2,251.00 to be added to the contract.

Reason for change: Unforeseen condition. Dry rot was discovered on the Library Roof during demolition.

CI No.	Description	Amount	Budget Code
0140	Back Charge for Concrete Repair	(\$1,986.60)	District Change

Description: Back charge for pouring 2 yards of concrete on north side of Library.

Requested by: District. (\$1,986.60) credit to the contract.

Reason for Change: District. Graham Prewett damaged concrete with Gradall forklift. This amount was an add to the demolition bid package.

<b>Original Contract</b>	\$595,000.00
<b>Previous CCOs</b>	\$8,793.00
<b>This CCO</b>	\$264.40
<b>Total Contract</b>	<b>\$604,057.40</b>

The revised contract amount is an increase of 1.52% from the original contract amount.

## Contract Change Order No. 04

**Project** Clovis West High School Library Modernization - 2018 **Date** 10/10/2018  
**Bid #** 2711  
**DSA FILE#/DSA AP#** 10-H3/116110 Page 1 of 1  
**Contract / Bid No.** CWHS-06 Rebid #2723 (Contract #3180698)

CI No.	Description	Amount	Budget Code
0130	Carpet Adhesive Credit	(\$842.21)	Unforeseen Condition

Description: Credit for carpet adhesive.

Requested by: District. (\$842.21) to be credited to the contract.

Reason for change: Unforeseen condition. Moisture test did not pass. New adhesive was required for high moisture concrete. The credit is for the specified adhesive.

CI No.	Description	Amount	Budget Code
0131	Add Carpet and Base	\$305.32	District Change

Description: Supply and install carpet and base in control room at Library.

Requested by: District. \$305.32 to be added to the contract.

Reason for change: District. Replace the existing flooring with carpet. The existing carpet was the old "Clovis Blue."

CI No.	Description	Amount	Budget Code
0135	Back Charge for Grill Removal	(\$748.00)	Agency Requirement

Description: Back charge to Divcon for Lawson Mechanical having to remove and reinstall grills in Library due to work not being done correctly.

Requested by: Architect. (\$748.00) to be credited to the contract.

Reason for change: DSA requirements. Divcon did not have correct bracing at columns, so the redwood had to be taken down, which caused the grills to be removed while Divcon worked in this area.

CI No.	Description	Amount	Budget Code
0138	Back Charge for Extended Shoring	(\$2,875.00)	Unforeseen Condition

Description: Back charge for extended shoring due to issues with structural steel.

Requested By: District. (\$2,875.00) to be credited to the contract.

Reason for Change: Unforeseen condition. Issues with structural steel required extended use of Cencal's temporary shoring. This amount was added to the demolition bid package.

<b>Original Contract</b>	\$1,148,100.00
<b>Previous CCOs</b>	(\$4,160.23)
<b>This CCO</b>	(\$4,159.89)
<b>Total Contract</b>	<b>\$1,139,779.88</b>

The revised contract amount is a decrease of 0.72% from the original contract amount.



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## Contract Change Order No. 04

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<b>Project</b>	Clovis West High School Library Modernization - 2018	<b>Date</b> 10/10/2018
<b>Bid #</b>	2711	
<b>DSA FILE#/DSA AP#</b>	10-H3/116110	Page 1 of 1
<b>Contract / Bid No.</b>	CWHS-07 (Contract #3180611)	

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CI No.	Description	Amount	Budget Code
0122	Remove Plastic Roof Drains	\$402.00	Unforeseen Condition

Description: Remove plastic roof drains and cap.

Requested by: District. \$402.00 to be added to the contract.

Reason for change: Unforeseen condition. Plastic roof drains found in the Library were not water tight and required removal.

<b>Original Contract</b>	\$49,750.00
<b>Previous CCOs</b>	\$7,707.00
<b>This CCO</b>	\$402.00
<b>Total Contract</b>	<b>\$57,859.00</b>

The revised contract amount is an increase of 16.30% from the original contract amount.

## Contract Change Order No. 04

<b>Project</b>	Clovis West High School – Library Modernization 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2711		
<b>DSA FILE#/DSA AP#</b>	10-H3/116110		Page 1 of 1
<b>Contract / Bid No.</b>	CWHS-09 (Contract #3180612)		

CI No.	Description	Amount	Budget Code
0105	Move Power and Data	\$782.00	A&E Omission

Description: Move power and data on teaching wall in rooms 108 and 109 to make room for accordion wall.

Requested by: District. \$782.00 to be added to the contract.

Reason for change: A&E omission. Move power and data boxes outside of the accordion door when in the closed position.

CI No.	Description	Amount	Budget Code
0121	Install Fusible Disconnect	\$1,347.00	A&E Omission

Description: Supply and install fusible disconnect with fuses, breaker, conduit, wire and accessories.

Requested by: Architect. \$1,347.00 to be added to the contract.

Reason for change: A&E omission. Discrepancy between electrical plans, submittal and mechanical plans.

CI No.	Description	Amount	Budget Code
0129	Replace Inverter Batteries	\$2,840.00	Unforeseen Condition

Description: Supply and install (8) batteries for existing lighting inverter in Library.

Requested by: District. \$2,840.00 to be added to the contract.

Reason for change: Unforeseen condition. Existing batteries were dead, other batteries showed signs of corrosion. All batteries were replaced.

<b>Original Contract</b>	\$457,000.00
<b>Previous CCOs</b>	\$2,758.07
<b>This CCO</b>	\$4,969.00
<b>Total Contract</b>	<b>\$464,727.07</b>

The revised contract amount is an increase of 1.70% from the original contract amount.

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## Contract Change Order No. 04

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<b>Project</b>	Kastner Administration Building Modernization - 2018	<b>Date</b> 10/10/2018
<b>Bid #</b>	2717	
<b>DSA FILE#/DSA AP#</b>	10-H3/116179	Page 1 of 1
<b>Contract / Bid No.</b>	KI-03 (Contract #3180651)	

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CI No.	Description	Amount	Budget Code
0084	Beam & Column Finish	\$1,355.00	Unforeseen Condition

Description: Prep and paint existing concrete column, provide painted wood crown molding cover over the column beam at the Reception area of the Administration Building. (Contract Change Request, (CCR) #39)

Requested by: District. \$1,355.00 to be added to the contract.

Reason for change: Unforeseen condition. The existing beam steel saddle and the existing glue lam beam were to be exposed as part of the remodel. They were both discovered to be unsightly and required wood crown molding and prepping of the beam for aesthetics.

<b>Original Contract</b>	\$165,378.00
<b>Previous CCOs</b>	\$13,965.00
<b>This CCO</b>	\$1,355.00
<b>Total Contract</b>	<b>\$180,698.00</b>

The revised contract amount is an increase of 9.26% from the original contract amount.

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**Contract Change Order No. 04**

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**Project** Kastner Administration Modernization - 2018 **Date** 10/10/2018  
**Bid #** 2717  
**DSA FILE#/DSA AP#** 10-H3/116179 Page 1 of 3  
**Contract / Bid No.** KI-05 (Contract #3180632)

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CI No.	Description	Amount	Budget Code
0083	Door Signage Replacement	\$6,917.00	District Change

Description: Remove existing exterior door signage at classrooms and other exterior doors at 64 locations throughout the campus. Replace with new acrylic door signage. (ASI#36.1, Contract Change Request, (CCR) #37)

Requested by: District. \$6,917.00 to be added to the contract.

Reason for change: District. The existing exterior door signage was very worn and dated.

CI No.	Description	Amount	Budget Code
0085	Tape & Texture	\$231.00	A&E Omission

Description: Provide drywall patch back for work adding additional light switches in the Nurse's Office and cot area of the Administration Building. (ASI#11, CCR#40)

Requested by: District. \$231.00 to be added to the contract.

Reason for change: A&E omission. The original contract documents did not include additional light switches for the separate light switching in the Nurse's cot area. The electrical work was processed via a separate CCR. This cost is for drywall patch back only.

CI No.	Description	Amount	Budget Code
0086	Wall Finishes at Rooms A110 & A111	\$1,651.00	District Change

Description: Provide drywall patch back for the work to provide additional electrical conduit device removal at offices 110 & 111 of the Administration Building. (ASI#26, CCR#41)

Requested by: District. \$1,651.00 to be added to the contract.

Reason for change: District. The original contract documents did not call for removal and rerouting of electrical conduit and devices. The added electrical scope was processed via a separate CCR. This cost is for dry wall patch back only.

CI No.	Description	Amount	Budget Code
0087	Wall Finish at Rooms A102 & A113	\$1,913.00	A&E Omission

Description: Remove existing vinyl covered tack board wall covering, prep and paint existing drywall at hallway and reception area of the Administration Building. (ASI#41, CCR#42)

Requested by: District. \$1,913.00 to be added to the contract.

Reason for change: A&E omission. The original contract documents did not include the removal of the tack board. The existing tack board was worn and needed to be removed as part of the remodel.

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**Contract Change Order No. 04**

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**Project** Kastner Administration Modernization - 2018  
**Bid #** 2717  
**DSA FILE#/DSA AP#** 10-H3/116179  
**Contract / Bid No.** KI-05 (Contract #3180632)

**Date** 10/10/2018

Page 2 of 3

CI No.	Description	Amount	Budget Code
0088	Wall Finish at Existing Main Lobby	\$947.00	District Change

Description: Provide drywall patch back for the work to provide additional electrical conduit device removal at Reception Lobby of the Administration Building. (CCR#43)

Requested by: District. \$947.00 to be added to the contract.

Reason for change: District. The original contract documents did not call for removal and rerouting of electrical conduit and devices in this room. The added electrical scope was processed via a separate CCR. This cost is for dry wall patch back only.

CI No.	Description	Amount	Budget Code
0091	Modify Existing Beam Saddle	\$735.00	Unforeseen Condition

Description: Shore up existing beam, cut and modify the framing and steel saddle in preparation for welding modifications and reinstall the existing steel beam saddle at the Reception Area. (ASI#38.1, CCR#44)

Requested by: Architect. \$735.00 to be added to the contract.

Reason for change: Unforeseen condition. The contract documents for this project did not account for the existing beam saddle being installed improperly. The existing saddle appears to have been originally installed twice to correct an incorrect initial install. The remodel for this project included exposing this existing beam and saddle.

CI No.	Description	Amount	Budget Code
0092	Heating and Ventilation Modifications	\$796.00	Unforeseen Condition

Description: Provide framing modifications as a result of the heating and ventilation (HVAC) modifications. Provide and install blocking and strapping at existing shear wall, patch and replace shear wall at the Administration Building. (ASI#28.1, CCR#45)

Requested by: District. \$796.00 to be added to the contract.

Reason for change: Unforeseen condition. The original contract documents indicated routing of new HVAC ductwork. Additional strapping and blocking should have been part of the existing framing and was not installed in the previous construction.

CI No.	Description	Amount	Budget Code
0093	Roof Framing Modification	\$1,011.00	Unforeseen Condition

Description: Remove previously installed structural hardware at existing beam. Provide and install new wood framing and hardware to achieve new ceiling profile and shear transfer along Grid Line 3 at the Administration Building. (ASI#22.1, CCR#46)

Requested by: District. \$1,011.00 to be added to the contract.

Reason for change: Unforeseen condition. The original contract documents shear transfer provisions from existing beam to new beam. The existing beam was not the length shown on the as-builts. This modification was required to accommodate the required structural shear transfer due to the different beam length.

## Contract Change Order No. 04

**Project** Kastner Administration Modernization - 2018 **Date** 10/10/2018  
**Bid #** 2717  
**DSA FILE#/DSA AP#** 10-H3/116179 Page 3 of 3  
**Contract / Bid No.** KI-05 (Contract #3180632)

CI No.	Description	Amount	Budget Code
0094	Moisture Remediation	\$3,639.00	Unforeseen Condition

Description: Provide concrete floor moisture remediation sealer at concrete floors scheduled to receive vinyl flooring. (CCR#47)

Requested by: Architect. \$3,639.00 to be added to the contract.

Reason for change: Unforeseen condition. The existing concrete tested with high moisture content. Remediation was required by the flooring manufacturer for warranty purposes. The cost includes the installation of the District provided two-part epoxy product "Moisturetek." The cost also includes the additional flooring repair and prep where existing concrete wall, concrete cores, and steel supports were removed. Shot blasting will be done per manufacturer's requirement and project specifications at no additional charge.

<b>Original Contract</b>	\$942,906.00
<b>Previous CCOs</b>	\$5,007.00
<b>This CCO</b>	\$17,840.00
<b>Total Contract</b>	<b>\$965,753.00</b>

The revised contract amount is an increase of 9.26% from the original contract amount.

## Contract Change Order No. 05

<b>Project</b>	Clovis West High School Library Modernization - 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2711		
<b>DSA FILE#/DSA AP#</b>	10-H3/116110		Page 1 of 1
<b>Contract / Bid No.</b>	CWHS-01 (Contract #3180599)		

CI No.	Description	Amount	Budget Code
0137	Extended Shoring Duration	\$2,875.00	Unforeseen Condition

Description: Extended duration on temporary shoring in Library due to concrete and structural steel delays.

Requested by: District. \$2,875.00 to be added to the contract.

Reason for change: Unforeseen condition. Duration for temporary shoring had to be extended due to issues with structural steel. This amount will be deducted from the General Specialties package.

CI No.	Description	Amount	Budget Code
0139	Repair Damaged Concrete	\$1,986.60	District Change

Description: Pour 2 yards of concrete on north side of Library.

Requested by: District. \$1,986.60 to be added to the contract.

Reason for Change: District. Graham Prewett damaged concrete with Gradall fork lift. This amount will be deducted from the General Specialties package.

<b>Original Contract</b>	\$160,800.00
<b>Previous CCOs</b>	\$16,654.31
<b>This CCO</b>	\$4,861.60
<b>Total Contract</b>	<b>\$182,315.91</b>

The revised contract amount is an increase of 13.38% from the original contract amount.

## Contract Change Order No. 05

<b>Project</b>	Clovis West High School – Library Modernization 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2711		
<b>DSA FILE#/DSA AP#</b>	10-H3/116110		Page 1 of 2
<b>Contract / Bid No.</b>	CWHS-04 (Contract #3180609)		

CI No.	Description	Amount	Budget Code
0120	Polish Concrete in Library	\$2,630.89	District Change

Description: Add polished concrete flooring in Library Work Room and Storage Room in Library.

Requested by: District. \$2,630.89 to be added to the contract.

Reason for change: District. District requested a flooring change in the Work Room and Storage Room in the Library.

CI No.	Description	Amount	Budget Code
0123	Paint Study Room Walls	\$166.06	Unforeseen Condition

Description: Paint Study Room walls in the Library.

Requested by: District. \$166.06 to be added to the contract.

Reason for change: Unforeseen condition. After removing items from walls, found the existing walls were in poor condition.

CI No.	Description	Amount	Budget Code
0124	Paint High Soffit Wall	\$498.18	Unforeseen Condition

Description: Seal stain and paint the Lecture Hall high wall.

Requested by: Owner. \$498.18 to be added to the contract.

Reason for change: Unforeseen condition. After removing items from walls, the existing condition of the walls were found to be in poor condition.

CI No.	Description	Amount	Budget Code
0125	Paint Library Hall	\$1,411.51	Unforeseen Condition

Description: Paint hall, doors and jambs at Library.

Requested by: District. \$1,411.51 to be added to the contract.

Reason for change: Unforeseen condition. District requested painting of hallway. The wall behind the existing casework was a different color than the remaining portions of the walls.

CI No.	Description	Amount	Budget Code
0126	Paint Walls in Lecture Hall	\$2,657.00	District Change

Description: Paint concrete block walls, entrance doors & jambs, and tall windows. Includes caulking concrete walls to drywall.

Requested by: District. \$2,657.00 to be added to the contract.

Reason for change: District. District requested existing walls to be patched and painted.



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**Contract Change Order No. 05**

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**Project** Clovis West High School – Library Modernization 2018 **Date** 10/10/2018  
**Bid #** 2711  
**DSA FILE#/DSA AP#** 10-H3/116110 Page 2 of 2  
**Contract / Bid No.** CWHS-04 (Contract #3180609)

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CI No.	Description	Amount	Budget Code
0132	Paint Walls in Library	\$415.00	District Change

Description: Prime and paint (2) concrete block walls in Library and (1) block wall in the hallway.

Requested by: District. \$415.00 to be added to the contract.

Reason for change: District. District requested the existing concrete block walls be painted to match the rest of the new interior.

<b>Original Contract</b>	\$24,370.00
<b>Previous CCOs</b>	\$6,861.89
<b>This CCO</b>	\$7,778.64
<b>Total Contract</b>	<b>\$39,010.53</b>

The revised contract amount is an increase of 60.01% from the original contract amount.

## Contract Change Order No. 05

<b>Project</b>	Clovis West High School Library Modernization - 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2711		
<b>DSA FILE#/DSA AP#</b>	10-H3/116110		Page 1 of 1
<b>Contract / Bid No.</b>	CWHS-08 Rebid #2723 (Contract #3180707)		

CI No.	Description	Amount	Budget Code
0119	Mini Split Trim Kits	\$858.00	A&E Omission

Description: Provide slim duct refrigerant line covers on the (5) indoor units in the Library.

Requested by: District. \$858.00 to be added to the contract.

Reason for change: A&E omission. Trim kits were required to cover the exposed piping.

CI No.	Description	Amount	Budget Code
0127	Return Duct Flashing	\$2,898.00	Unforeseen Condition

Description: Provide Flashing at block wall a penetration and seal water tight in Library Media Center.

Requested by: Contractor. \$2,898.00 to be added to the contract.

Reason for change: Unforeseen condition. Flashing per details was not possible due to concrete block wall on (3) sides. Alternative detail developed.

CI No.	Description	Amount	Budget Code
0134	Reinstall Grill in Library	\$748.00	Agency Requirement

Description: Remove and reinstall grill in Library.

Requested by: Architect. \$748.00 to be added to the contract.

Reason for change: DSA requirement. Divcon needed access to the top of the pillars due to missing brackets. This will be a back charge to Divcon.

CI No.	Description	Amount	Budget Code
0141	Light Fixture Angle	\$526.00	A&E Omission

Description: Provide angle pieces to install light fixtures in Library.

Requested by: Architect. \$526.00 to be added to the contract.

Reason for change: A&E omission. Existing redwood ceiling did not have plywood backing. Light fixtures required brackets to fit on the redwood wall properly.

<b>Original Contract</b>	\$543,094.00
<b>Previous CCOs</b>	\$27,200.00
<b>This CCO</b>	\$5,030.00
<b>Total Contract</b>	<b>\$575,324.00</b>

The revised contract amount is an increase of 5.93% from the original contract amount.

## Contract Change Order No. 05

<b>Project</b>	Kastner Administration Building Modernization - 2018	<b>Date</b>	10/10/2018
<b>Bid #</b>	2717		
<b>DSA FILE#/DSA AP#</b>	10-H3/116179		Page 1 of 1
<b>Contract / Bid No.</b>	KI-08 (Contract #3180633)		

CI No.	Description	Amount	Budget Code
0078	Additional Electrical	\$9,092.00	District Change

Description: Provide additional power in the Library for two ceiling mounted projectors. (ASI#31.1, CCR#18.2)

Requested by: District. \$9,092.00 to be added to the contract.

Reason for change: District. The original contract documents did not include any provisions for new ceiling mounted projectors. District added this to the scope, per District standards.

CI No.	Description	Amount	Budget Code
0081	Power & Data Outlet	\$6,241.00	District Change

Description: Provide additional power and data provisions in various offices and locations throughout the Administration Building. (ASI#48, CCR#36)

Requested by: District. \$6,241.00 to be added to the contract.

Reason for change: District. The original contract documents did not have enough power and data outlets in some of the offices and other rooms in the Administration Building. Additional power and data outlets were added by the District during construction, per District standards.

CI No.	Description	Amount	Budget Code
0082	Replace Light Fixtures	\$1,292.00	Unforeseen Condition

Description: Replace two light fixtures in the Kitchen of the Multipurpose Room Building B. (CCR#38)

Requested by: District. \$1,292.00 to be added to the contract.

Reason for change: Unforeseen condition. Two of the existing light fixtures were damaged due to a roof leak. The roof leak was a pre-existing condition.

<b>Original Contract</b>	\$837,000.00
<b>Previous CCOs</b>	\$14,641.00
<b>This CCO</b>	\$16,625.00
<b>Total Contract</b>	<b>\$868,266.00</b>

The revised contract amount is an increase of 3.74% from the original contract amount.

**Title:** Resolution No. 3666 – Annual Recognition of School Psychologists

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Adopt Resolution No. 3666 in recognition of the dedicated work performed daily by Clovis Unified School Psychologists to support students.

**DISCUSSION:**

The National Association of School Psychologists (NASP) has designated November 12-16, 2018, as National School Psychology Awareness Week. This year's theme of "Unlock Potential, Find Your Password!" represents that a password is a personal key for unlocking the resources, proactive and preventive skills, and positive connections necessary to unlock one's full potential to thrive in school and life.

To honor this week and the work of Clovis Unified's School Psychologists to support District students in mind, body and spirit, Administration recommends adopting Resolution No. 3666 – Recognition of School Psychologists.

In addition, all CUSD School Psychologists have been invited to attend the October 24, 2018, meeting to be recognized by members of the Governing Board.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution No. 3666 - Recognition of School Psychologists	10/1/2018	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3666  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**NATIONAL SCHOOL PSYCHOLOGY AWARENESS WEEK  
NOVEMBER 12-16, 2018**

**WHEREAS**, all children and youth learn best when they are healthy, supported and receive an education that enables them to thrive academically and emotionally; and

**WHEREAS**, schools can more effectively ensure that all students are able to learn when they meet the needs of the whole child and provide integrated support; and

**WHEREAS**, children's mental health is directly linked to their learning and development, and the learning environment provides an optimal context to promote good mental health through connectedness within the school and community; and

**WHEREAS**, sound psychological principles are integral to instruction and learning, social and emotional development, prevention, early intervention and school safety, and supporting culturally diverse student populations; and

**WHEREAS**, school psychology has over 60 years of well-established, widely recognized and highly effective practice and standards; and

**WHEREAS**, School Psychologists are specially trained to foster and deliver, in the school and community, a continuum of mental health services and academic supports that lower barriers to teaching and learning; and

**WHEREAS**, School Psychologists help children to thrive by nurturing their individual strengths across both personal and academic endeavors; and

**WHEREAS**, School Psychologists are trained to assess student and school-based barriers to learning as well as individual strengths, utilize data-based decision-making, implement research-driven prevention and intervention strategies, and evaluate outcomes and improve accountability; and

**WHEREAS**, we recognize the vital role that School Psychologists play in the personal and academic development of our Clovis Unified School District students,

**NOW THEREFORE, LET IT BE RESOLVED** that we do hereby proclaim November 12-16, 2018, as School Psychology Awareness Week in Clovis Unified School District and commend those serving the students of the District in this role.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, California, at a regular meeting of said Board duly held on the 24<sup>th</sup> day of October, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jim Van Volkinburg, D.D.S., President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Ginny L. Hovsepian, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Ginny L. Hovsepian, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Education Program for the first semester of the 2018-19 school year, as submitted.

**DISCUSSION:**

Section 48800 of the California Education Code allows school district governing boards to authorize students to attend public higher education classes if students would benefit from the advanced scholastic or vocational training offered by public community colleges or the State University or University of California systems. School districts receive full Average Daily Attendance (ADA) credit for students participating in the program if the student is in his/her regular high school for at least 240 minutes per day or receives 3/4 of a full ADA if students enrolled in this program attend their regular high school for a least 180 minutes per day.

