



CLOVIS UNIFIED SCHOOL DISTRICT
1450 Herndon Avenue • Clovis, California 93611-0599

GOVERNING BOARD MEETING

April 26, 2017

***Professional Development Building, Boardroom
1680 David E. Cook Way, Clovis, California***

5:30 P.M. - CLOSED SESSION

6:30 P.M. - PUBLIC SESSION

**Regular Meeting
AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

A. CALL TO ORDER

B. ROLL CALL

C. CLOSED SESSION

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. APPOINTMENT/EMPLOYMENT OF ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES (Gov't Code §54957)
5. APPOINTMENT/EMPLOYMENT OF DEPUTY PRINCIPAL OF CLOVIS NORTH EDUCATIONAL CENTER (Gov't Code §54957)
6. APPOINTMENT/EMPLOYMENT OF TWO (2) ASSISTANT DIRECTORS OF SPECIAL EDUCATION (Gov't Code §54957)
7. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9
8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1))

9. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code §54956.8) – APNs 491-030-20, 491-030-64 and 491-030-65 Herndon and Sunnyside Area and APN 491-320-74 and APN 580-080-02 and 580-080-16 International and Minnewawa – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.
10. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code §54957.6) Agency Negotiator – Janet Young, Ed.D., Supt. Negotiating Parties – Contracted Emps., Superintendent, Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
11. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

D. RECONVENE FOR PUBLIC SESSION

E. PLEDGE OF ALLEGIANCE

F. INVOCATION

G. RECOGNITION OF VISITORS

H. CLOSED SESSION MOTIONS

I. APPROVAL OF MINUTES

1. April 5, 2017, Regular Governing Board Meeting Minutes and April 12, 2017, Special Governing Board Meeting Minutes
Approve the minutes of the April 5, 2017, regular Governing Board meeting and April 12, 2017, special Governing Board meeting, as submitted.

(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)

J. ADOPTION OF AGENDA

K. STUDENT BOARD MEMBER REPORT

1. Student Board Member Report

L. SPECIAL PRESENTATIONS

1. Annual Introduction of Budget Book Cover Contest Winners
2. Proclamations of Excellence – 2016-17 Winter CIF Champions
3. Annual School Nurses Recognition

M. PUBLIC PRESENTATIONS

This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda. Presentations are limited to three minutes per individual. Please note that because the items brought up by the public during this time are not on the agenda, the Governing Board may not discuss or act upon such items.

N. CONSENT

1. Conference Requests
Approve the Conference Requests, as submitted.
2. Fundraiser Requests
Approve the Fundraiser Requests, as submitted.
3. Student Trip Requests
Approve the Student Trip Requests, as submitted.
4. Voluntary Community Recreation Programs

- Approve the Voluntary Community Recreation Programs, as submitted.
5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register
Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 558889 - 559614.
 6. Change Orders
Approve the Change Orders, as submitted.

O. ACTION

In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.

1. Schedule the Annual Public Hearing on Instructional Minutes Waiver for Transitional Kindergarten
Schedule the annual public hearing related to submission of an Instructional Minutes Waiver for Transitional Kindergarten, as required by Education Code Section 37202, to occur on Wednesday, May 10, 2017, at 6:45 p.m. at 1680 David E. Cook Way, Clovis.
2. Secondary New Course of Study Proposal for 2017-18
Authorize the Superintendent or designee to approve the New Course of Study proposal for use at the Center for Advanced Research and Technology (CART).
3. Annual Agreement with Comprehensive Youth Services
Authorize the Superintendent or designee to renew an agreement with Comprehensive Youth Services to provide support services for the Clovis East Area Parent Resource Center during the 2017-18 school year, as submitted.
4. Annual Agreement with Advancement Via Individual Determination (AVID)
Authorize the Superintendent or designee to renew an agreement with Advancement Via Individual Determination (AVID) for the 2017-18 school year, as submitted.
5. Annual Agreement with America's Kids Swim School Learn-to-Swim Program for 2017-18
Authorize the Superintendent or designee to renew an agreement with America's Kids Swim School to partner with the Clovis Swim Club to manage the administration of existing Swim Club Learn-to-Swim lessons, and provide a resource for future enrollees in the Clovis Swim Club Competitive Program.
6. Annual Migrant Education District Services Agreement
Authorize the District Superintendent or designee to submit the annual Migrant Education District Service Agreement designed to serve Clovis Unified's migrant students and families, and authorize the use of funds for services outlined in the District Service Agreement (DSA).
7. Annual Application for Funding 2017-18 Carl D. Perkins Grant
Approve the annual application for funding for the Carl D. Perkins Career and Technical Education Grant for the 2017-18 school year.
8. Placement of a Special Education Student in a Non-Public School
Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.
9. Award of Bid – Supplies, Equipment and Construction
Award Bid No. 2686 – Office Supplies for Central Warehouse by line item; Bid No. 2689 – Rebid ERATE Firewall Equipment to CDWG; Bid No. 2690 – Painting at Century, Fancher Creek, Mickey Cox and Mountain View elementary schools; and Bid No. 2694 – Rebid Lincoln Elementary Modernization General Specialties to Durham Construction.
10. Revised Board Policy No. 2203 – Attendance Requirements
Approve revisions to Board Policy No. 2203 – *Attendance Requirements*, to reflect existing practices related to enrolling students in both Transitional Kindergarten and Kindergarten, as

submitted.

11. Resolution No. 3585 – Annual School Nurses Day
Adopt Resolution No. 3585 declaring May 10, 2017, as School Nurses Day in Clovis Unified School District.
12. Resolution No. 3588 – Annual Employee Appreciation Month
Adopt Resolution No. 3588 declaring May 2017 as Employee Appreciation Month in Clovis Unified School District.

P. INFORMATION

Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.

1. Textbook Adoption for the 2017-18 School Year
Authorize the Superintendent or designee to adopt textbooks for use in elementary and secondary schools and in Career Technical Education (CTE) courses for the 2017-18 school year, as submitted.
2. Revised Board Policy No. 9212 – Volunteer Assistance
Approve revisions to Board Policy No. 9212 – *Volunteer Assistance*, and its accompanying Administrative Regulation, as submitted.
3. Annual Revision of Administrative Regulation No. 1302 – School Day Starting and Ending Times for the 2017-18 School Year
Approve revisions to Administrative Regulation No. 1302 – *School Day Starting and Ending Times* for the 2017-18 school year, as submitted.
4. Annual Submission of Instructional Minutes Waiver for Transitional Kindergarten
Approve the District's annual submission of a waiver request to the California State Board of Education, which would allow Kindergarten instructional minutes at some school sites to vary from Transitional Kindergarten instructional minutes at those same sites, as submitted.
5. New Job Description – Director of Digital and Multimedia Learning
Approve the new job description for the position of Director of Digital and Multimedia Learning, as submitted.
6. Placement of a Special Education Student in a Residential Treatment Facility
Authorize Clovis Unified School District to enter into an agreement with Provo Canyon School, a residential treatment facility in Provo, Utah.
7. Placement of Special Education Students in a Non-Public School
Authorize Clovis Unified School District to enter into an agreement for two students to attend Creative Alternatives, a non-public school in Fresno, California.
8. Annual Third Quarter Financial Report
Accept the Third Quarter Financial Report, as submitted.
9. Award of Bid – Construction
Bid No. 2693 – Paving at Various Sites is for Information only with the recommendation to be brought to the Governing Board at a future meeting.
10. Resolution No. 3589 – Annual Destruction of Records
Adopt Resolution No. 3589, which finds that it is in the best interest of the District to destroy Class 3 (temporary) records that have been retained beyond the required time, and to destroy Class 1 (permanent) records that have been, or will be, electronically scanned during the 2016-17 school year, and to certify that provisions for permanently maintaining copies have been established.

Q. BOARD SUBCOMMITTEE REPORTS

1. Budget (Budd, Casado, Hovsepian)
2. Center for Advanced Research and Technology (CART) (Sandoval)
3. Curriculum (Budd, Hovsepian, Van Volkinburg)
4. Facilities (Fogg, Heryford, Sandoval)

R. BOARD MEMBER REPORTS

1. Board Member Reports

S. SUPERINTENDENT'S REPORT

T. ADJOURNMENT

Title: April 5, 2017, Regular Governing Board Meeting Minutes and
April 12, 2017, Special Governing Board Meeting Minutes

CONTACT PERSON: Susan Wise

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the minutes of the April 5, 2017, regular Governing Board meeting and April 12, 2017, special Governing Board meeting, as submitted.

DISCUSSION:

FISCAL IMPACT/FUNDING SOURCE:

ATTACHMENTS:

Description	Upload Date	Type
Minutes - Regular Board Meeting - 4-5-17	12/21/2017	Backup Material
Student Board Member Report - 4-5-17	4/17/2017	Backup Material
Minutes - Special Board Meeting - 4-12-17	4/18/2017	Backup Material

REVISIONS:



CLOVIS UNIFIED SCHOOL DISTRICT
1450 Herndon Avenue • Clovis, California 93611-0599

GOVERNING BOARD MEETING

MINUTES

April 5, 2017

***Professional Development Building, Boardroom
1680 David E. Cook Way, Clovis, California***

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6:30 P.M. - PUBLIC SESSION

Regular Meeting **AGENDA**

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A. CALL TO ORDER

Board President Sandra Budd called the regular Governing Board meeting to order at 5:30 p.m.

B. ROLL CALL

Board Members Present:

Sandra A. Budd, President
Brian D. Heryford, Vice-President
Elizabeth J. Sandoval, Clerk
Christopher Casado, Member
Steven G. Fogg, M.D., Member
Ginny Hovsepian, Member

Board Members Absent:

Jim Van Volkinburg, D.D.S., Member

District Administrators Present:

Janet Young, Ed.D., Superintendent
Norm Anderson, Associate Superintendent

Barry Jager, Associate Superintendent
Michael Johnston, Associate Superintendent
Karen Samman, General Legal Counsel
Susan Wise, Administrative Specialist

President Budd asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:31 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

C. CLOSED SESSION

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
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3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9
5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d)(1))
6. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code §54957.6) Agency Negotiator – Janet Young, Ed.D., Supt. Negotiating Parties – Contracted Emps., Superintendent, Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
7. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code §54956.8) – APNs 491-030-20, 491-030-64 and 491-030-65 Herndon and Sunnyside Area and APN 491-320-74 and APN 580-080-02 and 580-080-16 International and Minnewawa – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.
8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

D. RECONVENE FOR PUBLIC SESSION

Board President Budd reconvened the public meeting at 6:38 p.m.

E. PLEDGE OF ALLEGIANCE

Student Board Member Megan Kawakami led the Pledge of Allegiance.

F. INVOCATION

Board Member Steven Fogg led the Invocation.

G. RECOGNITION OF VISITORS

Board President Budd welcomed the visitors present and explained the procedures for addressing the Board.

H. CLOSED SESSION MOTIONS

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendations for students #17-21, 17-22, 17-23, 17-24 and 17-25.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

During Closed Session, the Board approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

I. APPROVAL OF MINUTES

Board Members voting Absent: Van Volkinburg

1. March 22, 2017, Regular Governing Board Meeting Minutes

Approved the minutes of the March 22, 2017, regular Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)

J. ADOPTION OF AGENDA

Adopted the April 5, 2017, agenda, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

K. STUDENT BOARD MEMBER REPORT

1. Student Board Member Report

Student Board Member Megan Kawakami delivered a report on activities taking place around the District's high schools. A copy of her report is attached to these minutes.

