



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

**GOVERNING BOARD MEETING**

**June 28, 2017**

***Technology Service Center - 2nd Floor Conference Room  
1670 David E. Cook Way, Clovis, California***

**5:30 P.M. – CLOSED SESSION**

**6:30 P.M. – PUBLIC SESSION**

**Regular Meeting  
AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. APPOINTMENT/EMPLOYMENT OF ASSISTANT SUPERINTENDENT, FACILITIES SERVICES (Gov't Code §54957)
5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) (1:13-CV-01043-AWI-MJS)
6. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code §54956.8) – APN 580-080-02 and 580-080-16 International and Minnewawa, Clinton and Fowler, Locan and Shields – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.
7. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code §54957.6) Agency Negotiator – Janet Young, Ed.D., Supt. Negotiating Parties – Contracted Emps., Superintendent, Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)

**D. RECONVENE FOR PUBLIC SESSION**

**E. PLEDGE OF ALLEGIANCE**

**F. INVOCATION**

**G. RECOGNITION OF VISITORS**

**H. APPROVAL OF MINUTES**

1. June 14, 2017, Regular Governing Board Meeting Minutes

Approve the minutes of the June 14, 2017, regular Governing Board meeting, as submitted.

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

**I. ADOPTION OF AGENDA**

**J. PUBLIC HEARINGS**

1. Public Hearing for the Adoption of the 2017-18 Special Education Annual Service Plan and Annual Budget Plan

**K. STAFF REPORTS**

1. Counseling Services and Transition Team Report (Written)
2. Advancement Via Individual Determination (AVID) Progress Report (Written)

**L. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

**M. CLOSED SESSION MOTIONS**

**N. CONSENT**

1. Conference Requests  
Approve the Conference Requests, as submitted.
2. Fundraiser Requests  
Approve the Fundraiser Requests, as submitted.
3. Student Trip Requests  
Approve the Student Trip Requests, as submitted.
4. Voluntary Community Recreation Programs  
Approve the Voluntary Community Recreation Programs, as submitted.
5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register  
Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 562172 - 563204.
6. Notice of Completion  
Adopt the Notice of Completion, as submitted.
7. Change Orders  
Approve the Change Orders, as submitted.

**O. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Agreement with Gold Star Foods  
Authorize the Superintendent or designee to enter into an agreement with Gold Star Foods to provide transportation and distribution of processed USDA food products and commercial food products for Campus Catering's breakfast and lunch programs, as submitted.
2. Annual Adoption of Special Education Service Plan and Budget Plan  
Adopt the 2017-18 Special Education Annual Service Plan and Annual Budget Plan, as submitted.
3. Appointment of Members to the Citizens' Oversight Committee  
Appoint the recommended community members to the Citizens' Oversight Committee for the Measure A Bond funds for two-year terms, effective July 1, 2017, to June 30, 2019.
4. Award of Bid – Supplies, Equipment and Construction  
Award Bid No. 2697 – Custodial Supplies by line item; Bid No. 2699 – Boardroom Audio Visual Equipment to Sound Contracting; and Bid No. 2700 – Clovis North High School Soccer Field Lights to Wild Electric Inc.
5. Pre-Construction Management Services for Reconfiguration of the Professional Learning Center/Employee Health Center  
Authorize the Superintendent or designee to enter into a pre-construction management services agreement with Mark Wilson Construction for the reconfiguration of the Professional Learning Center (PLC) and the Employee Health Center, as submitted.
6. Disposal of Obsolete Instructional Materials  
Approve the disposal of obsolete instructional materials (textbooks and/or workbooks) in accordance with Education Code Section 60510 and Board Policy No. 4603.
7. Triennial Foster Youth Data Sharing Agreement with the Fresno County Superintendent of Schools 2017-20  
Approve the 2017-20 Triennial Foster Youth Data Sharing Agreement with the Fresno County Superintendent of Schools.
8. Annual Community Funded Bus Routes  
Approve the Community Funded Bus Route requests for the 2017-18 school year, as submitted.
9. Contract for Engineering Services to Develop Construction Drawings for the Transportation Department's CNG Fueling Station  
Approve a contract for the development of bid documents for a new CNG fueling station to serve the District's Transportation Department.
10. New Board Policy No. 2410 – Suicide Prevention  
Adopt new Board Policy No. 2410 – *Suicide Prevention*, and its accompanying Administrative Regulation and Exhibit, as submitted.
11. New Board Policy No. 4805 – Debt Management  
Approve new Board Policy No. 4805 – *Debt Management*, as submitted.
12. Revised Board Policies No. 9208 and No. 9211  
Approve revisions to Board Policies No. 9208 – *Uniform Complaint Procedures Regarding Programs/Discrimination* and No. 9211 – *Uniform Complaint Procedures Regarding Areas Included in the Williams Settlement*, as submitted.
13. Administrator Contracts  
Ratify the employment contracts for the Deputy Superintendent and Assistant Superintendent, Facilities Services, as submitted.

## **P. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Annual Agreement with the College Board – PSAT/NMSQT Assessment  
Authorize the Superintendent or designee to enter into an Early Participation Program (EPP) with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Tests (PSAT/NMSQT).
2. Resolution No. 3599 – Annual Agreement for Child Development Services – California State Preschool Program 2017-18  
Adopt Resolution No. 3599 authorizing the District Superintendent or designee to enter into an annual agreement with the California Department of Education (CDE) for services to be provided to Clovis Unified School District children effective July 1, 2017, through June 30, 2018.
3. Annual Agreement with JDT Consultants  
Authorize Clovis Unified to enter into an annual agreement with JDT Consultants, a non-public agency, to provide educationally related therapeutic behavior intervention services to eligible Special Education students as described in their Individualized Education Programs (IEPs).
4. Annual Agreement with Educational Mental Health Associates  
Authorize Clovis Unified to enter into an annual agreement with Educational Mental Health Associates to provide educationally related mental health services to eligible Special Education students as described in their Individualized Education Programs (IEPs).
5. Placement of a Special Education Student in a Non-Public School  
Authorize Clovis Unified to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.
6. Agreement with Corwin, a SAGE Company, for Visible Learning Plus Professional Development Program  
Authorize the Superintendent or designee to enter into an agreement with Corwin, a SAGE Company, to provide the Visible Learning Plus professional development program Districtwide, as submitted.
7. Agreement with Corwin, a SAGE Company, for Doug Fisher Professional Development  
Authorize the Superintendent or designee to enter into an agreement with Corwin, a SAGE Company, to provide Districtwide professional development workshops with Professor and Teacher Leader Doug Fisher, as submitted.
8. Addendum to CART Operating Agreement  
Approve an addendum to the Center for Advanced Research and Technology (CART) Operating Agreement, as submitted.
9. Provisional Internship Permits  
Approve the Provisional Internship Permits for recommended teaching candidates, as submitted.
10. Authorization to Enter into Lease Agreement via Piggyback from Educational and Institutional Cooperative Services (E&I)  
Approve the purchase/lease of supplies and equipment utilizing various contracts from Educational and Institutional Cooperative Services (E&I) and recognize that it is in the District's best interest to make the purchase without advertising for bids pursuant to Public Contract Code Section 20118.

## **Q. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Budd, Casado, Hovsepian)

2. Center for Advanced Research and Technology (CART) (Sandoval)
3. Curriculum (Budd, Hovsepian, Van Volkinburg)
4. Facilities (Fogg, Heryford, Sandoval)

**R. BOARD MEMBER REPORTS**

**S. SUPERINTENDENT'S REPORT**

**T. ADJOURNMENT**

**CONTACT PERSON:** Susan Wise

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the minutes of the June 14, 2017, regular Governing Board meeting, as submitted.

**DISCUSSION:**

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes - 6-14-17 Regular Board Meeting	12/21/2017	Backup Material

**REVISIONS:**



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **MINUTES**

### **GOVERNING BOARD MEETING**

**June 14, 2017**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**4:00 P.M. - RETIREMENT RECEPTION**

**5:30 P.M. - CLOSED SESSION**

**7:00 P.M. - PUBLIC SESSION**

**Regular Meeting**

### **AGENDA**

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#### **A. CALL TO ORDER**

Board President Sandra Budd called the regular Governing Board meeting to order at 5:36 p.m.

#### **B. ROLL CALL**

##### Board Members Present:

Sandra A. Budd, President

Brian D. Heryford, Vice-President

Elizabeth J. Sandoval, Clerk

Christopher Casado, Member (left at the beginning of the Public Session)

Steven G. Fogg, M.D., Member

Ginny Hovsepian, Member

Jim Van Volkinburg, D.D.S., Member

##### District Administrators Present:

Janet Young, Ed.D., Superintendent

Norm Anderson, Associate Superintendent

Barry Jager, Associate Superintendent

Michael Johnston, Associate Superintendent

Karen Samman, General Legal Counsel

Susan Wise, Administrative Specialist

President Budd asked if anyone present wished to address the Board relative to items that would be

considered in Closed Session. At 5:36 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**C. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code §54954.5) Agency Negotiator – Board, Unrepresented Management: Superintendent
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
4. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
5. APPOINTMENT/EMPLOYMENT OF DEPUTY SUPERINTENDENT (Gov't Code §54957)
6. APPOINTMENT/EMPLOYMENT OF LEARNING DIRECTOR, BUCHANAN HIGH SCHOOL (Gov't Code §54957)
7. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1)) (1:13-CV-01043-AWI-MJS)
8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code §54956.8) – APN 580-080-02 and 580-080-16 International and Minnewawa – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.
9. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code §54957.6) Agency Negotiator – Janet Young, Ed.D., Supt. Negotiating Parties – Contracted Emps., Superintendent, Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)

**D. RECONVENE FOR PUBLIC SESSION**

Board President Budd reconvened the public meeting at 7:03 p.m.

**E. PLEDGE OF ALLEGIANCE**

Board Member Betsy Sandoval led the Pledge of Allegiance.

**F. INVOCATION**

Board Member Ginny Hovsepian led the Invocation.

**G. RECOGNITION OF VISITORS**

Board President Budd welcomed the visitors present and explained the procedures for addressing the Board.

**H. APPROVAL OF MINUTES**

1. May 24, 2017, Regular Governing Board Meeting Minutes and May 27, 2017, May 28, 2017, and May 30, 2017, Special Governing Board Meeting Minutes



Approved the minutes of the May 24, 2017, regular Governing Board meeting, and May 27, 2017, May 28, 2017, and May 30, 2017, special Governing Board meetings, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

#### **I. ADOPTION OF AGENDA**

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

#### **J. SPECIAL PRESENTATIONS**

**1. Recognition of 2017 Scripps National Spelling Bee Champion Ananya Vinay**

The Governing Board recognized 2017 Scripps National Spelling Bee Champion Ananya Vinay, a Fugman Elementary School sixth-grader who has also been the Fresno County and California Spelling Bee Champion for the past three years. Ananya was congratulated on her remarkable achievements and thanked for representing Fugman Elementary School and the Clovis Unified community with excellence.

#### **K. PUBLIC HEARINGS**

**1. Adoption of a School Facilities Needs Analysis to Increase Level II Facilities (Developer) Fees**

The Public Hearing was held at 7:20 p.m. and no one was present to address the Governing Board.

#### **L. STAFF REPORTS**

**1. Elementary Physical Education Settlement Compliance Summary Report (Written) – Second Semester 2016-17 School Year**

Board members accepted the Elementary Physical Education Settlement Compliance Summary written report in which zero issues were identified during the second semester of the 2016-17 school year. Board members did not have any questions or comments regarding the report.

#### **M. PUBLIC PRESENTATIONS**

*This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.*

#### **N. CLOSED SESSION MOTIONS**

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for students #17-30, #17-31, #17-32, #17-33 and #17-34.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

During Closed Session, the Board approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven

Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

Approved the appointment of current Assistant Superintendent for Facilities Services Dr. Don Ulrich to the position of Deputy Superintendent, effective July 1, 2017.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

Approved the appointment of current Mickey Cox Elementary School Guidance Instructional Specialist, Sr., Tina teNyenhuis to the position of Learning Director at Buchanan High School, effective July 1, 2017.

Motion: Approve, Moved By Board Member Jim Van Volkinburg, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

## **O. CONSENT**

### **1. Conference Requests**

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

### **2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

### **3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

### **4. Voluntary Community Recreation Programs**

Approved the Voluntary Community Recreation Programs, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

### **5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 561559 – 562171.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

### **6. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

## **P. ACTION**

*In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

1. Schedule a Public Hearing – Adoption of the 2017-18 Special Education Annual Service Plan and Annual Budget Plan

Scheduled a Public Hearing regarding the adoption of the 2017-18 Special Education Annual Service Plan and Annual Budget Plan on June 28, 2017, at 6:45 p.m. in the CUSD Technology Service Center, 2nd Floor Conference Room at 1670 David E. Cook Way, Clovis, California.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

2. Public Disclosure of Collective Bargaining Agreement Related to Employees

Approved the salary settlements for all employee groups and authorized the Superintendent or designee to submit a Disclosure of the Collective Bargaining Agreement to the Fresno County Superintendent of Schools.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

3. 2017-20 Local Control and Accountability Plan (LCAP)

Approved the District's 2017-20 Local Control and Accountability Plan (LCAP), as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

4. Annual 2017-18 District Budget

Adopted the 2017-18 budget for all District funds, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

5. Resolution No. 3592 – Education Protection Account

Adopted Resolution No. 3592 regarding the annual Education Protection Account (EPA), as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

6. Resolution No. 3593 – Annual Adoption of a School Facilities Needs Analysis and the Establishment of Level II Facilities (Developer) Fees

Adopted Resolution No. 3593 approving the District's School Facilities Needs Analysis (SFNA) and establishing a Level II Alternative School Facilities (Developer) fee of \$4.63 per square foot, effective July 1, 2017, as submitted.

Motion: Approve, Moved By Board Member Jim Van Volkinburg, Seconded by Board Member

Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

7. Resolution No. 3594 – Authorization to File Notice of Exemption from the California Environmental Quality Act (CEQA) Regarding the Adoption of a School Facilities Needs Analysis to Increase Level II Facilities (Developer) Fees

Adopted Resolution No. 3594 authorizing the filing of a Notice of Exemption from the California Environmental Quality Act (CEQA) regarding the adoption of a School Facilities Needs Analysis to establish alternative Level II School Facilities (Developer) fees, as submitted.

Motion: Approve, Moved By Board Member Jim Van Volkinburg, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

8. Annual California Interscholastic Federation (CIF) Representatives for 2017-18

Approved the 2017-18 California Interscholastic Federation (CIF) representatives, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

9. Annual Clovis Adult Education Courses 2017-18

Approved the Clovis Adult Education course offerings for the 2017-18 school year, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

10. Annual Appointment of Project Inspectors

Authorize the Superintendent or designee to enter into agreements with project inspectors for 2017-18 construction projects.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

11. Annual Agreement with School Facility Consultants

Authorized the Superintendent or designee to enter into an agreement with School Facility Consultants to provide support for school construction applications and new school and modernization eligibility.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

12. Annual Computer Lease/Purchase Financing Agreement

Authorized the Superintendent or designee to enter into an agreement with Municipal Asset Management for the 2017-18 computer refresh program purchases at an interest rate of 1.847%.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

13. Placement of Special Education Students in a Non-Public School and Residential Treatment Facilities

Authorized Clovis Unified to continue with agreements for three residential treatment facilities and one non-public school to address the unique educational needs of District Special Education students.

Motion: Approve, Moved By Board Member Jim Van Volkinburg, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**14. New Job Description – Instructional Assistant III**

Approved the new Instructional Assistant III job description, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Jim Van Volkinburg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**15. Variable Term Waiver Request**

Approved the Variable Term Waiver Request, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Withdrawn. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**16. Provisional Internship Permit**

Approved the Provisional Internship Permit, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**17. Award of Bid – Supplies and Equipment**

Awarded Bid No. 2698 – Buchanan High School Library Furniture by line item.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**18. Associated Student Body Financial Software Conversion**

Authorized the District Superintendent or designee to enter into an agreement with Harris School Solutions to upgrade the current Associated Student Body (ASB) financial software system from AAPro® to web-based AAWeb®.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**19. Resolutions No. 3595 and 3596 – Annual General Liability and Workers' Compensation Coverage for Volunteer Personnel**

Adopted Resolutions No. 3595 and 3596 for general liability and workers' compensation coverage related to volunteer personnel, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Jim Van Volkinburg. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**20. Resolution No. 3597 – Annual Authorization of Inter-Fund Loans for Cash Flow Purposes**

Adopted Resolution No. 3597 authorizing inter-fund loans for cash flow purposes, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian,

Sandoval, Van Volkinburg Board Members voting Absent: Casado

**21. Resolution No. 3598 – Recognition of Retiring Employees**

Adopted Resolution No. 3598 – Recognition of Retiring Employees in honor of the contributions of the employees who retired during the 2016-17 school year, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg Board Members voting Absent: Casado

**22. Administrator Contract – Superintendent**

Ratified the employment contract for the Superintendent, as submitted, and reported information pursuant to Government Code section 54953(c)(3).

**Q. INFORMATION**

*Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.*

**1. Annual Adoption of Special Education Service Plan and Budget Plan**

Adopt the 2017-18 Special Education Annual Service Plan and Annual Budget Plan, as submitted.

**2. Agreement with Gold Star Foods**

Authorize the Superintendent or designee to enter into an agreement with Gold Star Foods to provide transportation and distribution of processed USDA food products and commercial food products for Campus Catering's breakfast and lunch programs, as submitted.

**3. Award of Bid – Supplies, Equipment and Construction**

The following bids are for information only and recommendations will be brought to the Governing Board at a future meeting: Bid No. 2697 – Custodial Supplies; Bid No. 2699 – Boardroom Audio Visual Equipment; and Bid No. 2700 – Clovis North High School Soccer Field Lights.

**4. Pre-Construction Management Services for Reconfiguration of the Professional Learning Center/Employee Health Center**

Authorize the Superintendent or designee to enter into a pre-construction management services agreement with Mark Wilson Construction for the reconfiguration of the Professional Learning Center (PLC) and the Employee Health Center, as submitted.

**5. Disposal of Obsolete Instructional Materials**

Approve the disposal of obsolete instructional materials (textbooks and/or workbooks) in accordance with Education Code Section 60510 and Board Policy No. 4603.

**6. Triennial Foster Youth Data Sharing Agreement with the Fresno County Superintendent of Schools 2017-20**

Approve the 2017-20 Triennial Foster Youth Data Sharing Agreement with the Fresno County Superintendent of Schools.

**7. Annual Community Funded Bus Routes**

Approve the Community Funded Bus Route requests for the 2017-18 school year, as submitted.

**8. Contract for Engineering Services to Develop Construction Drawings for the Transportation**

Department's CNG Fueling Station

Approve a contract for the development of bid documents for a new CNG fueling station to serve the District's Transportation Department.

9. New Board Policy No. 2410 – Suicide Prevention  
Adopt new Board Policy No. 2410 – *Suicide Prevention*, and its accompanying Administrative Regulation and Exhibit, as submitted.
10. Revised Board Policies No. 9208 and No. 9211  
Approve revisions to Board Policies No. 9208 – *Uniform Complaint Procedures Regarding Programs/Discrimination* and No. 9211 – *Uniform Complaint Procedures Regarding Areas Included in the Williams Settlement*, as submitted.
11. New Board Policy No. 4805 – Debt Management  
Approve new Board Policy No. 4805 – *Debt Management*, as submitted.

#### **R. BOARD SUBCOMMITTEE REPORTS**

1. Budget (Budd, Casado, Hovsepian)

Members of the Budget Board Subcommittee met on June 13, 2017, and discussed several budget- and finance-related items that appeared on the June 14, 2017, Governing Board agenda and moved some discussion items to the next Subcommittee meeting when all three Subcommittee members could be present.

2. Center for Advanced Research and Technology (CART) (Sandoval)

The CART Board did not meet.

3. Curriculum (Budd, Hovsepian, Van Volkinburg)

This Subcommittee did not meet.

4. Facilities (Fogg, Heryford, Sandoval)

This Subcommittee did not meet.

#### **S. BOARD MEMBER REPORTS**

#### **T. SUPERINTENDENT'S REPORT**

#### **U. ADJOURNMENT**

There being no further business before the Governing Board, the meeting was adjourned at 7:53 p.m.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary

**Title:** Public Hearing for the Adoption of the 2017-18 Special  
Education Annual Service Plan and Annual Budget Plan

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

**DISCUSSION:**

Clovis Unified School District's Governing Board will conduct a Public Hearing regarding the adoption of the 2017-18 Special Education Annual Service Plan and Annual Budget Plan. At its meeting held on June 14, 2017, the Board scheduled the Public Hearing to occur at 6:45 p.m. during the June 28, 2017, Board meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**



**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

**DISCUSSION:**

Clovis Unified School District currently employs 48 full-time and three part-time Academic Counselors. In addition to Academic Counselors, CUSD supports student Transition programs across the District.

Academic Counselors are available at secondary school sites including Buchanan High School, Clovis East High School, Clovis High School, Clovis North High School, Clovis West High School, Center for Advanced Research and Technology (CART), Gateway High School, Community Day School, Enterprise, Clovis Online School, Clovis Adult Education, and Alta Sierra, Clark, Granite Ridge, Kastner and Reyburn intermediate schools.

Currently, 80% of the 2016 graduating seniors are now attending college, which is due, in large part, to the hard work of Clovis Unified's Academic Counselors and Transition Team members.

A written report describing the duties and responsibilities of the Academic Counselors and Transition Teams was provided to members of the Governing Board with their agenda materials for the June 28, 2017, Board meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

**DISCUSSION:**

A written report summarizing progress toward Districtwide implementation of the Advancement Via Individual Determination (AVID) program was provided to members of the Governing Board with their agenda materials for the June 28, 2017, Board meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the Conference Requests, as submitted.

**DISCUSSION:**

A list of Conference Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Conference Requests - 6-28-17	6/21/2017	Backup Material

**REVISIONS:**

**Conference Requests**  
**June 28, 2017**

<b>Departure</b>	<b>Return</b>	<b>Attendee</b>	<b>Site/Dept</b>	<b>Account</b>	<b>Conference</b>	<b>Location</b>	<b>Purpose for Attending</b>
6/17/2017	6/24/2017	Michael Williamson	Clovis North	Self-funded	2017 National Speech & Debate Championships	Birmingham, AL	Supervise students competing in the 2017 NSDA National Championships
6/21/2017	6/28/2017	David Castle	Kastner	Kastner Principal's Discretionary	Schools to Watch	Washington, D.C.	Attend Schools to Watch Award & Recognition for Kastner Intermediate School
7/25/2017	7/30/2017	Adrian Wiggins	Sports & Rec	CEHS BBB	Team Superstar 2020 - Fab 48 Tournament	Las Vegas, NV	Attend basketball tournament
7/25/2017	7/30/2017	Don Corona	Sports & Rec	CEHS BBB	Team Superstar 2020 - Fab 48 Tournament	Las Vegas, NV	Attend basketball tournament
10/23/2017	10/29/2017	Ken Dias	Clovis East	CE/FFA	National FFA Convention	Indianapolis, IN	Coach and supervise Clovis FFA Meats Evaluation Team competing in national competition
10/23/2017	10/29/2017	Jennifer Knight	Clovis East	CE/FFA	National FFA Convention	Indianapolis, IN	Coach and supervise Clovis FFA Meats Evaluation Team competing in national competition
10/23/2017	10/29/2017	Tony Sanchez	Clovis East	CE/FFA	National FFA Convention	Indianapolis, IN	Coach and supervise Clovis FFA Meats Evaluation Team competing in national competition
10/23/2017	10/29/2017	Kevin Kerney	Clovis East	CE/FFA	National FFA Conference	Indianapolis, IN	Supervise Clovis FFA Meats Evaluation Team competing in national competition
10/23/2017	10/29/2017	Corrine Folmer	School Leadership	CE Area Nat'l Trip Budget	National FFA Convention	Indianapolis, IN	Supervise Clovis FFA Meats Evaluation Team competing in national competition

**Conference Requests****June 28, 2017**

11/30/2017	12/3/2017	Jason Lienau	Clovis North	ASB	Nike Cross-Country National Championships	Portland, OR	Participate in the Nike Cross-Country National Championships
11/30/2017	12/3/2017	Russell Weaver	Clovis North	ASB	Nike Cross-Country National Championships	Portland, OR	Participate in the Nike Cross-Country National Championships
12/18/2017	12/23/2017	Scott Dille	Clovis North	Band Foundation	The Midwest Clinic	Chicago, IL	Invitation to perform at the world's largest music educational conference
12/18/2017	12/23/2017	David Lesser	Clovis North High	Band Foundation	The Midwest Clinic	Chicago, IL	Invitation to perform at the world's largest music educational conference

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the Fundraiser Requests, as submitted.