Students at Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools have participated in this program for the past several years. In order for the District to claim this additional ADA, audit forms will be required to verify that all students participating in the concurrent public higher education program summarized above are approved by the Governing Board.

The 2018-19 first semester concurrent enrollment at the District's five comprehensive high schools is as follows:

School Site	Enrolled
Buchanan High School	23
Clovis High School	35
Clovis East High School	17
Clovis North High School	48
Clovis West High School	21
Total Enrolled	144

Concurrent enrollment was reviewed by the members of the Curriculum Board Subcommittee during their September 20, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

ADA revenue as described above.

## REVISIONS:



**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Authorize the District Superintendent or designee to enter into an agreement with Fairbank, Maslin, Maullin, Metz (FM3) & Associates to conduct two separate research projects over the course of the current fiscal year.

**DISCUSSION:**

Two research projects are being evaluated during the current fiscal year in order to ensure the District remains efficient and effective in its operations. It is proposed that the research projects be completed by Fairbank, Maslin, Maullin, Metz (FM3) & Associates, who has successfully completed similar projects for the District over the course of several decades. FM3 will use scientifically proven and effective methods to conduct the following two research projects:

1. With ongoing needs identified in the District's school facility program and all projects and funds from the 2012 Bond Measure A completed or close to completion, the administration is currently in the process of examining the possible need for a future facility bond measure. The research to be conducted by FM3 would provide data to help inform the decision-making in this process to determine the proposed timeline and project list for such a facility bond measure.
2. An analysis of existing communication tools used by the District to connect with the community (including parents, students and staff). This research is designed to provide valuable information about the way the community engages with its schools and gathers information and news, as well as the effectiveness of current communication tools such as *CUSD Today* and *2 Minutes Today*. This project will assist in ensuring that the District fulfills its commitment to be an active and transparent partner with the community and will provide valuable data to use in future decision-making.

**FISCAL IMPACT/FUNDING SOURCE:**

The two separate projects will be completed during the current fiscal year with a not-to-exceed total of \$74,000 from the General Fund (and existing department budgets).

**REVISIONS:**



Board Agenda Item

Thursday, October 11, 2018

Agenda Item: O. - 4.

Title: Award of Bid – Supplies and Equipment

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Award Request for Proposal (RFP) No. 2746 – Campus Catering Specialty Food Items by line item in the amount of \$447,270.00; and Bid No. 2749 – District Fleet Vehicle Replacement by line item in the amount of \$1,036,776.03.

**DISCUSSION:**

RFP No. 2746 – Campus Catering Specialty Food. Four (4) bids were received and opened on October 2, 2018:

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>
Buena Vista Foods	\$ 97,770.00
Fat Cat Scones	Reject – Improper Submittal
Tropical Paradise, dba Cool Tropics	\$349,500.00
Sysco	\$0.00

Funding: Campus Catering Funds: \$447,270.00

Bid No. 2749 – District Fleet Vehicle Replacement. Two (2) bids were received and opened on October 4, 2018:

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>
Hansel Ford	\$672,704.29
Gibbs International Inc.	\$364,071.74

Funding: COP Funds: \$1,036,776.03

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above.

**ATTACHMENTS:**

Description	Upload Date	Type
Bid 2749 Tabulation	10/18/2018	Backup Material

**REVISIONS:**

**Bid Tabulation #2749 District Fleet Vehicle Replacement**

Hansel Ford										Gibbs International Inc.				
Qty	Type	Year	Vehicle Make & Model	Base Unit Cost (Each)	Extended Cost	Year	Vehicle Make & Model	Base Unit Cost (Each)	Extended Cost					
1	1/2 Ton Work Truck	2019	Ford F150	\$ 28,785.00	\$ 28,785.00			NO BID						
1	3/4 Ton Work Truck	2019	Ford F250 w/Scelzi Body	\$ 34,785.00	\$ 34,785.00			NO BID						
1	1 Ton Work Truck	2019	Ford F350 w/Scelzi Body	\$ 37,985.00	\$ 37,985.00			NO BID						
1	Dump Bed Truck F550 (4x4)	2019	Ford F550 w/Scelzi Body	\$ 54,785.00	\$ 54,785.00			NO BID						
1	Dump Bed Truck F550 (without 4x4)	2019	Ford F550 w/Scelzi Body	\$ 51,785.00	\$ 51,785.00			NO BID						
4	Delivery Truck, Box Truck	2019	Ford F650 6.7L Diesel	\$ 79,225.00	\$ 316,900.00	2020	Cummins ISB 6.7L	\$ 84,054.12	\$ 336,216.48					
1	Passenger Car/Police Model			NO BID				NO BID						
1	Low Roof-Cargo Van (Panel Van)	2019	Ford Transit w/Adrian Steel Equipment	\$ 27,389.00	\$ 27,389.00			NO BID						
1	Medium Roof-Cargo Van (Panel Van)	2019	Ford Transit w/Adrian Steel Equipment	\$ 31,105.00	\$ 31,105.00			NO BID						
1	Low Roof-Cargo Van (Mail Van)	2019	Ford Transit w/Adrian Steel Equipment	\$ 29,325.00	\$ 29,325.00			NO BID						
1	Mini/Compact Passenger Van	2019	Ford Transit Connect	\$ 26,925.00	\$ 26,925.00			NO BID						
14	Full size 8 Passenger Van	2019	Ford Transit Wagon	\$ 27,295.00	\$ 382,130.00			NO BID						
				Subtotal	\$ 1,021,899.00			Subtotal	\$ 336,216.48					
				CA Tire Fee	\$ 273.00					CA Tire Fee	\$ 42.00			
				DMV License Fee	\$ -					DMV License Fee	\$ -			
				Delivery and/or Destination Fee	\$ -					Delivery and/or Destination Fee	\$ 1,000.00			
				7.975% Sales Tax	\$ 81,496.45					7.975% Sales Tax	\$ 26,813.26			
				Total Bid	\$ 1,103,668.45					Total Bid	\$ 364,071.74			
Award Amount					\$ 672,704.29	Meets District Specifications					\$ 364,071.74			
TOTAL AWARD \$1,036,776.03														

**Estimated Delivery:**

Hansel Ford: 90-180 days ARO depending on vehicle type.



Board Agenda Item

Friday, October 12, 2018

Agenda Item: O. - 5.

Title: 2018-19 Organizational Charts, Exhibit No. 1201

**CONTACT PERSON:** Eimear O'Farrell

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Adopt the revised 2018-19 Organizational Charts, Exhibit No. 1201, as submitted.

**DISCUSSION:**

The Organizational Charts promote understanding and awareness of the organizational structure of the District and its various departments and divisions. The 2018-19 charts have been updated to reflect changes in reporting structures approved by the Board over the course of the 2017-18 school year. As required by Board Policy No. 1201 – *Organizational Charts and Structure*, if approved by the Board, the recommended organizational charts will be included as an Exhibit to Board Policy No. 1201.

**FISCAL IMPACT/FUNDING SOURCE:**

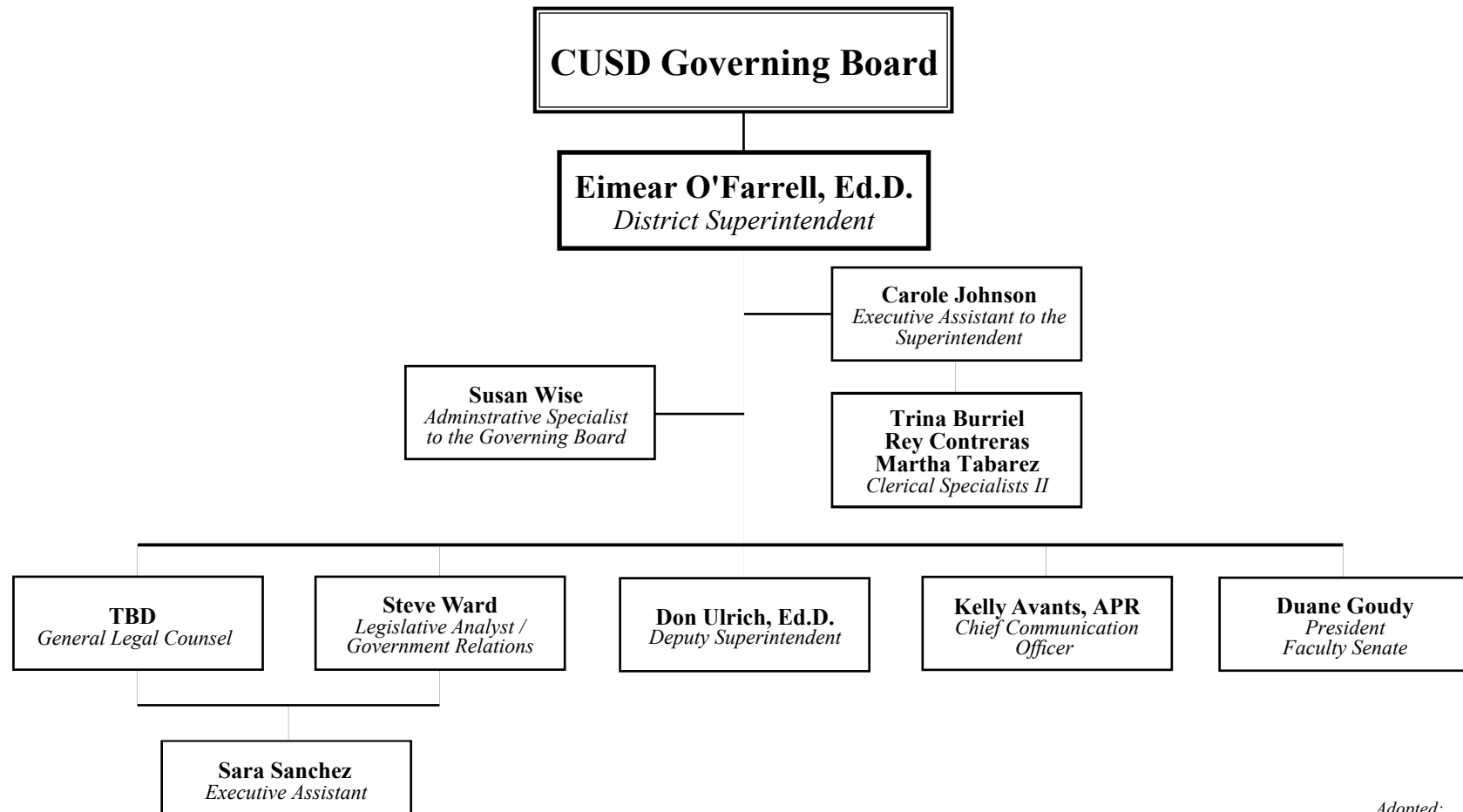
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**ATTACHMENTS:**

Description	Upload Date	Type
2018-19 Organizational Charts	10/17/2018	Backup Material

**REVISIONS:**

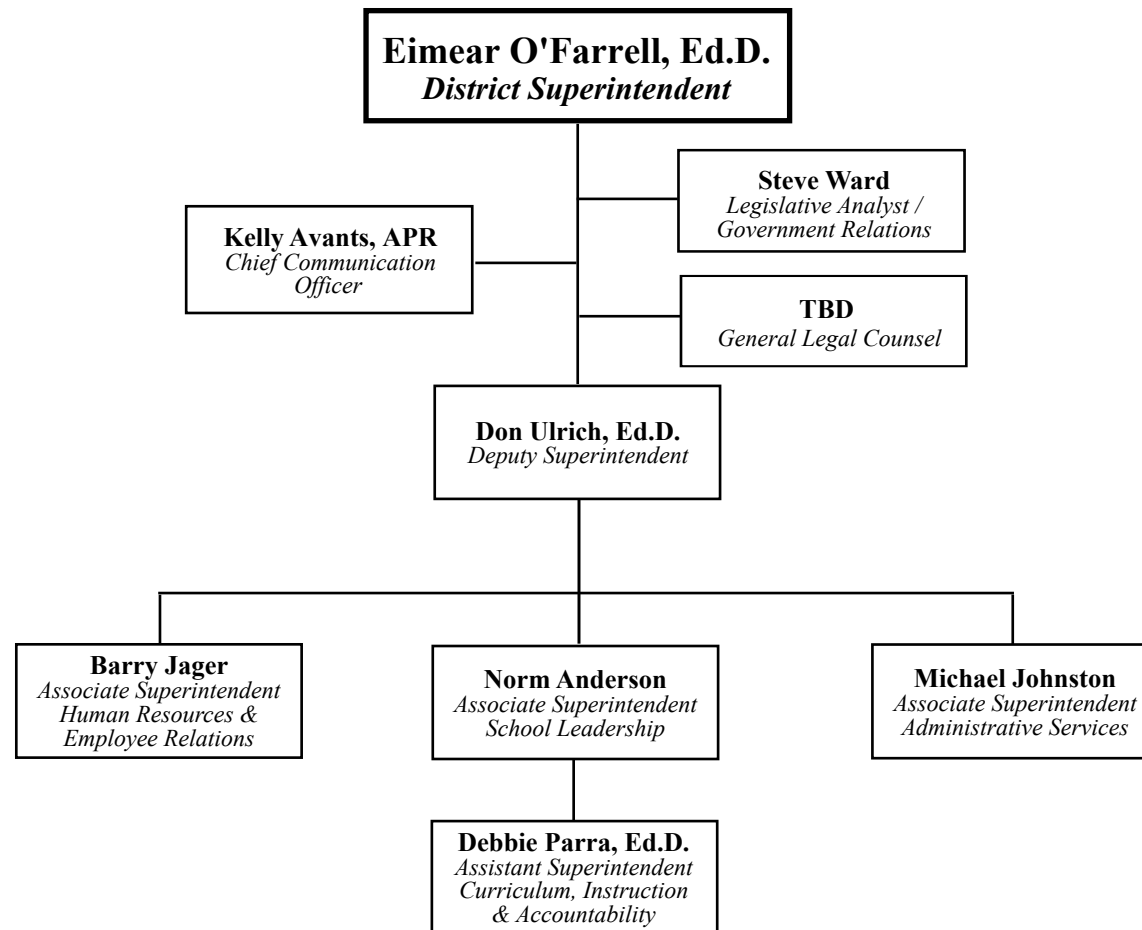
**Clovis Unified School District**  
**GOVERNING BOARD & SUPERINTENDENT**  
*2018-19 Organizational Chart*



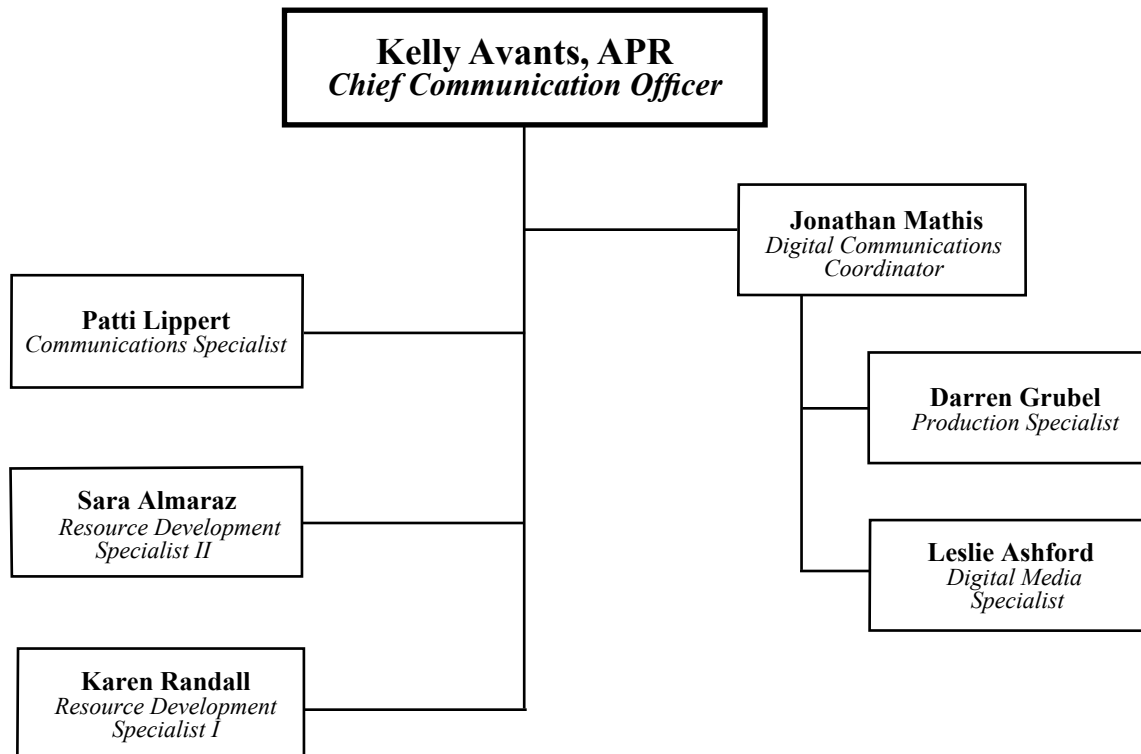
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Revised: 10/09/13  
Reviewed: 05/22/14  
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Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18

# EXECUTIVE CABINET

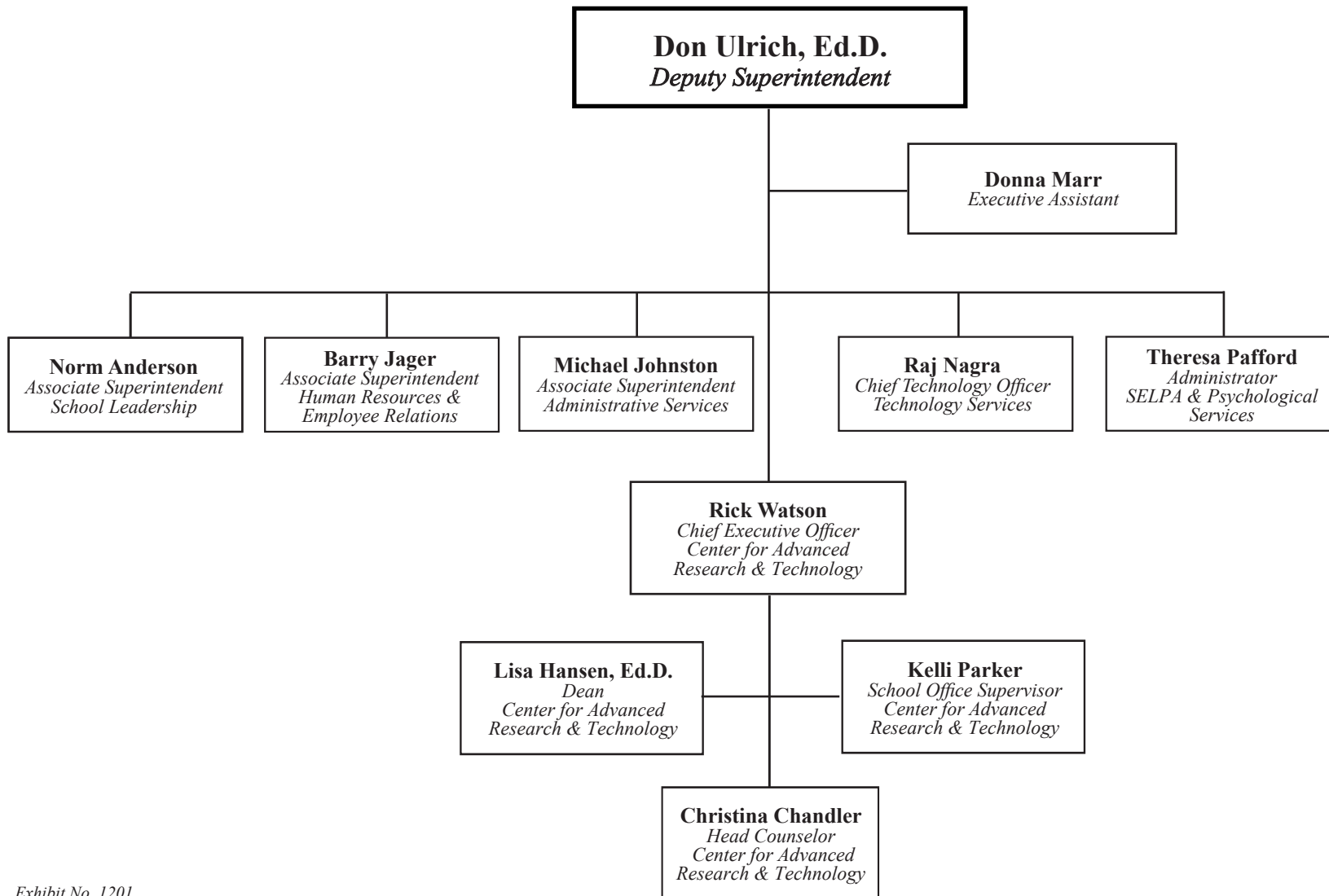
## 2018-19 Organizational Chart



## COMMUNICATIONS 2018-19 Organizational Chart



## DEPUTY SUPERINTENDENT 2018-19 Organizational Chart

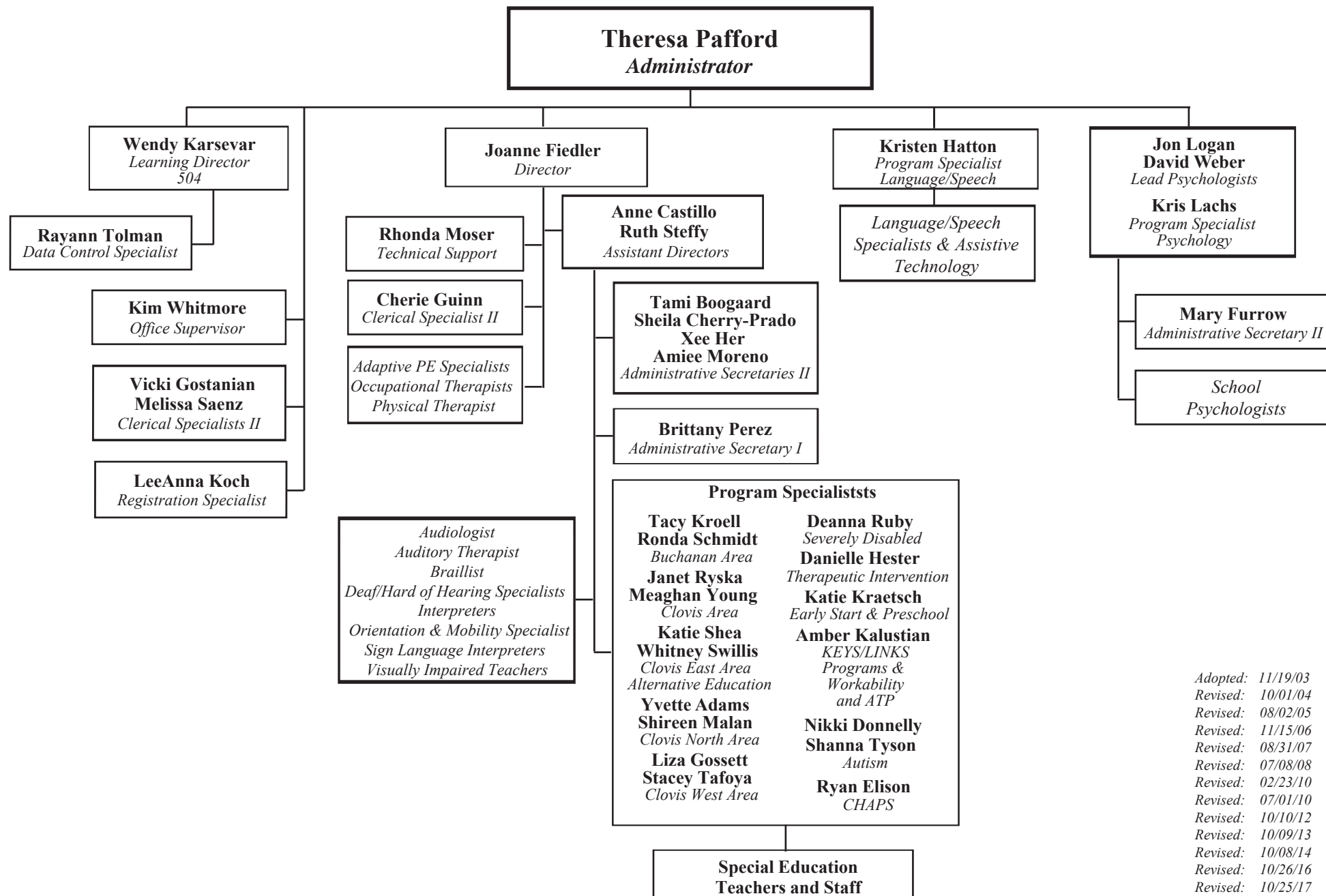


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Revised: 10/25/17  
Revised: 10/24/18



