



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

**GOVERNING BOARD MEETING**

**October 10, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

**Regular Meeting  
AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – Case Nos. 18CECG03520 and 15CECG02076
5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

**D. RECONVENE FOR PUBLIC SESSION**

**E. PLEDGE OF ALLEGIANCE**

**F. INVOCATION**

**G. RECOGNITION OF VISITORS**

**H. APPROVAL OF MINUTES**

1. September 26, 2018, Regular Governing Board Meeting Minutes  
Approve the minutes of the September 26, 2018, regular Governing Board meeting, as submitted.

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

**I. ADOPTION OF AGENDA**

**J. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Report

**K. PUBLIC HEARINGS**

1. Annual Public Hearing on Sufficiency of Textbooks and Instructional Materials  
Conduct a Public Hearing at 6:45 p.m. during this October 10, 2018, meeting at 1680 David E. Cook Way in Clovis, California, regarding the sufficiency of instructional materials and determine through a resolution whether each student has sufficient textbooks and instructional materials.

**L. STAFF REPORTS**

1. Placement in Ninth Grade Mathematics Courses Report (Written)  
The report indicates that all 3,687 students are correctly placed in a mathematics course for their ninth grade year.

**M. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

**N. CLOSED SESSION MOTIONS**

**O. CONSENT**

1. Conference Requests  
Approve the Conference Requests, as submitted.
2. Fundraiser Requests  
Approve the Fundraiser Requests, as submitted.
3. Student Trip Requests  
Approve the Student Trip Requests, as submitted.
4. Voluntary Community Recreation Program  
Approve the Voluntary Community Recreation Programs, as submitted
5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register  
Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 583741 - 584704.
6. Notice of Completion  
Adopt the Notice of Completion, as submitted.
7. Change Orders  
Approve the Change Orders, as submitted.

**P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Agreement with Brilliance Project for Visible Learning Professional Development  
Authorize the Superintendent or designee to enter into an agreement with Kristin Anderson, founder of the Brilliance Project, to provide Visible Learning professional development for Curriculum, Instruction and Accountability Department staff, as submitted.
2. Annual Agreement with Educational Resources Consultants for Grant Writing and Research  
Authorize the Superintendent or designee to enter into an agreement with Educational Resource Consultants for the purpose of grant writing and research, as submitted.
3. Annual Agreement with the College Board for PSAT/ National Merit Scholarship Qualifying Test Assessments  
Authorize the Superintendent or designee to enter into an Early Participation Program agreement with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Test assessments.
4. California Classified School Employee Teacher Credentialing Program  
Authorize the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified's classified employees in attaining teaching credentials, as submitted.
5. Proposition 51 Career Technical Education Facilities Program Grant Application  
Approve the District's submission of Career Technical Education Facilities Program applications for Buchanan High School's Production and Managerial Arts Career Technical Education (CTE) program and Clovis East High School's Agriculture and Natural Resources CTE program.
6. Placement of a Special Education Student in a Non-Public School  
Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.
7. Revised Board Policy No. 1101 – Board Bylaws  
Approve revision to Board Policy No. 1101 – *Board Bylaws*, as submitted.
8. New Board Policy No. 4103 – Unmanned Aircraft Systems (Drones)  
Approve new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*, as submitted.
9. New Board Policy and Administrative Regulation No. 4104 – Animals at School  
Approve new Board Policy and Administrative Regulation No. 4104 – *Animals at School*, as submitted.
10. Annual Authorization to Purchase via Piggyback  
Approve the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.
11. Section 125 Amendment to Flexible Benefit Plan  
Approve amendment to the District's Section 125 Flexible Benefit Plan, as submitted.
12. Resolution No. 3665 – Annual Sufficiency of Textbooks and Instructional Materials  
Adopt Resolution No. 3665 authorizing the Superintendent or designee to certify compliance with Education Code Section 60119 – Sufficient Textbooks and Instructional Materials.

## **Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Annual Concurrent Public Higher Education Program 2018-19  
Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Education Program for the first semester of the 2018-19 school year, as submitted.

2. Award of Bid – Supplies and Equipment  
Recommendations for Bid No. 2746 – Campus Catering Specialty Food Items and Bid No. 2749 – District Fleet Vehicle Replacement will be brought to the Governing Board for Action at a future meeting.
3. Agreement with FM3  
Authorize the District Superintendent or designee to enter into an agreement with Fairbank, Maslin, Maullin, Metz (FM3) & Associates to conduct two research projects over the course of the current fiscal year.
4. Resolution No. 3666 – Annual Recognition of School Psychologists  
Adopt Resolution No. 3666 in recognition of the dedicated work performed daily by Clovis Unified School Psychologists to support students.
5. 2018-19 Organizational Charts, Exhibit No. 1201  
Adopt the revised 2018-19 Organizational Charts, Exhibit No. 1201, as submitted.

**R. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Bengel Budd, Casado, Hovsepian)
2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)
3. Curriculum (Bengel Budd, Hovsepian, Van Volkinburg)
4. Facilities (Fogg, Heryford, Sandoval)

**S. BOARD MEMBER REPORTS**

**T. SUPERINTENDENT'S REPORT**

**U. ADJOURNMENT**



Board Agenda Item

Wednesday, September 26, 2018

**Agenda Item: H. - 1.**

**Title:** September 26, 2018, Regular Governing Board Meeting Minutes

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**CONTACT PERSON:** Susan Wise

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the minutes of the September 26, 2018, regular Governing Board meeting, as submitted.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes - 9-26-18 Governing Board Meeting	10/5/2018	Backup Material
Student Board Member Report - 9-26-18	10/2/2018	Backup Material

**REVISIONS:**



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**September 26, 2018**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

### **Regular Meeting AGENDA**

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#### **A. CALL TO ORDER**

Board President Jim Van Volkinburg, D.D.S., called the regular Governing Board meeting to order at 5:32 p.m.

#### **B. ROLL CALL**

##### Board Members Present:

Jim Van Volkinburg, D.D.S., President  
Elizabeth J. Sandoval, Vice-President  
Ginny L. Hovsepian, Clerk  
Sandra Bengel Budd, Member  
Christopher Casado, Member  
Steven G. Fogg, M.D., Member  
Jocelyn Krupens, Student Board Member

##### Board Members Absent:

Brian D. Heryford, Member

##### District Administrators Present:

Eimear O'Farrell, Ed.D., Superintendent  
Don Ulrich, Ed.D., Deputy Superintendent  
Karen Samman, General Legal Counsel  
Norm Anderson, Associate Superintendent

Barry Jager, Associate Superintendent  
Michael Johnston, Associate Superintendent  
Susan Wise, Administrative Specialist

President Van Volkinburg asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:33 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) – Fresno Superior Court Case No. 17CECG01921, OAH Case No. 2018070141
5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

**D. RECONVENE FOR PUBLIC SESSION**

Board President Van Volkinburg reconvened the public meeting at 6:44 p.m.

**E. PLEDGE OF ALLEGIANCE**

Student Board Member Krupens led the Board members and meeting attendees in the Pledge of Allegiance.

**F. INVOCATION**

Board Member Fogg led the Invocation.

**G. RECOGNITION OF VISITORS**

Board President Van Volkinburg welcomed the visitors present and explained the procedures for addressing the Board.

**H. APPROVAL OF MINUTES**

1. September 12, 2018, Regular Governing Board Meeting Minutes  
Prior to taking this first vote of the evening, President Van Volkinburg announced that Student Board Member Krupens indicated she would not be casting any votes during the September 26, 2018, Governing Board meeting.

Approved the minutes of the September 12, 2018, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Sandra Bengel Budd. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepien, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

## **I. ADOPTION OF AGENDA**

Adopted the September 26, 2018, Governing Board meeting agenda, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepien, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepien, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

## **J. STUDENT BOARD MEMBER REPORT**

### **1. Student Board Member Report**

Student Board Member Krupens delivered her report on activities taking place at the District's five comprehensive high schools. A copy of her report is attached to these minutes.

## **K. PUBLIC HEARINGS**

### **1. Public Hearing Regarding the Mitigated Negative Declaration for the Proposed New Shields and Locan Elementary School Site**

At 6:54 p.m., Clovis Unified School District's Governing Board held a Public Hearing on a Mitigated Negative Declaration for and approval of the proposed new Shields and Locan elementary school project located near the northeast corner of North Locan Avenue and East Shields Avenue. No one was present to address the Board.

### **2. Public Hearing on Suitability of Real Property at Shields and Locan for Use as a New Elementary School Site**

At 6:54 p.m., Clovis Unified School District's Governing Board held a Public Hearing regarding the suitability of real property located near the northeast corner of North Locan Avenue and East Shields Avenue as the proposed site for a new elementary school. No one was present to address the Board.

### **3. Public Hearing Regarding the Preliminary Environmental Assessment for the Proposed New Shields and Locan Elementary School Site**

At 6:55 p.m., Clovis Unified School District's Governing Board held a Public Hearing regarding the draft Preliminary Environmental Assessment for the proposed new elementary school site located near the northeast corner of North Locan Avenue and East Shields Avenue. No one was present to address the Board.

## **L. STAFF REPORTS**

### **1. Summer Intervention Program Report**

Members of the Curriculum, Instruction and Accountability team presented a report on intervention programs and services provided during the summer of 2018.

## **M. PUBLIC PRESENTATIONS**

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## **N. CLOSED SESSION MOTIONS**

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for students #19-01 and #19-02.



Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

Approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

## **O. CONSENT**

### **1. Conference Requests**

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **4. Voluntary Community Recreation Program**

Approved the Voluntary Community Recreation Programs, as submitted

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 583127 - 583740.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **6. Notices of Completion**

Adopted the Notices of Completion, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **7. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

## **P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

### **1. State Center Adult Education Consortium Representative**

Approved Clovis Adult Education Learning Director Courtney McMahon as the official District Alternate to serve on the State Center Adult Education Consortium Executive Board.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **2. Annual Fresno County School Trustees Association Dues for 2018-19**

Authorized payment of annual membership dues in the amount of \$600 to the Fresno County School Trustees Association for the 2018-19 school year.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **3. Biennial AB 3141 Health and Benefits Actuarial Disclosure**

Approved funding the projected 2017-18 retiree health and welfare benefit costs on an incurred "pay-as-you-go" basis with the understanding sufficient funds to cover annual costs have been included in the 2018-19 Adopted General Fund Budget.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **4. Revised Board Policies No. 3504, 4605, 5105, 7502, 7504 and 9203**

Approved revisions to Board Policy No. 3504 – *Education for English Learners*; Board Policy No. 4605 – *Conflict of Interest Code*; Board Policy No. 5105 – *School Capacity Parameters*; Board Policy No. 7502 – *Local Education Agency Plan (LEAP)*; Board Policy No. 7504 – *Single Plan for Student Achievement (SPSA)*; and Board Policy No. 9203 – *Parent Involvement Regarding Categorical Programs*, as submitted.

Motion: Approve, Moved By Board Member Sandra Bengel Budd, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **5. Resolution No. 3663 – Evaluating Suitability of Real Property at Shields and Locan for Use as a New Elementary School**

Adopted Resolution No. 3663 evaluating real property at Shields and Locan avenues for a new elementary school site in accordance with the new school site selection standards established by the California Department of Education.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### **6. Resolution No. 3664 – Adopting a Mitigated Negative Declaration for and Approving the**

## Proposed New Shields and Locan Elementary School Project

Adopted Resolution No. 3664 adopting a Mitigated Negative Declaration for and approving the proposed new elementary school project at Shields and Locan avenues.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### 7. Provisional Internship Permit

Approved the Provisional Internship Permit for the recommended teaching candidate, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

### 8. Schedule the Annual Public Hearing on Sufficiency of Textbooks and Instructional Materials

Scheduled the annual Public Hearing related to the Pupil Textbook and Instructional Materials Program, as required by Education Code Section 60119, to occur on Wednesday, October 10, 2018, at 6:45 p.m. at 1680 David E. Cook Way, Clovis, California.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Sandra Bengel Budd. Passed. 6-0. Board Members voting Ayes: Bengel Budd, Casado, Fogg, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Heryford

## Q. INFORMATION

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

### 1. Agreement with Brilliance Project for Visible Learning Professional Development

Authorize the Superintendent or designee to enter into an agreement with Kristin Anderson, founder of the Brilliance Project, to provide Visible Learning professional development for Curriculum, Instruction and Accountability Department staff, as submitted.

### 2. Annual Agreement with Educational Resources Consultants for Grant Writing and Research

Authorize the Superintendent or designee to enter into an agreement with Educational Resource Consultants for the purpose of grant writing and research, as submitted.

### 3. Annual Agreement with the College Board – PSAT/NMSQT Assessment

Authorize the Superintendent or designee to enter into an Early Participation Program agreement with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Tests.

### 4. California Classified School Employee Teacher Credentialing Program

Authorize the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified's classified employees in attaining teaching credentials, as submitted.

### 5. Proposition 51 Career Technical Education Facilities Program Grant Application

Approve the District's submission of Career Technical Education Facilities Program (CTEFP) applications for Buchanan High School's Production and Managerial Arts Career Technical Education (CTE) program and Clovis East High School's Agriculture and Natural Resources CTE program.

6. Placement of a Special Education Student in a Non-Public School  
Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.
7. Revised Board Policy No. 1101 – Board Bylaws  
Approve revision to Board Policy No. 1101 – *Board Bylaws*, as submitted.
8. New Board Policy No. 4103 – Unmanned Aircraft Systems (Drones)  
Approve new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*, as submitted.
9. New Board Policy and Administrative Regulation No. 4104 – Animals at School  
Approve new Board Policy and Administrative Regulation No. 4104 – *Animals at School*, as submitted.
10. Annual Authorization to Purchase via Piggyback  
Approve the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.
11. Section 125 Amendment to Flexible Benefit Plan  
Approve amendment to the District's Section 125 Flexible Benefit Plan, as submitted.
12. Resolution No. 3665 – Annual Sufficiency of Textbooks and Instructional Materials  
Adopt Resolution No. 3665 authorizing the Superintendent or designee to certify compliance with Education Code Section 60119 – Sufficient Textbooks and Instructional Materials.

## **R. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Bengel Budd, Casado, Hovsepian)  
  
The Budget Board Subcommittee did not meet.
2. Center for Advanced Research and Technology (CART) Board of Directors (Sandoval)  
  
The CART Board of Directors did not meet.
3. Curriculum (Bengel Budd, Hovsepian, Van Volkinburg)

At the September 20 meeting of the Curriculum Board Subcommittee, a report on the District's Special Education Review related to Curriculum was given by Deputy Superintendent Don Ulrich, Ed.D., and Administrator for SELPA and Psychological Services Theresa Pafford. A revised draft of Administrative Regulation No. 2204 – *Immunization and Tuberculosis Requirements, Verification & Exclusions* was reviewed. Revisions are related to personal belief exemptions no longer being valid. Students who are presently exempt due to personal beliefs will only have their exemption through their current level of schooling. Once they enter intermediate or high school the exemption will expire. In accordance with State law, only medical exemptions are valid. Members discussed the concurrent public higher education program for the first semester of the 2018-19 school year, in which 144 students from the District's five comprehensive high schools are participating. A math placement report was shared indicating that all ninth grade students have been placed in the correct mathematics course. Members learned that textbooks have been ordered for all students. If textbooks have not yet arrived teachers are making copies available. All students should be able to complete all assignments. Members of the Curriculum, Instruction and Accountability Department discussed the following four grant opportunities:

- Career Technical Education (CTE) facilities grants for Buchanan and Clovis East high schools, which were not funded in the last grant cycle.
- A Student Support grant in the amount of \$500,000 that would provide training for staff to meet the social emotional wellness needs of students.
- A grant providing up to \$20,000 per participant to recruit, train and support the needs of non-credentialed Special Education teachers. The grant also supports the recruitment of Special Education teachers.
- A Teacher Residency grant that supports the development of a cohort of student teachers in a collaborative partnership with California State University, Fresno up to a maximum of \$50,000.

Finally, it was noted that the District was awarded two grants to support classified personnel in pursuing their teaching credentials. The \$180,000 grants will be spread over three years for employees obtaining their teaching credentials from Fresno State, Fresno Pacific University and National University.

#### 4. Facilities (Fogg, Heryford, Sandoval)

Members of the Facilities Board Subcommittee met September 21, reviewing the change orders, bond measure finance report, and design/bid/construction reports. An update was given on Clovis Unified's fiber infrastructure upgrades which has resulted in quicker connectivity at all schools as well as at Lamonica Stadium, making it comparable to Veteran Memorial Stadium. Discussions around the new elementary school at Shields and Locan avenues were held. Members learned that the cost to build the school is estimated to be \$42 million, which is \$10 million more than the cost to build the District's last elementary school, Boris Elementary, due to rising industry costs. The addition of the school will also require a restructuring of boundaries in the Clovis East Area. The boundary adjustment timeline was shared with assurances that the entire process will be transparent and will involve input from the community. The timeline for the proposed 2020 bond measure was shared. Finally, members reviewed facilities-related Action, Public Hearing and Consent items on the September 26 Board agenda.

#### **S. BOARD MEMBER REPORTS**

#### **T. SUPERINTENDENT'S REPORT**

#### **U. ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 8:24 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary

# **Student Board Report**

## **September 26, 2018**

### **Buchanan High School**

At Buchanan High School, the Buchanan Bears are Better Together!

Last Wednesday, the Bears hosted the season opener of Unified Soccer. All six TRAC teams competed in a great afternoon of soccer.

Last Friday night, Buchanan hosted football powerhouse De La Salle. The Bears ultimately lost to the Spartans 24-31, but fought hard and kept De La Salle to only three points in the second half. It was also Military Appreciation Night, recognizing Buchanan's eight fallen soldiers, Central Valley Honor Flight, and a static display with a Blackhawk helicopter. This Friday night, Buchanan football takes on Central High at 7:00 p.m. at Koligian Stadium in a repeat of last year's Central Section Championship game.

Link Crew hosted a new student mixer for nearly 100 new students. This week, the new Buchanan Student Union opened to offer students a place to hang out during lunch and connect with other students on campus and offer a place for unconnected students to meet new people.

Bear Stage Theater presents the musical "Into the Woods," Clovis Unified's first show of the year. The play follows everyone's favorite storybook characters in an enchanting musical. The show opens for two weekends beginning tomorrow at 7:30 p.m. at the Mercedes Edwards Theatre.

### **Clovis High School**

At Clovis High School, the Counseling Office held two days this month of senior guidance lessons titled, "I Have a Plan," to assist seniors with their educational plans after high school. All seniors applied to community college during this time and were given a roadmap to help lead them as they head into the future.

Clovis High held its annual Cougar Country BBQ on September 22<sup>nd</sup> and it was a huge success! Attendees enjoyed live music, dancing, one-of-a-kind auction items, and even the first-ever Corn Hole Tournament. The Cougars thank the Governing Board members and District administration for joining the fun and supporting the school's largest fundraiser of the year.

Clovis High School's Homecoming is this Friday. Students have been building floats over the past two weeks to fit the theme of "Now Playing..." This year's Homecoming parade will be led by Grand Marshal Daryle Lamonica and will showcase more than 25 float entries with hundreds of students participating.

### **Clovis East High School**

At Clovis East High School, it's a great day to be a Timberwolf!

Clovis East hosted the Fall Agriculture Fair last week, which allowed more than 800 kindergarteners and first-graders to visit the Ag Center. Student volunteers facilitated over 30 educational and interactive stations that taught participants about agriculture, animals, food and nutrition, mechanics, plants, natural resources, and science.

Timberwolves have been "Going Gold" this month to raise awareness for pediatric cancer by collecting donations of toiletries, books and games to donate to the Oncology Department at Valley Children's Hospital. Every student was given a gold ribbon to wear all month, and facts and statistics have been shared over the daily bulletin.

The Wolfpack recently hosted Club Rush, where more than 80 organizations on campus had the opportunity to showcase the fun things they have in store for students this year.

Today, Unified Soccer had its first home game and players were greeted by hundreds of fellow student-athletes and fans cheering them on from the sidelines. For the third consecutive year, the Reagan Educational Center clerical staff made signs for the individual players and attended the game.

### **Clovis North Educational Center**

The Clovis North Educational Center held a very successful CSU and UC college mini-fair September 9<sup>th</sup> through 13<sup>th</sup>, where students were informed about potential college options.

On September 14<sup>th</sup>, Roman Gonzales and Mark Tackett helped host the Unified Soccer Tournament. Ten schools were represented, and more than 150 athletes competed.

The Back-to-School Dance was September 21<sup>st</sup> with all proceeds going to the Alex Hudson Lyme Disease Foundation. Alex was a 2014 Clovis North graduate who passed away due to Lyme disease last year.

More than 600 parents and Clovis North Area staff and community members gathered on September 22<sup>nd</sup> for the annual Bronco Stampede Dinner and Fundraiser.

Clovis North's debate team competed in the first novice tournament of the year at Orosi High School on September 22<sup>nd</sup>, placing 1<sup>st</sup> in Overall Sweepstakes. Students from Granite Ridge placed 3<sup>rd</sup> in Overall Sweepstakes, beating high school students from Bullard, Edison, Sanger, Clovis East and Clovis High!

Clovis North athletics has had a successful past few weeks. Boys and girls water polo hosted Broncomania on September 19<sup>th</sup> with both teams taking home a win. Additionally, the Girls Volleyball Hard Driven Volleyball Tournament, hosted by Clovis North, drew 24 teams to the competition. The weekend event consisted of tri-tip meals, scholarships and fun for all ages.

### **Clovis West High School**

At Clovis West High School, the past two weeks have been bittersweet for Clovis West, Fort Washington, all Clovis West Area schools and Clovis Unified who have been mourning the loss of Mr. Gavin Gladding. Clovis West Leadership students hosted a Gladding Dirt Cup fundraiser that sold out within minutes! Girls volleyball traveled to Buchanan last week where Mr. Gladding was honored with a moment of silence. At the game, \$1,200 was raised for the Gladding family. Thank you to Buchanan Principal Aiello and his team for their support. This Friday, Clovis West football will take on Clovis North, with Clovis West students dressing in a white-out spirit shirt featuring the initials “GG” on the back in tribute to Gavin Gladding. All game proceeds will be donated to the Gladding Family.

On September 19<sup>th</sup>, nearly 80 Clovis West students participated in the CUSD Transition Leadership Conference.

Girls golf continues to impress with TRAC tournament and match play victories on September 19<sup>th</sup> and 20<sup>th</sup>. Senior Sunrise took place on September 21<sup>st</sup> with more than 200 Golden Eagles participating. Theatre West presented “Coffee Shop Swap,” entertaining audiences at all performances.

Senior Naasir Farooqi was nominated as a semifinalist in the 2019 National Merit Scholarship Program. Finally, congratulations to seniors Todd Yu and Katherine Mendyk for earning perfect scores on their ACT examinations!



**Title:** Annual Public Hearing on Sufficiency of Textbooks and Instructional Materials

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Conduct a Public Hearing at 6:45 p.m. during this October 10, 2018, meeting at 1680 David E. Cook Way in Clovis, California, regarding the sufficiency of instructional materials and determine through a resolution whether each student has sufficient textbooks and instructional materials.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Public Hearing Notice - Sufficiency of Textbooks and Instructional Materials	10/5/2018	Backup Material

**REVISIONS:**

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Governing Board of the Clovis Unified School District will hold a Public Hearing and consider a resolution making findings regarding the sufficiency of instructional materials.

The Public Hearing and the resolution will consider the findings required by Education Code 60119 regarding the sufficiency of instructional materials and whether each student has sufficient textbooks and instructional materials.

The Governing Board will hold the Public Hearing and consider adoption of the resolution at its October 10, 2018, Board meeting. The Hearing will be held at 6:45 p.m. in the Boardroom located in the Professional Development Building, 1680 David E. Cook Way, Clovis, California.

For further information, please contact Dr. Debbie Parra, Assistant Superintendent, Curriculum, Instruction and Accountability, 1450 Herndon Ave., Clovis, California 93611-0599; Ph: (559) 327-9352; Fax: (559) 327-9363; Email: [debbieparra@cusd.com](mailto:debbieparra@cusd.com)

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

The report indicates that all 3,687 students are correctly placed in a mathematics course for their ninth grade year.

**DISCUSSION:**

Beginning in the 2016-17 school year, high schools in Clovis Unified implemented protocols for mathematics placement of entering ninth grade students, pursuant to Board Policy No. 3403. The policy requires the Governing Board and the Superintendent or designee to annually review aggregate data to ensure that students who qualify to progress in mathematics courses are not held back in a disproportionate manner based on ethnicity, gender or socioeconomic background.

For the 2018-19 school year, District reports show that no students, out of 3,687 ninth-graders, were misplaced in a mathematics course for their ninth grade year. Because all students were placed appropriately, there are no findings of disproportionate placement. Clovis Unified high schools will continue to implement the adopted protocol to ensure that ninth grade students progress appropriately in the mathematics course sequence for college and/or career readiness.

The data for placement in ninth grade mathematics courses was reviewed by the members of the Curriculum Board Subcommittee during their September 20, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Staff Report - 9th Grade Math Report	10/4/2018	Backup Material

**REVISIONS:**



1450 Herndon Avenue  
Clovis, CA 93611-0567  
559-327-9000

## Placement In Ninth Grade Mathematics Courses Annual Report 2018-2019

	9 <sup>th</sup> Grade District Demographics		9 <sup>th</sup> Grade Students Enrolled in Math 1 Who Met Math 2 Placement Requirements <u>With Waiver*</u>		9 <sup>th</sup> Grade Students Enrolled in Math 1 Who Met Math 2 Placement Requirements <u>Without Waiver*</u>	
	N	%	N	%	N	%
Black/African Amer.	99	2.7%	0	0%	0	0%
White	1447	39.3%	0	0%	0	0%
Asian	501	13.6%	0	0%	0	0%
Hispanic	1418	38.5%	0	0%	0	0%
Filipino	71	1.9%	0	0%	0	0%
American Indian	21	0.6%	0	0%	0	0%
Pacific Isl.	7	0.2%	0	0%	0	0%
Multiple	123	3.3%	0	0%	0	0%
Not Reported	0	0.0%	0	0%	0	0%
Male	1896	51.4%	0	0%	0	0%
Female	1791	48.6%	0	0%	0	0%
SED	1583	42.9%	0	0%	0	0%
Total	3687	100%	0	0%	0	0%

\*Placement waivers are issued based on parent request.



Board Agenda Item

Wednesday, September 26, 2018

**Title:** Conference Requests

**Agenda Item:** O. - 1.

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the Conference Requests, as submitted.

**DISCUSSION:**

A list of Conference Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Conference Requests - 10-10-18	10/2/2018	Backup Material

**REVISIONS:**

**Conference Requests**  
**October 10, 2018**

<b>Departure</b>	<b>Return</b>	<b>Attendee</b>	<b>Site/Dept</b>	<b>Account</b>	<b>Conference</b>	<b>Location</b>	<b>Purpose for Attending</b>
10/24/2018	10/29/2018	Adam Berry	Sports & Rec	Sports & Rec / CNHS Wrestling	Super 32 Wrestling Conference	Greensboro, NC	Supervise and coach athletes during wrestling tournament
10/24/2018	10/29/2018	Ben Holscher	Sports & Rec	Sports & Rec / CNHS Wrestling	Super 32 Wrestling Conference	Greensboro, NC	Supervise and coach athletes at wrestling tournament
11/10/2018	11/14/2018	Kevin Peterson	Facility Services	Facility Services	2018 K12 Facilities Forum/PBK Facility Visit	San Antonio, TX	Learn how to deal with the challenges of limited resources, deteriorating buildings, rapid advancements in technology and an aging workforce
11/10/2018	11/14/2018	Denver Stairs	Facility Services	Facility Services	2018 K12 Facilities Forum/PBK Facility Visit	San Antonio, TX	Learn how to deal with the challenges of limited resources, deteriorating buildings, rapid advancements in technology and an aging workforce
11/15/2018	11/19/2018	Ashley Howell	CART	Conference / Travel	Learning and the Brain Conference 2018	Boston, MA	Using Brain Science to unleash potential, passion and performance in all students
11/15/2018	11/19/2018	Alexandria Raiskup	CART	Conference / Travel	Learning and the Brain Conference 2018	Boston, MA	Using Brain Science to unleash potential, passion and performance in all students
11/15/2018	11/19/2018	Angela Thornton	CART	Conference / Travel	Learning and the Brain Conference 2018	Boston, MA	Using Brain Science to unleash potential, passion and performance in all students

## Conference Requests

**October 10, 2018**

11/17/2018	11/23/2018	Rhonda Brand	Clovis High	Principal's Conference / Travel Budget	AP German Language/Culture Workshop	Indianapolis, IN	Learn to prepare students for college-level courses and develop instructional approaches that align with the goals of Advanced Placement
11/29/2018	12/2/2018	Jordan Morillo	Aquatics	Aquatics	COR Classic Winter Invite	Portland, OR	Supervise and coach athletes during USA Swimming sanctioned meet
11/29/2018	12/2/2018	Mark Bennett	Aquatics	Aquatics	COR Classic Winter Invite	Portland, OR	Supervise and coach athletes during USA Swimming sanctioned meet
11/29/2018	12/2/2018	Julie Belflower	Aquatics	Aquatics	COR Classic Winter Invite	Portland, OR	Supervise and coach athletes during USA Swimming sanctioned meet
11/29/2018	12/2/2018	Blake Adams	Aquatics	Aquatics	COR Classic Winter Invite	Portland, OR	Supervise and coach athletes during USA Swimming sanctioned meet
12/14/2018	12/16/2018	Lindsay Crawford	Sports & Rec	Clovis Academy of Gymnastics	Make It Right Gymnastics Camp/Clinic	Las Vegas, NV	Expand knowledge, skills and mental tips, and provide experienced instruction for students and coaches
12/14/2018	12/16/2018	Rohit Yadav	Sports & Rec	Clovis Academy of Gymnastics	Make It Right Gymnastics Camp/Clinic	Las Vegas, NV	Expand knowledge, skills and mental tips, and provide experienced instruction for students and coaches
12/14/2018	12/16/2018	Kim Kor	Sports & Rec	Clovis Academy of Gymnastics	Make It Right Gymnastics Camp/Clinic	Las Vegas, NV	Expand knowledge, skills and mental tips, and provide experienced instruction for students and coaches

**Conference Requests**  
**October 10, 2018**

12/17/2018	12/23/2018	Evan Johnson	Clovis West	Learning Director	Midwest Band and Orchestra Clinic	Chicago, IL	Learn the most up-to-date music styles and education techniques, and focus on industry trends and future topics in business and music education
12/17/2018	12/22/2018	Christine Keenan	Adult School	Clovis Adult / Community Ed	Midwest Band and Orchestra Clinic	Chicago, IL	Learn the most up-to-date music styles and education techniques, and focus on industry trends and future topics in business and music education
12/17/2018	12/23/2018	Bryan Chesi	Clovis West	Cluster #3	Midwest Band and Orchestra Clinic	Chicago, IL	Learn the most up-to-date music styles and education techniques, and focus on industry trends and future topics in business and music education
12/18/2018	12/22/2018	Esmeralda Rocha-Lozano	Clovis High	Cougar Foundation	Midwest Band and Orchestra Clinic	Chicago, IL	Learn the most up-to-date music styles and education techniques, and focus on industry trends and future topics in business and music education
12/18/2018	12/22/2018	Casey Boggs	Clovis High	Cougar Foundation	Midwest Band and Orchestra Clinic	Chicago, IL	Learn the most up-to-date music styles and education techniques, and focus on industry trends and future topics in business and music education



**Conference Requests**  
**October 10, 2018**

1/26/2019	1/30/2019	Steve Ward	School Leadership	Conference / Travel	2019 On-Site Employee Health Clinics Congress	Scottsdale, AZ	Presenting at workshop about how to create and streamline facilities that meet innovative visions for healthcare and wellness
1/27/2019	1/29/2019	Roxanne Braswell	HR	Conference / Travel	2019 On-Site Employee Health Clinics Congress	Scottsdale, AZ	Presenting at workshop about how to create and streamline facilities that meet innovative visions for healthcare and wellness
4/10/2019	4/17/2019	Aaron Morgan	Buchanan	No Cost	BHS Orchestra Pacific Northwest Concert Tour	Seattle, WA	Supervise students as they perform and exchange orchestral pieces with other high school performing groups



Board Agenda Item

Wednesday, September 26, 2018

**Title:** Fundraiser Requests

**Agenda Item: O. - 2.**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the Fundraiser Requests, as submitted.

**DISCUSSION:**

A list of Fundraiser Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Fundraiser Requests - 10-10-18	10/2/2018	Backup Material

**REVISIONS:**

**Fundraiser Requests**  
**October 10, 2018**

School	Advisor	Start Date	End Date	Organization	Description	Fund	Vendor
Buchanan High	Alyssa Lomier	10/27/2018	10/27/2018	BHS Academic Decathlon	Recycling	Associated Student Body	Shred It!
Cedarwood Elementary	Matt Lucas	10/11/2018	5/31/2019	Cedarwood PTC	Goodies with Grandparents*	Parent Teacher Club	Costco, Smart and Final, WinCo Foods, Walmart, Judy's Donuts
Clark Intermediate	Savannah Wetzel	11/2/2018	11/16/2018	Clark AVID	Candle Sales	Parent Teacher Club	Gold Canyon Candles
Clark Intermediate	Tami Spurgeon	10/11/2018	10/22/2018	Clark Choir	Popcorn Sales*	Associated Student Body	Great American Fundraising
Clovis Adult School	Crystal Rodriguez, Ricky Talley	11/5/2018	11/13/2018	Clovis Adult School Nursing	Thanksgiving Raffle*	Foundation/Booster Organization	Save Mart, Vons
Clovis High	Cassidy Salinas	11/9/2018	11/9/2018	Clovis High School Peer Counseling	Family Restaurant Night*	Foundation/Booster Organization	Blaze Pizza
Clovis High	Carrie Beauchamp	10/11/2018	10/22/2018	Clovis High School AVID	Entertainment/Coupon Books*	Foundation/Booster Organization	Great American Fundraising
Clovis High	Tim Douglas	10/11/2018	11/30/2018	Clovis High School Class of 2020	Bracelet Sales	Foundation/Booster Organization	Pura Vida Bracelets
Clovis High	Katie Green	11/1/2018	11/16/2018	Clovis High School Dance Reperatory	Car Washes	Foundation/Booster Organization	Red Carpet Carwash
Clovis High School	Katie Green	11/1/2018	11/16/2018	Clovis High School Dance Reperatory	Candy Sales*	Foundation/Booster Organization	Great American Fundraising, Ozark Delight Candy
Clovis High School	Nikki Carter	10/25/2018	10/25/2018	CHS Activities	Family Restaurant Night*	Associated Student Body	McDonald's
Clovis North High	Chad Hayden	10/11/2018	6/7/2019	CNEC Forensics	Showcase (Fashion, Drama, Dance, etc.)	Associated Student Body	None
Clovis North High	Carol Martin	10/11/2018	6/7/2019	Clovis North AVID	Online Donations	Associated Student Body	Snap! Raise Fundraising
Clovis North High	Jed Noonkester	10/11/2018	6/30/2019	CNEC Boys Golf	Adult Dinners/Dance (i.e., BBQs, crab feasts)*	Foundation/Booster Organization	The Branch and Vine

*\*In compliance with Board Policy No. 8402*

**Fundraiser Requests  
October 10, 2018**

Fancher Creek Elementary	Madison Casagrande	1/8/2019	1/28/2019	Fancher Creek ASB	Father Daughter Dance	Associated Student Body	Costco
Fort Washington Elementary	Michelle Nishanian	10/15/2018	6/7/2019	Fort Washington PTC	"Gladding Strong" T-shirts	Parent Teacher Club	Screening Eagles
Garfield Elementary	Nancy Sternfels	10/11/2018	6/30/2019	Garfield ASB	Donations by Businesses	Associated Student Body	Save Mart
Granite Ridge Intermediate	Riley Garcia	10/11/2018	6/7/2019	Granite Ridge Choir	Concession Sales*	Foundation/Booster Organization	Costco, Smart and Final, Sam's Club, Save Mart, WinCo Foods, Walmart, Vons
Jefferson Elementary	Cara Vidaurri	10/15/2018	11/9/2018	Jefferson Pep and Cheer	Discount Cards*	Associated Student Body	Jamba Juice
Kastner Intermediate	Stephanie Gray	10/11/2018	6/7/2019	Kastner PTC	Candy Sales*	Parent Teacher Club	Smart and Final
Lincoln Elementary	Matt Verhalen, Kim Visser	10/17/2018	10/17/2018	Lincoln PTC	Family Restaurant Night*	Parent Teacher Club	McDonald's
Valley Oak Elementary	Becca Kizirian, Julie Duwe, Courtney Wicks	3/29/2019	3/29/2019	Valley Oak PTC	Father Daughter Dance	Parent Teacher Club	None
Valley Oak Elementary	Becca Kizirian, Julie Duwe, Courtney Wicks	1/25/2019	1/25/2019	Valley Oak PTC	Mother Son Dance	Parent Teacher Club	None



Board Agenda Item

Wednesday, September 26, 2018

**Title:** Student Trip Requests

**Agenda Item:** O. - 3.

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the Student Trip Requests, as submitted.