**DISCUSSION:**

A list of Fundraiser Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Fundraiser Requests - 6-28-17	6/21/2017	Backup Material

**REVISIONS:**

# Fundraiser Requests

June 28, 2017

School	Advisor	Start Date	End Date	Organization	Description	Fund	Vendor
Buchanan High	Shannon Moser	8/9/2017	8/9/2017	BHS Pep & Cheer	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
Buchanan High	George Bonanno	8/21/2017	5/31/2018	BHS Culinary Arts Program	Breakfast Burrito Sales (staff only)*	Foundation/Booster Organization	None
Buchanan High	Amy Munkers	8/28/2017	12/19/2017	BHS AVID program	Car wash tickets	Associated Student Body	Red Carpet Carwash
Buchanan High	Colette Miura	8/28/2017	12/1/2017	BHS Japanese Culture, Muddslingers, Art Club	Discount Card	Associated Student Body	Jamba Juice
Buchanan High	Colette Miura	8/28/2017	12/19/2017	BHS Japanese Culture, Muddslingers, Art Club	MB2 Raceway Discount Cards	Associated Student Body	MB2 Raceway
Buchanan High	Colette Miura	8/28/2017	12/19/2017	BHS Japanese Culture, Muddslingers, Art Club	Car wash tickets	Associated Student Body	Red Carpet Carwash
Buchanan High	Amy Munkers	8/29/2017	8/29/2017	BHS AVID program	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
Buchanan High	Colette Miura	8/29/2017	8/29/2017	BHS Japanese Culture, Muddslingers, Art Club	Family Restaurant Night*	Associated Student Body	Chipotle Mexican Grill
Buchanan High	Colette Miura	9/25/2017	10/16/2017	BHS Japanese Culture, Muddslingers, Art Club	Family Restaurant Night*	Associated Student Body	Tahoe Joe's
Buchanan High	Amy Munkers	9/25/2017	10/16/2017	BHS AVID program	Family Restaurant Night	Associated Student Body	Tahoe Joe's

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Buchanan High	Colette Miura	10/14/2017	10/14/2017	BHS Muddslingers Club	Pottery Painting & Bowl Making	Associated Student Body	None
Buchanan High	Lili Wong	11/1/2017	12/1/2017	BHS Chinese Club	Candy Sales*	Associated Student Body	See's Candies
Buchanan High	Colette Miura	12/9/2017	12/9/2017	BHS Muddslingers Club	Pottery Painting & Bowl Making	Associated Student Body	None
Century Elementary	Brion Warren, Katie Scalzo	8/21/2017	11/3/2017	Century Elementary School	Various "A-thons" (i.e.. Jog-A-Thons, Basketball Shoot-A-Thons)	Associated Student Body	None
Clark Intermediate	Marty Zubiri	8/21/2017	6/8/2018	Clark Softball	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Parent Teacher Club	Rick Helms Catering
Clark Intermediate	Kenny Martinez	8/21/2017	6/8/2018	Clark Wrestling	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Parent Teacher Club	Rick Helms Catering
Clark Intermediate	Jeremy Luginbill	8/21/2017	6/8/2018	Clark Football	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Parent Teacher Club	Smart and Final, Meat Market
Clark Intermediate	Kenny Martinez	8/21/2017	6/8/2018	Clark Wrestling	Donations by Businesses	Parent Teacher Club	None
Clovis East High	Shannon Weber	10/2/2017	11/1/2017	REC Instrumental Music Program	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Taco Boys
Clovis East High	Shannon Weber	8/15/2017	9/28/2017	REC Instrumental Music Program	Spirit Wear/Spirit Packs	Foundation/Booster Organization	Bonfire.com
Clovis East High	Shannon Weber	9/1/2017	9/30/2017	REC Instrumental Music Program	Activity Night*	Foundation/Booster Organization	None

\*In compliance with Board Policy No. 8402



# Fundraiser Requests

June 28, 2017

Clovis East High	Shelley Lane	10/2/2017	10/16/2017	Class of 2018	Candy Sales*	Associated Student Body	Smart and Final, Target
Clovis East High	Shannon Weber	9/23/2017	9/23/2017	REC Instrumental Music Program	Donations by Businesses	Foundation/Booster Organization	Corner Street Rally
Clovis East High	Jason Roche	9/4/2017	10/2/2017	CEHS Pre-Collegiate Club	Dutch Bros. Gift Cards	Associated Student Body	Dutch Bros. Coffee
Clovis East High	Shelley Lane	7/1/2017	10/31/2017	Class of 2018	Spirit Wear/Spirit Packs	Associated Student Body	Rush Advertising
Clovis East High	Shannon Weber	9/16/2017	9/16/2017	REC Instrumental Music Program	Bake Sale, Egg Roll Sales*	Foundation/Booster Organization	None
Clovis East High	Shelley Lane	8/21/2017	6/8/2018	Class of 2018	SHARES Card	Associated Student Body	Save Mart
Clovis East High	Shannon Weber	10/2/2017	10/20/2017	REC Instrumental Music Program	Candle Sales	Foundation/Booster Organization	Gold Canyon Candles
Clovis East High	Shannon Weber	10/2/2017	10/20/2017	REC Instrumental Music Program	Magazine Sales	Foundation/Booster Organization	Great American Fundraising
Clovis East High	Jackie Stafford	8/10/2017	8/11/2017	Class of 2021	Chips at Registration	Associated Student Body	Costco
Clovis East High	Jackie Stafford	7/1/2017	6/30/2018	Class of 2021	SHARES Card	Associated Student Body	Save Mart
Clovis East High	Shannon Weber	7/1/2017	10/27/2017	REC Instrumental Music Program	Program Sales of Ad Pages	Foundation/Booster Organization	None
Clovis East High	Jackie Stafford	11/10/2017	12/11/2017	Class of 2021	Candy Sales	Associated Student Body	See's Candies
Clovis East High	Jackie Stafford	11/10/2017	12/11/2017	Class of 2021	Car Washes	Associated Student Body	Red Carpet Carwash

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Clovis East High	Shannon Weber	8/7/2017	8/16/2017	REC Instrumental Music Program	Shaved Ice Sales at Marching Band and Guard Performance*	Foundation/Booster Organization	Lolo Hawaiian Shaved Ice
Clovis East High	Jackie Stafford	7/1/2017	6/30/2018	Class of 2021	Spirit Wear/Spirit Packs	Associated Student Body	Rush Advertising
Clovis East High	Jackie Stafford	7/1/2017	6/30/2018	Class of 2021	Spirit Wear/Spirit Packs	Associated Student Body	Alpha Graphics
Clovis East High	Shannon Weber	10/2/2017	10/20/2017	REC Instrumental Music Program	Marie Callendar's Pies*	Foundation/Booster Organization	Marie Callendar's
Clovis East High	Jackie Stafford	8/25/2017	10/27/2017	Class of 2021	Food at Home Football Games*	Associated Student Body	Dippin' Dots
Clovis East High	Jackie Stafford	8/25/2017	10/27/2017	Class of 2021	Food at Home Football Games*	Associated Student Body	Yosemite Concessions
Clovis East High	Shannon Weber	10/2/2017	10/20/2017	REC Instrumental Music Program	Marie Callendar's Pies*	Foundation/Booster Organization	Marie Callendar's
Clovis East High	Jackie Stafford	8/25/2017	10/27/2017	Class of 2021	Food at Home Football Games*	Associated Student Body	Panda Express
Clovis East High	Shannon Weber	6/15/2017	7/3/2017	REC Instrumental Music Program	Family Restaurant Night*	Foundation/Booster Organization	Mickey's Yogurt
Clovis East High	Jackie Stafford	8/10/2017	8/11/2017	Class of 2021	Donuts at Registration*	Associated Student Body	Clovis Donuts
Clovis East High	Jackie Stafford	8/10/2017	8/11/2017	Class of 2021	Dutch Bros. at Registration*	Associated Student Body	Dutch Bros. Coffee
Clovis East High	Shannon Weber	8/15/2017	9/28/2017	REC Instrumental Music Program	Miscellaneous gift/catalog items sold*	Foundation/Booster Organization	Golden Apple

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Clovis East High	Pat Waer	3/1/2018	4/30/2018	Clovis East Athletics - S.A.A.C.	Cookie Dough Sales	Foundation/Booster Organization	Great American Fundraising
Clovis East High	Shannon Weber	8/21/2017	9/29/2017	REC Instrumental Music Program	Online Pledges*	Foundation/Booster Organization	Snap Fundraising
Clovis East High	Pat Waer	1/15/2018	3/5/2018	Clovis East Athletics - S.A.A.C.	Discount Cards	Foundation/Booster Organization	Great American Fundraising
Clovis East High	Pat Waer	12/1/2017	5/6/2018	CEHS Athletics	Golf Tournaments	Foundation/Booster Organization	Belmont Country Club
Clovis East High	Shannon Weber	8/28/2017	9/28/2017	REC Instrumental Music Program	Tri-Tip Dinner and Concert*	Foundation/Booster Organization	None
Clovis East High	Pat Waer	10/2/2017	12/22/2017	CEHS Athletics	Poinsettias, Wreaths, Christmas Tree Sales	Foundation/Booster Organization	Wood Mountain Christmas Trees
Clovis East High	Shannon Weber	7/1/2017	11/19/2017	REC Instrumental Music Program	Showcase (Fashion, Drama, Dance, etc.)	Foundation/Booster Organization	None
Clovis East High	Shannon Weber	12/1/2017	12/18/2017	REC Instrumental Music Program	Bake Sales for Concert*	Foundation/Booster Organization	None
Clovis East High	Pat Waer	7/1/2017	4/1/2018	Clovis East Athletics	Athletic Pass - Adults Only	Foundation/Booster Organization	Larson Brothers
Clovis East High	Pat Waer	8/1/2017	12/31/2017	CEHS Athletics	Media Guides / Programs / Posters	Foundation/Booster Organization	Larson Brothers
Clovis East High	Pat Waer	8/21/2017	12/20/2017	CEHS Athletics	Parking at Home Football Games	Foundation/Booster Organization	None
Clovis East High	Pat Waer	8/21/2017	12/20/2017	Clovis East Athletics	Snack Bar at Home Football Games*	Foundation/Booster Organization	Smart and Final, Costco, Sysco

## Fundraiser Requests

**June 28, 2017**

Clovis East High	Mignon Etcheverry	9/25/2017	10/7/2017	REC Functional Life Skills	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Smart and Final, Saladin's
Clovis East High	Pat Waer	7/1/2017	12/20/2017	Clovis East Athletics	Football Season Passes - Adults Only	Foundation/Booster Organization	Larson Brothers
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Ads in Programs / Posters	Foundation/Booster Organization	Rush Advertising
Clovis North High	Peter Fecht, Andrew Wilson	7/1/2017	6/30/2018	CNEC Aquatics	Movie Nights	Foundation/Booster Organization	Maya Cinemas
Clovis North High	Peter Fecht, Andrew Wilson	7/1/2017	6/30/2018	CNEC Aquatics	Family Restaurant Night*	Foundation/Booster Organization	Chipotle Mexican Grill
Clovis North High	Peter Fecht, Andrew Wilson	7/1/2017	6/30/2018	CNEC Aquatics	Black and Blue Dinner*	Foundation/Booster Organization	The Meat Market, El Taco Nazo
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Snack Bar for Athletic Events*	Foundation/Booster Organization	Smart and Final, Costco, Sam's Club, Save Mart
Clovis North High	Andrew Wilson	7/1/2017	6/30/2018	CNEC Boys Water Polo	Snack Bar for Athletic Events*	Foundation/Booster Organization	Smart and Final, Costco, Sam's Club, Save Mart
Clovis North High	Travis Herb	7/1/2017	6/30/2018	CNEC Girls Volleyball	Snack Bar for Athletic Events*	Foundation/Booster Organization	Smart and Final, Costco, Sam's Club, Save Mart
Clovis North High	Benny Martinez	7/1/2017	6/30/2018	CNEC Football	Snack Bar for Athletic Events*	Foundation/Booster Organization	Smart and Final, Costco, Sam's Club, Save Mart
Clovis North High	Rich Brazil	7/1/2017	6/30/2018	CNEC Track and Field	Snack Bar for Athletic Events*	Foundation/Booster Organization	Smart and Final, Costco, Sam's Club, Save Mart

**Fundraiser Requests**  
**June 28, 2017**

Clovis North High	John Jones	7/1/2017	6/30/2018	CNEC Badminton	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Coby Lindsey	7/1/2017	6/30/2018	CNEC Boys Soccer	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Nick Pappanduros	7/1/2017	6/30/2018	CNEC Girls Soccer	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Family Restaurant Night	Foundation/Booster Organization	Chipotle Mexican Grill, Field House, Giuseppe Gallo's, Applebee's, California Pizza Kitchen, Cafe© Rio, Dominion's Pizza, Bobby Salazar's

*\*In compliance with Board Policy No. 8402*

# Fundraiser Requests

June 28, 2017

Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	None
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Program Sales of Ad Pages	Foundation/Booster Organization	None
Clovis North High	Linda Linder	8/21/2017	6/8/2018	CNEC Mock Trial	Family Restaurant Night*	Foundation/Booster Organization	Blaze Pizza, Field House, Bobby Salazar's, Guadalajara's, Chick-fil-A, Habit Burger, Chipotle Mexican Grill, Hungry Bear Cookies, Dog House Grill, Jamba Juice, Hungry Bear Cookies
Clovis North High	Linda Linder	8/21/2017	6/8/2018	CNEC Mock Trial	Family Restaurant Night*	Foundation/Booster Organization	Kona Ice, Maria's Tacos, Me and Ed's, Jersey Mike's Subs, McDonald's, Little Caesars, Luna's Pizzeria, Marble Slab Creamery, Mickey's Yogurt, Panda Express
Clovis North High	Travis Herb	7/1/2017	6/30/2018	CNEC Girls Volleyball	Program sales of ad pages	Foundation/Booster Organization	CUSD Graphic Arts, FedEx Office
Clovis North High	Travis Herb	7/1/2017	6/30/2018	CNEC Girls Volleyball	Family Restaurant Night	Foundation/Booster Organization	Jamba Juice, Chipotle Mexican Grill, Panda Express, Dutch Bros. Coffee, Kona Ice
Clovis North High	Linda Linder	8/21/2017	6/8/2018	CNEC Mock Trial	Candy Sales*	Foundation/Booster Organization	World's Finest Chocolates
Clovis North High	Travis Herb	7/1/2017	6/30/2018	CNEC Girls Volleyball	Movie Nights*	Foundation/Booster Organization	Smart and Final, Dominion's Pizza

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Clovis North High	Linda Linder	8/21/2017	6/8/2018	CNEC Mock Trial	Snack Bar*	Foundation/Booster Organization	Costco, Smart and Final, Dollar Tree, Vons, Food Maxx, Walmart, Save Mart, Sam's Club, WinCo
Clovis North High	Will Pierce, Jordan Sharp	6/15/2017	6/30/2018	CNEC Football	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	Cyclebar
Clovis North High	Courtney Dale	7/1/2017	6/30/2018	CNEC Softball	Reusable Cups	Foundation/Booster Organization	Me and Ed's, Panda Express, Taco Bell, Sonic Drive-In, Deli Delicious
Clovis North High	Courtney Dale	7/1/2017	6/30/2018	CNEC Softball	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	None
Clovis North High	Courtney Dale	7/1/2017	6/30/2018	CNEC Softball	Candy Sales*	Foundation/Booster Organization	World's Finest Chocolates
Clovis North High	Courtney Dale	7/1/2017	6/30/2018	CNEC Softball	Jamba Juice Gift Cards	Foundation/Booster Organization	Jamba Juice
Clovis North High	Coby Lindsey	6/15/2017	6/30/2018	CNEC Boys Soccer	Family Restaurant Night	Foundation/Booster Organization	Chipotle Mexican Grill, Panda Express, Field House, Pieology, Deli Delicious, Chick-fil-A
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Drive-Up Dinner	Foundation/Booster Organization	None
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Legacy Water Polo Ball	Foundation/Booster Organization	None

# Fundraiser Requests

June 28, 2017

Clovis North High	Jason Powell	7/1/2017	6/30/2018	CNEC Boys Volleyball	Family Restaurant Night	Foundation/Booster Organization	Panda Express, Chipotle Mexican Grill, Guadalajara's, Freebirds World Burrito, California Pizza Kitchen, Pieology, Deli Delicious, Chick-fil-A, Field House
Clovis North High	David Lesser	8/21/2017	6/8/2018	CNEC Band	Great American Fundraising*	Foundation/Booster Organization	Great American Fundraising
Clovis North High	David Lesser	8/28/2017	6/8/2018	CNEC Band	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Clovis Clipper Crab Company
Clovis North High	David Lesser	8/1/2017	6/8/2018	CNEC Band	Clovis North Band & Color Guard 2017-2018 Calendar	Foundation/Booster Organization	None
Clovis North High	David Lesser	8/21/2017	6/8/2018	CNEC Band	Hungry Bear Cookie Dough*	Foundation/Booster Organization	Hungry Bear Cookies
Clovis North High	David Lesser	8/21/2017	6/8/2018	CNEC Band	Rummage Sales	Foundation/Booster Organization	None
Clovis North High	Rich Brazil	7/1/2017	6/30/2018	CNEC Track and Field	Spirit Wear/Spirit Packs	Associated Student Body	GTM Sportswear, Advantage Specialties, Athletic Designs Fresno
Clovis North High	Rich Brazil	7/1/2017	6/30/2018	CNEC Track and Field	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Seven Bar and Grill, Tahoe Joe's Famous Steakhouse, Outlaws BBQ Catering, Sequoia Brewing Company, Mike's Grill



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Clovis North High	Heather Long	7/1/2017	6/30/2018	CNEC Girls Basketball	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Josh Adams	7/1/2017	6/30/2018	CNEC Wrestling	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Peter Fecht, Andrew Wilson	7/1/2017	6/30/2018	CNEC Swim and Dive	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions

# Fundraiser Requests

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Clovis North High	Chris Patrick	7/1/2017	6/30/2018	CNEC Baseball	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Nick Pappanduros	7/1/2017	6/30/2018	CNEC Girls and Boys Soccer	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Saladino's Inc., Bella Pasta
Clovis North High	Nick Pappanduros	7/1/2017	6/30/2018	CNEC Girls Soccer	Spirit Wear/Spirit Packs	Foundation/Booster Organization	Pro Soccer Shop, First String Sports, Advantage Specialties
Clovis North High	Courtney Dale	7/1/2017	6/30/2018	CNEC Softball	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions
Clovis North High	Rich Brazil	7/1/2017	6/30/2018	CNEC Track and Field	Food Vendors for Athletic Events*	Foundation/Booster Organization	Planet Java, Kona Ice, Jamba Juice, Guadalajara's, Dutch Bros. Coffee, Panda Express, El Taco Nazo, Lolo Hawaiian Shaved Ice, Carni Kettle Corn, Old Tyme Kettle Corn, Gorilla Gurt, Yosemite Concessions

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

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Clovis North High	Andrew Wilson	7/1/2017	6/30/2018	CNEC Boys Water Polo	Ads in Programs/Posters	Foundation/Booster Organization	Smart and Final, Sam's Club, Costco, Save Mart
Clovis North High	Mike Nichols	7/1/2017	6/30/2018	CNEC Girls Water Polo	Ads in Programs/Posters	Foundation/Booster Organization	Rush Advertising, CUSD Graphic Arts
Clovis North High	Andrew Wilson	7/1/2017	6/30/2018	CNEC Boys Water Polo	Drive-Up Dinner*	Foundation/Booster Organization	None
Clovis North High	Peter Fecht	7/1/2017	6/30/2018	CNEC Swim and Dive	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	None
Clovis North High	Courtney Dale	7/1/2017	6/30/2018	CNEC Softball	Family Restaurant Night*	Foundation/Booster Organization	Habit Burger, Chipotle Mexican Grill
Clovis North High	Heather Lingenfelter	8/21/2017	6/8/2018	Clovis North Pep and Cheer	Candle Sales	Associated Student Body	Gold Canyon Candles
Clovis North High	David Lesser	8/21/2017	6/8/2018	CNEC Band	Family Restaurant Night*	Foundation/Booster Organization	Tahoe Joe's Famous Steakhouse, The Cheesecake Factory, Wassabi
Clovis North High	Linda Linder	8/21/2017	6/8/2018	CNEC Mock Trial	Car Washes	Foundation/Booster Organization	Red Carpet Carwash, Jack's Car Wash Company, Surf Thru Express Car Wash
Clovis North High	Linda Linder	8/21/2017	6/8/2018	CNEC Mock Trial	Candle Sale	Foundation/Booster Organization	Gold Canyon Candles
Clovis North High	Heather Bishop	8/21/2017	6/8/2018	CNEC Choir	Candle Sales	Foundation/Booster Organization	Gold Canyon Candles
Clovis North High	Michelle Miller, Katie Aiello	8/21/2017	6/8/2018	CNEC Peer Counseling	St. Baldrick's Day	Foundation/Booster Organization	St. Baldrick's Foundation
Clovis North High	Heather Bishop	8/21/2017	6/8/2018	CNEC Choir	Cookie Dough Sales*	Associated Student Body	Great American Opportunities

\*In compliance with Board Policy No. 8402

## Fundraiser Requests

**June 28, 2017**

Clovis North High	Michelle Miller, Katie Aiello	8/21/2017	6/8/2018	CNEC Peer Counseling	T-shirt sales	Foundation/Booster Organization	Advantage Specialties
Clovis North High	Travis Herb	7/1/2017	6/30/2018	CNEC Girls Volleyball	Entertainment/Coupon Books	Foundation/Booster Organization	Great American Fundraising
Clovis North High	Nick Pappanduros	7/1/2017	6/30/2018	CNEC Girls Soccer	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Associated Student Body	None
Clovis North High	Nick Pappanduros	7/1/2017	6/30/2018	CNEC Girls Soccer	Family Restaurant Night	Foundation/Booster Organization	Chipotle Mexican Grill, Panda Express, Me and Ed's, Subway
Clovis North High	Andrea Castro, Andrew Wilson	7/1/2017	6/30/2018	CNEC Boys Water Polo	Water Polo Dinner with Parents*	Foundation/Booster Organization	The Meat Market, El Taco Nazo
Clovis North High	Nick Pappanduros	7/1/2017	6/30/2018	CNEC Girls Soccer	Candy Sales*	Associated Student Body	World's Finest Chocolates
Clovis North High	Cameron Shahrokhi	7/1/2017	6/30/2018	CNEC Boys Soccer	Family Restaurant Night	Foundation/Booster Organization	California Pizza Kitchen
Clovis North High	Jed Noonkester	7/1/2017	6/30/2018	CNEC Boys Golf	Golf Tournaments*	Foundation/Booster Organization	Dragonfly Golf Club
Clovis North High	Jed Noonkester	7/1/2017	6/30/2018	CNEC Boys Golf	Family Restaurant Night	Foundation/Booster Organization	Deli Delicious, Chipotle Mexican Grill, Panda Express
Clovis North High	Jed Noonkester	7/1/2017	6/30/2018	CNEC Boys Golf	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	Dragonfly Golf Club
Clovis North High	Jed Noonkester	7/1/2017	6/30/2018	CNEC Boys Golf	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	Cyclebar