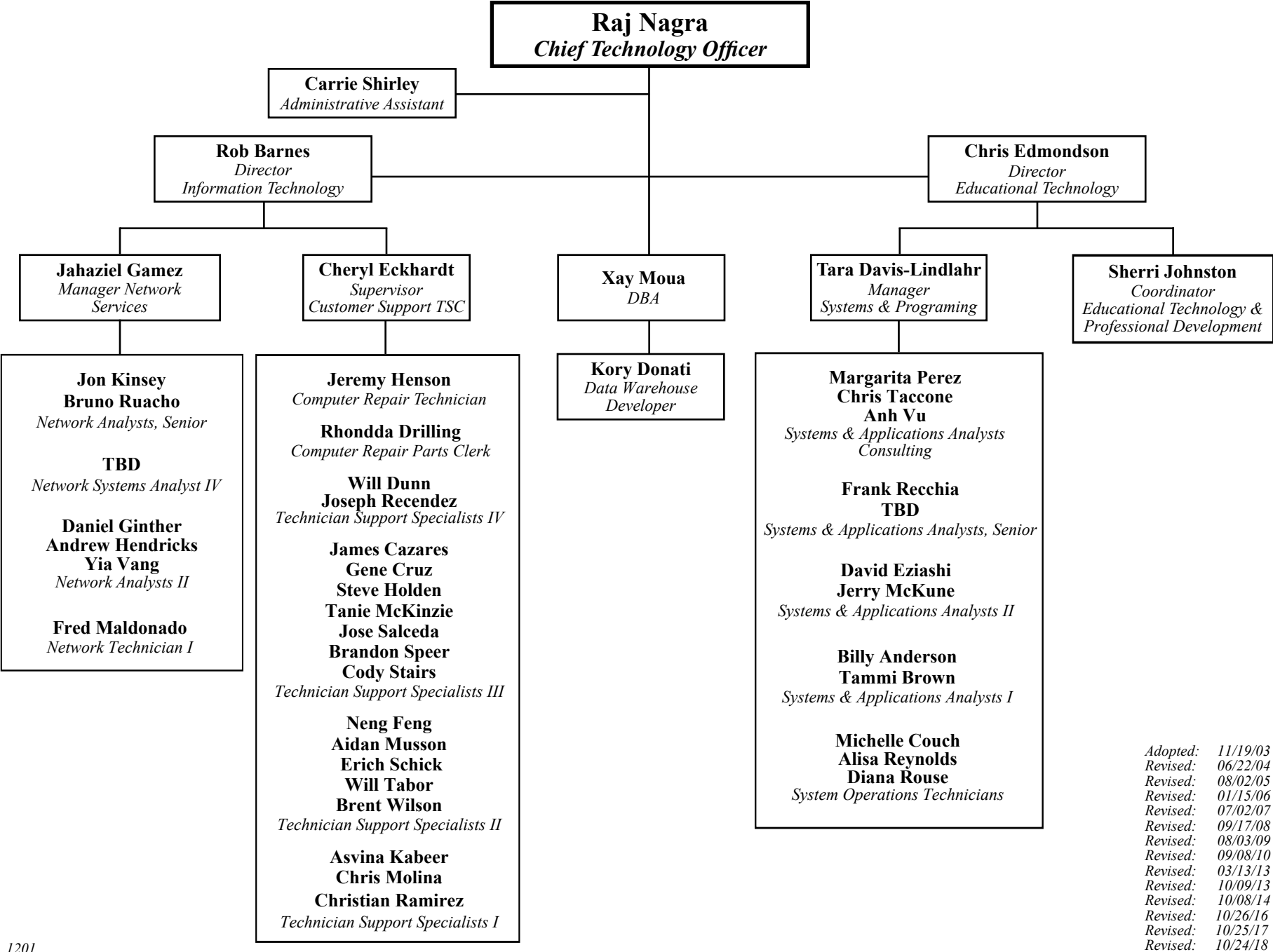
# SPECIAL EDUCATION & PSYCHOLOGICAL SERVICES

## 2018-19 Organizational Chart

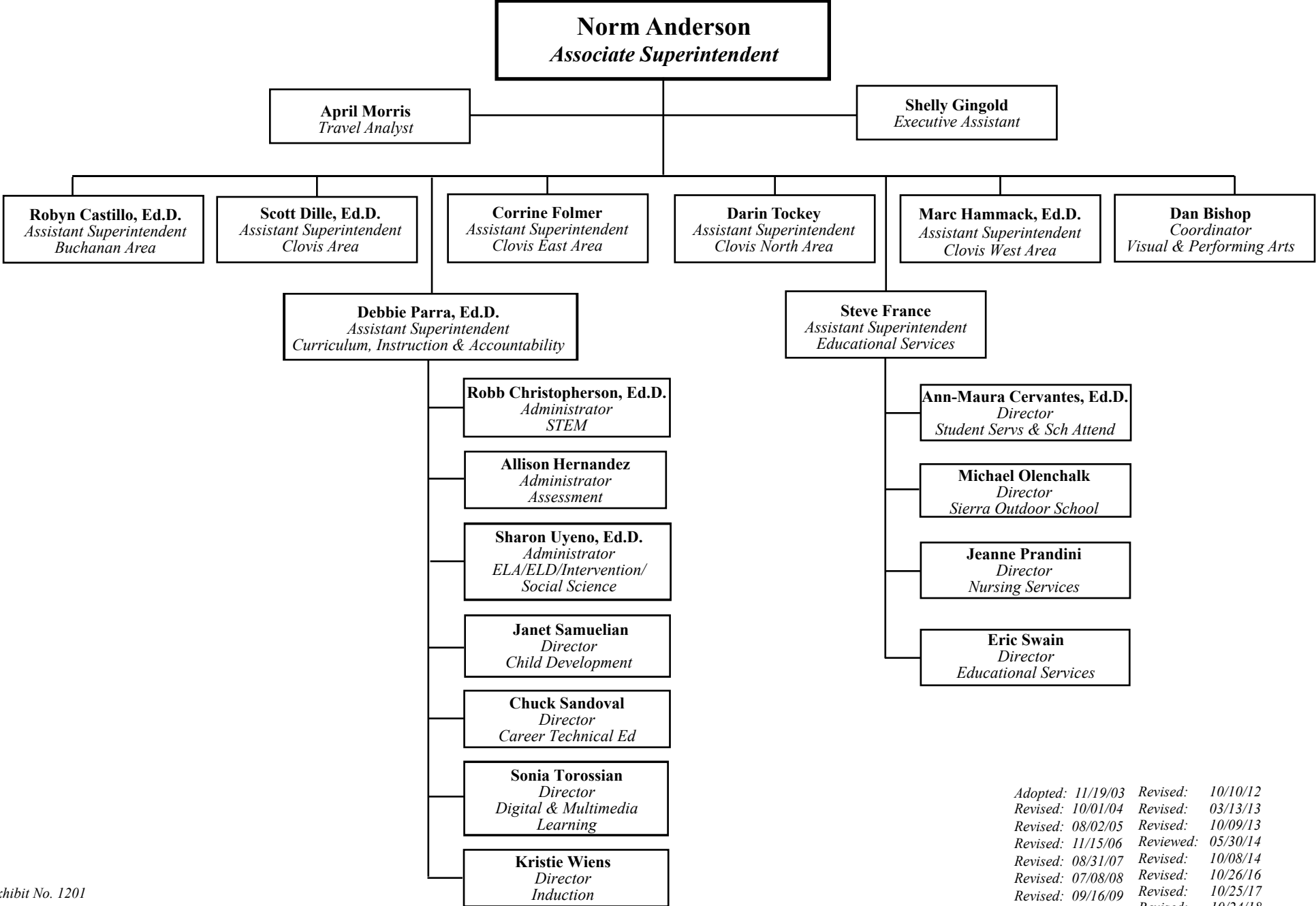


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Revised: 10/10/12  
Revised: 10/09/13  
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Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18

TECHNOLOGY SERVICES  
2018-19 Organizational Chart



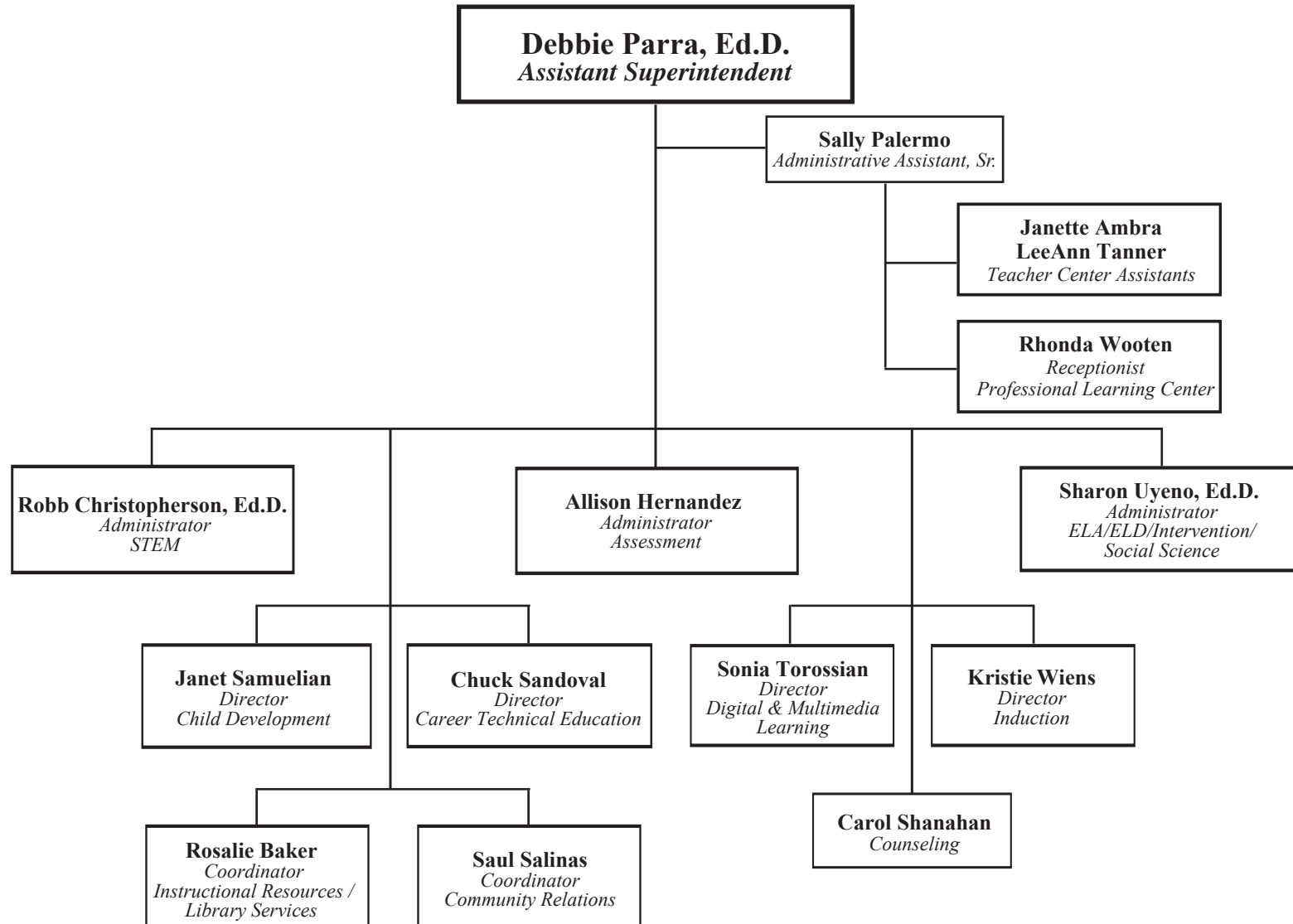
**SCHOOL LEADERSHIP**  
**2018-19 Organizational Chart**



Adopted: 11/19/03	Revised: 10/10/12
Revised: 10/01/04	Revised: 03/13/13
Revised: 08/02/05	Revised: 10/09/13
Revised: 11/15/06	Reviewed: 05/30/14
Revised: 08/31/07	Revised: 10/08/14
Revised: 07/08/08	Revised: 10/26/16
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Revised: 07/01/10	Revised: 10/24/18

# CURRICULUM, INSTRUCTION & ACCOUNTABILITY

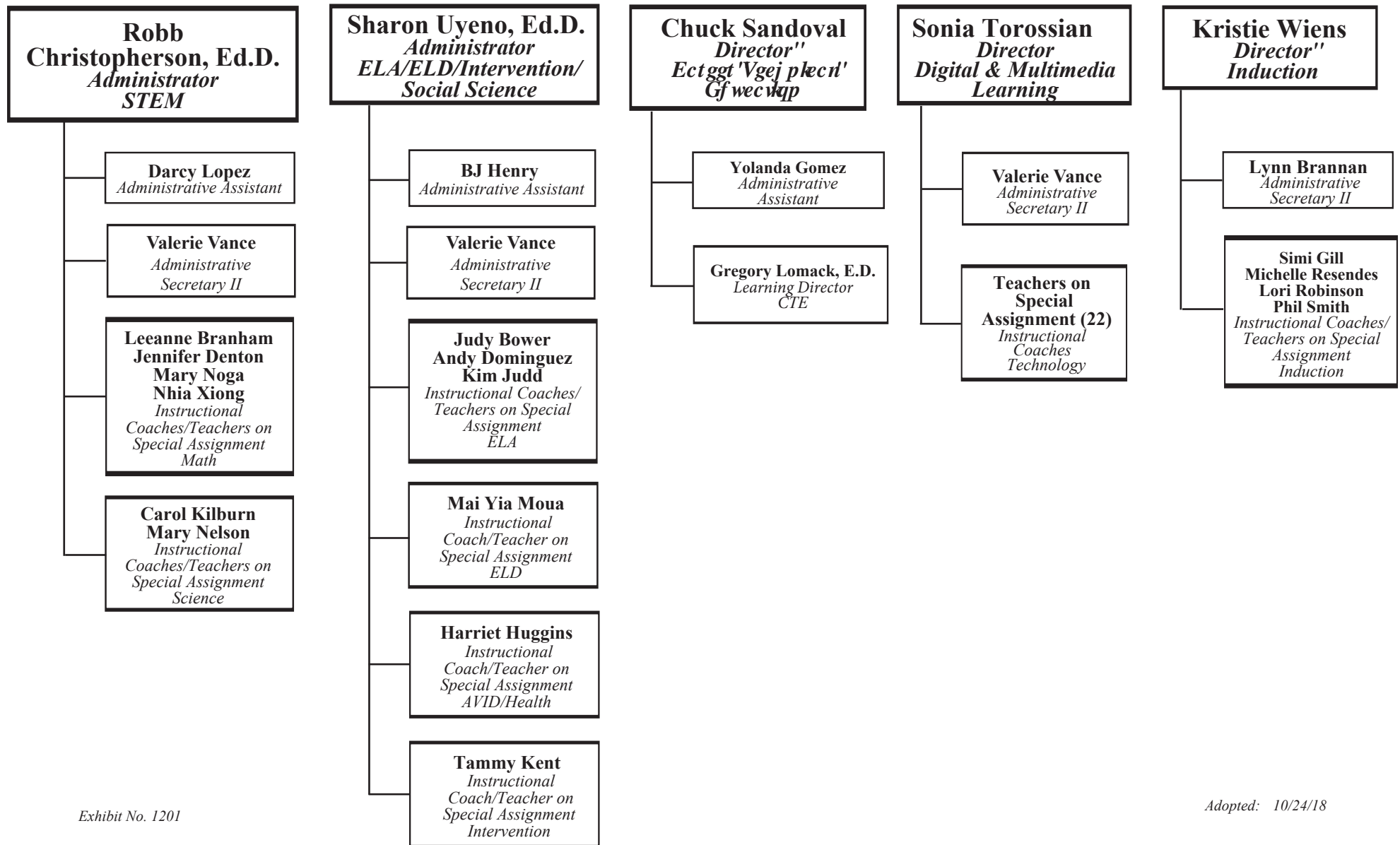
## 2018-19 Organizational Chart



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Revised: 10/08/14  
Revised: 10/26/16  
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Revised: 10/24/18