L. SPECIAL PRESENTATIONS

1. Annual American Legion Essay Contest Winners

Suzanne Lauritzen, CUSD Teacher on Special Assignment, and Shirley Krue, American Legion Auxiliary Chairperson, recognized the 15 Clovis Unified students who won top awards in the 2017 American Legion Essay Contest, as well as their teachers, during this April 5, 2017, Governing Board meeting.

2. Recognition of Rodeo Accomplishments Achieved by Clovis East High School Senior

Clovis East High School Senior Reed Neely was present at the meeting and recognized by members of the Governing Board for his many accomplishments in the High School Rodeo Association.

3. 2017 California Highway Patrol School Bus Driver Safety Awards

Each year, the California Highway Patrol sponsors School Bus Safety Awards, which are given to school bus drivers who have maintained continuous accident-free driving records. Assistant Superintendent of Business Services Michael Clear, Director of Transportation Sheryl Boe and California Highway Patrol School Public Safety Officer Al Mata honored 21 Clovis Unified bus drivers with School Bus Safety Awards for reaching five, 10, 15, 20, 25 and 30 years of accident-free driving. Driver Lorrie Garnier was also honored by Officer Mata with the Blackwell Award for her 30-year safe driving record.

M. STAFF REPORTS

1. Annual Local Control Accountability Plan (LCAP) Update (Written)

District staff provided a written report to members of the Governing Board on work to develop and update the District's 2017-2020 Local Control Accountability Plan (LCAP).

N. PUBLIC PRESENTATIONS

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O. CONSENT

1. Conference Requests

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Van Volkinburg

2. Fundraiser Requests

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Van Volkinburg

3. Student Trip Requests

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Van Volkinburg

4. Voluntary Community Recreation Programs

Approved the Voluntary Community Recreation Programs, as submitted

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Van Volkinburg

5. Notices of Completion

Adopted the Notices of Completion, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepien, Sandoval Board Members voting Absent: Van Volkinburg

6. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 558185 - 558888.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

7. Change Orders

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Steven Fogg, Seconded by Board Member Chris Casado. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

P. ACTION

In general (unless otherwise noted), these items were seen for Information at the prior Board meeting and will be voted on at this meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.

1. Annual Application for Funding – State and Federal Funding Categorical Aid Programs 2017-18
Authorized the Superintendent or designee to submit the Application for Funding through the Consolidated Application for Reporting System (CARS) for the 2017-18 school year.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

2. Appointment of Architect – 2017 Portable Relocation

Authorized the Superintendent or designee to enter into an agreement with Gonzalez Architects to provide design services for the summer portable relocation project.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

3. Appointment of Architect – Design of Clovis Unified Employee Health Center

Authorized the Superintendent or designee to enter into an agreement with Darden Architects for the architectural and engineering design and construction administration services for the Clovis Unified Employee Health Center.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

4. Appointment of Architect – Professional Learning Center

Authorized the Superintendent or designee to enter into an agreement with Darden Architects for the architectural and engineering design and construction administration services for the Professional Learning Center building reconfiguration.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

5. Sierra Outdoor School – Fee Increase for 2017-18

Approved a proposed fee increase for Sierra Outdoor School starting in the 2017-18 school year for all schools.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford,

Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

6. Award of Bid and Construction Management Agreement – Buchanan High School Modernization
Awarded Bid No. 2684 – Buchanan High School Modernization to various multiple-prime contractors and authorized the Superintendent or designee to enter into a Construction Management, Multi-Prime agreement with Harris Construction to oversee multiple-prime contractors and deliver the project.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

7. Ratification of Construction Multiple-Prime Agreement – Clovis Elementary School Modernization

Ratified a Construction Management, Multiple-Prime contract with Mark Wilson Construction to deliver the modernization project and oversee multiple-prime contractors for the Clovis Elementary School modernization.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Steven Fogg. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

8. Resolution No. 3587 – Annual School Bus Driver Appreciation Day

Adopted Resolution No. 3587 declaring April 25, 2017, as School Bus Driver Appreciation Day in Clovis Unified to acknowledge and express support for school bus drivers.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Betsy Sandoval. Passed. 6-0. Board Members voting Ayes: Budd, Casado, Fogg, Heryford, Hovsepian, Sandoval Board Members voting Absent: Van Volkinburg

Q. INFORMATION

Unless otherwise noted, these items are on the agenda to provide time for Board members to review prior to taking action on the items at the next Board meeting. Agenda items titled "Annual" are recurring items submitted to the Board for approval yearly.

1. Secondary New Course of Study Proposal for 2017-18
Authorize the Superintendent or designee to approve the New Course of Study proposal for use at the Center for Advanced Research and Technology (CART).
2. Annual Agreement with Comprehensive Youth Services
Authorize the Superintendent or designee to renew an agreement with Comprehensive Youth Services to provide support services for the Clovis East Area Parent Resource Center during the 2017-18 school year, as submitted.
3. Annual Concurrent Public Higher Education Program 2016-17
Approve the participation of students from Buchanan, Clovis, Clovis East, Clovis North and Clovis West high schools in the Concurrent Public Higher Education Program for the 2016-17 school year, as submitted.
4. Annual Agreement with Advancement Via Individual Determination (AVID)
Authorize the Superintendent or designee to renew an agreement with Advancement Via Individual Determination (AVID) for the 2017-18 school year, as submitted.
5. Annual Agreement with America's Kids Swim School Learn-to-Swim Program for 2017-18
Authorize the Superintendent or designee to renew an agreement with America's Kids Swim

School to partner with the Clovis Swim Club to manage the administration of existing Swim Club Learn-to-Swim lessons, and provide a resource for future enrollees in the Clovis Swim Club Competitive Program.

6. Annual Migrant Education District Services Agreement

Authorize the District Superintendent or designee to submit the annual Migrant Education District Service Agreement designed to serve Clovis Unified's migrant students and families, and authorize the use of funds for services outlined in the District Service Agreement (DSA).

7. Annual Application for Funding 2017-18 Carl D. Perkins Grant

Approve the annual application for funding for the Carl D. Perkins Career and Technical Education Grant for the 2017-18 school year.

8. Placement of a Special Education Student in a Non-Public School

Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

9. Award of Bid – Supplies, Equipment and Construction

The following bids are for information only and recommendations will be brought to the Governing Board at a future meeting: Bid No. 2686 – Office Supplies for Central Warehouse; Bid No. 2690 – Painting at Century, Fancher Creek, Mickey Cox and Mountain View Elementary Schools; and Bid No. 2694 – Lincoln Elementary Modernization – General Specialties Rebid.

10. Revised Board Policy No. 2203 – Attendance Requirements

Approve revisions to Board Policy No. 2203 – *Attendance Requirements*, to reflect existing practices related to enrolling students in both Transitional Kindergarten and Kindergarten, as submitted.

11. Resolution No. 3585 – Annual School Nurses Day

Adopt Resolution No. 3585 declaring May 10, 2017, as School Nurses Day in Clovis Unified School District.

12. Resolution No. 3588 – Annual Employee Appreciation Month

Adopt Resolution No. 3588 declaring May 2017 as Employee Appreciation Month in Clovis Unified School District.

R. BOARD SUBCOMMITTEE REPORTS

1. Budget (Budd, Casado, Hovsepian)

This Subcommittee did not meet.

2. Center for Advanced Research and Technology (CART) (Sandoval)

The CART Board of Directors did not meet.

3. Clovis City Council/Governing Board Joint Subcommittee (Heryford, Sandoval)

At the March 24 meeting of the Clovis City Council and CUSD Governing Board Joint Subcommittee, an update on City projects was shared as well as information on water infrastructure, which significantly impacts future urban development and, subsequently, Clovis Unified enrollment and facility needs. Clovis Unified representatives shared a list of the school sites that will be hosting Summer School this year and gave an update on District construction projects. Upcoming California Interscholastic Federation (CIF) high school athletic events

hosted by CUSD were discussed, with City representatives praising these high-profile events that bring visitors, revenue and prestige to Clovis.

4. Curriculum (Budd, Hovsepian, Van Volkinburg)

This Subcommittee did not meet.

5. Facilities (Fogg, Heryford, Sandoval)

This Subcommittee did not meet.

S. BOARD MEMBER REPORTS

1. Board Member Reports

T. SUPERINTENDENT'S REPORT

U. ADJOURNMENT

There being no further business before the Governing Board, the meeting was adjourned at 7:59 p.m.

RESPECTFULLY SUBMITTED:

Clerk

Secretary

Student Board Report

April 5, 2017

Buchanan High School

Buchanan High School's competition pep and cheer teams traveled to Anaheim to compete in USA Nationals March 24th-26th. Competition pep and JV competition cheer both took 5th place in their respective divisions, and varsity competition cheer became National Champions in their small group advanced division.

Last week, Buchanan Leadership hosted an Alta Sierra Intermediate eighth grade leadership conference. Peer Counselors and PASA, Transition, and Leadership students spent the morning with Buchanan Leadership facilitators as they reviewed lessons about communication, the transition into high school and overcoming adversity.

Buchanan's Jazz Band "A" performed at the Monterey Next Generation Jazz Festival and earned 3rd place among the top high school bands from the western United States. Drummer McKenna Reeve received one of only five Outstanding Soloist Awards. Buchanan also garnered a spot to perform at the 60th Annual Monterey Jazz Festival, which will be Buchanan's fourth performance at the legendary festival.

The Bird Brains Robotics team earned the highest score in the Sacramento Regional competition and was awarded the prestigious Regional Chairman's Award, which the team has won three of the last four years. The award qualifies the Bird Brains for the World Championships in Houston, Texas, where they will compete for World Chairman's Award and become a Hall of Fame team.

Clovis High School

April is going to be an exciting and eventful month in Cougar Country. Spring athletics are in full swing and Clovis High School students are preparing academically as they enter State and AP testing.

At the Fresno City College Jazz Festival on March 24th, the Clovis High "A" Jazz Ensemble received Unanimous Superior ratings and Clovis High "B" Jazz Band received Superior ratings.

Monday, April 3rd was Open House/Fusion at Clovis High. Students, parents and community members joined in an evening of academics, food, and entertainment. Parents and students visited teachers to discuss progress and what is still ahead for the school year. Clubs sold food, drinks and desserts as a fundraiser, while co-curricular programs performed on the amphitheater. It was a great evening.

On Friday, April 18th, Clovis High will film the final segment of "Education Matters," which will air on local TV and highlights CHS students' efforts to bring mental health awareness activities to campus. The goal is to #BreaktheStigma and provide students with information, resources and support.

Clovis High students will be attending the Young Men's Conference on Tuesday, April 25th. Students will hear from inspirational leaders in our community while engaging in group activities that promote the theme "Power Thru."

Clovis East High School

It's a great day to be a Timberwolf!

Last week, the Clovis East Agriculture Department hosted the Spring Agriculture Fair for more than 1,500 kindergarten and first grade students from 15 elementary schools. The students toured the Clovis East farm facility and visited 40 different stations with educational lessons, games and hands-on activities related to agriculture. More than 220 ag program students helped prepare and facilitate the lessons and activities over the two-day fair.