*\*In compliance with Board Policy No. 8402*

# Fundraiser Requests

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Clovis North High	David Lesser	7/1/2017	8/3/2018	CNEC Band	SAT/ACT Diagnostic Sessions	Foundation/Booster Organization	PrepEgg.com Education
Clovis North High	David Lesser	7/1/2017	7/31/2018	CNEC Band	Selland Arena Concession Stand Sales*	Foundation/Booster Organization	Pardini's Catering
Clovis North High	Andrea Castro	7/1/2017	6/30/2018	CNEC Boys Water Polo	Ads in Programs/Posters	Foundation/Booster Organization	CUSD Graphic Arts
Clovis North High	Andrea Castro, Andrew Wilson, Peter Fecht	7/1/2017	6/30/2018	CNEC Aquatics	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	The Meat Market, El Taco Nazo
Clovis North High	Andrea Castro, Andrew Wilson, Elizabeth Brown	7/1/2017	6/30/2018	CNEC Aquatics	Vendors at Aquatic Events*	Foundation/Booster Organization	Kona Ice, Swimsuits West, Jay's Specialty Ice Cream, Dutch Bros. Coffee
Clovis North High	Andrea Castro, Andrew Wilson, Peter Fecht	7/1/2017	6/30/2018	CNEC Aquatics	Movie Nights	Foundation/Booster Organization	Costco, Regal Entertainment Group
Clovis North High	Ben Holscher	7/1/2017	6/30/2018	CNEC Wrestling	Golf Tournaments*	Foundation/Booster Organization	Riverside Golf Course, Copper River Country Club, Fort Washington Golf and Country Club, San Joaquin Country Club
Clovis North High	Bryan Juinio	7/1/2017	6/30/2018	CNEC Girls Tennis	Donations to Program	Foundation/Booster Organization	None
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Donations by Businesses	Foundation/Booster Organization	Saucony
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Jamba Juice Gift Cards	Foundation/Booster Organization	Jamba Juice

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Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Dinners to Go*	Foundation/Booster Organization	Seven Bar and Grill, Tahoe Joe's Famous Steakhouse, Yosemite Ranch
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Snack Bar for Cross Country Events*	Foundation/Booster Organization	Food 4 Less
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	T-shirt Sales at Twilight Invitational	Foundation/Booster Organization	On-Site Sports
Clovis North High	Andrea Castro	7/1/2017	6/30/2018	CNEC Boys Water Polo	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	Cyclebar
Clovis North High	Andrea Castro	7/1/2017	6/30/2018	CNEC Boys Water Polo	Family Restaurant Night	Foundation/Booster Organization	Panda Express, Chipotle Mexican Grill, Applebee's Grill and Bar
Clovis North High	David Lesser	8/21/2017	6/8/2018	CNEC Band	Adult Dinners/Dance (i.e. BBQs, crab feasts)	Foundation/Booster Organization	Cool Hand Luke's Steakhouse
Clovis North High	Sally Howe	8/21/2017	6/8/2018	CNEC-History Day Team	T-Shirt Sales	Foundation/Booster Organization	Primetime Sports, Alpha Graphics, Ink dab
Clovis North High	Sally Howe	8/21/2017	6/8/2018	CNEC History Day Team	Family Restaurant Night	Foundation/Booster Organization	Me and Ed's, Jamba Juice, Chipotle Mexican Grill, Chick-fil-A
Clovis North High	Sally Howe	8/21/2017	6/8/2018	CNEC History Day Team	Family Restaurant Night	Foundation/Booster Organization	Starbucks, Cold Stone Creamery, In-N-Out Burger
Clovis North High	Sally Howe	8/21/2017	6/8/2018	CN-History Day Team	Candy Sales*	Foundation/Booster Organization	Costco, Smart and Final
Clovis North High	Roman Gonzalez	12/1/2017	5/31/2018	BRONCZ Special Education	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Save Mart, Smart and Final
Clovis North High	Michelle Miller	8/21/2017	6/8/2018	CNEC Care for Congo Club	Family Restaurant Night*	Associated Student Body	Chick-fil-A, Panda Express, Chipotle Mexican Grill

\*In compliance with Board Policy No. 8402

**Fundraiser Requests**  
**June 28, 2017**

Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	Movie Nights	Associated Student Body	Chosen Frozen Yogurt, Sweet Tomatoes, Applebee's, BJ's Restaurant, Maya Cinemas, Edwards Fresno Stadium 22
Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	Game Night*	Associated Student Body	Me and Ed's, Smart and Final, Costco, Luna's, Jamba Juice, Guadalajara's, Walmart, Sam's Club, Food Maxx
Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	Pancake Breakfast*	Associated Student Body	Vons, Smart and Final, Costco, Dutch Bros. Coffee, Food Maxx, Jamba Juice, Walmart, Batter Up Pancakes
Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	Fresno Grizzlies Concessions*	Associated Student Body	Fresno Grizzlies Concession Contractors
Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	Family Restaurant Night*	Associated Student Body	Panda Express, Jamba Juice, McDonald's, Chick-fil-A, Chipotle Mexican Grill, Dog House Grill, Me and Ed's, Mad Duck, Farm Fresh Bowls, Beach Hut Deli, Five Guys, PF Changs, Panera Bread, Pieology, Wahoo's Fish Tacos, Corner Bakery Cafe, Sweet Lyfe Boba

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Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	Snack Bar Sales*	Associated Student Body	Costco, WinCo, Food Maxx, Smart and Final, Jamba Juice, Dollar Tree, Walmart, Kona Ice, Save Mart, Vons
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Food Sales at Fresno Grizzlies Games*	Foundation/Booster Organization	None
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	None
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Spirit Wear/Spirit Packs	Associated Student Body	The Print District, X-Grain Sportswear, BSN Sports, Boathouse Sports
Clovis North High	Maurissa Johnston	7/1/2017	6/30/2018	CNEC Girls Golf	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Foundation/Booster Organization	Dragonfly Golf Club
Clovis North High	Maurissa Johnston	7/1/2017	6/30/2018	CNEC Girls Golf	Movie Nights*	Foundation/Booster Organization	Me and Ed's, Premo Pizza
Clovis North High	Maurissa Johnston	7/1/2017	6/30/2018	CNEC Girls Golf	Golf Tournaments*	Foundation/Booster Organization	Dragonfly Golf Club
Clovis North High	Jason Lienau	7/1/2017	6/30/2018	CNEC Cross Country	Donations for Charitable Organizations	Foundation/Booster Organization	None
Clovis North High	Cameron Shahrokhi	7/1/2017	6/30/2018	CNEC Boys Soccer	Jamba Juice Gift Cards	Foundation/Booster Organization	Jamba Juice
Clovis North High	Ben Holscher	7/1/2017	6/30/2018	CNEC Wrestling	Family Restaurant Night*	Foundation/Booster Organization	Habit Burger, Butterfish, Campagna, Chipotle Mexican Grill



# Fundraiser Requests

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Clovis North High	Scott Dille	8/21/2017	6/8/2018	Bronco Foundation	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Costco, Dukes Downton
Clovis North High	Ben Holscher	7/1/2017	6/30/2018	CNEC Wrestling	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	El Taco Nazo, Butterfish California Poke, Love and Garlic Artisan Foods, Pardini's Catering and Banquets, The Meat Market, Campagna
Clovis North High	David Lesser	8/1/2017	6/30/2018	CNEC Band	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Sam's Club, Save Mart, Vons, Walmart, WinCo Foods
Clovis North High	Lilli Goishi-Bessey	8/21/2017	6/8/2018	CNEC HOSA Club	Family Restaurant Night*	Associated Student Body	Panda Express, Habit Burger, Me and Ed's, Jamba Juice, Pielogy, Red Robin
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama	Family Restaurant Night*	Foundation/Booster Organization	McDonald's, Panda Express
Clovis North High	Josh Belden	9/1/2017	6/8/2018	CNEC Academic Decathlon	Family Restaurant Night*	Foundation/Booster Organization	Chick-fil-A, Chipotle Mexican Grill, McDonald's, Panda Express, Applebee's, Boston Market, Fosters Freeze
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama	Family Restaurant Night*	Foundation/Booster Organization	Chosen Frozen Yogurt, Jack's Urban Eats
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama	Movie Nights	Foundation/Booster Organization	None
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama	Cabaret Night Performance, Open Mic Night	Foundation/Booster Organization	None

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Clovis North High	Lavinia Terra	8/21/2017	6/8/2018	CNEC-Unheard Cries Club	Donations for Charitable Organizations	Associated Student Body	Target
Clovis North High	Lavinia Terra	8/21/2017	6/8/2018	CNEC-Unheard Cries Club	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Associated Student Body	Luna's Pizzeria, Chipotle Mexican Grill, Bobby Salazar's, Dog House Grill, Habit Burger, Costco, Guadalajara's
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama Club	Costume Rentals	Foundation/Booster Organization	None
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama Club	Pastry Sales*	Foundation/Booster Organization	Costco, Smart and Final
Clovis North High	Ben Holscher	7/1/2017	6/30/2018	CNEC Wrestling	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Sequoia Brewing Company, Taquizas a Domicilio
Clovis North High	Mary Allen	6/16/2017	7/31/2018	CN Robotics	BBQ Dinner*	Associated Student Body	Costco, WinCo, Food Maxx, Smart and Final, Jamba Juice, Dollar Tree, Walmart, Save Mart, Vons, Firehouse BBQ
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama Club	Rummage Sales	Foundation/Booster Organization	None
Clovis North High	Heather Lingenfelter	8/21/2017	6/8/2018	Clovis North Pep and Cheer	Candy Sales*	Associated Student Body	See's Candies
Clovis North High	Bryan Juinio	7/1/2017	6/30/2018	CNEC - Girls Tennis	Drive-Up Dinner*	Foundation/Booster Organization	The Meat Market
Clovis North High	Sherri Lummis	8/21/2017	6/8/2018	CNEC-Key Club	Box Top Collections	Associated Student Body	General Mills Box Tops
Clovis North High	Heather Lingenfelter	8/21/2017	6/8/2018	Clovis North Pep and Cheer	Family Restaurant Night*	Associated Student Body	Dutch Bros. Coffee, Chipotle Mexican Grill, Habit Burger, Chick-fil-A, Guadalajara's, Dog House Grill, Panda Express

\*In compliance with Board Policy No. 8402

## Fundraiser Requests

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Clovis North High	Sherri Lummis	8/21/2017	6/8/2018	CNEC-Key Club	Concessions at Clovis Christmas Parade*	Associated Student Body	Costco, Sam's Club
Clovis North High	Roman Gonzalez	8/21/2017	6/8/2018	BRONCZ Special Education Club	CN Coffee House*	Foundation/Booster Organization	Costco, Sam's Club
Clovis North High	Roman Gonzalez	8/21/2017	6/8/2018	BRONCZ Special Education Club	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Costco, Sam's Club, Tahoe Joe's
Clovis North High	Laura Quall	8/21/2017	6/8/2018	CNEC-Asian Club	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Costco, Sam's Club
Clovis North High	Laura Quall	8/21/2017	6/8/2018	CNEC Asian Club	Egg Roll Sales*	Foundation/Booster Organization	Maui Hawaiian BBQ
Clovis North High	Michael Williamson	8/21/2017	6/8/2018	Clovis North Activities	Miscellaneous gift/catalog items sold (w/ food)	Associated Student Body	Great American Fundraising
Clovis North High	Michael Williamson	8/21/2017	6/8/2018	Clovis North Activities	Miscellaneous gift/catalog items sold (w/o food)	Associated Student Body	Great American Fundraising
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	Clovis North Activities	Holiday Grams	Associated Student Body	Balloons Everywhere
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	Clovis North Activities	Activities Pass	Associated Student Body	Inkdab
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	Clovis North Activities Class of 2018	Powder Puff Football Game	Associated Student Body	Inkdab
Clovis North High	Lavinia Terra	8/21/2017	6/8/2018	CNEC Unheard Cries Club	Family Restaurant Night*	Associated Student Body	Chick-fil-A, Habit Burger, Jamba Juice, Me and Ed's, In and Out Burger
Clovis North High	Lavinia Terra	8/21/2017	6/8/2018	CNEC Unheard Cries Club	Movie Nights*	Associated Student Body	Walmart, Costco, Sam's Club, Smart and Final

*\*In compliance with Board Policy No. 8402*

# Fundraiser Requests

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Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities Daisy Chain	Tuxedo Rentals	Foundation/Booster Organization	The Men's Wearhouse
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities Class of 2021	Spirit Wear/Spirit Packs	Associated Student Body	Rush Advertising, Ink dab, Prime Time Sports, BSN
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities Class of 2019	Selling Water at Graduation	Associated Student Body	Costco, Sam's Club, Smart and Final
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities Class of 2019	Spirit Wear/Spirit Packs	Associated Student Body	Rush Advertising, Ink dab, Prime Time Sports, BSN
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities	Food Fairs*	Associated Student Body	Dutch Bros. Coffee, Panda Express, Kona Ice, Marble Slab Creamery, Me and Ed's, Chick-fil-A, Gorilla Gurt, Yosemite Concessions
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities	Food Fairs*	Associated Student Body	Dutch Bros. Coffee, Panda Express, Kona Ice, Marble Slab Creamery, Me and Ed's, Chick-fil-A, Gorilla Gurt, Yosemite Concessions
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CNEC Activities Class of 2018	Spirit Wear/Spirit Packs	Associated Student Body	Rush Advertising, Ink dab, Primetime Sports, BSN
Clovis North High	Carlos Zuniga	8/21/2017	6/8/2018	CN Activities Class of 2019	Water Sales at Graduation*	Associated Student Body	Costco, Smart and Final
Clovis North High	Sherri Lummis	8/21/2017	6/8/2018	CNEC Key Club	Family Restaurant Night*	Associated Student Body	Blaze Pizza, Deli Delicious
Clovis North High	Lilli Goishi-Bessey	8/21/2017	6/8/2018	CNEC HOSA Club	Donations for Charitable Organizations	Associated Student Body	None

\*In compliance with Board Policy No. 8402

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Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama Club	Concessions at Drama Performances*	Foundation/Booster Organization	Costco, Smart and Final
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama Club	Adult Dinners/Dance (i.e. BBQs, crab feasts)*	Foundation/Booster Organization	Luna's Pizzeria, Classic Catering
Clovis North High	Joel Abels	8/21/2017	6/8/2018	Bronco Drama Club	Family Restaurant Night*	Foundation/Booster Organization	Panda Express, Chosen Yogurt, Jack's Urban Eats, McDonald's
Clovis North High	Lavinia Terra	8/21/2017	6/8/2018	CNEC-Unheard Cries Club	Face Painting at CNEC Sporting Events	Associated Student Body	Party City, Bargain Party, Costco
Clovis West High	Nikki Schrey	6/30/2017	7/7/2017	CWHS Girls Soccer	Car Washes	Associated Student Body	Red Carpet Carwash
Clovis West High	Rhonda DeRuiter	6/1/2017	6/1/2017	Clovis West Girls Volleyball	Family Restaurant Night*	Associated Student Body	Yogurtland
Cole Elementary	Shelbee Hayes	10/2/2017	10/20/2017	Cole Elementary	Mother Son Dance	Associated Student Body	None
Cole Elementary	Shannon Folsom	2/5/2018	4/27/2018	Cole Elementary School	Yearbook Sales	Associated Student Body	Larson Brothers
Cole Elementary	Jennifer Arruda	9/7/2017	10/13/2017	Cole Elementary	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Associated Student Body	None
Cole Elementary	Marshall Hamm	11/16/2017	12/18/2017	Cole Elementary	Candy Sales*	Associated Student Body	World's Finest Chocolates
Cole Elementary	Christy Campbell	10/20/2017	11/3/2017	Cole Foundation/PTC	Cookie Dough Sales*	Foundation/Booster Organization	Otis Spunkmeyer
Cole Elementary	Trina Hairabedian	8/21/2017	6/8/2018	Cole Foundation/PTC	Student Store/Snack Bar*	Foundation/Booster Organization	Smart and Final

# Fundraiser Requests

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Cole Elementary	Trina Hairabedian	8/21/2017	6/8/2018	Cole Elementary	Donations by Businesses - Box Tops for Education	Associated Student Body	None
Cole Elementary	Melanie Stumpf	1/9/2018	1/19/2018	Cole Elementary	Zumba Dance Party*	Associated Student Body	Smart and Final
Cole Elementary	Shelbee Hayes	2/23/2018	3/2/2018	Cole Elementary	Father Daughter Dance	Associated Student Body	None
Granite Ridge Intermediate	Jennifer Appleby	8/21/2017	6/8/2018	Granite Ridge Choir	Cookie Dough Sales*	Associated Student Body	Great American Fundraising
Granite Ridge Intermediate	Jennifer Appleby	8/21/2017	6/8/2018	Granite Ridge Choir	Gourmet Snack Sales*	Associated Student Body	Great American Fundraising
Granite Ridge Intermediate	Jennifer Appleby	8/21/2017	6/8/2018	Granite Ridge Choir	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)	Associated Student Body	None
Granite Ridge Intermediate	Jennifer Appleby	8/21/2017	6/8/2018	Granite Ridge - Choir	Popcorn Sales*	Associated Student Body	Great American Fundraising
Granite Ridge Intermediate	Cody Ashford	8/21/2017	6/8/2018	Granite Ridge Bronco Drama	Concession Sales*	Foundation/Booster Organization	Costco, Smart and Final
Granite Ridge Intermediate	Cody Ashford	8/21/2017	6/8/2018	Granite Ridge Bronco Drama	Showcase (Fashion, Drama, Dance, etc.)	Foundation/Booster Organization	None
Kastner Intermediate	Matt Karsevar	2/23/2017	3/23/2017	Kastner Track & Field	Family Restaurant Night*	Associated Student Body	Pizza Factory
Kastner Intermediate	Kyle Gilchrist	11/9/2017	12/9/2017	Kastner Wrestling	Miscellaneous gift/catalog items sold (w/o food)	Associated Student Body	Great American Fundraising
Mountain View Elementary	Dan Dritz & Amy Wells	8/21/2017	6/8/2018	MV Gate Program	Bingo Night	Associated Student Body	Smart and Final

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Mountain View Elementary	Vanessa Avitabile, Candice Smith	8/21/2017	6/8/2018	MV Cheer	Candle Sales	Associated Student Body	Gold Canyon Candles
Nelson Elementary	Yvonne Machicote	8/21/2017	6/8/2018	Nelson Elementary PTC	Marquee Fundraiser	Parent Teacher Club	None
Nelson Elementary	Margarita Hernandez	8/21/2017	6/8/2018	Nelson Elementary PTC	Granite Tiles for Amphitheater	Parent Teacher Club	Other
Nelson Elementary	BJ Henry	8/21/2017	6/8/2018	Nelson PTC	Parent donations of Box Tops	Associated Student Body	General Mills Box Tops
Nelson Elementary	Kendra Matson, Anisha Mayberry, Jennie Mau	8/22/2017	9/7/2017	Nelson ASB	Various "A-thons" (i.e. Jog-A-Thons, Basketball Shoot-A-Thons)*	Associated Student Body	None
Nelson Elementary	Yvonne Machicote	8/24/2017	5/24/2018	Nelson Elementary PTC	Food Sales at Open House, Back to School Night)*	Parent Teacher Club	Guadalajara's
Nelson Elementary	Margarita Hernandez	8/25/2017	5/25/2018	Nelson Elementary PTC	Snack Bar*	Parent Teacher Club	Sam's Club, Smart and Final
Nelson Elementary	Margarita Hernandez	8/28/2017	9/8/2017	Nelson Elementary PTC	Spirit Wear/Spirit Packs	Parent Teacher Club	Ink It Stitch It
Nelson Elementary	Anish Mayberry	8/28/2017	9/8/2017	Nelson Elementary ASB	Spirit Wear/Spirit Packs	Associated Student Body	Ink It Stitch It
Nelson Elementary	Yvonne Machicote	9/25/2017	10/6/2017	Nelson Elementary-PTC	Miscellaneous gift/catalog items sold*	Parent Teacher Club	Other
Nelson Elementary	Monica Brewer	9/25/2017	11/9/2017	Nelson Elementary-ASB	Candy Sales*	Associated Student Body	World's Finest Chocolates, Dollar Tree
Nelson Elementary	Yvonne Machicote	10/16/2017	3/16/2018	Nelson Elementary PTC	Miscellaneous Candy Grams*	Parent Teacher Club	Oriental Trading Company, Sam's Club, Costco, Smart and Final

\*In compliance with Board Policy No. 8402

# Fundraiser Requests

June 28, 2017

Nelson Elementary	Yvonne Machicote, Kendra Matson	10/16/2017	10/20/2017	Nelson Elementary PTC	Pennies for Piggies*	Parent Teacher Club	None
Nelson Elementary	Margarita Hernandez	12/12/2017	5/30/2017	Nelson Elementary PTC	Roses for Events (Block N, Winter Programs, BTSN, Spring Concert)	Parent Teacher Club	None
Nelson Elementary	Yvonne Machicote	1/16/2018	1/30/2018	Nelson Elementary PTC	Cookie Dough Sales*	Parent Teacher Club	Hungry Bear Cookies
Nelson Elementary	Yvonne Machicote	2/2/2018	3/16/2018	Nelson Elementary PTC	Family Dances*	Parent Teacher Club	None
Nelson Elementary	Monica Brewer	2/13/2018	3/23/2018	Nelson ASB	Yearbooks	Associated Student Body	Larson Brothers, Dollar Tree
Nelson Elementary	Kendra Matson, BJ Henry, Jennie Mau, Anisha Mayberry	2/21/2018	3/2/2018	Nelson ASB	Muffins with Mom*	Associated Student Body	Smart and Final, Dollar Tree, Food Maxx
Nelson Elementary	Yvonne Machicote	3/5/2018	3/16/2018	Nelson Elementary PTC	Entertainment/Coupon Books	Parent Teacher Club	None
Nelson Elementary	Margarita Hernandez	3/22/2018	3/22/2018	Nelson Elementary PTC	Family Restaurant Night*	Parent Teacher Club	Chick-fil-A
Nelson Elementary	Anisha Mayberry	4/4/2018	4/13/2018	Nelson ASB	Goodies with Grandparents*	Associated Student Body	Smart and Final, Dollar Tree, Larson Brothers, Campus Catering
Nelson Elementary	Anissa Medina, Nanxe Vang	4/4/2018	5/18/2018	Nelson ASB	Red Carpet Car Wash Ticket Sales*	Associated Student Body	Red Carpet Carwash
Nelson Elementary	Christine Coronado	4/16/2018	5/4/2018	Nelson PTC	Carnivals*	Parent Teacher Club	Me and Ed's, Dollar Tree, Costco, Larson Brothers, Sam's Club, Smart and Final
Pinedale Elementary	Dave Castro	9/25/2017	10/21/2017	Pinedale Elementary-ASB	Candy Sales*	Associated Student Body	Great American Fundraising

\*In compliance with Board Policy No. 8402



## Fundraiser Requests

**June 28, 2017**

Reyburn Intermediate	Kelly Anderson	9/30/2017	9/30/2017	CEHS Forensics	Snacks and Food Sales*	Foundation/Booster Organization	Costco
Reyburn Intermediate	Ashley Mushegan	12/4/2017	12/15/2017	Reyburn Science Olympiad	Krispy Kreme Donut Sales*	Foundation/Booster Organization	Krispy Kreme Donut Sales
Reyburn Intermediate	Ashley Mushegan	10/31/2017	11/10/2017	Reyburn Science Olympiad	Jamba Juice Cards*	Foundation/Booster Organization	Jamba Juice
Riverview Elementary	Riverview Staff	8/21/2017	6/8/2018	Riverview Student Body	Donuts with Dad	Associated Student Body	Save Mart, Smart and Final, Judy's Donuts
Riverview Elementary	Riverview Staff	8/21/2017	6/8/2018	Riverview Student Body	Muffins with Mom	Associated Student Body	Save Mart, Smart and Final
Riverview Elementary	Debbie Brooks	9/1/2017	10/27/2017	Riverview PTC	Raffle Tickets	Parent Teacher Club	Me and Ed's
Riverview Elementary	Debbie Brooks	8/21/2017	6/8/2018	Riverview PTC	Cookie Dough Sales*	Parent Teacher Club	Bosco Fundraising
Riverview Elementary	Pam Rivera	8/21/2017	6/8/2018	Riverview 6th Grade Sonora Fundraiser	Candy Sales*	Associated Student Body	Bosco Fundraising
Riverview Elementary	Debbie Brooks	8/21/2017	6/8/2018	Riverview PTC	Carnivals*	Parent Teacher Club	Marble Slab Creamery, Chipotle Mexican Grill, Me and Ed's, Panda Express, AAA Bounce House
Riverview Elementary	Debbie Brooks	8/21/2017	6/8/2018	Riverview PTC	Family Restaurant Night	Parent Teacher Club	Chick-fil-A, Chipotle Mexican Grill, Panda Express, McDonald's, Kona Ice, Bosco Fundraising, Guadalajara's, Bobby Salazar's, Me and Ed's, Mickey's Yogurt, California Pizza Kitchen

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the Student Trip Requests, as submitted.