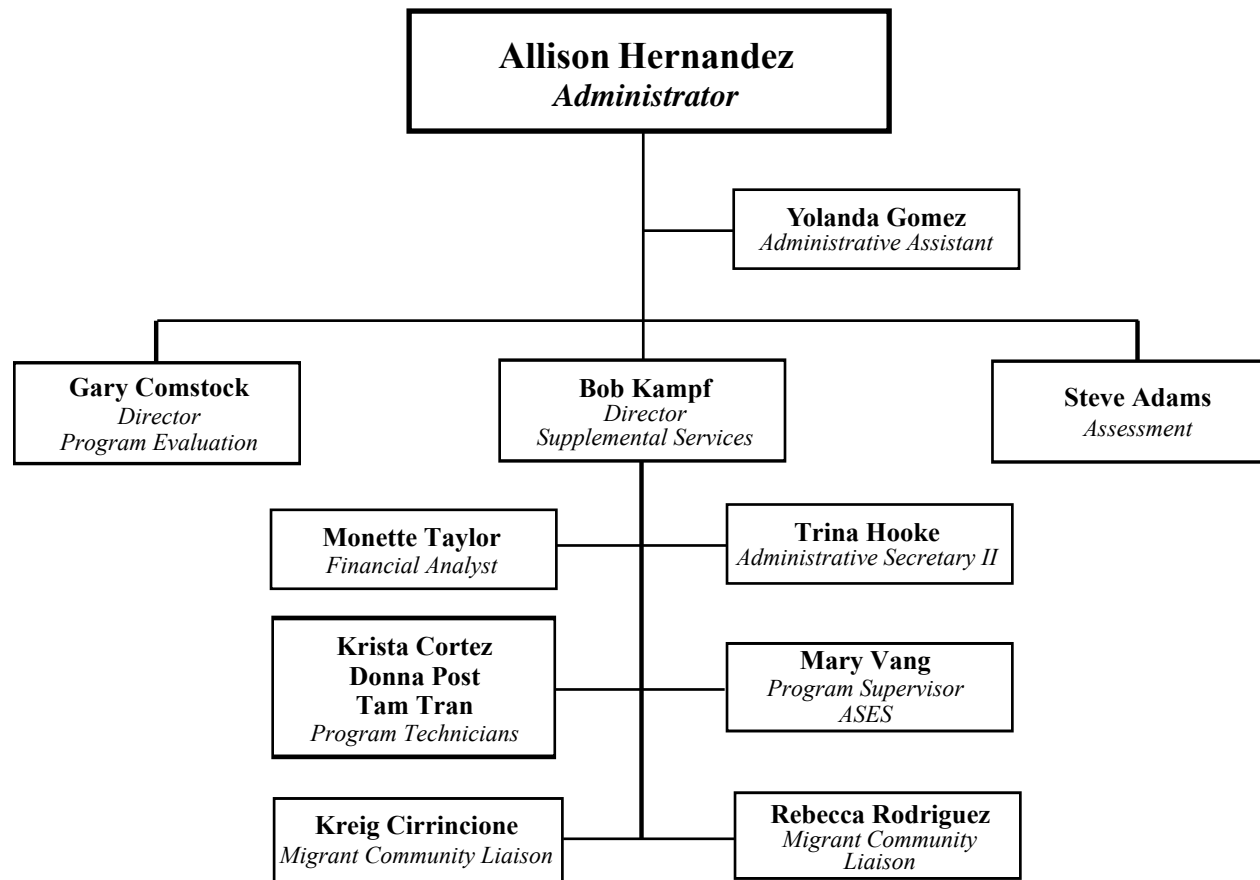
## CURRICULUM & INSTRUCTION

### 2018-19 Organizational Chart



# ACCOUNTABILITY

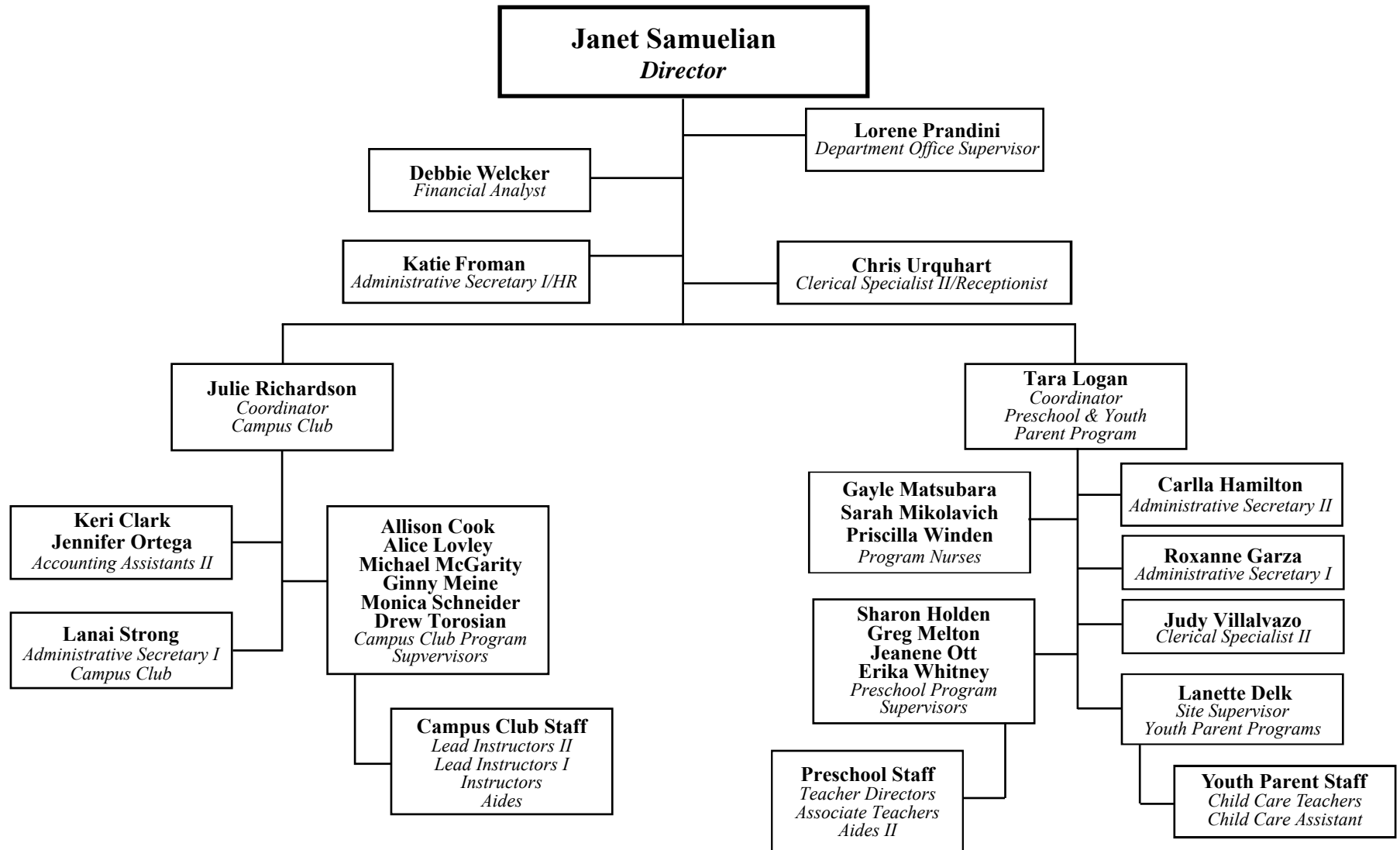
## 2018-19 Organizational Chart



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 Revised: 10/24/18

# CHILD DEVELOPMENT

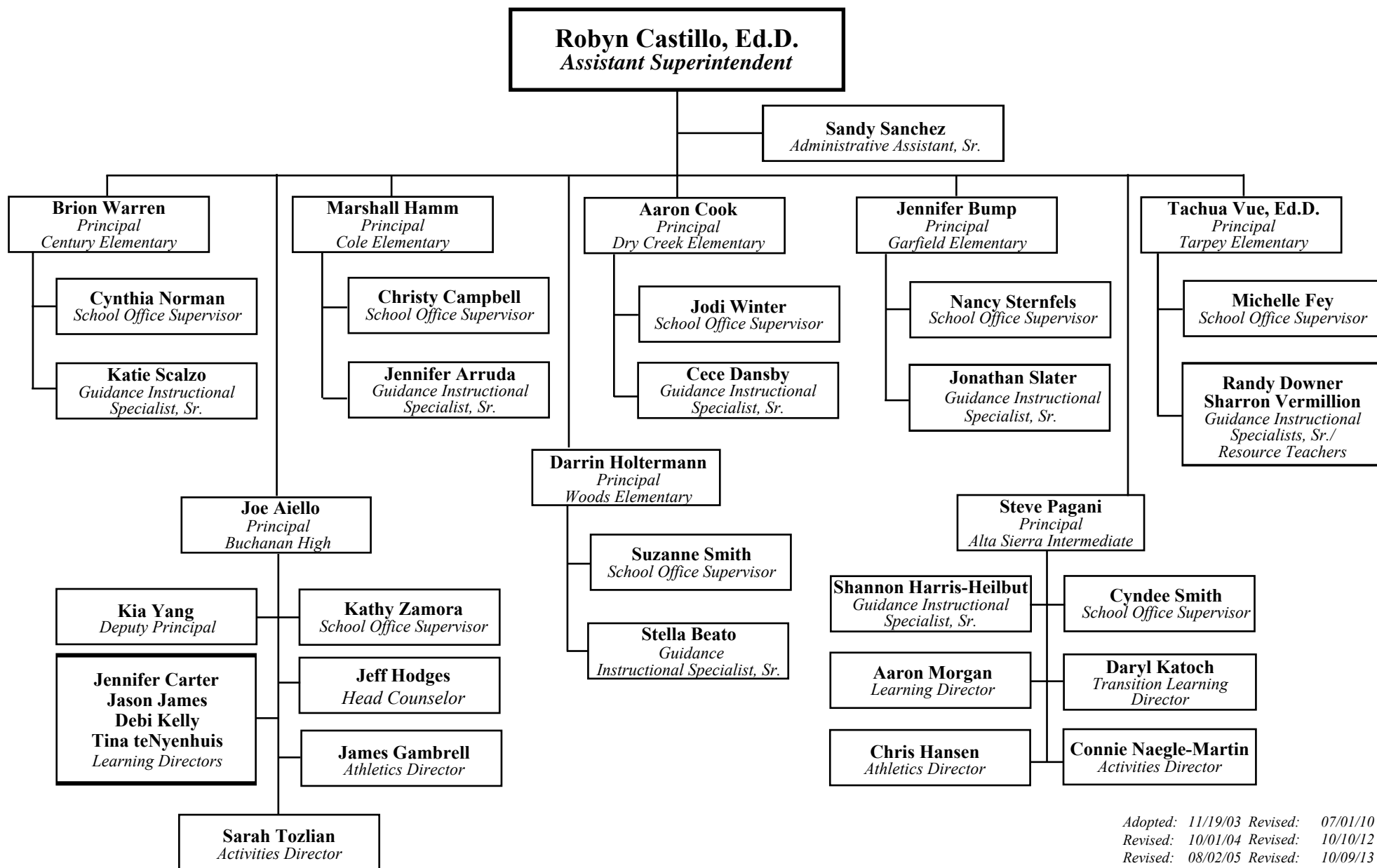
## 2018-19 Organizational Chart



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 Revised: 11/15/06 Revised: 02/23/10 Revised: 10/08/14 Revised: 10/08/14

## BUCHANAN AREA

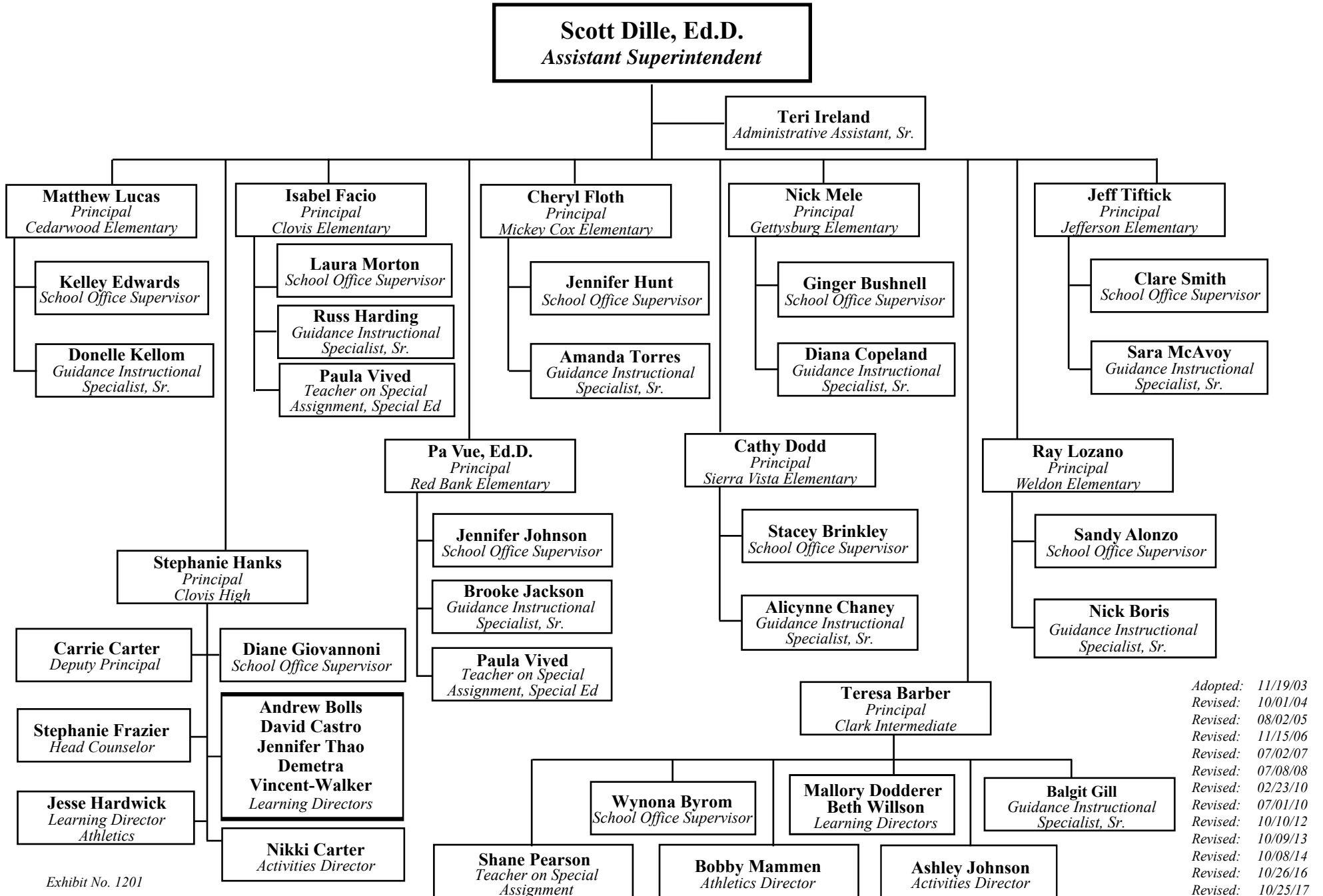
### 2018-19 Organizational Chart



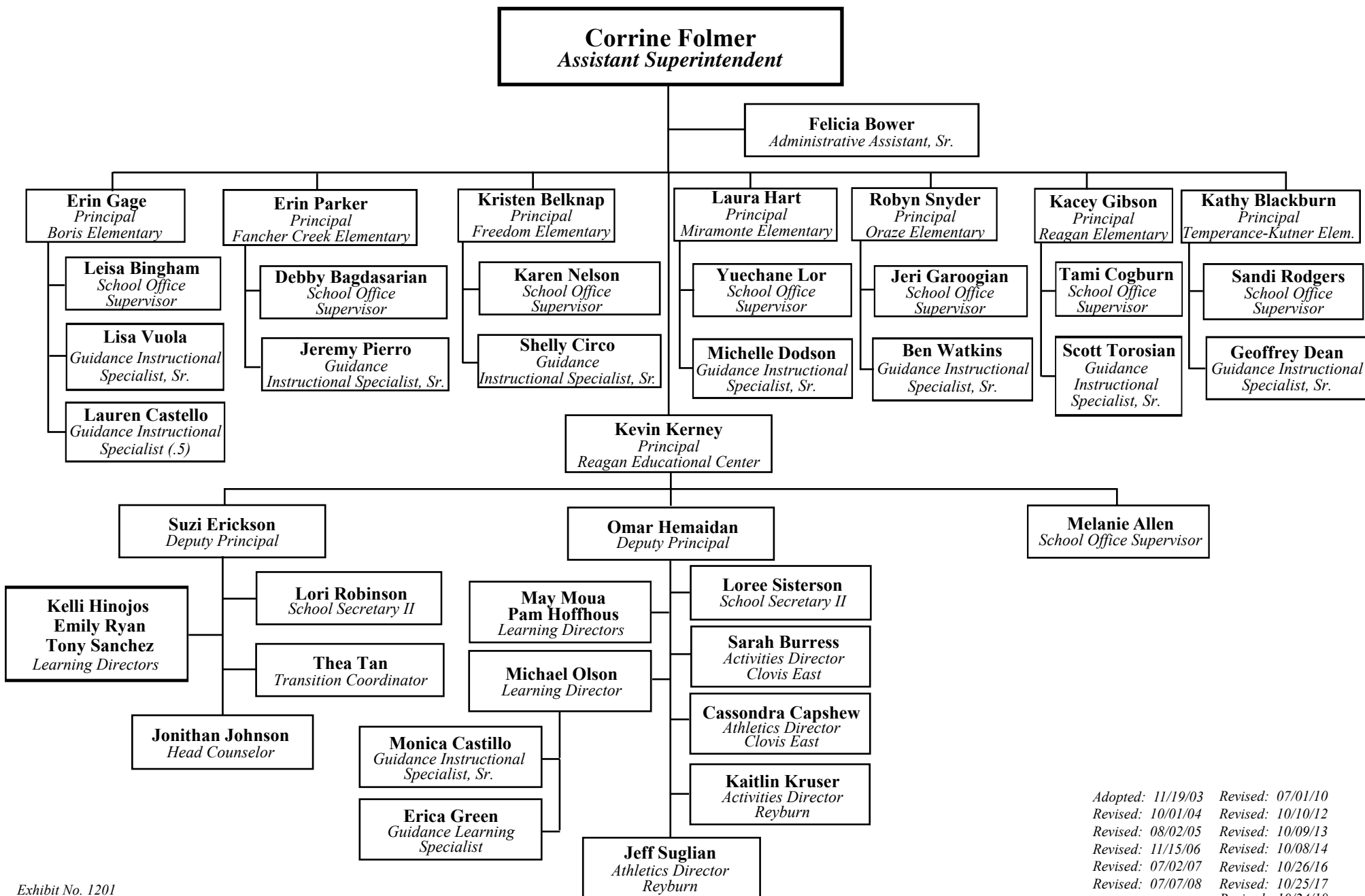
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 Revised: 10/15/07 Revised: 10/26/16  
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 Revised: 02/23/10 Reviewed: 10/24/18



## CLOVIS AREA 2018-19 Organizational Chart



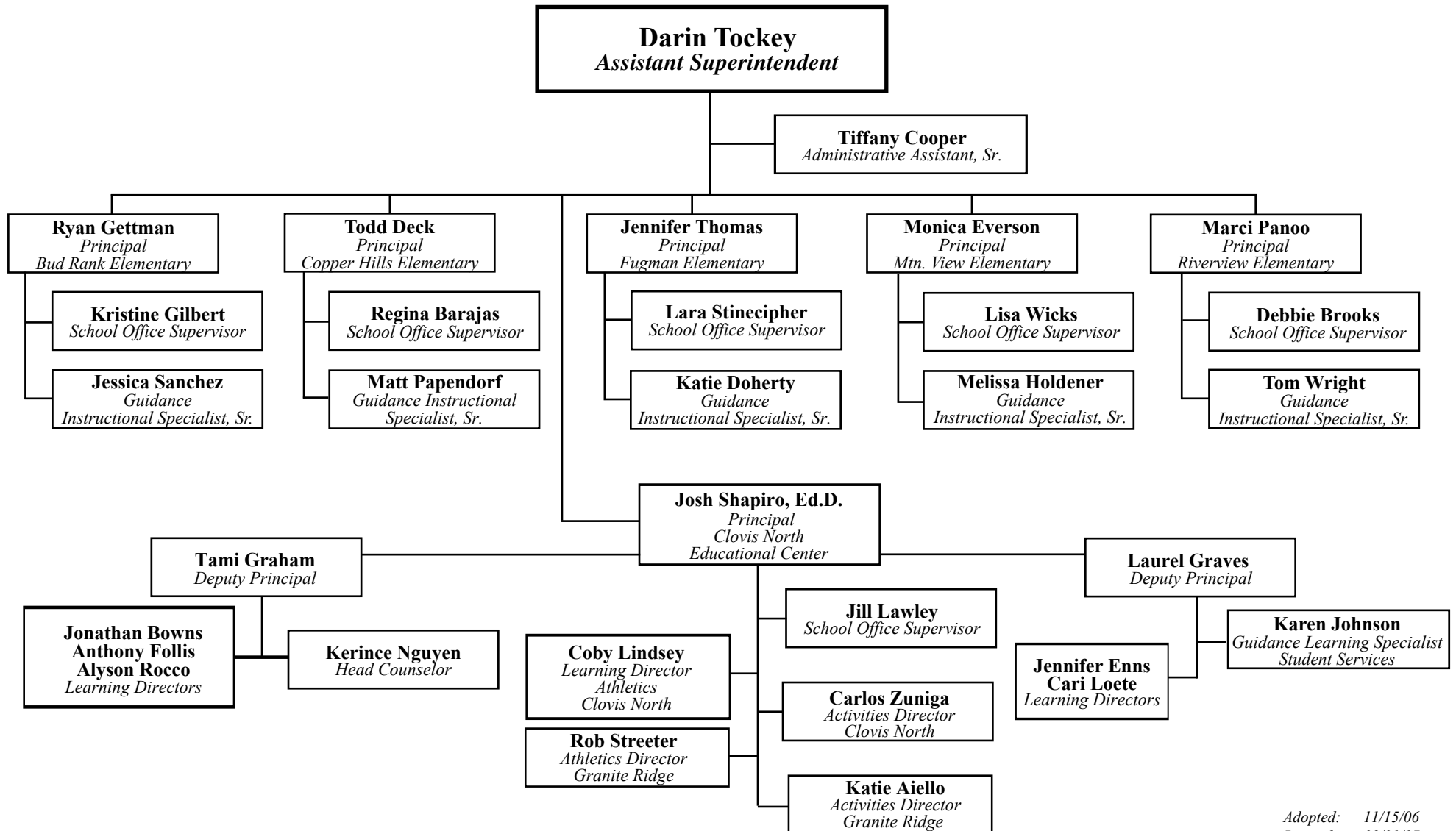
## CLOVIS EAST AREA 2018-19 Organizational Chart



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 Revised: 10/01/04    Revised: 10/10/12  
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 Revised: 02/23/10    Revised: 10/24/18

# CLOVIS NORTH AREA

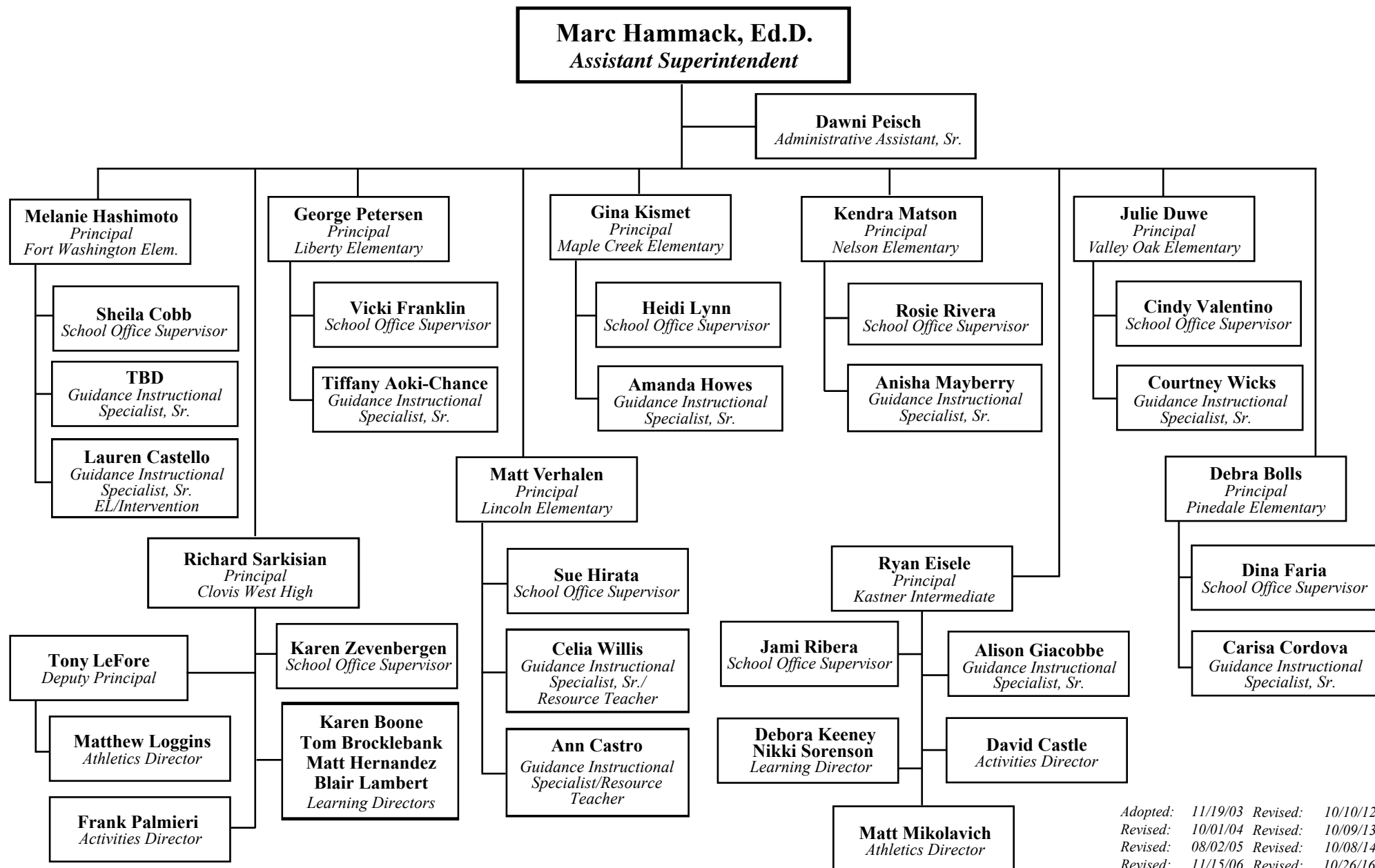
## 2018-19 Organizational Chart



Adopted: 11/15/06  
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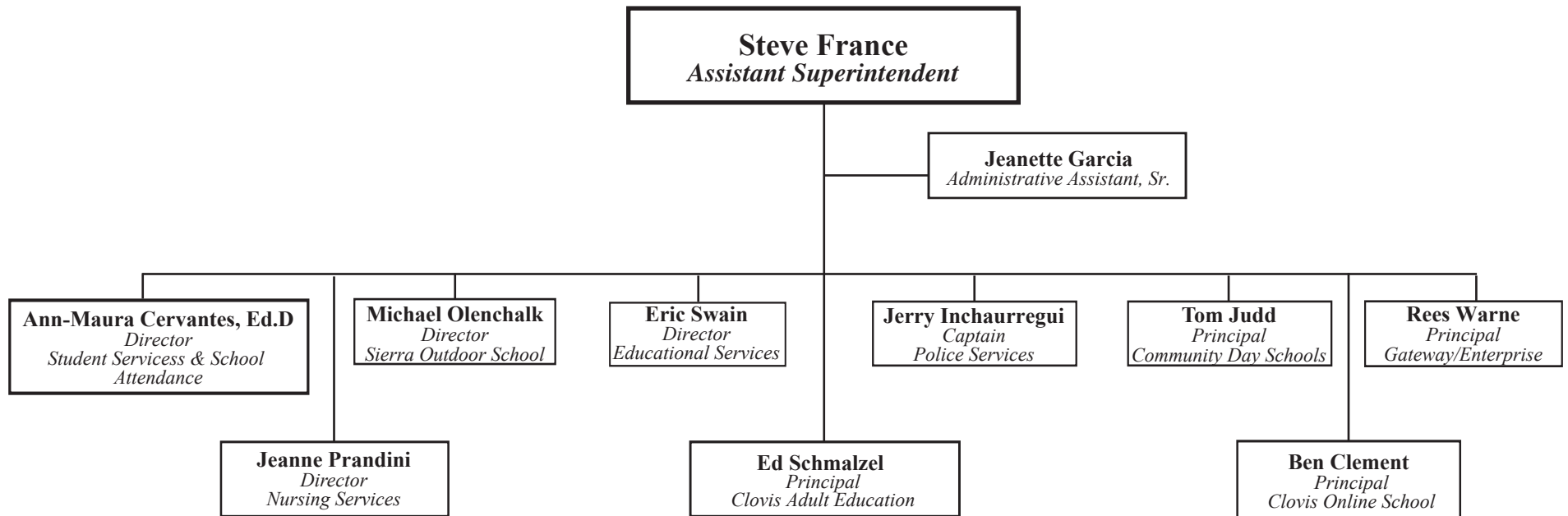
# CLOVIS WEST AREA