**DISCUSSION:**

A list of Student Trip Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Student Trip Requests - 10-10-18	10/4/2018	Backup Material

**REVISIONS:**

## Student Trip Requests

October 10, 2018

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56472	CCUR CNHS Girls Basketball <i>*Ratified</i>	09/29/2018 11:00 AM	09/30/2018 07:00 PM	CCUR-CNHS-Van-BrdApp	Garden Grove, CA	12
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56434	CWHS Boys Water Polo <i>*Ratified</i>	10/04/2018 04:00 PM	10/07/2018 10:00 PM	CWH-FDN-Van-BrdApp	Irvine, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56405	CCUR CW Boys Basketball <i>*Ratified</i>	10/06/2018 06:00 AM	10/07/2018 10:00 PM	CCUR-CWHS-Van-BrdApp	Folsom, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56133	BHS Girls Tennis	10/18/2018 07:00 AM	10/19/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56139	BHS Girls Tennis	10/23/2018 07:00 AM	10/24/2018 06:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
55877	CCUR CNHS Wrestling	10/24/2018 06:00 AM	10/29/2018 10:00 PM	CCUR-NONE-BrdApp	Greensboro, NC	10
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
55691	CEHS AVID	11/08/2018 07:00 AM	11/10/2018 01:00 PM	CEH-ASB-Van-BrdApp	San Francisco, CA	24
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56030	CHS Girls Basketball	11/28/2018 06:00 AM	12/02/2018 02:00 PM	CHS/ATH-0500-Van-BrdApp	Ventura, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56170	AQUA Clovis Swim Club	11/29/2018 05:00 PM	12/02/2018 08:00 PM	AQUA-NONE-BrdApp	Portland, OR	40
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56282	CWHS Boys Basketball	12/05/2018 08:00 AM	12/09/2018 10:00 PM	CWH/ATH-ASB-Van-BrdApp	Simi Valley, CA	16
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56032	CHS Girls Basketball	12/06/2018 06:00 AM	12/08/2018 02:00 PM	CHS/ATH-0500-Van-BrdApp	Sacramento, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
55221	CCUR Clovis Academy	12/14/2018 06:00 AM	12/16/2018 10:00 PM	GYM-NONE-BrdApp	Las Vegas, NV	3
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56308	ADU Community Ed	12/17/2018 06:00 AM	12/22/2018 11:45 PM	ADU-NONE-BrdApp	Chicago, IL	15
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56131	CHS Girls Basketball	12/26/2018 06:00 AM	12/29/2018 02:00 PM	CHS/ATH-0500-Van-BrdApp	Palo Alto, CA	14
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
55665	CHS Wrestling	12/27/2018 05:00 AM	12/29/2018 10:00 PM	CHS/ATH-ASB-Van-BrdApp	Aptos, CA	21
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
55825	CHS Girls Soccer	12/28/2018 06:00 AM	12/29/2018 10:00 PM	CHS/ATH-0500-Van-BrdApp	Santa Maria, CA	24
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
56280	CHS Wrestling	01/24/2019 06:00 AM	01/26/2019 10:00 PM	CHS/ATH-0500-Van-BrdApp	Fremont, CA	16

<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56132	CHS Girls Basketball	01/25/2019 06:00 AM	01/27/2019 02:00 PM	CHS/ATH-0500-Van-BrdApp	Moraga, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56224	BHS Orchestra	02/07/2019 12:00 PM	02/08/2019 11:00 PM	BHS-FDN-CharterBus-BrdApp	Cupertino, CA	68
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56286	CHS Wrestling	02/14/2019 06:00 AM	02/16/2019 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56622	CNEC Pep and Cheer	02/21/2019 08:00 AM	02/24/2019 05:00 PM	CNH-NONE-BrdApp	Anaheim, CA	55
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56096	CWHS Pep & Cheer	02/21/2019 11:30 AM	02/24/2019 09:30 PM	CWH-ASB-CharterBus-BrdApp	Anaheim, CA	36
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56154	CHS Boys Soccer	02/21/2019 10:00 AM	02/24/2019 06:00 PM	EDSV-PLAYOFF-SchoolBus-BrdApp	TBA - Play Offs	20
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56179	CHS Girls Soccer	02/21/2019 01:30 PM	02/24/2019 04:45 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56196	CHS Wrestling	02/21/2019 10:00 AM	02/23/2019 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	Bakersfield, CA	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56129	CHS Girls Basketball	02/25/2019 08:00 AM	03/01/2019 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56155	CHS Boys Soccer	02/25/2019 10:00 AM	03/03/2019 06:00 PM	EDSV-PLAYOFF-SchoolBus	TBA - Play Offs	20
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56180	CHS Girls Soccer	02/25/2019 01:30 PM	03/03/2019 04:45 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	28
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55958	CNEC Girls Basketball	03/07/2019 07:00 AM	03/10/2019 07:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56130	CHS Girls Basketball	03/07/2019 08:00 AM	03/10/2019 08:00 PM	EDSV-PLAYOFF-Van-BrdApp	TBA - Play Offs	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
56263	BHS Winterguard	03/15/2019 03:30 PM	03/17/2019 01:00 PM	BHS-FDN-Van-BrdApp	Union City, CA	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55749	KIT Choir & Drama	04/05/2019 04:30 AM	04/06/2019 04:00 AM	KAS-ASB-CharterBus	Anaheim, CA	44
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55954	CNEC Boys Golf	05/21/2019 06:00 AM	05/24/2019 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	Pasadena, CA	6
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
55955	CNEC Boys Golf	05/27/2019 06:00 AM	05/30/2019 10:00 PM	EDSV-PLAYOFF-Van-BrdApp	Pasadena, CA	6



Board Agenda Item

Monday, September 17, 2018

Agenda Item: O. - 4.

Title: Voluntary Community Recreation Program

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the Voluntary Community Recreation Programs, as submitted

**DISCUSSION:**

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational programs, and are entirely separate and distinct from the District's educational program. The Department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities.

Clovis Community Sports and Recreation Department

Bronco Tennis Workout

Location: Clovis North Tennis Courts

Date: October 11-24, 2018

Grades: 9-12

Cost: \$0

Clovis Community Sports and Recreation Department

Elementary/Intermediate Basketball Camp

Location: Clovis North Tennis Courts

Date: October 11-November 24, 2018

Grades: K-8

Cost: \$0

Clovis Community Sports and Recreation Department

The Blue Diddles

Location: Clovis High School

Date: October 11, 2018-May 1, 2019

Grades: 4-6

Cost: \$45.00 per participant

Clovis Community Sports and Recreation Department

Into the Blue



Location: Clovis High School  
Date: October 11, 2018-May 1, 2019  
Grades: 4-8  
Cost: \$45.00 per participant

Clovis Community Sports and Recreation Department  
Unified Soccer  
Location: Clovis North High School  
Date: October 11, 2018-October 1, 2019  
Grades: K-6  
Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department  
Unified Soccer  
Location: Clovis North High School  
Date: October 11, 2018-October 1, 2019  
Grades: 7-12  
Cost: \$35.00 per participant

Clovis Community Sports and Recreation Department  
Clark Pep and Cheer  
Location: Clark Intermediate School  
Date: October 13-25, 2018  
Grades: 7-8  
Cost: \$60.00 per participant

Clovis Community Sports and Recreation Department  
Clovis String Academy for Youth  
Location: Clovis High School  
Date: October 13-May 11, 2018  
Ages: 9-12 years  
Cost: \$45.00 per participant

Clovis Community Sports and Recreation Department  
Bronco Elementary Tennis  
Location: Clovis North Tennis Courts  
Date: October 15-18, 2018  
Grades: K-6  
Cost: \$20.00 per participant

Clovis Community Sports and Recreation Department  
Timberwolves Fall Elementary Water Polo Camp  
Location: Clovis East High School  
Date: October 16-December 22, 2018  
Grades: K-6  
Cost: \$75.00

Clovis Community Sports and Recreation Department  
Clark Boys Soccer  
Location: Clark Intermediate School

Date: October 22-November 1, 2018  
Grades: 7-8  
Cost: \$20.00 per participant

Clovis Community Sports and Recreation Department  
Hoop Dreams  
Location: Clovis West High School  
Date: October 27, 2018  
Grades: 2-8  
Cost: \$40.00 per participant

Clovis Community Sports and Recreation Department  
Bronco Tennis Workout  
Location: Clovis North Tennis Courts  
Date: October 29-November 7, 2018  
Grades: 9-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Bronco Tennis Workout  
Location: Clovis North Tennis Courts  
Date: November 12-21, 2018  
Grades: 9-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Bronco Tennis Workout  
Location: Clovis North Tennis Courts  
Date: December 3-12, 2018  
Grades: 9-12  
Cost: \$0

Clovis Community Sports and Recreation Department  
Mini T-Wolves Basketball Cheer Clinic  
Location: Reagan Education Center  
Date: January 1-31, 2019  
Grades: 1-6  
Cost: \$35.00 per participant

Clovis Community Sports and Recreation Department  
Wide Receivers/Quarterback Skills Camp  
Location: Clovis West High School  
Date: January 1, 2019-January 1, 2020  
Grades: 7-11  
Cost: \$0

Clovis Community Sports and Recreation Department  
Elementary Track Camp  
Location: Clovis North High School  
Date: January 2-May 31, 2019

Grades: K-6

Cost: \$0

Clovis Community Sports and Recreation Department

3-on-3 Short Court (Little Hoopsters)

Location: Buchanan High School

Date: January 5-February 16, 2019

Grades: K-6

Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department

Lil Hoopsters

Location: Clovis West High School

Date: January 5-February 23, 2019

Grades: K-8

Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department

Little Bears Basketball Camp

Location: Buchanan High School

Date: January 5-February 23, 2019

Grades: K-8

Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department

East County Baseball – Winter Intermediate Camp

Location: Clovis East High School

Date: January 7-January 25, 2019

Grades: 7-8

Cost: \$25.00 per participant

Clovis Community Sports and Recreation Department

Stampede Youth Girls Basketball League

Location: Clovis North High School

Date: January 7-February 16, 2019

Grades: K-8

Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department

Track Winter Training Camp

Location: Clovis North High school

Date: January 8-February 2, 2019

Grades: 7-12

Cost: \$35.00 per participant

Clovis Community Sports and Recreation Department

She Dreams Softball Camp

Location: Clovis West High School

Date: January 9-23, 2019

Grades: 4-8

Cost: \$0

Clovis Community Sports and Recreation Department  
Clovis Band Academy for Youth  
Location: Clovis High School  
Date: January 12-May 4, 2019  
Ages: 9-12 years  
Cost: \$45.00 per participant

Clovis Community Sports and Recreation Department  
O Line Football Camp  
Location: Clovis West High School  
Date: January 15-May 1, 2019  
Grades: 6-11  
Cost: \$0

Clovis Community Sports and Recreation Department  
Winter Splash Water Polo Tournament  
Location: Clovis North High School  
Date: January 19-20, 2019  
Grades: 6-8  
Cost: \$200.00 per team

Clovis Community Sports and Recreation Department  
Free Track Camp  
Location: Clovis West High School  
Date: January 22-31, 2019  
Grades: 3-8  
Cost: \$0

Clovis Community Sports and Recreation Department  
Playing with the Stars Softball Camp  
Location: Clovis West High School  
Date: January 30-February 20, 2019  
Grades: 4-8  
Cost: \$35.00

Clovis Community Sports and Recreation Department  
Spring Timberwolf Boys Water Polo  
Location: Clovis East High School  
Date: February 4-May 31, 2019  
Grades: K-12  
Cost: \$115.00

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

**Agenda Item: O. - 5.**

**Title:** Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 583741 - 584704.

**DISCUSSION:**

District administration recommends ratification of the Purchase Orders and District Contracts for the period of September 13, 2018-September 25, 2018, as well as the Warrant register for September 13, 2018-September 26, 2018. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 559-327-9127.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

**Title:** Notice of Completion

**Agenda Item: O. - 6.**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Adopt the Notice of Completion, as submitted.

**DISCUSSION:**

Project Type	Project/Site(s)	Company	DSA Number
Bid #2713	Mickey Cox Elementary Modernization - 2018	Divcon Inc. 2882 Larkin Ave., Suite B Clovis, CA 93612	02-115919

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**



Board Agenda Item

Tuesday, September 25, 2018

**Title:** Change Orders

**Agenda Item:** O. - 7.

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the Change Orders, as submitted.

**DISCUSSION:**

All Change Orders totaling \$5,000 or more are reviewed by the Facilities Board Subcommittee.

Change Order Number	Contract/Bid Number	Project Type	Site(s)	DSA Number
02-FINAL	2713	Modernization – 2018	Mickey Cox Elementary	02-115919
04	2711	Modernization – 2018	Clovis West High School	02-116110

**FISCAL IMPACT/FUNDING SOURCE:**

As noted in the attachment.

**ATTACHMENTS:**

Description	Upload Date	Type
Change Orders	9/25/2018	Backup Material

**REVISIONS:**

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**Contract Change Order No. 02 - FINAL**

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<b>Project</b>	Mickey Cox Modernization - 2018	<b>Date</b>	9/25/2018
<b>Bid #</b>	2713		
<b>DSA FILE#/DSA AP#</b>	10-27/115919		Page 1 of 1
<b>Contract / Bid No.</b>	Bid #2713 Mickey Cox Mod. 2018 (Contract #3180607)		

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CI No.	Description	Amount	Budget Code
0035	2-Hour Wall in MPR	\$3,056.15	Unforeseen Condition

Description: Modify existing electrical devices to meet the requirements of the 2-hour wall in the Administration building multi-purpose room. (CCR 015, CCD 013)

Requested By: Architect. \$3,056.15 to be added to the contract.

Reason for Change: Unforeseen condition. The cost for the sub-contractor time and material was not included in the previously submitted Constructive Change Directive for work performed on the existing drywall that did not extend above soffit framing at 2-hour wall.

CI No.	Description	Amount	Budget Code
0036	Front Curtain at Pony Wall	\$2,792.12	Unforeseen Condition

Description: Provide an extended curtain past the pony wall. (CCR 016, CCD 014)

Requested By: Architect. \$2,792.12 to be added to the contract.

Reason for Change: Unforeseen condition. Due to the required pony wall at the chair lift, the curtain cannot retract to block line of site to the back of the stage. Added segment will allow curtain to block line of site.

CI No.	Description	Amount	Budget Code
0037	HVAC Grills at Kitchen Door	\$2,910.56	District Change

Description: Frame out HVAC grills and install pemko threshold at kitchen door. (CCR 017, CCD 015)

Requested By: District. \$2,910.56 to be added to contract.

Reason for Change: District. District requested a uniform and continuous appearance to the existing mechanical grills in the multi-purpose room. The grills are located in the sound board portion of the north and south walls.

CI No.	Description	Amount	Budget Code
0038	Data into Light Cove	\$2,000.00	Unforeseen Condition

Description: Extend data conduits into the light cove. (CCR 011, CCD 016)

Requested By: Architect. \$2,000.00 to be added to the contract.

Reason for Change: Unforeseen condition. Existing cabling required conduit in concealed attic spaces.

<b>Original Contract</b>	\$696,000.00
<b>Previous CCOs</b>	\$36,450.06
<b>This CCO</b>	\$10,758.83
<b>Total Contract</b>	<b>\$743,208.89</b>

The revised contract amount is an increase of 6.78% from the original contract amount.



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**Contract Change Order No. 04**

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**Project** Clovis West High School, Library Modernization - 2018 (Bid No. 2711) **Date** 9/25/2018  
**Bid #** 2711  
**DSA FILE#/DSA AP#** 10-H3/116110 Page 1 of 1  
**Contract / Bid No.** CWHS-08 Rebid #2723 (Contract #3180707)

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CI No.	Description	Amount	Budget Code
0104	Provide Energy Management System (EMS)	\$11,919.00	A&E Omission

Description: Provide new Energy Management System (EMS) at gym.

Requested by: Architect. \$11,919.00 to be added to the contract.

Reason for change: A&E omission. Contract documents did not include re-controlling the exhaust fans, exterior lighting, or existing variable air volume boxes.

CI No.	Description	Amount	Budget Code
0111	Replace Relief Assembly	\$3,425.00	A&E Omission

Description: Replace existing relief assembly with a barometric relief assembly.

Requested by: Architect. \$3,425.00 to be added to the contract.

Reason for change: A&E omission. Contract documents did not indicate the sequence of operation to control the building static pressure when the gym package units are running.

<b>Original Contract</b>	\$543,094.00
<b>Previous CCOs</b>	\$11,856.00
<b>This CCO</b>	\$15,344.00
<b>Total Contract</b>	<b>\$570,294.00</b>

The revised contract amount is an increase of 5.01% from the original contract amount.



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 1.

**Title:** Agreement with Brilliance Project for Visible Learning Professional Development

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Kristin Anderson, founder of the Brilliance Project, to provide Visible Learning professional development for Curriculum, Instruction and Accountability Department staff, as submitted.

**DISCUSSION:**

Kristin Anderson currently provides Visible Learning professional development to 13 Clovis Unified schools. The training Mrs. Anderson will provide to Curriculum, Instruction and Accountability (CI&A) staff will eliminate the need for future consultants to support schools with Visible Learning.

Results of a needs assessment review in the CI&A Department indicated a need for professional development in the areas of:

- Qualitative and quantitative evaluative research across local system and environment;
- Executive coaching, one-to-one directive and instructional coaching;
- Collaborative design of professional learning frameworks for system impact; and
- Operational and change management mechanisms to monitor and inform change methodology.

CI&A administration believes these skills, to be provided through Brilliance Project professional development training, will increase the efficiency and effectiveness of the department, which will lead to a significant impact on student achievement.

**FISCAL IMPACT/FUNDING SOURCE:**

The agreement cost of \$29,500 is fully funded through Staff Development for the 2018-19 school year.

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 2.

**Title:** Annual Agreement with Educational Resources Consultants for Grant Writing and Research

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Educational Resource Consultants for the purpose of grant writing and research, as submitted.

**DISCUSSION:**

Aim I of Clovis Unified's Strategic Plan is to "Maximize Achievement for ALL Students," with a goal to provide a high-quality educational system for all students focusing on mind, body and spirit utilizing active learning, high academic rigor and systematic intervention to ensure college and career readiness. One way Clovis Unified accomplishes this goal is by leveraging opportunities to participate in research-based best practices. Funding to participate in action research is often offered through local, State and Federal grant programs. For example, Clovis Unified has received many grants over the past three years to support areas such as mathematics instruction, teacher preparation programs and Career Technical Education.

Grant opportunities arise throughout the year and often have a short timeline for development and application. The approval of an annual agreement with Educational Resource Consultants (ERC) for the purpose of grant writing and research on behalf of Clovis Unified will improve the efficiency of planning and communication for both the Curriculum, Instruction and Accountability and Business Services departments.

The agreement with ERC was reviewed by members of the Curriculum Board Subcommittee during their September 20, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

Funding is provided entirely through the Curriculum, Instruction and Accountability budget, not to exceed \$50,000 for the 2018-19 school year.

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 3.

**Title:** Annual Agreement with the College Board for PSAT/ National Merit Scholarship Qualifying Test Assessments

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an Early Participation Program agreement with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Test assessments.

**DISCUSSION:**

One of the action efforts included in Aim I of Clovis Unified's Strategic Plan to "Maximize Achievement for ALL Students" is the preparation of students for college and career readiness, including participation in college-readiness assessments. Two college readiness assessments are the Preliminary SAT (PSAT) 8/9 and Preliminary SAT/National Merit Scholarship Qualifying Tests (PSAT/NMSQT). Students receive results from these assessments which help them to prepare for the actual assessment and serve as an indicator as to which secondary courses best meet their individual needs. Administration at Granite Ridge, Alta Sierra and Kastner intermediate schools have requested that their students take the PSAT 8/9 during their eighth-grade year. High school students at all sites will take the same test during their junior year.

If approved, Clovis Unified will pay exam fees which will allow students to participate twice in college-readiness exams during their secondary school experience.

The College Board agreement was reviewed by members of the Curriculum Board Subcommittee during their May 29, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

The cost of administering both the PSAT 8/9 and the PSAT/NMSQT will not exceed \$73,571. Funding is included in the 2018-19 Assessment Department budget and the College and Career Readiness Grant.

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 4.

**Title:** California Classified School Employee Teacher Credentialing Program

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Fresno State's Kremen School of Education to provide support for Clovis Unified's classified employees in attaining teaching credentials, as submitted.

**DISCUSSION:**

Clovis Unified's agreement with Fresno State is a partnership devoted to developing future teachers for the District. The program will serve as a pipeline linking talented CUSD classified employees to futures as credentialed Clovis Unified teachers. The Paraprofessional Teacher Development Center, located in Fresno State's Kremen School of Education, will serve as a "one-stop-shop," assisting with registration, advisement, financial aid, tutoring and any personal situations that may inhibit progress toward credential completion. The Center will serve as a "home base" for Clovis Unified teacher preparation participants on campus. Placement coordination will be provided for students employed as paraprofessionals with the agreement that they will teach in Clovis Unified if offered a position. The program will provide a "grow your own" approach and will enhance the preparation pipeline for future Clovis Unified teachers.

**FISCAL IMPACT/FUNDING SOURCE:**

Funded through the C4 Grant Award for California School Employees, which provides \$100,000 to Clovis Unified for the term July 1, 2018, to June 30, 2019, and C333 Grant Award for California School Employees, which provides \$80,000 to Clovis Unified for the term July 1, 2018, to June 30, 2019.

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 5.

**Title:** Proposition 51 Career Technical Education Facilities Program Grant Application

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** September 26, 2018 **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the District's submission of Career Technical Education Facilities Program applications for Buchanan High School's Production and Managerial Arts Career Technical Education (CTE) program and Clovis East High School's Agriculture and Natural Resources CTE program.

**DISCUSSION:**

Last year, the State Allocation Board approved \$125 million for the Career Technical Education Facilities Program (CTEFP) funding cycle, at which time three Clovis Unified high schools – Clovis, Clovis North and Clovis West – were awarded grants. This year, Buchanan and Clovis East high schools will apply for the current round of CTEFP grant monies for the following programs:

School	Industry Sector	Pathway(s)
Buchanan High School	Arts, Media, Entertainment	Production and Managerial Arts
Clovis East High School	Agriculture, Natural Resources	Agriculture Science, Plant and Soil Science

Applications need to be submitted by October 19, 2018. CTEFP applicants must provide a matching contribution at least equal to the State grant. All applicants must have an active Career Technical Advisory Committee.

A CTEFP project can include CTE equipment or consist solely of equipment with an average useful life expectancy of 10 years. The CTEFP New Construction and Modernization projects are apportioned during the same funding cycles and out of the same fund.

For new construction, the maximum grant is \$3 million per project, per school site with matching dollars of \$1.5 million. For modernization projects, the maximum grant is \$1.5 million per project, per school site. Eligible modernization projects can include reconfiguration or remodeling of an existing building within current confines or minimally expanding the square footage of an existing building.

**FISCAL IMPACT/FUNDING SOURCE:**

Matching funds: 1:1 match provided through Clovis Unified's 2012 Measure A bond dollars.

**REVISIONS:**





Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 6.

**Title:** Placement of a Special Education Student in a Non-Public School

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

**DISCUSSION:**

Based on the Individualized Education Program (IEP) recommendations, it has been determined that the following student requires services in a non-public school in order to address the student's unique educational needs for the 2018-19 school year.

Student(s) ID#	Non-Public School	Location	Cost Per Student Per Month
#26	Creative Alternatives	Fresno, CA	\$3,600

Clovis Unified will review this case every six months to determine the appropriateness of the placement and whether a less restrictive placement can meet the student's unique educational needs.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above, with cost included in the 2018-19 Special Education Budget.

**REVISIONS:**





Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 7.

Title: Revised Board Policy No. 1101 – Board Bylaws

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**CONTACT PERSON:** Eimear O'Farrell

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve revision to Board Policy No. 1101 – *Board Bylaws*, as submitted.

**DISCUSSION:**

The revision to Board Policy No. 1101 – *Board Bylaws* includes a proposed change under Section 12, Public Participation in Board Meetings, found on pages 16 and 17 of the attached draft, that would refer a member of the public to an appropriate District administrator to address a potential complaint by a member of the public. The revised Board Policy No. 1101 – *Board Bylaws* was reviewed by members of the Budget Board Subcommittee.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Board Policy No. 1101	9/12/2018	Backup Material

**REVISIONS:**

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## CLOVIS UNIFIED SCHOOL DISTRICT

### DISTRICT ORGANIZATION AND GOALS

#### *Governing Board*

#### BOARD BYLAWS

PURPOSE: To publish the Bylaws governing the creation, organization and operation of the Governing Board of Clovis Unified School District.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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### Article I

#### OFFICIAL NAME, DISTRICT CREATION AND DISTRICT CLASSIFICATION

##### Section 1 - Official Name

The Board shall be known officially as “The Board of Clovis Unified School District,” in the County of Fresno.

##### Section 2 - District Creation

The Clovis Unified School District comprises all of the districts formerly known as Clovis Elementary, Dry Creek Elementary, Fort Washington-Lincoln Elementary, Jefferson Elementary, Pinedale Elementary, Temperance-Kutner Elementary, and Clovis Union High School Districts. Such District was created by the Fresno County Committee on School District Organization, July 1, 1960, with said boundaries being officially set forth in the records of the County Superintendent of Schools of Fresno County.

##### Section 3 - Classification

The Clovis Unified School District shall be defined as a unified school district formed for the purpose of providing a program of education in grades kindergarten (K) through twelfth (12<sup>th</sup>), pre-school, adult education and community service programs.

### Article II

#### AUTHORITY

##### Section 1 - Authority

The Board is established by and derives its authority from the Constitution and the statutes of the State of California; the Education Code; the Government Code; the Motor Vehicle Code; the Business and Professions Code; the Civil Code; the Elections Code; the Insurance Code; the Military and Veterans Code; the Penal Code; the Health and Safety Code; the California Administrative Code; Title 5; Rules & Regulations of the Board of Education of Fresno County; Federal laws and regulations; and opinions of courts of jurisdiction.

### Article III

#### MEMBERSHIP

##### Section 1 - Number

The Clovis Unified School District Board shall consist of seven members and one student representative. Members of the Board must reside within the area which they represent.

##### Section 2 - Area Designation

Each Trustee election area is outlined in Exhibit 1101.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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### Section 3 - Student Representative

The Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to facilitate student input and involvement, the Board shall include a Student Board Member Representative who shall have the right to attend all Board meetings except Closed Session.

The Board shall appoint one student member who shall be selected in the following manner:

- a. The Interschool Council ("ISC") shall recommend one of its members who is a graduating senior for ratification by the Area high school principals;
- b. Upon ratification by the Area high school principals, the senior student member will be seated at the first regular meeting of the Board after the beginning of the school year and shall serve until June 30 of that same academic school year;
- c. In the event the student is unable to complete the term of office, a new member will be selected using the procedure described in "a" and "b" above.

The term of office for the Student Board Member shall be one calendar year commencing July 1 of each year.

The Student Board Member Representative shall be seated with the members of Board and recognized as full members of the Board, which includes receiving all open meeting materials presented to Board members, being invited to staff briefings of board members or being provided a staff briefing within the same time frame, and participating in Board questioning and discussions except those matters related to Closed Sessions.

The Student Board Member Representative shall have preferential voting rights to formally express an opinion that is recorded in the minutes and cast before the official vote of the Governing Board, but which will not serve in determining the final numerical outcome of a vote. No preferential vote shall be solicited on matters subject to closed session discussion.

The Student Representative shall be entitled to the mileage allowance to the same extent as regular members, but is not entitled to the compensation prescribed by Education Code section 35120. Student Board Member Representative shall receive \$25 per meeting attended to offset expenses.

### Section 4 - Election

Members of the Board shall be elected in a manner specified by law.

### Section 5 - Filling a Vacancy

Vacancies on the Board occasioned by resignation, recall, expulsion, failure to elect, or death shall be filled in accordance with the Education and Government Codes of the State of California.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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### Section 6 - Removal

A Board member may be removed by death, resignation, recall, termination of District residency, or corrupt misconduct or failure to discharge the duties of the office for a period of three consecutive months.

### Section 7 - Term

The entire Board was elected at the time of unification (*July 1, 1960*) and it was determined by lot that trustee areas 1, 3 and 6 would serve for an initial two-year period and trustee areas 2, 4, 5 and 7 would serve for an initial four-year period. Subsequent to this determination, Board members are elected for a four-year term. Unexpired terms are filled in accordance with the Education Code of the State of California.

### Section 8 - Compensation

Board members are reimbursed upon presentation of a voucher for expenses incurred in the performance of their duties. Approval of the warrant at a regular Board meeting shall constitute authorization for reimbursement to the individual member on the part of the Board.

Board members who so elect may receive such health and welfare benefits as are now extended to District management employees.

Compensation for voting members shall be the maximum rate established by California Education Code Section 35120.