**DISCUSSION:**

A list of Student Trip Requests submitted for Board approval is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Student Trip Requests - 6-28-17	6/22/2017	Backup Material

**REVISIONS:**

**Clovis Unified School District**  
**Student Trip Requests - 6-28-17**

<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45642	CCUR BHS Baseball	7/1/2017 6:00	7/3/2017 18:00	CCUR-NONE-BrdApp	Paso Robles, CA	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45729	CCUR CNHS Baseball	7/1/2017 6:00	7/3/2017 18:00	CCUR-NONE-BrdApp	Paso Robles, CA	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45624	CCUR CHS Boys Water Polo	7/7/2017 6:00	7/9/2017 22:00	CCUR-CHS-Van-BrdApp	Orange, CA	12
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45657	CCUR BHS Baseball	7/7/2017 6:00	7/8/2017 18:00	CCUR-NONE-BrdApp	Elk Grove, CA	35
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45619	CCUR CEHS Boys Basketball	7/13/2017 6:00	7/16/2017 23:00	CCUR-NONE-BrdApp	Anaheim, CA	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45623	CCUR CHS Boys Water Polo	7/14/2017 6:00	7/16/2017 22:00	CCUR-CHS-Van-BrdApp	Orange, CA	12
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45658	CCUR BHS Baseball	7/14/2017 6:00	7/16/2017 18:00	CCUR-NONE-BrdApp	Sherman Oaks, CA	35
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45620	CCUR CEHS Boys Basketball	7/25/2017 6:00	7/30/2017 23:00	CCUR-NONE-BrdApp	Las Vegas, NV	15
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45441	CHS Girls Tennis	8/24/2017 6:00	8/26/2017 19:30	CHS/ATH-0500-Van-BrdApp	Bakersfield, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45440	BHS Girls Tennis	8/25/2017 8:00	8/26/2017 21:00	BHS/ATH-0500-Van-BrdApp	Bakersfield, CA	12
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45442	CHS Girls Tennis	8/30/2017 6:00	9/3/2017 18:00	CHS/ATH-0500-Van-BrdApp	Morro Bay, CA	14
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45479	CNEC Girls Golf	9/7/2017 8:00	9/9/2017 22:00	CNH/ATH-0500-Van-BrdApp	Palm Desert, CA	7
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45622	CHS Cross Country	9/15/2017 8:00	9/18/2017 17:00	CHS/ATH-0500-Van-BrdApp	Irvine, CA	16
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45315	BHS Jazz Band	9/16/2017 11:00	9/17/2017 20:45	BHS-FDN-SchoolBus-BrdApp	Monterey, CA	30
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45707	CNEC AVID	10/6/2017 6:00	10/7/2017 20:00	CNH-AVID-Van-BrdApp	Santa Cruz, CA	6
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45524	CEHS Ag Program	10/23/2017 6:00	10/29/2017 21:00	CEH-NONE-BrdApp	Indianapolis, IN	4
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45477	CNEC Girls Golf	11/7/2017 8:00	11/10/2017 22:00	EDSV-PLAYOFF-Van-BrdApp	San Bernardino, CA	7
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45641	CNEC Drama	11/10/2017 5:00	11/11/2017 22:30	CNH-ASB-CharterBus-BrdApp	Anaheim, CA	40
<b>Trip ID</b>	<b>Trip Name</b>	<b>Start Time</b>	<b>Return Time</b>	<b>Account:</b>	<b>Destination</b>	<b>Passengers</b>
45478	CNEC Girls Golf	11/12/2017 8:00	11/15/2017 22:00	EDSV-PLAYOFF-Van-BrdApp	Rancho Cucamonga, CA	7

**Title:** Voluntary Community Recreation Programs

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the Voluntary Community Recreation Programs, as submitted.

**DISCUSSION:**

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational program, and are entirely separate and distinct from the District's educational program. The Department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities.

Clovis Community Sports and Recreation Department

Pole Vault Camp

Location: Clovis High School

June 29-August 8, 2017

Grades 4-12

Cost: \$30.00 per participant

Clovis Community Sports and Recreation Department

Girls Volleyball Elementary Summer Skills Camp/Movie Night

Location: Clovis North High School

June 29-August 15, 2017

5:00 p.m.-8:00 p.m.

Grades K-6

Cost: \$20.00 per participant

Clovis Community Sports and Recreation Department

Cougar Track and Field

Location: Clovis High School

June 29, 2017-June 29, 2018

Grades 3-12

Cost: \$0

Clovis Community Sports and Recreation Department

Summer Girls Golf Camp  
Location: Clovis High School  
June 30-July 15, 2017  
Grades 7-12  
Cost: \$0

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**Title:** Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 562172 - 563204.

**DISCUSSION:**

District Administration recommends ratification of the Purchase Orders and District Contracts for the period of May 25, 2017-June 13, 2017, as well as the Warrant register for May 26, 2017-June 8, 2017. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 327-9127.

**FISCAL IMPACT/FUNDING SOURCE:**

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Adopt the Notice of Completion, as submitted.

**DISCUSSION:**

Project Type	Project/Site(s)	Company	DSA Number
2666	Lamonica Stadium Handrails and Concrete Repairs – 2016	Marko Construction Group Inc. 3675 E. Jensen Ave. Fresno, CA 93725	02-113731

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the Change Orders, as submitted.

**DISCUSSION:**

Change Order Number	Contract/Bid Number	Project Type	Site(s)	DSA Number
01	BHS-01	Modernization – 2017	Buchanan High School	02-115416
02-Final	Bid #2666	Handrails and Concrete Repairs – 2016	Lamonica Stadium at Clovis High School	02-113731
01	DO-11	Modernization – 2017	District Office	N/A
02	DO-12	Modernization – 2017	District Office	N/A
03	DO-04	Modernization – 2017	District Office	N/A
03	DO-07	Modernization – 2017	District Office	N/A
03	DO-09	Modernization – 2017	District Office	N/A
04	DO-01	Modernization – 2017	District Office	N/A
04	DO-13	Modernization – 2017	District Office	N/A
04	DO-14	Modernization – 2017	District Office	N/A
05	DO-10	Modernization – 2017	District Office	N/A

**FISCAL IMPACT/FUNDING SOURCE:**

As noted in the attachment.

**ATTACHMENTS:**

**Description**

Change Orders

**Upload Date**

6/17/2017

**Type**

Backup Material

**REVISIONS:**



## Contract Change Order No. 01

**Project** Buchanan High School Modernization - 2017 **Date** 6/15/2017  
**Bid #** 2684  
**DSA #** 02-115416  
**Contract / Bid No.** BHS-01 (Contract 3170730/Bid #2684) Page 1 of 1

CI No.	Description	Amount	Budget Code
0031	Electrical Demo in LMC	\$4,965.00	620006H

Description: Saw cut and demo additional concrete in the LMC for underground electrical. (CCR#01)

Requested by: Electrical Contractor. \$4,965.00 to be added to the contract.

Reason for Change: A&E omission. The specified floor boxes did not allow for electrical and low voltage conduit to enter one side and continue straight on thru to the next box allowing for narrow trenches in the existing concrete floor. The floor boxes only allowed for electrical to go straight thru and low voltage to enter on the sides of the floor boxes resulting in the need for wider trenches.

CI No.	Description	Amount	Budget Code
0042	Bench Removal at Pool	\$1,995.00	620006H

Description: Remove (12) existing concrete benches from the pool deck. (CCR#06)

Requested by: District. \$1,995.00 to be added to the contract.

Reason for Change: District added. The new pool deck is going to be lower than the existing was due to ADA slope compliance. Benches were scheduled to remain in the project and now have to be removed and demolished. The new lower deck would have resulted in the benches being too high for practical use relative to the new deck.

CI No.	Description	Amount	Budget Code
0046	WF beams in LMC	\$966.00	620006H

Description: Cut off steel beam flanges in existing chaseways at LMC. (CCR#10)

Requested by: Architect. \$966.00 to be added to the contract.

Reason for Change: Unforeseen condition. The wide flange beams were existing, unforeseen, not shown on plans, and needed to be cut off to install the new vertical duct work on the north exterior wall of the LMC.

<b>Original Contract</b>	\$323,517.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	\$7,926.00
<b>Total Contract</b>	<b>\$331,443.00</b>

The revised contract amount is an increase of 2.45% from the original contract amount.

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**Contract Change Order No. 02-FINAL**

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**Project** Safety Handrails @ Lamonica Stadium - 2016 **Date** 6/15/2017  
**Bid #** 2666  
**DSA #** 02-113731  
**Contract / Bid No.** (Contract #3170413/Bid #2666) Page 1 of 1

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CI No.	Description	Amount	Budget Code
0017	Upper Deck Mid-Aisle Handrail	\$15,404.96	620006H

Description: Upper Deck Mid-Aisle Handrail (CCD-03)

Requested By: District. \$15,404.96 to be added to contract.

Reason for Change: District added. Add a mid-aisle handrail for safety purposes in 12 locations.

<b>Original Contract</b>	\$465,000.00
<b>Previous CCOs</b>	\$8,270.99
<b>This CCO</b>	\$15,404.96
<b>Total Contract</b>	<b>\$488,675.95</b>

The revised contract amount is an increase of 3.31% from the original contract amount.

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## Contract Change Order No. 01

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**Project** District Office Modernization - 2017 (CM-MP)

**Date** 6/15/2017

**Contract / Bid No.** DO-11 (Contract #3170556/Bid #2671)

Page 1 of 1

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CI No.	Description	Amount	Budget Code
0189	Relocate Fire Sprinkler	\$631.00	620006H

Description: Cost to add/relocate fire sprinkler head adjacent to Purchasing Office A185 in D.O. West.

Requested by: District. \$631.00 to be added to the contract.

Reason for change: District. District requested changes to Purchasing office floor plan.

<b>Original Contract</b>	\$93,110.00
<b>Previous CCOs</b>	\$0.00
<b>This CCO</b>	\$631.00
<b>Total Contract</b>	<b>\$93,741.00</b>

The revised contract amount is an increase of 0.68% from the original contact amount.

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## Contract Change Order No. 02

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<b>Project</b>	District Office Modernization - 2017 (CM-MP)	<b>Date</b> 6/15/2017
<b>Contract / Bid No.</b>	DO-12 (Contract #3170550/Bid #2671)	Page 1 of 1

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CI No.	Description	Amount	Budget Code
0190	Water/Drain for Evap. Cooler	\$1,968.00	620006H

Description: Cost to provide water supply and drain piping for new owner provided evaporative cooler at Building D.

Requested by: District. \$1,968.00 to be added to the contract.

Reason for change: District. District requested change to Building D - Grounds.

<b>Original Contract</b>	<b>\$110,967.00</b>
<b>Previous CCOs</b>	<b>\$3,890.00</b>
<b>This CCO</b>	<b>\$1,968.00</b>
<b>Total Contract</b>	<b>\$116,825.00</b>

The revised contract amount is an increase of 1.77% from the original contract amount.

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## Contract Change Order No. 03

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<b>Project</b>	District Office Modernization - 2017 (CM-MP)	<b>Date</b> 6/15/2017
<b>Contract / Bid No.</b>	DO-04 (Contract #3170544/Bid #2671)	Page 1 of 1

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CI No.	Description	Amount	Budget Code
0184	Install Salvaged Cabinets	\$2,113.00	620006H

Description: Cost to install existing cabinets that were removed and salvaged from Hallway A136 to Building B, build toe kicks at B132 and B118 and install additional casework in B131 and B132.

Requested by: District. \$2,113.00 to be added to the contract.

Reason for change: District. District requested change to reuse existing casework - D.O. East.

<b>Original Contract</b>	\$249,388.00
<b>Previous CCOs</b>	\$1,276.00
<b>This CCO</b>	\$2,113.00
<b>Total Contract</b>	<b>\$252,777.00</b>

The revised contract amount is an increase of 0.85% from the original contract amount.

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**Contract Change Order No. 03**

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**Project** District Office Modernization - 2017 (CM-MP)**Date** 6/15/2017**Contract / Bid No.** DO-07 (Contract #3170555/Bid #2671)Page 1 of 1

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CI No.	Description	Amount	Budget Code
0185	Remove & Replace Tackboard	\$2,370.00	620006H

Description: Remove and replace (10) sheets of vinyl covered tackboard at Room A147 and Hallway A144.

Requested by: District. \$2,370.00 to be added to the contract.

Reason for change: District. Remove and replace vinyl covered tackboard at Room A147 and Hallway A144 - D.O. West.

<b>Original Contract</b>	\$184,700.00
<b>Previous CCOs</b>	\$2,691.00
<b>This CCO</b>	\$2,370.00
<b>Total Contract</b>	<b>\$189,761.00</b>

The revised contract amount is an increase of 1.28% from the original contract amount.

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**Contract Change Order No. 03**

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**Project** District Office Modernization - 2017 (CM-MP)**Date** 6/15/2017**Contract / Bid No.** DO-09 (Contract #3170548/Bid# 2671)Page 1 of 1

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CI No.	Description	Amount	Budget Code
0186	Painting at DOW Hallway	\$203.00	620006H

Description: Cost to prep, prime and paint the existing hollow metal doors, frames and window frames in DO West Hallway A136 & A165.

Requested by: District. \$203.00 to be added to the contract.

Reason for change: District. Paint to match District standards - D.O. West.

<b>Original Contract</b>	\$112,432.00
<b>Previous CCOs</b>	\$2,695.00
<b>This CCO</b>	\$203.00
<b>Total Contract</b>	<b>\$115,330.00</b>

The revised contract amount is an increase of 0.18% from the original contract amount.

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**Contract Change Order No. 04**

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**Project** District Office Modernization - 2017 (CM-MP)**Date** 6/15/2017**Contract / Bid No.** DO-01 (Contract #3170542/Bid #2671)Page 1 of 1

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CI No.	Description	Amount	Budget Code
0183	Wall Demo	\$1,363.00	620006H

Description: Cost to demo south wall of Purchasing Office A185 and remove existing tackboard wall finishes on East and West walls of D.O. West.

Requested by: District. \$1,363.00 to be added to the contract.

Reason for change: District. District requested changes to Purchasing Office Floor Plan - D.O. West.

<b>Original Contract</b>	\$180,000.00
<b>Previous CCOs</b>	\$6,875.00
<b>This CCO</b>	\$1,363.00
<b>Total Contract</b>	<b>\$188,238.00</b>

The revised contract amount is an increase of 0.76% from the original contract amount.



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## Contract Change Order No. 04

**Project** District Office Modernization - 2017 (CM-MP)  
**Contract / Bid No.** DO-13 (Contract #3170551/Bid #2671)

**Date** 6/15/2017  
Page 1 of 1

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CI No.	Description	Amount	Budget Code
0191	Evaporative Cooler	\$6,751.00	620006H

Description: Cost to provide the required installation of an owner provided evaporative cooler and associated structural reinforcement, curb, cap, and angle pedestal at Building D.

Requested by: District. \$6,751.00 to be added to the contract.

Reason for change: District. District requested change to Building D - Grounds.

<b>Original Contract</b>	\$457,947.00
<b>Previous CCOs</b>	\$7,760.00
<b>This CCO</b>	\$6,751.00
<b>Total Contract</b>	<b>\$472,458.00</b>

The revised contract amount is an increase of 1.47% from the original contract amount.

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**Contract Change Order No. 04**

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**Project** District Office Modernization - 2017 (CM-MP)**Date** 6/15/2017**Contract / Bid No.** DO-14 (Contract #3170552/Bid #2671)Page 1 of 1

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CI No.	Description	Amount	Budget Code
0192	Electrical for Evap. Cooler	\$1,125.00	620006H

Description: Switch conduit and controls from the panel to the new District provided evaporative cooler at Building D.

Requested by: District. \$1,125.00 to be added to the contract.

Reason for change: District. District requested change to Building D - Grounds.

CI No.	Description	Amount	Budget Code
0193	Remove Data Cables	\$1,618.00	620006H

Description: Remove existing data cables not shown on plans to remove at DO West, Building A.

Requested by: District. \$1,618.00 to be added to the contract.

Reason for change: District. Remove old cables no longer in use - D.O. West.

<b>Original Contract</b>	\$950,645.00
<b>Previous CCOs</b>	\$7,229.00
<b>This CCO</b>	\$2,743.00
<b>Total Contract</b>	<b>\$960,617.00</b>

The revised contract amount is an increase of 0.29% from the original contract amount.

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**Contract Change Order No. 05**

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**Project** District Office Modernization - 2017 (CM-MP)  
**Contract / Bid No.** DO-10 (Contract #3170549/Bid #2671)

**Date** 6/15/2017  
Page 1 of 1

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CI No.	Description	Amount	Budget Code
0187	Door Hardware	\$3,273.00	620006H

Description: Furnish and install the revised hardware called for in Submittal #19 for the DO West.

Requested by: District. \$3,273.00 to be added to the contract.

Reason for change: District. Revisions made to Hardware Group #1 for the DO West.

CI No.	Description	Amount	Budget Code
0188	Roof Patch for Evap. Cooler	\$966.00	620006H

Description: Roof in new curb and two pipe penetrations for new owner provided evaporative cooler at Building D.

Requested by: District. \$966.00 to be added to the contract.

Reason for change: District. District requested change to Building D - Grounds.

<b>Original Contract</b>	\$1,013,530.00
<b>Previous CCOs</b>	\$1,885.00
<b>This CCO</b>	\$4,239.00
<b>Total Contract</b>	<b>\$1,019,654.00</b>

The revised contract amount is an increase of 0.42% from the original contract amount.

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Gold Star Foods to provide transportation and distribution of processed USDA food products and commercial food products for Campus Catering's breakfast and lunch programs, as submitted.

**DISCUSSION:**

The District currently participates in the Santa Clarita Valley School Food Services Agency bid for Super Co-Op Member Districts. Participating in the bid allows for improved pricing and product availability of processed USDA commodities and other food products. Gold Star Foods was the successful service provider in the agency RFP 1704 – Distribution of Processed USDA and Foods Commercial Food Products.

To meet new State and Federal guidelines, each Super Co-Op Member District must now seek authorization from its Governing Board to obtain these services from Gold Star Foods under the Super Co-Op Agreement.

**FISCAL IMPACT/FUNDING SOURCE:**

Estimated annual purchase amount of \$1,024,327.85 to be paid out of Campus Catering Funds.

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Adopt the 2017-18 Special Education Annual Service Plan and Annual Budget Plan, as submitted.

**DISCUSSION:**

Federal and State laws require that all Special Education Local Plan Areas (SELPA) annually submit an Annual Service Plan (ASP) and Annual Budget Plan (ABP). The Annual Service Plan includes a description of services to be provided by the Clovis Unified SELPA, including the nature of services and the physical location where the services will be provided. This includes alternative schools, charter schools, opportunity schools and classes, the community day school operated by the Fresno County Office of Education (FCOE), the juvenile court school, and county jails.

The Annual Service Plan demonstrates that all individuals with exceptional needs have access to services and instruction appropriate to meet their needs as specified in their Individualized Education Programs (IEP). The 2017-18 Special Education Annual Service Plan was derived from the December 1, 2016, pupil count, which was extracted from the California Special Education Management Information System (CASEMIS).

A copy of the proposed Annual Service Plan is attached.

The Annual Budget Plan reflects allocations of funds that align with the services and instruction outlined in the Annual Service Plan.

A copy of the Annual Budget Plan is attached.

The Annual Service Plan demonstrates that all individuals with exceptional needs have access to services and instruction appropriate to meet their needs as specified in their IEPs.

**FISCAL IMPACT/FUNDING SOURCE:**

The fiscal impact is included in the 2017-18 Special Education Annual Budget Plan, which is included in the 2017-18 Proposed Budget.

**ATTACHMENTS:**

Description	Upload Date	Type
Annual Service Plan for 2017-18	6/22/2017	Backup Material
Annual Budget Plan for 2017-18	6/6/2017	Backup Material

## REVISIONS:

**Certification of Annual Service Plan  
Fiscal Year 2017-18**

<b>1. Check one, as applicable:</b>		
<input checked="" type="checkbox"/> Single District	<input type="checkbox"/> Multiple District	<input type="checkbox"/> District/County
Special Education Local Plan Area (SELPA) Code 1012	SELPA Name  Clovis Unified	Application Date  June 28, 2017
SELPA Address 1450 Herndon Avenue	SELPA City Clovis	SELPA Zip code 93611
Name SELPA Director (Print)  Theresa Pafford		SELPA Director's Telephone Number  ( 559 ) 327-9400
<b>2. Certification by Designated Administrative And Fiscal Agency for This Program (Responsible Local Agency [RLA] or Administrative Unit [AU])</b>		
RLA/AU Name Clovis Unified School District	Name/Title of RLA/AU Superintendent (Type) Janet Young, Ed. D., Superintendent	RLA/AU Telephone Number ( 559 ) 327-9000
RLA/AU Street Address 1450 Herndon Avenue	RLA/AU City Clovis	RLA/AU Zip code 93611
Date of Governing Board Approval  June 28, 2017		

**Certification of Approval of Annual Service Plan Pursuant to California *Education Code*  
Section 56205(b)**

I certify that the Annual Service Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each district within the SELPA at least 15 days prior to the hearing.

The **Annual Service Plan** was presented for public hearing on June 28, 2017.

Adopted this 28th day of June, 2017.

Signed: \_\_\_\_\_  
RLA/AU Superintendent

For California Department of Education Use Only

Received by the State Superintendent of Public Instruction: Date: \_\_\_\_\_ By: \_\_\_\_\_

California Department of Education Form ASP-01a (rev Feb 2017)		California Special Education Management Information System Service Descriptions				Special Education Division
Special Education Local Plan Area:		Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210		<b>Family training, counseling, and home visits (ages 0–2 only):</b> This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X			34 Code of Federal Regulations (CFR) sections 300.34 (c)(3), 300.226
220		<b>Medical services (for evaluation only) (ages 0–2 only):</b> Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.	X			34 CFR sections 300.34 (c)(3), 300.226
230		<b>Nutrition services (ages 0–2 only):</b> These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.	X			34 CFR sections 300.34 (c)(3), 300.226
240		<b>Service coordination (ages 0–2 only)</b>	X			34 CFR sections 300.34 (c)(3), 300.226
250		<b>Special instruction (ages 0–2 only):</b> Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X			34 CFR sections 300.34 (c)(3), 300.226
260		<b>Special education aide in regular development class, childcare center, or family childcare home (ages 0–2 only)</b>	X			34 CFR sections 300.34 (c)(3), 300.226

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.



Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
270	<b>Respite care services (ages 0–2 only):</b> Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)			X	34 CFR sections 300.34 (c)(3), 300.226
330	<b>Specialized academic instruction:</b> Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 CFR Section 300.39(b)(3)
340	<b>Intensive individual instruction:</b> IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 California Education Code (EC) Section 56364
350	<b>Individual and small group instruction:</b> Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.	X			5 California Code of Regulations (CCR) Section 3051; 30 EC Section 56441.2
415	<b>Language and speech:</b> Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 CCR Section 3051.1; 30 EC Section 56363; 34 CFR sections 300.34 (c)(15), 300.8 (c)(11)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	<b>Adapted physical education:</b> Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.	X			5 CCR Section 3051.5; 30 EC Section 56363; 34 CFR sections 300.108, 300.39 (b)(2)
435	<b>Health and nursing-specialized physical health care services:</b> Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.	X			5 CCR Section 3051.12; 30 EC sections 56363, 49423.5(d) 34 CFR Section 300.107;
436	<b>Health and nursing-other services:</b> This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.	X			5 CCR Section 3051.12; 30 EC Section 56363; 34 CFR Section 300.107

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	<b>Assistive technology services:</b> Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR sections 300.6, 300.105
450	<b>Occupational therapy:</b> Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.	X			5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(6)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	<b>Physical therapy:</b> These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptive techniques and student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.	X			5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&PC) Chapter 5.7 sections 2600–2696; <i>Government Code (GC)</i> Interagency Agreement Chapter 26.5 Section 7575(a)(2)
510	<b>Individual counseling:</b> One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.9; 34 CFR Section 300.34(c)(2)
515	<b>Counseling and guidance:</b> Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.	X			34 CFR sections 300.24.(b)(2), 300.306; 5 CCR Section 3051.9

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
520	<b>Parent counseling:</b> Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.11; 34 CFR Section 300.34(c)(8)
525	<b>Social work services:</b> Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.13; 34 CFR Section 300.34(c)(14)
530	<b>Psychological services:</b> These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.10; 34 CFR Section 300.34 (c)(10)
535	<b>Behavior intervention services:</b> A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 CCR Section 3001(d); 34 CFR Section 300.34 (c)(10)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
540	<b>Day treatment services:</b> Structured education, training, and support services to address the student's mental health needs.	X			Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)
545	<b>Residential treatment services:</b> A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.	X			Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	<b>Specialized services for low incidence disabilities:</b> Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
710	<b>Specialized deaf and hard of hearing services:</b> These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
715	<b>Interpreter services:</b> Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			5 CCR Section 3051.16; 34 CFR Section 300.34 (c)(4)
720	<b>Audiological services:</b> These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.	X			5 CCR Section 3051.2; 34 CFR Section 300.34 (c)(1)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
725	<b>Specialized vision services:</b> This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1
730	<b>Orientation and mobility:</b> Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	<b>Braille transcription:</b> Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	<b>Specialized orthopedic services:</b> Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	<b>Reading services</b>			X	5 CCR Section 3051.16

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.



Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
750	<b>Note taking services:</b> Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.	X			5 CCR Section 3051.16
755	<b>Transcription services:</b> Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR Section 3051.16
760	<b>Recreation services, includes therapeutic recreation:</b> Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.			X	5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	<b>College awareness:</b> College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	<b>Vocational assessment, counseling, guidance, and career assessment:</b> Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	<b>Career awareness:</b> Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.



Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
850	<b>Work experience education:</b> Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
855	<b>Job Coaching:</b> Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	<b>Mentoring:</b> Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
865	<b>Agency linkages (referral and placement):</b> Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC Section 56341.5 (f); 34 CFR Section 300.344 (3)(b)
870	<b>Travel training (includes mobility training)</b>			X	5 CCR Section 3051.3; 34 CFR sections 300.39 (c)(7)
890	<b>Other transition services:</b> These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
<b>900**</b>	<b>Other special education/related services:</b> Any other specialized service required for a student with a disability to receive educational benefit.	X			
* B&PC –Business and Professional Codes CCR –California Code of Regulations CFR –Code of Federal Regulations EC –Education Code GC –Government Code					
** Use of CASEMIS Code 900 necessitates further explanation. Please list the other special education/related services to be provided as Code 900 on the form ASP-01b: Customized Service Descriptions.					

## Customized Service Descriptions

Special Education Local Plan Area:

California Department of Education Form ASP-01b (rev March 2017)		Special Education Division			
CASEMIS Code	Special Education Service Category Descriptions Birth–21 Years	Compliance Standard (Legal Requirement)	For CDE Use Only		
			Compliance	Meets Compliance  Yes      No	Findings/ Comments
900	<p><b>Clovis Unified employs an Auditory Therapist to provide service to students with cochlear implants. For this provider we have assigned th 900 code.</b></p>		<p>Has the Special Education Local Plan Area (SELPA) included:</p> <ul style="list-style-type: none"> <li>- Name of service?</li> <li>- Description of service?</li> <li>- How service provided?</li> </ul>	X	

Local Educational Agency (LEA):

## Annual Service Plan (001)

[illegible]

Pinedale Elementary	10										
Reagan Elementary	10										
Red Bank Elementary	10										
Riverview Elementary	10										
Sierra Vista Elementary	10										
Tarpey Elementary	10										
Temperance-Kutner Elementary	10										
Valley Oak Elementary	10										
Weldon Elementary	10										
Woods (Harold L.) Elementary	10										
Clovis Community Day, Secondary	10										
<b>In addition to above listed services, services provided at locations listed below</b>											
Alta Sierra Intermediate	10	830	840								
Clark Intermediate	10	830	840								
Granite Ridge Intermediate	10	830	840								
Kastner Intermediate	10	830	840								
Reyburn Intermediate	10	830	840								
Buchanan High	10	820	830	840	860	890					
Clovis High	10	820	830	840	860	890					
Clovis East High	10	820	830	840	860	890					
Clovis North High	10	820	830	840	850	855	860	865	890		
Clovis West High	10	820	830	840	850	855	860	890	870		
Clovis Adult School	10	820	830	840	850	855	860	865	870	890	
Clovis Online	55	820	830	840	860						
Enterprise Ind. Study	10	820	830	840							
Garfield Center	10										
Gateway High (Cont)	10	820	830	840							
Therapeutic Intervention Program	10	820	830	840	890						
Adult Transition Program	10	840	890								

Use these codes to identify the type of facility providing services to students ages 6–22:

10–Public Day School	11–Public Residential School	15–Special Education Center/Facility
19–Other Public School/Facilities	20–Continuation School	22–Alternative Work Education Center/ Work Study Program
24–Independent Study	31–Community School	55–Charter School (operated <b>by</b> an LEA/ District/County Office of Education)
56–Charter School (operating <b>as</b> an LEA)		

Special Education Local Plan Area:

Local Educational Agency (LEA):

**Other Facilities (002)**

<b>Location</b> List the site name and type of facility providing services to students enrolled in the LEA.		<b>Services Provided at this Location</b> List the California Special Education Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.							
<b>Site Name</b>	<b>Type of Facility</b>	<b>CASEMIS Service Codes</b> (Use of Code 900 requires further explanation)							
		Services Provided at these locations							
		330	340	350	415	435	436	445	450
		460	515	520	530	535	540	610	710
		715	720	725	730	735	740	755	830
		840	855	860	865	870	890	900	
Adult School	10								
Fresno County Jail	32								
Garfield Center	15								
Juvenile Hall	30								
Non Public School	71								
Non Public Day School	70								
Therapeutic Intervention Program	10								

Use these codes to identify the type of facility providing services to students ages 6-22:

30-Juvenile Court School	<b>32-Correctional Institution or Incarceration Facility</b>	40-Home Instruction
45-Hospital Facility	50-Community College	51-Adult Education Program
70-Nonpublic Day School	71/72-Nonpublic Residential School	79-Nonpublic Agency

Special Education Local Plan Area:

Local Educational Agency (LEA):

**Infant Services (003)**

<b>Location</b> List the site name and type of facility providing services to students enrolled in the LEA.		<b>Services Provided at this Location</b> List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.							
<b>Site Name</b>	<b>Type of Facility</b>	<b>CASEMIS Service Codes</b> (Use of Code 900 requires further explanation) Services listed below offered at all locations							
		210	220	230	240	250	260	415	435
		436	454	450	460	535	710	720	725
		730	740						
Early Start	10								
Early Start	40								

Use these codes to identify the type of facility where Infant Services (ages 0-3) are provided:

00-No School (Ages 0-5 only)	10-Public Day School
11-Public Residential School	19-Other Public School/Facilities
40-Home	45-Hospital Facility
62-Child Development or Child Care Facility	65-Extended Day Care

Special Education Local Plan Area:

Local Educational Agency (LEA):

**Pre-School Services (004)**

<b>Location</b> List the site name and type of facility providing services to students enrolled in the LEA.		<b>Services Provided at this Location</b> List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.					
<b>Site Name</b>	<b>Type Of Facility</b>	<b>CASEMIS Service Codes</b> (Use of Code 900 requires further explanation) Listed Below are the services that are provided at all schools in the LEA					
		330	340	415	435	436	445
		450	460	520	530	535	610
		710	720	725	720	740	
Century Elementary	10						
Copper Hills Elementary	10						
Cole Elementary	10						
Freedom Elementary	10						
Gettysburg Elementary	10						
Jefferson Elementary	10						
Maple Creek Elementary	10						
Miramonte Elementary	10						
Nelson Elementary	10						
Reagan Elementary	10						
Valley Oak Elementary	10						
Woods Elementary	10						

Use these numbers to identify the type of facility where Pre-School Services (ages 3–5) are provided:

40–Home Instruction	45–Hospital Facility
61–Head Start Program	62–Child Development or Child Care Facility
63–State Preschool Program	64–Private Preschool
65–Extended Day Care Program	



***Clovis Unified School District  
Special Education Department  
Community Advisory Committee***

***General Meeting***

May 24, 2017

11:30 am – 1:00 pm

Posted on May 9, 2017

**Our goal is to raise community awareness about the needs of students and their families regarding Special Education Programs; to actively review the Local Plan for Special Education; and to provide a forum which facilitates parent communication with other parents and with the school district. The CAC shall provide information, training, and resources to help ensure that quality programs educate the student with special needs in mind, body and spirit.**

- I. Welcome and Introductions – Hope Anderson
- II. Annual Service Plan - Theresa Pafford
- III. School Funding - Steve Ward
- IV. Annual Budget Review – Ida Tiscareno
- V. Tops Soccer – Summer Whitley
- VI. Family Resource Center- -Carin Jackson
- VII. Area Activities and Announcements

### Certification of Annual Budget Plan Fiscal Year 2017-18

<b>1. Check one, as applicable:</b> <div style="display: flex; justify-content: space-around;"> <span><input checked="" type="checkbox"/> Single District</span> <span><input type="checkbox"/> Multiple District</span> <span><input type="checkbox"/> District/County</span> </div>		
Special Education Local Plan Area (SELPA) Code 1012	SELPA Name Clovis Unified SELPA	Application Date June 28, 2017
SELPA Address 1450 Herndon Avenue	SELPA City Clovis	SELPA Zip code 93611
Name SELPA Director (Print) Theresa Pafford		SELPA Director's Telephone Number ( 559 ) 327-9400
<b>2. Certification by Designated Administrative And Fiscal Agency for This Program (Responsible Local Agency/Administrative Unit [RLA/AU])</b>		
RLA/AU Name Clovis Unified School District	Name/Title of RLA/AU Superintendent Janet Young, Ed.D., Superintendent	RLA/AU Telephone Number ( 559 ) 327-9000
RLA/AU Street Address 1450 Herndon Avenue	RLA/AU City Clovis	RLA/AU Zip code 93611
Date of Governing Board Approval June 28, 2017		

### Certification of Approval of Annual Budget Plan Pursuant to California *Education Code* Section 56205(b)

I certify that the Annual Budget Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school within the SELPA at least 15 days prior to the hearing.

The **Annual Budget Plan** was presented for public hearing on June 28, 2017.

Adopted this 28th day of June, 2017.

Signed: \_\_\_\_\_  
RLA/AU Superintendent

### Annual Budget Plan Fiscal Year 2017-18

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The Standardized Account Code Structure (SACS) codes provide source information from the local educational agency (LEA) reporting.

	Reference/Label	Instructions	Estimated Totals
A	Funds received in accordance with Chapter 7.2 (commencing with California <i>Education Code</i> [EC] Section 56836) (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal) 6512-6535 (General Fund)	\$32,746,324
B	Administrative costs of the plan	SACS Goal Code 5001 Function 2100	\$645,707
C	Special Education services to pupils with: (1) <b>severe disabilities</b> , and (2) <b>low-incidence disabilities</b>	SACS Goal Code 5710	\$2,089,075
		SACS Goal Code 5730	\$3,824,924
		SACS Goal Code 5750	\$37,199,575
D	Special education services to pupils with <b>non-severe disabilities</b>	SACS Goal Code 5770	\$19,539,785
E	Supplemental aids and services to meet the individual needs of pupils placed in <b>regular education classrooms</b> and environments	Any SACS Goal Code with SACS Function Code 1130 <sup>1</sup>	\$46,059
F	Regionalized operations and services, and direct instructional support <b>by program specialists</b> in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal Code 5050	\$815,167
		SACS Goal Code 5060	\$2,740,110
G	The use of <b>property taxes</b> allocated to the special education local plan area pursuant to EC Section 2572	Statement is included in Local Plan	

<sup>1</sup> Function Activity Classification can be found <http://www.cde.ca.gov/be/ag/ag/yr08/mar08item24a6.doc>

For California Department of Education Use Only

Received by the State Superintendent of Public Instruction: Date: \_\_\_\_\_ By: \_\_\_\_\_

***Clovis Unified School District  
Special Education Department  
Community Advisory Committee***

***General Meeting***

May 24, 2017

11:30 am – 1:00 pm

Posted on May 9, 2017

**Our goal is to raise community awareness about the needs of students and their families regarding Special Education Programs; to actively review the Local Plan for Special Education; and to provide a forum which facilitates parent communication with other parents and with the school district. The CAC shall provide information, training, and resources to help ensure that quality programs educate the student with special needs in mind, body and spirit.**

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- VII. Area Activities and Announcements

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** May 24, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Appoint the recommended community members to the Citizens' Oversight Committee for the Measure A Bond funds for two-year terms, effective July 1, 2017, to June 30, 2019.

**DISCUSSION:**

The Governing Board appointed the initial Citizens' Oversight Committee on March 28, 2001. A member can serve for no more than three consecutive two-year terms. Staff is recommending that four members be reappointed and three new members be appointed to the committee for the term July 1, 2017-June 30, 2019.

**Members Recommended for Reappointment**

<u>Category</u>	<u>Name</u>
Business	Hugh Awtrey
Parent	Kyla Rose
Senior Citizens Organization	Burke Jones
Taxpayers Association	Darrell Copeland

**Outgoing Members**

<u>Category</u>	<u>Name</u>
At Large	Mike Prandini (Vice Chair)
Chamber of Commerce	Rick Snow (Chair)
Parent	Valerie Araki

**Candidates Recommended for Appointment**

<u>Category</u>	<u>Name</u>
At Large	David Fey
Chamber of Commerce	Matthew Grundy
Parent	Samantha Bauer

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**



**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Award Bid No. 2697 – Custodial Supplies by line item; Bid No. 2699 – Boardroom Audio Visual Equipment to Sound Contracting; and Bid No. 2700 – Clovis North High School Soccer Field Lights to Wild Electric Inc.

**DISCUSSION:**

Bid No. 2697 – Custodial Supplies. Fifteen (15) bids were received and opened on June 2, 2017. Award by line item as follows:

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>
Aleph	\$29,639.14
All American Poly	\$0.00
Central Poly	\$45,196.18
Central Sanitary	\$24,989.77
Champion Chemicals	\$18,922.45
E-poly	\$0.00
Ernest	\$102,817.21
Focus Packaging	\$ 5,283.18
Interboro Pkg	\$ 2,454.16
Office Depot	\$ 0.00
SupplyWorks	\$ 4,844.50
Surtec	\$ 0.00
Tronex	\$ 0.00
Unipak	\$ 0.00
Waxie	\$ 1,114.30
TOTAL	\$235,260.89

Funding: General Fund.

2016-17 bid pricing: \$226,995.40.

*Note: Quantities of individual items purchased vary by annual usage.*

Bid No. 2699 – Boardroom Audio Visual Equipment. Four (4) bids were received and opened on June 13, 2017.

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>
Adorama Camera	Reject – did not bid all items
EKC Enterprise	\$102,869.24
EIDIM Group	Bid withdrawn due to clerical error
<b>Sound Contracting</b>	<b>\$ 80,423.57</b>

Funding: 2012 Bond Funds

Bid No. 2700 – Clovis North High School Soccer Field Lights. Three (3) bids were received and opened on June 7, 2017.

<u>VENDOR</u>	<u>Base Bid</u>	<u>Add Alternate 1</u>	<u>Deduct Alternate 2</u>	<u>TOTAL BID</u>
Davis Moreno Construction	322,400.00	10,000.00	38,000.00	\$294,400.00
Kertel Communications/ Sebastian	259,150.00	9,315.00	2,500.00	\$265,965.00
<b>Wild Electric</b>	<b>239,230.00</b>	<b>5,141.00</b>	<b>0.00</b>	<b>\$244,371.00</b>

Funding: Recreational, Cultural, Athletic (RCA) Funds

#### **FISCAL IMPACT/FUNDING SOURCE:**

As noted above

#### **REVISIONS:**



**Title:** Pre-Construction Management Services for Reconfiguration of the Professional Learning Center/Employee Health Center

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into a pre-construction management services agreement with Mark Wilson Construction for the reconfiguration of the Professional Learning Center (PLC) and the Employee Health Center, as submitted.

**DISCUSSION:**

It is recommended that the District enter into an agreement with Mark Wilson Construction to conduct pre-construction services and, if services are performed to the level expected, ultimately construct the identified projects through an alternate delivery process as authorized in Board Policy No. 4804 – *Public Works Contracting*. Recommendations are under development for construction management services for the reconfiguration of the Professional Learning Center and the Employee Health Center, which will be provided to the Governing Board at a later date.

The first part of the process is a pre-construction agreement that specifies the scope of work up to the bidding process. Generally, this contract specifies that the firm will evaluate the project for constructability, work with the architect on design, conduct value engineering, provide a detailed schedule and cost estimate, and plan for the bidding process in coordination with the District's construction staff. A pre-construction fee of \$7,500 will be rolled into the construction management fee when a recommendation related to a construction agreement for the project is made to the Board.

Site	Contractor	Total Project Budget	Pre-Construction Fee
Professional Learning Center / Employee Health Center	Mark Wilson Construction	TBA	\$7,500

**FISCAL IMPACT/FUNDING SOURCE:**

Costs to reconfigure the Employee Health Center will be funded by the District's Self-Insurance Fund. The Professional Learning Center reconfiguration will be funded by the Special Reserve Capital Projects Fund.

**REVISIONS:**

**Title:** Disposal of Obsolete Instructional Materials

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the disposal of obsolete instructional materials (textbooks and/or workbooks) in accordance with Education Code Section 60510 and Board Policy No. 4603.

**DISCUSSION:**

Obsolete instructional materials are identified as material that will no longer be utilized in the District. Education Code Section 60510 provides that the Governing Board of a school district may dispose of undistributed obsolete instructional materials. Board Policy No. 4603 allows for disposal of personal property, including instructional materials. A list of the obsolete instructional material recommended for disposal is attached.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**ATTACHMENTS:**

Description	Upload Date	Type
Obsolete Instructional Materials	6/9/2017	Backup Material

**REVISIONS:**

## DISCARDED TEXTBOOKS MASTER LIST JUNE 2017

### Clovis Unified School District

**NOTICE OF DISPOSAL** of obsolete Instructional materials.

Clovis Unified School District will dispose of obsolete instructional materials. These items have been or will be deemed as obsolete in accordance with the California Education Code.

The following items will be disposed of during the summer of 2017.

**SUBJECTS: Math**

ITEM	QTY	COURSE	TEXTBOOK TITLE	ISBN	GRADE	YEAR	REASON FOR DISCARD
1	2	Math	Mathematics	130132831313	7-12	1975	Obsolete
2	198	Math	McDougal Littell/ Geometry Concepts & Skills/ Applied Geometry	9780618087587	10-12	2003	Obsolete
3	3	Math	McDougal Littell/ Geometry Concepts & Skills/ Applied Geometry/ TE	9780618263196	10-12	2003	Obsolete
4	448	Math	Algebra 2	10618811818	7-12	2007	Obsolete
5	1763	Math	McDougal Littell Algebra 2	9780618811816	10-12	2007	Obsolete
6	6	Math	McDougal Littell/ Algebra 2/ TE	9780618811823	9-12	2007	Obsolete
7	6	Math	McDougal Littell/ Geometry/ TE	9780618811915	9-12	2007	Obsolete
8	1080	Math	McDougal Littell /Geometry	9780618811946	10-12	2007	Obsolete
9	406	Math	Geometry	9780618811946	9-12	2007	Obsolete
10	1049	Math	Geometry	061881194X	10	2007	Obsolete
11	208	Math	McDougal Littell Geometry	061881194X	10-12	2007	Obsolete
12	496	Math	Holt Course 1: Numbers to Algebra	0030923158	6	2008	Obsolete
13	18	Math	Holt Course 1: Numbers to Algebra TE	0030923182	6	2008	Obsolete
14	2	Math	Teacher-Pre Algebra	0030923190	7-8	2008	Obsolete
15	1	Math	Holt Course 1: Numbers to Algebra/Spanish	0030945496	6	2008	Obsolete
16	5	Math	PreAlgebra Teacher Edition	0130442658	7-12	2008	Obsolete
17	106	Math	Algebra 1 CA	0132031213	7-12	2008	Obsolete
18	3	Math	Algebra 1	10130442631	7-12	2008	Obsolete
19	8	Math	Pre-Algebra	100030923166	7-8	2008	Obsolete

20	116	Math	Houghton Mifflin CA Math	978061827411	5	2008	Obsolete
21	2372	Math	Holt CA Math Course 1: Numbers to Algebra	9780030923159	6	2008	Obsolete
22	42	Math	Holt CA Math Numbers to Algebra TE	9780030923180	6	2008	Obsolete
23	69	Math	Algebra Readiness	9780618900848	7	2008	Obsolete
24	1	Math	Houghton Mifflin CA Math TE Vol 1	06188268	K	2009	Obsolete
25	182	Math	Math CA	068827390	3	2009	Obsolete
26	8	Math	Alegbra 1 TE CA	0132031280	8	2009	Obsolete
27	8	Math	Houghton Mifflin CA Math TE Vol 1	0618826874	K	2009	Obsolete
28	6	Math	Houghton Mifflin CA Math TE Vol 1	0618826890	1	2009	Obsolete
29	7	Math	Houghton Mifflin CA Math TE Vol 1	0618826904	2	2009	Obsolete
30	28	Math	Houghton Mifflin CA Math TE Vol 1	0618826912	3	2009	Obsolete
31	25	Math	Houghton Mifflin CA Math TE Vol 1	0618826920	4	2009	Obsolete
32	16	Math	Houghton Mifflin CA Math TE vol. 1	0618826939	5	2009	Obsolete
33	5	Math	Houghton Mifflin CA Math TE Vol 2	0618826963	K	2009	Obsolete
34	6	Math	Houghton Mifflin CA Math TE Vol 2	0618826971	1	2009	Obsolete
35	28	Math	Houghton Mifflin CA Math TE Vol 2	0618826998	3	2009	Obsolete
36	24	Math	Houghton Mifflin CA Math TE Vol 2	0618827005	4	2009	Obsolete
37	8	Math	Houghton Mifflin CA Math TE Vol 2	0618827013	5	2009	Obsolete
38	369	Math	Houghton Mifflin CA Math	0618827390	3	2009	Obsolete
39	474	Math	Houghton Mifflin CA Math	0618827404	4	2009	Obsolete
40	468	Math	Houghton Mifflin CA Math	0618827412	5	2009	Obsolete
41	13	Math	Pre Algebra TE	978003092319	7	2009	Obsolete
42	6	Math	Holt CA Math Course 1	978003092359	6	2009	Obsolete
43	1	Math	HM California Math TE v.1	978061882693	5	2009	Obsolete
44	1889	Math	Pre Algebra	9780030923166	7-8	2009	Obsolete
45	3713	Math	Algebra 1 CA	9780132031219	8	2009	Obsolete
46	2	Math	McDougal Littell/ Algebra 1/ TE	9780132031288	9-12	2009	Obsolete
47	272	Math	Alegbra 1 CA CD	9780133643558	8	2009	Obsolete
48	6	Math	Houghton Mifflin CA Math TE Vol. 2	9780618821995	3	2009	Obsolete
49	17	Math	Houghton Mifflin CA Math Vol. 1 TE	9780618826872	K	2009	Obsolete
50	6	Math	Houghton Mifflin CA Math TE Vol. 1	9780618826896	1	2009	Obsolete
51	16	Math	Houghton Mifflin CA Math TE Vol. 1	9780618826902	2	2009	Obsolete
52	62	Math	Houghton Mifflin CA Math TE Vol. 1	9780618826919	3	2009	Obsolete
53	45	Math	Houghton Mifflin CA Math TE Vol. 1	9780618826926	4	2009	Obsolete

54	45	Math	Houghton Mifflin CA Math TE Vol. 1	9780618826933	5	2009	Obsolete
55	11	Math	Houghton Mifflin CA MATH TE VOL. 2	9780618826964	K	2009	Obsolete
56	9	Math	Houghton Mifflin CA Math TE Vol. 2	9780618826971	1	2009	Obsolete
57	18	Math	Houghton Mifflin CA Math TE Vol. 2	9780618826988	2	2009	Obsolete
58	54	Math	Houghton Mifflin CA Math TE Volume 2	9780618826995	3	2009	Obsolete
59	47	Math	Houghton Mifflin CA Math TE Vol. 2	9780618827008	4	2009	Obsolete
60	53	Math	Houghton Mifflin CA Math TE Vol. 2	9780618827015	5	2009	Obsolete
61	81	Math	Houghton Mifflin CA Math	9780618827141	5	2009	Obsolete
62	3	Math	Houghton-Mifflin Go Math	9780618827374	1	2009	Obsolete
63	76	Math	Houghton Mifflin CA Math	9780618827391	3	2009	Obsolete
64	2117	Math	Houghton Mifflin CA Math	9780618827398	3	2009	Obsolete
65	2420	Math	Houghton Mifflin CA Math	9780618827404	4	2009	Obsolete
66	1911	Math	Houghton Mifflin CA Math	9780618827411	5	2009	Obsolete
67	2	Math	CA Math	9780618957330	1	2009	Obsolete
68	111	Math	CA Math	97800618827398	3	2009	Obsolete
69	68	Math	CA Math	97800618827404	4	2009	Obsolete
70	109	Math	CA Math	97800618827411	5	2009	Obsolete
71	1	Math	HM CA Math TE. Vol. 1	97880618826926	4	2009	Obsolete
72	1	Math	HM CA Math TE. Vol. 1	97880618826933	5	2009	Obsolete
73	7	Math	Houghton Mifflin CA Math TE Vol 2	061882698X	2	2009	Obsolete

**Title:** Triennial Foster Youth Data Sharing Agreement with the Fresno County Superintendent of Schools 2017-20

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the 2017-20 Triennial Foster Youth Data Sharing Agreement with the Fresno County Superintendent of Schools.