## 2018-19 Organizational Chart



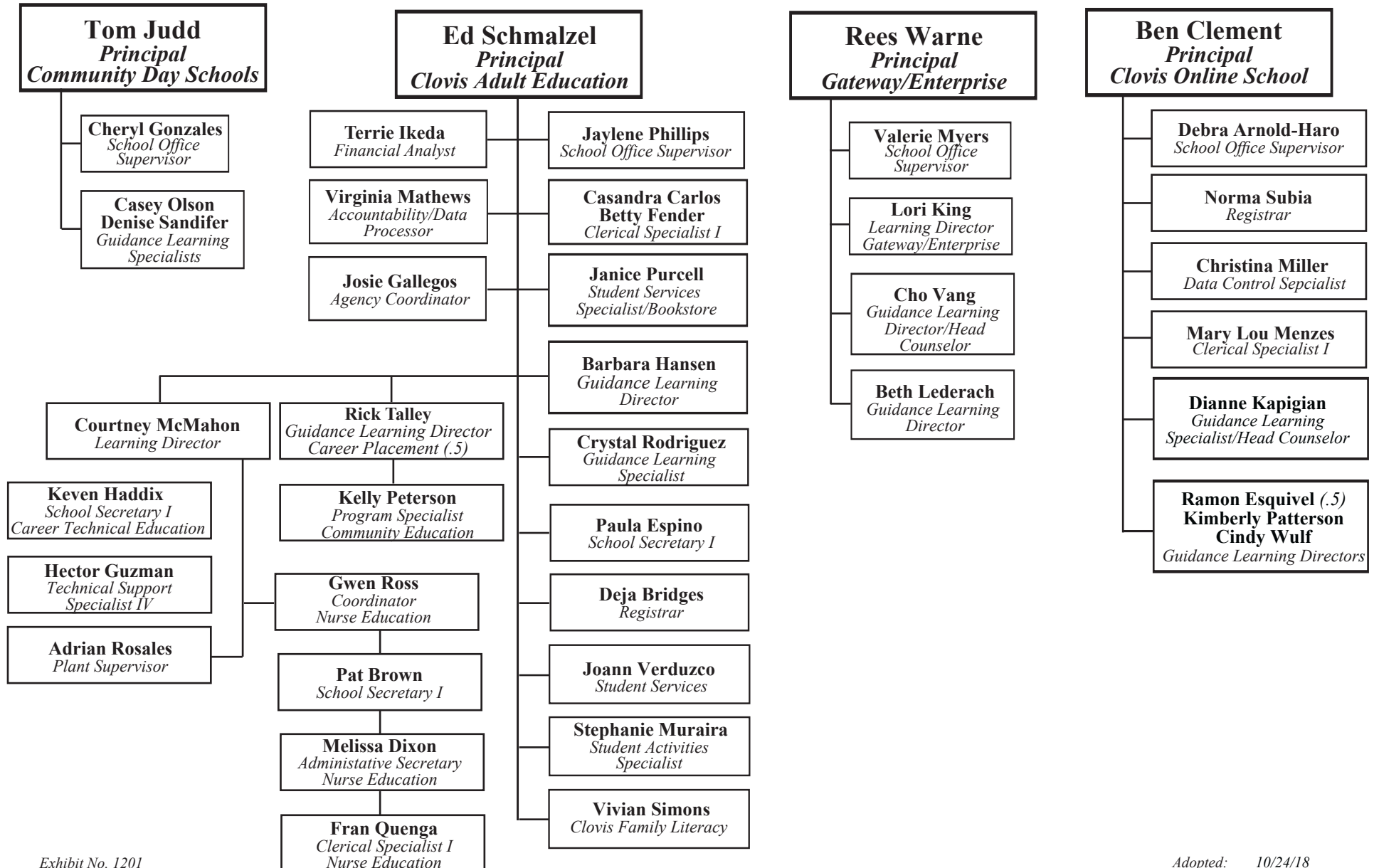
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 Revised: 07/01/10

## EDUCATIONAL SERVICES 2018-19 Organizational Chart

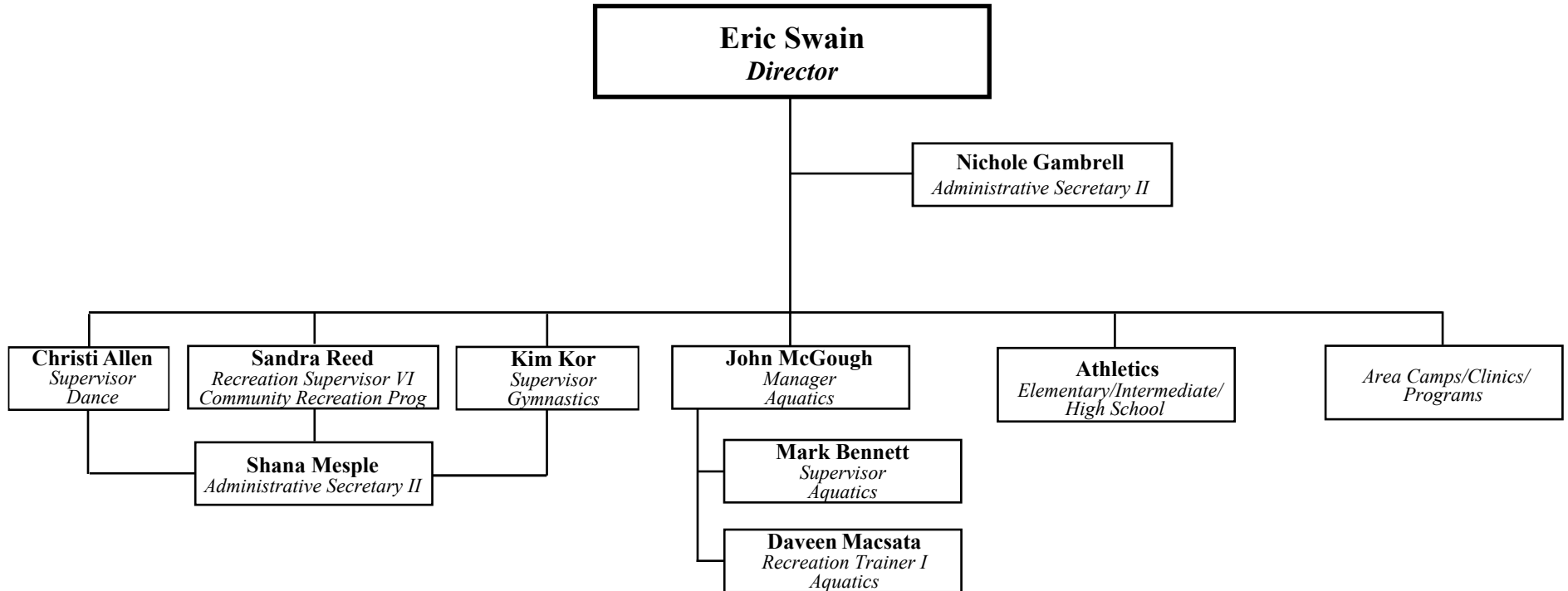


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Revised:	08/27/08	Revised:	10/26/16
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		Revised:	10/24/18