The Wolfpack came together to celebrate the induction of 30 CEHS students into the National Honor Society Induction. It was a wonderful evening for the students and their families.

This week, the library is hosting a Scholastic Book Fair. In addition to the books available to students, the Wolfpack hosted Kasie West, a local young adult fiction author. She gave two presentations to REC students about her books, what it is like to be an author and how to get published.

The Wolfpack hosted the highly anticipated Powder Puff game on Monday, which allowed community members to watch some exciting flag football, be entertained by the cheerleading squads and eat delicious food from the various food vendors on campus.

In upcoming events, Clovis East's annual blood drive is taking place on April 28th and the community is encouraged to attend.

Clovis North High School

Clovis North Educational Center students and staff are continuously working hard and displaying Bronco Pride!

The Clovis North varsity song/pom team took 1st place at USA Nationals in Anaheim. This is the first Clovis Unified team to win the Advanced Song/Pom division.

The Stable Circuits Robotics program won the Rookie Inspiration Award at regionals in Sacramento. The team was then highlighted with Buchanan's Bird Brains on ABC 30's "AM Live" program the following Monday morning.

Congratulations to the Clovis North chamber singers and women's chorale for their outstanding performances at a recent festival. They received top marks, won two Gold

awards, two 1st place awards, three adjudicator awards including choir sweepstakes, highest score given at the festival, and outstanding choral program.

The Clovis North Mock Trial team performed exceptionally well at the State competition against a very talented pool of teams with several team members receiving perfect scores. And, for the first time in Clovis North history, senior Timothy Benitez placed first as the courtroom artist.

In athletics, the varsity boys swim team beat Clovis West 107-79. It ended West's 26-year undefeated record for a dual meet. Congratulations to the boys and coaches.

And to top it off, Clovis North won a Gold Ribbon Award. Go Broncos!

Clovis West High School

Faster, Higher, Stronger!

State Champions! Clovis West Girls Basketball team was crowned Open Division State Champions with a win over Archbishop Mitty at Golden 1 Arena in Sacramento. The team is now ranked No. 1 in the Nation by ESPN and MaxPreps polls. Congratulations to Coach Craig Campbell and the team for this incredible accomplishment.

Clovis West pep and cheer had an outstanding showing at USA Nationals this year. The pep squad earned 6th place, varsity cheer earned 2nd and the JV cheer squad was crowned National Champions.

Congratulations to Clovis West choirs for receiving the highest score possible at the CUSD choir festival. Chamber choir, women's chorale and concert choir received Command Performances and women's ensemble received Unanimous Superiors. Clovis West drama just completed a successful run of the production "Harvey" at the Dan Pessano Theatre.

This week, Clovis West is partnering with "Dude. Be nice." to spread positivity and kindness throughout the school community. Activities include a balloon toss, virtual hugs and student performances at lunch on Friday for the annual "Day on the Green." This is also Auto Week with lunchtime auto showings and a distracted driving assembly led by the California Highway Patrol.

The Clovis West Math Team came from behind to tie with Clovis North in the California Math League competition. This is the 13th consecutive year that CW has won the region's competition. Four students scored a perfect score on at least one of the exams.



CLOVIS UNIFIED SCHOOL DISTRICT
1450 Herndon Avenue • Clovis, California 93611-0599

SPECIAL GOVERNING BOARD MEETING

MINUTES

April 12, 2017

***Professional Development Building, Boardroom
1680 David E. Cook Way, Clovis, California***

5:15 P.M. - CLOSED SESSION

Special Meeting AGENDA

*Additional information regarding this agenda may be viewed through the District's website at
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

A. CALL TO ORDER

Board President Sandra Budd called the regular Governing Board meeting to order at 5:15 p.m.

B. ROLL CALL

Board Members Present:

Sandra A. Budd, President
Brian D. Heryford, Vice-President
Elizabeth J. Sandoval, Clerk
Christopher Casado, Member
Ginny Hovsepian, Member (arrived at 5:17 p.m.)
Jim Van Volkinburg, D.D.S., Member

Board Member Absent:

Steven G. Fogg, M.D., Member

District Administrator Present:

Kelly Avants, Chief Communication Officer

Board President Budd asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:16 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

C. CLOSED SESSION

1. PUBLIC EMPLOYMENT (Gov't. Code §54957) TITLE: SUPERINTENDENT

D. RECONVENE FOR PUBLIC SESSION

President Budd reconvened the public meeting at 5:47 p.m.

E. CLOSED SESSION MOTIONS

There were no reportable actions taken in Closed Session.

F. ADJOURNMENT

There being no further business before the Governing Board, the meeting was adjourned at 5:48 p.m.

RESPECTFULLY SUBMITTED:

Clerk

Secretary

CONTACT PERSON: Michael Johnston

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

DISCUSSION:

Clovis Unified School District's Annual Budget Book Cover Contest was initiated to showcase students' artwork. This year, the District received 305 entries. One design will be used for the 2017-18 District budget book cover, and the four runner-up designs will be displayed on section dividers within the budget book. Assistant Superintendent of Business Services Michael Clear will introduce the winners of the contest and present each of this year's five winners with a plaque and a gift card. Xerox is proud to sponsor the Budget Book Cover Contest.

FISCAL IMPACT/FUNDING SOURCE:

REVISIONS:

CONTACT PERSON: Norm Anderson**FOR INFORMATION:****FOR ACTION:** April 26, 2017**RECOMMENDATION:****DISCUSSION:**

The following athletic teams and individuals who earned Valley, State and National athletic champion titles will be recognized for their Winter CIF Championship season:

Buchanan High School

- Wrestling (2017 California State Champions)
 - Head Coach – Troy Tirapelle
- 2017 California State Wrestling Champions
 - Cade Belshay
 - Anthony Montalvo
- Competition Cheer – National Champions
 - Head Coach – Katie Mendenhall

Clovis High School

- Boys Soccer – Valley Champions
 - Head Coach – Dan Amparano
- 2017 State Wrestling Champions
 - Brandon Martino
 - Justin Mejia
 - Seth Nevills

Clovis North High School

- Competition Pep – National Champions
 - Head Coach – Melissa Aguiar

Clovis West High School

- Girls Basketball (2017 California State Champions)
 - Head Coach – Craig Campbell

FISCAL IMPACT/FUNDING SOURCE:**REVISIONS:**



Board Agenda Item

Monday, February 27, 2017

Title: Annual School Nurses Recognition

Agenda Item: L. - 3.

CONTACT PERSON: Norm Anderson

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

DISCUSSION:

In celebration of the official designation by the National Association of School Nurses (NASN) of May 10, 2017, as National School Nurses Day, Jeanne Prandini, Director of Nursing Services, will make a special presentation to honor Clovis Unified School District School Nurses.

A resolution has also been submitted for the Board's consideration and appears in the Action portion of this April 26, 2017, meeting agenda to declare May 10, 2017, as School Nurses Day in Clovis Unified.

FISCAL IMPACT/FUNDING SOURCE:

REVISIONS:

CONTACT PERSON: Norm Anderson

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the Conference Requests, as submitted.

DISCUSSION:

A list of Conference Requests submitted for Board approval is attached.

FISCAL IMPACT/FUNDING SOURCE:

ATTACHMENTS:

Description	Upload Date	Type
Conference Requests - 4-26-17	4/18/2017	Backup Material

REVISIONS:

Conference Requests
April 26, 2017

Departure	Return	Attendee	Site/Dept	Account	Conference	Location	Purpose for Attending
4/27/2017	4/29/2017	Michael Miller	Clovis West	Perkins Systems and Diagnostics Services & Repair	California Automotive Teachers Conference	Marysville, CA	Train, collaborate and review systems and diagnostics services and repair
6/17/2017	6/24/2017	Brent Steele	Clovis North	Forensics Foundation	2017 NSDA National Championships	Birmingham, AL	Supervise students competing in the 2017 National Speech and Debate Association (NSDA) National Championships
6/18/2017	6/21/2017	Joanna Rivas	Clark	Supplemental Services	Ruby Payne - A Framework for Understanding Poverty Certification	San Antonio, TX	The seminar trains attendees to present information from "A Framework for Understanding Poverty" to members of their own organizations. Trainer Certification includes in-depth work and research-based strategies
6/21/2017	6/27/2017	Moirra Harada	CART	CONF/TRVL LAW	Supreme Court Summer Institute	Washington, D.C.	Aid in classroom instruction by learning about constitutional law, nominations process, case analysis
6/22/2017	6/27/2017	Nicole Torres	Clovis North	CTE Grant	2017 Educators Rising National Conference	Phoenix, AZ	Compete in the national competition for Children's Literature K-3 and Lesson Planning and Delivery-STEM
6/22/2017	6/27/2017	Andrea Castro	Clovis North	CTE Grant	2017 Educators Rising National Conference	Phoenix, AZ	Compete in the national competition for Children's Literature K-3 and Lesson Planning and Delivery-STEM

Conference Requests

April 26, 2017

6/24/2017	6/28/2017	Seth Chambers	CART	CONF/TRVL	ISTE 2017	San Antonio, TX	Explore innovative technology that will help CART to stay on the cutting edge in technology education
6/24/2017	6/28/2017	Craig Morrison	CART	CONF/TRVL	ISTE 2017	San Antonio, TX	Explore innovative technology that will help CART to stay on the cutting edge in technology education
6/24/2017	6/28/2017	Robb Christopherson	C&I	C&I	ISTE 2017	San Antonio, TX	Gain knowledge on technology in education
6/26/2017	6/30/2017	Lada Xiong	Temperance-Kutner	Title I	Girl Bullying & Empowerment 2017 Schools Summit	Las Vegas, NV	Gain research findings, insights, practical strategies, programs and resources related to bullying with a primary focus on relational aggression in girls
7/22/2017	7/31/2017	Michael Miller	Clovis West	CTEIG Systems Diagnostics Services & Repair	NATEF Conference	Concord, NC	Receive training in industry education alliance instruction
7/23/2017	8/4/2017	Sascha Ludwig	Buchanan	CTEIG	Project Lead the Way	Tyler, TX	Gain training on environmental sustainability
7/27/2017	7/30/2017	Lili Wong	Buchanan	Buchanan	AP Annual Conference (APAC)	Washington, D.C.	Learn latest teaching methods and connect with AP community

CONTACT PERSON: Norm Anderson

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the Fundraiser Requests, as submitted.

DISCUSSION:

A list of Fundraiser Requests submitted for Board approval is attached.