**DISCUSSION:**

Foster Youth often change residences, foster parents and schools, which often results in difficulties identifying and obtaining information needed to provide them with educational, counseling and other services. The Fresno County Superintendent of Schools has worked with school districts and other agencies within the County to develop, operate and maintain a web-based information sharing network ("Foster Youth Network"). The agreement is a renewal that sets forth the terms and conditions governing the development, operation and maintenance of the Foster Youth Network; the gathering, posting and sharing of data on the Foster Youth Network; and procedures and safeguards required for the Foster Youth Network, and the Foster Youth data shared on the Foster Youth Network. The existing Foster Youth Data Sharing Agreement expires on June 30, 2017. If approved, the proposed agreement will be in effect from July 1, 2017, through June 30, 2020.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**REVISIONS:**

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve the Community Funded Bus Route requests for the 2017-18 school year, as submitted.

**DISCUSSION:**

Board Policy and Administrative Regulation No. 8301 allow the Governing Board to approve requests for Community Funded Bus Routes (CFBR). All approved requests are pending payment from each area. Payment must be received fourteen (14) calendar days prior to the start of the bus run.

There is no change from the previous years' operated routes. Attached is a list of the communities that are requesting a CFBR and the associated costs.

**FISCAL IMPACT/FUNDING SOURCE:**

Expenses related to the routes will be reimbursed by the communities.

**ATTACHMENTS:**

Description	Upload Date	Type
Community Funded Bus Routes - 2017-18	6/21/2017	Backup Material

**REVISIONS:**

Board Policy and Administrative Regulation No. 8301 allows the Governing Board to approve requests for Community Funded Bus Routes (CFBR). All approved requests are pending payment from each Area. Payment must be received fourteen (14) calendar days prior to the start of the bus run.

Following are the communities that are requesting a CFBR and the associated costs.

<i><b>From Elementary School/Area</b></i>	<i><b>Destination</b></i>	<i><b>Number of Buses</b></i>	<i><b>Estimated Cost</b></i>
Cole Area Stops	Buchanan / Alta Sierra	1	\$ 14,289.92
Dry Creek Area	Buchanan / Alta Sierra	1	\$ 13,538.43
Copper Hills / Riverview Elementary	Clovis North / Granite Ridge	1	\$ 12,433.42
Miramonte Elementary	Clovis East / Reyburn	1	\$ 13,960.34
Pinedale Elementary	Clovis West HS	1.5	\$ 17,438.09
Liberty & Valley Oak Elementary	Kastner	1	\$ 13,391.09
Pinedale Elementary	Kastner	1.5	\$ 12,882.12
Century Area Stop	Century Elementary	1	\$ 9,054.56
Dry Creek Area / Deauville	Dry Creek Elementary	1	\$ 9,895.03
Dry Creek Area / Town & Country	Dry Creek Elementary	1	\$ 4,638.87
<b>TOTAL</b>		<b>11</b>	<b>\$121,521.87</b>



**Title:** Contract for Engineering Services to Develop Construction Drawings for the Transportation Department's CNG Fueling Station

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve a contract for the development of bid documents for a new CNG fueling station to serve the District's Transportation Department.

**DISCUSSION:**

The District is proposing a contract with T. Mitchell Engineers & Associates to provide preliminary engineering services related to the new CNG fueling station. This new station is funded by a grant from the San Joaquin Valley Air Pollution Control District in the amount of \$870,000 and by Clovis Unified in the amount of \$116,000.

In order to proceed with the project, it is recommended that Clovis Unified staff work with T. Mitchell to develop construction drawings so the District can then bid the project.

**FISCAL IMPACT/FUNDING SOURCE:**

The cost for these services is \$42,000, plus out-of-pocket expenses, and will be charged to the Transportation Budget. Costs for the contract are part of the \$116,000 District commitment for the project.

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Adopt new Board Policy No. 2410 – *Suicide Prevention*, and its accompanying Administrative Regulation and Exhibit, as submitted.

**DISCUSSION:**

With the passage of Assembly Bill (AB) 2246, all public schools in California serving students in grades 9-12 are required to adopt a Board Policy related to suicide prevention efforts of the District. Board Policy No. 2410 – *Suicide Prevention* and its accompanying Administrative Regulation and Exhibit were developed in collaboration with school-based mental health experts, staff members, students, parents, and the local mental health and medical community. The new Board Policy No. 2410 establishes standards for prevention, intervention and postvention efforts, along with procedures for training staff.

The Board Policy and Administrative Regulation meet the standards established by AB2246, and will be reviewed by members of the Curriculum Board Subcommittee at their June meeting.

**FISCAL IMPACT/FUNDING SOURCE:**

N/A

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Draft Board Policy No. 2410	6/21/2017	Backup Material
Draft Admin Regulation No. 2410	6/21/2017	Backup Material
Draft Board Policy Ex. No. 2410	6/9/2017	Backup Material

**REVISIONS:**

## CLOVIS UNIFIED SCHOOL DISTRICT

### STUDENT SERVICES RIGHTS AND RESPONSIBILITIES

#### *Health & Welfare*

#### STUDENT SUICIDE PREVENTION

**PURPOSE:** To establish guidelines and set expectations related to student suicide prevention, intervention and postvention.

The Governing Board recognizes that suicide is a leading cause of death among youth and should be taken seriously. In order to attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop procedures relating to prevention, intervention, and postvention that specifically address the needs of high risk groups, including but not limited to the following:

- (A) Youth bereaved by suicide.
- (B) Youth with disabilities, mental illness, or substance abuse disorders.
- (C) Lesbian, gay, bisexual, transgender, or questioning youth.
- (D) Youth experiencing homelessness or in out-of-home settings, such as foster care.
- (E) Youth with a history of suicide ideation or attempts.
- (F) Youth who have suffered traumatic experiences.

The Superintendent or designee shall develop a plan that addresses procedures in suicide prevention, intervention and postvention. School and community stakeholders, school-employed mental health professionals, and suicide prevention experts will be involved in in planning, developing, implementing, and evaluating the District's procedures for suicide prevention, intervention, and postvention.

#### **Staff Training**

The Superintendent or designee shall develop staff training in suicide awareness and prevention. Suicide prevention training for staff shall be designed to help staff identify and respond to students at risk of suicide. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students in grades 7-12. The training materials shall include how to identify appropriate mental health services (both at the schoolsite and within the larger community) and when and how to refer youth and their families to those services. These training materials may include training programs that can be completed through self-review of suitable suicide prevention materials. No school district employee will be trained to act outside the school district employee's authorization and scope of the employee's credential or license. School district employees will not diagnose or treat mental illness unless the employee is specifically licensed and employed to do so.

## CLOVIS UNIFIED SCHOOL DISTRICT

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

*Adopted: 6/28/17*

## CLOVIS UNIFIED SCHOOL DISTRICT

### STUDENT SERVICES RIGHTS & RESPONSIBILITIES

#### *Health & Welfare*

#### SUICIDE PREVENTION

To ensure the policies regarding suicide prevention are properly adopted, implemented, and updated, the District shall appoint an individual (or team) to serve as the suicide prevention point of contact for the District. In addition, each school shall identify at least one staff member to serve as the liaison to the District's suicide prevention point of contact, and coordinate and implement suicide prevention activities on their specific campus. This regulation shall be reviewed and revised as indicated, at least annually in conjunction with school and community stakeholders, school-employed mental health professionals, and suicide prevention experts.

#### Prevention

##### 1. Messaging about Suicide Prevention

Messaging about suicide may have an impact on suicidal thinking and behaviors. Consequently, school districts and their schools should critically review all materials and resources used in awareness efforts to ensure they align with best practices for safe messaging about suicide.

##### 2. Suicide Prevention Training and Education for Staff

The Clovis Unified School District, along with its partners, has carefully reviewed available staff training to ensure it promotes a mental health model of suicide prevention and emphasizes the overall impact of mental health on suicide prevention rather than focusing solely on stress factors to explain suicide.

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students in, at minimum, grades 7-12, which shall include the following:

- i. The training shall occur annually and include the risk factors and warning signs of suicide, suicide prevention, intervention, referral, and postvention.
- ii. All suicide prevention trainings shall be offered under the direction of school-employed mental health professionals (e.g., school counselors, school psychologists, or mental health clinicians) who have received advanced training specific to suicide. District staff conducting these trainings may choose to collaborate with one or more county and /or community mental health agencies in conducting these trainings. Staff training can be adjusted year-to-year based on previous professional development activities and emerging best practices.

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SCHOOL DISTRICT**

- iii. At the beginning of employment, all new staff shall participate in training on the core components of suicide prevention (identification of suicide risk factors and warning signs, prevention, intervention, referral, and postvention). Thereafter, on an annual basis, teachers, counselors, school psychologists, and staff members shall attend a minimum of one-hour general suicide prevention training. Core components of the general suicide prevention training shall include:
- a. Suicide risk factors, warning signs, and protective factors;
  - b. How to talk with a student about thoughts of suicide;
  - c. How to respond appropriately to youth who have suicidal thoughts;
  - d. Emphasis on immediately referring (same day) any student who is identified to be at risk of suicide;
  - e. Emphasis on reducing stigma associated with mental illness and how early prevention and intervention can drastically reduce the risk of suicide;
  - f. Education about local resources available to support and assist students identified as at risk of suicide;
  - g. Reviewing trends and current culture as it impacts suicide prevention, intervention and postvention;
  - h. Reviewing the data annually to look for any patterns or trends of the prevalence or occurrence of suicide ideation, attempts, or death. Data from the California School Climate, Health, and Learning Survey (Cal-SCHLS) should also be analyzed to identify school climate deficits and drive program development. See the Cal-SCHLS Web site at <http://cal-schls.wested.org/>.
- iv. In addition to initial orientations to the core components of suicide prevention, ongoing annual professional development for identified staff should be provided appropriate to individual roles and responsibilities and should include the following components:
- a. The impact of traumatic stress on emotional and mental health;
  - b. Common myths and misconceptions about suicide;
  - c. School and community suicide prevention resources;
  - d. Mass media trends related to suicide ideation;

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- e. Appropriate messaging about suicide (correct terminology, safe messaging guidelines);
  - f. The factors associated with suicide (risk factors, warning signs, protective factors);
  - g. How to identify youth who may be at risk of suicide;
  - h. Appropriate ways to interact with a youth who is demonstrating emotional distress or is suicidal. Specifically, how to talk with a student about their thoughts of suicide and (based on District guidelines) how to respond to such thinking; how to talk with a student about thoughts of suicide and appropriately respond and provide support based on District guidelines;
  - i. District-approved procedures for responding to suicide risk (including multi-tiered systems of support and referrals). Such procedures should emphasize that the suicidal student should be constantly supervised until a suicide risk assessment is completed;
  - j. District-approved procedures for responding to the aftermath of suicidal behavior (suicidal behavior postvention);
  - k. Responding after a suicide occurs (suicide postvention);
  - l. Resources regarding youth suicide prevention;
  - m. Emphasis on stigma reduction and that early prevention and intervention can drastically reduce the risk of suicide;
  - n. Emphasize that any student who is identified to be at risk of suicide is to be immediately referred (same day) for assessment while being constantly monitored by a staff member.
- v. The professional development also shall include additional information regarding groups of students identified by the school and available research to be at elevated risk for suicide. These students include, but are not limited to, the following:
- a. Youth impacted by suicide or suicide attempts or ideation;
  - b. Youth with a history of suicide ideation or attempts;
  - c. Youth with disabilities, mental illness, or substance abuse disorders;
  - d. Lesbian, gay, bisexual, transgender, or questioning youth;

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- e. Youth experiencing homelessness or in out-of-home settings, such as foster care;
- f. Youth who have suffered traumatic experiences.

**3. Employee Qualifications and Scope of Services**

School employees must act only within the authorization and scope of their credential or license. While it is expected that school professionals are able to identify suicide risk factors and warning signs, and to prevent the immediate risk of a suicidal behavior, treatment of suicidal ideation is typically beyond the scope of services offered in the school setting. In addition, treatment of the mental health challenges often associated with suicidal thinking typically requires mental health resources beyond what schools are able to provide.

**4. Specialized Staff Training (Assessment)**

Additional professional development in suicide risk assessment and crisis intervention shall be provided to school-employed mental health professionals (school counselors, psychologists, mental health clinicians, and nurses) such as:

- Clovis Support and Intervention Coordinators
- Peer Counseling Advisors
- School Psychologists

Throughout all trainings, the need for confidentiality will be emphasized.

**5. Parents, Guardians, and Caregivers Participation and Education**

- a. To the extent possible, parents, guardians, and caregivers should be included in all suicide prevention efforts. At a minimum, schools shall share with parents/guardians/caregivers the District's suicide prevention policies and procedures.
- b. This suicide prevention policy shall be prominently displayed on the District's Web page and school web pages, and included in the parent handbook.
- c. Parents, guardians, and caregivers should be invited to provide input on the development and implementation of this policy.
- d. All parents, guardians, and caregivers should have access to suicide prevention training through the District's Parent Academies and other parent education fairs that addresses the following:
  - i. Suicide risk factors, warning signs, and protective factors;



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- ii. How to talk with a student about thoughts of suicide;
- iii. How to respond appropriately to the student who has suicidal thoughts. Such responses shall include constant supervision of any student judged to be at risk for suicide and referral for an immediate suicide risk assessment.

**6. Student Participation and Education**

The District, along with its partners and with student input, will carefully review available student curricula to ensure it promotes the mental health model of suicide prevention.

- a. Under the supervision of school-employed mental health professionals, and following consultation with county and community mental health agencies, students shall:
  - i. Receive developmentally appropriate, student-centered education about the warning signs of mental health challenges and emotional distress at various levels throughout, at minimum, grades 7-12.
  - ii. Receive developmentally appropriate guidance regarding the District's suicide prevention, intervention, and referral procedures.
  - iii. The content of the education shall include:
    - Coping strategies for dealing with stress, trauma, and any other perceived stressors;
    - How to recognize behaviors (warning signs) and life issues (risk factors) associated with suicide and mental health issues in oneself and others;
    - Help-seeking strategies for oneself and others, including how to engage school-based and community resources and refer peers for help;
    - Emphasis on reducing the stigma associated with mental illness and that early prevention and intervention can drastically reduce the risk of suicide.
  - iv. Student-focused suicide prevention education can be incorporated into classroom curricula (e.g., health classes, freshman orientation classes, science, and physical education).
  - v. The school will support the creation and implementation of programs and/or activities on campus that raise awareness about mental wellness and suicide prevention (e.g., Mental Health Awareness Weeks, Peer Counseling Programs, Freshman Success Programs, National Alliance on Mental Illness on Campus High School Clubs).

**CLOVIS UNIFIED  
SCHOOL DISTRICT****Intervention/Assessment/Referral****1. Staff**

- a. If the student is in imminent danger, the student at risk will be immediately escorted to an individual trained in suicide intervention or a call shall immediately be made to a School Resource Officer and, if necessary, call 911.
- b. At minimum, two staff members at each grade 7-12 site who have received advanced training in suicide intervention shall be designated points of contact regarding potential suicidal intentions. For purposes of this policy, these points of contact will be referred to as Suicide Prevention Liaisons (SPL). Whenever a staff member suspects or has knowledge of a student's suicidal intentions, they shall promptly notify the designated SPL. If an on-site SPL is unavailable, the staff member shall promptly notify site principal who will be responsible for contacting the appropriate resource.
  - Under normal circumstances, the SPL shall notify the principal, another school administrator, school psychologist or school counselor. The names, titles, and contact information of multi-disciplinary crisis team members shall be distributed to all students, staff, and parents/guardians/caregivers and be prominently available on school and district websites.
- c. The principal, another school administrator, school counselor, school resource officer, school psychologist, mental health clinician, or nurse shall then notify, if appropriate, the student's parents/guardians/caregivers as soon as possible and shall refer the student to mental health resources in the school or community.
- d. Whenever a staff member suspects or has knowledge of a student's suicidal intentions, they shall promptly notify the SPL.
- e. Students identified as experiencing suicidal ideation shall not be left unsupervised.
- f. A referral process should be prominently disseminated to all staff members, so they know how to respond to a crisis and be knowledgeable of the school and community-based resources.

**2. Parents, Guardians, and Caregivers**

A referral process should be prominently disseminated to all parents, guardians, and caregivers, so they know how to respond to a crisis and be knowledgeable of the school and community-based resources. The District will provide yearly opportunities for parent education that promotes understanding the signs of suicide ideation and eminent suicide risk.

**3. Students**

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Students shall be encouraged to notify a staff member when they are experiencing emotional distress or suicidal ideation or when they suspect or have knowledge of another student's emotional distress, suicidal ideation, or attempt.

**4. Parental Notification and Involvement**

In the event that, while at school, a student is identified as at risk of suicide, school-based mental health professionals shall work in collaboration with the school administration and school resource officer to notify parents/guardians, if appropriate.

Each school within the District shall identify a process to ensure continuing care for the student identified to be at risk of suicide. The following steps should be followed to ensure continuity of care:

- After a referral is made for a student, school staff shall verify with the parent/guardian/caregiver that follow-up treatment has been accessed. Parents/guardians/caregivers will work with appropriate school staff to follow Clovis Unified's Student Transition and Return (STAR) Procedure.
- If parents/guardians/caregivers refuse/neglect to access treatment for a student who has been identified to be at-risk for suicide or in emotional distress, the suicide point of contact (or other appropriate school staff member) will meet with parent/guardian/caregiver and school resource officer to identify barriers to treatment (e.g., cultural stigma, financial issues) and work to rectify the situation and build understanding of the importance of care. If follow-up care for the student is still not provided, school staff should consider contacting a Child Protective Agency (CPA) to report neglect of the youth.

**5. Action Plan for In-School Suicide Attempts**

If a suicide attempt is made during the school day on campus, it is important to remember that the health and safety of the student and those around him/her is critical. The following steps should be implemented by the SPL and/or school site administrator:

- Remain calm, remember the student is overwhelmed, confused, and emotionally distressed;
- Move all other students out of the immediate area;
- Under normal circumstances, immediately contact the SPL who shall notify the principal, another school administrator, school psychologist or school counselor;
- Contact school resource officer or call 911 and give them as much information about any suicide note, medications taken, and access to weapons, if applicable;

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- If needed, provide medical first aid until a medical professional is available;
- Parents/guardians/caregivers, if appropriate, should be contacted as soon as possible;
- Do not send the student away or leave them alone, even if they need to go to the restroom;
- Listen and prompt the student to talk;
- Review options and resources of people who can help;
- Be comfortable with moments of silence as you and the student will need time to process the situation;
- Provide comfort to the student;
- Promise privacy and help, and be respectful, but do not promise confidentiality;
- Student should only be released to parents/guardians/caregivers or to a person who is qualified and trained to provide help.

**6. Action Plan for Out-of-School Suicide Attempts**

If school staff become aware of an out-of-school suicide attempt by a student, it is crucial that staff protects the privacy of the student and maintains a confidential record of the actions taken to intervene, support, and protect the student. The following steps should be implemented:

- Contact the parents/guardians/caregivers and offer support to the family;
- Discuss with the family how they would like the school to respond to the attempt while minimizing widespread rumors among teachers, staff, and students;
- Obtain permission from the parents/guardians/caregivers to share information to ensure the facts regarding the crisis is correct;
- Designate a staff member to collaborate with the District's Communication Office and family in response to media requests;
- Provide care and determine appropriate support to affected students;

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- Offer to the student and parents/guardians/caregivers the Student Transition and Return (STAR) Procedures for re-integration to school.

**vi. Supporting Students after a Mental Health Crisis**

After a crisis has been identified, it is crucial that careful steps are taken to help provide the mental health support for the student and to monitor their actions for any signs of suicide. The following steps should be implemented by SPL and/or school site administration after the crisis has happened:

- Treat every threat with seriousness and approach with a calm manner; make the student a priority;
- Listen actively and non-judgmental to the student. Let the student express his or her feelings;
- Acknowledge the feelings and do not argue with the student;
- Offer hope and let the student know they are safe and that help is provided. Do not promise confidentiality or cause stress;
- Explain calmly and get the student to a trained professional, guidance counselor, or designated staff to further support the student;
- Keep close contact with the parents/guardians/caregivers and mental health professionals working with the student;
- Contact District Lead Psychologists if additional support is needed.

**vii. Re-Entry to School After a Suicide Attempt**

A student who threatened or attempted suicide is at a higher risk for suicide in the months following the threat or attempt. A streamlined and well planned re-entry process ensures the safety and well-being of students who have previously attempted suicide and reduces the risk of another attempt. The District's Student Transition and Return (STAR) Procedures will be followed to ensure support is provided to students in the period after a suicide attempt. Involving students in planning for their return to school provides them with a sense of control, personal responsibility, and empowerment.