## ALTERNATIVE EDUCATION 2018-19 Organizational Chart

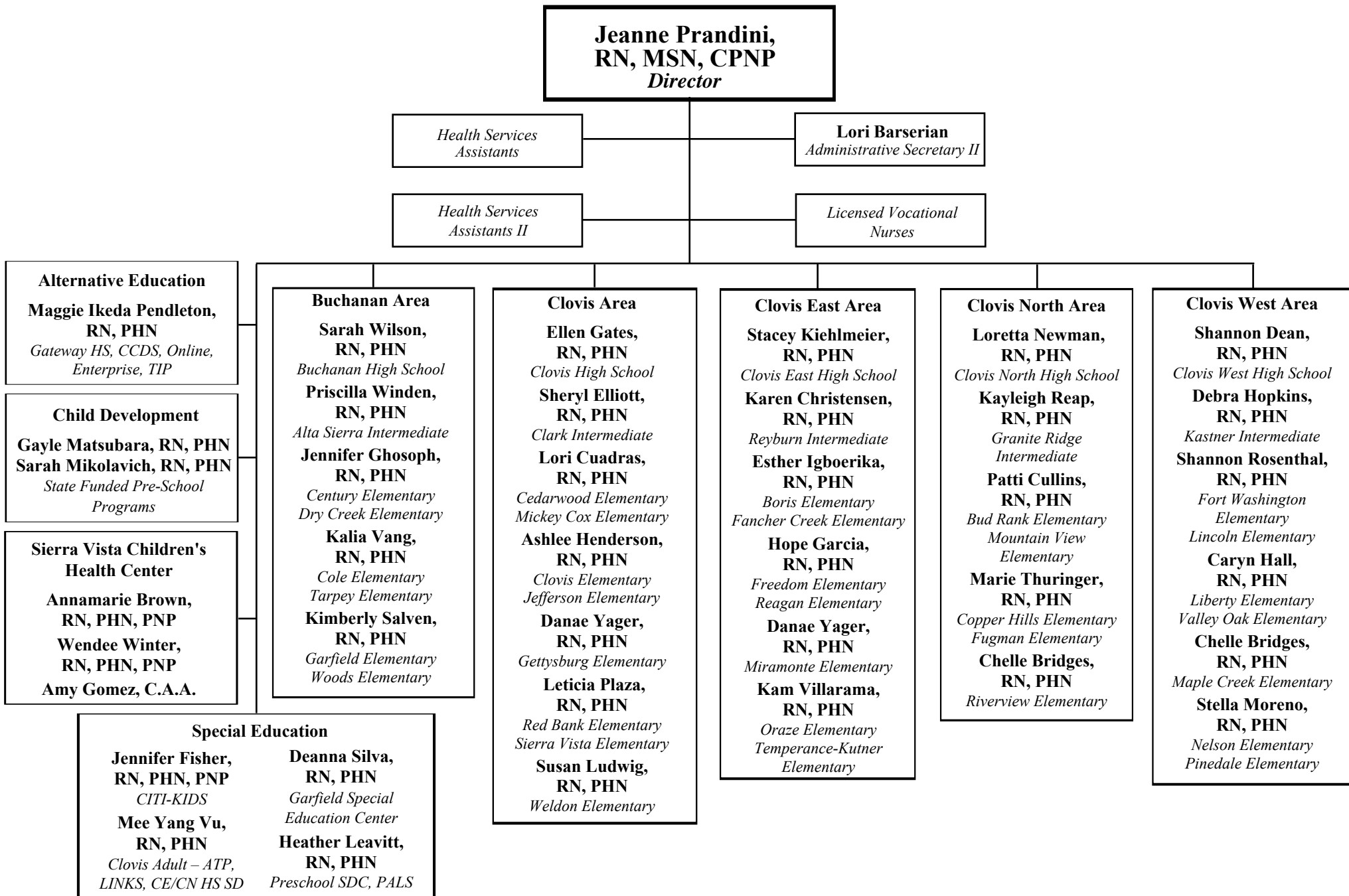


# CLOVIS COMMUNITY SPORTS & RECREATION DEPARTMENT 2018-19 Organizational Chart



## NURSING SERVICES

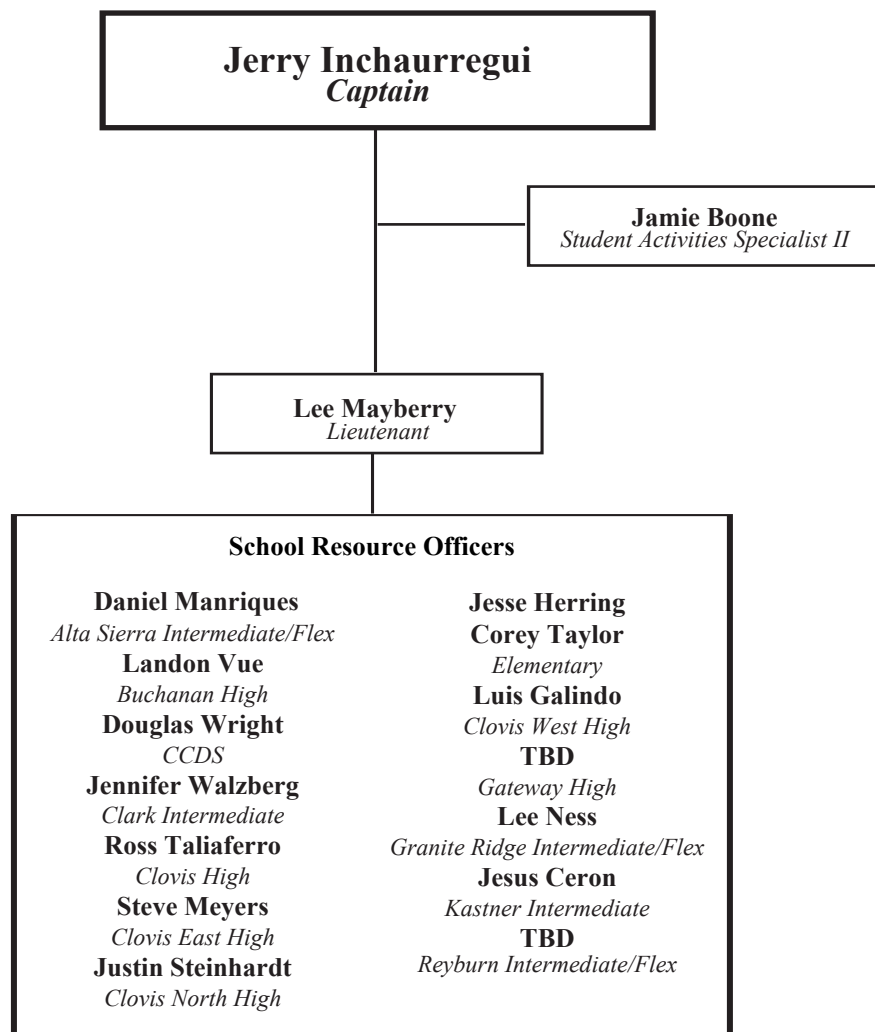
### 2018-19 Organizational Chart



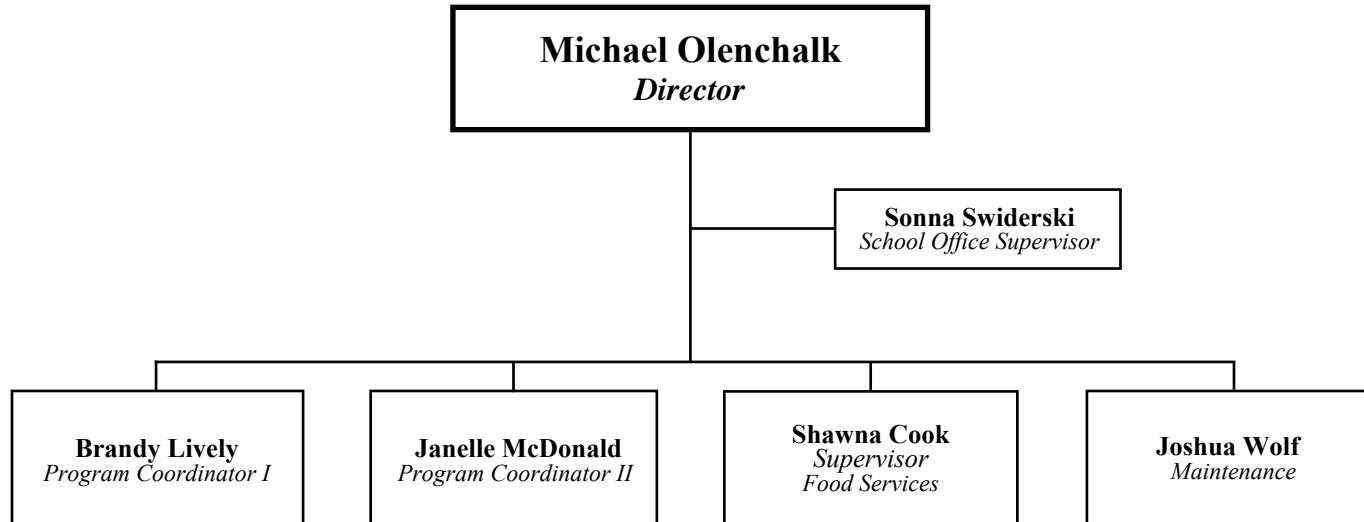


## POLICE SERVICES

### 2018-19 Organizational Chart

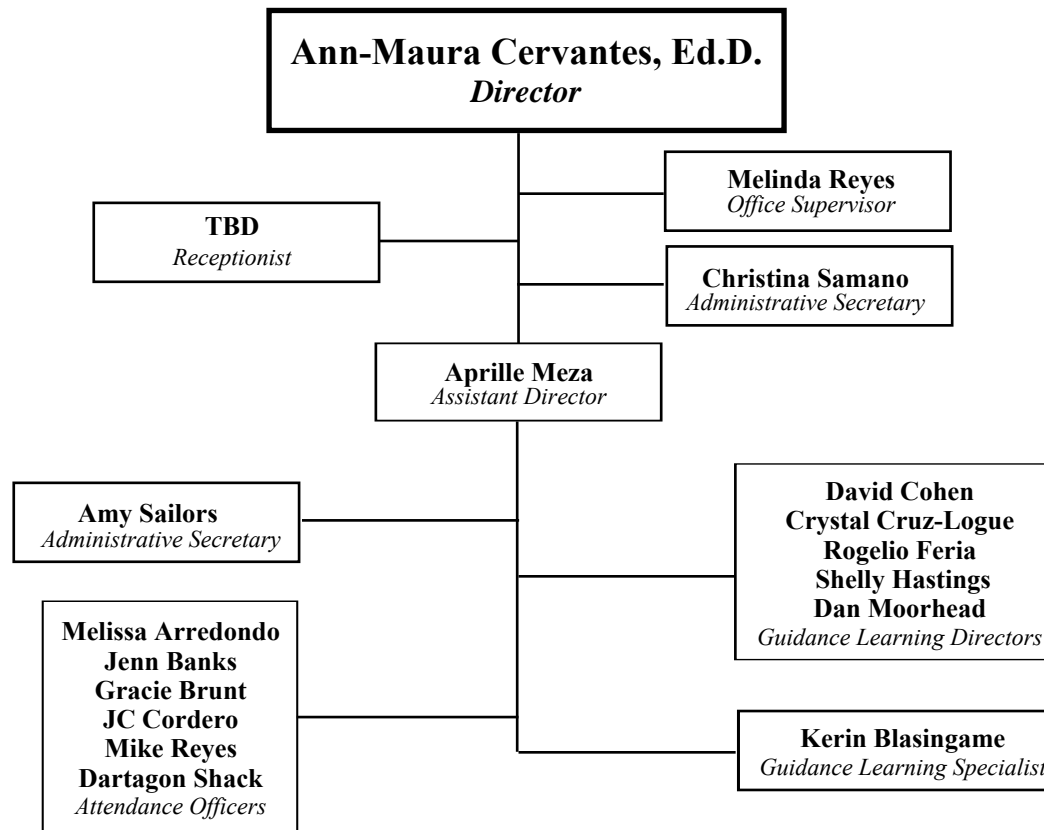


**SIERRA OUTDOOR SCHOOL  
AT FIVE MILE CREEK**  
*2018-19 Organizational Chart*



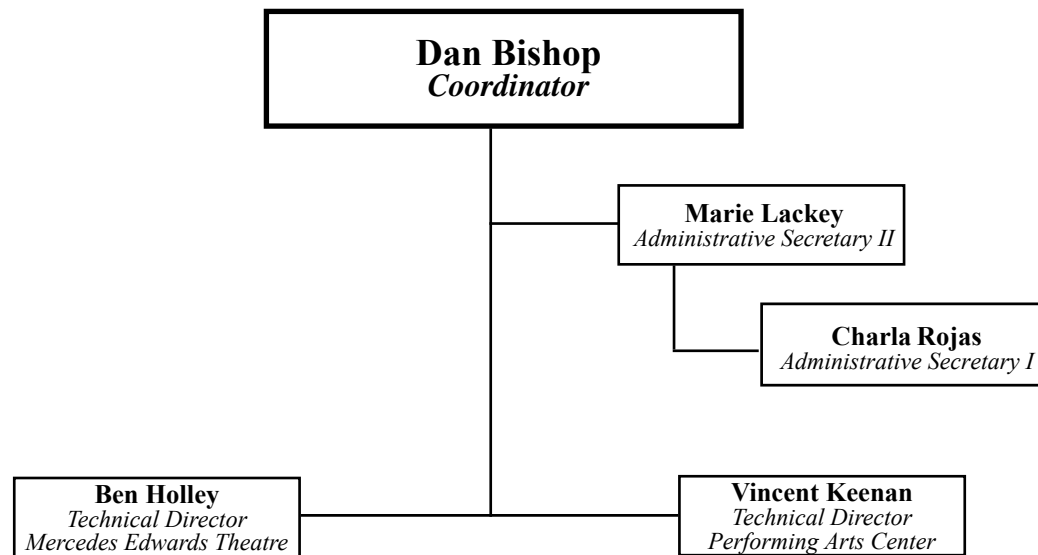
# STUDENT SERVICES & SCHOOL ATTENDANCE

## 2018-19 Organizational Chart

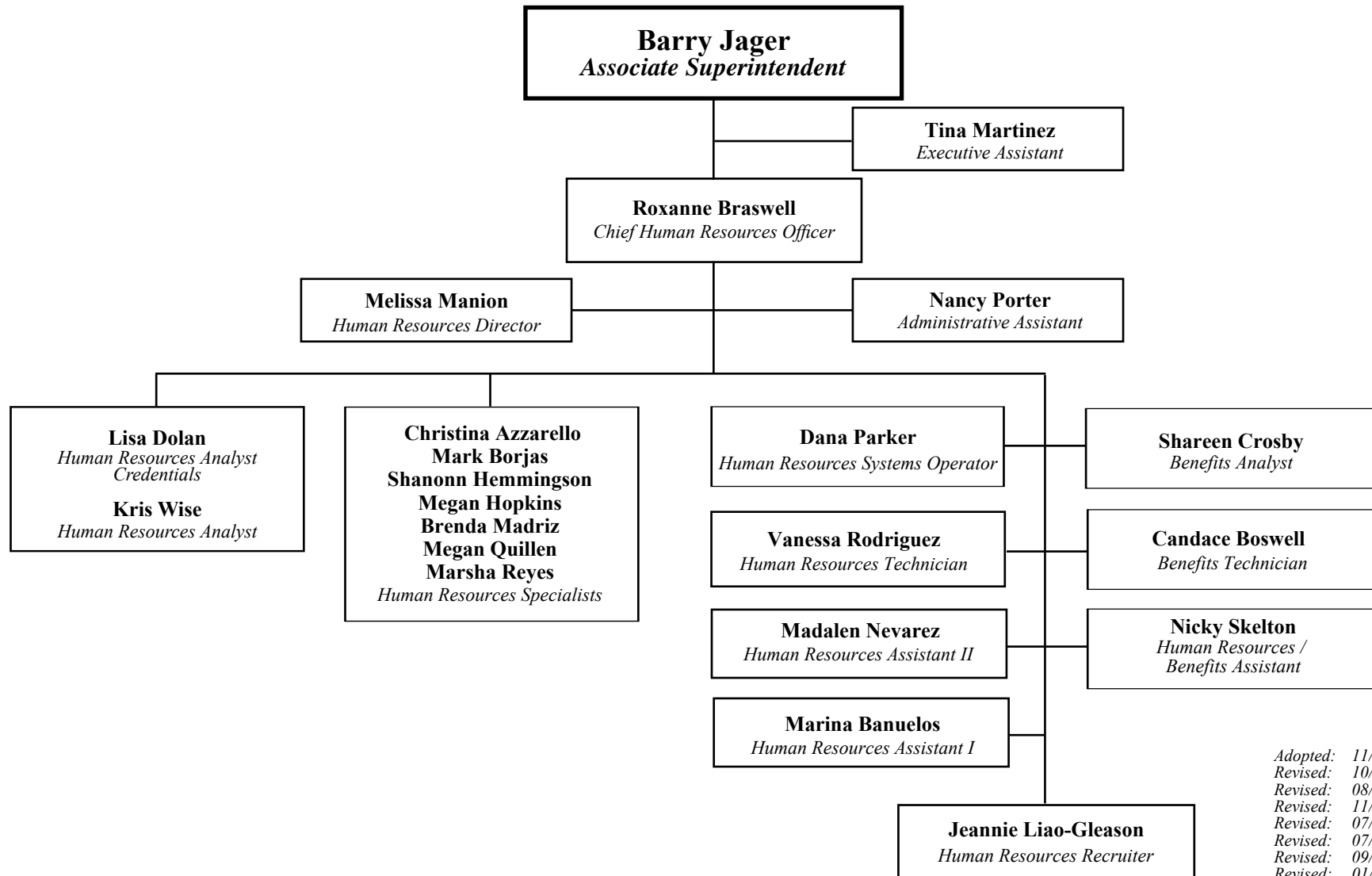


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 Revised: 10/24/18

## VISUAL & PERFORMING ARTS 2018-19 Organizational Chart



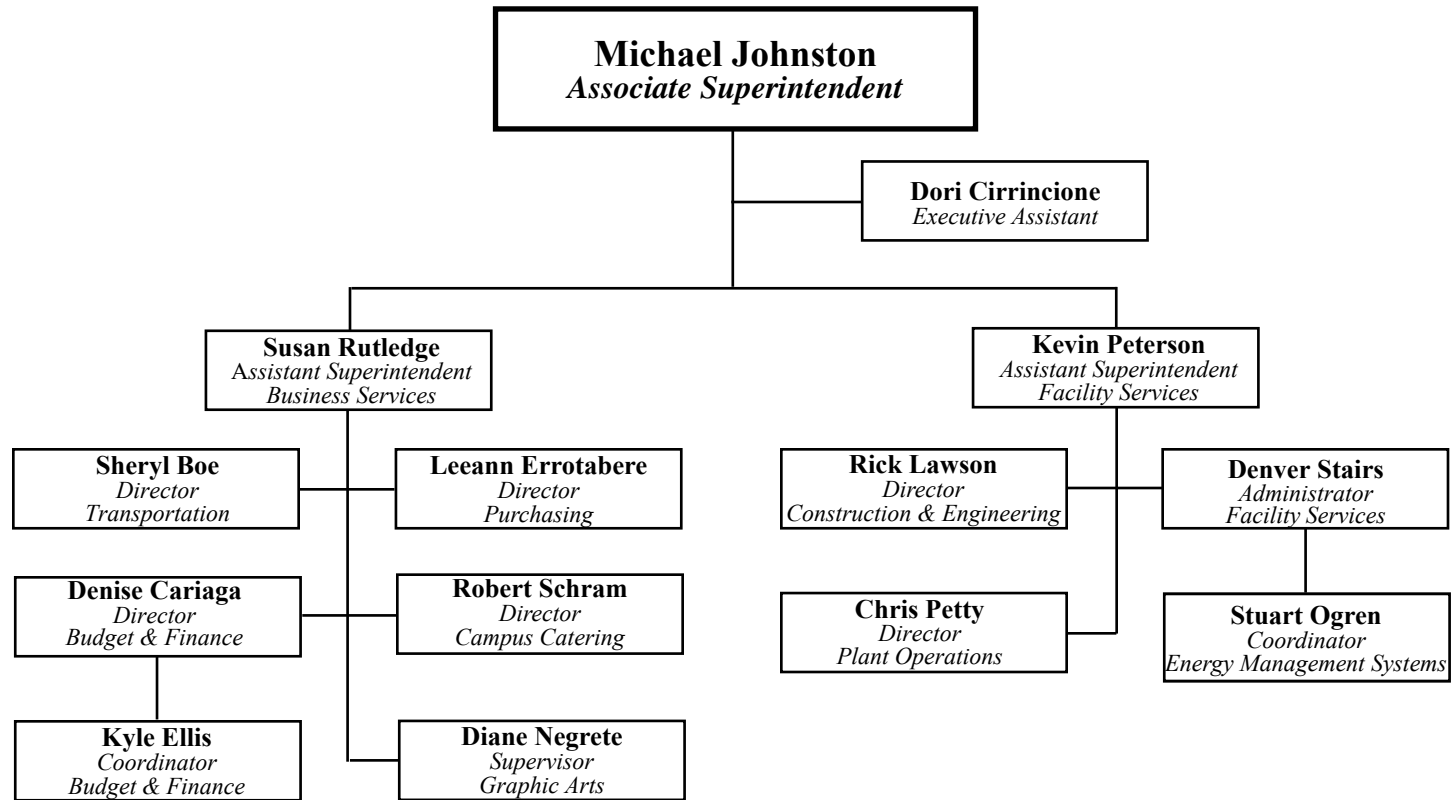
## HUMAN RESOURCES & EMPLOYEE RELATIONS 2018-19 Organizational Chart



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Revised: 10/01/04  
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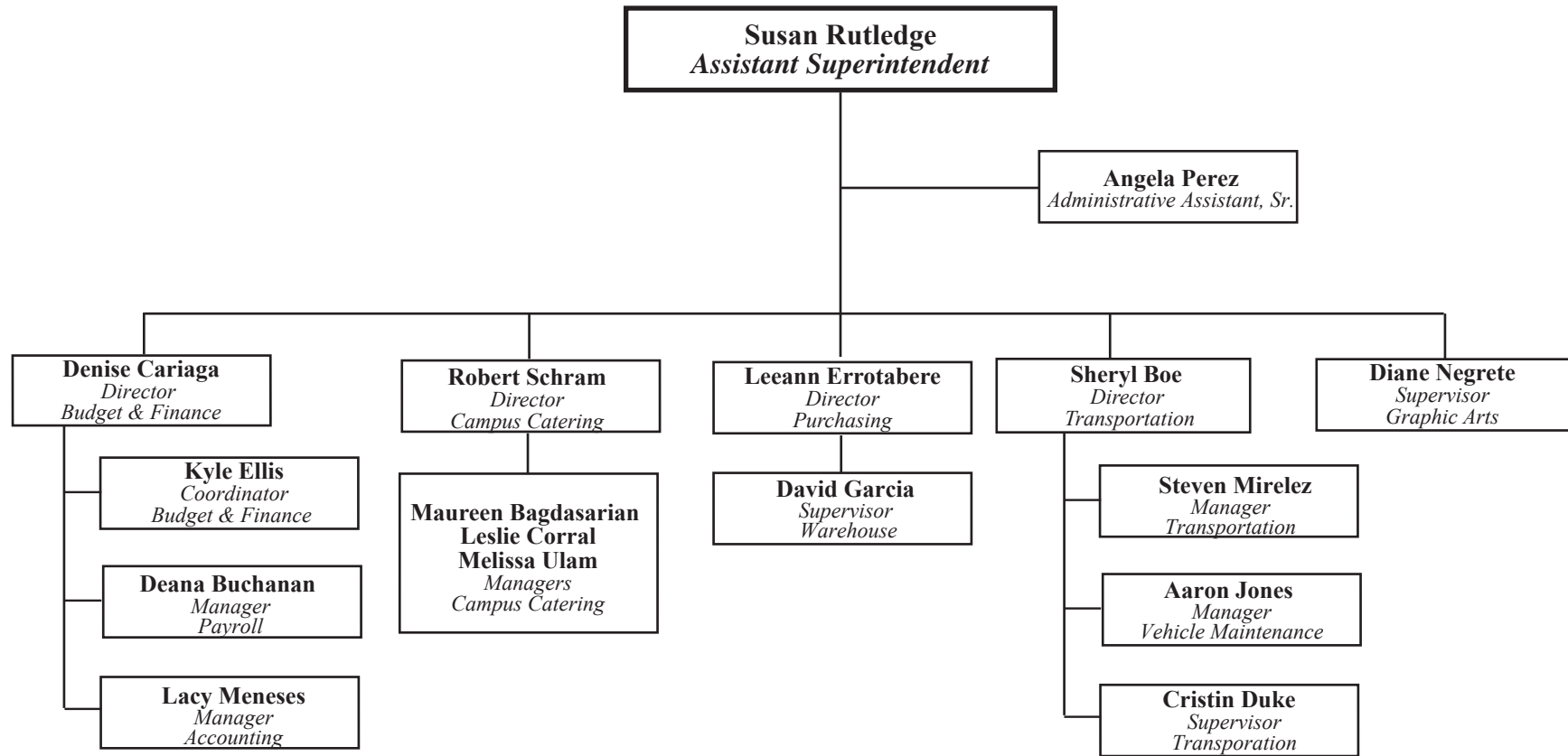
## ADMINISTRATIVE SERVICES

### 2018-19 Organizational Chart



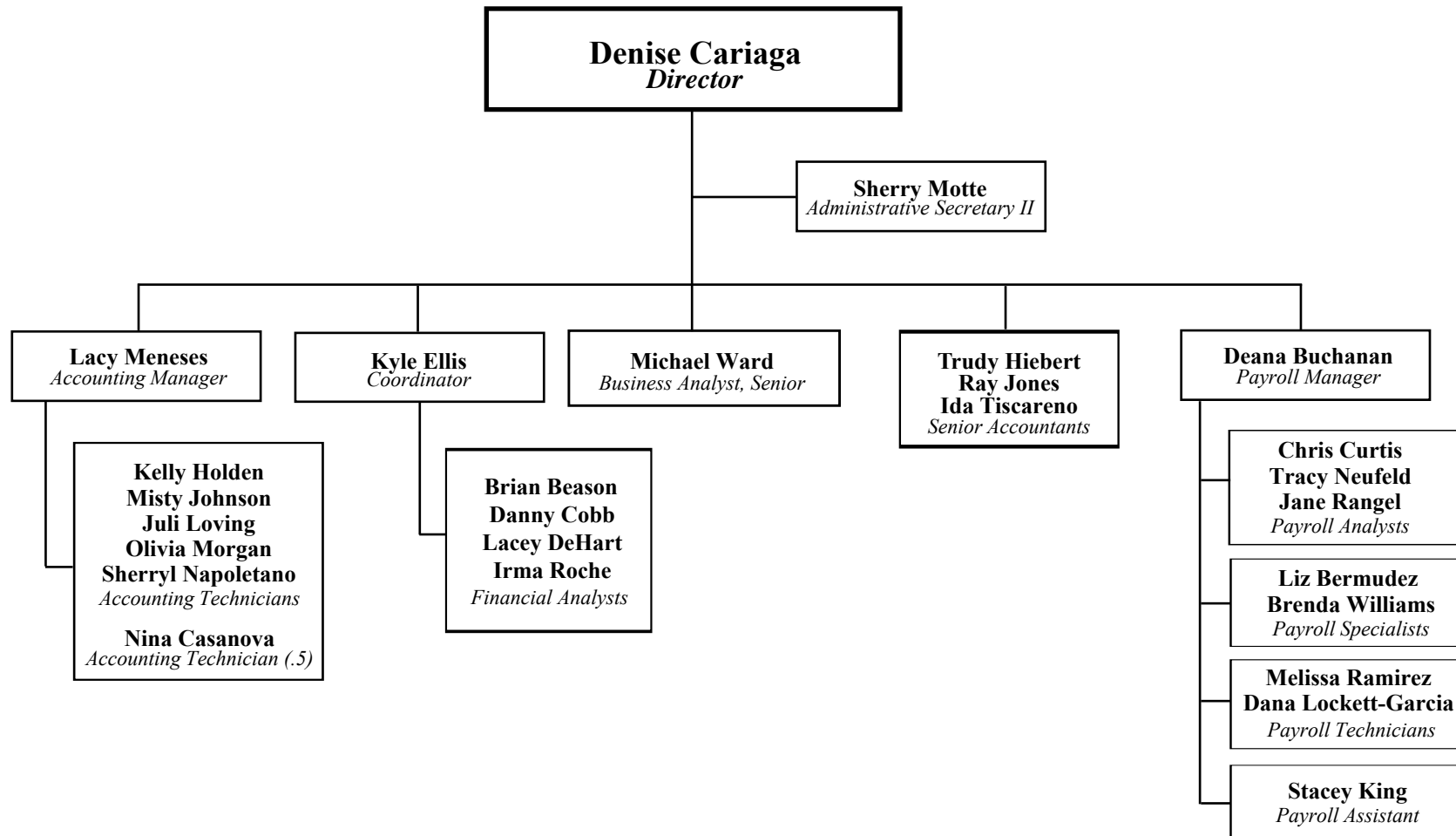
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Reviewed: 10/24/18

## BUSINESS SERVICES 2018-19 Organizational Chart



## BUDGET & FINANCE

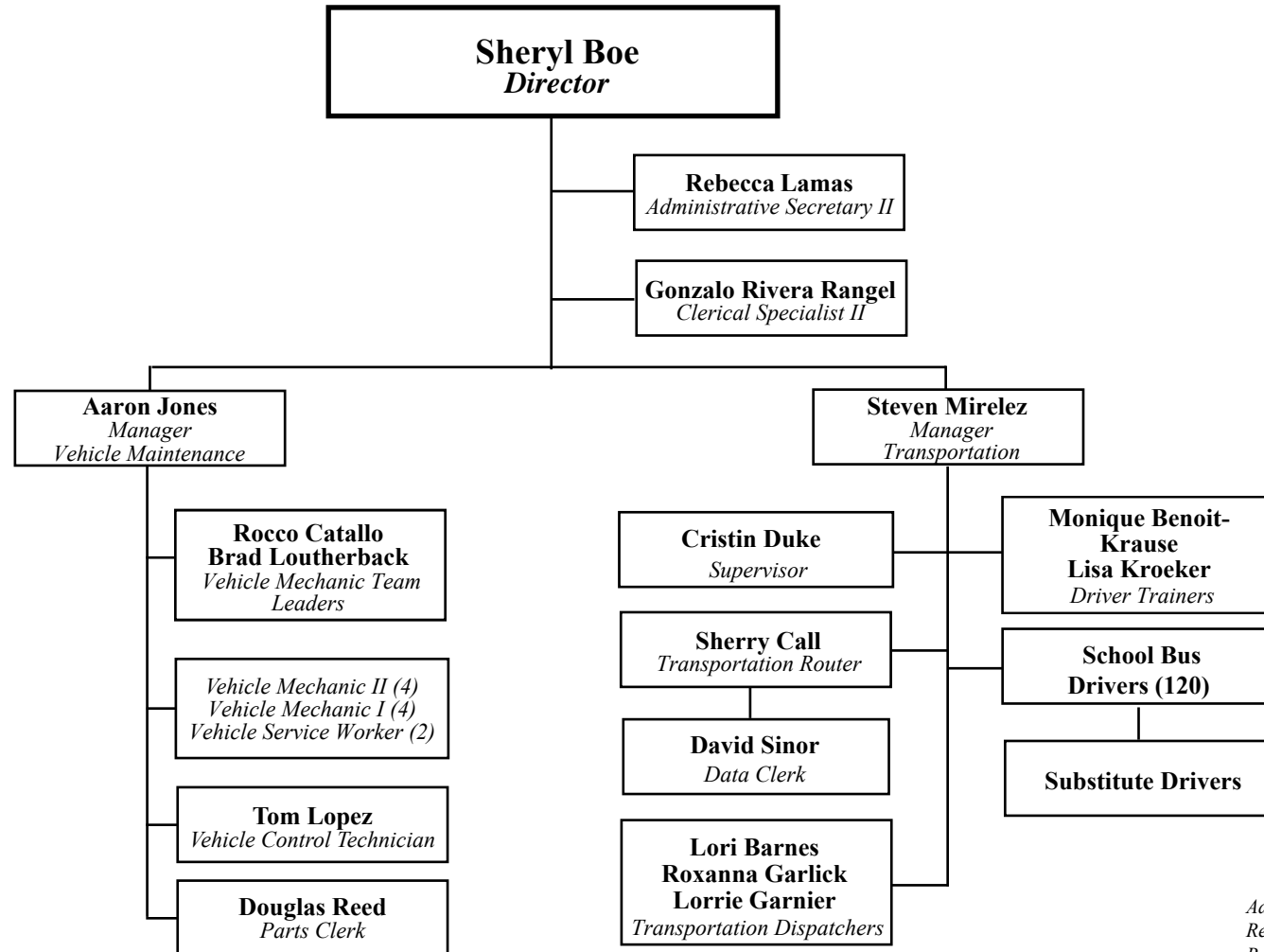
### 2018-19 Organizational Chart





## TRANSPORTATION SERVICES

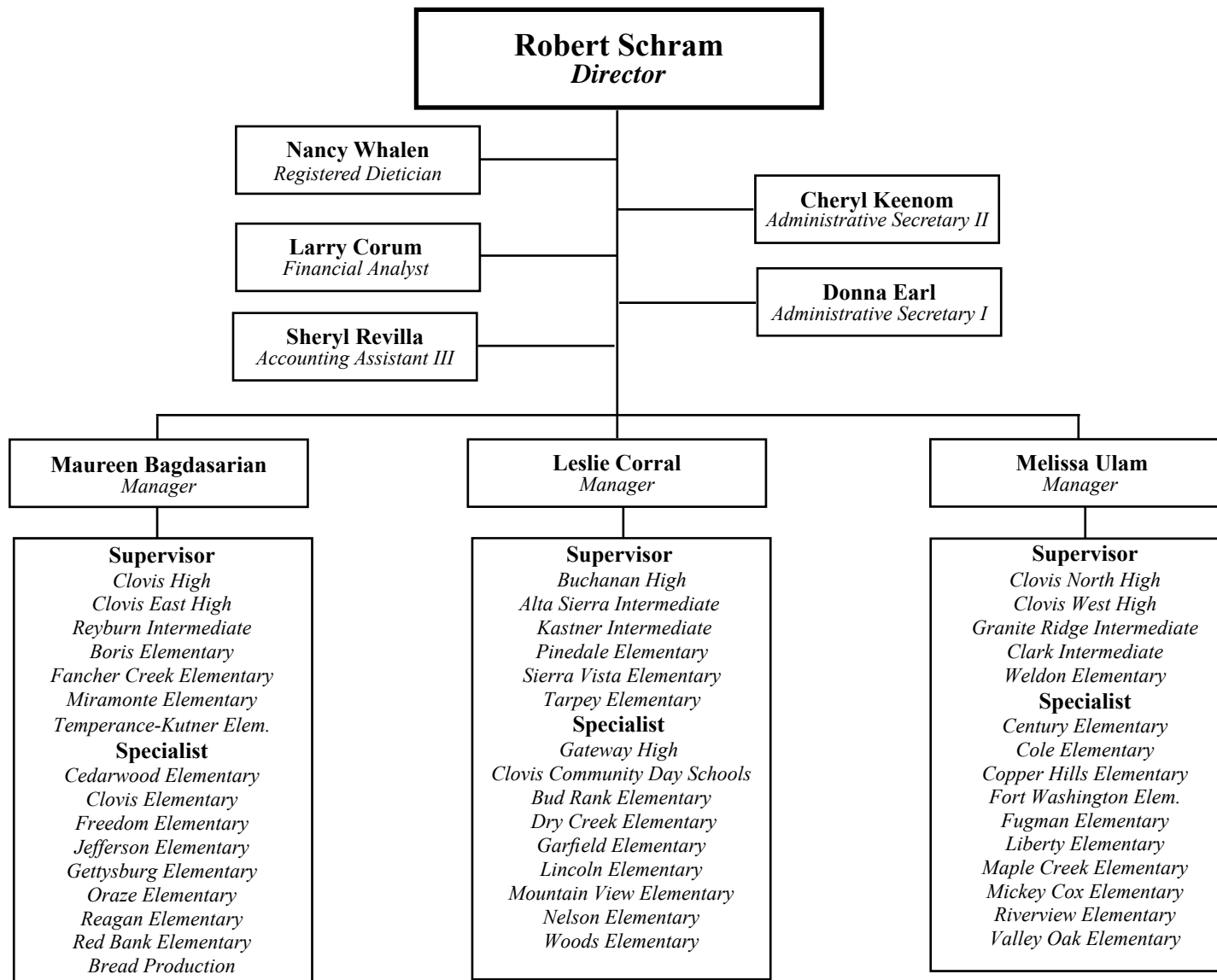
### 2018-19 Organizational Chart



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Revised: 10/24/18

## CAMPUS CATERING

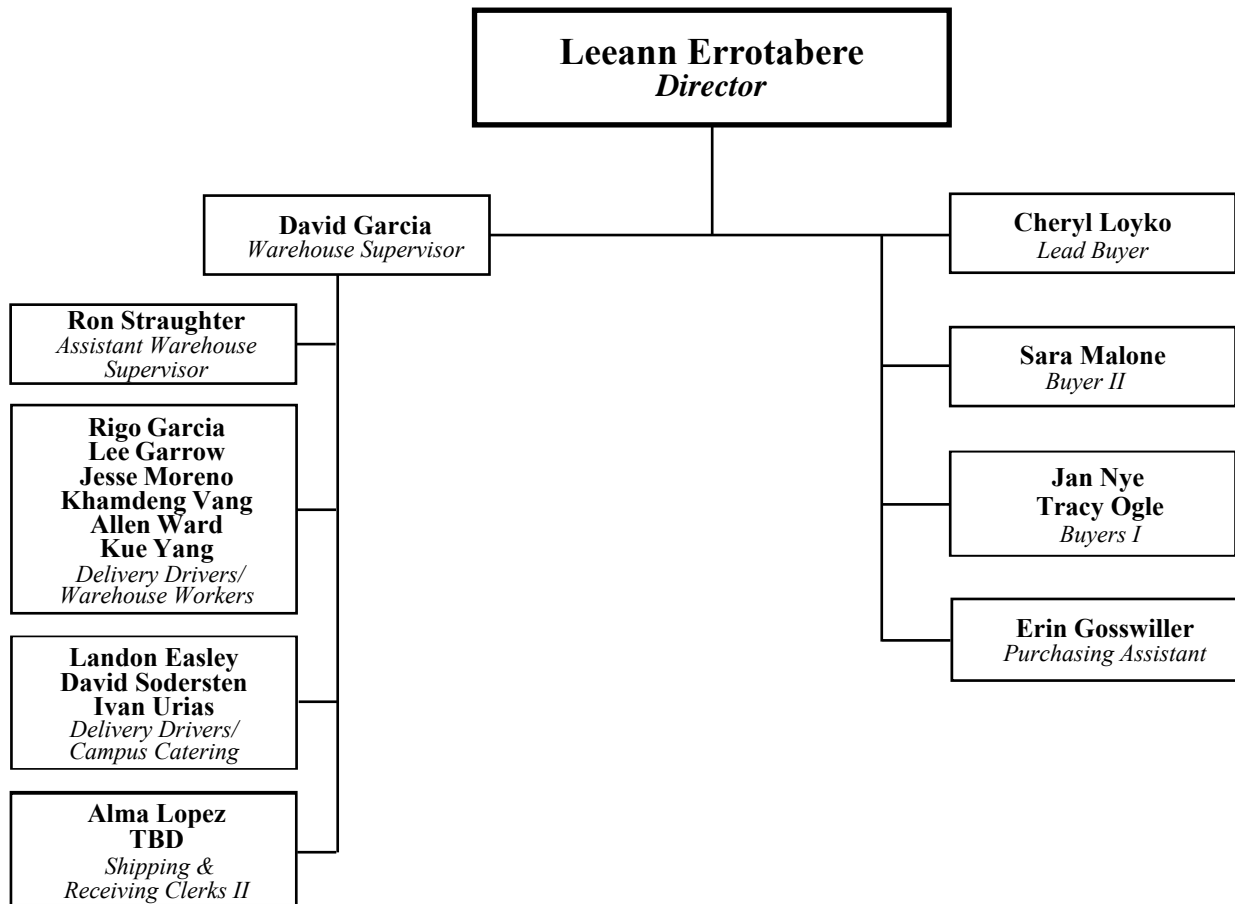
### 2018-19 Organizational Chart



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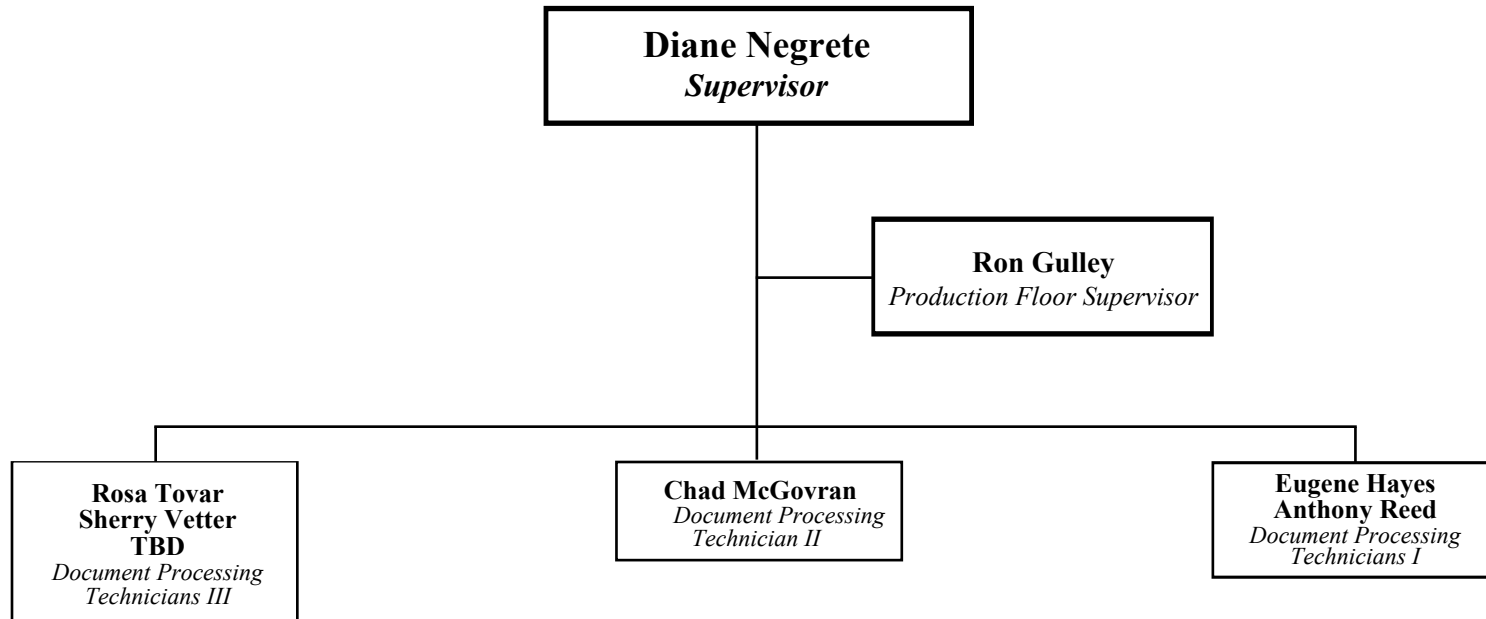
## PURCHASING / WAREHOUSE