## Article IV

### DUTIES AND LIMITATIONS OF INDIVIDUAL BOARD MEMBERS

#### Section 1 - Duties

The major duties of an individual Board member are as follows:

1. To be familiar with the State school laws, regulations of the State Department of Education, and Clovis Unified School District policies.
2. To develop a general understanding of the priorities, goals and objectives of the Clovis Unified School District.
3. To attend regular and special Board meetings, prepared to act upon agenda items.
4. To vote and act in the Board meetings ethically and legally.
5. To vote and act in the Board meetings impartially, ethically, and in compliance with the law in the best interest of the District.
6. To accept the will of the majority Board vote.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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7. To refer inquiry or concern to the proper District personnel.
8. To follow established rules of order in the conduct of meetings.
9. To participate in Board development activities by attending conferences and workshops designed to enhance ability to perform Board duties as needed.
10. To visit schools.
11. To adhere to the Code of Ethics of the California School Boards Association as adopted by the Board.

### Section 2 - Limits of Board Members Authority

As publicly elected officials, Board members may choose to be accessible and responsive to their constituents, to meet with their constituents, and to express their individual opinions and concerns. However, the Board, as a whole, is the unit of authority over the District and an individual Board member has no individual authority to act on behalf of the District, unless directed to do so by the Board. The Board shall not be bound in any way by any statement or action on the part of an individual member except when such statement or action is pursuant to specific instruction by the Board. Individual Board members shall represent the Board at official functions, such as public hearings, only by official appointment or direction from a majority of the Board in Public Session.

## Article V

### BOARD DUTIES AND RESPONSIBILITIES

#### Section 1 - Corporate Body

The Board constitutes a corporate body which possesses all the usual powers of a corporation for public purposes, and in that name may sue and be sued; purchase, hold and sell personal and real property; and, enter into such obligations as authorized by law.

#### Section 2 - Duties

The Board shall:

1. Establish District policy and Board bylaws, and shall implement procedures for policy and bylaw adoption, revision and review.
2. Oversee District operations to assure policy implementation and maintenance.
3. Employ and evaluate the District superintendent.
4. Adopt an annual budget, authorize District expenditures, establish salary schedules and approve capital investments.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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5. Serve as the final appeal for formal complaints from the public, staff or students.
6. Delegate such duties as may be appropriate to the Superintendent.
7. Define the mission for the District and establish priorities for District programs, services and activities.
8. Establish other duties consistent with existing law as may be appropriate.

### Section 3 - Policy-Making Responsibility

The Board shall exercise its policy-making responsibility by adopting bylaws and policies not inconsistent with the law and/or opinions of courts of competent authority, for its own government and for the organization and operation of the District.

The formulation and adoption of written bylaws and policies shall constitute the basic method by which the Board shall exercise its leadership. The formal adoption of policies shall be recorded in the minutes of the Board. Only those written statements so adopted and so recorded shall be regarded as official Board policy.

Such bylaws and policies may be adopted, amended or repealed at any Board meeting, provided that the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting, and, once proposed, shall have remained on the agenda of each succeeding meeting until approved or rejected, except that the Board may adopt, amend or repeal policies or bylaws at any meeting of the Board provided that they:

1. are mandated by law;
2. are perfunctory in nature;
3. are recommended as a result of employee negotiations; or,
4. address an emergency situation. (*An emergency shall be any situation or set of circumstances which the Board has reason to believe will jeopardize the safety and welfare of students or employees or may require the closing of schools.*)

## Article VI

### ORGANIZATIONAL MEETING

#### Section 1 - Organizational Meeting

The Board shall organize annually at an Organizational Meeting in December. The organizational meeting shall be held within 15 days after any Governing Board Members elected that year takes office or no later than 15 days after the first Friday in December if no Board Members are elected that year.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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### Article VII

#### OFFICES AND MEMBERSHIPS

##### Section 1 - Officers

The Board shall organize by the election of a President, Vice President, and a Clerk from among its members. Election may be by secret ballot. The Superintendent shall serve as Secretary of the Board and the Board will appoint an Assistant Secretary.

##### Section 2 - Memberships

1. The Board shall, at its annual Organizational Meeting, elect a representative to the Fresno County Committee on School District Organization.
2. The Board may wish to appoint from its membership persons to represent the Board in organizations such as the Fresno County School Trustees Association, the California School Boards Association, and the like.

### Article VIII

#### DUTIES OF OFFICERS

##### Section 1 - President

The President shall preside at all meetings of the Board and shall perform all duties imposed by statutes and/or prescribed by the Board. The President shall preserve order and decorum at the meetings. The President shall declare all votes and if any member requests a roll call vote, the Assistant Secretary shall call the roll and the President shall declare the ayes and noes. The President shall have the same right as other members to discuss questions and to vote thereon.

The President shall participate in District activities that include but are not limited to:

1. Attending all Board Agenda Review meetings;
2. Serving as an active member of the Foundation for Clovis Schools;
3. Speaking on behalf of the Board at the following events: annual General Session, National and State school recognition ceremonies, Groundbreaking ceremonies, Employee Recognition ceremonies, Retirement ceremonies, Districtwide Student Recognition ceremonies, and other Districtwide events as necessary; and
4. Serving as the voice of the Board for media inquiries regarding significant District-related issues.



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In collaboration with the Superintendent's Executive Cabinet, an out-going President may participate in an Orientation Session for the newly appointed Board President.

### Section 2 - Vice President

The Vice President shall preside when the President is absent or upon request of the President.

### Section 3 - Clerk

The Clerk shall perform duties of the President in the absence of the President and Vice President and shall execute all documents on behalf of the Board, except as otherwise provided by law.

### Section 4 - Secretary

The Superintendent shall serve as Secretary of the Board. The Secretary shall send out notices of all meetings. The Secretary shall keep a proper and complete record of the proceedings of the meetings of the Governing Board. The Secretary shall prepare the minutes, distribute and file same, or designate such action. The Secretary shall post all legal notices, prepare and sign all legal documents and reports that require signature. The Secretary shall perform such other duties as may be prescribed by the Board or by state statutes. The Secretary shall also serve as Parliamentarian for the Board.

## Article IX

### BOARD SUBCOMMITTEES, SPECIAL ADVISORY COMMITTEES, AND BOARD CONSULTANTS

#### Section 1 - Committees of the School Board

##### 1. Types of Committees

The Board shall establish the following standing School Board committees:

- Budget Subcommittee
- Facilities Subcommittee
- Curriculum Subcommittee
- Clovis City Council/Governing Board Joint Subcommittee
- Fresno City Council/Governing Board Joint Subcommittee

##### 2. Terms

The five standing subcommittees' membership terms of office shall be one year from the annual Organizational Meeting to the next subsequent Organizational Meeting of the Board.

##### 3. Participation

Each Board member is expected to serve on at least one Board subcommittee, but may agree to serve on as many subcommittees as authorized by the Board.

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### 4. Membership

Membership of Board subcommittees shall be limited to three members. Members shall be selected by consensus of the Board. The Superintendent, or designee, shall serve as an ex-officio member of each Board committee.

### 5. Subcommittee Facilitation

Each Board subcommittee will be facilitated by a District administrator.

### 6. Authority

All Board subcommittees shall be advisory to the full Board, shall request information relative to subcommittee responsibility on behalf of the Board and shall provide staff direction on relevant subcommittee issues except in the case when such requests and/or direction are considered by the Superintendent or any Board member to be matters of policy or otherwise hold significant implication for District plans or procedures. The Facilitator shall notify the Superintendent of all issues addressed and direction(s) recommended by the subcommittee. The Superintendent shall delay implementation of such direction or action related to a subcommittee request until such time as the Board shall have an opportunity to debate and decide the issue. On all issues requiring Board action, subcommittees shall review pertinent information and points of view and shall then present oral summary reports to the full Board. Board subcommittees may make recommendations to the full Board, but no decisions made in a Board subcommittee meeting shall be binding on the full Board.

## Section 2 - Special Advisory Committees

The Board declares its intent to appoint special Advisory Committees. These committees shall be charged by the Board specifically to conduct studies, make recommendations to the Board, and act in an advisory capacity, but they shall at no time take action on behalf of the Board. Such committees shall be created by a majority vote of the Board. A motion creating a special Advisory Committee shall state the following:

1. the purpose,
2. the number of members,
3. the date the committee will be activated,
4. the powers, including specific instruction and/or prohibitions, and
5. report date

The majority of the members of the special Advisory Committee shall be bona fide residents of the District during the entire period of their service on the committee. Any District resident who terminates residency during the term of service shall immediately submit a resignation to the Board. District staff shall be assigned to support special Advisory Committee work. Committee members shall be appointed by the Board in the following manner:

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1. Each member of the Board shall nominate one or more persons depending upon the size of the committee.
2. Nominations shall be made at the first meeting following the creation of the committee.
3. Prior to the submission of names of potential committee members, each Board member may communicate with nominees to determine whether the nomination will be accepted, and those who decline shall not be placed in nomination.
4. If any vacancy occurs during the life of the committee, replacement nomination shall be named by the Board member who nominated the committee member whose departure created the vacancy.

Special Advisory Committees will receive full logistical support from the resources of the District. This support may include clerical assistance, postage, local transportation for the purpose of investigation, and the assistance of District employees as experts on particular subjects. Advisory Committees are not authorized to obligate the District for the payment of any other funds in connection with their work. If the committee determines that the expenditure of public funds is required by the assigned task, it shall so report to the Board which will take action according to the circumstances and the law relating to such matters.

At the first meeting of the Advisory Committee a representative of the Board and/or the Superintendent, or designee, shall be present to explain to the Advisory Committee the reason for being called into existence, and the task the Board wishes the committee to accomplish.

All meetings of the committee shall be open to the public, but the public shall not interfere with, nor disturb, the meetings.

The special Advisory Committee shall be dissolved upon its final recommendation to the Board unless the Board determines otherwise. The committee may be terminated by a majority vote of the Board any time.

Written notices of all meetings shall be prepared and provided to all committee members.

Membership may be withdrawn if a member fails to attend three successive meetings. Special Advisory Committees shall advise and report upon only those programs which relate to the purposes of the committee.

### Section 3 - Consultants

The Board encourages the use of professional consultants from the State Department of Education, colleges, universities and other resource persons, when such services will be helpful in the improvement of the District. All consultants to the Board shall be approved by the Board prior to the invitation and arrangement for visitation by such person or persons to the District.

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### Article X

#### MEETINGS

##### Section 1 - Parliamentary Authority

Robert's Rules of Order, Newly Revised, shall govern the Board in its deliberations in all cases in which it is not inconsistent with statutes, the California Code of Regulations or these bylaws, except that the rules may be amended at any regular meeting by an affirmative vote of not less than four members of the Board, provided the amendment has been reduced to writing and proposed at a previous meeting.

##### Section 2 - Minutes

Minutes shall be kept of all public meetings of the Board and shall be maintained in a suitable journal of proceedings. Such minutes shall record every official act of the Board and be kept in sufficient detail to show compliance with the law. The minutes shall be part of the public record of this Board and shall be available for public inspection.

##### Section 3 - Regular Meetings

The Board normally meets twice monthly on the second and fourth Wednesday of each month at 6:30 p.m. Unless specified elsewhere, the meeting place shall be the Boardroom of the Clovis Unified School District located at 1680 David E. Cook Way, Clovis, California.

The Secretary shall, at least 72 hours before a regular Board meeting, post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items that are to be discussed in Closed Session. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the regular public and on the homepage of the District's internet website, consistent with the requirements in Government Code section 54954.2(a)(2). The Secretary shall also provide the agenda and agenda booklets of all regular meetings at least seventy-two (72) hours before the meeting to all members of the Board.

##### Section 4 - Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, Deputy Superintendent, Associate Superintendent, Assistant Superintendent, or other management employee as described in Government Code 3511.1.

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the District's Internet web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be

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considered at this meeting.

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the Clerk or Secretary of the Board or by being present at the meeting at the time it convenes.

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration.

### Section 5 - Closed Session Meetings

The Governing Board is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall hold Closed Sessions only for purposes authorized by law, which includes the following: personnel matters to consider the appointment, employment, evaluation of performance, discipline, or dismissal of an employee, in accordance with Government Code 54957; to hear complaints or charges brought against an employee by another person or employee, unless the employee requests an Open Session in accordance with Government Code 54957; session to discuss a District employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan in accordance with Government Code 54957.10; to review the Board's position and/or instruct its designated representative regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, in accordance with Government Code 54957.6; Closed Sessions may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees in accordance with Government Code 54957.6; to meet with a state conciliator or mediator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6; to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in Open Session. Regardless of whether the expulsion hearing is conducted in Open or Closed Session, the Board may meet in Closed Session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918); to address any student matter that may involve disclosure of confidential student information, or to consider a suspension, disciplinary action, or any other action against a student except expulsion. If a written request for Open Session is received from the parent/guardian or adult student, it will be honored to the extent that it does not violate the privacy rights of any other student. (Education Code 35146, 48912, 49070); discuss matters of school security with law enforcement agents or agencies in accordance with Government Code 54957; to meet in Closed Session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the District in order to grant its negotiator authority regarding the price and terms of payment for the property in accordance with Government Code 54956.8; to confer with or receive advice from its legal counsel regarding a pending/anticipated litigation in accordance with Government Code 54956.9; to discuss a claim for the payment of

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tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the District is a member in accordance with Government Code 54956.95; upon receipt of a confidential final draft audit report from the California State Auditor's Office, the Board may meet in Closed Session to discuss its response to that report in accordance with Government Code 54956.75; and to review the contents of any student assessment instrument approved or adopted for the statewide testing system. However, before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617).

A Closed Session may be held during a regular, special, or emergency meeting in accordance with law and each agenda shall contain a general description of each Closed Session item to be discussed at the meeting, as required by law. (Government Code 54954.2)

The Board shall disclose in Open Session the items to be discussed in Closed Session. In the Closed Session, the Board may consider only those matters placed on the Closed Session agenda. After the Closed Session, the Board shall reconvene in Open Session before adjourning the meeting, and when applicable, shall disclose any action taken in the Closed Session, in the manner prescribed by Government Code 54957.1. The Board shall not disclose any information that is protected by state or federal law.

A Board member shall not disclose confidential information received in a Closed Session unless the Board authorizes the disclosure of that information. (Government Code 54963)

### Section 6 – Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

### Section 7 - Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

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1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

### Section 8 – Exception to the Brown Act related to Negotiations

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the Brown Act: (Government Code 3549.1)

1. Any meeting and negotiating discussion between the District and a recognized or certified employee organization
2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
3. Any hearing, meeting, or investigation conducted by a factfinder or arbitrator
4. Any executive (closed) session of the District or between the District and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives.

### Section 9 - Order of Business at Regular and Adjourned Meetings

The President, upon taking the chair, shall call the members to order on the appearance of a quorum of four. The order of business may include:

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1. Call to Order
2. Roll Call
3. Closed Session
4. Reconvene for Public Session
5. Pledge of Allegiance to Flag
6. Invocation
7. Recognition of Visitors
8. Closed Session Motions
9. Approval of Minutes
10. Adoption of Agenda
11. Student Board Member Report
12. Special Presentations/Awards
13. Public Presentations
14. Public Hearings
15. Staff Reports
16. Consent Agenda

*The Superintendent shall prepare the agenda and recommend to the Board those items which the Superintendent believes require only perfunctory action. This portion of the agenda will be entitled "Consent Agenda."*

*The Board President shall request adoption of the Consent Agenda and, unless a Board member objects, the adoption of the Consent Agenda will be made by a single motion.*

### 17. Action

*Items typically appear for vote by the Board after first being seen at an earlier meeting under the Information portion of an agenda in order to provide the Board additional opportunity for questions and/or discussion.*



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### 18. Information

*No vote is taken on items appearing under Information.*

### 19. Subcommittee Reports

### 20. Board Member Reports

### 21. Superintendent's Report

### 22. Adjournment

#### Section 10 – Agendas

Agenda materials shall be furnished to members of the Board and may include privileged information. As part of the agenda, the Superintendent shall submit to the individual members of the Board recommendations and reports for action. All supplemental information shall be delivered 48 hours prior to Board meetings, with the exception of litigation or emergency personnel issues.

Based on current costs, the Superintendent may establish a nominal fee to be charged for agenda materials. Privileged information is to be withheld from booklets requested by the public. Public agenda materials are available online within the timeframe required by California's Public Meeting Act.

A copy of the agenda shall be posted in a location that is freely accessible to members of the regular public and on the homepage of the District's internet website, consistent with the requirements in Government Code section 54954.2(a)(2) and shall be provided at the time of posting, if previously requested, to all newspapers of general circulation, radio and television stations. Copies will be available to the public at the meeting place and online.

#### Section 11 - Voting Method

The ayes and noes, and any abstentions, upon votes by individual Board members taken shall be entered on the record, unless it is indicated in the record that the vote is unanimous. Every member shall have the privilege of having the vote and reasons therefore recorded on any and every question if requested, while the vote is being taken or immediately after the result of the vote has been announced by the President, and before the statement of a new question.

#### Section 12 - Public Participation in Board Meetings

All meetings of the Board shall be open to the public. All actions of the Board shall be taken openly. The public is invited to attend Board meetings and will be given opportunity to voice opinions. However, the law requires the Board to respect employees' privacy. Members of the public may feel free to use this time to criticize either the Board or the District as a whole. However, if there is a complaint about an individual employee which could result in disciplinary action, the Board will request that the member of the public refrain from naming the public employee and refer the member of the public **to the appropriate District administrator to**

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**address the member of the public's complaint.** ~~to the District's complaint procedure found in Board Policy No. 9207.~~

The Board, as the representative body of the District, wishes to provide an avenue for any citizen to express interest in, and concern for, the District. Accordingly, the Board hereby adopts the following rules concerning public participation at meetings of the Board:

1. Members of the public have the right to place matters "*directly related to school business*" on the formal agenda of Board meetings:
  - a. So that the Board and District administrative personnel can adequately discharge their responsibilities, citizens who wish to have items placed upon the formal agenda for consideration at an upcoming Board meeting must make a request to the Clovis Unified School District Office located at 1450 Herndon Avenue, Clovis, no later than one week prior to the date of the scheduled Board meeting.
  - b. In connection with matters included on the formal agenda by members of the public, the Board reserves the right to:
    - (1) Determine the order of business as to the discussion and consideration of such items.
    - (2) Determine the appropriate meeting at which to consider the item if a reasonable justification for doing so exists.
2. In addition, members of the public also have the right to comment upon all matters included on the formal agenda whether placed there by members of the public or otherwise. In connection therewith, the President of the Board reserves the right to:
  - a. Limit the discussion of a particular issue
  - b. Postpone the discussion of a particular item until a later time or later meeting provided that reasonable justification exists.
  - c. Public comments shall be heard only from individuals physically present at the meeting.
3. Finally, the Board shall take testimony on matters not included on the agenda of a regularly scheduled meeting which members of the public wish to bring to the attention of the Board. This discussion shall occur during the "*Public Presentation*" portion of the agenda and must be delivered by an individual physically present at the meeting. Individuals wishing to make a presentation must so advise the Board President by completing a "*sign-in*" sheet prior to the meeting. Individual presentations shall be limited to a maximum of three (3) minutes. Each individual wishing to address the Board is allocated 3 minutes and may NOT give their 3 minutes to another individual. This time limit may be adjusted by the Board President if reasonable justification exists to do so. The Board will take no action on such matters at the same meeting at which such testimony is taken. Nothing herein shall limit further discussion on such subject matter at a subsequent meeting of the Board.

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### Section 11 - News Coverage

Notification of regular, adjourned, special and cancelled regular meetings shall be sent, if requested, to each local newspaper of general circulation and radio or television station by mail at least twenty-four (24) hours before the specified date and time of meeting.

### Section 12 - Tape Recordings

Taping of the meetings of the Board is permissible both by the news media and private citizens so long as the process does not materially interfere with the proceedings of the Board.

### Section 13 - Public Records

The Superintendent, as Secretary of the Board, shall retain all official Board records. Said records are available for inspection by the public including members of the press, at the office of the Superintendent during regular hours of the school day, when a proper request is made according to established procedures, unless confidentiality of such records is prohibited by law. A nominal fee may be charged to cover costs of copies of such records.

Education Code sections 35010, 35012, 35022, 35102, 35120, 35140, 35142, 35143, 35145,  
35145.5, 35146, 35162, 35163, 49060, 35161, 35166, 35291, 48906  
Government Code sections. 6250 et. seq., 54950 et seq.  
3540.1, 3549.1, 54961  
Calif. Code Regs., Title 5 16023 (b)

Adopted: 07/23/75  
Revised: 11/10/76  
Revised: 06/28/78  
Revised: 12/12/79  
Revised: 07/26/89  
Revised: 11/19/90  
Revised: 10/09/91  
Revised: 01/09/91  
Revised: 02/27/91  
Revised: 10/09/91  
Revised: 05/13/92  
Revised: 08/12/92  
Revised: 09/14/95  
Revised: 11/25/96  
Revised: 11/25/96  
Revised: 11/15/00  
Revised: 07/11/01  
Revised: 11/19/03  
Reviewed: 01/12/06  
Reviewed: 04/23/07  
Revised: 01/25/12  
Revised: 01/29/14  
Revised: 09/24/14  
Revised: 06/17/15  
Revised: 02/08/17  
Revised: 01/17/18  
Revised: 10/10/18  
(Pending)



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 8.

**Title:** New Board Policy No. 4103 – Unmanned Aircraft Systems (Drones)

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)*, as submitted.

**DISCUSSION:**

The new Board Policy No. 4103 – *Unmanned Aircraft Systems (Drones)* would establish District policies and procedures for unmanned aircraft systems (drones) use over Clovis Unified property. Proposed new Board Policy No. 4103 was reviewed by members of the Budget Board Subcommittee.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Board Policy No. 4103	9/12/2018	Backup Material

**REVISIONS:**

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## CLOVIS UNIFIED SCHOOL DISTRICT

### FINANCIAL SERVICES

#### *Risk Management*

#### UNMANNED AIRCRAFT SYSTEMS (DRONES)

**PURPOSE:** To establish policies and procedures for unmanned aircraft (drone) use over district property.

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with district operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over district property shall submit a written request for permission to the Superintendent or designee.

A small unmanned aircraft system or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent or designee may grant permission to district employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over district property under the supervision of a district employee as part of an authorized activity.

The Superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

Any person or entity requesting to operate a drone on or over district property, including a district employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a district employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the Superintendent or designee shall be final.

Any person authorized to use a drone on district property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the district's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

When any use of drones is authorized, the Superintendent or designee shall notify the drone operator of the following conditions:

1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.
2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.
3. The district reserves the right to rescind the authorization for use of drones at any time.

The Superintendent or designee may remove any person engaged in unauthorized drone use on district property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with district activity, creates electronic interference, or poses unacceptable risks to individuals or property.

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with district policies and procedures.

*Legal Reference:*

*UNITED STATES CODE, TITLE 49*  
*40101 Note Unmanned aircraft systems*  
*CODE OF FEDERAL REGULATIONS, TITLE 14*  
*107.1-107.205 Small unmanned aircraft systems, especially:*  
*107.12 Requirement for a remote pilot certificate with a small UAS rating*  
*107.15-107.51 Operating rules; safety*  
*107.53-107.79 Remote pilot certification*

*Management Resources:*

*FEDERAL AVIATION ADMINISTRATION PUBLICATIONS*  
*Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016*  
*WEB SITES*  
*Federal Aviation Administration: <http://www.faa.gov/uas>*

*Adopted: 10/10/2018*



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 9.

**Title:** New Board Policy and Administrative Regulation No. 4104 –  
Animals at School

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve new Board Policy and Administrative Regulation No. 4104 – *Animals at School*, as submitted.

**DISCUSSION:**

New Board Policy and Administrative Regulation No. 4104 – *Animals at School* would establish District Policies and Procedures for animals allowed on school campuses. Board Policy and Administrative Regulation No. 4104 were reviewed by members of the Budget Board Subcommittee.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Board Policy No. 4104	9/17/2018	Backup Material
Draft Administrative Regulation No. 4104	9/17/2018	Backup Material

**REVISIONS:**

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## CLOVIS UNIFIED SCHOOL DISTRICT

### FINANCIAL SERVICES

#### *Risk Management*

#### ANIMALS AT SCHOOL

**PURPOSE:** To establish policy and procedure regarding use of animals at school sites for instructional purposes.

The Governing Board recognizes that animals can contribute to the district's instructional program by being effective teaching aids to students and by assisting individuals with disabilities to access district programs and activities. The Governing Board also recognizes that therapy dogs used on campus can provide physical, social, and emotional benefits to students and employees. The Governing Board supports the use of therapy dogs for area-wide use, but not for individual use. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

The Superintendent or designee shall develop rules and procedures to ensure that when animals are brought to school, the health, safety, and welfare of students, staff, and the animals are protected. However, the district assumes no liability for the safety of animals allowed on district property.

#### *Legal Reference:*

##### *EDUCATION CODE*

*233.5 Instruction in kindness to pets and humane treatment of living creatures*

*39839 Transportation of guide dogs, signal dogs, service dogs*

*51202 Instruction in personal and public health and safety*

*51540 Safe and humane treatment of animals at school*

##### *CIVIL CODE*

*54.1 Access to public places*

*54.2 Guide, signal, or service dogs, right to accompany*

##### *GOVERNMENT CODE*

*810-996.6 California Tort Claims Act, especially:*

*815 Liability for injuries generally; immunity of public entity*

*835 Conditions of liability*

##### *VEHICLE CODE*

*21113 Public grounds*

##### *CODE OF REGULATIONS, TITLE 13*

*1216 Transportation of property*

##### *UNITED STATES CODE, TITLE 20*

*1400-1482 Individuals with Disabilities Education Act*

##### *UNITED STATES CODE, TITLE 29*

*794 Rehabilitation Act of 1973, Section 504*

##### *CODE OF FEDERAL REGULATIONS, TITLE 28*

*35.104 Definitions*

*35.136 Service animals*

##### *COURT DECISIONS*

*Sullivan v. Vallejo City USD, (1990) 731 F.Supp. 947*



*Management Resources:*  
*FEDERAL REGISTER*  
*Rules and Regulations, September 15, 2010, Vol. 75, Number 178, pages 56164-56236*  
*CSBA PUBLICATIONS*  
*Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008*  
*Asthma Management in the Schools, Policy Brief, March 2008*  
*WEB SITES:*  
*CSBA: <http://www.csba.org>*  
*American Society for the Prevention of Cruelty to Animals: <http://www.asPCA.org>*  
*Humane Society of the United States: <http://www.hsus.org>*  
*U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>*

*Adopted 10/10/18 (Pending)*

**CLOVIS UNIFIED  
SCHOOL DISTRICT****FINANCIAL SERVICES*****Risk Management*****ANIMALS AT SCHOOL**

Before any student or employee brings an animal to school for an instructional purpose, he/she shall receive written permission from the principal or designee, except in the instance of a therapy dog, which is outlined below. The principal or designee shall give such permission only after he/she has provided written notification to all parents/guardians of students in the affected class, asking them to verify whether their child has any known allergies, asthma, or other health condition that may be aggravated by the animal's presence. When a parent/guardian has provided notification that his/her child has an allergy, asthma, or other health condition that may be aggravated by the animal, the principal shall take appropriate measures to protect the student from exposure to the animal.

All animals brought to school must be in good physical condition and must be appropriately immunized. The teacher shall ensure that the species of animal is appropriate for the instructional purpose and age and maturity of the students.

All animals brought to school shall be adequately fed, effectively controlled, humanely treated, and properly housed in cages or containers suitable for the species. The teacher shall ensure that cages and containers are cleaned regularly and that waste materials are removed and disposed of in an appropriate manner.

The teacher shall ensure that students receive instructions regarding the proper handling of and personal hygiene around animals.

Except for service animals, as defined below, all animals are prohibited on school transportation services.

**A. Use of Service Animals by Individuals with Disabilities**

For an individual with a disability, service animal means any dog that is individually trained to do work or perform tasks related to the individual's disability and for his/her benefit. For example, for an individual who is blind or has low vision, a service animal would mean a dog that helps him/her with vision, navigation, and other tasks; for an individual who is deaf or hard of hearing, a service animal would mean a dog that alerts him/her to the presence of people or sounds; and for an individual with psychiatric or neurological disabilities, a service animal would mean a dog that assists him/her by preventing or interrupting impulsive or destructive behaviors.

Individuals with disabilities may be accompanied on school premises and on school transportation by service animals, including specially trained guide dogs, signal dogs, or service dogs.

The Superintendent or designee may permit the use of a miniature horse as a service animal when the horse has been individually trained to do work or perform tasks for the benefit of an

**CLOVIS UNIFIED  
SCHOOL DISTRICT**

individual with a disability, provided that:

1. The district's facility can accommodate the type, size, and weight of the horse.
2. The individual has sufficient control of the horse.
3. The horse is housebroken.
4. The horse's presence in the specific facility does not compromise legitimate safety requirements of the facility.

The Superintendent or designee may ask any individual with a disability to remove his/her service animal from school premises or transportation if the animal is out of control and the individual does not take effective action to control it or the animal is not housebroken. When an individual's service animal is excluded, he/she shall be given an opportunity to participate in the service, program, or activity without having the service animal present.

**B. Therapy Dogs**

The Superintendent or designee may permit, based on evaluation of need for the area, the use of therapy dogs on District campuses to support the physical, social and emotional well-being of all students. Prior to any use of a therapy dog on any campus, the owner of the therapy dog must submit to the Superintendent or designee a Therapy Dog Request Form, Hold Harmless Agreement, proof of appropriate insurance, certification that the dog has completed therapy dog training, and current vaccination of the therapy dog. Once a therapy dog is designated and approved in a particular area, it can be used in in any of the schools in that particular area. The District will provide in its annual notice written notification to all parents/guardians of students that the therapy dogs may be used on a school campus, and asking them to verify whether their child has any known allergies, asthma, or other health condition that may be aggravated by the animal's presence. When a parent/guardian has provided notification that his/her child has an allergy, asthma, or other health condition that may be aggravated by the animal, the principal shall take appropriate measures to protect the student from exposure to the therapy dog.

*Adopted 10/10/18 (Pending)*



**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve the purchase of supplies and equipment utilizing various cooperative purchasing contracts, and recognize that it is in the District's best interest to make the purchases without advertising for bids pursuant to Public Contract Code Section 20118.

**DISCUSSION:**

Approval of piggyback contract utilization will ensure compliance with State and Federal procurement guidelines and spending limits, while ensuring timely purchase of items to meet student and District needs.

Cal-SAVE, E&I, National IPA, National Joint Powers Alliance, TCPN, Sourcewell, United Stationers and US Communities all have co-operative purchasing contract pricing available, and are utilized by the District. Merchants associated with these contracts include Amazon, B&H Photo, CDWG, Meteor Furniture, Office Depot, School Specialty, School Health, Troxell and Virco. Current and subsequent orders would only be placed against these bids as long as it remains in the best interest of the District.

Section 20118 of the California Public Contract Code provides that the Governing Board of a school district may authorize the purchase of equipment, materials and supplies from another public corporation or agency without advertising for bids if the other public corporation or agency has complied with all Public Contract Codes regarding the purchase of similar equipment, materials and supplies.

Purchasing staff will continue to monitor pricing trends and available contracts to determine which contracts best meet the needs of the District.

**FISCAL IMPACT/FUNDING SOURCE:**

Contract pricing will be utilized on an as-needed basis utilizing existing budgets.

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: P. - 11.

Title: Section 125 Amendment to Flexible Benefit Plan

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** September 26, 2018      **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Approve amendment to the District's Section 125 Flexible Benefit Plan, as submitted.

**DISCUSSION:**

Clovis Unified established a Flexible Benefit Plan in order to make a broader range of benefits available to its employees and their beneficiaries. This Plan allows employees to choose among different types of benefits and select the combination best suited to their individual goals, desires and needs. These choices include an option to receive certain benefits in lieu of taxable compensation. The Plan helps Clovis Unified attract, reward and retain highly qualified, skilled employees.

It is the intent of the District to continue this Plan in conformity with Section 125 of the Internal Revenue Code of 1986, as amended, and in compliance with applicable rules and regulations issued by the Internal Revenue Service (IRS). This Plan will grant eligible employees an opportunity to purchase qualified benefits which, when purchased alone by the District, would not be taxable.

The District has participated in a Section 125 Flexible Benefit Plan for the benefit of employees for more than 20 years. Legislation was passed at the Federal level which requires that the plan be updated. The change is outlined as follows:

- Section F, No. 7: Wording has been revised to state the maximum is not to exceed the limit as indicated by the IRS in accordance with the law. The new maximum allowed is \$2,650, as compared to \$2,600 previously.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

**Agenda Item: P. - 12.**

**Title:** Resolution No. 3665 – Annual Sufficiency of Textbooks and Instructional Materials

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** September 26, 2018 **FOR ACTION:** October 10, 2018

**RECOMMENDATION:**

Adopt Resolution No. 3665 authorizing the Superintendent or designee to certify compliance with Education Code Section 60119 – Sufficient Textbooks and Instructional Materials.

**DISCUSSION:**

In order to be eligible to receive instructional materials funds, the Governing Board of a district is required to hold an annual Public Hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks and instructional materials.

The Governing Board shall make a determination through a resolution to certify that each pupil in each school in Clovis Unified has sufficient textbooks and instructional materials in math, science (including laboratory equipment for grades 9-12), history-social science, and English language arts, including English language development, that are aligned to the academic content standards and consistent with content and cycles of the curriculum framework adopted by the State Board of Education. This resolution certifies compliance with Education Code Section 60119.