FISCAL IMPACT/FUNDING SOURCE:

ATTACHMENTS:

Description	Upload Date	Type
Fundraiser Requests - 4-26-17	4/18/2017	Backup Material

REVISIONS:

Fundraiser Requests
April 26, 2017

School	Advisor	Start Date	End Date	Organization	Description	Fund	Vendor
Clark Intermediate	Jeremy Luginbill	7/10/2017	8/18/2017	Clark Football	Parent Teacher Club	Ads in Programs/Posters, Football Advertisement Banners	Athletic Designs, Artworkz
Clark Intermediate	Terry Rohlfes	12/1/2017	12/8/2017	Clark Library	Associated Student Body	Book Fair	Scholastic Book Fair
Clovis East High	Ryan Reynolds	4/27/2017	5/10/2017	Clovis East Football	Foundation/Booster Organization	Family Restaurant Night*	Chipotle Mexican Grill
Clovis East High	Nicole Olivarez	4/27/2017	5/10/2017	Clovis East Class of 2018	Associated Student Body	Beverage Truck*	Dutch Bros. Coffee
Clovis East High	Ryan Reynolds	4/27/2017	4/29/2017	Clovis East Football	Associated Student Body	Weightlifting Competition*	Costco, Smart and Final
Clovis East High	Jason Roche	4/28/2017	5/12/2017	Clovis East Pre-Collegiate Club	Associated Student Body	Selling Gift Cards from Dutch Bros.	Dutch Bros. Coffee
Clovis East High	Kelly Anderson	5/12/2017	5/17/2017	CHS Forensics	Associated Student Body	Dessert Bar at Show*	None
Clovis High	Kate Manjarrez, Matthew Lucas	8/23/2017	11/30/2017	Cedarwood Student Body	Associated Student Body	Various "A-thons" (i.e., Jog-A-Thons, Basketball Shoot-A-Thons)	None
Clovis High	Julie Magsig	2/19/2018	3/2/2018	Cedarwood PTC	Parent Teacher Club	Book Fair	Scholastic Book Fair
Clovis High	Tiffany Cooper	8/21/2017	5/31/2018	Cedarwood PTC	Parent Teacher Club	Muffins with Mom*	Costco, Sam's Club, WinCo, Smart and Final, Walmart, Sprouts

**In compliance with Board Policy No. 8402*

Fundraiser Requests
April 26, 2017

Clovis High	Parent Club	9/1/2017	5/31/2018	Cedarwood PTC	Parent Teacher Club	Donuts with Dad*	Smart and Final, Walmart, Food Maxx, Costco, Judy's
Clovis High	Dora Macias	4/27/2017	5/5/2017	CHS Folklorico	Foundation/Booster Organization	Adult Dinners/Dance (i.e., BBQs, Crab Feasts)*	Smart and Final, Costco
Clovis High	Katie Wayne	4/27/2017	5/27/2017	CHS Forensics	Associated Student Body	Selling Flower Bulbs	Western Promotions
Clovis High	Jesse Hardwick	5/20/2017	6/3/2017	CHS Athletics	Foundation/Booster Organization	Physicals for Athletes	Premium Urgent Care - Dr. Ralph Diaz
Clovis High	Esmeralda Lozano	5/5/2017	5/5/2017	CHS Band	Foundation/Booster Organization	Sell Refreshments at Carnival*	Smart and Final
Clovis High	Esmeralda Lozano	5/13/2017	5/13/2017	CHS Band	Foundation/Booster Organization	Selling Food at the Jefferson Elementary Car Show*	Smart and Final
Clovis High	Noah Minton	6/8/2017	6/8/2017	CHS Girls Water Polo	Foundation/Booster Organization	Selling Tri-Tip Dinners*	Costco
Clovis High	Katie Titus, Nicole McNeal	8/17/2017	6/8/2018	Cedarwood PTC	Parent Teacher Club	Movie Nights, PTC Membership Drive	None
Clovis North High	Rob Streeter	4/27/2017	6/30/2017	CNEC - GRI Athletics	Foundation/Booster Organization	Dutch Bros. Coffee Gift Cards Sales	Dutch Bros. Coffee
Clovis North High	Will Pierce, Benny Martinez	4/27/2017	6/30/2017	CNEC - Football	Foundation/Booster Organization	Golf Tournaments*	Dragonfly Golf Club
Clovis North High	Will Pierce, Benny Martinez	4/27/2017	6/30/2017	CNEC - Football	Foundation/Booster Organization	Various "A-thons" (i.e., Jog-A-Thons, Basketball Shoot-A-Thons)	None

*In compliance with Board Policy No. 8402

Fundraiser Requests

April 26, 2017

Clovis North High	Chad Hayden	4/27/2017	6/9/2017	Clovis North Forensics	Foundation/Booster Organization	Showcase (Fashion, Drama, Dance, etc.)	None
Clovis West High	Monique McCoy	8/28/2017	6/1/2018	Clovis West AASU	Associated Student Body	Root Beer Floats and Cupcakes Sales*	Costco, Smart and Final
Clovis West High	George Petrissans	5/22/2017	5/22/2017	Clovis West Football	Associated Student Body	Family Restaurant Night*	Chick-fil-A
Clovis West High	Barbara Bethel	6/10/2017	6/10/2017	Clovis West Cross Country	Associated Student Body	Rummage Sales	None
Gateway High	Dan Voelz	4/27/2017	6/30/2017	Gateway High School	Associated Student Body	Vegetable/Fruit Sales*	None
Kastner Intermediate	Maria Cerda	4/28/2017	4/28/2017	Kastner Latino Club	Associated Student Body	Folklorico Dance Recital	None
Maple Creek Elementary	Karen Kuniyoshi	4/27/2017	4/27/2017	Maple Creek PTC	Parent Teacher Club	Spirit Wear/Spirit Packs*	Lolo Shaved Ice
Mickey Cox Elementary	Grace Ulbrich	8/21/2017	6/8/2018	Mickey Cox Student Body	Associated Student Body	Book Fair	Scholastic Book Fair
Mickey Cox Elementary	Cheryl Floth	8/21/2017	6/8/2018	Mickey Cox Student Body	Associated Student Body	Donations by Businesses	eScript
Mickey Cox Elementary	Grace Ulbrich	8/21/2017	6/8/2018	Pep and Cheer	Associated Student Body	Miscellaneous gift/catalog items sold (w/ food)*	Fundraising Solutions, Bosco Fundraising
Mickey Cox Elementary	Cheryl Floth	8/21/2017	6/8/2018	Mickey Cox Student Body	Associated Student Body	Spirit Wear/Spirit Packs	Alpha Graphics, Prime Time, Hard Drive, Valley Spirit, First

**In compliance with Board Policy No. 8402*

Fundraiser Requests
April 26, 2017

Mickey Cox Elementary	Andree Dillon	8/21/2017	12/29/2017	Mickey Cox Parent Club	Parent Teacher Club	Membership Drive	None
Mickey Cox Elementary	Andree Dillon	8/21/2017	6/8/2018	Mickey Cox Parent Club	Parent Teacher Club	Box Tops for Education	General Mills Box Tops
Mickey Cox Elementary	Andree Dillon	8/21/2017	12/29/2017	Mickey Cox Parent Club	Parent Teacher Club	Carnivals*	Smart and Final, Jamba Juice, Costco, Walmart, Me-N-Ed's, Little Caesar's
Mickey Cox Elementary	Andree Dillon	8/21/2017	6/8/2018	Mickey Cox Parent Club	Parent Teacher Club	Spirit Wear/Spirit Packs	Alpha Graphics, Prime Time, Hard Driven, First String Sports, Valley Spirit, Artworkz
Mickey Cox Elementary	Cheryl Floth	8/21/2017	6/8/2018	Mickey Cox Student Body	Associated Student Body	Yearbook Sales	Larson Brothers
Mickey Cox Elementary	Cheryl Floth	8/21/2017	6/8/2018	Mickey Cox Student Body	Associated Student Body	Candy Sales*	World's Finest Chocolates

CONTACT PERSON: Norm Anderson

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the Student Trip Requests, as submitted.

DISCUSSION:

A list of Student Trip Requests submitted for Board approval is attached.

FISCAL IMPACT/FUNDING SOURCE:

ATTACHMENTS:

Description	Upload Date	Type
Student Trip Requests - 4-26-17	4/18/2017	Backup Material

REVISIONS:

Clovis Unified School District

Student Trip Requests - 4-26-17

Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44386	CWHS State Science Fair	4/21/2017 8:00	4/25/2017 17:00	CWH-0500-Car-BrdApp	Los Angeles, CA	0
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44480	CCUR CNHS AAU Girls Basketball	4/29/2017 6:00	4/30/2017 22:00	CCUR-CNHS-Van-BrdApp	Roseville, CA	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44435	Reyburn State History Day	5/5/2017 17:00	5/7/2017 21:00	RYB-NONE-BrdApp	Rocklin, CA	0
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44483	CCUR CNHS AAU Girls Basketball	5/5/2017 6:00	5/7/2017 22:00	CCUR-CNHS-Van-BrdApp	Walnut Creek, CA	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44466	Cole State History Day	5/6/2017 6:00	5/7/2017 18:00	COL-NONE-BrdApp	Rocklin, CA	1
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44463	CEHS Badminton	5/19/2017 8:00	5/20/2017 21:00	CEH/ATH-0500-Van-BrdApp	San Gabriel, CA	4
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44481	CCUR CNHS AAU Girls Basketball	5/20/2017 6:00	5/21/2017 22:00	CCUR-CNHS-Van-BrdApp	Roseville, CA	20
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44206	CHS Boys Golf	5/29/2017 6:00	6/1/2017 20:00	EDSV-PLAYOFF-Van-BrdApp	Pasadena, CA	6
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44482	CCUR CNHS AAU Girls Basketball	6/3/2017 6:00	6/4/2017 22:00	CCUR-CNHS-Van-BrdApp	Roseville, CA	25
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44434	CCUR CNHS Girls Water Polo	6/9/2017 6:00	6/11/2017 18:00	CCUR-CNHS/FDN-Van-BrdApp	Commerce, CA	12
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44484	CCUR CNHS AAU Girls Basketball	6/10/2017 6:00	6/11/2017 22:00	CCUR-CNHS-Van-BrdApp	Stockton, CA	12
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
44624	CNEC CTE	6/23/2017 6:00	6/27/2017 18:00	CNH-NONE-BrdApp	Phoenix, AZ	3
Trip ID	Trip Name	Start Time	Return Time	Account:	Destination	Passengers
43629	AQUA Clovis Swim Club	7/29/2017 6:00	8/6/2017 18:00	AQUA-NONE-BrdApp	Indianapolis, IN	14

CONTACT PERSON: Norm Anderson

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the Voluntary Community Recreation Programs, as submitted.

DISCUSSION:

The Clovis Community Sports and Recreation Department provides and operates noneducational, athletic and recreation programs and activities for the access and enjoyment of Clovis and surrounding communities. Such noneducational, recreational programs and activities are not part of the District's curricular, extracurricular, or co-curricular educational program, and are entirely separate and distinct from the District's educational program. The Department's recreational offerings are available to all age-appropriate participants in Clovis, Fresno and surrounding communities, whether or not such participants are enrolled in the District's educational program, and students enrolled in the District's educational program are never required to participate in the Department's noneducational, recreational programs or activities.