### 2018-19 Organizational Chart

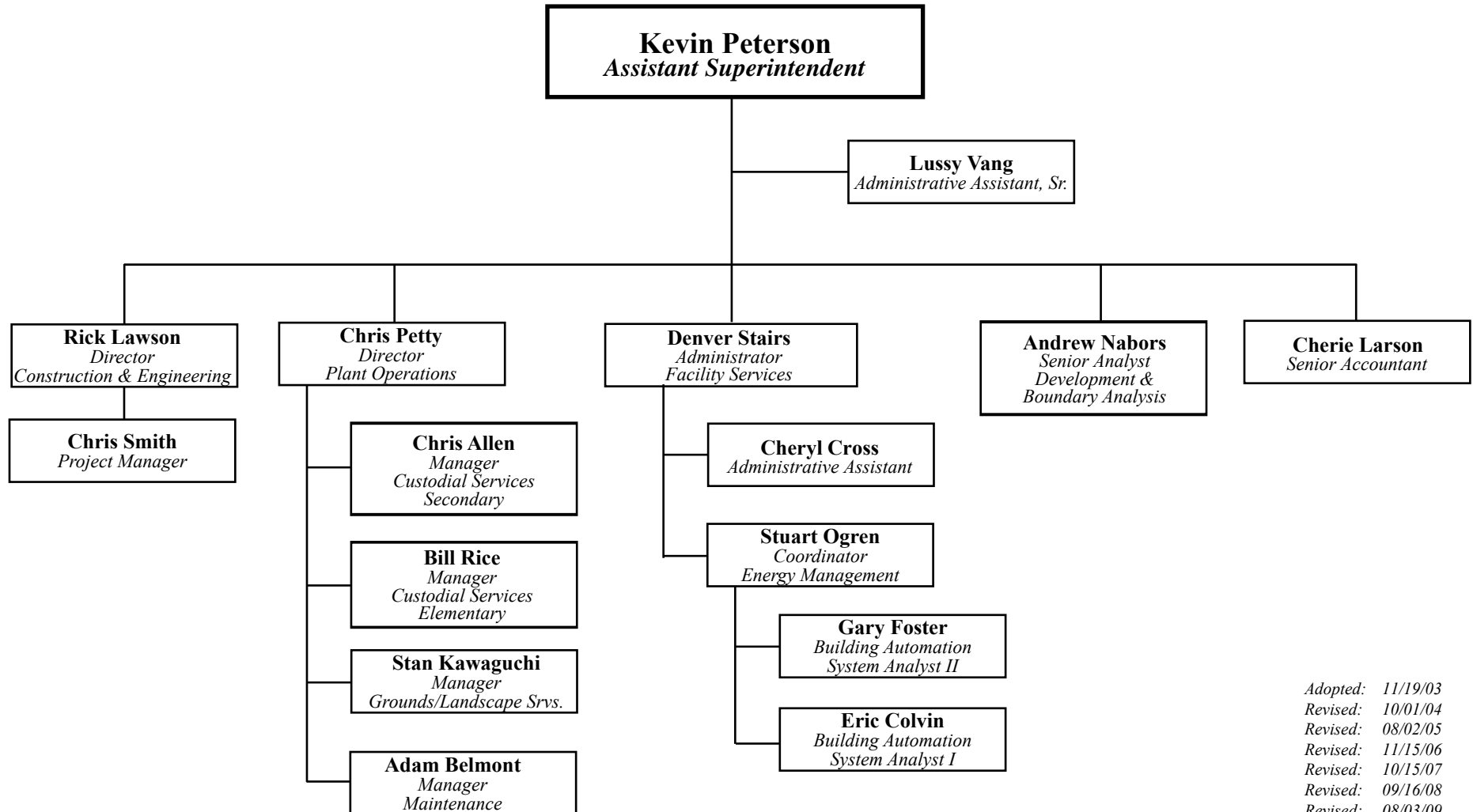


Adopted: 11/19/03  
 Revised: 10/01/04  
 Revised: 08/02/05  
 Revised: 11/15/06  
 Revised: 10/10/07  
 Revised: 09/17/08  
 Revised: 10/27/09  
 Revised: 07/01/10  
 Revised: 10/10/12  
 Revised: 10/09/13  
 Revised: 10/08/14  
 Revised: 10/26/16  
 Revised: 10/25/17  
 Revised: 10/24/18

## GRAPHIC ARTS 2018-19 Organizational Chart



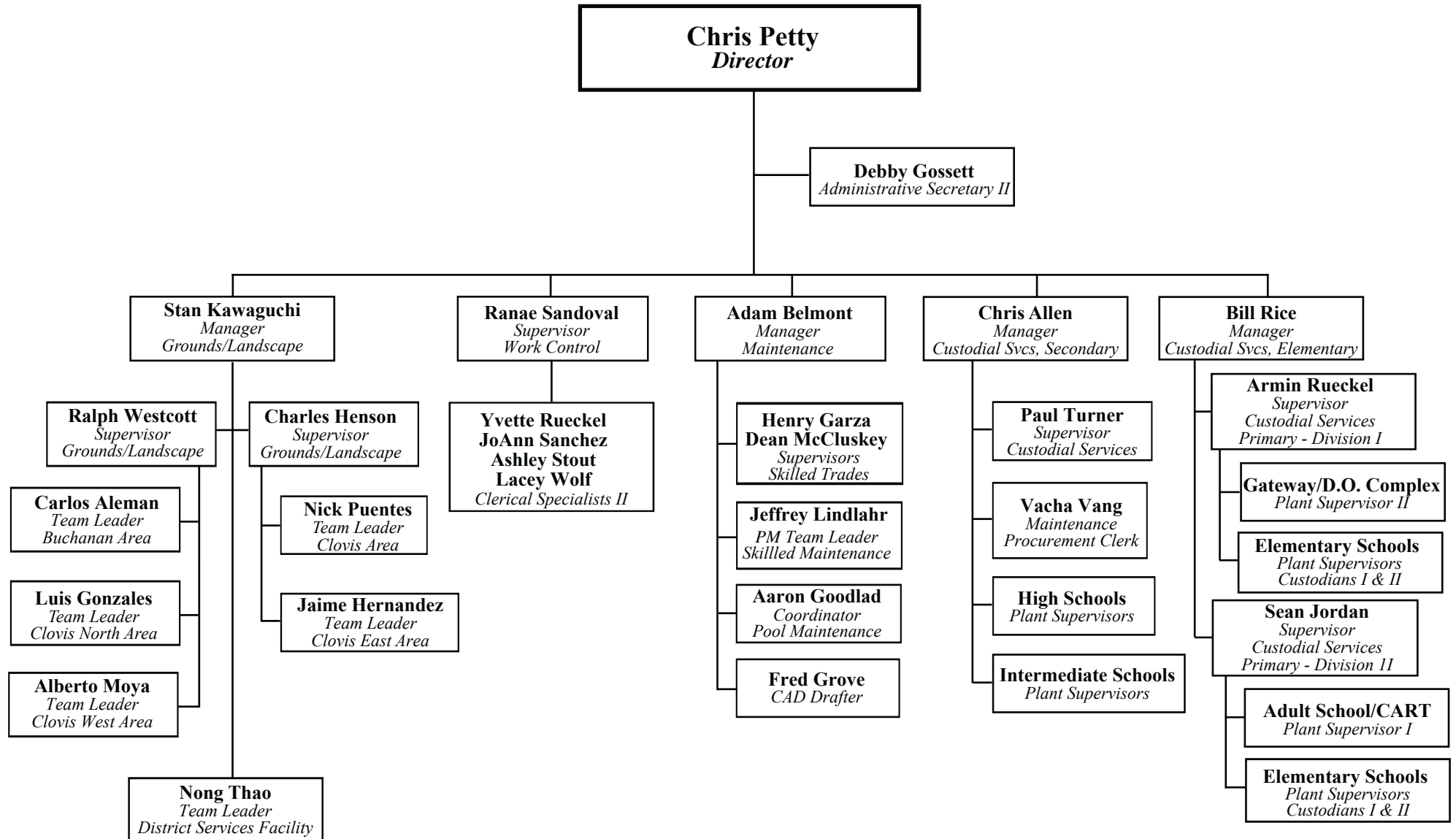
## FACILITY SERVICES 2018-19 Organizational Chart



Adopted: 11/19/03  
Revised: 10/01/04  
Revised: 08/02/05  
Revised: 11/15/06  
Revised: 10/15/07  
Revised: 09/16/08  
Revised: 08/03/09  
Revised: 02/22/10  
Revised: 07/01/10  
Revised: 10/10/12  
Revised: 10/09/13  
Revised: 10/08/14  
Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18

# PLANT OPERATIONS

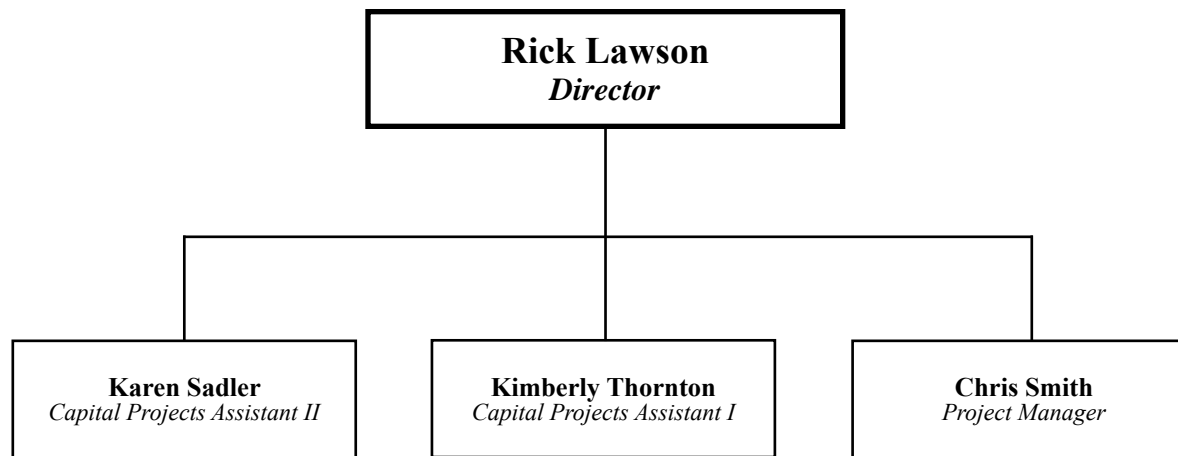
## 2018-19 Organizational Chart



Adopted: 11/19/03 Revised: 10/27/09 Revised: 10/26/16  
 Revised: 10/01/04 Revised: 07/01/10 Revised: 10/25/17  
 Revised: 08/02/05 Revised: 10/10/12 Revised: 10/24/18  
 Revised: 11/15/06 Revised: 04/01/13  
 Revised: 10/12/07 Revised: 10/09/13  
 Revised: 09/16/08 Revised: 10/08/14

## CONSTRUCTION & ENGINEERING

### 2018-19 Organizational Chart



Adopted: 10/10/12  
Revised: 12/12/12  
Revised: 04/01/13  
Revised: 10/09/13  
Revised: 10/08/14  
Revised: 10/26/16  
Revised: 10/25/17  
Reviewed: 10/24/18



Board Agenda Item

Monday, October 1, 2018

Agenda Item: P. - 1.

Title: 2019 Summer School Academic Programs

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Approve the recommended 2019 CUSD Summer School programs and calendar, as submitted.

**DISCUSSION:**

District and site staff members continue to collaborate as they strive for excellence designing academic programs to address and meet the summer educational needs of students. It is requested that the Board approve the 2019 Summer School Academic Programs for elementary, intermediate and high school students. The proposed calendar for 2019 Summer School is attached for consideration.

**FISCAL IMPACT/FUNDING SOURCE:**

- Elementary/Intermediate Program: Title 1a and LCAP Funds
- English Language Development (ELD) Summer Academy: LCAP Funds
- High School Program: LCAP Funds

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Summer School Calendar	10/1/2018	Backup Material

**REVISIONS:**





## 2019 CUSD SUMMER SCHOOL

### Instructional Days

#### ⊕ HIGH SCHOOL: Independent Study

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	# of Days
<b>JUNE 2018</b>					
Week 1		11	12		2
Week 2		18	19		2
Week 3		25	26		2
<b>JULY 2018</b>					
Week 4		2	3		2
Week 5		9	10		2
Week 6		16	17		2
Week 7		23	24		2
			<b>Total Instructional Days</b>		<b>14</b>

#### HIGH SCHOOL: In-Class

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	# of Days
<b>JUNE 2018</b>					
Week 1	17	18	19	20	4
Week 2	24	25	26	27	4
<b>JULY 2018</b>					
Week 3	1	2	3	Holiday	3
Week 4	8	9	10	11	4
Week 5	15	16	17	18	4
Week 6	22	23	24	25	4
			<b>Total Instructional Days</b>		<b>23</b>

#### ELEMENTARY / INTERMEDIATE

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	# of Days
<b>JUNE 2018</b>					
Week 1	17	18	19	20	4
Week 2	24	25	26	27	4
<b>JULY 2018</b>					
Week 3	1	2	3	Holiday	3
Week 4	8	9	10	11	4
			<b>Total Instructional Days</b>		<b>15</b>

#### SPECIAL EDUCATION

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	# of Days
<b>JUNE 2018</b>					
Week 1	24	25	26	27	4
<b>JULY 2018</b>					
Week 2	1	2	3	Holiday	3
Week 3	8	9	10	11	4
Week 4	15	16	17	18	4
Week 5	22	23	24	25	4
			<b>Total Instructional Days</b>		<b>19</b>

**Title:** Placement of a Special Education Student in a Non-Public School

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

**DISCUSSION:**

Based on the Individualized Education Program (IEP) recommendations, it has been determined that the following student requires services in a non-public school in order to address the student's unique educational needs for the 2018-19 school year.

Student(s) ID#	Non-Public School	Location	Cost Per Student Per Month
#27	Creative Alternatives	Fresno, CA	\$4,900

Clovis Unified will review this case every six months to determine to appropriateness of the placement and whether a less restrictive placement can meet the student's unique educational needs.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above and included in the 2018-19 Special Education Budget.

**REVISIONS:**



Board Agenda Item

Wednesday, October 10, 2018

**Agenda Item: P. - 3.**

**Title:** Williams Settlement Complaint Summary Report – First Quarter  
2018-19 School Year

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Accept the first quarter summary report of zero complaints related to the requirements of the Williams Lawsuit Settlement, as submitted.

**DISCUSSION:**

As a result of the Williams Lawsuit Settlement, the District is required to post notices of obtaining and filing complaints regarding instructional materials, school facilities, teacher vacancies and mis-assignments. Principals are required to report all complaints falling under the Uniform Complaint Procedure to their Area Superintendent. The District shall report summarized data, on a quarterly basis, on the nature and resolution of all complaints to the Governing Board and the County Superintendent of Schools.

During the first quarter of the 2018-19 school year, the District received zero (0) complaints under the guidance of the Williams Lawsuit Settlement, as reflected in the attached report.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
1st Quarter Report	10/11/2018	Backup Material

**REVISIONS:**



**Clovis Unified School District**  
**Williams Settlement Complaint Summary Quarterly Report**  
**Education Code § 35186**

**To:** Clovis Unified School District Governing Board

**Submitted by:**

A handwritten signature in blue ink, appearing to read "Kevin Peterson". The signature is fluid and cursive, written over a horizontal line.

Kevin Peterson, Assistant Superintendent Facility Services

**1<sup>st</sup> Quarter:** July 1, 2018 – September 30, 2018

	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Textbook and Instructional Materials	0	N/A	N/A
Teacher Vacancy or Misassignment	0	N/A	N/A
Facilities Conditions	0	N/A	N/A
<b>TOTALS</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>



Board Agenda Item

Wednesday, October 10, 2018

Agenda Item: P. - 4.

Title: Maintenance Agreement with Code 3 Corp. Security Inc.

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Code 3 Corporation Security Inc., as submitted.

**DISCUSSION:**

Code 3 Corporation Security Inc., provides security patrol services, standing guard services and alarm response services. The District currently utilizes Code 3; this agreement will update the terms of the current service agreement.

Alarm response services are provided from 4:30 p.m. until 6:00 a.m. on weekdays and on Fridays from 4:30 p.m. until 6:00 a.m. on Monday morning. Security patrol and standing guard services are provided upon request.

Cost of services are as follows:

Services	2017-18	2018-19
Alarm Response Services	\$22.50 per call	\$25.00 per call
Patrol Services	\$25.00 per hour	\$30.00 per hour
Standing Guard Services	\$20.00 per hour	\$21.50 per hour

**FISCAL IMPACT/FUNDING SOURCE:**

The estimated annual cost for services provided by Code 3 Corporation Security Inc. is \$60,000; the cost is included in the 2018-19 General Fund Budget.

**REVISIONS:**



Board Agenda Item

Wednesday, October 10, 2018

Agenda Item: P. - 5.

Title: Asset Management Services Agreement with TerraVerde

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Authorize the Superintendent or designee to sign an agreement with TerraVerde for 2018-19 regarding management and oversight of the District's solar project improvements.

**DISCUSSION:**

In May 2017, the District entered into an Asset Management Agreement with TerraVerde to provide maintenance and oversight of the District's solar project improvements. Since then, District personnel has had, and will continue to receive, training and development of the skills necessary to perform many of the tasks required to monitor the District's systems. Accordingly, the proposed agreement with TerraVerde for 2018-19 will include a reduced scope of work, as well as reduced cost to the District.

The details of the proposed Asset Management Services Agreement for 2018-19 will be provided with the November 14, 2018, Board meeting agenda materials.

**FISCAL IMPACT/FUNDING SOURCE:**

Fiscal impact will be provided with agenda materials for the November 14, 2018, Governing Board meeting.

**REVISIONS:**



Board Agenda Item

Friday, October 12, 2018

Agenda Item: P. - 6.

Title: Revised Board Policy No. 6503 – Health & Welfare Benefits

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**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Approve revisions to Board Policy No. 6503 related to the Human Resources Employee Benefits' Health and Welfare Benefits Plan.

**DISCUSSION:**

It is the District's intent to periodically review all Board Policies and accompanying Administrative Regulations and Exhibits to ensure the documents reflect current practices and procedures, and existing laws and regulations. Following recent review, it was determined that Board Policy No. 6503 – *Health & Welfare Benefits* requires minor revisions and updates in order to remain current in reflecting existing District practice related to benefits eligibility and HIPAA compliance.

Members of the Budget Board Subcommittee reviewed the proposed changes to Board Policy No. 6503 during their September 4, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Board Policy No. 6503	10/12/2018	Backup Material

**REVISIONS:**

## CLOVIS UNIFIED SCHOOL DISTRICT

### HUMAN RESOURCES

#### *Employee Benefits*

#### HEALTH & WELFARE BENEFITS PLAN

**PURPOSE:** To establish a health and welfare benefits plan for eligible employees, and retirees.

The District shall provide health and welfare benefits, including dental and vision, for eligible employees and the employee's eligible dependents when the employee meets the criteria in Sections A and B and is enrolled in the District's Health and Welfare Benefits Plan. More information regarding employee health, dental and vision benefits is available on the District's web site at [www.cusd.com](http://www.cusd.com) "departments" and "benefits."

Eligible dependent is an individual meeting the eligibility requirements as defined by the District's Summary Plan Document which can be accessed on the District's web site.

Employed is defined as the first day of work under a Board-approved temporary, probationary, or permanent employment agreement.

Benefits for retired employees and Governing Board Members can be found in Sections C and D of this policy.