The following steps shall be implemented upon re-entry:

- Obtain a written release of information signed by parents/guardians/caregivers and providers;

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- Confer with student and parents/guardians/caregivers about any specific requests on how to handle the situation;
- Inform the student's teachers about possible days of absences;
- Allow accommodations for student to make up work (be understanding that missed assignments may add stress to student);
- Mental health professionals or trusted staff members should maintain ongoing contact to monitor student's actions and mood;
- Work with parents/guardians/caregivers to involve the student in an aftercare plan.

**Responding After a Suicide Death (Postvention)**

A death by suicide in the school community (whether by a student or staff member) can have devastating consequences on students and staff. Therefore, it is vital that we are prepared ahead of time in the event of such a tragedy. The suicide point of contact for the District shall ensure that each school site adopts an action plan for responding to a suicide death as part of the general Crisis Response Plan. The Suicide Death Response Action Plan (Suicide Postvention Response Plan) needs to incorporate both immediate and long-term steps and objectives.

1. Components of the Suicide Postvention Response Plan shall include:
  - a. Identification of staff member to confirm death and cause (school site administrator);
  - b. Steps for contacting family of the deceased (within 24 hours);
  - c. Steps for enacting the Suicide Postvention Response Plan, including an initial meeting of the District/school Suicide Postvention Response Team;
  - d. Process for notification of all staff members;
  - e. Coordination of all-staff meeting, to include:
    - Notification (if not already conducted) to staff about suicide death
    - Emotional support and resources available to staff
    - Notification to students about suicide death and the availability of supports services
    - Prepare staff to respond to needs of students:

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- Review of protocols for referring students for support/assessment;
- Talking points for staff for notification of students;
- Resources available to students (on and off campus);
- f. Process to identify students significantly affected by suicide death and other students at risk of imitative behavior;
- g. Process for communicating with the larger school community;
- h. Funeral considerations for family and school community;
- i. Process for responding to memorials based on best practices in postvention response;
- j. Identification of media spokesperson;
- k. Process for utilizing and responding to social media outlets:
  - Identify which platform students at the school are using to respond to suicide death;
  - Identification/training of staff and students to monitor social media outlets;
- l. Long-term suicide postvention response to include:
  - Process for dealing with important dates (i.e., anniversary of death, deceased birthday, graduation, or other significant event);
  - Supporting siblings, close friends, other students, and staff of deceased student;
  - Dealing with requests for long-term memorials and large-scale assemblies;
- m. Process for communication with other agencies such as other school districts, police departments, coroner's office, and other community mental health agencies.

*Adopted: 6/28/17*

## CLOVIS UNIFIED SCHOOL DISTRICT

### STUDENT SERVICES RIGHTS & RESPONSIBILITIES

#### *Health & Welfare*

#### **Suicide Prevention**

A variety of resources to support the District's Suicide Prevention and Emotional Wellness efforts shall be maintained. Included in this resource bank are both online resources as well as a library of materials to be maintained in each high school area by school-based mental health professionals.

#### **Sample Resources Include:**

Comprehensive Suicide Prevention Toolkit for Schools Web document

<https://www.pausd.org/sites/default/files/pdf-faqs/attachments/ComprehensiveSuicidePreventionToolkitforSchools.pdf>

National Action Alliance for Suicide Prevention Framework for Successful Messaging Web site

<http://suicidepreventionmessaging.actionallianceforsuicideprevention.org/>

Toolkit: Making Headlines: A Guide to Engaging the Media in Suicide Prevention Web page

<http://resource-center.yourvoicecounts.org/content/making-headlines-guide-engaging-media-suicide-prevention-california-0>

How to Use Social Media for Suicide Prevention Web page

<http://resource-center.yourvoicecounts.org/content/how-use-social-media>

Youth Mental Health First Aid (YMHFA) teaches a 5-step action plan to offer initial help to young people showing signs of a mental illness or in a crisis, and connect them with the appropriate professional, peer, social, or self-help care. YMHFA is an 8-hour interactive training for youth-serving adults without a mental health background. Web page

<https://www.mentalhealthfirstaid.org/cs/take-a-course/course-types/youth/>

Free YMHFA Training available through the CDE Web page

<http://www.cde.ca.gov/ls/cg/mh/projectcalwell.asp>

Question, Persuade Refer (QPR) is a gatekeeper training that can be learned online. Just as people trained in CPR and the Heimlich Maneuver help save thousands of lives each year, people trained in QPR learn how to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help.

Web site

<http://www.qprinstitute.com/>

SafeTALK is a half-day alertness training that prepares anyone over the age of 15, regardless of prior experience or training, to become a suicide-alert helper. Web page

<https://www.livingworks.net/programs/safetalk/>



Applied Suicide Intervention Skills Training (ASIST) is a two-day interactive workshop in suicide first aid. ASIST teaches participants to recognize when someone may have thoughts of suicide and work with them to create a plan that will support their immediate safety. Web page

<https://www.livingworks.net/programs/asist/>

Kognito At-Risk is an evidence-based series of three online interactive professional development modules designed for use by individuals, schools, districts, and statewide agencies. It includes tools and template to ensure that the program is easy to disseminate and measure success at the elementary, middle, and high school levels. Web page

<https://www.kognito.com/products/pk12/>

Assessing and Managing Suicide Risk (AMSR) is a one-day training workshop for behavioral health professionals based on the latest research and designed to help participants provide safer suicide care. Web page

<http://www.sprc.org/training-events/amsr>

Parents as Partners: A Suicide Prevention Guide for Parent is a booklet that contains useful information for parents who are concerned that their children may be at risk for suicide. It is available from Suicide Awareness Voices of Education (SAVE). Webpage

<https://www.save.org/product/parents-as-partners/>

More than Sad is school-ready and **evidence-based** training material, listed on the national Suicide Prevention Resource Center's best practices list, specifically designed for teen-level suicide prevention. Web page

<https://afsp.org/our-work/education/more-than-sad/>

Break Free from Depression (BFFD) is a 4-module curriculum focused on increasing awareness about adolescent depression and designed for use in high school classrooms. Webpage

<http://www.childrenshospital.org/breakfree>

Coping and Support Training (CAST) is an evidence-based life-skills training and social support program to help at-risk youth. Web page

<http://www.reconnectingyouth.com/programs/cast/>

Students Mobilizing Awareness and Reducing Tragedies (SMART) is a program comprised of student led groups in high schools designed to give students the freedom to implement a suicide prevention on their campus that best fits their school's needs. Web page

<https://www.save.org/what-we-do/education/smart-schools-program-2/>

Linking Education and Awareness for Depression and Suicide (LEADS) for Youth is a school-based suicide prevention curriculum designed for high schools and educators that links depression awareness and suicide prevention. LEADS for Youth is an informative and interactive opportunity for students and teachers to increase knowledge and awareness of depression and suicide. Web page

<https://www.save.org/what-we-do/education/leads-for-youth-program/>

The School Reentry for a Student Who Has Attempted Suicide or Made Serious Suicidal Threats is a guide that will assist in school re-entry for students after an attempted suicide. See the Mental Health Recovery Services Resource Web page

[http://www.mhrsonline.org/resources/suicide%5Cattempted\\_suicide\\_resources\\_for\\_schools-9/](http://www.mhrsonline.org/resources/suicide%5Cattempted_suicide_resources_for_schools-9/)

American Foundation for Suicide Foundation After a Suicide: A Toolkit for School. Web site  
<http://www.sprc.org/sites/default/files/migrate/library/AfteraSuicideToolkitforSchools.pdf>

American Association of Suicidology Web site <http://www.suicidology.org/>

*Adopted 6/28/17*

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve new Board Policy No. 4805 – *Debt Management*, as submitted.

**DISCUSSION:**

With the passage of Senate Bill 1029 and its corresponding changes to Government Code Section 8855(i), California public issuers, including school boards, are required to adopt a Board Policy outlining the circumstances and processes to be used whenever the agency undertakes qualifying debt. In addition, any subsequent filing with the California Debt and Investment Advisory Commission (CDIAC) must contain certification that such a Board Policy has been adopted addressing the following:

- Purposes for which debt proceeds may be used.
- Types of debt that may be issued.
- Relationship of debt to capital improvement program or budget.
- Policy goals relating to planning and objectives.
- Internal Control Procedures to ensure proceeds are applied to intended use.

The new Board Policy No. 4805 – *Debt Management*, which is attached, was reviewed by members of the Budget Board Subcommittee.

**FISCAL IMPACT/FUNDING SOURCE:**

N/A

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Board Policy No. 4805	6/21/2017	Backup Material

**REVISIONS:**

---

## CLOVIS UNIFIED SCHOOL DISTRICT

### FINANCIAL SERVICES

#### *Financial Management*

#### DEBT ISSUANCE AND MANAGEMENT POLICY

**PURPOSE:** To provide a functional tool for debt management and capital planning, as well as to enhance the District's ability to manage its debt in a conservative and prudent manner.

This Debt Management Policy (the "Debt Policy") of the Clovis Unified School District (the "District") was approved by the District's Governing Board on July 12, 2017. The Debt Policy may be amended by the Governing Board as it deems appropriate from time to time in the prudent management of the debt of the District.

### 1. Findings

This Debt Policy is intended to ensure the District's compliance with Government Code Section 8855(i), effective as of January 1, 2017, and shall govern all debt undertaken by the District.

The District hereby recognizes that a fiscally prudent debt policy is required in order to:

- Maintain the District's sound financial position.
- Ensure the District has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses.
- Protect the District's credit-worthiness.
- Ensure that all debt is structured in order to protect both current and future taxpayers, and the District's general fund, from poorly structured or overly costly capital financings.
- Ensure that the District's debt is consistent with the District's planning goals and objectives, facilities planning documentation and/or budget, as applicable.

### 2. Debt Policies

#### A. Purposes for Which Debt May Be Issued

- (i) Long-Term Debt. Long-term debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the District.

(a) Long-term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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- When the project to be financed will provide benefit to constituents over multiple years.
- When total debt does not constitute an unreasonable burden to the District and its taxpayers.
- When the debt is used to refinance outstanding debt in order to produce debt service savings or to realize the benefits of a debt restructuring.

(b) Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

(c) The District may use long-term debt financings subject to the following conditions:

- The project to be financed must be approved by the District's governing board.
- For obligations issued on a tax-exempt basis, the debt shall meet the following requirement of federal tax law: The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- The District estimates that the identified source of repayment, whether property taxes, general fund revenues or other identified source, will be available to service the debt through its maturity.
- The District determines that the issuance of the debt will comply with applicable state and federal laws.

(ii) Short-term debt. Short-term debt may be issued to provide financing for the District's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the District may undertake lease-purchase financing for equipment. Short-term debt may also be undertaken for interim or bridge financings, such as bond or grant anticipation notes, provided that the District Board is provided with the related long term financing and repayment plan in connection with approval of such financings.

(iii) Financings on Behalf of Other Entities. The District may also find it beneficial to issue debt on behalf of or in concert with other governmental agencies, nonprofit corporations or other authorities in order to further the public purposes of District. In such cases, the District shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower

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## CLOVIS UNIFIED SCHOOL DISTRICT

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and that the issuance of such debt is consistent with the policies set forth herein.

### **B. Types of Debt That May be Issued**

The following types of debt are allowable under this Debt Policy:

- general obligation bonds
- bond or grant anticipation notes
- lease revenue bonds, certificates of participation, lease and sublease and lease-purchase transactions
- other revenue bonds and certificates of participation
- tax and revenue anticipation notes
- land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended

The District may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.

Debt shall be issued as fixed rate debt unless the District makes a specific determination as to why a variable rate issue would be beneficial to the District in a specific circumstance.

### **C. Relationship of Debt to Capital Improvement Program and Budget**

The District is committed to long-term capital planning. The District intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the District's capital budget and master facilities plan.

The District shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. The District shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

The District shall integrate its debt issuances with the goals of its capital improvement or master facilities plan by timing the issuance of debt to ensure that projects are available when needed in furtherance of the District's public purposes.

The District shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund.

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## CLOVIS UNIFIED SCHOOL DISTRICT

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### **D. Policy Goals Related to Planning Goals and Objectives**

The District is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The District intends to issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the District's annual operations budget.

It is a policy goal of the District to protect taxpayers and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The District will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, fees and charges, as applicable, and in the case of refinancing of existing debt, achieving savings as may be required by law or achieving other objectives of substantial benefit to the District, the rationale for which is presented to the governing board at the public meeting at which the proposed refinancing is considered.

### **E. Internal Control Procedures**

Compliance with Debt Policy. The District's business official is responsible for implementing and monitoring compliance with this Debt Policy.

Compliance with SEC Rule 15c2-12. The District may have undertaken, and may undertake in the future, obligations for continuing disclosure pursuant to SEC Rule 15c2-12. The District's business official will periodically review the requirements of Rule 15c2-12 and each of the District's undertakings, and ensure that annual and other periodic filings which may be required are done in a complete and timely manner. The District's business official may monitor, prepare and make the District's required filings, or may engage a third party dissemination agent to assist the District to make complete and timely filings. It shall be the policy of the District as implemented by the District's business official to have in place a process for full and complete compliance for the benefit of bondholders or other investors in District debt.

Compliance with Federal Tax Laws. The District shall have a policy of full compliance with all applicable federal tax law requirements. In connection with prior and new debt issues, the District's business official shall review applicable federal tax requirements, including requirements relating to arbitrage and rebate compliance.

Investments. Proceeds of debt issued by the District shall be invested only in accordance with law and as permitted in the resolution or other document governing the issuance of the debt.

Expenditure of Proceeds of Debt. It is the policy of the District to ensure that proceeds of

## **CLOVIS UNIFIED SCHOOL DISTRICT**

District debt is spent only on lawful and intended uses. Expenditures of proceeds of debt may only be made by submission of requests for draws to the holder of the proceeds of debt, whether the county, or other trustee, fiscal agent, custodian or financial institution, that identify the amount, purpose and payee of a proposed draw. Each draw request shall be approved and signed by the Superintendent, the business official or such officer's written designee. The District shall maintain records of the purpose and amount of each draw.

CDIAC Reporting. The District has a policy of full compliance with public reporting requirements. This includes specifically for debt sold on or after January 21, 2017, providing annual reports to the California Debt and Investment Advisory meeting the requirements of Government Code Section 8855(k).

*Adopted:*

*Legal Reference:  
Government Code Section 8855*



**CONTACT PERSON:** Kelly Avants

**FOR INFORMATION:** June 14, 2017

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Approve revisions to Board Policies No. 9208 – *Uniform Complaint Procedures Regarding Programs/Discrimination* and No. 9211 – *Uniform Complaint Procedures Regarding Areas Included in the Williams Settlement*, as submitted.

**DISCUSSION:**

In order to update language to reflect recent updates to Education Code, as well as the end of the California High School Exit Exam (CAHSEE), updates are needed to Board Policies No. 9208 – *Uniform Complaint Procedures Regarding Programs/Discrimination* and No. 9211 – *Uniform Complaint Procedures Regarding Areas Included in the Williams Settlement* (including the Administrative Regulation).

These updates were reviewed by members of the Curriculum Board Subcommittee.

The updated policies, which are attached, will be included in the 2017-18 Parent and Student Rights and Responsibilities Handbook provided to every parent/guardian in the District.

**FISCAL IMPACT/FUNDING SOURCE:**

**ATTACHMENTS:**

Description	Upload Date	Type
Board Policy No. 9208	6/22/2017	Backup Material
Board Policy No. 9211	6/22/2017	Backup Material

**REVISIONS:**

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## CLOVIS UNIFIED SCHOOL DISTRICT

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### SCHOOL COMMUNITY RELATIONS

#### *Community Relations*

#### UNIFORM COMPLAINT PROCEDURES REGARDING PROGRAMS/DISCRIMINATION

**PURPOSE:** To establish uniform complaint procedures for certain state and federal programs and unlawful discrimination.

The Board recognizes that the District has primary responsibility for insuring that it complies with state and federal laws and regulations governing educational programs. The District shall follow Uniform Complaint Procedures pursuant to state regulations when addressing complaints alleging unlawful discrimination, harassment, intimidation and bullying or failure to comply with the law regarding the following:

1. Adult Basic Education
2. Consolidated Categorical Aid Programs
3. Migrant Education
4. Career Technical and Technical Education and Career Technical Training Programs
5. Child Care and Development Programs
6. Child Nutrition Programs
7. Special Education Programs
8. Federal School Safety Plan Requirements
9. Student Fees
10. Local Control and Accountability Plans (LCAP)
11. Foster Youth
12. Homeless Youth
13. Reasonable Accommodation to Nursing Mothers
14. Assignment to Course without Educational Content or to Course Previously Satisfactorily Completed (without meeting certain requirements)
15. Elementary Physical Education Instructional Minutes
- ~~15.16.~~ **Graduation Requirements for Former Juvenile Court School Students**

The District shall also follow the Uniform Complaint Procedure when addressing complaints of unlawful discrimination, harassment, intimidation and bullying on the basis of any of the grounds or actual or perceived characteristics identified in Education Code section 220 or Penal Code section 422.55, or any other bases provided by law, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance. The District shall investigate and seek to resolve complaints at the local level.

The District's Uniform Complaint Procedure does not apply to the following types of complaints:

1. Complaints regarding materials used in the instruction of pupils (see Board Policy No. 3306, Reconsideration of Learning Resources)

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## CLOVIS UNIFIED SCHOOL DISTRICT

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2. Complaints regarding alleged deficiencies related to instructional materials, the conditions of a facility that is not maintained in a clean or safe manner or in good repair, teacher vacancies or misassignments, and the provision of intensive instruction and services to students who have not passed one or both parts of the high school exit examination after the completion of grade 12 (see Board Policy No. 9211, Uniform Complaint Procedures Regarding Areas Included in Williams Settlement)
3. Employee complaints alleging sexual harassment (see Board Policy No. 6301, Sexual Harassment)
4. Pupil complaints alleging sexual harassment (see Board Policy/Administrative Regulation No. 2111, Sexual Harassment), and
5. Complaints by the public regarding District personnel and practices (*see Board Policy No. 9207, Formal Complaints Regarding District Personnel and Practices*).

Discrimination issues involving Title IX of the Educational Amendments of 1972 shall be referred to the U. S. Office of Civil Rights (OCR). Title IX complaints shall only be referred to the OCR if there is no state discrimination law or regulation at issue. Unless otherwise negotiated through a memorandum of understanding/agreement, a preliminary inquiry and/or investigation concerning these complaints shall be conducted by OCR. The complainant shall be notified by certified mail if the complaint has been transferred to OCR by the Superintendent.

Complaints concerning special education programs shall be addressed in accordance with the regulations and procedures of the Special Education Local Planning Area (SELPA). However, the SELPA's complaint procedure must comply with the Uniform Complaint Procedures outlined in this policy.

Complaints concerning student fees or LCAPs may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the applicable legal requirements governing student fees or LCAPs.

The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination, harassment, intimidation or bullying, or for participation in complaint procedures. Such participation shall not in any way affect the status, grades, or work assignments of the complainant. For allegations of retaliation based on the filing of a complaint, the District also shall follow the Uniform Complaint Procedures.

The Board acknowledges and respects pupil and employee rights to privacy. Complaints shall be investigated in a manner that protects these rights. The identity of any complainant alleging discrimination, harassment, intimidation, retaliation or bullying shall be kept confidential as appropriate and permitted by law.

The Superintendent or designee shall ensure that employees designated to receive and investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent or designee.

### Responsibilities of Complainant

The Complainant:

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## CLOVIS UNIFIED SCHOOL DISTRICT

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1. Shall receive the District Complaint Procedures.
2. Shall file the Complaint in writing and follow the steps in the District Complaint Procedures Administrative Regulation.
3. May appeal to the state agency for resolution if he/she is dissatisfied with the decision of the District.
4. May appeal to the State Superintendent of Public Instruction if the complainant is dissatisfied with the determination of the state agency.

### Responsibilities of the District

The District:

1. Shall designate a staff member to be responsible for complaint resolution.
2. Shall develop complaint procedures consistent with *California Code of Regulations, Title 5, sections 4600-4670*.
3. Shall inform pupils, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties at least annually of approved Uniform Complaint Procedures, including the opportunity to appeal the District's decision or to seek civil law remedies, including, but not limited to, injunctions, restraining orders, or other court orders which may be available to complainant. The District will make this information available by publication in its informational materials, including the Student and Parent Rights and Responsibilities Handbook given to each pupil upon registration in the District and at the beginning of each school year. This information shall also be available on the District's web site at [www.cusd.com](http://www.cusd.com). Notification to appropriate private school officials or representatives shall be given at the annual consultation meeting between CUSD and private school officials.
4. Shall resolve the complaint through an informal complaint process or through the formal complaint procedures by completing an investigation and a written report within 60 calendar days of receipt of a formal complaint. The time period for completion may be extended by written agreement of the complainant.

The District's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

5. Shall submit, on notification of an appeal, information requested by the California State Department of Education (CDE):
  - a. The original complaint.
  - b. A copy of the District's decision.
  - c. A summary of the nature and extent of the investigation conducted by the District, if not covered in the District's decision.
  - d. A copy of the investigation file, including but not limited to, all notes, interviews and documents submitted by the parties or gathered by the investigator.

## CLOVIS UNIFIED SCHOOL DISTRICT

- e. A report of any action taken to resolve the complaint.
  - f. A copy of the Uniform Complaint Procedures.
  - g. Such other relevant information as the CDE may require.
6. May appeal to the State Superintendent of Public Instruction if the District is dissatisfied with the state agency's decision.

### LEGAL REFERENCES:

*Education Code 200-262.3 Prohibition of discrimination*  
*Education Code section 32289 complaint of non-compliance with school safety planning*  
*Education Code 49060-49079 Student Records*  
*Education Code 52075 Local Control Accountability Plan (LCAP) and Education Code 49010-49013 Student Fees*  
*Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2 Homeless and Foster Youth*  
*Education Code 51228.1, 51228.2 and 51228.3 Repeat of Previously Taken Course and Assignment to Course without Educational Content*  
*Education Code 51210 and 51223 Elementary Physical Education Minutes*  
*Education Code 222 Lactating Pupil*  
*Code of Regulations Title 5 3080 Application of section 4600-4671*  
*Code of Regulations Title 5 4600-4671 Uniform Complaint Procedures*  
*Government Code 950-950.8 Actions against public employees*  
*Government Code 54957-54957.8 Closed Sessions*  
*Title VI, Civil Rights Act of 1964*  
*Title IX, Education Amendments of 1972*  
*Section 504, Rehabilitation Act of 1973*  
*Code of Federal Regulations 200.74 and Part 300*  
*General Education Provisions Act, 20 U.S.C. 1221 et seq., especially:*  
*Family Education and Privacy Rights Act, 20 U.S.C. 1232g*

*Adopted: 07/08/92*  
*Revised: 07/08/92*  
*Revised: 04/10/96*  
*Revised: 09/22/99*  
*Revised: 04/24/02*  
*Revised: 07/19/06*  
*Revised: 01/23/08*  
*Reviewed: 10/14/09*  
*Revised: 02/27/13*  
*Revised: 03/12/14*  
*Revised: 09/24/14*  
*Revised: 5/25/16*

## CLOVIS UNIFIED SCHOOL DISTRICT

### SCHOOL COMMUNITY RELATIONS

#### *Community Relations*

#### UNIFORM COMPLAINT PROCEDURES REGARDING AREAS INCLUDED IN THE WILLIAMS SETTLEMENT

**PURPOSE:** To establish a uniform complaint procedure to resolve complaints specified in Education Code 35186 regarding the Williams Settlement.