Members of the Curriculum Board Subcommittee reviewed the textbook inventory at their September 20, 2018, meeting. A final copy of the textbook inventory is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution No. 3665 - Annual Sufficiency of Textbooks	8/27/2018	Backup Material
2018 Textbook Inventory Report	10/5/2018	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3665  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**ANNUAL SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS**

**WHEREAS**, the Governing Board of Clovis Unified School District, in order to comply with the requirements of Education Code section 60119 will hold a public hearing on October 10, 2018, at 6:45 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours; and

**WHEREAS**, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing; and

**WHEREAS**, the Governing Board encouraged participation by parents, teachers, and members of the community in the public hearing; and

**WHEREAS**, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the District; and

**WHEREAS**, the definition of “sufficient textbooks or instructional materials” indicates that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

**WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks; and

**WHEREAS**, sufficient textbooks or instructional material were provided to each pupil enrolled in foreign language or health classes; and

**WHEREAS**, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive.

**THEREFORE, BE IT RESOLVED** that for the 2018-19 school year, the Clovis Unified School District has provided each pupil with sufficient textbooks and instructional materials

aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 10<sup>th</sup> day of October, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jim Van Volkinburg, D.D.S., President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Ginny L. Hovsepian, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Ginny L. Hovsepian, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California



Clovis Unified School District

# Sufficiency of Textbook Inventory



Governing Board Report  
October 2018

# Elementary

Clovis USD Enrollment and Textbook Verification / Williams Act Grades K-6 Math 2018-2019

School	TK/K	Txt Kits	Dif	1st	Txt	Dif	2nd	Txtbk	Dif	3rd	Txtbk	Dif	4th	Txtbk	Dif	5th	Txtbk	Dif	6th	Txtbk	Dif	School
Boris	5	5	0	91	91	0	110	110	0	105	105	0	90	90	0	89	89	0	73	73	0	Boris
Bud Rank	6	6	0	111	111	0	107	107	0	124	124	0	116	116	0	131	131	0	125	125	0	Bud Rank
Cedarwood	5	5	0	81	81	0	88	88	0	106	106	0	104	104	0	102	102	0	97	97	0	Cedarwood
Century	4	4	0	73	73	0	71	71	0	89	89	0	76	76	0	82	82	0	111	111	0	Century
Clovis Comm. Day	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	1	0	Clovis Comm. Day
Clovis Elem.	5	5	0	88	88	0	77	77	0	102	102	0	97	97	0	96	96	0	88	88	0	Clovis Elem.
Cole	5	5	0	112	112	0	89	89	0	101	101	0	73	73	0	109	109	0	116	116	0	Cole
Copper Hills	4	4	0	76	76	0	99	99	0	78	78	0	97	97	0	88	88	0	88	88	0	Copper Hills
Cox	4	4	0	86	86	0	79	79	0	71	71	0	113	113	0	84	84	0	77	77	0	Cox
Dry Creek	5	5	0	129	129	0	128	128	0	122	122	0	117	117	0	126	126	0	130	130	0	Dry Creek
Fancher Creek	5	5	0	105	105	0	117	117	0	116	116	0	126	126	0	100	100	0	109	109	0	Fancher Creek
Ft. Washington	4	4	0	77	77	0	72	72	0	78	78	0	79	79	0	87	87	0	91	91	0	Ft. Washington
Freedom	4	4	0	91	91	0	101	101	0	88	88	0	85	85	0	107	107	0	109	109	0	Freedom
Fugman	4	4	0	105	105	0	125	125	0	123	123	0	117	117	0	112	112	0	142	142	0	Fugman
Garfield	4	4	0	77	77	0	98	98	0	99	99	0	94	94	0	102	102	0	111	111	0	Garfield
Gettysburg	4	4	0	108	108	0	94	94	0	78	78	0	73	73	0	101	101	0	90	90	0	Gettysburg
Jefferson	4	4	0	96	96	0	100	100	0	80	80	0	92	92	0	85	85	0	75	75	0	Jefferson
Liberty	4	4	0	67	67	0	92	92	0	83	83	0	65	65	0	83	83	0	84	84	0	Liberty
Lincoln	4	4	0	90	90	0	104	104	0	105	105	0	87	87	0	91	91	0	97	97	0	Lincoln
Maple Creek	3	3	0	72	72	0	92	92	0	77	77	0	92	92	0	101	101	0	96	96	0	Maple Creek
Miramonte	4	4	0	81	81	0	87	87	0	92	92	0	96	96	0	69	69	0	75	75	0	Miramonte
Mountain View	4	4	0	86	86	0	102	102	0	78	78	0	92	92	0	87	87	0	102	102	0	Mountain View
Nelson	3	3	0	64	64	0	74	74	0	66	66	0	74	74	0	80	80	0	82	82	0	Nelson
Oraze	6	6	0	145	145	0	127	127	0	130	130	0	123	123	0	93	93	0	132	132	0	Oraze
Pinedale	4	4	0	81	81	0	73	73	0	77	77	0	73	73	0	74	74	0	73	73	0	Pinedale
Reagan Elem.	5	5	0	107	107	0	97	97	0	111	111	0	127	127	0	96	96	0	98	98	0	Reagan Elem.
Red Bank	5	5	0	108	108	0	105	105	0	111	111	0	102	102	0	104	104	0	111	111	0	Red Bank
Riverview	4	4	0	94	94	0	95	95	0	102	102	0	87	87	0	122	122	0	123	123	0	Riverview
Sierra Vista	4	4	0	81	81	0	65	65	0	79	79	0	63	63	0	67	67	0	66	66	0	Sierra Vista
Tarpey	5	5	0	103	103	0	96	96	0	95	95	0	97	97	0	106	106	0	105	105	0	Tarpey
Temp.-Kutner	4	4	0	93	93	0	87	87	0	87	87	0	97	97	0	100	100	0	104	104	0	Temp.-Kutner
Valley Oak	3	3	0	67	67	0	58	58	0	57	57	0	66	66	0	72	72	0	82	82	0	Valley Oak
Weldon	4	4	0	89	89	0	80	80	0	87	87	0	82	82	0	94	94	0	85	85	0	Weldon
Woods	5	5	0	90	90	0	103	103	0	99	99	0	112	112	0	100	100	0	109	109	0	Woods
District Campus	0	1	1	0	35	35	0	30	30	30	0	38	38	0	42	42	0	37	37	0	46	District Campus
<b>TOTALS</b>			<b>1</b>			<b>35</b>			<b>30</b>			<b>38</b>			<b>42</b>			<b>37</b>			<b>46</b>	<b>TOTAL</b>

\*Grades 1-6: Each count represents student book sets



Clovis USD Enrollment and Textbook Verification / Williams Act Grades K-6 Reading 2018-2019

School	TK/K	Txbk	Dif	1st	Txbk	Dif	2nd	Txbk	Dif	3rd	Txbk	Dif	4th	Txbk	Dif	5th	Txbk	Dif	6th	Txbk	Dif	School
Boris	135	135	0	91	91	0	110	112	2	105	113	8	90	90	0	89	90	1	73	81	8	Boris
Bud Rank	142	142	0	111	116	5	107	107	0	124	127	3	116	117	1	131	131	0	125	131	6	Bud Rank
Cedarwood	131	131	0	81	89	8	88	89	1	106	118	12	104	105	1	102	103	1	97	105	8	Cedarwood
Century	108	108	0	73	73	0	71	71	0	89	89	0	76	76	0	82	82	0	111	111	0	Century
Clovis Comm. Day	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	4	3	Clovis Comm. Day
Clovis Elem.	122	122	0	88	90	2	77	80	3	102	103	1	97	100	3	96	96	0	88	114	26	Clovis Elem.
Cole	111	111	0	112	112	0	89	89	0	101	101	0	73	75	2	109	112	3	116	127	11	Cole
Copper Hills	106	106	0	76	76	0	99	99	0	78	78	0	97	97	0	88	88	0	88	88	0	Copper Hills
Cox	105	107	2	86	86	0	79	84	5	71	71	0	113	113	0	84	88	4	77	80	3	Cox
Dry Creek	134	136	2	129	129	0	128	128	0	122	122	0	117	117	0	126	126	0	130	133	3	Dry Creek
Fancher Creek	110	110	0	105	109	4	117	118	1	116	122	6	126	126	0	100	108	8	109	110	1	Fancher Creek
Ft. Washington	101	101	0	77	77	0	72	72	0	78	85	7	79	89	10	87	87	0	91	108	17	Ft. Washington
Freedom	107	108	1	91	93	2	101	104	3	88	98	10	85	85	0	107	107	0	109	110	1	Freedom
Fugman	108	108	0	105	105	0	125	125	0	123	123	0	117	120	3	112	114	2	142	142	0	Fugman
Garfield	103	103	0	77	77	0	98	98	0	99	104	5	94	94	0	102	102	0	111	113	2	Garfield
Gettysburg	103	103	0	108	112	4	94	94	0	78	82	4	73	79	6	101	101	0	90	90	0	Gettysburg
Jefferson	103	105	2	96	96	0	100	107	7	80	80	0	92	92	0	85	88	3	75	79	4	Jefferson
Liberty	94	94	0	67	73	6	92	92	0	83	83	0	65	65	0	83	83	0	84	104	20	Liberty
Lincoln	105	105	0	90	90	0	104	104	0	105	110	5	87	89	2	91	92	1	97	101	4	Lincoln
Maple Creek	76	79	3	72	72	0	92	93	1	77	77	0	92	93	1	101	101	0	96	97	1	Maple Creek
Miramonte	105	105	0	81	84	3	87	91	4	92	92	0	96	96	0	69	72	3	75	81	6	Miramonte
Mountain View	103	108	5	86	90	4	102	117	15	78	90	12	92	99	7	87	96	9	102	113	11	Mountain View
Nelson	78	79	1	64	65	1	74	74	0	66	68	2	74	74	0	80	89	9	82	83	1	Nelson
Oraze	161	165	4	145	145	0	127	133	6	130	138	8	123	123	0	93	103	10	132	139	7	Oraze
Pinedale	76	76	0	81	88	7	73	85	12	77	82	5	73	76	3	74	74	0	73	74	1	Pinedale
Reagan Elem.	146	146	0	107	111	4	97	101	4	111	113	2	127	127	0	96	97	1	98	98	0	Reagan Elem.
Red Bank	127	127	0	108	108	0	105	105	0	111	111	0	102	102	0	104	107	3	111	116	5	Red Bank
Riverview	107	107	0	94	94	0	95	95	0	102	102	0	87	87	0	122	122	0	123	123	0	Riverview
Sierra Vista	108	108	0	81	81	0	65	75	10	79	79	0	63	63	0	67	67	0	66	67	1	Sierra Vista
Tarpey	119	119	0	103	108	5	96	102	6	95	99	4	97	97	0	106	106	0	105	109	4	Tarpey
Temp.-Kutner	108	108	0	93	93	0	87	94	7	87	87	0	97	97	0	100	108	8	104	106	2	Temp.-Kutner
Valley Oak	77	80	3	67	70	3	58	58	0	57	61	4	66	66	0	72	72	0	82	84	2	Valley Oak
Weldon	120	120	0	89	99	10	80	89	9	87	87	0	82	84	2	94	96	2	85	90	5	Weldon
Woods	115	115	0	90	90	0	103	103	0	99	99	0	112	118	6	100	100	0	109	111	2	Woods
<b>TOTALS</b>			<b>23</b>			<b>68</b>			<b>94</b>			<b>90</b>			<b>47</b>			<b>67</b>			<b>157</b>	<b>TOTAL</b>

\*Grades K-5: Each count represents 10 student books



Clovis USD Enrollment and Textbook Verification / Williams Act Grades K-6 Social Science 2018-2019

School	TK/K	Txt Kits	Dif	1st	Txt Kits	Dif	2nd	Txtbk	Dif	3rd	Txtbk	Dif	4th	Txtbk	Dif	5th	Txtbk	Dif	6th	Txtbk	Dif	School
Boris	5	5	0	4	4	0	110	110	0	105	106	1	90	97	7	89	89	0	73	77	4	Boris
Bud Rank	6	6	0	5	5	0	107	112	5	124	125	1	116	129	13	131	131	0	125	141	16	Bud Rank
Cedarwood	5	5	0	3	3	0	88	88	0	106	120	14	104	113	9	102	118	16	97	109	12	Cedarwood
Century	4	4	0	3	3	0	71	76	5	89	91	2	76	88	12	82	96	14	111	114	3	Century
Clovis Comm. Day	0	0	0	0	0	0	0	12	12	0	15	15	0	44	44	1	39	38	1	36	35	Clovis Comm. Day
Clovis Elem.	5	5	0	4	4	0	77	104	27	102	109	7	97	104	7	96	100	4	88	121	33	Clovis Elem.
Cole	5	5	0	5	5	0	89	102	13	101	101	0	73	93	20	109	120	11	116	124	8	Cole
Copper Hills	4	4	0	3	3	0	99	100	1	78	86	8	97	97	0	88	92	4	88	125	37	Copper Hills
Cox	4	4	0	4	4	0	79	80	1	71	71	0	113	118	5	84	93	9	77	85	8	Cox
Dry Creek	5	5	0	5	5	0	128	130	2	122	125	3	117	123	6	126	130	4	130	133	3	Dry Creek
Fancher Creek	5	5	0	4	4	0	117	131	14	116	123	7	126	126	0	100	120	20	109	111	2	Fancher Creek
Ft. Washington	4	4	0	3	3	0	72	88	16	78	79	1	79	98	19	87	103	16	91	132	41	Ft. Washington
Freedom	4	4	0	4	4	0	101	114	13	88	92	4	85	85	0	107	107	0	109	115	6	Freedom
Fugman	4	4	0	4	4	0	125	125	0	123	123	0	117	118	1	112	135	23	142	145	3	Fugman
Garfield	4	4	0	3	3	0	98	98	0	99	99	0	94	114	20	102	115	13	111	113	2	Garfield
Gettysburg	4	4	0	4	4	0	94	94	0	78	81	3	73	79	6	101	111	10	90	91	1	Gettysburg
Jefferson	4	4	0	4	4	0	100	105	5	80	89	9	92	102	10	85	85	0	75	97	22	Jefferson
Liberty	4	4	0	3	3	0	92	94	2	83	84	1	65	73	8	83	86	3	84	104	20	Liberty
Lincoln	4	4	0	4	4	0	104	111	7	105	111	6	87	87	0	91	98	7	97	105	8	Lincoln
Maple Creek	3	3	0	3	3	0	92	95	3	77	104	27	92	111	19	101	109	8	96	119	23	Maple Creek
Miramonte	4	4	0	3	3	0	87	95	8	92	93	1	96	96	0	69	74	5	75	83	8	Miramonte
Mountain View	4	4	0	4	4	0	102	111	9	78	78	0	92	104	12	87	116	29	102	116	14	Mountain View
Nelson	3	3	0	3	3	0	74	77	3	66	72	6	74	76	2	80	87	7	82	99	17	Nelson
Oraze	6	6	0	6	6	0	127	138	11	130	130	0	123	123	0	93	100	7	132	132	0	Oraze
Pinedale	4	4	0	4	4	0	73	73	0	77	77	0	73	73	0	74	75	1	73	82	9	Pinedale
Reagan Elem.	5	5	0	4	4	0	97	97	0	111	111	0	127	127	0	96	96	0	98	98	0	Reagan Elem.
Red Bank	5	5	0	4	4	0	105	113	8	111	112	1	102	114	12	104	117	13	111	116	5	Red Bank
Riverview	4	4	0	4	4	0	95	110	15	102	106	4	87	87	0	122	127	5	123	123	0	Riverview
Sierra Vista	4	4	0	3	3	0	65	75	10	79	80	1	63	63	0	67	69	2	66	66	0	Sierra Vista
Tarpey	5	5	0	4	4	0	96	112	16	95	108	13	97	108	11	106	121	15	105	114	9	Tarpey
Temp.-Kutner	4	4	0	4	4	0	87	97	10	87	91	4	97	97	0	100	110	10	104	113	9	Temp.-Kutner
Valley Oak	3	3	0	3	3	0	58	60	2	57	57	0	66	69	3	72	83	11	82	86	4	Valley Oak
Weldon	4	4	0	4	4	0	80	95	15	87	89	2	82	85	3	94	101	7	85	92	7	Weldon
Woods	5	5	0	4	4	0	103	104	1	99	112	13	112	112	0	100	108	8	109	110	1	Woods
<b>TOTALS</b>			<b>0</b>			<b>0</b>			<b>234</b>			<b>153</b>			<b>242</b>			<b>320</b>			<b>366</b>	<b>TOTAL</b>



Clovis USD Enrollment and Textbook Verification / Williams Act Grades K-6 Science 2018-2019

School	TK/K	Txt Kits	Dif	1st	Txt Kits	Dif	2nd	Txtbk	Dif	3rd	Txtbk	Dif	4th	Txtbk	Dif	5th	Txtbk	Dif	6th	Txtbk	Dif	School
Boris	5	5	0	4	4	0	110	110	0	105	105	0	90	95	5	89	91	2	73	73	0	Boris
Bud Rank	6	6	0	5	5	0	107	107	0	124	124	0	116	120	4	131	131	0	125	128	3	Bud Rank
Cedarwood	5	5	0	3	3	0	88	96	8	106	110	4	104	115	11	102	111	9	97	107	10	Cedarwood
Century	4	4	0	3	3	0	71	84	13	89	90	1	76	93	17	82	99	17	111	114	3	Century
Clovis Comm. Day	0	0	0	0	0	0	0	6	6	0	15	15	0	33	33	1	37	36	1	28	27	Clovis Comm. Day
Clovis Elem.	5	5	0	4	4	0	77	91	14	102	107	5	97	100	3	96	104	8	88	116	28	Clovis Elem.
Cole	5	5	0	5	5	0	89	104	15	101	103	2	73	75	2	109	127	18	116	128	12	Cole
Copper Hills	4	4	0	3	3	0	99	99	0	78	80	2	97	97	0	88	97	9	88	93	5	Copper Hills
Cox	4	4	0	4	4	0	79	93	14	71	71	0	113	115	2	84	93	9	77	82	5	Cox
Dry Creek	5	5	0	5	5	0	128	129	1	122	125	3	117	123	6	126	131	5	130	135	5	Dry Creek
Fancher Creek	5	5	0	4	4	0	117	129	12	116	122	6	126	128	2	100	114	14	109	115	6	Fancher Creek
Ft. Washington	4	4	0	3	3	0	72	84	12	78	80	2	79	85	6	87	101	14	91	117	26	Ft. Washington
Freedom	4	4	0	4	4	0	101	105	4	88	95	7	85	95	10	107	111	4	109	123	14	Freedom
Fugman	4	4	0	4	4	0	125	125	0	123	124	1	117	120	3	112	129	17	142	144	2	Fugman
Garfield	4	4	0	3	3	0	98	98	0	99	99	0	94	104	10	102	119	17	111	111	0	Garfield
Gettysburg	4	4	0	4	4	0	94	94	0	78	83	5	73	81	8	101	113	12	90	93	3	Gettysburg
Jefferson	4	4	0	4	4	0	100	105	5	80	85	5	92	100	8	85	113	28	75	75	0	Jefferson
Liberty	4	4	0	3	3	0	92	94	2	83	85	2	65	73	8	83	86	3	84	105	21	Liberty
Lincoln	4	4	0	4	4	0	104	105	1	105	111	6	87	98	11	91	100	9	97	110	13	Lincoln
Maple Creek	3	3	0	3	3	0	92	92	0	77	80	3	92	102	10	101	119	18	96	116	20	Maple Creek
Miramonte	4	4	0	3	3	0	87	90	3	92	93	1	96	96	0	69	69	0	75	81	6	Miramonte
Mountain View	4	4	0	4	4	0	102	107	5	78	85	7	92	102	10	87	87	0	102	113	11	Mountain View
Nelson	3	3	0	3	3	0	74	76	2	66	82	16	74	83	9	80	91	11	82	86	4	Nelson
Oraze	6	6	0	6	6	0	127	139	12	130	139	9	123	125	2	93	95	2	132	136	4	Oraze
Pinedale	4	4	0	4	4	0	73	73	0	77	80	3	73	75	2	74	78	4	73	73	0	Pinedale
Reagan Elem.	5	5	0	4	4	0	97	97	0	111	111	0	127	127	0	96	96	0	98	120	22	Reagan Elem.
Red Bank	5	5	0	4	4	0	105	105	0	111	115	4	102	105	3	104	120	16	111	122	11	Red Bank
Riverview	4	4	0	4	4	0	95	100	5	102	104	2	87	87	0	122	129	7	123	123	0	Riverview
Sierra Vista	4	4	0	3	3	0	65	76	11	79	83	4	63	67	4	67	68	1	66	69	3	Sierra Vista
Tarpey	5	5	0	4	4	0	96	113	17	95	112	17	97	104	7	106	106	0	105	114	9	Tarpey
Temp.-Kutner	4	4	0	4	4	0	87	88	1	87	88	1	97	98	1	100	116	16	104	104	0	Temp.-Kutner
Valley Oak	3	3	0	3	3	0	58	59	1	57	57	0	66	68	2	72	72	0	82	82	0	Valley Oak
Weldon	4	4	0	4	4	0	80	81	1	87	88	1	82	88	6	94	106	12	85	89	4	Weldon
Woods	5	5	0	4	4	0	103	115	12	99	107	8	112	112	0	100	106	6	109	111	2	Woods
<b>TOTALS</b>			<b>0</b>			<b>0</b>			<b>177</b>			<b>142</b>			<b>200</b>			<b>322</b>			<b>279</b>	<b>TOTAL</b>

# Intermediate



Clovis USD Enrollment and Textbook Verification / Williams Act Grades 7-8 / 2018-2019

Course Title/ Textbook Title	Publisher/ Copyright	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	District Wide Extras
		Alta Sierra		Clark		Granite Ridge		Kastner		Reyburn		Alt. Ed.		Dist. Totals		
<b>AB Language 7</b>		682	668	778	758	661	630	634	605	769	742	18	2	3,542	3,405	137
StudySync	McGraw-Hill 2017															
<b>AB Language 8</b>		706	680	798	777	672	644	558	534	739	714	30	8	3,503	3,357	146
StudySync	McGraw-Hill 2017															
<b>AB History World 7</b>		688	668	778	758	694	630	783	605	795	742	55	2	3,793	3,405	388
Discovering Our Past	Glencoe, 2006															
<b>AB History US 8</b>		741	680	778	777	742	644	634	534	754	714	73	8	3,722	3,357	365
US History: Independence - 1914	Holt, 2007															
<b>Math 7</b>		492	464	684	665	370	341	533	508	661	631	20	2	2,760	2,611	149
Glencoe Math Course 2	McGraw-Hill 2015															
Illustrative Math	Open Up 2017															
<b>Advanced Math 7</b>		212	204	136	93	302	289	156	97	145	111	-	-	951	794	157
Glencoe Math Accelerated	McGraw-Hill 2014															
<b>Math 8</b>		560	537	700	673	450	420	400	380	600	565	20	8	2,730	2,583	147
Glencoe Math Course 3	McGraw-Hill 2015															
Illustrative Math	Open Up 2017															
<b>Advanced Math 8</b>		175	143	150	104	250	224	175	154	175	149	-	-	925	774	151
Integrated Math Level 1	Pearson 2015															
<b>Science 7/Health Science</b>		707	668	760	758	670	630	655	605	855	742	51	2	3,698	3,405	293
CA Life Science	Holt 2007															
<b>Science 8</b>		724	680	779	777	679	644	643	534	725	714	66	8	3,616	3,357	259
Focus on Physical Science	Glencoe, 2007															

- Course not offered at school site



# High School

Williams Act Textbook Report  
September 2018  
High School  
ENGLISH / LANGUAGE ARTS

Course Title/Textbook Title	Publisher/ Copyright	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	District Wide Extras
		Buchanan		Clovis East		Clovis High		Clovis North		Clovis West		Alt. Ed.		Dist. Totals		
<b>English 9/Hnrs Eng 9</b>		717	715	726	691	759	759	713	706	556	556	31	30	3,502	3,457	45
California Collections 9	Houghton Mifflin, 2017															
<b>English 10AB/H</b>		670	642	660	538	767	586	696	592	551	369	115	50	3,459	2,777	682
California Collections 10	Houghton Mifflin, 2017															
<b>English 11AB</b>		650	402	555	342	715	366	509	379	535	226	116	78	3,080	1,793	1,287
California Collections 11	Houghton Mifflin, 2017															
<b>English 12AB</b>		321	104	284	116	176	149	190	92	341	106	145	78	1,457	645	812
California Collections 12	Houghton Mifflin, 2017															
<b>Bible As Literature/Contemporary Issues</b>		45	41	-	-	100	16	115	114	-	-	-	-	260	171	89
Bible and It's Influence	BLP Pub 2006															
<b>College Comp. &amp; American Literature</b>		158	-	129	-	86	45	158	-	211	209	-	-	742	254	488
Language of Composition	Bedford 2008															
<b>English Comp. (AP)</b>		158	110	129	100	86	84	158	147	211	149	-	-	742	590	152
Language of Composition	Bedford 2008															
<b>English Literature AB (AP Lit)</b>		115	78	47	33	126	6	76	52	229	85	-	-	593	254	339
Lit: An Intro to Reading and Writing	Prentice Hall, 2004															
Structure, Sound. & Sense	Wadsworth 2011															
Readings for Writers	Holt McDougal 2010															
<b>World Lit. &amp; Comp. AB</b>		321	86	-	-	-	-	-	-	-	-	-	-	321	86	235
California Collections 12	Houghton Mifflin, 2017															

- Course not offered at school site

Williams Act Textbook Report  
September 2018  
High School - MATH

Course Title/Textbook Title	Publisher/Copyright	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	District Wide Extras
		Buchanan		Clovis East		Clovis High		Clovis North		Clovis West		Alt. Ed.		Dist. Totals				
Foundations of Math 2		7	-	45	33	110	104	70	58	85	74	100	90	407	359		48	
Math 2 Workbook	Pearson, 2014																	
Math 1		675	640	625	613	850	835	550	525	575	556	100	96	3,375	3,265		110	
Integrated Math 1	Pearson, 2014																	
Math 2 & Honors Math 2		520	497	530	516	700	687	670	647	500	477	15	5	2,935	2,829		106	
Integrated Math 2	Pearson, 2014																	
Math 3 & Honors Math 3		525	505	525	503	615	592	550	527	400	386	-	-	2,615	2,513		102	
Integrated Math 3	Pearson, 2014																	
Adv. Math & Adv. Math Analysis		364	225	207	139	223	60	577	155	236	103	-	-	1,607	682		925	
Pre-Calculus with Limits	Houghton Mifflin, 2012																	
Pre-Calculus with Limits	Houghton Mifflin, 2008																	
Pre-Calculus with Limits	Houghton Mifflin, 2005																	
Calculus & Differential (AP)		366	178	144	80	130	93	188	171	125	66	-	-	953	588		365	
Calculus of a Single Variable	McDougal Littell 2006																	
Elements of Calculus	Addison Wesley																	
Calulus	Scott-Foresman 1999																	
Calculus	Houghton Mifflin 2002																	
AP Stats/Stats & Prob		168	145	213	190	225	174	300	273	190	144	-	-	1,096	926		170	
Elementary Statistics, 9th ed.	Thompson, 2004																	
Elementary Statistics	McGraw Hill, 2004																	
Stats Modeling the World	Bock 2007																	
Practice of Statistics	Freeman 2003																	
Intro to Practice of Statistics	Freeman 2008																	

- Course not offered at school site



Williams Act Textbook Report  
September 2018  
High School  
HISTORY / SOCIAL SCIENCE

Course Title/Textbook Title	Publisher / Copyright	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	District Wide Extras
		Buchanan		Clovis East		Clovis High		Clovis North		Clovis West		Alt. Ed.		Dist. Totals		
American Government - Sem		468	252	290	255	535	264	252	241	239	160	162	48	1,946	1,220	726
United States Government	Holt, 2009															
AP Government - Sem		197	106	96	15	82	43	196	92	223	55	-	-	794	311	483
Gov in America, 11th Ed	Longman, 2004															
American Government	Hou-Mifflin, 2001															
Gov in America, 12th Ed	Longman, 2006															
AP U.S. History		156	104	102	98	114	44	234	127	143	62	-	-	749	435	314
American Pageant, 12th ed	McDougal Littell 2002															
Give Me Liberty	Norton 2013															
Economics - Semester		473	228	269	225	359	298	251	175	263	138	113	45	1,728	1,109	619
Economics: Today and Tomorrow	Glencoe, 2008															
AP Economics - Sem		112	80	49	48	-	-	122	88	131	131	-	-	414	347	67
Economics, 15th Ed.	McGraw Hill, 2002															
Economics, 19th Ed.	McGraw Hill, 2012															
AP European History		-	-	45	-	115	31	-	-	20	14	-	-	180	45	135
History of Western Society,5th Ed.	Houghton Mifflin, 1995															
U.S. History AB		609	479	557	468	656	516	457	425	624	384	295	67	3,198	2,339	859
The Americans: Reconstr. thru 20th Cent.	McDougalLittell, 2006															
World History AB		608	454	605	414	721	443	598	372	460	270	221	47	3,213	2,000	1213
Modern World Hist: Patterns of Interaction	McDougal Littell 2006															
AP World History		170	135	120	118	100	98	189	143	136	46	-	-	715	540	175
Traditions and Encounters	McGraw-Hill, 2003															
Traditions and Encounters	McGraw-Hill, 2006															
Traditions and Encounters	McGraw-Hill, 2008															
AP Psychology		178	145	63	62	184	88	242	136	94	26	-	-	761	457	304
Introduction to Psychology - AP	Wadsworth, 2008															
Introduction to Psychology - AP	Wadsworth, 2010															
Psych (sem)/Soc (sem)		97	72	76	16	110	63	115	75	114	51	-	-	512	277	235
Psychology, An Introduction	Prentice Hall, 1996															
Psychology, Principles in Practice	Holt, 1998															
Understanding Psychology	Glencoe, 2003															
Sociology and You	Glencoe, 2003															
Sociology	Holt, 1995															
Health		404	291	300	256	339	277	368	202	374	215	93	11	1,878	1,252	626
Lifetime Health	Holt 2004															

- Course not offered at school site



Williams Act Textbook Report  
September 2018  
High School - SCIENCE

Course Title/Textbook Title	Publisher/Copyright	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	Texts in Inventory	Students Enrolled	District Wide Extras
		Buchanan		Clovis East		Clovis High		Clovis North		Clovis West		Alt. Ed.		Dist. Totals		
<b>Anatomy &amp; Phys AB &amp; AP</b>		287	194	155	154	169	124	172	149	151	122	-	-	934	743	191
Hole's Human Anatomy & Phys	Glencoe, 2007															
Human Anatomy & Phys, 5th ed.	Pearson, 2007															
Human Anatomy & Phys, 5th ed.	Pearson, 2001															
Anatomy & Physiology	McGraw Hill, 2000															
Anatomy & Physiology	Mosby, 1999															
<b>Biology AB (Reg and H)</b>		969	694	696	673	937	781	702	675	580	516	-	-	3,884	3,339	545
Biology	Prentice Hall, 2007															
Modern Biology - H	Holt, 2006															
Biology, Dynamics of Life	Glencoe, 2005															
<b>AP Biology AB</b>		205	177	46	30	93	93	153	114	70	62	-	-	567	476	91
Biology	Pearson, 2017															
<b>Chemistry AB (Reg and H)</b>		645	560	608	589	626	529	642	492	442	362	-	-	2,963	2,532	431
Chemistry	Prentice Hall, 2007															
Modern Chemistry - H	Holt, 2006															
<b>Chemistry AB (AP)</b>		93	29	56	49	61	35	68	27	80	25	-	-	358	165	193
Chemistry-Zumdahl	Houghton Mifflin, 2007															
<b>Environmental Science &amp; AP</b>		168	37	100	26	120	91	175	173	124	95	-	-	687	422	265
Environmental Science (AP)	McGraw Hill, 2005															
Living in the Environment	Wadsworth, 1998															
Environment Science	Peoples 2009															
<b>Physics AB</b>		75	69	123	107	50	44	67	53	76	12	-	-	391	285	106
Physics: Principles & Problems	Glencoe, 2005															
Physics: Principles & Problems	Glencoe, 2002															
Physics: Principles & Problems	Glencoe, 1999															
<b>Physics AB 1 &amp; C (AP)</b>		240	115	70	25	55	21	88	67	26	4	-	-	479	232	247
Physics for Scientists & Engineers	Thompson-Wiley, 2004															
Physics Prin with Apps, 6th Ed.	Giancoli 2013															
College Physics, 2nd Ed.	A.W. 2010															
<b>Science 1 AB</b>		294	88	336	92	-	-	397	205	300	123	207	57	1,534	565	969
Earth Science	Prentice Hall, 2006															
<b>Science 2 AB</b>		-	-	-	-	-	-	-	-	-	-	50	48	50	48	2
Biology	Prentice Hall, 2007															
<b>Zoology AB</b>		10	8	111	60	33	32	13	13	62	37	-	-	229	150	79
Biology of Animals	William Brown Pub,															
Biology of Animals	McGraw 1998															

- Course not offered at school site



**Foreign Language**

[illegible]

**Foreign Language**

[illegible]

- Course not offered at school site





Board Agenda Item

Tuesday, September 4, 2018

Agenda Item: Q. - 1.