#### A. CERTIFICATED EMPLOYEES

For purposes of this policy, the definition of "Certificated Employees" includes the employees listed in 1 through 4 of this section. Excluded employees are:

- Substitute employees
- Short-term employees
- Professional experts
- Certificated positions listed in Exhibit No. 6403 (2), Hourly Assignments

##### 1. Certificated Management

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to July 1, 1992	At least 10 hours but less than 20 hours per week	Dental and Vision for employee and eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Dental and Vision - Last day of the month following the date employment ends
July 1, 1992 through August 31, 2002	At least 10 hours but less than 20 hours per week	Dental and Vision for employee only Optional purchase of Dental and Vision for eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Dental and Vision - Last day of the month following the date employment ends



## CLOVIS UNIFIED SCHOOL DISTRICT

### 1. Certificated Management (*continued*)

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to September 1, 2002	At least 20 hours or more per week	Medical, Dental and Vision for employee and eligible dependents \$100,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following the 1 <sup>st</sup> day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month in which employment ends
September 1, 2002 through August 31, 2007	At least 30 hours or more per week	Medical, Dental and Vision for employee and eligible dependents \$100,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1<sup>st</sup> day of assignment</u> Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month in which employment ends
September 1, 2007 through present date	At least 30 hours or more per week	Medical, Dental and Vision for employee and eligible dependents \$100,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1-month waiting period</u> Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month in which employment ends

\*39 month rehire provisions apply to eligible employees

### 2. Certificated K–12

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to July 1, 1992	At least 10 hours but less than 20 hours per week	Dental and Vision for employee and eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Last day of the month in which employment ends or August 31 if employee works through the last day of school
July 1, 1992 through August 31, 2002	At least 10 hours but less than 20 hours per week	Dental and Vision for employee only Optional purchase of Dental and Vision for eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Last day of the month in which employment ends or August 31 if employee works through the last day of school

## **CLOVIS UNIFIED SCHOOL DISTRICT**

### 2. Certificated K–12 (*continued*)

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to September 1, 2002	At least 50% of the workday and work year	Medical, Dental and Vision for employee and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following the 1 <sup>st</sup> day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends
September 1, 2002 through August 31, 2007	At least 75% of the workday and work year	Medical, Dental and Vision for employee and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following 1 <sup>st</sup> day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends
September 1, 2007 through present	At least 75% of the workday and work year	Medical Dental and Vision for employee and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following 1-month waiting period Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends

\*39 month rehire provisions apply to eligible employees

## CLOVIS UNIFIED SCHOOL DISTRICT

### 3. Certificated Adult School

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to September 1, 2002	At least 20 hours or more per week or contracted for more than 800 hours any given Adult School year	Optional Medical, Dental and Vision for employee and eligible dependents at an annual cost to the employee of at least \$600 with the Adult School Education Fund paying the balance  \$50,000 Life Insurance for employee if employees elects to pay for health benefits	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school  Life – Last day of the month in which employment ends
September 1, 2002 through August 31, 2007	At least 30 hours or more per week or contracted for more than 1200 hours any given Adult School year	Optional Medical, Dental and Vision for employee and eligible dependents at an annual cost to the employee of at least \$600 with the Adult School Education Fund paying the balance.  \$50,000 Life Insurance for employee if employee elects to purchase health benefits	Medical and Life – 1 <sup>st</sup> of the month following the 1 <sup>st</sup> day of assignment  Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school  Life – Last day of the month in which employment ends
September 1, 2007 through <del>present</del> <b>August 30, 2011</b>	<del>At least 30 hours or more per week or contracted for more than 1200 hours any given Adult School year</del> <b>At least 75% of the workday and work year</b>	Optional Medical, Dental and Vision for employee and eligible dependents at an annual cost to the employee of at least \$600 with the Adult School Education Fund paying the balance.  \$50,000 Life Insurance for employee if employee elects to purchase health benefits	Medical and Life – 1 <sup>st</sup> of the month following 1-month waiting period after 1 <sup>st</sup> day of assignment  Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school  Life – Last day of the month in which employment ends

# Board Policy

No. 6503

September 1, 2011 through present	At least 75% of the workday and work year	Medical Dental and Vision for employee and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following 1-month waiting period Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends
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\*39 month rehire provisions apply to eligible employees

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## CLOVIS UNIFIED SCHOOL DISTRICT

### 1. Certificated State Pre–School

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to July 1, 1992	At least 10 hours but less than 20 hours per week	Dental and Vision for employee and eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Last day of the month following the date employment ends or August 31 if employee works through the last day of school
July 1, 1992 through August 31, 2002	At least 10 hours but less than 20 hours per week	Dental and Vision for employee Optional purchase of Dental and Vision for eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Last day of the month following the date employment ends or August 31 if employee works through the last day of school
Prior to September 1, 2002	At least 20 hours or more per week	Medical, Dental and Vision for employee and eligible dependents. \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following the 1 <sup>st</sup> day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends
September 1, 2002 through August 31, 2007	At least 30 hours per week or more	Medical, Dental and Vision for employee and eligible dependents \$50,000 Life Insurance	Medical and Life – 1 <sup>st</sup> of the month following <u>1<sup>st</sup> day of assignment</u> Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends
September 1, 2007 through present	At least 30 hours or more per week	Medical Dental and Vision for employee and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1-month waiting period</u> after 1 <sup>st</sup> day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Medical, Dental and Vision – Last day of the month in which employment ends or August 31 if employee works through the last day of school Life – Last day of the month in which employment ends

\*39 month rehire provisions apply to eligible certificated state pre-school employees

## **CLOVIS UNIFIED SCHOOL DISTRICT**

### **B. CLASSIFIED EMPLOYEES**

For purposes of this policy, the definition of “Classified Employees” includes the employees defined by Education Code sections 45100 et seq., and listed in 1 and 2 of this section. Excluded employees are:

- Substitute employees
- Short-term employees
- Apprentices
- Professional experts
- Part-time students in college work experience programs
- Naturalist Intern
- Part-time playground positions, i.e. Campus Monitor I, Playground Assistants
- Recreation Program employees, i.e. Aquatics, Dance, Gymnastics, etc.

#### **1. Classified Management**

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to July 1, 1992	At least 10 hours but less than 20 hours per week	Dental and Vision for employee and eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Last day of the month following the date employment ends
July 1, 1992 through August 31, 2002	At least 10 hours but less than 20 hours per week	Dental and Vision for employee Optional purchase of Dental and Vision for eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period which begins on the 1 <sup>st</sup> day of assignment	Last day of the month following the date employment ends
Prior to September 1, 2002	At least 20 hours or more per week	Medical, Dental and Vision for employee and eligible dependents \$100,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following the 1st day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends
September 1, 2002 through August 31, 2007	At least 30 hours or more per week	Medical, Dental and Vision for employee and eligible dependents \$100,000 Life Insurance for employee	Medical and Life – 1st of the month following 1st day of assignment Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends

## **CLOVIS UNIFIED SCHOOL DISTRICT**

### *1. Classified Management (continued)*

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
September 1, 2002 through August 31, 2007	At least 30 hours or more per week	Medical, Dental and Vision for employee and eligible dependents  \$100,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1<sup>st</sup> day of assignment</u>  Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends
September 1, 2007 through present	At least 30 hours or more per week	Medical, Dental and Vision for employee and eligible dependents  \$100,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1-month waiting period</u>  Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends

\*39 month rehire provisions apply to eligible employees

### *2. Regular Classified (Includes Business Support, Confidential/Non-presented Employees and Operations Support Units, but does not include excluded positions listed at the beginning of Section B)*

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
Prior to July 1, 1992	At least 10 hours but less than 20 hours per week	Dental and Vision for employee and eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period beginning 1 <sup>st</sup> day of assignment	Last day of the month following the date employment ends
July 1, 1992 through August 31, 2002	At least 10 hours but less than 20 hours per week	Dental and Vision for employee  Optional purchase of Dental and Vision for eligible dependents	1 <sup>st</sup> of the month following 3-month waiting period beginning 1 <sup>st</sup> day of assignment	Last day of the month following the date employment ends
Prior to September 1, 2002	At least 20 hours or more per week	Medical, Dental and Vision for employee and eligible dependents  \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following the 1 <sup>st</sup> day of assignment  Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends

## CLOVIS UNIFIED SCHOOL DISTRICT

### 2. Regular Classified (*continued*)

Hire/Rehire Date*	Work Schedule	Benefit	Effective Date	End Date
September 1, 2002 through August 31, 2007	At least 30 hours or more per week	Medical, Dental and Vision for employees and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1<sup>st</sup> day of assignment</u> Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends
September 1, 2007 through present	At least 30 hours or more per week	Medical, Dental and Vision for employee and eligible dependents \$50,000 Life Insurance for employee	Medical and Life – 1 <sup>st</sup> of the month following <u>1-month waiting period</u> Dental and Vision – 3 months after the effective date of the Medical plan	Last day of the month following the date employment ends

\*39 month rehire provisions apply to eligible employees

Disability insurance benefits are provided for all non–management Business Support employees, Confidential employees, School Resource Officers and Operations Support Unit employees working at least ten (10) hours per week.

### C. RETIRED EMPLOYEES

Employees who have officially retired under the requirements of their respective retirement system, State Teachers Retirement System (STRS) or Public Employees Retirement System (PERS), and were enrolled in the District’s Health and Welfare Benefits Plan may continue in the District’s benefit plan, at their option, at benefit levels provided other employees, provided the retiree meets the eligibility criteria defined in Sections **1A** and **2, below**. **A Retiree or eligible spouse or dependent(s) may not have a lapse in coverage from the Retiree’s plan. If a Retiree or spouse or dependent(s) has a lapse in coverage from the Retiree’s plan he/she is ineligible for re-enrollment into the plan.** This benefit became effective July 1, 1974. Section D defines the eligibility criteria for retired members of the Governing Board.

If the health insurance claims paid for retirees and retiree dependents exceed ten percent (10%) of the total claims paid in any year, retirees will be required to reimburse the District a fee for the medical benefit as outlined in Section C–4.

Dental and vision benefits are provided to eligible retirees and their dependents at no cost for a maximum of five (5) years or until the retiree reaches the age of sixty–five (65), whichever comes first. Dental and vision benefits are calculated on the retiree’s age, not the age of eligible dependents.

All references to “Medicare” refer to the Federal Medicare Law as described in Title 18 of the Social Security Act of 1964. Eligible dependent is defined as meeting the eligibility requirements in the District’s Summary Plan Document. This document can be accessed



## **CLOVIS UNIFIED SCHOOL DISTRICT**

through the District's web site at [www.cusd.com](http://www.cusd.com) and clicking on "departments," "benefits" and "health plan."

A disabilitant, as so certified by STRS, PERS or Social Security, becomes eligible for this benefit immediately if such disabilitant has had fifteen (15) years of service in the District. Board-approved health leave will be counted toward the service requirement for this benefit.

Qualifying age for continuation in the District's Health and Welfare Benefits Plan is defined as age fifty-five (55) with 15 years of service for employees hired prior to September 1, 2007, or age sixty-two (62) with 30 years of service for employees hired on or after September 1, 2007.

### **1. Eligibility Criteria**

Hire/Rehire Date	Work Experience/Age	Benefit
Prior to March 1, 1985	<ul style="list-style-type: none"><li>Employed for 15 years in public education (inclusive of time served with CUSD)</li></ul> Proof of enrollment in the District's and/or previous employer's <u>Health Plan</u> for 15 years 55 years of age except in the case of disabilitants	Medical for retiree and eligible dependents Dental and Vision for retiree and eligible dependents for 5 years or until retiree reaches age 65, whichever comes first
March 1, 1985-through August 31, 2007	Employed for 15 years in CUSD Enrolled in the District's <u>Health Plan</u> for 15 years 55 years of age except in the case of disabilitants	Medical for retiree and eligible dependents Dental and Vision for retiree and eligible dependents for 5 years or until retiree reaches age 65, whichever comes first
March 1, 1985 through August 31, 2007	<ul style="list-style-type: none"><li>Employed for 15 years in CUSD</li></ul> Enrolled in the District's <u>Dental and Vision Plan</u> for 15 years 55 years of age except in the case of disabilitants	Dental and Vision for retiree and eligible dependents for 5 years or until retiree reaches age 65, whichever comes first
<i>NOTE: If hired before September 1, 2007, eligibility is further determined by both the retiree and/or dependent(s) enrolling in Medicare Part "A" when first qualified for such coverage through Social Security eligibility. Additionally, it is required that all retirees and/or dependent(s) enroll in Medicare Part "B" upon becoming eligible. The cost of Medicare Part "B" shall be paid by the retiree and/or dependent(s). The retiree must provide the District with evidence of enrolling in both Medicare programs.</i>		

## CLOVIS UNIFIED SCHOOL DISTRICT

### 1. Eligibility Criteria (*continued*)

Hire/Rehire Date	Work Experience/Age	Benefit
September 1, 2007 through present	Employed for 30 years in CUSD Enrolled in the District's <u>Health Plan</u> for 30 years. 62 years except in the case of disabilitants	Medical for retiree and eligible dependents Dental and Vision for retiree and eligible dependents until retiree reaches age 65
September 1, 2007 through present	Employed for 30 years in CUSD Enrolled in the District's <u>Dental and Vision Plan</u> for 30 years 62 years except in the case of disabilitants	Dental and Vision for retiree and eligible dependents until retiree reaches age 65
<p><i>NOTE: For employees hired on or after September 1, 2007, eligibility is further determined by both the retiree and/or dependent(s) enrolling in any Medicare program offered when first qualified for such coverage through Social Security eligibility. The cost of all Medicare programs shall be paid by the retiree and/or dependent(s). The retiree must provide the District with evidence of enrolling in all Medicare programs offered.</i></p>		

### 2. Eligibility Criteria-Operations Unit Employees only

Hire/Rehire Date	Work Experience/Age	Benefit
July 1, 2013 through present	<ul style="list-style-type: none"> <li>Employed for 30 years in CUSD</li> <li>Enrolled in the District's <u>Health Plan</u> for 30 years.</li> <li>62 years except in the case of disabilitants</li> </ul>	Medical for retiree and eligible dependents Dental and Vision for retiree and eligible dependents until retiree reaches age 65
July 1, 2013 through present	<ul style="list-style-type: none"> <li>Employed for 30 years in CUSD</li> <li>Enrolled in the District's <u>Dental and Vision Plan</u> for 30 years</li> <li>62 years except in the case of disabilitants</li> </ul>	Dental and Vision for retiree and eligible dependents until retiree reaches age 65
<p><i>NOTE: For employees hired on or after July 1, 2013, eligibility is further determined by both the retiree and/or dependent(s) enrolling in any Medicare program offered when first qualified for such coverage through Social Security eligibility. The cost of all Medicare programs shall be paid by the retiree and/or dependent(s). The retiree must provide the District with evidence of enrolling in all Medicare programs offered.</i></p>		

Employees who do not meet the eligibility requirements defined in Sections **1A** and **B-2**, upon retirement, may continue their medical benefit on a self-paid basis, agreeing to and paying the full cost of the medical benefit. This option is not available for the dental and vision benefit.

### 2.3. Continuation of Benefits for Eligible **Spouse and** Dependent(s) of Retiree

If a retiree participating in the District Health and Welfare Benefits Plan should pre-decease an eligible **spouse or** dependent(s), the benefits will continue for said **spouse and**

dependent(s) provided all applicable requirements of the **applicable** provisions **above** are met. **If an employee passes away prior to retiring but the deceased employee has met all other requirements under sections 1 or 2, above, the deceased employee's spouse and dependents shall remain eligible for benefits.**

If an eligible retiree, as defined in Section C-1, or an active employee eligible for retirement under their respective plan (STRS or PERS on and after age fifty (50) and not as a disabilitant) is deceased prior to the age they would have been eligible for continuation in the District's Health and Welfare Benefit Plan, their **spouse and** dependent(s) may purchase the District's Health and Welfare Benefit Plan at full cost until the eligible retiree or active employee eligible for retirement would have reached the qualifying age, at which time the **eligible spouse or** dependent(s) will be eligible for retiree benefits described in this section.

### **3.4. Continuation of Benefits for Employee Retiring Before the Qualifying Age**

- a. Retirement after the age of 50 and before the age of 55 for Employees Hired Prior to September 1, 2007 **or prior to July 1, 2013 for Operations Unit employees.**

Employees hired prior to September 1, 2007 **or prior to July 1, 2013 for Operations Unit employees**, who retire after the age of fifty (50) but before the age of fifty-five (55) shall be eligible for continuation in the District's Health and Welfare Benefits Plan at age fifty-five (55) provided the employee meets the following provisions:

- 1) Has officially retired and receiving retirement benefits under the requirements of their respective retirement system, STRS or PERS, except in the case of disabilitants. A disabilitant, as so certified by STRS, PERS or Social Security, becomes eligible for this benefit immediately if such disabilitant has had fifteen (15) years service in the District. Board-approved health leave will be counted toward the service requirement for this benefit.
- 2) Has at least fifteen (15) years of service and enrolled in the District's Health and Welfare Benefit Plan for fifteen (15) years.
- 3) Has maintained coverage under the District's Health and Welfare Benefits Plan at their own expense.

- b. Retirement after the age of 50 and before the age of 62 for Employees Hired On or After September 1, 2007 **or on or after July 1, 2013 for Operations Unit employees.**

Employees hired on or after September 1, 2007 **or on or after July 1, 2103 for Operations Unit employees**, who retire after the age of fifty (50) but before the age of sixty-two (62) shall be eligible for continuation in the District's Health and Welfare Benefits Plan at age sixty-two (62) provided the employee meets the following provisions:

- 1) Has officially retired and receiving retirement benefits under the requirements of their respective retirement system, STRS or PERS, except in the case of disabilitants. A disabilitant, as so certified by STRS, PERS or Social Security, becomes eligible for this benefit immediately if such disabilitant has had thirty (30) years service in the District. Board-approved health leave will be counted toward the service requirement for this benefit.

- 2) Has at least thirty (30) years of employment in CUSD and enrolled in the District's Health and Welfare Benefit Plan for thirty (30) years.
- 3) Has maintained coverage under the District's Health and Welfare Benefits Plan at their own expense.

## 4.5. Rate Determination

If the health insurance claims paid for retirees and retiree dependents (certificated and classified) exceed ten percent (10%) of the total claims paid in any year (July through June), and the retiree desires to continue in the District's Health and Welfare Benefits Plan, the District will assess retirees a monthly fee to be based on the amount exceeded by all retirees divided into twelve (12) equal payments **September through August** ~~through July~~ of the following year. To the extent permitted by law, the Governing Board further reserves the right to make any changes in the policy or in the coverage that it deems fit in its discretion. Nothing in this policy shall be construed as a waiver of any vested right that the retiree, the retiree's spouse or the retiree's dependents have, or may have in the future under applicable law.

## D. ~~D~~ MEMBERS OF THE GOVERNING BOARD

1. Active members of the Governing Board qualify for benefits identified in Section B-1 (Classified Management).
2. Retired Members of the Governing Board
  - A. Effective March 1, 1985, members of the Governing Board who have completed a minimum of twelve (12) years as a member of the Governing Board of the District, irrespective of age, are eligible for continuation in the District's Health and Welfare Benefit Plan offered to District retirees. Retired Members of the Governing Board will be subject to the rate determination as outlined in Section C-4.

These retirement benefits shall not be provided to any person first elected to a term of office that began on or after January 1, 1995, unless the recipient participates on a self-paid basis, agreeing to and paying the full cost of the medical benefit.
  - B. Members of the Governing Board who have completed one or more terms of office but less than twelve (12) years, may continue their medical benefit upon retirement from the Governing Board on a self-paid basis agreeing to and paying the full cost of the medical benefit.

## E. CONFIDENTIALITY

**The Board recognizes the confidential nature of health information that is protected under both state and federal law, which includes protection under the Health Insurance Portability and Accountability Act ("HIPAA"); this protected information is also known as "protected health information" ("PHI"). The Superintendent or designee will ensure that privacy laws related to PHI are followed in the handling such information. To that end, the Board authorizes the Superintendent or designee to develop District policies and procedures that ensure compliance with both state and federal privacy laws related to PHI.**

**Additionally, in compliance with the law, the Superintendent or designee shall not use or disclose any employee's medical information that the District possesses without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law.**

*Gov. Code sections 53201, 53205, 53205.1, 53028.2  
Civil Code Section 56.21  
Health Insurance Portability and Accountability Act*

*Adopted: 7/23/75  
Revised: 6/30/76  
Revised: 6/13/77  
Revised: 6/22/77  
Revised: 11/22/78  
Revised: 1/28/83  
Revised: 2/13/85  
Revised: 6/19/85*

*Revised: 9/11/85  
Revised: 10/26/88  
Revised: 1/25/89  
Revised: 6/8/92  
Revised: 4/14/93  
Revised: 5/96  
Revised: 4/24/96  
Revised: 11/13/96*

*Revised: 5/27/98  
Revised: 10/27/99  
Revised: 7/24/02  
Revised: 6/11/03  
Revised: 12/17/03  
Revised: 4/14/04  
Revised: 12/15/04  
Revised: 3/9/05*

*Revised: 2/22/06  
Revised: 8/22/07  
Revised: 7/16/08  
Revised: 11/19/08  
Revised: 3/24/10  
Revised: 8/11/10  
Revised: 8/22/12  
**Revised: 11/14/18**  
**(pending)***



Board Agenda Item

Wednesday, October 10, 2018

Agenda Item: P. - 7.

**Title:** Resolution No. 3667 – Agreement with San Joaquin Valley Air Pollution Control District

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** October 24, 2018

**FOR ACTION:** November 14, 2018

**RECOMMENDATION:**

Adopt Resolution No. 3667 authorizing the Superintendent or designee to submit an application to the San Joaquin Valley Air Pollution Control District to participate in the New Alternative Fuel Vehicle grant program.

**DISCUSSION:**

Clovis Unified has the opportunity to participate in the San Joaquin Valley Air Pollution Control District (SJVAPCD) New Alternative Fuel grant program to purchase alternative fuel vehicles. The grant will be awarded on a first-come, first-served basis. If awarded, the grant will provide funding up to a maximum of \$100,000 per agency per calendar year.

The District is requesting approval to submit an application to replace eight (8) electric utility carts for Plant Operations staff. Four (4) electric utility carts will be purchased for Custodial staff, at \$15,000 each, for a total of \$60,000. The remaining four (4), at a cost of \$13,000 each, for a total of \$52,000, will be purchased for the District Grounds crew. Total cost is projected to be \$112,000.

**FISCAL IMPACT/FUNDING SOURCE:**

If awarded, the grant will fund \$100,000 of the purchase. The balance will be funded with District Certificate of Participation funds.

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution No. 3667	10/12/2018	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3667  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION FOR AUTHORIZATION TO PARTICIPATE  
IN THE PUBLIC BENEFIT GRANTS PROGRAM –  
NEW ALTERNATIVE FUEL VEHICLE PURCHASE  
SAN JOAQUIN VALLEY AIR POLLUTION  
CONTROL DISTRICT**

**WHEREAS**, funds have been appropriated to the San Joaquin Valley Air Pollution Control District (SJVAPCD) for New Alternative Fuel Vehicle Purchase. The purpose of the New Alternative Fuel Vehicle Purchase is to fund the purchase of new electric, plug-in hybrid, or alternative fueled vehicles for public agencies to promote clean air alternative-fuel technologies and the use of low- or zero-emission vehicles in public fleets; and

**WHEREAS**, this program will provide up to \$20,000 per vehicle, with a limit of \$100,000 per agency, per calendar year, for the purchase of new alternative-fueled vehicles. Applicants must obtain approval and have a signed, executed contract from the SJVAPCD prior to purchase of a vehicle. Any vehicle purchased prior to contract execution is ineligible; and

**WHEREAS**, the District is applying for eight (8) electric utility carts under this grant.

**THEREFORE, BE IT RESOLVED** that the Clovis Unified School District's Governing Board authorizes said school district to participate in the Public Benefit Grants Program – New Alternative Fuel Vehicle Purchase and enter into a contract with SJVAPCD.

**BE IT ALSO RESOLVED** that Susan Rutledge, Assistant Superintendent of Business Services for Clovis Unified School District, is hereby authorized and empowered to execute in the name of Clovis Unified School District all necessary documents to implement and carry out the purpose of this resolution.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District, County of Fresno, State of California, at a meeting of said Board held on the 14<sup>th</sup> day of November, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jim Van Volkinburg, D.D.S., President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Ginny L. Hovsepian, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Ginny L. Hovsepian, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California