The Board recognizes that the District has primary responsibility for insuring that it complies with state and federal laws and regulations governing educational programs. Persons responsible for conducting investigations shall be knowledgeable about the matters that they are assigned to investigate. The District shall follow this complaint procedure to identify and resolve deficiencies in ~~four~~ **three** primary areas: textbooks and instructional materials, the condition of a facility that poses an emergency or urgent threat to the health and safety of students or staff, **and** teacher vacancy and misassignment, ~~and the provision of intensive instruction and services to students who have not passed one or both parts of the California High School Exit Examination (CAHSEE) after the completion of grade 12.~~

This complaint procedure does not apply to the following types of complaints:

1. Complaints regarding the appropriateness of learning resources or other instructional materials (see Board Policy No. 3306, Reconsideration of Learning Resources)
2. Employee complaints alleging sexual harassment (see: Board Policy/Administrative Regulation No. 6301, Sexual Harassment)
3. Pupil complaints alleging sexual harassment (see: Board Policy/Administrative Regulation No. 2111, Sexual Harassment)
4. Complaints by the public regarding personnel or practices of the District (see: Board Policy/Administrative Regulation No. 9207, Formal Complaints Regarding District Personnel and Practices)
5. Complaints alleging District violation of certain state and federal programs and unlawful discrimination (see: Board Policy/Administrative Regulation No. 9208, Uniform Complaint Procedures Regarding Programs/Discrimination)

The Board prohibits retaliation in any form for the filing of a complaint or for participation in complaint procedures. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board acknowledges and respects pupil and employee rights to privacy. Complaints shall be investigated in a manner that protects these rights. The identity of any complainant shall be kept confidential as appropriate and permitted by law; however, complaints and responses shall be considered public records.

The Superintendent or designee shall ensure that employees designated to receive and investigate complaints are knowledgeable about the laws and programs for which they are responsible.

Such employees may have access to legal counsel as determined by the Superintendent or designee.

### CLOVIS UNIFIED SCHOOL DISTRICT

#### Responsibilities of Complainant

##### The Complainant:

1. Shall receive a copy of the Uniform Complaint Procedures without charge.
2. Shall file the complaint in writing with the principal of the school or his or her designee and follow the steps in the Uniform Complaint Procedures Administrative Regulation 9211.
3. If dissatisfied with the resolution of the school Principal or Superintendent's designee, may describe the complaint to the Governing Board during public comment at a regularly scheduled meeting of the Board.
4. If dissatisfied with the resolution proffered by the school Principal or Superintendent's designee, and if the complaint involves a condition of a facility that poses an emergency or urgent threat as defined in Education Code section 17592.72(c)(1), has the right to file an appeal to the Superintendent of Public Instruction within fifteen calendar days of receiving the report, who shall provide a written report to the State Board of Education describing the basis for the complaint and, as appropriate, a proposed remedy for the issue described in the complaint.

#### Responsibilities of the District

##### The District:

1. Shall designate a staff member to be responsible for complaint resolution.
2. Shall develop complaint procedures consistent with California Code of Regulations, Title 5, sections 4600-4687.
3. Shall inform parents and the public at least annually of approved Uniform Complaint Procedures, including the opportunity to appeal the District's decision or to seek civil law remedies, including, but not limited to, injunctions, restraining orders, or other court orders which may be available to complainant. The District shall make this information available by publication in its informational materials, including the Student and Parent Rights and Responsibilities Handbook given to each pupil upon registration in the District and at the beginning of each year. This information can also be found at [www.cusd.com](http://www.cusd.com).
4. Shall resolve a complaint with respect to alleged deficiencies related to instructional materials, the condition of a facility that poses an emergency or urgent threat to the health and safety of students or staff, **and** teacher vacancies and misassignments, ~~and the failure to provide intensive instruction and services to students who have not passed one or both parts of the high school exit examination after the completion of grade 12, by completing an investigation and remedying all such valid complaints within 30 working days from the date the complaint was received and providing a written response within 45 working days.~~
5. Shall report summarized data on the nature and resolution of all complaints to the Governing Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. The complaints and responses shall be available as public records.

### CLOVIS UNIFIED SCHOOL DISTRICT

*Education Code sections 17592.72, 33126, 35186, 35292.5,  
37254, 48985, and 60119  
Code of Regulations Title 5 3080, 4600-4687*

*Adopted: 12/15/04  
Revised: 05/23/07  
Revised: 01/23/08  
Reviewed: 10/14/09  
Revised: 01/15/14*





Board Agenda Item

Wednesday, June 14, 2017

**Title:** Administrator Contracts

**Agenda Item: O. - 13.**

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**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:**

**FOR ACTION:** June 28, 2017

**RECOMMENDATION:**

Ratify the employment contracts for the Deputy Superintendent and Assistant Superintendent, Facilities Services, as submitted.

**DISCUSSION:**

Following the Governing Board's June 14, 2017, approval of the appointment of a candidate to the open position of Deputy Superintendent, the Board shall take formal Action to approve the contract terms of the Deputy Superintendent.

Pending the Governing Board's approval of the appointment of a candidate to the open position of Assistant Superintendent, Facilities Services earlier in the June 28, 2017, Board meeting, the Board shall take formal Action to approve the contract terms of the Assistant Superintendent, Facilities Services.

**FISCAL IMPACT/FUNDING SOURCE:**

Existing resources for employment of the Deputy Superintendent and the Assistant Superintendent, Facilities Services are already reflected in the 2017-18 budget.

**REVISIONS:**

**Title:** Annual Agreement with the College Board – PSAT/NMSQT  
Assessment

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an Early Participation Program (EPP) with the College Board to allow intermediate and high school students to take the Preliminary SAT/National Merit Scholarship Qualifying Tests (PSAT/NMSQT).

**DISCUSSION:**

Aim 1 of Clovis Unified's Strategic Plan is to "Maximize Achievement for ALL Students." One of the action efforts included in Aim 1 is the preparation of students for college and career readiness, including participation in college-readiness assessments. Two college readiness assessments are the PSAT 8/9 and PSAT/NMSQT. Students receive results from these assessments which help them to prepare for the actual assessment and serve as an indicator as to which secondary courses best meet their individual needs. Intermediate school students will take the PSAT 8/9 during their eighth grade year. High school students will take the same test during their sophomore or junior year.

If approved, Clovis Unified will pay exam fees which will allow students to participate twice in college-readiness exams during their secondary school experience.

**FISCAL IMPACT/FUNDING SOURCE:**

The cost of administering the PSAT 8/9 is \$24,570, for which funding is included in the 2017-18 Assessment Department Budget. Funding for the PSAT/NMSQT is \$43,147 which will be funded through the College and Career Readiness Grant.

**REVISIONS:**

**Title:** Resolution No. 3599 – Annual Agreement for Child Development Services – California State Preschool Program 2017-18

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Adopt Resolution No. 3599 authorizing the District Superintendent or designee to enter into an annual agreement with the California Department of Education (CDE) for services to be provided to Clovis Unified School District children effective July 1, 2017, through June 30, 2018.

**DISCUSSION:**

Since 1980, CUSD has partnered with the CDE to provide much-needed preschool opportunities for students. Contract No. CSPP-7067, Project No. 10-6211-00-7 in the amount of \$3,709,774.00 provides funding to continue these services for the 2017-18 school year. This funding will allow CUSD to serve 950 preschool students.

**FISCAL IMPACT/FUNDING SOURCE:**

Included in the 2017-18 Child Development Budget.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution No. 3599	6/19/2017	Backup Material

**REVISIONS:**

**RESOLUTION NO. 3599  
BEFORE THE GOVERNING BOARD  
OF THE CLOVIS UNIFIED SCHOOL DISTRICT  
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION FOR SUBMITTING THE 2017-18  
ANNUAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES  
CALIFORNIA STATE PRESCHOOL PROGRAMS**

**WHEREAS**, this resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California State Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

**THEREFORE, BE IT RESOLVED** that the Governing Board of Clovis Unified School District authorizes entering into Local Agreement No. CSPP-7067, California State Preschool Programs, Project No. 10-6211-00-7 with the California Department of Education. The persons who are listed below are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Eimear O'Farrell, Ed.D.	Superintendent	_____
Michael Johnston	Associate Superintendent, Administrative Services	_____
Susan Rutledge	Assistant Superintendent, Business Services	_____
Denise Cariaga	Director, Budget & Finance	_____

**THE FOREGOING RESOLUTION** was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 12<sup>th</sup> day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Sandra A. Budd, President  
Governing Board  
Clovis Unified School District  
Fresno County, California

I, Elizabeth Sandoval, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Elizabeth Sandoval, Clerk  
Governing Board  
Clovis Unified School District  
Fresno County, California

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an annual agreement with JDT Consultants, a non-public agency, to provide educationally related therapeutic behavior intervention services to eligible Special Education students as described in their Individualized Education Programs (IEPs).

**DISCUSSION:**

In order to meet the goals of their Individualized Education Programs (IEPs), some Clovis Unified students require educationally related therapeutic behavior intervention services. JDT Consultants provides such services to students as identified in their IEPs. Based on an increased need for services, it is recommended that the annual agreement with JDT Consultants be approved.

**FISCAL IMPACT/FUNDING SOURCE:**

A consultant fee of up to \$75,000 has been included in the 2017-18 Special Education Budget.

**REVISIONS:**

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an annual agreement with Educational Mental Health Associates to provide educationally related mental health services to eligible Special Education students as described in their Individualized Education Programs (IEPs).

**DISCUSSION:**

In order to meet the goals of their Individualized Education Programs (IEPs), some Clovis Unified students require educationally related mental health services by licensed clinicians. To increase the efficiency and effectiveness of Clovis Unified's delivery of these services, it is recommended that the annual agreement with Educational Mental Health Associates be approved.

Educational Mental Health Associates is managed by Sherri Gibson, Ph.D., as a non-public agency in order to attract qualified clinicians to provide educationally related mental health services for Special Education students.

The contract amount includes all costs associated with the provision of these services, including licensed therapists and/or clinicians. Furthermore, use of Educational Mental Health Associates meets all compliance requirements established by the State of California.

**FISCAL IMPACT/FUNDING SOURCE:**

The agreement with Educational Mental Health Associates, which is not to exceed \$589,000 for the 2017-18 fiscal year, has been included in the 2017-18 Special Education Budget. This amount is equal to the projected educationally related mental health service needs of identified Special Education students.

**REVISIONS:**

**Title:** Placement of a Special Education Student in a Non-Public School

**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Authorize Clovis Unified to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

**DISCUSSION:**

Based on the Individualized Education Program (IEP) recommendations, it has been determined that the following Special Education student requires services in a non-public school in order to address the student's unique educational needs for the 2017-18 school year:

Student ID#	Non-Public School	Location	Cost Per Month
#24	Creative Alternatives	Fresno, CA	\$3,500

Clovis Unified will review the above case every six months to determine the appropriateness of the placement and whether a less restrictive placement can meet the student's unique educational needs.

**FISCAL IMPACT/FUNDING SOURCE:**

As noted above; the cost has been included in the 2017-18 Special Education Budget.

**REVISIONS:**



**Title:** Agreement with Corwin, a SAGE Company, for Visible Learning Plus Professional Development Program

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Corwin, a SAGE Company, to provide the Visible Learning Plus professional development program Districtwide, as submitted.

**DISCUSSION:**

Aim 1 of the District's Strategic Plan is to "Maximize Achievement for ALL students." One way to do this for Clovis Unified students is through effective professional development for teachers.

The Curriculum, Instruction, and Accountability Department is recommending that Clovis Unified implement Professor and Education Researcher John Hattie's Visible Learning Plus program, which is provided by Corwin, a SAGE Company. Hattie's research, centered on classroom instruction, has led to a framework that allows school teams to determine the instructional needs of their students. Hattie's Visible Learning Plus is an in-depth coaching model designed for school teams to systematically examine effective instructional practices in order to determine impact on student achievement and learning. By considering the effects of the practices of teachers and leaders, schools will be able to make substantial gains in student achievement.

Following the initial year of Visible Learning program implementation in 2017-18, Visible Learning consultants have designed a customized program of instruction and coaching through which professional development will be sustained and expanded using District facilitators to support each new and continuing school site.

**FISCAL IMPACT/FUNDING SOURCE:**

Funding is provided entirely through the Educator Effectiveness Grant, not to exceed \$117,000.

**REVISIONS:**

**Title:** Agreement with Corwin, a SAGE Company, for Doug Fisher Professional Development

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**CONTACT PERSON:** Norm Anderson

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Authorize the Superintendent or designee to enter into an agreement with Corwin, a SAGE Company, to provide Districtwide professional development workshops with Professor and Teacher Leader Doug Fisher, as submitted.

**DISCUSSION:**

Aim 1 of Clovis Unified's Strategic Plan is to "Maximize Achievement for ALL students." Effective professional learning for teachers in grades Transitional Kindergarten-12 focuses on the alignment of the curriculum, instruction and assessments to meet the academic needs of every student which support closing the achievement gap. Through the implementation of research-based best practices that have been determined to accelerate student learning, CUSD will maximize achievement for all students.

The Curriculum, Instruction, and Accountability Division is recommending that Clovis Unified implement Doug Fisher's research on effective close and critical reading and writing strategies, text dependent questioning, collaborating with peers, and building readers' stamina across content areas.

**FISCAL IMPACT/FUNDING SOURCE:**

Funding entirely through the Educator Effectiveness Grant, not to exceed \$48,000.

**REVISIONS:**



Board Agenda Item

Wednesday, June 14, 2017

Agenda Item: P. - 8.

Title: Addendum to CART Operating Agreement

**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Approve an addendum to the Center for Advanced Research and Technology (CART) Operating Agreement, as submitted.

**DISCUSSION:**

Clovis Unified, Fresno Unified and CART entered into an Operating Agreement dated March 25, 2015, which included a description of the scope of services and financial resources to be contributed by each party. The Agreement was effective for a two-year period, through June 30, 2016. This addendum is intended to ratify the contributions made by the parties for the 2016-17 school year and approve contributions for the 2017-18 school year.

In addition, the addendum provides that each party's approval of its annual budget in the future, including the contributions to CART, will be deemed to be each party's renewal of the Operating Agreement for another school year. This will assist in streamlining the renewal process and provide for efficient administration of the agreement.

**FISCAL IMPACT/FUNDING SOURCE:**

Included in the District's 2017-18 budget.

**ATTACHMENTS:**

Description	Upload Date	Type
Addendum to CART Operating Agreement	6/15/2017	Backup Material

**REVISIONS:**

## **ADDENDUM TO CART OPERATING AGREEMENT**

**THIS ADDENDUM** (“Addendum”) to the CART Operating Agreement dated March 25, 2015 (“Operating Agreement”), is made and entered into as of July 12, 2017, between **FRESNO UNIFIED SCHOOL DISTRICT** and **CLOVIS UNIFIED SCHOOL DISTRICT**, each, a “District,” and hereinafter collectively referred to as “the Districts,” and the **CENTER FOR ADVANCED RESEARCH AND TECHNOLOGY**, hereinafter referred to as “CART.”

Notwithstanding any provisions in the Operating Agreement to the contrary, the following provisions shall prevail:

1. **Duration.** The duration of the Operating Agreement is hereby extended for the 2016-2017 and 2017-2018 fiscal years, commencing on July 1, 2016 and ending on June 30, 2018. Thereafter, the approval of the annual budget by each District and by CART shall be deemed to operate as an extension of the Operating Agreement for an additional fiscal year, commencing on July 1 and ending on June 30 of each successive year.
2. **District’s Payment of Fees to CART.** The Districts hereby ratify the fee that each District paid to CART in the amount of \$786,557 for the 2016-2017 fiscal year. The Districts agree that they shall each pay a fee in the amount of \$807,951.14 to CART for the 2017-2018 fiscal year. This amount shall be paid in twelve (12) equal monthly installments of \$67,329.26 each. This amount shall be increased, effective July 1 of each renewal term of the Operating Agreement thereafter, by the percentage of the increase in the Consumer Price Index for All Urban Consumers (CPI-U) for California, as published by the California Department of Finance. Should there be any reduction in CART’s receipt of Fresno CTE Operations Funding, the Districts will share equally to cover the amount of any reduced funding.
3. **CART’s Payments to Clovis Unified.** CART hereby ratifies the fee it paid to Clovis Unified School District for the 2016-2017 fiscal year in the sum of \$100,000 for administrative services, and in the sum of \$ 75,000 for maintenance services rendered by Clovis Unified School District. CART agrees to pay to Clovis Unified School District in the 2017-2018 fiscal year the sum of \$100,000 for administrative services, and the sum of \$75,000 for maintenance services to be rendered by Clovis Unified School District. CART shall pay Clovis Unified \$25,000 each quarter (September 1, December 1, March 1, and June 1) for administrative services. CART shall pay Clovis Unified \$18,750 each quarter (September 1, December 1, March 1, and June 1) for maintenance services. Maintenance services include routine restricted maintenance for the inside of the building, including maintenance of restrooms, plumbing electrical, floors, and air conditioning. Maintenance services do not include deferred maintenance and items such as major plumbing or air conditioner replacement. The annual amount shall be adjusted effective July 1 of each fiscal year of this Agreement; the adjustment will be based on an actual cost estimate, but will not exceed a 5% increase from the prior year.

CART further ratifies the fee it paid to Clovis Unified School District for the 2016-2017 fiscal year in the sum of \$22,241 for landscaping and grounds maintenance, which includes mowing the grass, trimming trees, and minor repairs to fencing, signage,

sprinklers, and concrete and asphalt. CART agrees to pay Clovis Unified in the 2017-2018 fiscal year the sum of \$23,353 for landscaping and grounds maintenance. Payments will be made in equal amounts each quarter (September 1, December 1, March 1 and June 1). The annual amount shall be adjusted effective July 1 of each fiscal year of this Agreement; the adjustment will be based on an actual cost estimate, but will not exceed a 5% increase from the prior year.

4. Computer Refresh Plan. CART has developed a five year plan to provide cutting edge technology for students. CART will review and update the plan each year in order to provide for the following five years. The plan will include a proposal for sharing of expenses among CART, Fresno Unified and Clovis Unified. The plan and the proposal for sharing expenses must be presented by CART to the Districts by February 15 each year and thereafter must be approved by the Districts before it can be implemented. The Districts agree to each pay \$100,000 during the 2017-2018 school year towards the technology plan. Adjustments to this annual amount will be effective July 1 of each fiscal year of this Agreement and will incorporate CART's technology plan.
5. Teachers. The parties will work together to evaluate and determine the number of teachers needed and the number of teachers to be provided by each District each fiscal year.
6. Amendment. The terms of this Addendum shall not be amended in any manner except by written agreement signed by the parties.
7. Other Terms. All other terms and provisions of the Operating Agreement shall remain in full force and effect for the term of this Addendum and each renewal term of the Operating Agreement thereafter.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno County, California, on the date first above written.

**CLOVIS UNIFIED SCHOOL DISTRICT**

**FRESNO UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: 1450 Herndon Avenue  
Clovis, CA 93611

Address: 2309 Tulare Street  
Fresno, CA 93721

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**CENTER FOR ADVANCED RESEARCH AND TECHNOLOGY**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: 2555 Clovis Avenue  
Clovis, CA 93612

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**CONTACT PERSON:** Barry Jager

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Approve the Provisional Internship Permits for recommended teaching candidates, as submitted.

**DISCUSSION:**

The Provisional Internship Permit (PIP) is available when the employing agency knows that there will be a teacher vacancy, yet is unable to recruit a suitable candidate. The expectations of the employer and the employee are higher since these individuals will be the teacher of record and should be on a credential track. The focus of the document is meeting subject matter competency. Once a candidate completes subject matter competency, the candidate can be employed on a document such as a District Internship Credential. Candidate requirements include the following: (1) Bachelor's degree or higher; (2) passage of the California Basic Educational Skills Test (CBEST); and (3) specific course work or experience, explained in detail on the Provisional Internship Permit information leaflet.

As required by the California Commission on Teacher Credentialing (CCTC), employing agencies offering employment to candidates on a Provisional Internship Permit are required to: (1) conduct a diligent search for a suitable credentialed teacher or qualified internship teacher; (2) provide the PIP holder with orientation, guidance, and assistance as specified in Title 5 Section 80026.5; (3) assist the PIP holder in developing a personalized plan (kept on file at the local level) through an agency-defined assessment leading to completion of subject matter competence; and (4) counsel the PIP holder to enroll in subject matter training. Clovis Unified School District administration hereby declares that a diligent search was conducted for suitable credentialed teachers or qualified internship teachers. Upon Board approval, District administration asserts that steps 2-4, as outlined above, will be completed.

School districts submitting Provisional Internship Permit requests must include verification that a notice of intent to employ the applicants in the identified positions was made public. The public notice must include the following information: (1) the name of the applicants; (2) the assignment in which the applicants will be employed including subject(s), grade level(s), and school site; and (3) a statement that the applicants will be employed on the basis of a Provisional Internship Permit. Clovis Unified intends to submit Provisional Internship Permit requests for the following teacher candidates, contingent upon administration and Board approval:

<b>Name of Applicant</b>	<b>Assignment</b>	<b>Grade Level</b>	<b>School Site</b>	<b>Employment Status</b>
Cynthia Napoles	SDC Teacher, Intervention	7-12	Clovis West	PIP (Education Specialist Mild/Moderate)
Courtney Caley	SDC Teacher, Intervention	K-6	Boris Elementary	PIP (Education Specialist Mild/Moderate)

A Provisional Internship Permit shall be issued for one year and may not be renewed.

Lastly, public school districts must include a copy of the agenda item presented to the Governing Board of the district. The agenda item must be presented in a public meeting as an Action item and include the information above for each individual for whom the permit will be requested. The permit request must include a signed statement from the Superintendent or designee that the item was acted upon favorably. To assure that each permit request receives individual review and approval by the Governing Board, the agenda item may not be part of the Consent agenda.

**FISCAL IMPACT/FUNDING SOURCE:**

No fiscal impact.

**REVISIONS:**



**Title:** Authorization to Enter into Lease Agreement via Piggyback from Educational and Institutional Cooperative Services (E&I)

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**CONTACT PERSON:** Michael Johnston

**FOR INFORMATION:** June 28, 2017

**FOR ACTION:** July 12, 2017

**RECOMMENDATION:**

Approve the purchase/lease of supplies and equipment utilizing various contracts from Educational and Institutional Cooperative Services (E&I) and recognize that it is in the District's best interest to make the purchase without advertising for bids pursuant to Public Contract Code Section 20118.

**DISCUSSION:**

E&I awarded piggyback contract bids for various items, with many contracts valid through 2022. Current and subsequent orders would only be placed against these bids as long as it remains in the best interest of the District.

Section 20118 of the California Public Contract Code provides that the Governing Board of a school district may authorize the purchase of equipment, materials, and supplies from another public corporation or agency without advertising for bids if the other public corporation or agency has complied with all Public Contract Codes regarding the purchase of similar equipment, materials and supplies.

E&I competitively bids for many types of services and supply contracts with organizations throughout the country. The District can utilize E&I Contract CNR01366 with Xerox. The E&I contract allows for reduced pricing on equipment needed by the District. Contract pricing is better with the E&I contract, cuts order lead time, and would result in a budget savings of approximately \$95,300 on needed equipment.

The lease agreement would also provide added value of approximately \$200,000 in District Graphic Arts Print Shop equipment and services, including high-volume units, sheet-fed modules, a shrink wrapper, Duplo cutter and variable data software solutions, in addition to providing copiers to be utilized to support special events such as CIF State Track and Field, State Swim and Dive, and State Cross Country Championships hosted by Clovis Unified. New site and department copiers are also included to increase efficiency.

The District will receive new site and department copiers as well as the new high volume copiers for the Print Shop. This new equipment will provide more efficient equipment at the sites and departments. The lease will be a five (5) year agreement with Xerox.

**FISCAL IMPACT/FUNDING SOURCE:**

Current monthly average cost is \$117,235.58. Proposed monthly average cost would be \$115,647.25, resulting in savings of approximately \$95,300 over a five (5) year term, as well as

approximately \$200,000 of added value in District Print Shop equipment and services over the current agreement. Included in the 2017-18 Adopted Budget.

**REVISIONS:**