Title: Annual Concurrent Public Higher Education Program 2018-19

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Education Program for the first semester of the 2018-19 school year, as submitted.

**DISCUSSION:**

Section 48800 of the California Education Code allows school district governing boards to authorize students to attend public higher education classes if students would benefit from the advanced scholastic or vocational training offered by public community colleges or the State University or University of California systems. School districts receive full Average Daily Attendance (ADA) credit for students participating in the program if the student is in his/her regular high school for at least 240 minutes per day or receives 3/4 of a full ADA if students enrolled in this program attend their regular high school for a least 180 minutes per day.

Students at Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools have participated in this program for the past several years. In order for the District to claim this additional ADA, audit forms will be required to verify that all students participating in the concurrent public higher education program summarized above are approved by the Governing Board.

The 2018-19 first semester concurrent enrollment at the District's five comprehensive high schools is:

School Site	Enrolled
Buchanan High School	23
Clovis High School	35
Clovis East High School	17
Clovis North High School	48
Clovis West High School	21
Total Enrolled	144

Concurrent enrollment was reviewed by the members of the Curriculum Board Subcommittee during their September 20, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

ADA revenue as described above.



## REVISIONS:



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: Q. - 2.

Title: Award of Bid – Supplies and Equipment

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Recommendations for Bid No. 2746 – Campus Catering Specialty Food Items and Bid No. 2749 – District Fleet Vehicle Replacement will be brought to the Governing Board for Action at a future meeting.

**DISCUSSION:**

Bid #	Description	First Bid Advertisement Date	Bid Due Date and Time	Funding Source
2746	Campus Catering Specialty Food Items	9/13/2018	10/2/2018 11:00 AM	Campus Catering Funds
2749	District Fleet Vehicle Replacement	9/20/2018	10/5/2018 3:00 PM	COP Funds

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

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**CONTACT PERSON:** Kevin Peterson

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Authorize the District Superintendent or designee to enter into an agreement with Fairbank, Maslin, Maullin, Metz (FM3) & Associates to conduct two research projects over the course of the current fiscal year.

**DISCUSSION:**

More information related to fiscal impact and terms of the agreement will be provided prior to the October 24, 2018, meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: Q. - 4.

**Title:** Resolution No. 3666 – Annual Recognition of School Psychologists

**CONTACT PERSON:** Don Ulrich

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Adopt Resolution No. 3666 in recognition of the dedicated work performed daily by Clovis Unified School Psychologists to support students.

**DISCUSSION:**

The National Association of School Psychologists (NASP) has designated November 12-16, 2018, as National School Psychology Awareness Week. This year's theme of "Unlock Potential, Find Your Password!" represents that a password is a personal key for unlocking the resources, proactive and preventive skills, and positive connections necessary to unlock one's full potential to thrive in school and life.

To honor this week and the work of Clovis Unified's School Psychologists to support District students in mind, body and spirit, Administration recommends adopting Resolution No. 3666 – Recognition of School Psychologists.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution No. 3666 - Recognition of School Psychologists	10/1/2018	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3666  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**NATIONAL SCHOOL PSYCHOLOGY AWARENESS WEEK  
NOVEMBER 12-16, 2018**

**WHEREAS**, all children and youth learn best when they are healthy, supported and receive an education that enables them to thrive academically and emotionally; and

**WHEREAS**, schools can more effectively ensure that all students are able to learn when they meet the needs of the whole child and provide integrated support; and

**WHEREAS**, children's mental health is directly linked to their learning and development, and the learning environment provides an optimal context to promote good mental health through connectedness within the school and community; and

**WHEREAS**, sound psychological principles are integral to instruction and learning, social and emotional development, prevention, early intervention and school safety, and supporting culturally diverse student populations; and

**WHEREAS**, school psychology has over 60 years of well-established, widely recognized and highly effective practice and standards; and

**WHEREAS**, School Psychologists are specially trained to foster and deliver, in the school and community, a continuum of mental health services and academic supports that lower barriers to teaching and learning; and

**WHEREAS**, School Psychologists help children to thrive by nurturing their individual strengths across both personal and academic endeavors; and

**WHEREAS**, School Psychologists are trained to assess student and school-based barriers to learning as well as individual strengths, utilize data-based decision-making, implement research-driven prevention and intervention strategies, and evaluate outcomes and improve accountability; and

**WHEREAS**, we recognize the vital role that School Psychologists play in the personal and academic development of our Clovis Unified School District students,

**NOW THEREFORE, LET IT BE RESOLVED** that we do hereby proclaim November 12-16, 2018, as School Psychology Awareness Week in Clovis Unified School District and commend those serving the students of the District in this role.

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, California, at a regular meeting of said Board duly held on the 24<sup>th</sup> day of October, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Jim Van Volkinburg, D.D.S., President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Ginny L. Hovsepian, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Ginny L. Hovsepian, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California



Board Agenda Item

Wednesday, September 26, 2018

Agenda Item: Q. - 5.

Title: 2018-19 Organizational Charts, Exhibit No. 1201

**CONTACT PERSON:** Eimear O'Farrell

**FOR INFORMATION:** October 10, 2018

**FOR ACTION:** October 24, 2018

**RECOMMENDATION:**

Adopt the revised 2018-19 Organizational Charts, Exhibit No. 1201, as submitted.

**DISCUSSION:**

The Organizational Charts promote understanding and awareness of the organizational structure of the District and its various departments and divisions. The 2018-19 charts have been updated to reflect changes in reporting structures approved by the Board over the course of the 2017-18 school year. As required by Board Policy No. 1201 – *Organizational Charts and Structure*, if approved by the Board, the recommended organizational charts will be included as an Exhibit to Board Policy No. 1201.

**FISCAL IMPACT/FUNDING SOURCE:**

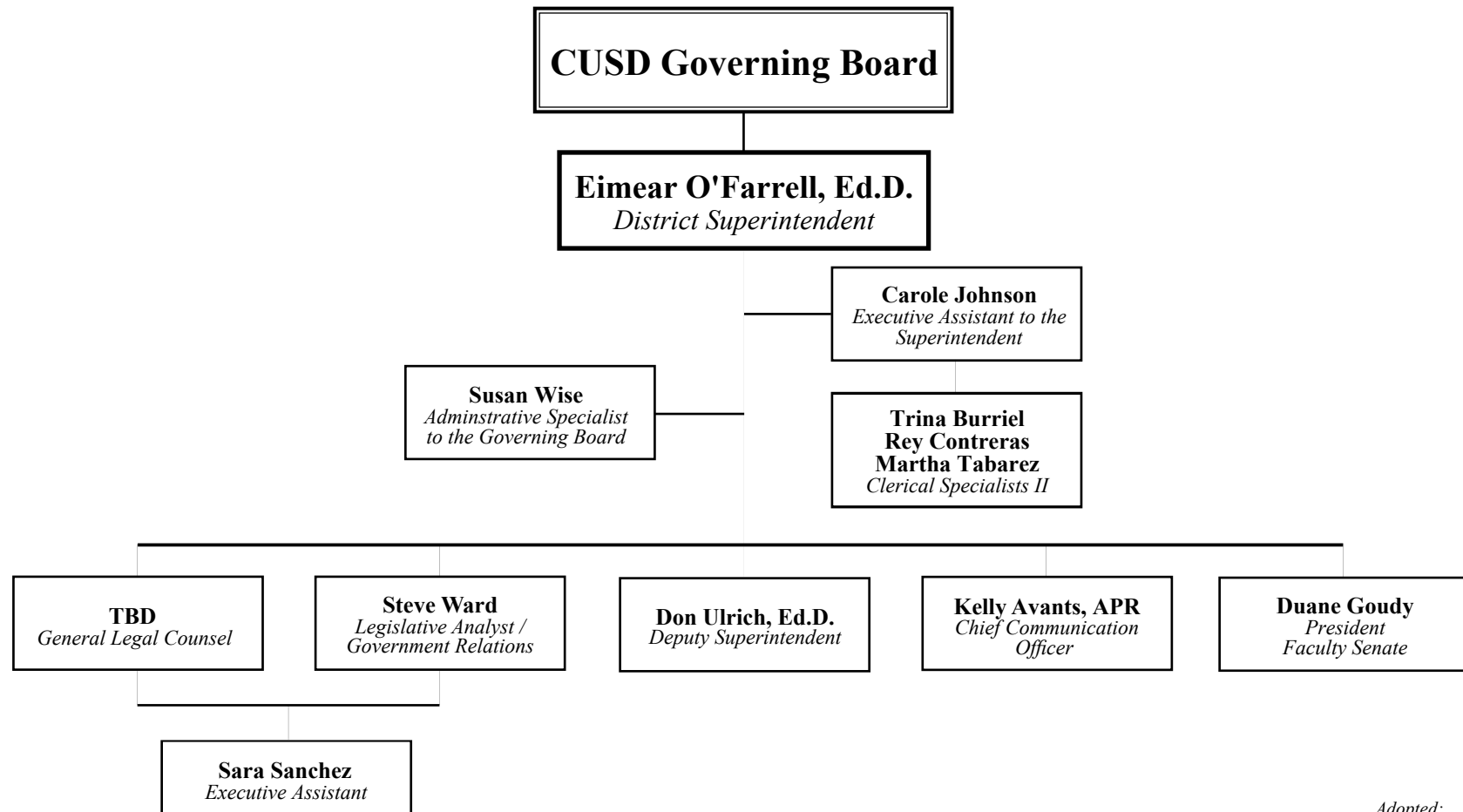
None.

**ATTACHMENTS:**

Description	Upload Date	Type
2018-19 Organizational Charts	10/5/2018	Backup Material

**REVISIONS:**

**Clovis Unified School District**  
**GOVERNING BOARD & SUPERINTENDENT**  
*2018-19 Organizational Chart*

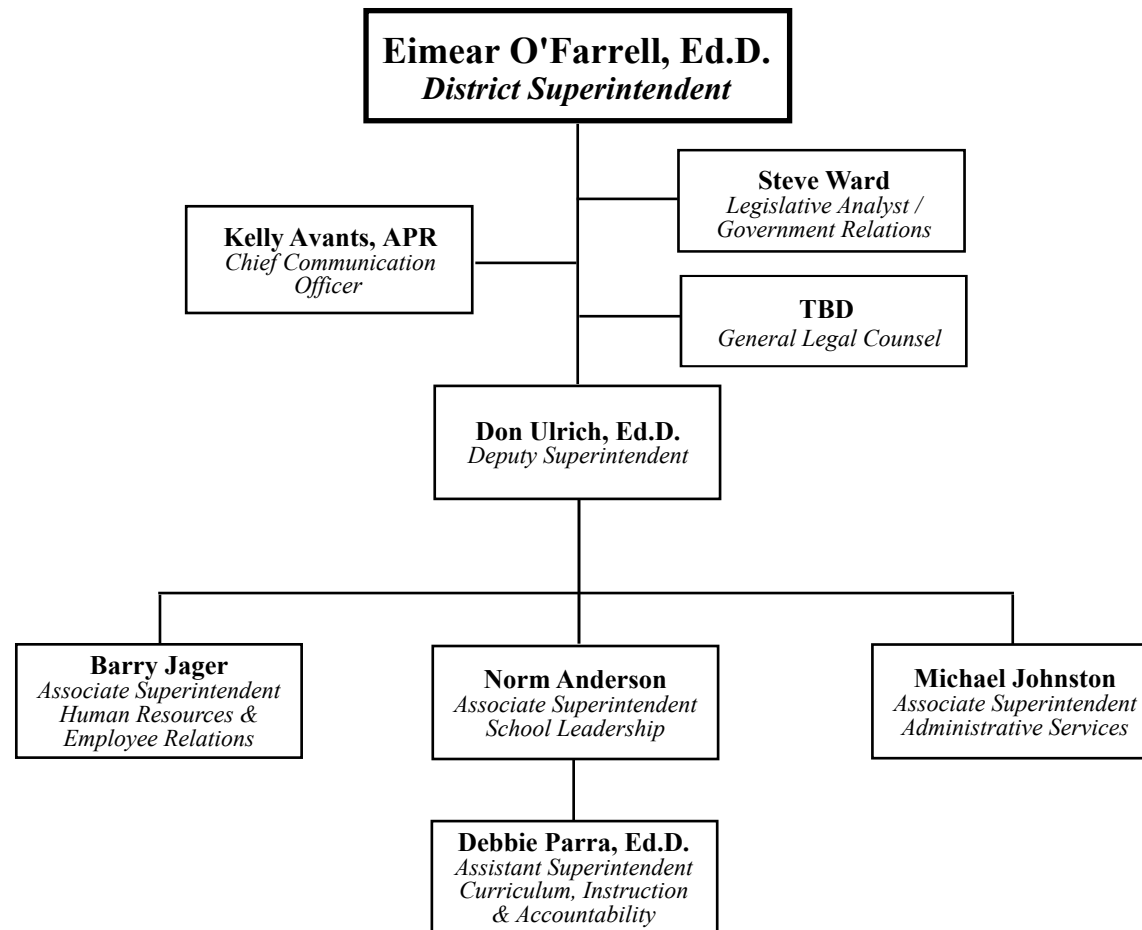


Adopted: 07/23/75  
Revised: 03/26/08  
Revised: 07/01/08  
Revised: 09/16/09  
Revised: 09/08/10  
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Revised: 10/10/12  
Revised: 10/09/13  
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Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18

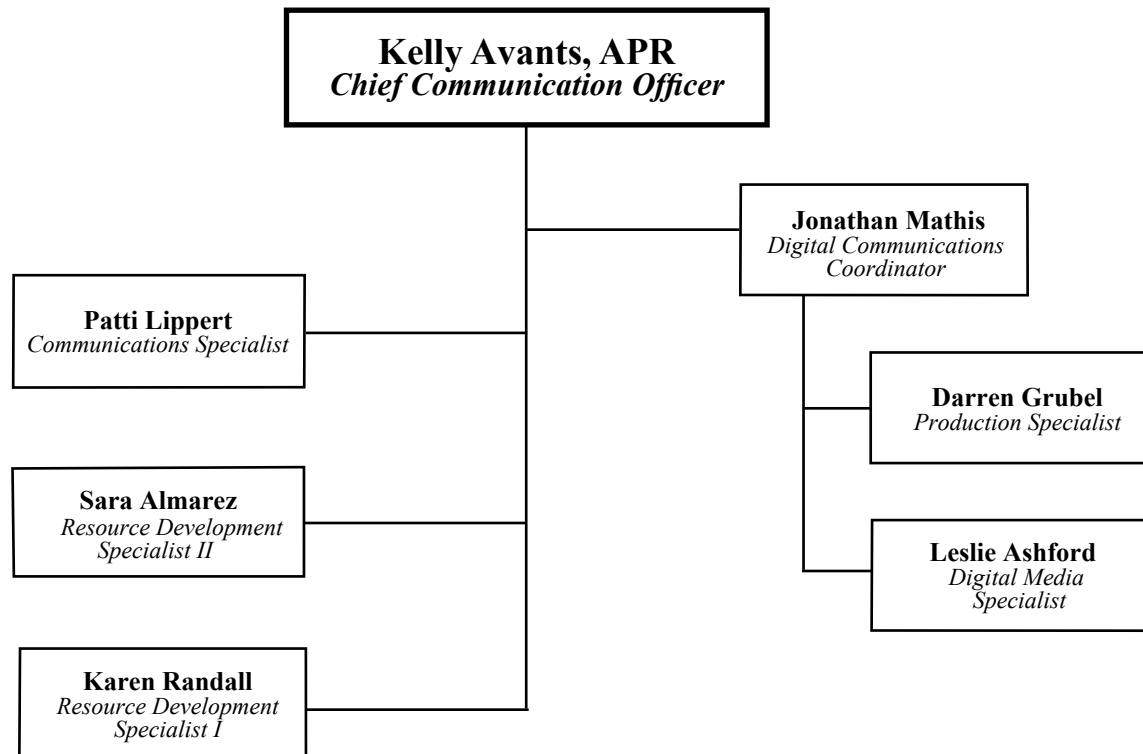


# EXECUTIVE CABINET

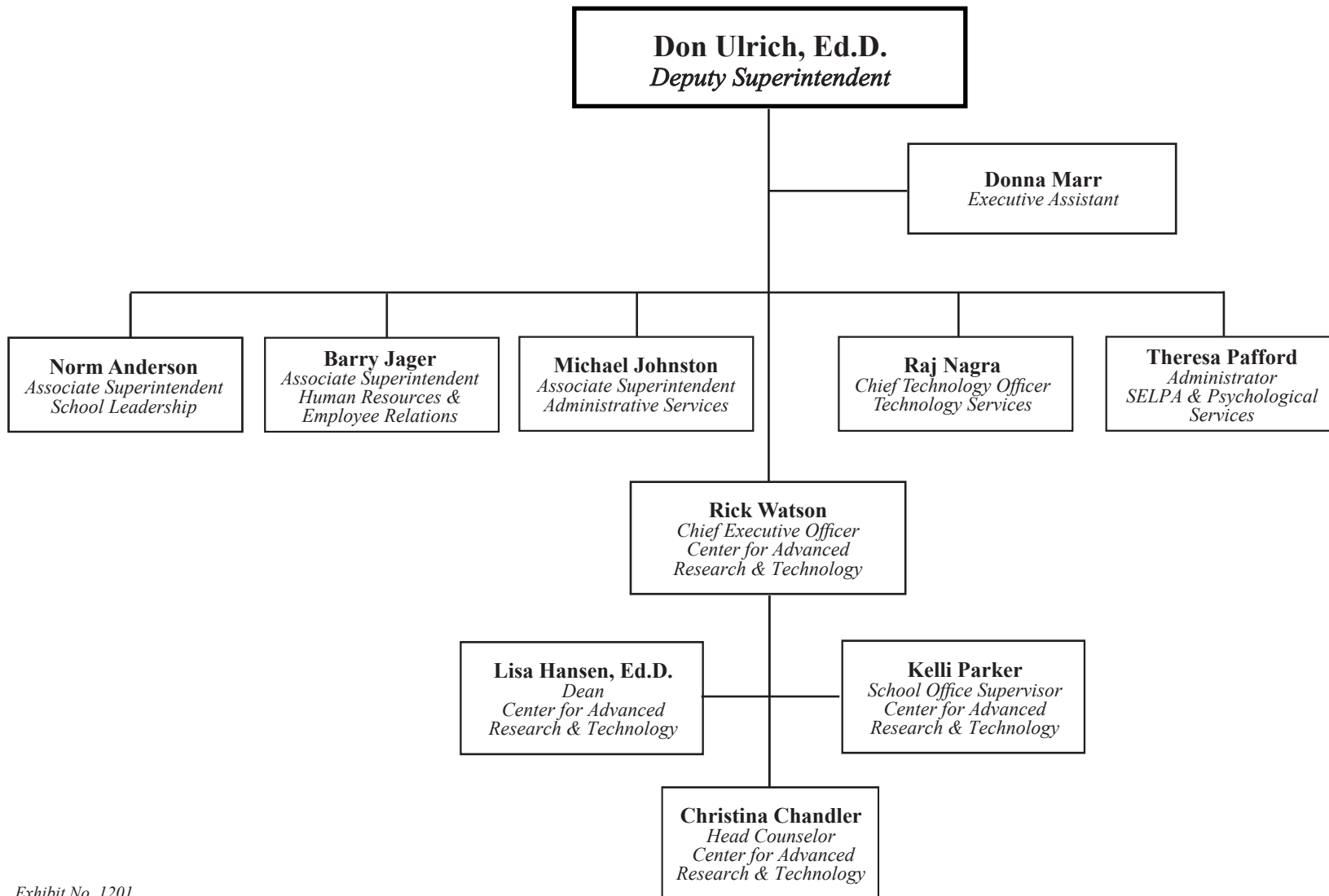
## 2018-19 Organizational Chart



## COMMUNICATIONS 2018-19 Organizational Chart



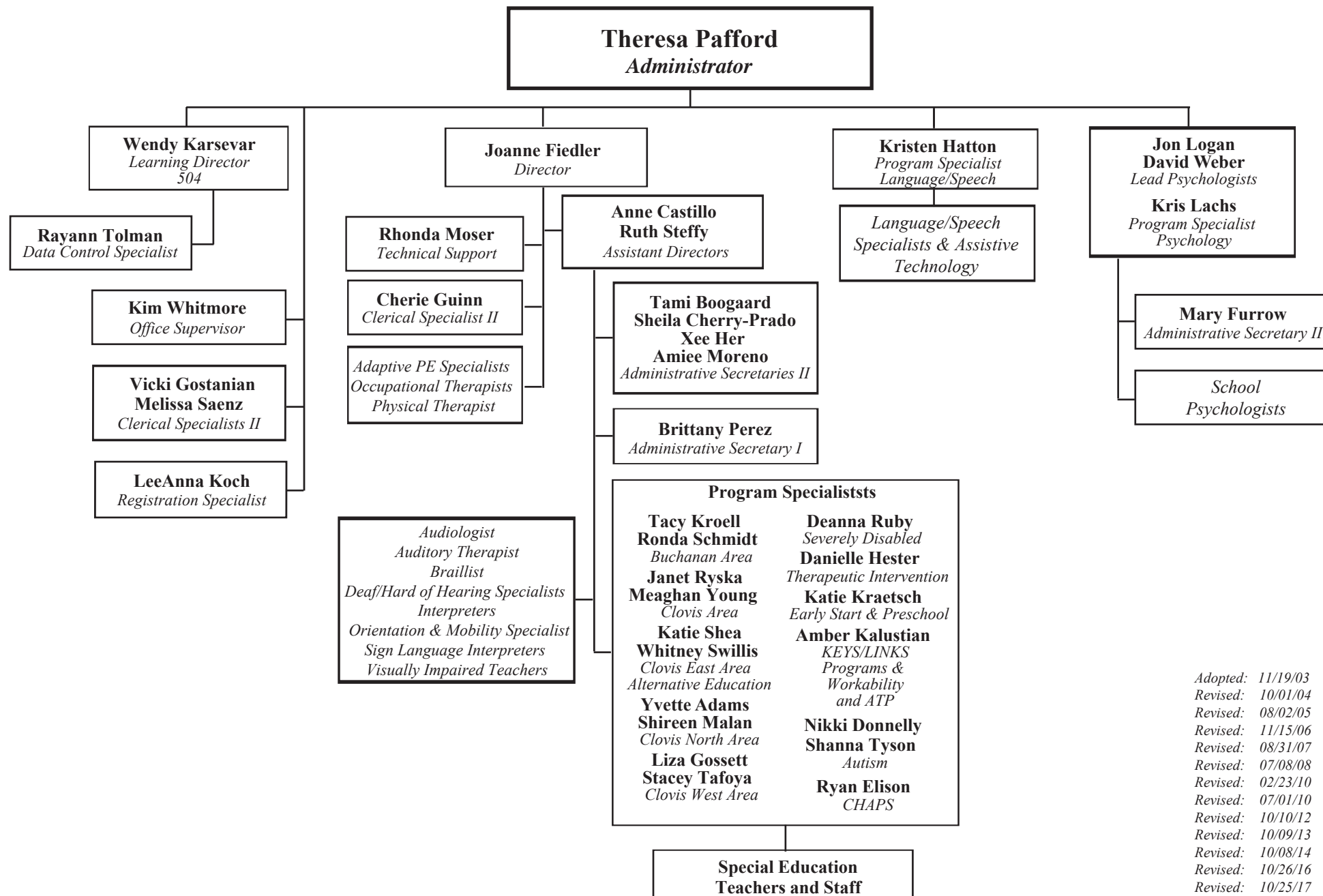
## DEPUTY SUPERINTENDENT 2018-19 Organizational Chart



Adopted: 07/23/75  
Revised: 03/26/08  
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Revised: 09/16/09  
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Revised: 10/10/12  
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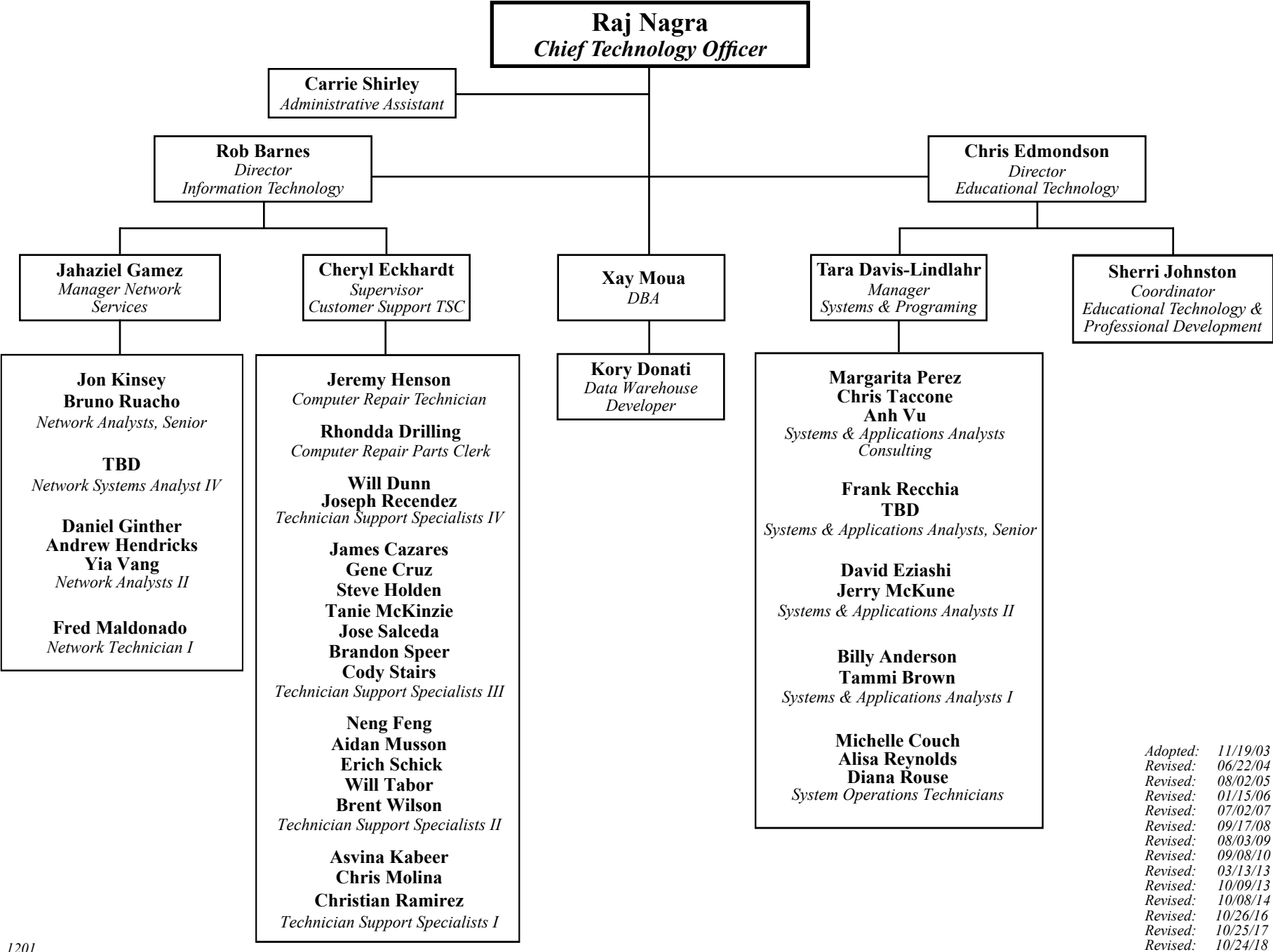
# SPECIAL EDUCATION & PSYCHOLOGICAL SERVICES

## 2018-19 Organizational Chart

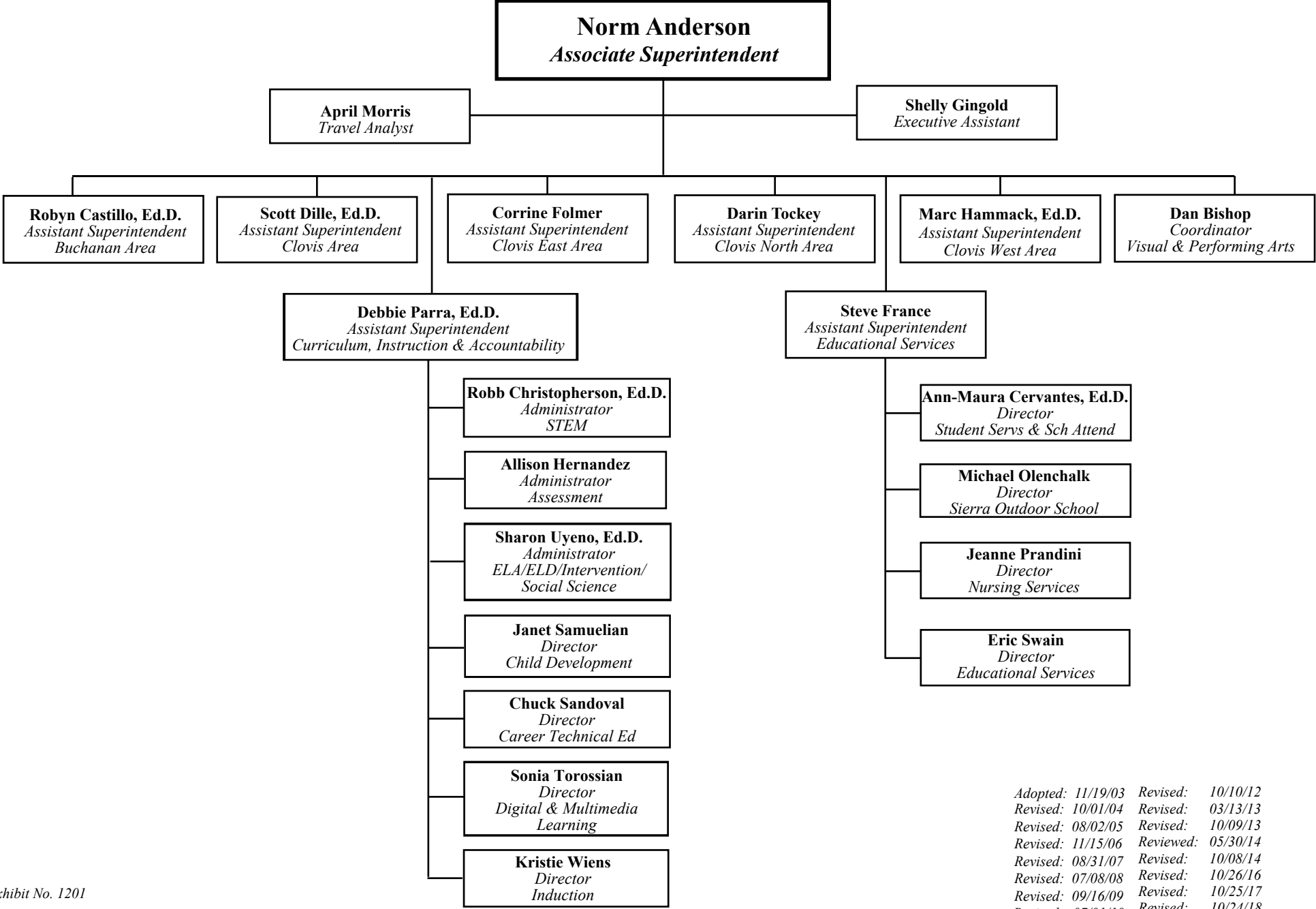


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Revised: 02/23/10  
Revised: 07/01/10  
Revised: 10/10/12  
Revised: 10/09/13  
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Revised: 10/25/17  
Revised: 10/24/18