Clovis Community Sports and Recreation Department
Clark Girls Water Polo
Location: Clark Intermediate School
April 27-May 18, 2017
Grades 6-8
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department
Clark Boys Water Polo
Location: Clark Intermediate School
May 1-July 20, 2017
8:00 a.m.-10:00 a.m.
Grades 6-8
Cost: \$100.00 per participant

Clovis Community Sports and Recreation Department
Clovis Girls Water Polo Summer Camp (Grades 7-8)
Location: Clovis High School
May 15-July 17, 2017
Grades 7-8
Cost: \$100.00 per participant

Clovis Community Sports and Recreation Department

Clovis Girls Water Polo Summer Camp (Grades 9-12)
Location: Clovis High School
May 15-July 17, 2017
Grades 9-12
Cost: \$100.00 per participant

Clovis Community Sports and Recreation Department
WolfPack Girls Basketball Summer League
Location: Clovis East High School
June 5-28, 2017
4:00 p.m.-9:00 p.m.
Grades 8-11
Cost: \$300.00 per team

Clovis Community Sports and Recreation Department
Clovis Girls Water Polo Summer Camp (Elementary)
Location: Clovis High School
June 12-July 17, 2017
11:00 a.m.-12:15 p.m.
Grades 2-6
Cost: \$50.00 per participant

Clovis Community Sports and Recreation Department
Girls Volleyball Summer Skills Camp 2017
Location: Clovis North High School
June 19-23, 2017
8:00 a.m.-12:00 p.m.
Grades K-8
Cost: \$62.00 per participant

Clovis Community Sports and Recreation Department
"Smash It Up" Badminton Summer Camp
Location: Clovis East High School
June 19-July 13, 2017
3:00 p.m.-5:00 p.m.
Grades 7-12
Cost: \$30.00 per participant

FISCAL IMPACT/FUNDING SOURCE:

REVISIONS:

Title: Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register

CONTACT PERSON: Michael Johnston

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Ratify Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 558889 - 559614.

DISCUSSION:

District Administration recommends ratification of the Purchase Orders and District Contracts for the period of March 23, 2017-April 4, 2017, as well as the Warrant register for March 23, 2017-April 3, 2017. This information is available for review in the Purchasing and Accounting departments. Questions may be directed to the Business Services Department at 327-9127.

FISCAL IMPACT/FUNDING SOURCE:

REVISIONS:

CONTACT PERSON: Michael Johnston

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the Change Orders, as submitted.

DISCUSSION:

Change Order Number	Contract/Bid Number	Project Type	Site(s)	DSA Number
01	DO-01	Modernization – 2017	District Office	N/A
01	DO-10	Modernization – 2017	District Office	N/A
01	DO-13	Modernization – 2017	District Office	N/A
01	DO-14	Modernization – 2017	District Office	N/A
01	2665	Remodel – 2016	Safety Handrails – Veterans Memorial Stadium	02-113730

FISCAL IMPACT/FUNDING SOURCE:

As noted in attachment.

ATTACHMENTS:

Description	Upload Date	Type
Change Orders	4/5/2017	Backup Material

REVISIONS:

Contract Change Order No. 01

Project	District Office Modernization - 2017 (CM-MP)	Date	4/4/2017
Bid #	2671		
Contract / Bid No.	DO-01 (Contract #3170542)		Page 1 of 1

CI No.	Description	Amount	Budget Code
0045	D.O. West Demolition Modifications	\$717.00	620006H

Description: Cost for additional demolition, clean up and haul off pertaining to work in D.O. West, Office A157 and West wall door A19.

Requested by: District. \$717.00 to be added to the contract.

Reason for change: District. District requested floor plan changes to D.O. West to accommodate Budget and Finance department.

CI No.	Description	Amount	Budget Code
0046	D.O. East Omit Demolition	(\$550.00)	620006H

Description: Credit pertaining to demolition no longer required by eliminating changes at D.O. East to Office B126, eliminating new wall between Payroll B131 and Facilities B124, moving of Door B07 and adding Door B06.1 between Benefits B105 and Facilities B120.

Requested by: District. (\$550.00) to be credited to the contract.

Reason for change: District. District requested floor plan changes to D.O. East.

Original Contract	\$180,000.00
Previous CCOs	\$0.00
This CCO	\$167.00
Total Contract	\$180,167.00

The revised contract amount is an increase of 0.09% from the original contract amount.

Contract Change Order No. 01

Project	District Office Modernization - 2017 (CM-MP)	Date	4/4/2017
Bid #	2671		
Contract / Bid No.	DO-10 (Contract #3170549)		Page 1 of 2

CI No.	Description	Amount	Budget Code
0033	Restroom Credit	(\$4,564.00)	620006H

Description: Credit for restroom accessories, soap dispensers, hand dryers and paper towel waste units.

Requested by: Architect. (\$4,564.00) to be credited to the contract.

Reason for change: District standards. District to provide restroom accessories and contractor to install.

CI No.	Description	Amount	Budget Code
0034	Upgrade Windows & Frames	\$825.00	620006H

Description: Furnish and install premium frame type with upgraded finish for vinyl windows and frame.

Requested by: Architect. \$825.00 to be added to the contract.

Reason for change: A&E omission. Provide upgraded finish for vinyl windows and frames.

CI No.	Description	Amount	Budget Code
0035	Power Transfer Hinges	\$713.00	620006H

Description: Furnish and install power transfer hinges for the new Boardroom doors and entry. Hinges needed to operate the electronic tinting function of the windows and doors.

Requested by: Architect. \$713.00 to be added to the contract.

Reason for change: District. Provide and install power transfer hinges needed to operate the electronic tinting function of frames and doors at F01/F02.

CI No.	Description	Amount	Budget Code
0036	Roof Hatch Credit	(\$703.00)	620006H

Description: Credit for eliminating a roof hatch at Building G that was not required.

Requested by: Architect. (\$703.00) to be credited to the contract.

Reason for change: District. Roof hatch not required at Building G.

CI No.	Description	Amount	Budget Code
0044	Restroom Modifications	\$1,227.00	620006H

Description: Cost for changes to Men's Restroom A162 layout, eliminate one sink in Women's Restroom A163 and modify door swing and location of Door A18.

Requested by: Architect. \$1,227.00 to be added to the contract.

Reason for change: Unforeseen condition. Unforeseen electrical condition in existing walls and floors to be removed. Men's Restroom A162 was reconfigured and enlarged.

Contract Change Order No. 01

Project District Office Modernization - 2017 (CM-MP)

Date 4/4/2017

Bid # 2671

Contract / Bid No. DO-10 (Contract #3170549)

Page 2 of 2

Original Contract	\$1,013,530.00
Previous CCOs	\$0.00
This CCO	(\$2,502.00)
Total Contract	\$1,011,028.00

The revised contract amount is a decrease of 0.25% from the original contract amount.

Contract Change Order No. 01

Project	District Office Modernization - 2017 (CM-MP)	Date 4/4/2017
Bid #	2671	
Contract / Bid No.	DO-13 (Contract #3170551)	Page 1 of 1

CI No.	Description	Amount	Budget Code
0037	New Grille Assembly	\$440.00	620006H

Description: Furnish and install a new supply duct and grille assembly in Hallway 144 of Building A of D.O. West.

Requested by: Architect. \$440.00 to be added to the contract.

Reason for change: A&E omission. New hallway grille required to achieve the designed air balance as designed in original plans.

Original Contract	\$457,947.00
Previous CCOs	\$0.00
This CCO	\$440.00
Total Contract	\$458,387.00

The revised contract amount is an increase of 0.10% from the original contract amount.

Contract Change Order No. 01

Project District Office Modernization - 2017 (CM-MP)
Bid # 2671
Contract / Bid No. DO-14 (Contract #3170552)

Date 4/4/2017

Page 1 of 2

CI No.	Description	Amount	Budget Code
0038	Remove Elect. Conduit	\$384.00	620006H

Description: Remove exposed electrical conduit that feed a receptacle in the West Hallway A144, in the new Staff Office space A147 on the North wall. Reinstall conduit and wiring concealed in the wall to feed the existing outlet.

Requested by: District. \$384.00 to be added to the contract.

Reason for change: District. District requested the conduit and wiring be concealed in the wall during the electrical rough-in stage of this area.

CI No.	Description	Amount	Budget Code
0039	Power/Data	\$498.00	620006H

Description: Trace circuits, remove power and data, reconnect conduits and power to affected circuits and outlet, abandon floor box.

Requested by: Architect. \$498.00 to be added to the contract.

Reason for change: Unforeseen condition. Trace power and data from a wall shown to be demolished along with the feeds to a floor box.

CI No.	Description	Amount	Budget Code
0040	HVAC Electrical Changes	\$2,776.00	620006H

Description: Cost to add electrical, data, lighting and power for HVAC system.

Requested by: District. \$2,776.00 to be added to the contract.

Reason for change: A&E omission. District requested changes to D.O. West to accommodate the needs of the Budget and Finance department.

CI No.	Description	Amount	Budget Code
0041	DOE Elect. Changes	(\$10,275.00)	620006H

Description: Credit to omit lighting and controls at D.O. East Payroll Facilities.

Requested by: District. (\$10,275.00) to be credited to the contract.

Reason for change: District. District requested reduction to scope of work at D.O. East, resulting in no lighting fixtures needed.

CI No.	Description	Amount	Budget Code
0042	DOW Elec. Changes	\$498.00	620006H

Description: Cost to trace electrical underslab, make necessary repairs and perform additional selective demolition at Men's Restroom A162 and Women's Restroom A163.

Requested by: Architect. \$498.00 to be added to the contract.

Reason for change: Unforeseen condition. Unforeseen electrical condition in existing walls and floors to be removed. Men's Restroom A162 was reconfigured and enlarged.

Contract Change Order No. 01

Project	District Office Modernization - 2017 (CM-MP)	Date	4/4/2017
Bid #	2671		
Contract / Bid No.	DO-14 (Contract #3170552)		Page 2 of 2

CI No.	Description	Amount	Budget Code
0043	Power & Data Modification	\$1,102.00	620006H

Description: Cost to modify current layout of Reception A116 with additional power and data.

Requested by: District. \$1,102.00 to be added to the contract.

Reason for change: District. District requested modification at Superintendent's area.

Original Contract	\$950,645.00
Previous CCOs	\$0.00
This CCO	(\$5,017.00)
Total Contract	\$945,628.00

The revised contract amount is a decrease of 0.53% from the original contract amount.

Contract Change Order No. 01

Project Safety Handrails @ Veterans Memorial Stadium - 2016 **Date** 4/4/2017
Bid # 2665
DSA # 02-113730
Contract / Bid No. 3170412/Bid #2665 Page 1 of 1

CI No.	Description	Amount	Budget Code
0012	Guard Rails	\$15,949.00	620006H

Description: Furnish (16) guard rails, (8) 6' and (8) 3' for the walls at the bottoms of stairs per code.

Requested by: Architect. \$15,949.00 to be added to the contract.

Reason for change: Code requirement. Per code to provide railing at full width of stairs.

CI No.	Description	Amount	Budget Code
0013	Install Stairs	\$35,012.00	620006H

Description: Install (4) sets of stairs, form, pump, reinforcement, finish, and dye.

Requested by: District. \$35,012.00 to be added to the contract.

Reason for change: District. The existing steps to the upper home section were in poor condition.

CI No.	Description	Amount	Budget Code
0014	X-ray Locations for New Rails	\$4,591.00	620006H

Description: X-ray (18) locations for new guardrails.

Requested by: Contractor. \$4,591.00 to be added to the contract.

Reason for change: District. Existing walls were x-rayed to locate rebar to avoid issues during installation.

CI No.	Description	Amount	Budget Code
0015	Install Number Labels	\$4,607.00	620006H

Description: Provide number labels on benches.

Requested by: District. \$4,607.00 to be added to the contract.

Reason for change: District. To provide new and readable seat/row numbers for the public.

Original Contract	\$496,185.00
Previous CCOs	\$0.00
This CCO	\$60,159.00
Total Contract	\$556,344.00

The revised contract amount is an increase of 10.81% from the original contract amount.