TECHNOLOGY SERVICES  
2018-19 Organizational Chart

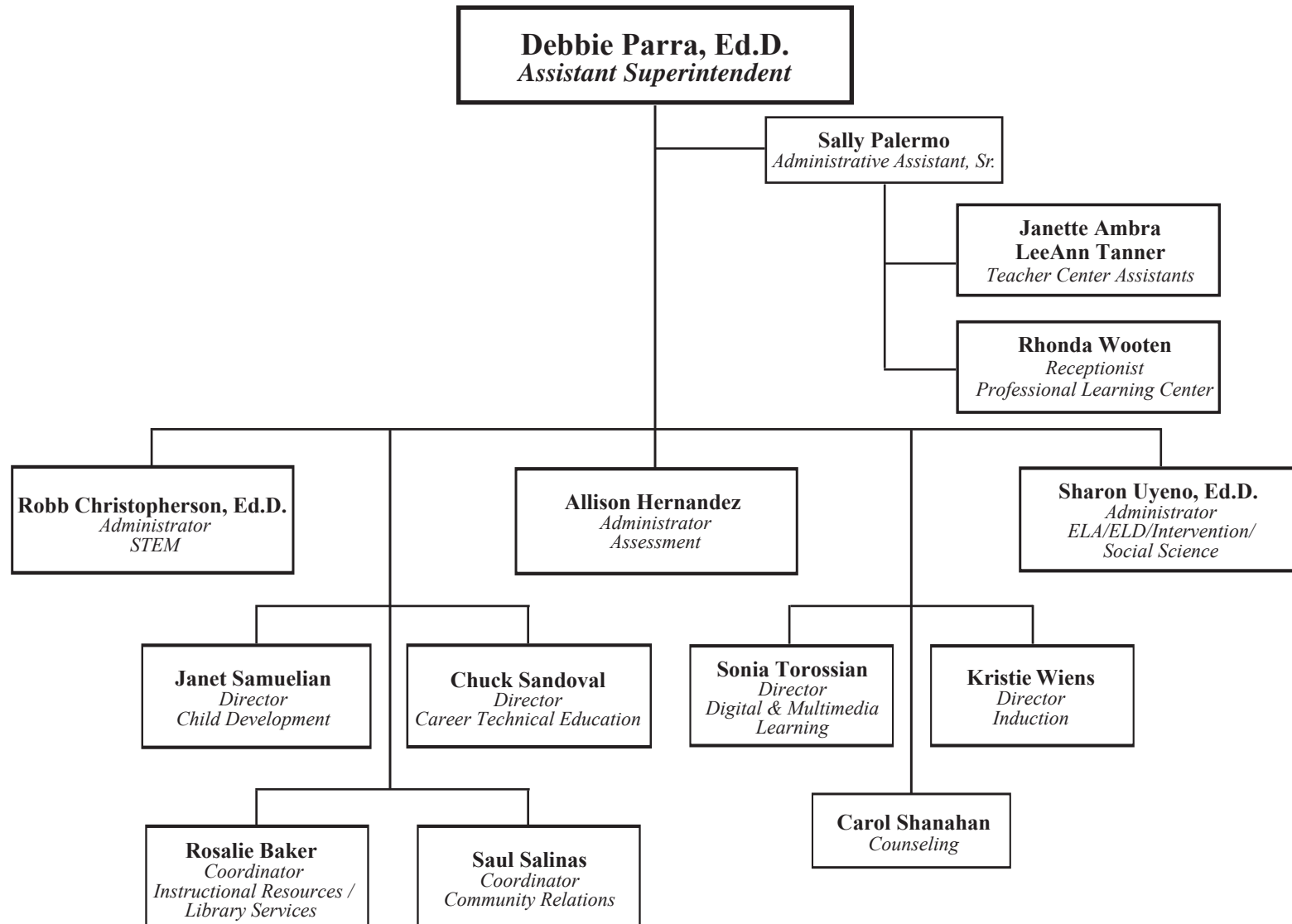


**SCHOOL LEADERSHIP**  
**2018-19 Organizational Chart**



# CURRICULUM, INSTRUCTION & ACCOUNTABILITY

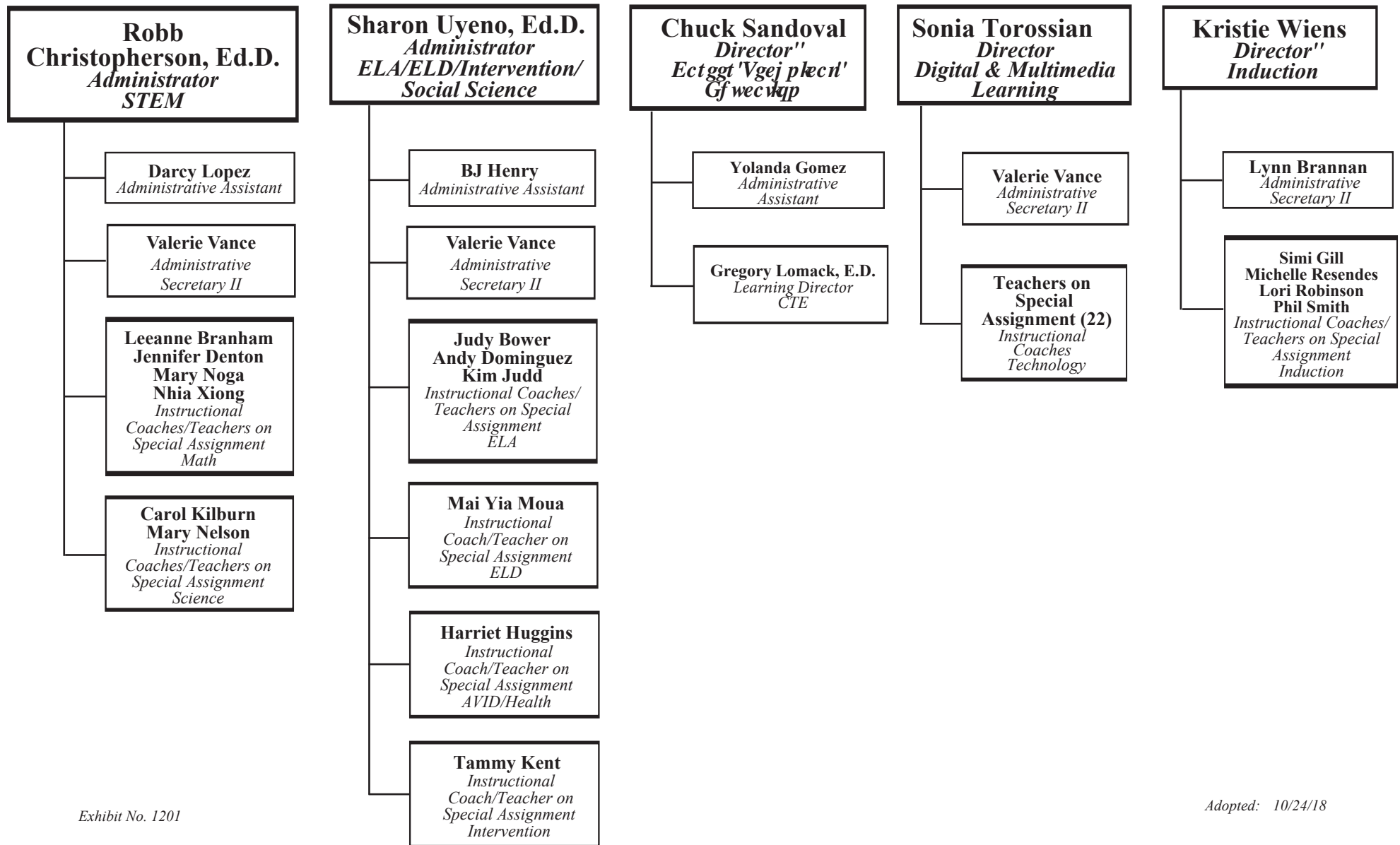
## 2018-19 Organizational Chart



Adopted: 10/09/13  
 Revised: 10/08/14  
 Revised: 10/26/16  
 Revised: 10/25/17  
 Revised: 10/24/18

# CURRICULUM & INSTRUCTION

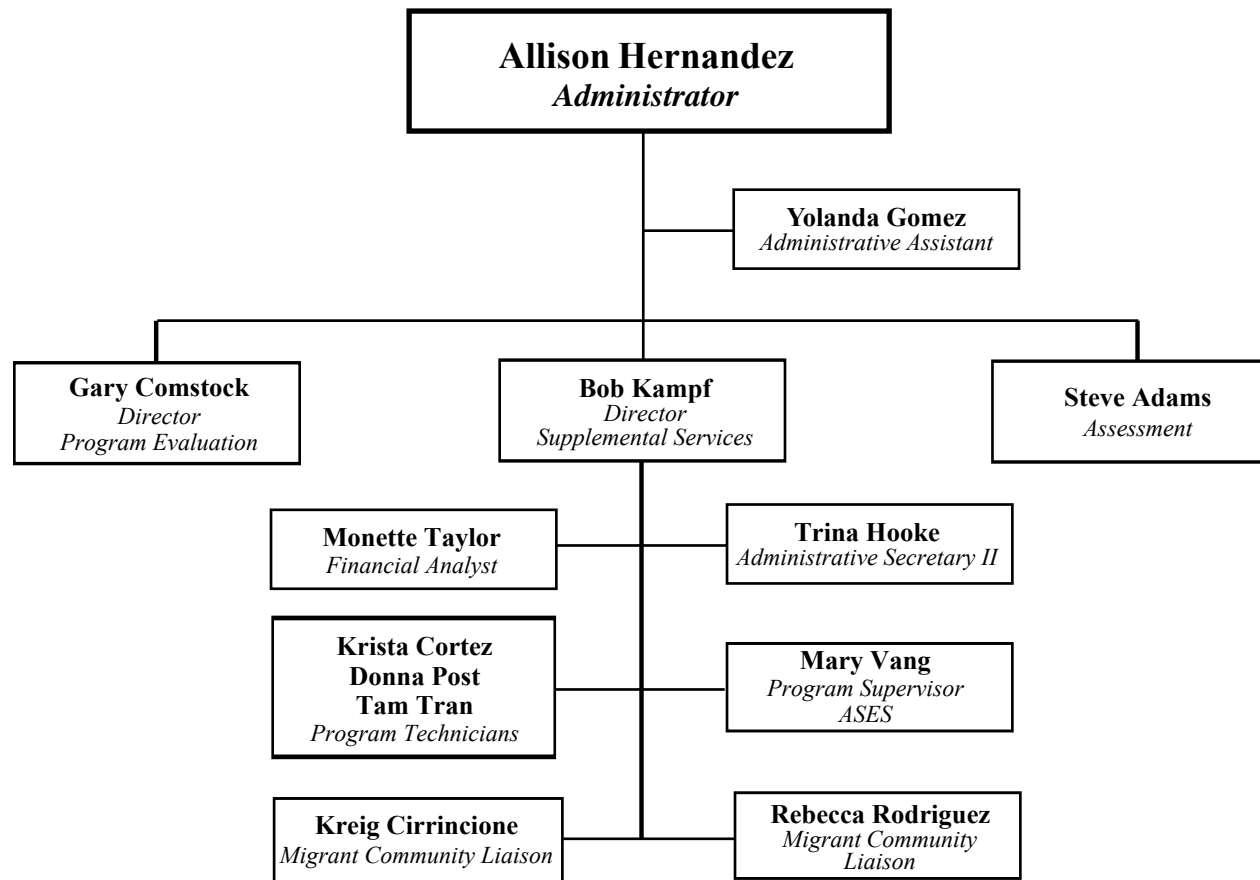
## 2018-19 Organizational Chart





# ACCOUNTABILITY

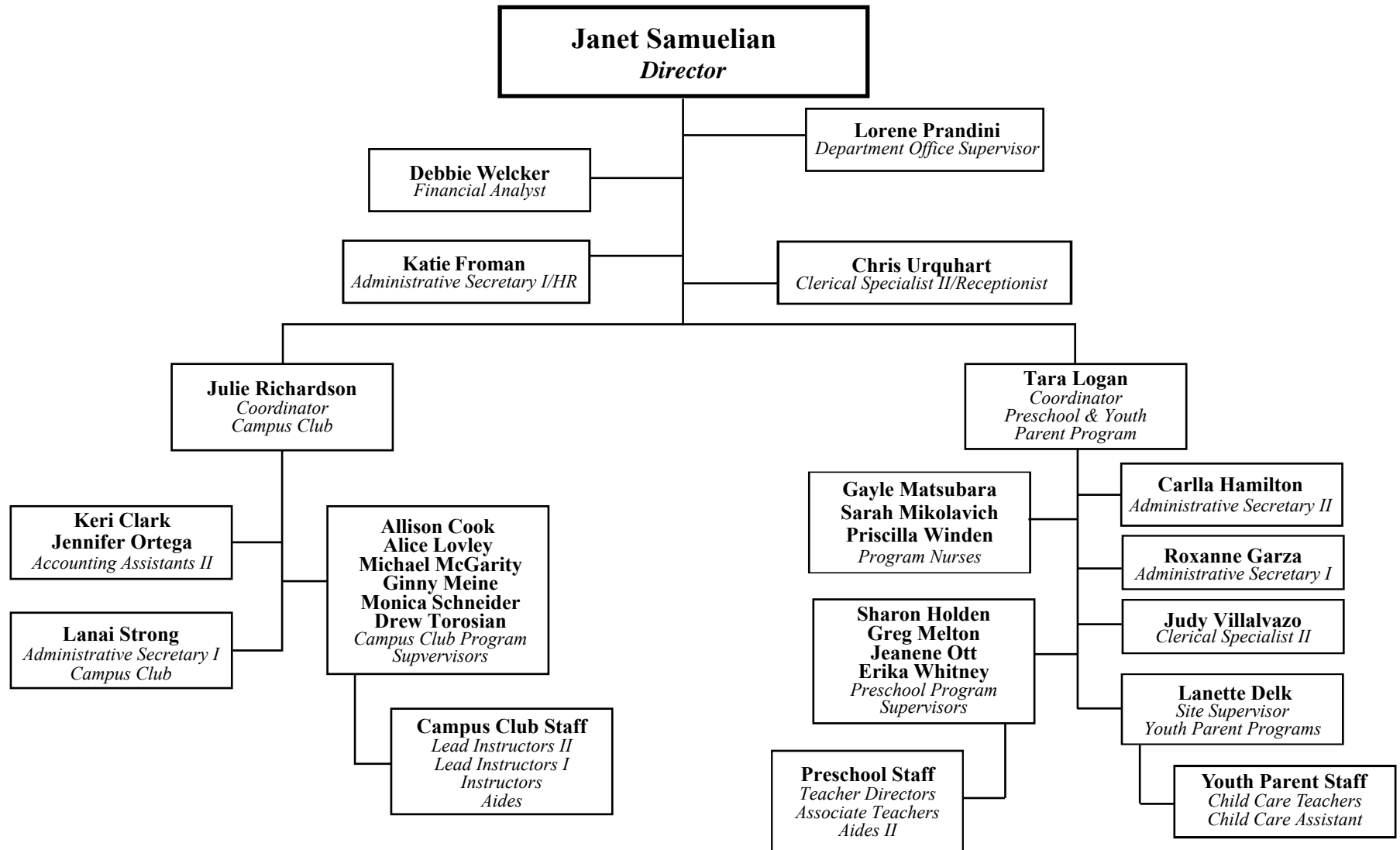
## 2018-19 Organizational Chart



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 Revised: 10/26/16  
 Revised: 10/24/18

# CHILD DEVELOPMENT

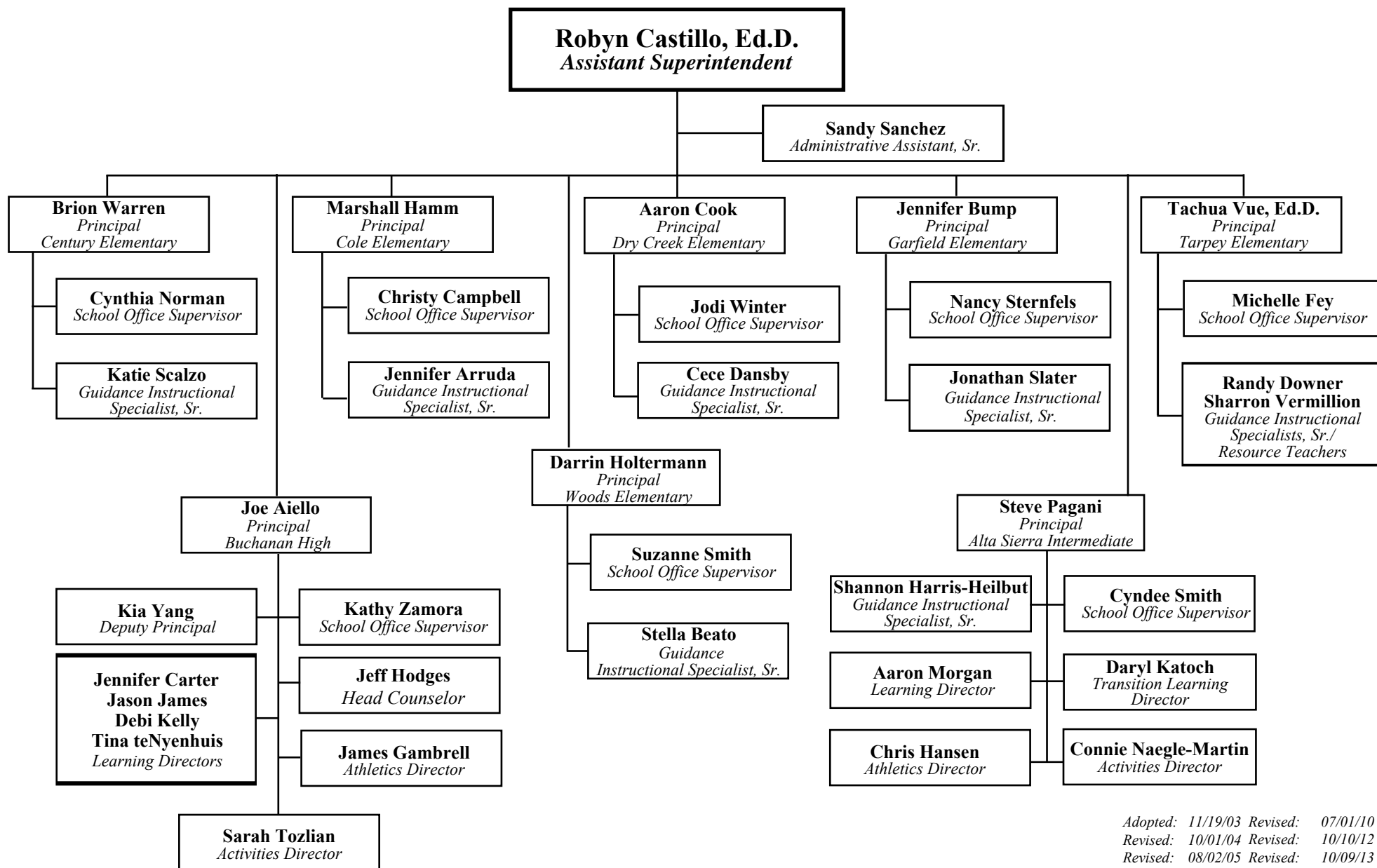
## 2018-19 Organizational Chart



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 Revised: 08/02/05 Revised: 01/27/09 Revised: 10/09/13 Revised: 10/09/13 Revised: 10/24/18  
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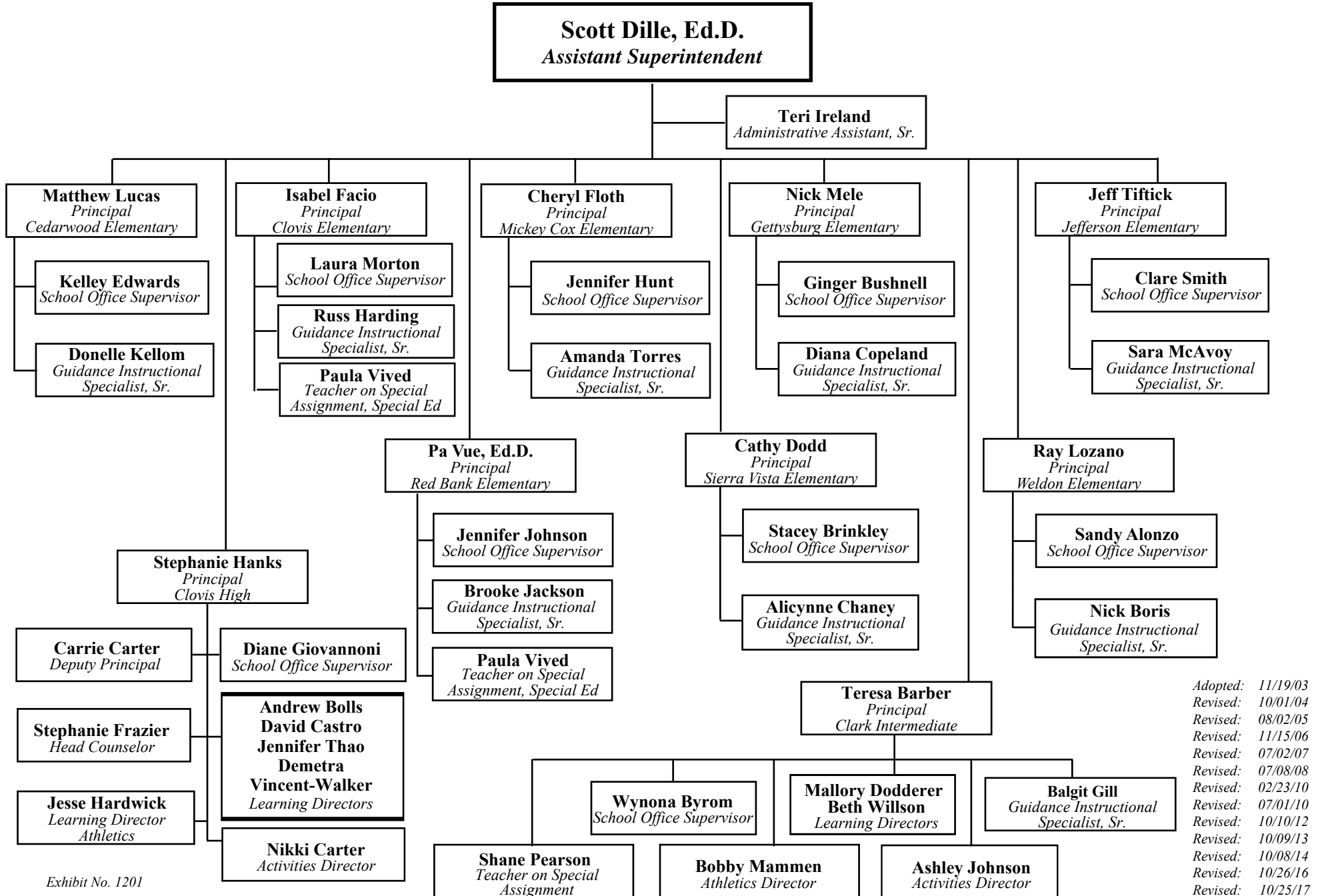
## BUCHANAN AREA

### 2018-19 Organizational Chart



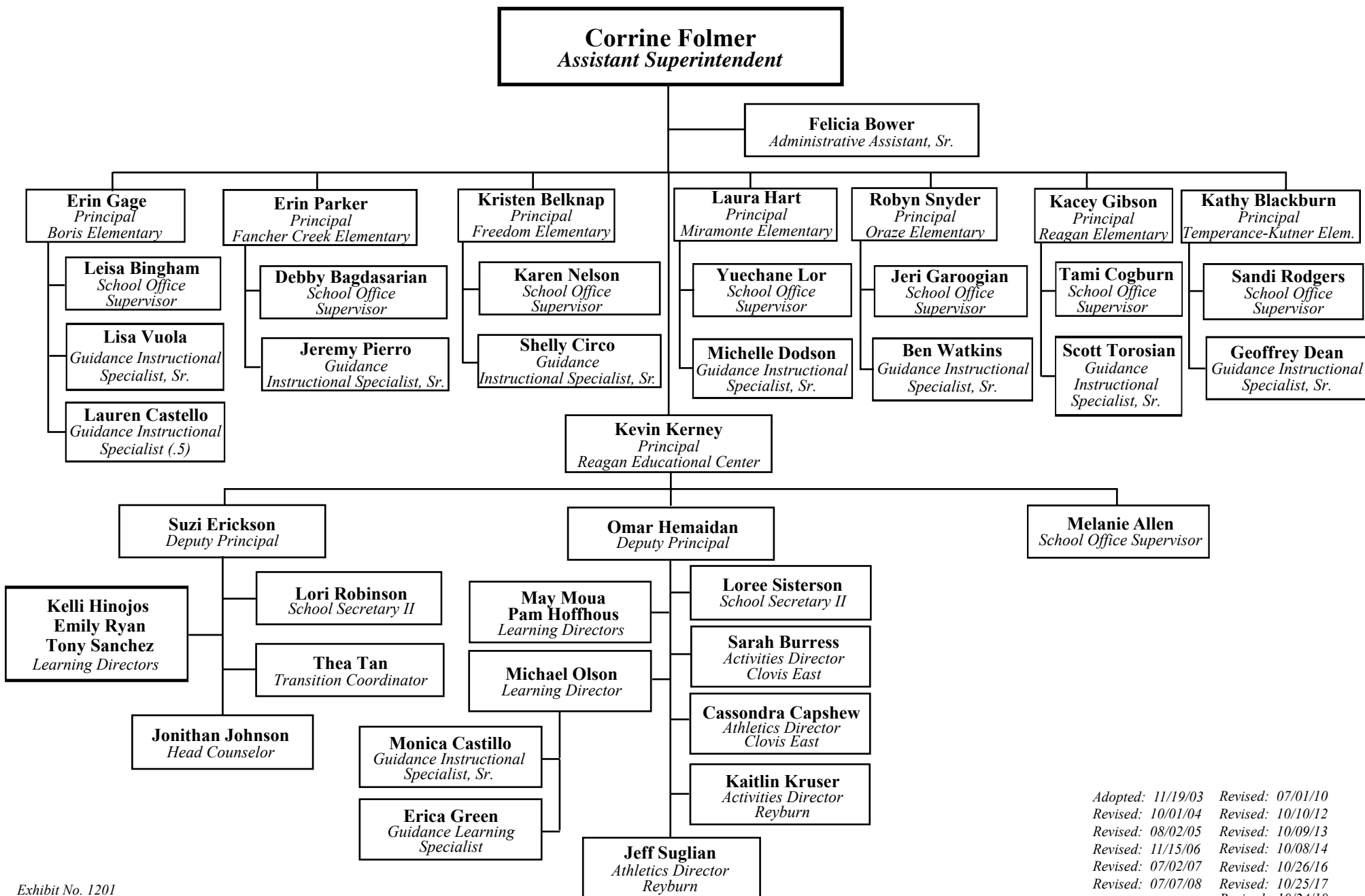
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 Revised: 10/15/07 Revised: 10/26/16  
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 Revised: 02/23/10 Reviewed: 10/24/18

## CLOVIS AREA 2018-19 Organizational Chart



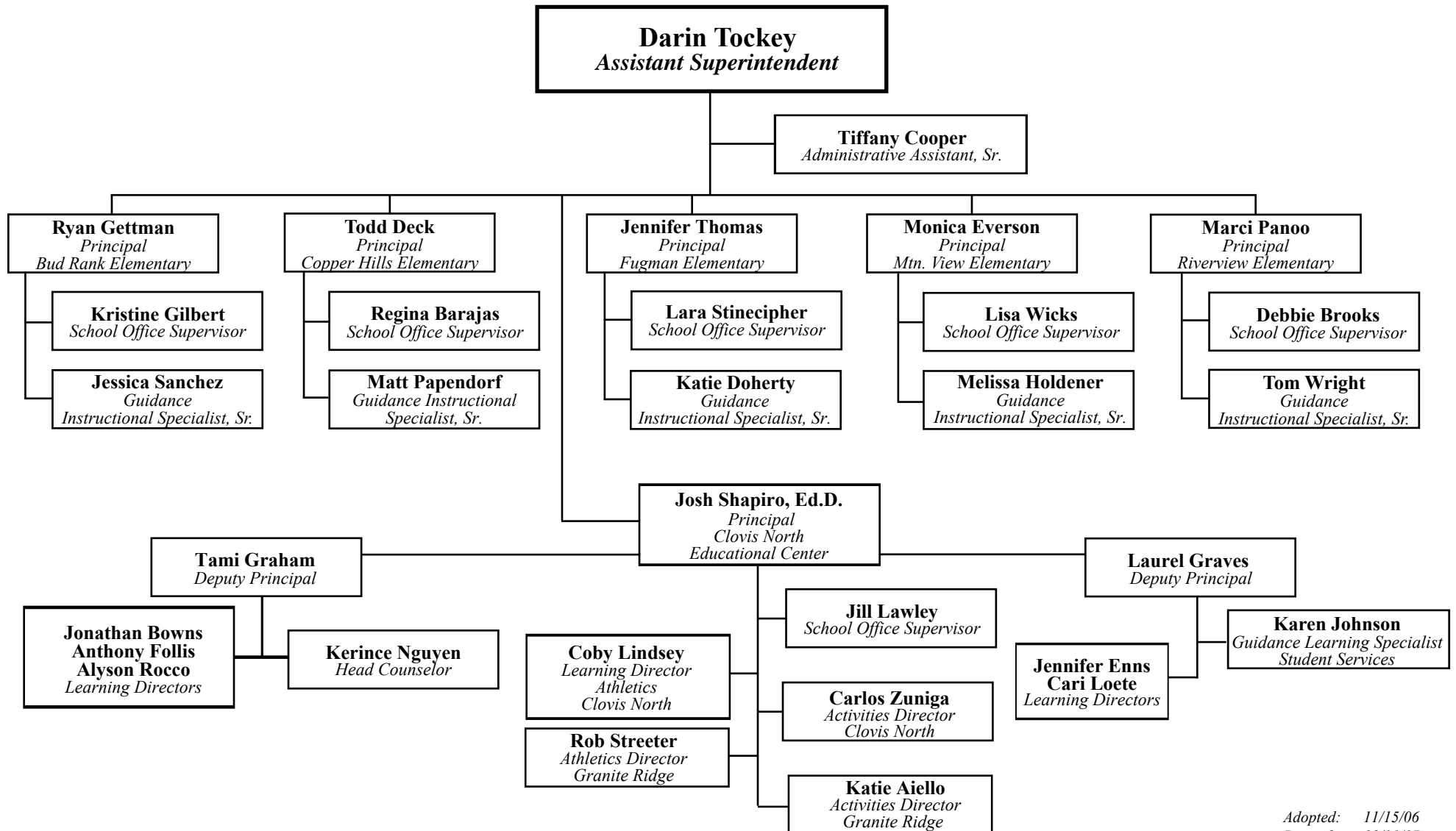
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 Revised: 10/10/12  
 Revised: 10/09/13  
 Revised: 10/08/14  
 Revised: 10/26/16  
 Revised: 10/25/17  
 Revised: 10/24/18

## CLOVIS EAST AREA 2018-19 Organizational Chart



Adopted: 11/19/03    Revised: 07/01/10  
 Revised: 10/01/04    Revised: 10/10/12  
 Revised: 08/02/05    Revised: 10/09/13  
 Revised: 11/15/06    Revised: 10/08/14  
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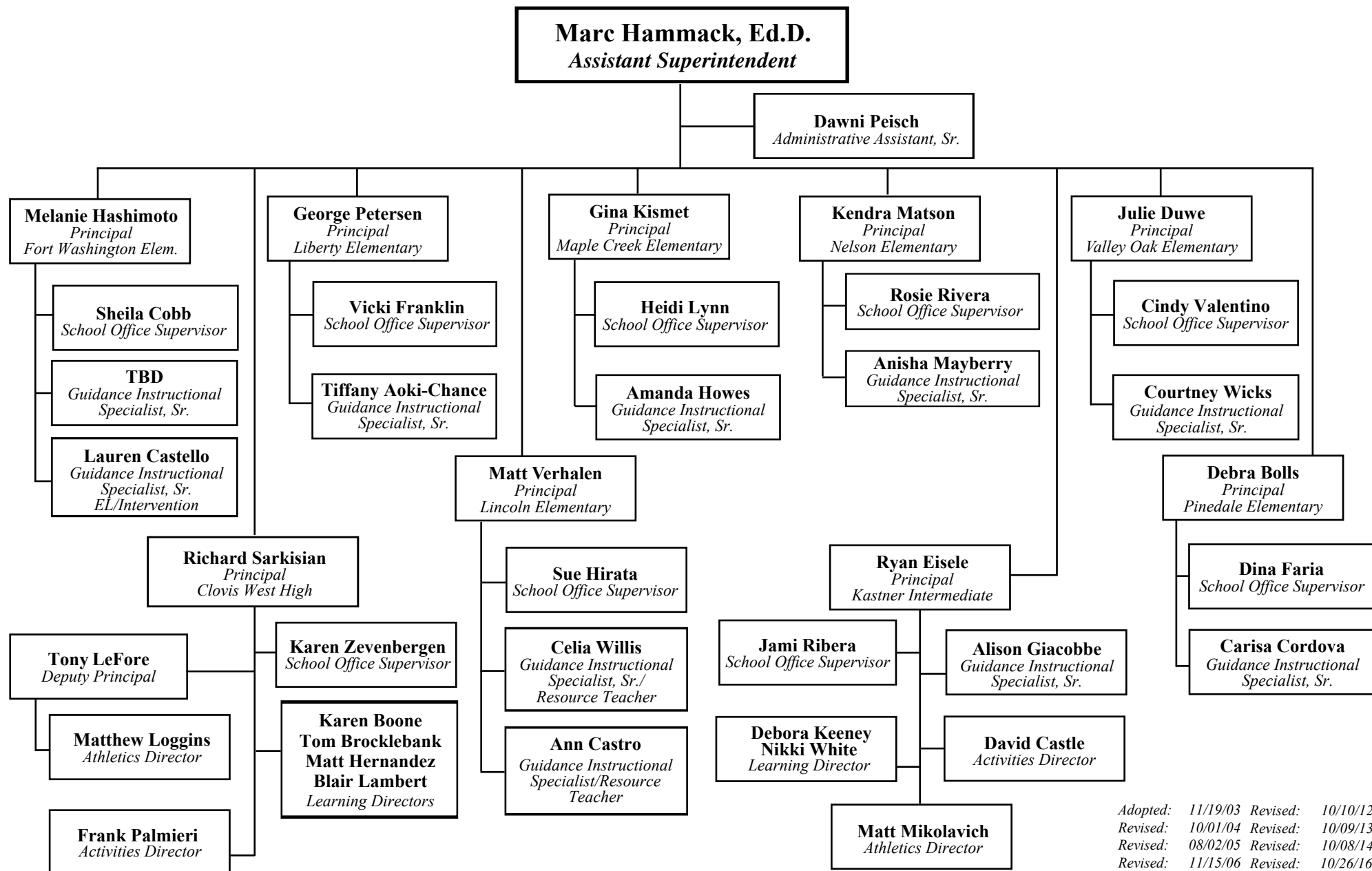
# CLOVIS NORTH AREA 2018-19 Organizational Chart