Title: Schedule the Annual Public Hearing on Instructional Minutes
Waiver for Transitional Kindergarten

CONTACT PERSON: Norm Anderson

FOR INFORMATION:

FOR ACTION: April 26, 2017

RECOMMENDATION:

Schedule the annual public hearing related to submission of an Instructional Minutes Waiver for Transitional Kindergarten, as required by Education Code Section 37202, to occur on Wednesday, May 10, 2017, at 6:45 p.m. at 1680 David E. Cook Way, Clovis.

DISCUSSION:

Education Code Section 37202 requires that the Governing Board conduct a public hearing to review the recommendation for a waiver regarding instructional minute variance between Transitional Kindergarten and Kindergarten.

The public hearing notice will be posted at the following locations:

- CUSD Professional Development Building, 1680 David E. Cook Way, Clovis
- CUSD District Office, 1450 Herndon Avenue, Clovis
- CART, 2555 Clovis Avenue, Clovis
- CUSD's website at www.cusd.com

FISCAL IMPACT/FUNDING SOURCE:

ATTACHMENTS:

Description	Upload Date	Type
Notice of Public Hearing – Instructional Minutes Waiver for Transitional Kindergarten	4/19/2017	Backup Material

REVISIONS:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Governing Board of the Clovis Unified School District will hold a public hearing to consider the findings regarding the submission of an Instructional Minutes Waiver for Transitional Kindergarten.

The public hearing will consider the findings required by Education Code 37202 regarding the submission of an Instructional Minutes Waiver for Transitional Kindergarten.

The Governing Board will hold the public hearing and consider approval to submit an Instructional Minutes Waiver request to the California State Board of Education, at its May 10, 2017 Board meeting. The meeting will be held at 6:45 p.m. in the Board Meeting Room located in the Professional Development Building, 1680 David E. Cook Way, Clovis, California.

For further information, please contact Dr. Debbie Parra, Assistant Superintendent, Curriculum, Instruction and Accountability, 1450 Herndon Avenue, Clovis, California 93611-0599; Phone: (559) 327-9352; Fax: (559) 327-9363; Email: debbieparra@cusd.com

Title: Secondary New Course of Study Proposal for 2017-18

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Authorize the Superintendent or designee to approve the New Course of Study proposal for use at the Center for Advanced Research and Technology (CART).

DISCUSSION:

The proposed New Course of Study, *Cybersecurity I*, will be available at CART beginning in the 2017-18 school year. This course replaces the Networking course that currently exists and aligns more with industry needs and student interest. The course will allow to students to earn industry-aligned certifications in Networking and Cybersecurity.

The course was reviewed by the Curriculum Board Subcommittee at its March 15, 2017, meeting and was provided to all members of the Governing Board with their agenda materials for the April 5, 2017, Board meeting.

FISCAL IMPACT/FUNDING SOURCE:

None.

REVISIONS:

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Authorize the Superintendent or designee to renew an agreement with Comprehensive Youth Services to provide support services for the Clovis East Area Parent Resource Center during the 2017-18 school year, as submitted.

DISCUSSION:

Comprehensive Youth Services will provide coaching support to Clovis East Area staff, focusing on assisting in the development of the Parent Resource Center's vision. Comprehensive Youth Services will bring services to the center, which will facilitate Clovis East Area staff in supporting the needs of students and families. In addition, Comprehensive Youth Services will provide 40 hours of staff services per week of a Therapeutic Counselor(s) at the Clovis East Area Community Resource Center.

FISCAL IMPACT/FUNDING SOURCE:

Local Control Accountability Plan Funds – \$90,915.50.

REVISIONS:

Title: Annual Agreement with Advancement Via Individual Determination (AVID)

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Authorize the Superintendent or designee to renew an agreement with Advancement Via Individual Determination (AVID) for the 2017-18 school year, as submitted.

DISCUSSION:

The Advancement Via Individual Determination (AVID) College Readiness System, with its 30 years of experience, is dedicated to closing the achievement gap for all students by preparing them for success in secondary school, college and career. The focus is on meeting the needs of students who traditionally have been underrepresented in higher education.

The contract with AVID provides teachers with research-based strategies and curriculum at all secondary schools for grades 7-12, as well as at Jefferson, Pinedale, Weldon, Miramonte and Tarpey elementary schools.

The contract also provides annual District leadership training, staff training and summer institute opportunities, which are considered by many to be some of the best education-related professional learning in the Nation. AVID's impact goes beyond the AVID elective and uses academic strategies school-wide such as writing to learn, inquiry, collaboration, organizational skills and critical reading, as trained teachers use AVID library/materials and methodologies in their specialized content areas.

FISCAL IMPACT/FUNDING SOURCE:

Staff Development Funds not to exceed \$60,310.

REVISIONS:

Title: Annual Agreement with America's Kids Swim School Learn-to-Swim Program for 2017-18

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Authorize the Superintendent or designee to renew an agreement with America's Kids Swim School to partner with the Clovis Swim Club to manage the administration of existing Swim Club Learn-to-Swim lessons, and provide a resource for future enrollees in the Clovis Swim Club Competitive Program.

DISCUSSION:

On April 25, 2007, the Governing Board approved an agreement with SwimAmerica (now America's Kids Swim School) to assume responsibility for the management and administration of the existing age 10 and under Learn-to-Swim Program. America's Kids Swim School (AKSS) operates a nationally recognized Learn-to-Swim curriculum developed by professional swim coaches. Under the proposed agreement, AKSS will utilize District pool facilities to operate Learn-to-Swim classes during summer 2017, in turn, providing long-term class opportunities through the Clovis Swim Club due to facility limitations during winter months. AKSS operates an indoor pool facility at Willow and Nees avenues. Included in the agreement is a requirement that AKSS will direct Learn-to-Swim graduates to Clovis Swim Club to begin their competitive swimming experience. If approved by the Board, the new agreement will be effective May 1, 2017, to May 1, 2018.

AKSS will provide Clovis Unified a full accounting, and will pay the District a 75% share of the net profits earned by AKSS from the lesson revenue, up to \$40,000. Net profits accruing to AKSS in excess of \$40,000 will be split with 25% to the District, and 75% to AKSS. Net profits shall be calculated from the total lesson and registration fee income minus all program costs including insurance, administrative staff/site-supervisor/coaches' salaries, t-shirts, wristbands and taxes.

AKSS will invest and pay the following expenses: Certification Training costs for all swim coaches and instructors, payment for all America's Kids Swim School Site-Supervisor Training, Level 1 and 2 American Swimming Coaches Association Certification, and ongoing coach/instructor continuing education, background check, and fingerprinting costs, which shall not be considered program costs and will not be deducted in calculating net profits.

FISCAL IMPACT/FUNDING SOURCE:

No fiscal impact. Revenues generated as noted above.

REVISIONS:

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Authorize the District Superintendent or designee to submit the annual Migrant Education District Service Agreement designed to serve Clovis Unified's migrant students and families, and authorize the use of funds for services outlined in the District Service Agreement (DSA).

DISCUSSION:

Each year, Clovis Unified receives Migrant Education Funds. The purpose of the Migrant Education Program (MEP) is to support high-quality and comprehensive educational programs for migrant children and their families in order to reduce the educational disruption and other issues that result from repeated moves. Funds and services are designed to assist in designing and creating migrant programs to better enable migrant students to achieve high standards.

CUSD currently serves 44 migrant students in grades K-12 and their families (27 are in grades K-6, four are in grades 7 and 8, and 13 are in grades 9-12). Annually, Clovis Unified is required by the Fresno County Office of Education and the California Department of Education to develop and submit its DSA in collaboration with our Migrant Parent Advisory Committee. The DSA is the District's comprehensive plan to address educational needs and establish specific goals and objectives to support student achievement, health and wellness and parent education of our migrant students and their families. The DSA is an ongoing process of comprehensive data analysis used to refine objectives each year to determine successful practices and programs to ensure migrant students receive full and appropriate opportunities to meet the same challenging state standards all children are expected to meet.

The DSA is to be certified by the Fresno County Office of Education Migrant Department by May 2017. For the 2017-18 school year, there are two (2) projected allocations consisting of:

- Regular School Year Allocation: \$26,500
- Summer Allocation: \$9,170

This projection is subject to the final award amount announced later in the fiscal year.

FISCAL IMPACT/FUNDING SOURCE:

No fiscal impact at this time. Upon certification, the budget will be added to the 2017-18 Clovis Unified School District Adopted Budget.

REVISIONS:

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve the annual application for funding for the Carl D. Perkins Career and Technical Education Grant for the 2017-18 school year.

DISCUSSION:

The funds associated with this application will support the implementation of Clovis Unified's 2017-18 local Career Technical Education (CTE) plan and provide a program that is of sufficient size, scope, and quality to effectively address students' career-preparation needs. Board approval of the application for funding must be received annually.

FISCAL IMPACT/FUNDING SOURCE:

The amount of the 2017-18 Carl D. Perkins Career and Technical Education Grant is \$226,118, which, if approved, would be added to the 2017-18 Clovis Unified School District Adopted Budget.

REVISIONS:

Title: Placement of a Special Education Student in a Non-Public School

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

DISCUSSION:

Based on the Individualized Education Program (IEP) recommendation, it has been determined that student #35 for the 2016-17 school year requires services in a non-public school in order to address the student's unique educational needs.

Clovis Unified will review this case every six months to determine the appropriateness of the placement and whether a less restrictive placement can meet the student's unique educational needs.

FISCAL IMPACT/FUNDING SOURCE:

Clovis Unified will pay approximately \$3,500 per month for this student. The cost has been included in the 2016-17 Special Education Budget.

REVISIONS:



Board Agenda Item
Wednesday, April 5, 2017

Agenda Item: O. - 9.

Title: Award of Bid – Supplies, Equipment and Construction

CONTACT PERSON: Michael Johnston

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Award Bid No. 2686 – Office Supplies for Central Warehouse by line item; Bid No. 2689 – Rebid ERATE Firewall Equipment to CDWG; Bid No. 2690 – Painting at Century, Fancher Creek, Mickey Cox and Mountain View elementary schools; and Bid No. 2694 – Rebid Lincoln Elementary Modernization General Specialties to Durham Construction.

DISCUSSION:

Bid No. 2686 – Office Supplies for Central Warehouse. Seven (7) bids were received and opened on March 14, 2017. Award by line item as follows:

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>
GBC Acco Brands	\$4,398.13
National Art & School Supplies	\$2,777.33
Office City	\$ 3,708.29
Office Depot	\$ 10,507.77
Pyramid School Products	\$ 43,161.87
Southwest School Supply	\$ 47,277.30
Standard Stationary Supply	\$ 62,813.29

Funding: General Fund – \$174,643.98

Last Year, bid pricing was \$226,409.65

Note: Quantities of individual items purchased varies by annual usage.

Bid No. 2689 – Rebid ERATE District Firewall Equipment. Three (3) bids were received and opened on March 24, 2017.

VENDOR	ERATE FIREWALL ITEMS	NON- ERATE FIREWALL ITEMS	TOTAL FIREWALL BID
CDWG	\$205,656.93	\$104,807.61	\$310,464.54
Dimension Data	\$204,077.88	\$122,701.39	\$326,779.26
AMS	reject – does not meet specifications		

Funding: General Fund and ERATE Grant Funds.

Bid No. 2690 – Painting at Century, Fancher Creek, Mickey Cox and Mountain View elementary schools. Ten (10) were received and opened on March 30, 2017.

VENDOR	CENTURY	FANCHER	MICKEY COX	MTN VIEW	TOTAL
A Plus Painting	\$148,300.00	\$248,000.00	\$107,000.00	\$144,000.00	\$ 647,300.00
Cam Painting	\$344,000.00	\$279,000.00	\$163,000.00	\$222,000.00	\$1,008,000.00
Color New Co.	\$242,000.00	\$322,000.00	\$211,000.00	\$322,000.00	\$1,097,000.00
Economos Painting	\$164,700.00	\$218,000.00	\$154,000.00	\$176,000.00	\$ 713,100.00
Nelsons Painting	No Bid	No Bid	\$104,900.00	\$125,800.00	\$ 230,700.00
Pacific Contractors Group	\$133,000.00	\$166,000.00	\$111,000.00	\$133,000.00	\$ 543,000.00
Pro Ex Const.			Rejected – improper submittal		
Ro's Precise Painting	\$140,572.00	\$136,599.00	\$85,922.00	\$135,984.00	\$ 499,077.00
Vera's Painting	\$431,000.00	\$431,000.00	\$431,000.00	\$431,000.00	\$1,724,000.00
Wm. B. Saleh Co.	\$152,254.00	\$101,475.00	\$67,274.00	\$102,377.00	\$ 423,380.00

Funding: Deferred Maintenance Funds

Bid No. 2694 – Rebid Lincoln Elementary School Modernization General Specialties. Three (3) bids were received and opened on April 10, 2017. As per attached tabulation.

Funding: 2012 Bond Funds

FISCAL IMPACT/FUNDING SOURCE:

As noted above.

ATTACHMENTS:

Description	Upload Date	Type
Bid 2694 Tabulation	4/19/2017	Backup Material

REVISIONS:

BID 2694 - LINCOLN ELEM MODERNIZATION GENERAL SPECIALTIES REBID - BID TABULATION

PKG#	DESCRIPTION	BID PACKAGES	Base Bid	Alt#1	Alt#2	Alt#3	TOTAL	SUBCONTRACTOR
LEM-08	General Specialties	Davis Moreno	\$1,469,532.00	\$34,201.00	-	-	\$1,503,733.00	Executive Interiors, Visalia Ceramic, Tarlton, San Joaquin Glass, Hankin, Signes of Succes, San Joaquin Fire, Fresno Landscape, Fresno FabTech, Golden State, Overhead Door, Garcia, Aleal
LEM-08	General Specialties	Durham Construction	\$1,295,800.00	\$30,700.00	-	-	\$1,326,500.00	Ballard Tile, Superior Stucco, Tarlton, Fresno FabTech, Central Valley, Brown's Dock & Door, San Joaquin Glass, Johnson Drywall, Signs of Success, JD Specialties, Alcal, Hankin, San Joaquin Fire, ECO Landscape, Boelter, Todd Companies
LEM-08	General Specialties	Marko Construction	\$1,345,460.00	\$51,000.00	-		\$1,396,460.00	ECO, VCT, Fresno Fab Tech, Alcal, SJ Glass, Brown's Dock & Door, Tarlton, VCT, Golden State, San Joaquin Fire, Hankin, Executive Interiors, Stausser, Todd Plumbing

CONTACT PERSON: Kelly Avants

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Approve revisions to Board Policy No. 2203 – *Attendance Requirements*, to reflect existing practices related to enrolling students in both Transitional Kindergarten and Kindergarten, as submitted.

DISCUSSION:

In order to reflect existing practices, Board Policy No. 2203 – *Attendance Requirements* is recommended for modification. Recommended changes reflect existing practices related to enrolling students and to Early Admission to Kindergarten and Promotion from Kindergarten to First Grade within Clovis Unified. Proposed modifications were reviewed by members of the Curriculum Board Subcommittee at their meetings in March and April 2017.

FISCAL IMPACT/FUNDING SOURCE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Draft of Board Policy No. 2203	3/28/2017	Backup Material

REVISIONS:

CLOVIS UNIFIED SCHOOL DISTRICT

STUDENT SERVICES RIGHTS AND RESPONSIBILITIES

Admissions Residency and Attendance

ATTENDANCE REQUIREMENTS

PURPOSE: To assure compliance with appropriate sections of the California Education Code pertaining to entrance to kindergarten, transitional kindergarten, first grade, and transfer from kindergarten to first grade.

A. ADMISSION TO KINDERGARTEN AND TRANSITIONAL KINDERGARTEN

1. A child shall be admitted to kindergarten during the first school month if the child attains the age of five on or before September 1 of that school year.
2. A child shall be admitted to a transitional kindergarten program if the child attains the age of five between September 2 and December 2 of that school year.
3. Transitional kindergarten is the first year of a two year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate. Students who enroll in transitional kindergarten will be admitted to kindergarten the following school year.

B. EARLY ADMISSION TO KINDERGARTEN ~~OR TRANSITIONAL KINDERGARTEN~~

Parent(s)/guardian(s) requesting to enroll a student in ~~kindergarten or transitional~~ kindergarten earlier than the State guidelines allow, must initiate an appointment with the principal of their student's neighborhood school and present compelling evidence for their request. Compelling evidence may be comprised of academic and psychological documentation that supports the parents'/guardians' assertion that their child is prepared to enter kindergarten ~~or transitional kindergarten~~. Should the principal find merit in the request, the principal will request that the school psychologist and a kindergarten teacher conduct an evaluation of the student's academic, social and physical readiness. The results of this evaluation will form the site's rationale for supporting or denying the request for early admission and be provided to the parents/guardians and Area Assistant Superintendent in writing.

Should the school site support early admission, the Area Assistant Superintendent will present the principal's written support to the Clovis Unified School District Governing Board for approval.

All requests for early enrollment in kindergarten ~~or transitional kindergarten~~ must be approved by the Governing Board.

CLOVIS UNIFIED SCHOOL DISTRICT

C. ~~PROMOTION TRANSFER~~ FROM KINDERGARTEN TO FIRST GRADE

1. It is a policy of the Board that a child who has been lawfully admitted to a public school –or private kindergarten in California and who has attained at least five years of age, may be placed in the first grade at the discretion of the principal of an elementary school operated by the District if it is determined by the principal that the child is ready for first grade work. **Parent(s)/guardian(s) requesting that their student be enrolled in first grade before completing kindergarten, must initiate an appointment with the principal of their student's school and provide compelling evidence for their request. Compelling evidence may be comprised of academic and psychological documentation that supports the parents'/guardians' assertion that their child is prepared to enter first grade.**
2. The elementary school principal shall assure that a kindergarten student considered for placement in the first grade shall meet the following minimum criteria:
 - a. The kindergarten student has attended a public school kindergarten for a sufficient time to allow an evaluation of the student's academic ability. ~~A kindergarten teacher shall retain a student a minimum of two weeks and not more than four weeks in a regular kindergarten classroom.~~
 - b. The child is in the upper 5% of his or her ~~group~~**peers** in terms of general ~~mental ability~~**academic performance**. All students who appear eligible (either by parent request, or teacher observations) shall be given a group or individual readiness test designated by the District within the first two weeks after the opening of school. The District may require other tests as deemed necessary, ~~the expense of which will be borne by the parents.~~ **The results of these tests will form the site's rationale for supporting or denying the request for early promotion admission and be provided to the parents/guardians and Area Assistant Superintendent in writing.**
 - c. ~~The It child~~ shall ~~also be required that the child~~ exhibit advanced physical development and social maturity at the time of the request. Further, it should be reasonably expected that these advanced characteristics will be maintained as the child advances through the grades.
 - d. The parent shall ~~file~~**sign** a written ~~statement~~**acknowledgement** approving placement in the first grade after a ~~personal~~ conference with the principal and the teacher.

CLOVIS UNIFIED SCHOOL DISTRICT

D. ENTRANCE TO FIRST GRADE

1. A child who, consistent with Section 48000 of the California Education Code, has been admitted to a kindergarten maintained by a private or a public school in California or any

other state, and who has completed one school year therein, shall be admitted to the first grade of an elementary school, unless the parent or guardian of the child and the school district agree that the child may ~~be retained~~**continue** in kindergarten for no more than an additional school year.

A year of attendance in kindergarten does not in itself qualify a child for admission to the first grade, unless the child was properly eligible under age requirements of Section 48000 of the California Education Code at the time the child began the year of kindergarten.

2. A child who is six years of age can enter school at any time.

*Adopted: 7/23/75
Amended: 6/77
Amended: 12/12/79
Amended: 12/5/90
Amended: 10/9/91
Amended: 6/9/93
Amended: 9/28/05
Reviewed: 5/21/07
Reviewed: 3/11/09
Revised: 3/14/12
Revised: 4/26/17 - draft*

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Adopt Resolution No. 3585 declaring May 10, 2017, as School Nurses Day in Clovis Unified School District.

DISCUSSION:

The National Association of School Nurses (NASN) has proclaimed May 10, 2017, as National School Nurses Day. National School Nurses Day was established in 1977 to foster a better understanding of the role of school nurses in the educational setting. Today, school nursing is recognized as a specialized practice that advances the well-being, academic success and life-long achievement of students. School nurses promote health and safety, intervene with actual and potential health problems, provide case management services, and actively collaborate with others to build student/family capacity for adaption, self-management, self-advocacy and learning.

Clovis Unified would like to acknowledge all school nurses within the District and declare May 10, 2017, as School Nurses Day.

FISCAL IMPACT/FUNDING SOURCE:

No fiscal impact.

ATTACHMENTS:

Description	Upload Date	Type
Resolution No. 3585 – Annual School Nurses Day	3/29/2017	Backup Material

REVISIONS:

**RESOLUTION NO. 3585
BEFORE THE GOVERNING BOARD
OF THE CLOVIS UNIFIED SCHOOL DISTRICT
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION DECLARING MAY 10, 2017,
AS SCHOOL NURSES DAY IN THE CLOVIS UNIFIED SCHOOL DISTRICT**

WHEREAS, every child must be ready to learn, having their basic needs first met so that they may achieve optimal physical, emotional, social, and educational development and be prepared for full participation in society; and

WHEREAS, through public schools, communities can work together in unprecedented ways to eliminate barriers to learning and to provide access to health care for children and families; and

WHEREAS, California's credentialed school nurses are pivotal members of a coordinated school health system, delivering services to children and eliminating health disparities and barriers and supporting academic success for all children; and

WHEREAS, school nurses provide vital links between public and private resources and programs; collaboration between schools and health and human services agencies to bring school and community services to schools; and support efforts to connect families to insurance programs to meet their needs; and

WHEREAS, school nurses create and maintain safe school environments; provide mandatory health education, health screenings, and immunization; deliver early intervention services; design wellness-driven programs; and assist students with chronic and acute illnesses and special needs as they transition from home to school.

THEREFORE, BE IT RESOLVED that the Governing Board of the Clovis Unified School District declares May 10, 2017, as School Nurses Day in the Clovis Unified School District in recognition of these dedicated professionals and the outstanding work they perform on behalf of our District's children, supporting the learning and health needs of children to ensure academic success.