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 Revised: 07/01/10  
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 Revised: 10/24/18

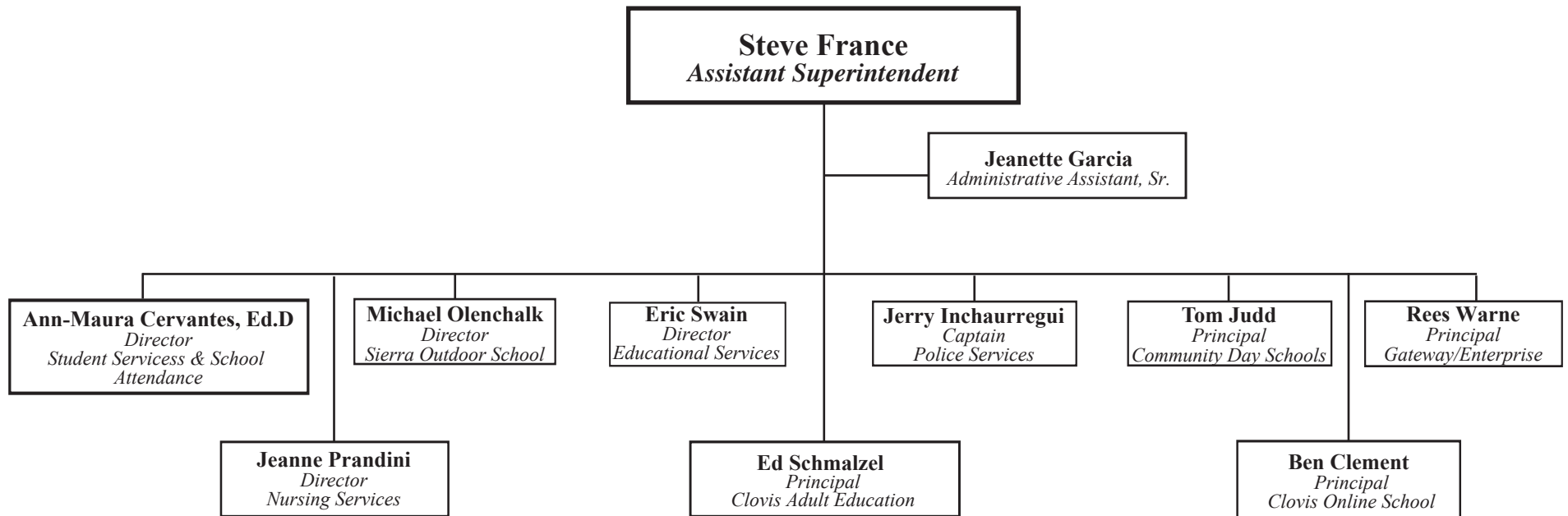
# CLOVIS WEST AREA

## 2018-19 Organizational Chart



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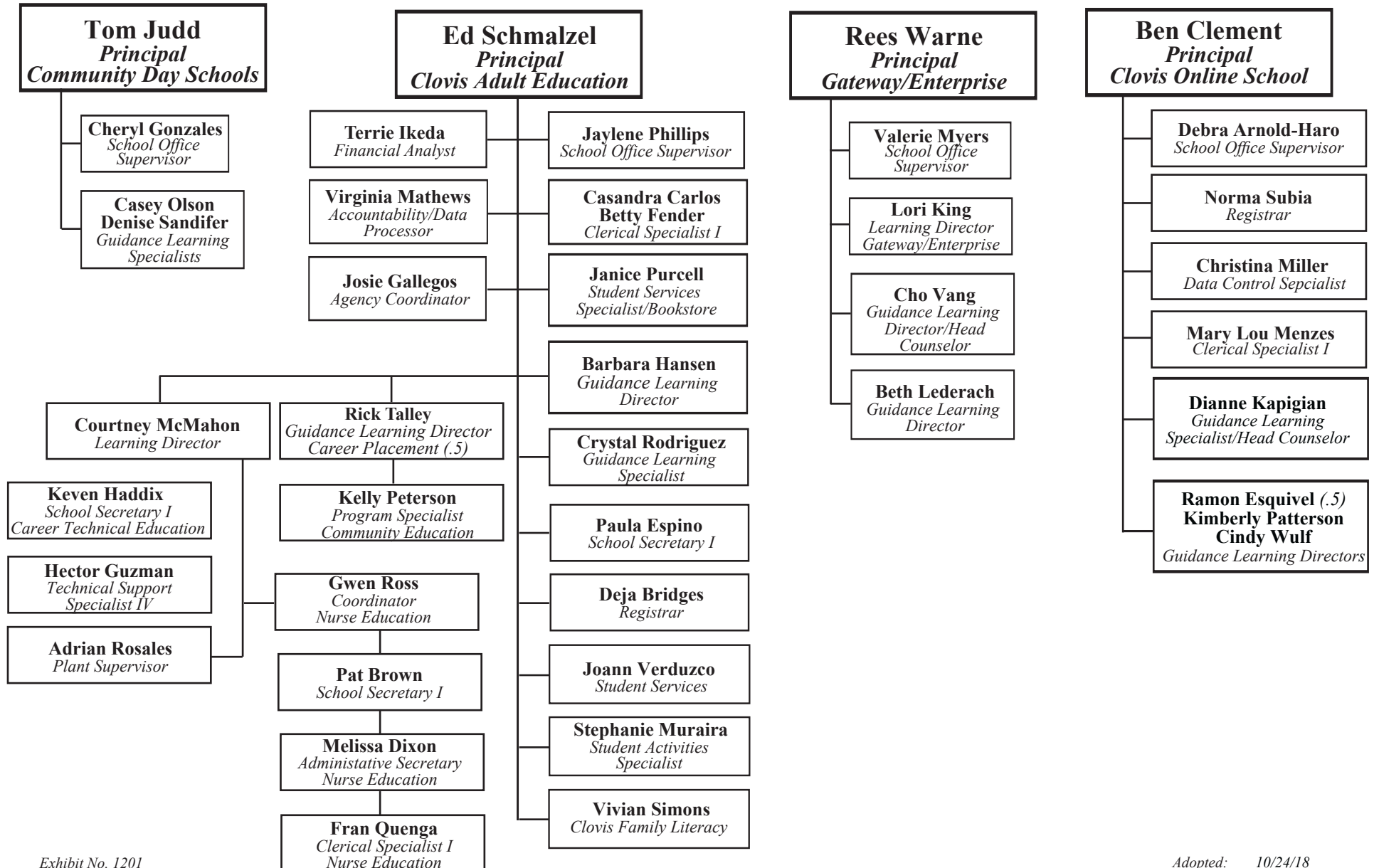
## EDUCATIONAL SERVICES 2018-19 Organizational Chart



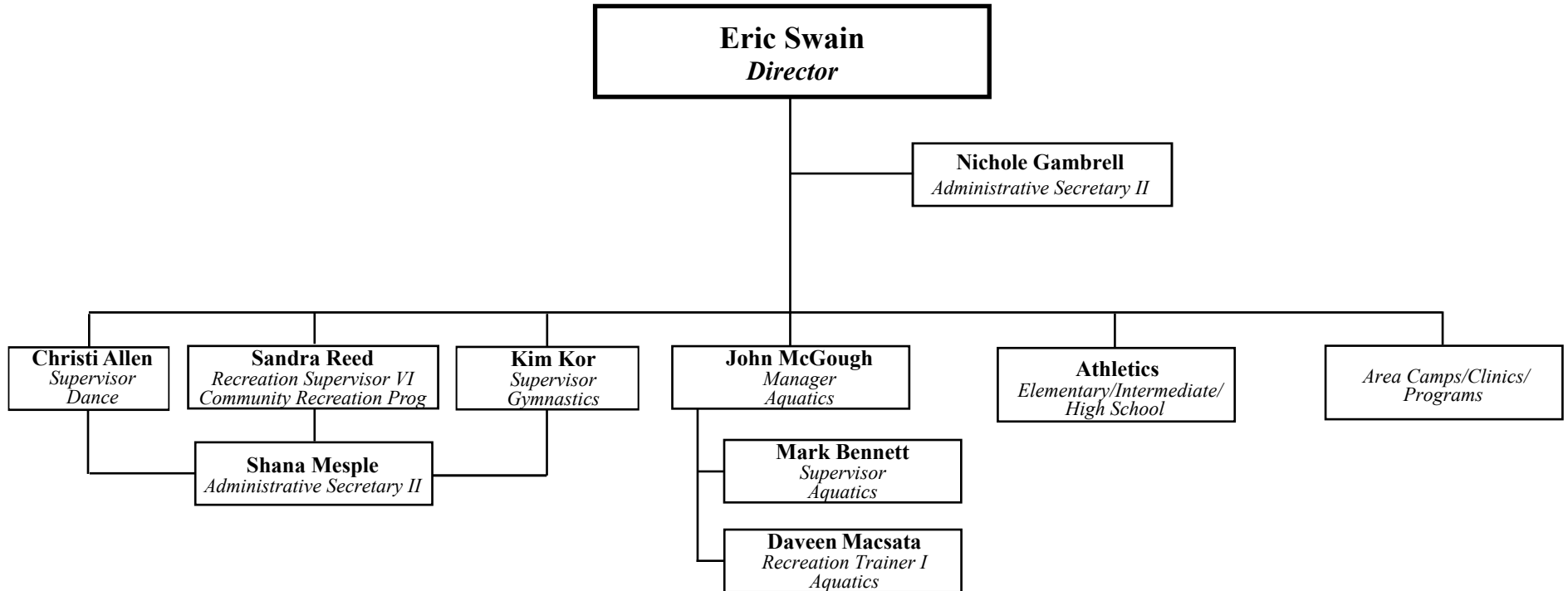
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Revised:	11/15/06	Revised:	10/09/13
Revised:	10/26/07	Revised:	10/08/14
Revised:	08/27/08	Revised:	10/26/16
Revised:	09/17/09	Revised:	10/25/17
		Revised:	10/24/18



## ALTERNATIVE EDUCATION 2018-19 Organizational Chart



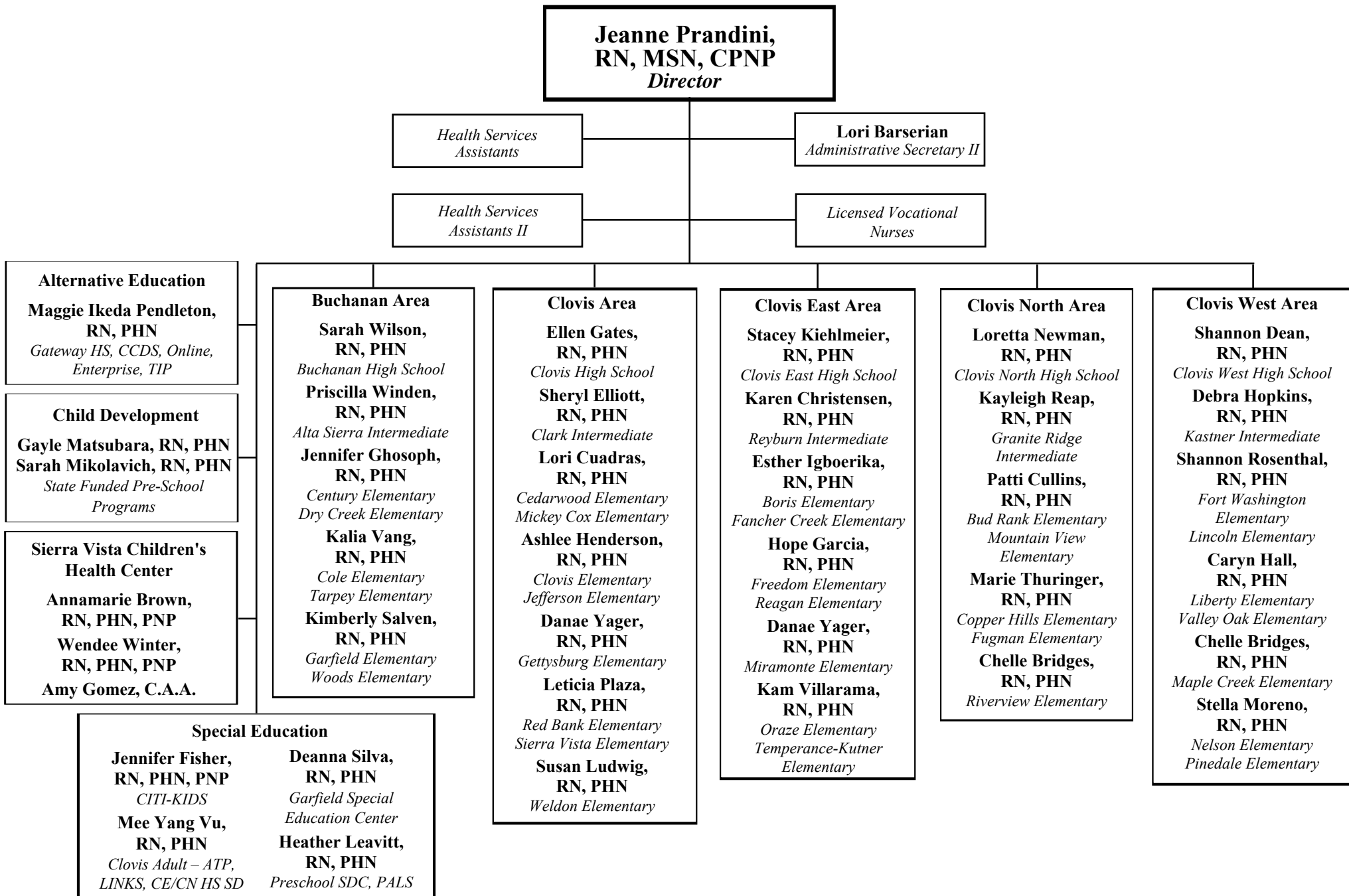
# CLOVIS COMMUNITY SPORTS & RECREATION DEPARTMENT 2018-19 Organizational Chart



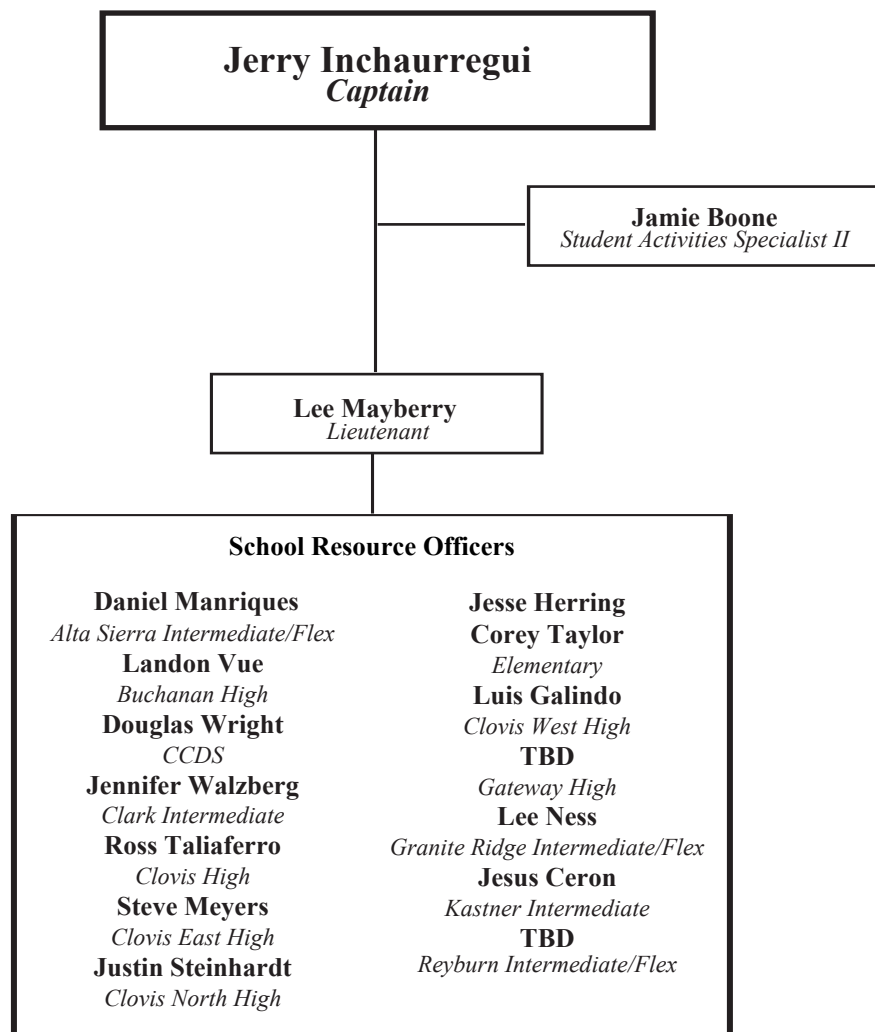
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Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18

## NURSING SERVICES

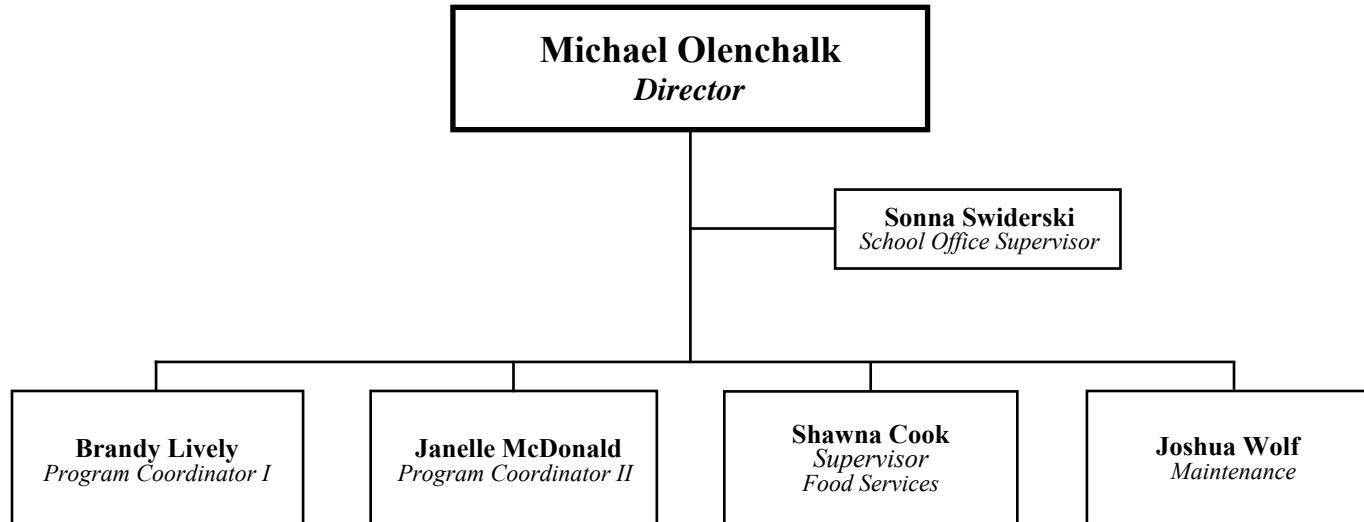
### 2018-19 Organizational Chart



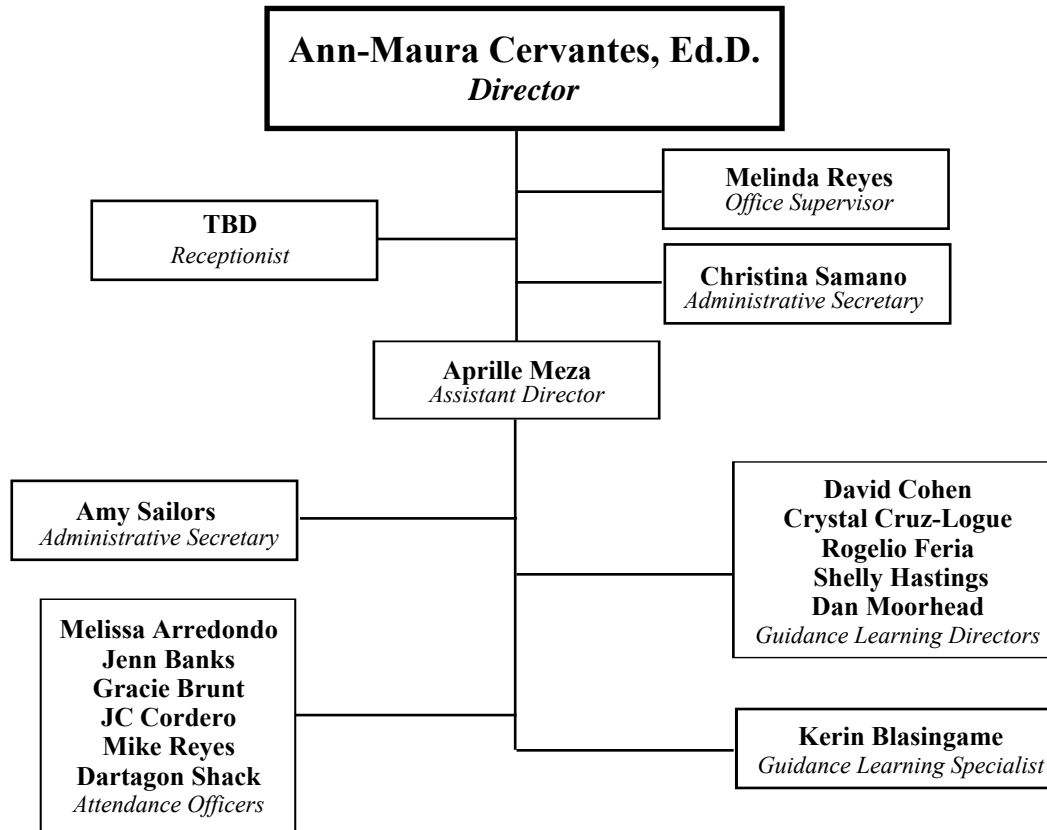
## POLICE SERVICES 2018-19 Organizational Chart



**SIERRA OUTDOOR SCHOOL  
AT FIVE MILE CREEK**  
*2018-19 Organizational Chart*

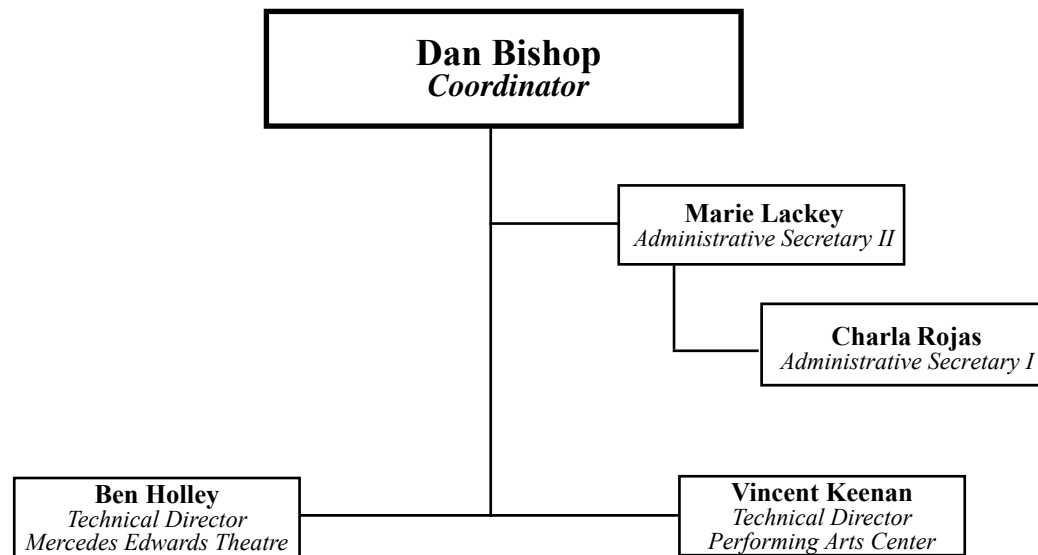


## STUDENT SERVICES & SCHOOL ATTENDANCE 2018-19 Organizational Chart



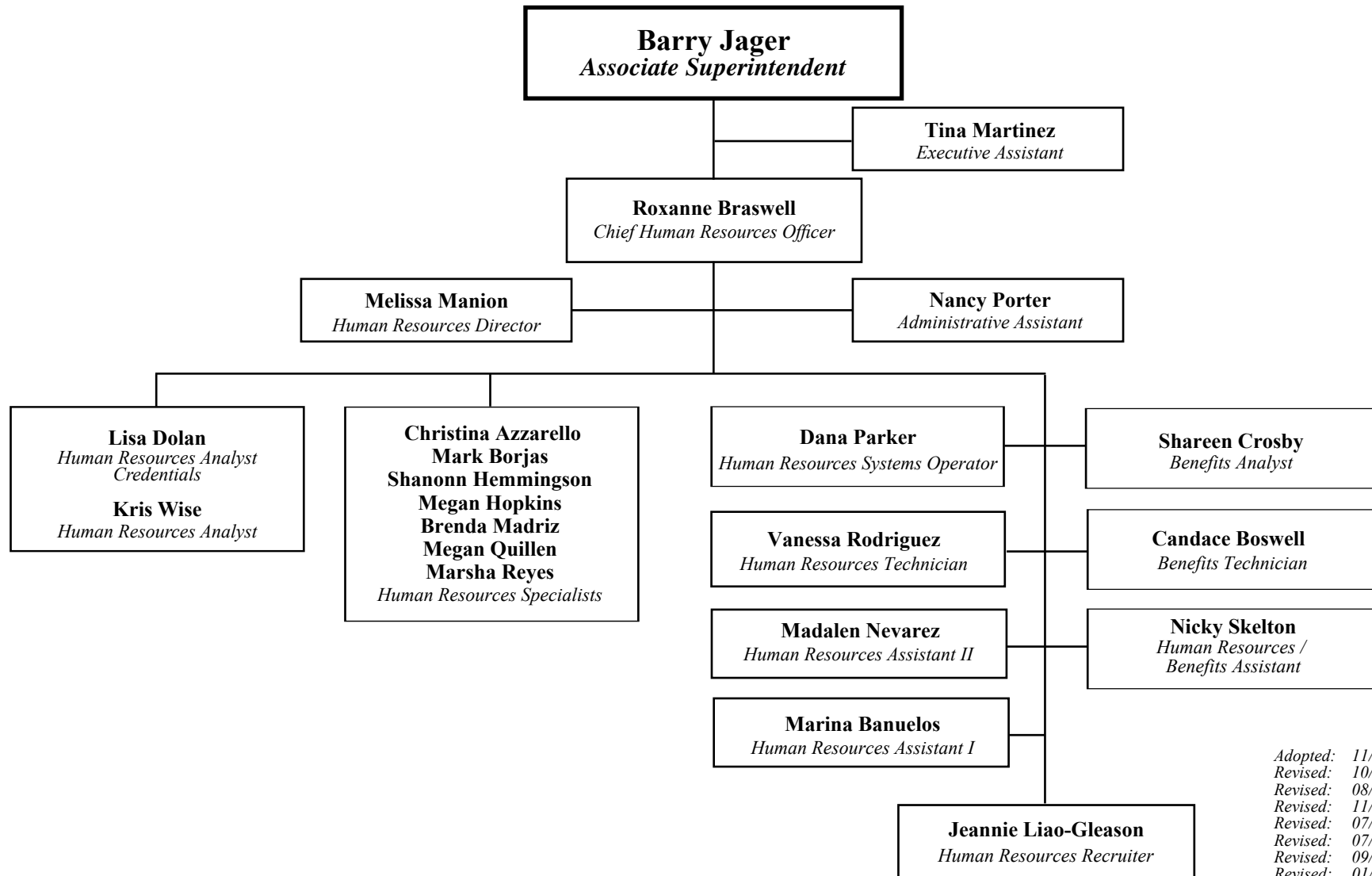
Amended: 11/19/03  
Revised: 10/01/04  
Revised: 08/02/05  
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Revised: 10/27/09  
Revised: 07/01/10  
Revised: 10/10/12  
Revised: 10/09/13  
Revised: 10/08/14  
Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18

## VISUAL & PERFORMING ARTS 2018-19 Organizational Chart



## HUMAN RESOURCES & EMPLOYEE RELATIONS

### 2018-19 Organizational Chart

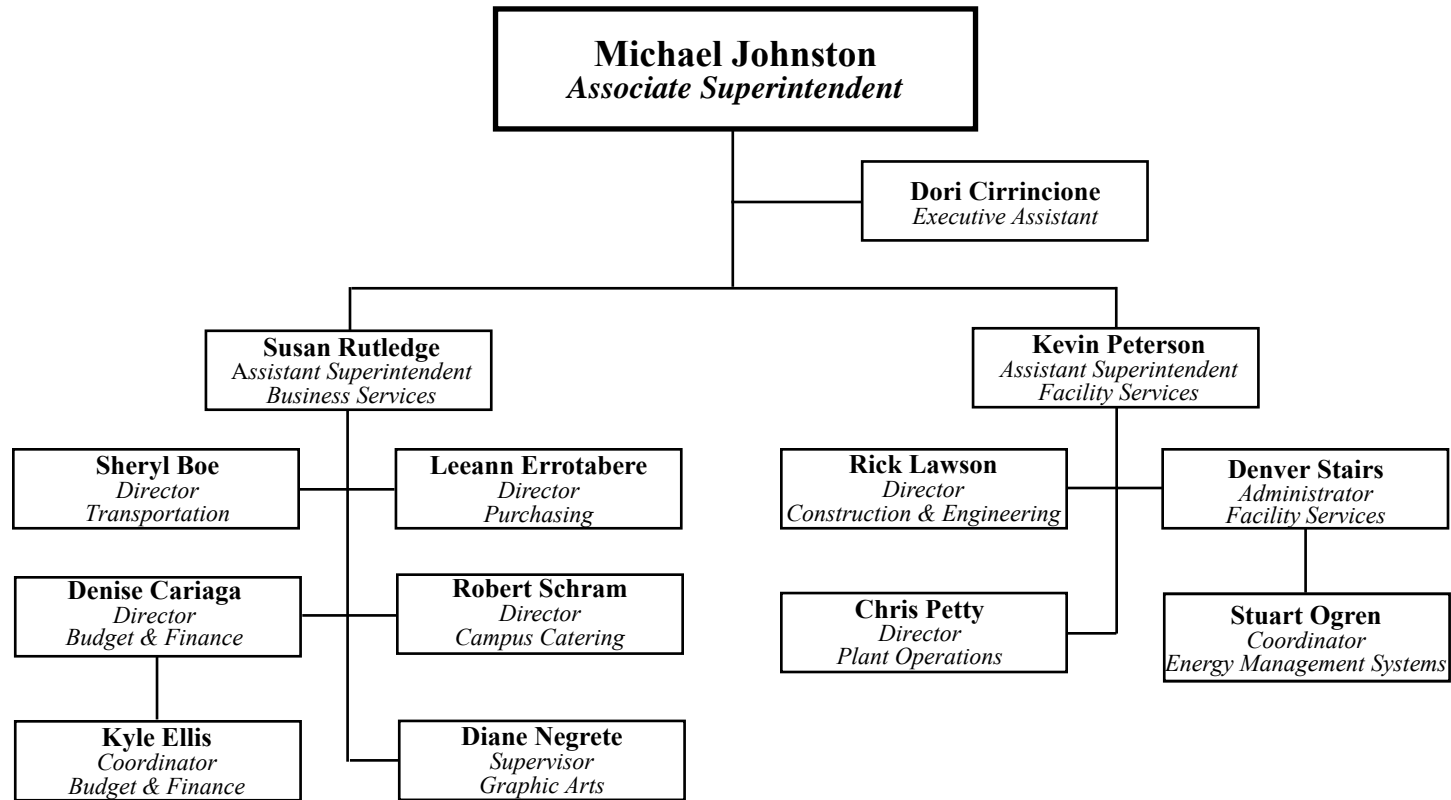


Adopted: 11/19/03  
Revised: 10/01/04  
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Revised: 09/17/09  
Revised: 01/19/10  
Revised: 07/01/10  
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Revised: 03/13/13  
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Revised: 10/24/18



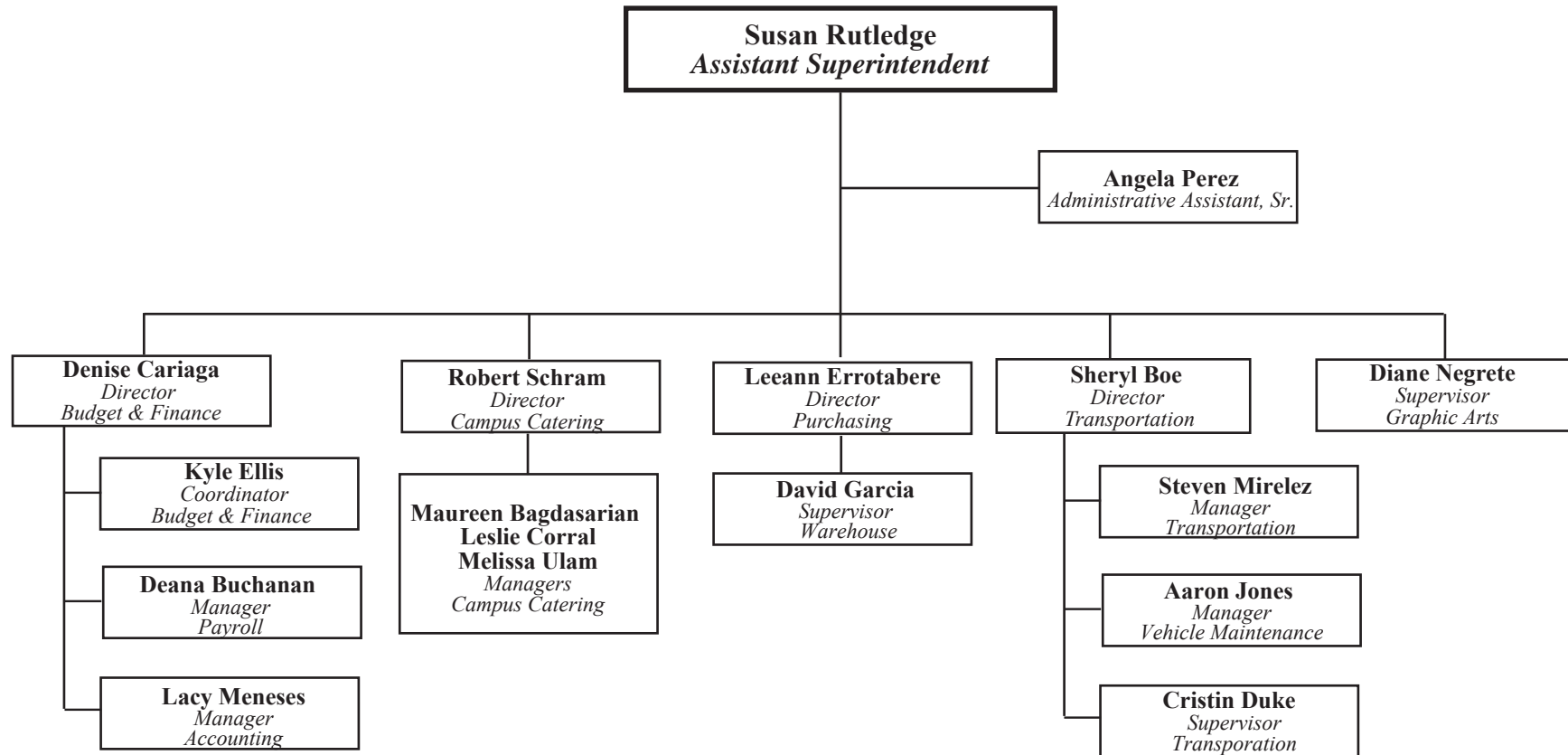
## ADMINISTRATIVE SERVICES

### 2018-19 Organizational Chart



Adopted: 11/19/03  
Revised: 10/01/04  
Revised: 08/02/05  
Revised: 11/15/06  
Revised: 07/24/07  
Revised: 10/26/07  
Revised: 09/16/08  
Revised: 08/03/09  
Revised: 01/19/10  
Revised: 07/01/10  
Revised: 10/10/12  
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Reviewed: 10/24/18

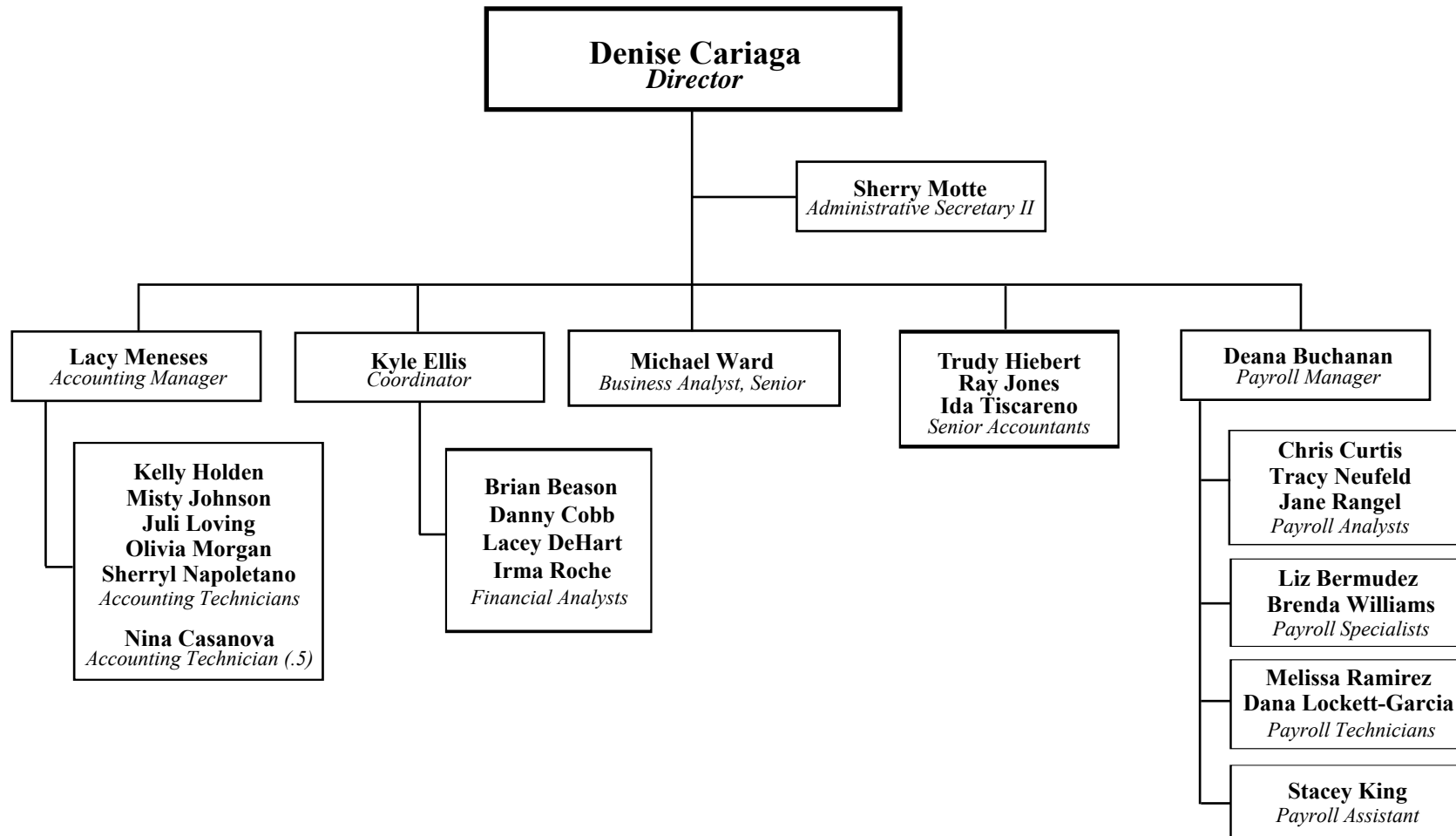
## BUSINESS SERVICES 2018-19 Organizational Chart



Adopted: 11/19/03  
 Revised: 10/01/04  
 Revised: 08/02/05  
 Revised: 10/26/07  
 Revised: 09/16/08  
 Revised: 08/03/09  
 Revised: 01/19/10  
 Revised: 09/08/10  
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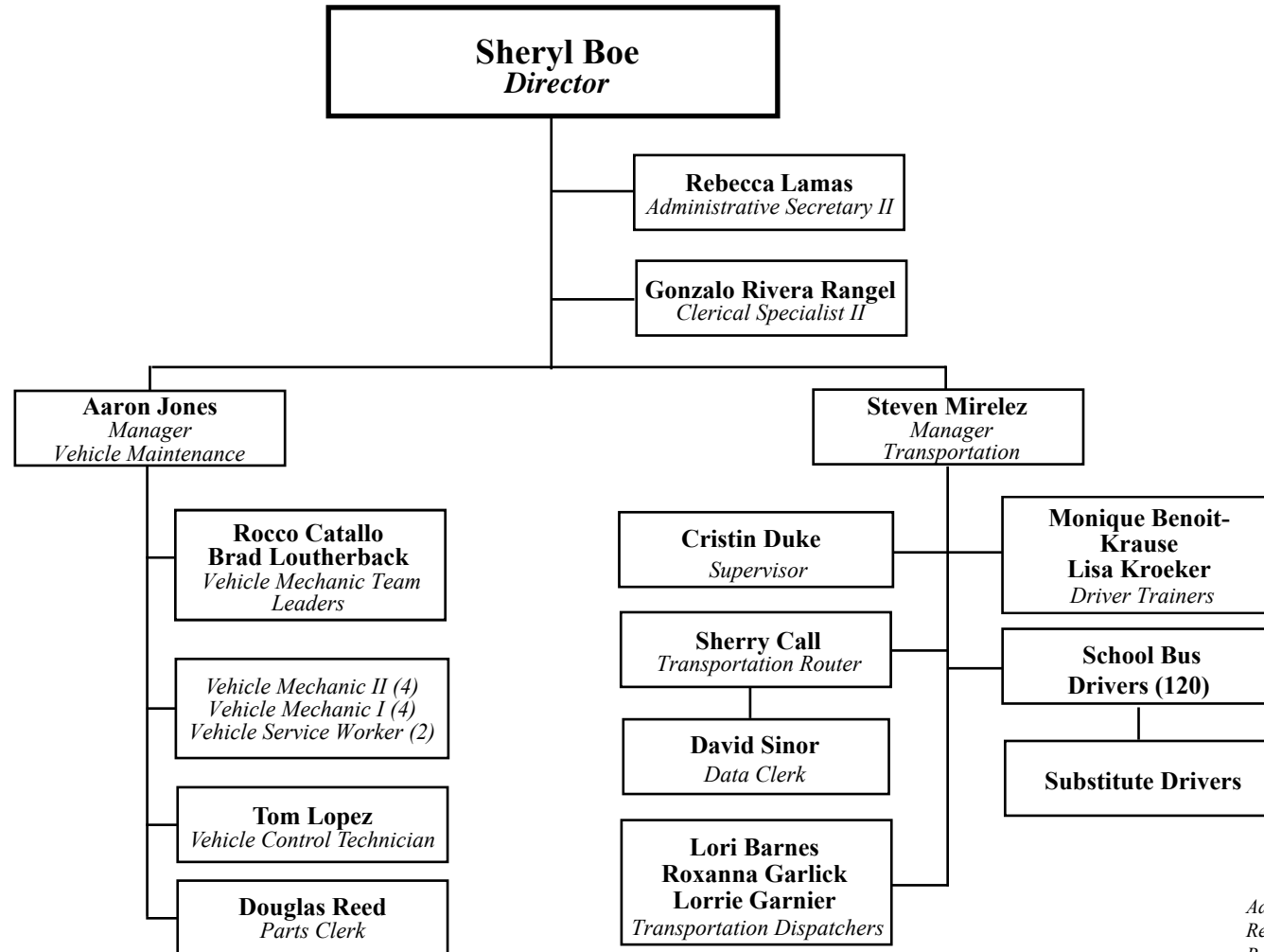
## BUDGET & FINANCE

### 2018-19 Organizational Chart



## TRANSPORTATION SERVICES

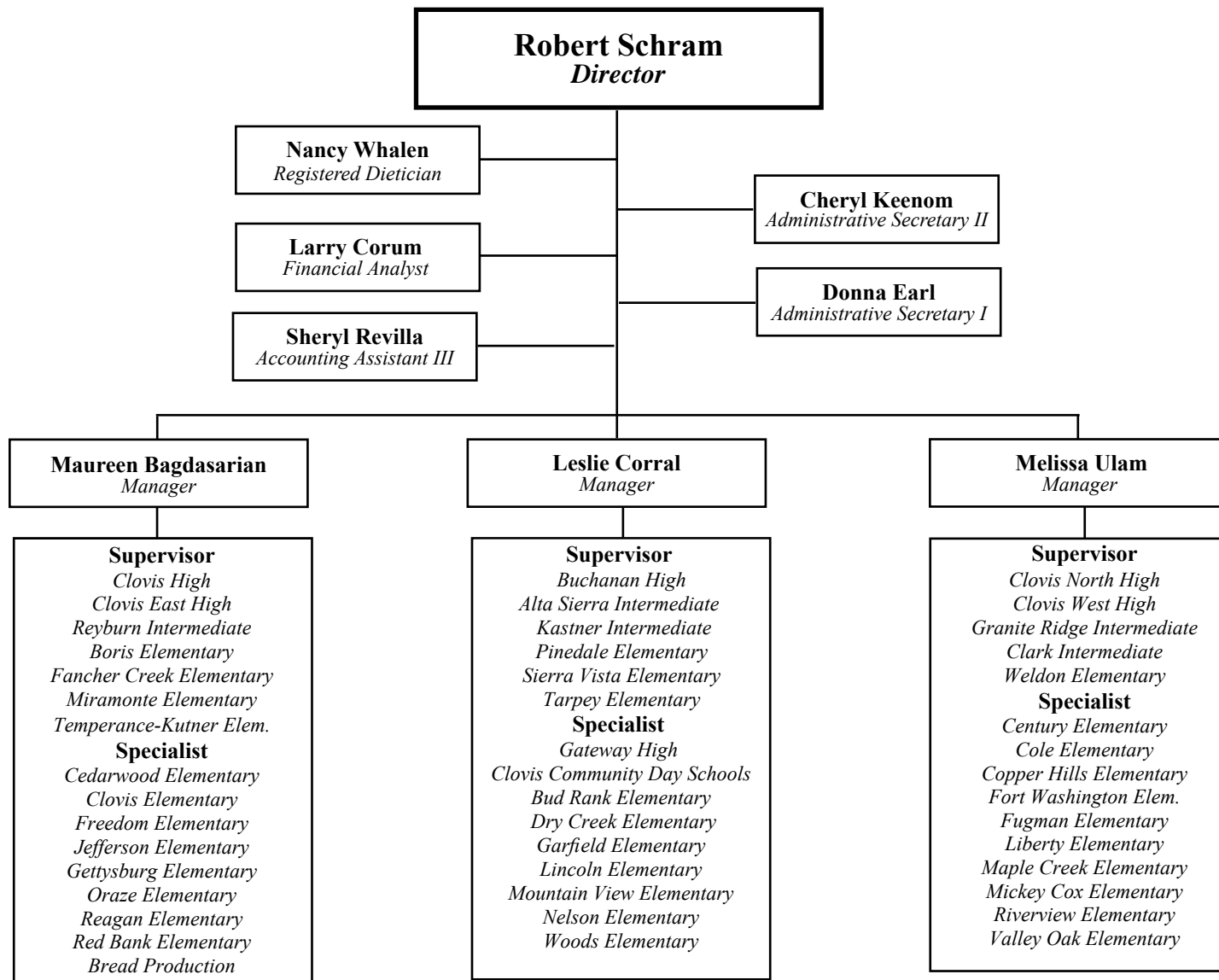
### 2018-19 Organizational Chart



Adopted: 11/19/03  
Revised: 10/01/04  
Revised: 08/02/05  
Revised: 11/15/06  
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Revised: 10/24/18

## CAMPUS CATERING

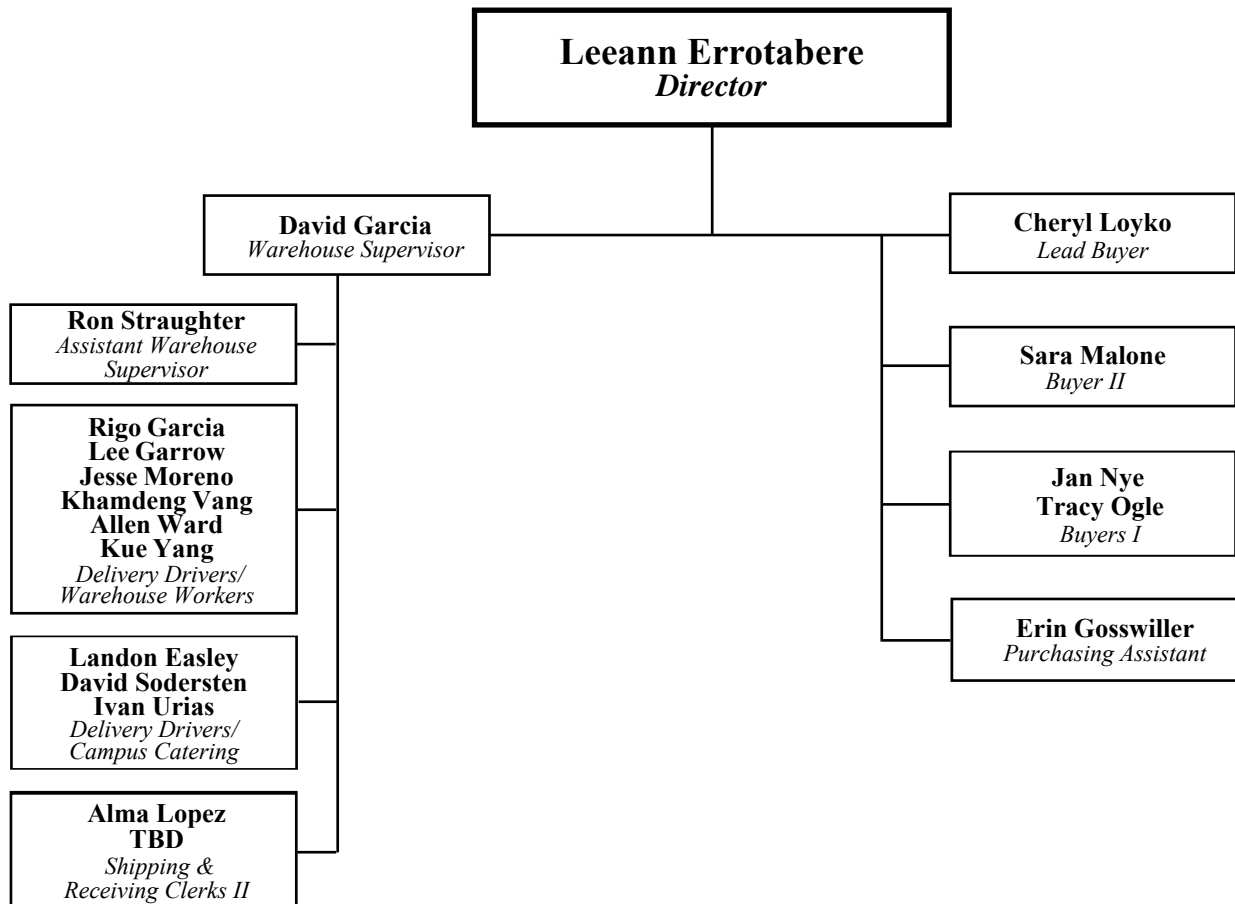
### 2018-19 Organizational Chart



Adopted: 11/19/03 Revised: 01/19/10  
 Revised: 10/01/04 Revised: 10/10/12  
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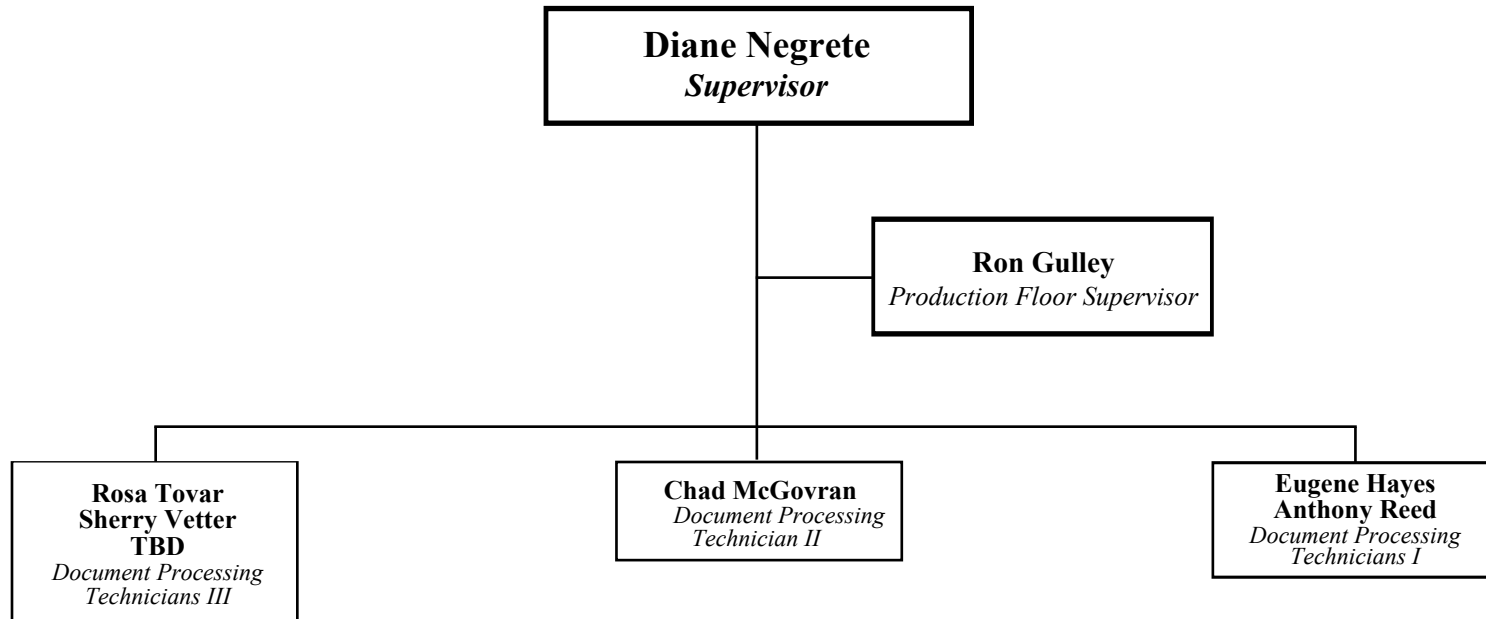
## PURCHASING / WAREHOUSE

### 2018-19 Organizational Chart

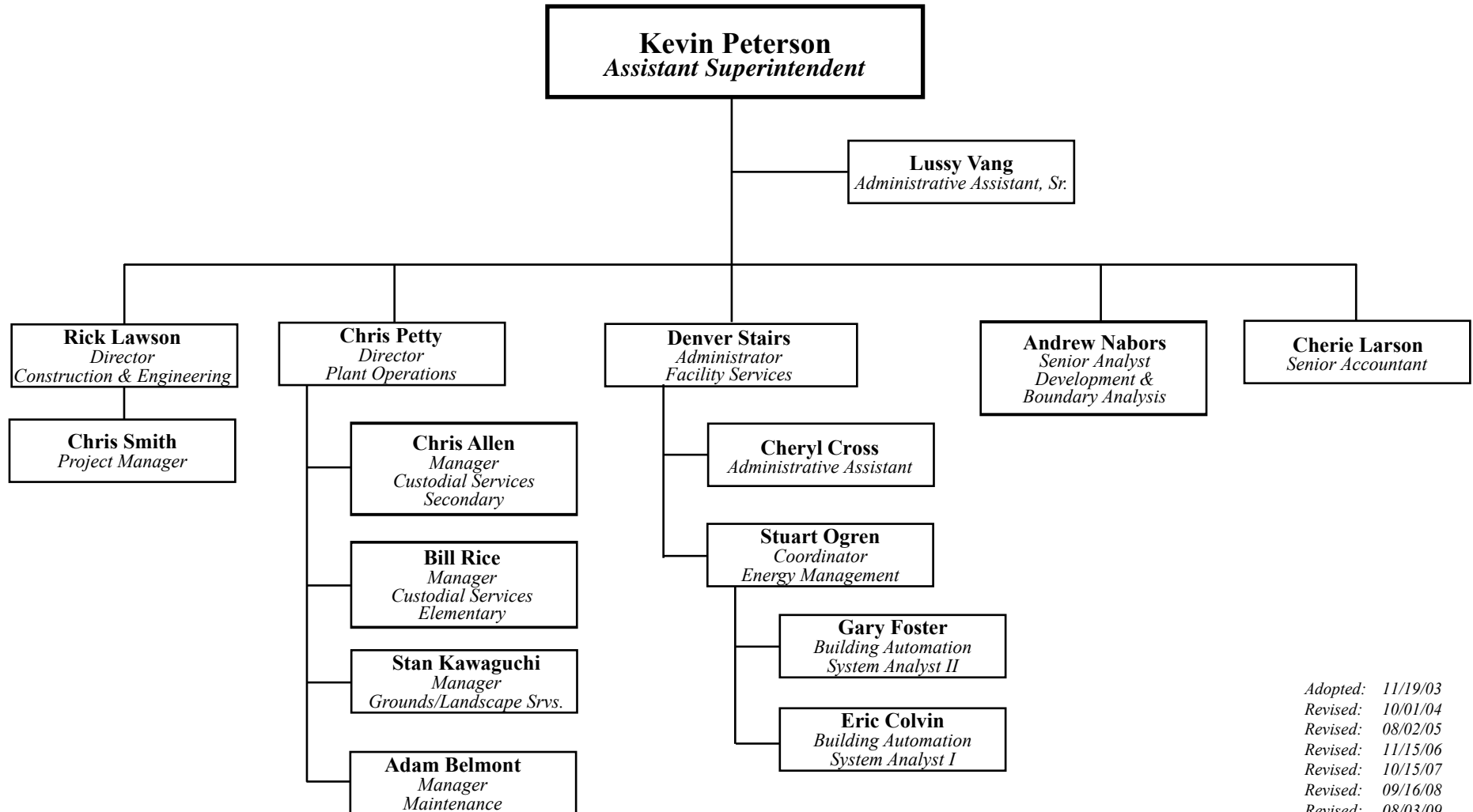


Adopted: 11/19/03  
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 Revised: 10/09/13  
 Revised: 10/08/14  
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 Revised: 10/25/17  
 Revised: 10/24/18

## GRAPHIC ARTS 2018-19 Organizational Chart



## FACILITY SERVICES 2018-19 Organizational Chart

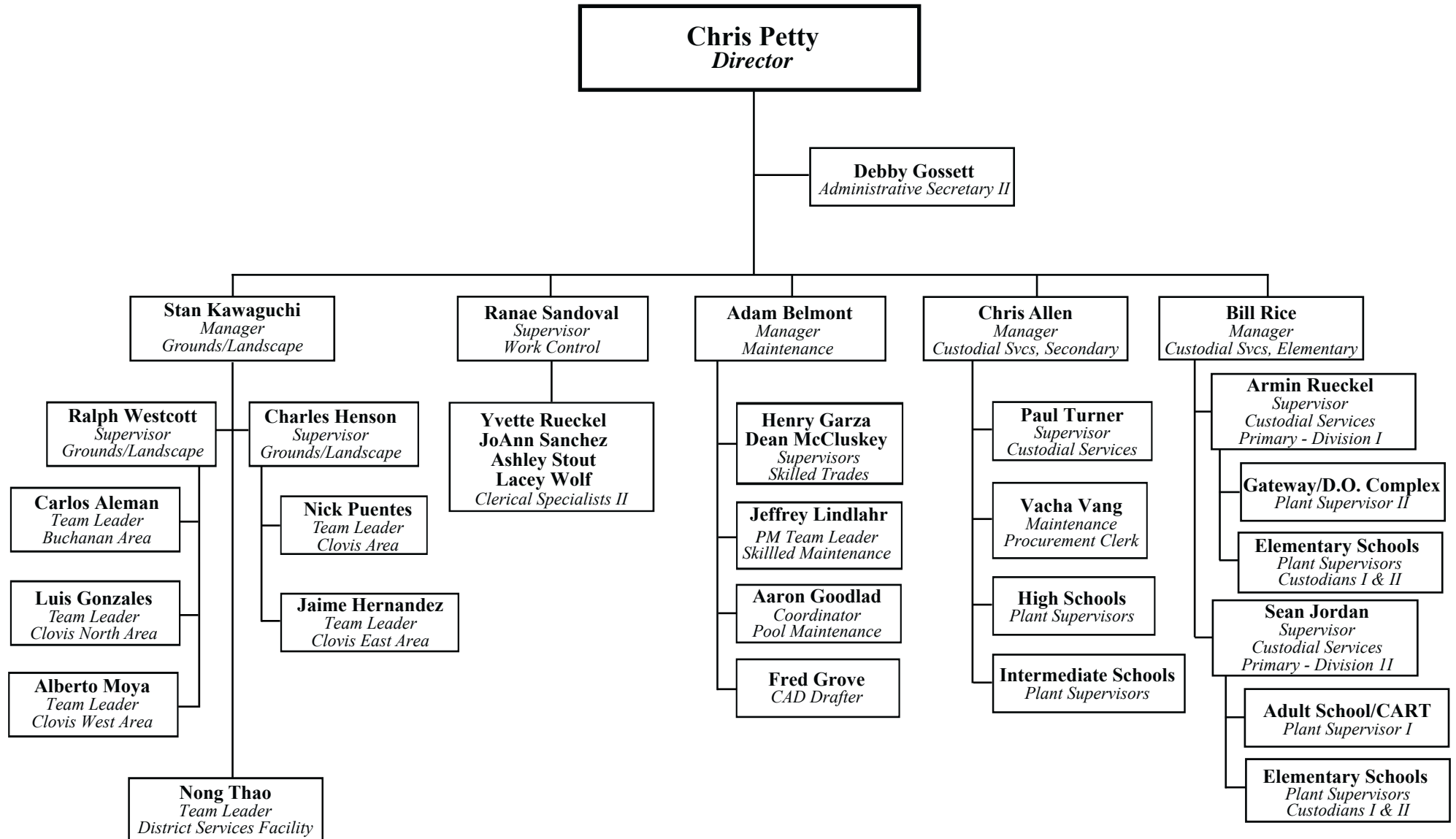


Adopted: 11/19/03  
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Revised: 08/03/09  
Revised: 02/22/10  
Revised: 07/01/10  
Revised: 10/10/12  
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Revised: 10/26/16  
Revised: 10/25/17  
Revised: 10/24/18



# PLANT OPERATIONS

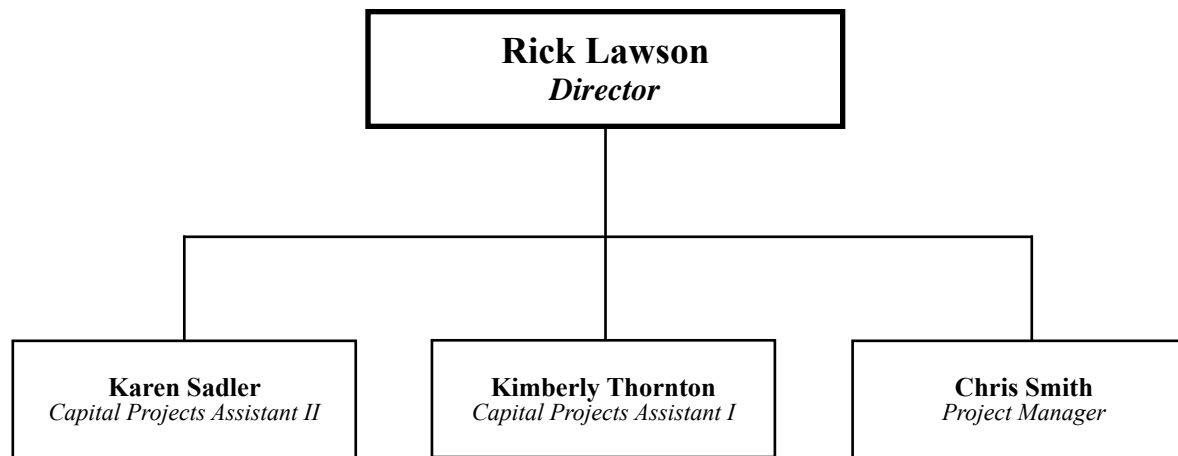
## 2018-19 Organizational Chart



Adopted: 11/19/03 Revised: 10/27/09 Revised: 10/26/16  
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 Revised: 08/02/05 Revised: 10/10/12 Revised: 10/24/18  
 Revised: 11/15/06 Revised: 04/01/13  
 Revised: 10/12/07 Revised: 10/09/13  
 Revised: 09/16/08 Revised: 10/08/14

## CONSTRUCTION & ENGINEERING

### 2018-19 Organizational Chart



Adopted: 10/10/12  
Revised: 12/12/12  
Revised: 04/01/13  
Revised: 10/09/13  
Revised: 10/08/14  
Revised: 10/26/16  
Revised: 10/25/17  
Reviewed: 10/24/18