THE FOREGOING RESOLUTION was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 26th day of April, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sandra Budd, President
Governing Board
Clovis Unified School District
Fresno County, California

I, Elizabeth Sandoval, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do here certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Elizabeth Sandoval, Clerk
Governing Board
Clovis Unified School District
Fresno County, California

CONTACT PERSON: Janet Young

FOR INFORMATION: April 5, 2017

FOR ACTION: April 26, 2017

RECOMMENDATION:

Adopt Resolution No. 3588 declaring May 2017 as Employee Appreciation Month in Clovis Unified School District.

DISCUSSION:

Each year, members of the Governing Board visit each school site and department during the month of May to personally thank employees for their work in Clovis Unified. The attached resolution officially declares the month of May as Employee Appreciation Month, and publicly declares the valued role of employees in Clovis Unified School District.

FISCAL IMPACT/FUNDING SOURCE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Resolution No. 3588 – Employee Appreciation Month	3/28/2017	Backup Material

REVISIONS:

**RESOLUTION NO. 3588
BEFORE THE GOVERNING BOARD
OF THE CLOVIS UNIFIED SCHOOL DISTRICT
FRESNO COUNTY, CALIFORNIA**

**RESOLUTION DECLARING MAY 2017 AS
EMPLOYEE APPRECIATION MONTH IN CLOVIS UNIFIED SCHOOL
DISTRICT**

WHEREAS, Clovis Unified School District sets aside a period during the month of May to show appreciation for the service of all employees in providing outstanding educational experiences for students attending Clovis Schools; and

WHEREAS, the Clovis Unified School District Governing Board has the utmost respect and admiration for teachers, classified employees, and administrators who have dedicated their lives and their talents to the education of our children, who are truly our community's most precious and important resource; and

WHEREAS, the Governing Board acknowledges the vital role of all employees in achieving the mission of Clovis Unified School District:

*To be a quality educational system providing the opportunity for ALL
students to reach their potential in mind, body and spirit.*

WHEREAS, the Governing Board recognizes that employees in Clovis Unified School District are among the best educators and role models for young people in the State and Nation.

NOW, THEREFORE, BE IT RESOLVED, on this 26th day of April, 2017, that the Clovis Unified School District Governing Board proclaims May 1 through May 31, 2017, as Employee Appreciation Month and extends its sincere appreciation to all employees who

make our schools successful and work to continually improve educational services to our students and families.

THE FOREGOING RESOLUTION was adopted by the Clovis Unified School District Governing Board of Fresno County, State of California, at a meeting of said Board held on the 26th day of April, 2017, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sandra Budd, President
Governing Board
Clovis Unified School District
Fresno County, California

I, Elizabeth Sandoval, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do here certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Elizabeth Sandoval, Clerk
Governing Board
Clovis Unified School District
Fresno County, California

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Authorize the Superintendent or designee to adopt textbooks for use in elementary and secondary schools and in Career Technical Education (CTE) courses for the 2017-18 school year, as submitted.

DISCUSSION:

The following textbooks are being proposed for use in elementary and secondary schools for the 2017-18 school year:

Textbook Title: California StudySync
Course Title: Grades 7 and 8 English Language Arts
Authors: Doug Fisher, Tim Shanahan, Catlin Tucker
Publisher: McGraw-Hill
Grade Level: 7-8
Copyright Year: 2017

Textbook Title: California Collections
Course Title: Grade 6 English Language Arts
Authors: Kylene Beers, Martha Hougen, Carol Jago, William McBride, Erik Palmer, Lydia Stack
Publisher: Houghton Mifflin Harcourt
Grade Level: 6
Copyright Year: 2017

Textbook Title: Benchmark Advance
Course Title: Kindergarten through Grade 5 English Language Arts
Authors: Peter Afflerbach, Silvia Dorta-Duque de Reyes, Queta Fernandez, Adria Klein, Carrie Smith
Publisher: Benchmark Education
Grade Level: Kindergarten-5
Copyright Year: 2017

Textbook Title: Campbell Biology in Focus
Course Title: Advanced Placement Biology
Authors: Urry, Cain, Wasserman, and Minorsky
Publisher: Pearson
Grade Level: 10-12
Copyright Year: 2015

The following textbooks are being proposed for use in Career Technical Education (CTE) courses for the 2017-18 school year:

Textbook Title: Complete Digital Photography – 8th Edition
Course Title: Introduction to Digital Photography
Author: Ben Long
Publisher: Course Technology
Grade Level: 11-12
Copyright Year: 2014

Textbook Title: Western Fertilizer Handbook – 9th Edition
Course Title: Chemistry and Agriscience
Author: Albert E. Ludwik
Publisher: Western Plant Health Association
Grade Level: 10-11
Copyright Year: 2002

Textbook Title: Emergency Medical Responder: Your First Response in Emergency Care – 6th Edition
Course Title: Introduction to Emergency Responder
Author: David Schottke
Publisher: Jones and Bartlett Learning
Grade Level: 9-12
Copyright Year: 2016

Textbook Title: Health Careers Today – 6th Edition
Course Title: Medical Careers
Author: Judith Gerdin
Publisher: Elsevier
Grade Level: 11-12
Copyright Year: 2012

Textbook Title: Soil Science and Management
Course Title: Plant Production Management
Author: Edward J. Plaster
Publisher: Delmar Cengage Learning
Grade Level: 11-12
Copyright Year: 2013

Textbook Title: Modern Automotive Technology – 9th Edition
Course Title: Automotive Technology
Author: James Duffy
Publisher: Goodheart-Wilcox
Grade Level: 9-12
Copyright Year: 2017

Textbook Title: Human Development and Performance Throughout the Lifespan – 2nd Edition

Course Title: Rehabilitation Therapy
Author: Anne Cronin
Publisher: Cengage Learning
Grade Level: 11-12
Copyright Year: 2016

Each of the recommended textbooks has been evaluated by a committee of teachers, parents, administrators and community members. A Textbook Fair was also held on March 21, 2017, at which all parents and community members were invited to review the textbooks under consideration for District adoption. Additionally, teachers “piloted” these textbooks during the 2016-17 school year. Members of the Curriculum Board Subcommittee reviewed the textbooks during their meetings in March and April 2017. Copies of the proposed textbooks have been made available for all Governing Board members to review.

FISCAL IMPACT/FUNDING SOURCE:

None.

REVISIONS:

CONTACT PERSON: Janet Young

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Approve revisions to Board Policy No. 9212 – *Volunteer Assistance*, and its accompanying Administrative Regulation, as submitted.

DISCUSSION:

A review of Board Policy No. 9212 – *Volunteer Assistance* was conducted following the established practice of the District, including a review by Administration and a Board subcommittee. Upon review, it was recommended that revisions to the Board Policy and Administrative Regulation be made to more clearly reflect existing practices and the law related to volunteer fingerprinting, and to reflect updates to the law related to immunizations, non-discrimination and tuberculosis screening requirements.

Attached are drafts of the revised Board Policy and Administrative Regulation with the recommended revision included for review.

FISCAL IMPACT/FUNDING SOURCE:

ATTACHMENTS:

Description	Upload Date	Type
Board Policy Draft	4/18/2017	Backup Material
Admin Regulation Draft	4/18/2017	Backup Material

REVISIONS:

CLOVIS UNIFIED SCHOOL DISTRICT

SCHOOL COMMUNITY RELATIONS

Community Relations

VOLUNTEER ASSISTANCE

PURPOSE: To encourage community members to enrich the educational experience of students while strengthening the schools' relationships with the community.

The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students. Community volunteers in our schools enrich the educational program, contribute to school safety, and strengthen our schools' relationships with the community. The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

No person has any right to provide, nor is the District obligated to accept, volunteer services. A person also has no right to a particular volunteer assignment, event, location or classroom. Volunteers shall act in accordance with state and federal laws, District policies and regulations, including but not limited to Board Policy No. 9202 (School Visitors) and Board Policy No. 9210 (Civility Policy), and school rules.

Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of classified staff. Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off.

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940(j))

The Superintendent or designee shall establish administrative regulations setting forth procedures to protect the safety of students and adults in accordance with applicable laws, including requirements for recruiting, screening and placing volunteers.

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability. Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the District. (Labor Code 3364.5)

EDUCATION CODE
35021 Volunteer aides
35021.1 Automated records check
44010 Sex offense; definition
44227.5 Classroom participation by college methodology faculty
44814-44815 Supervision of students during lunch and other nutrition periods
45125 Fingerprinting requirements
45340-45349 Instructional aides
45360-45367 Teacher aides

49406 Examination for tuberculosis
GOVERNMENT CODE
3100-3109 Oath or affirmation of allegiance
12940 Discrimination Prohibited

3543.5 Prohibited interference with employees' rights
HEALTH AND SAFETY CODE
1596.871 Fingerprints of individuals in contact with child day care facility clients
LABOR CODE

3364.5 Persons performing voluntary services for school districts
PENAL CODE

290 Registration of sex offenders
[290.4](#) Information re sex offenders
CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance
101216 Health screening, volunteers in child care centers
UNITED STATES CODE, TITLE 20
6319 Qualifications and duties of paraprofessionals, Title I programs

Adopted: 8/24/05
Reviewed: 3/6/07
Reviewed: 10/1/08
Reviewed: 5/18/10
Reviewed: 11/10/10
Revised 5/10/17 - draft

CLOVIS UNIFIED SCHOOL DISTRICT

SCHOOL COMMUNITY RELATIONS

Community Relations

VOLUNTEER ASSISTANCE

Duties of Volunteers

1. Volunteers may assist certificated personnel in the performance of their duties, supervision of students, and instructional tasks which, in the judgment of the certificated personnel to whom the volunteer is assigned, may be performed by a person not certified as a classroom teacher. These duties shall not include assignment of grades to students.
2. Volunteers may supervise students during lunch and/or breakfast periods. They may also serve as non-teaching aides under the immediate supervision and direction of certificated personnel and perform non-instructional work.
3. Volunteers may work on short-term facilities projects as approved by the Superintendent or designee, and authorized by the site principal.

Qualifications of Volunteers

1. Volunteers providing supervision or instruction of students shall provide evidence of basic skills proficiency, including previous, related experience.
2. The Superintendent or designee may refuse to allow a person to volunteer, or limit the activities of a volunteer who has been found guilty or pled guilty to any criminal offense in a court of law.
3. Prior to parent or other volunteer participation in student programs or activities, the principal or his/her designee must check Megan's Law or other appropriate law enforcement registries to ensure that individuals have not been registered as sex offenders. A person who is required to register as a sex offender pursuant to Penal Code Section 290 shall not serve as a volunteer in classrooms or other situations where the person will or ~~may be likely to~~ have contact with students.
4. Volunteers shall be fingerprinted only when placed in situations in which they directly supervise students without a paid District employee present or volunteer on a one-time basis to transport or chaperone students with appropriate parent permission (i.e. off-campus activities and/or programs such as Destination Imagination, Robotics, etc. or any activity without direct supervision by a paid District employee). **This requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education code 49024(c))**
5. ~~No volunteer shall be assigned to provide supervision or instruction of students unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. A person who tests positive for tuberculosis may not serve as a volunteer. Volunteers whose skin test is negative shall thereafter be required to take a tuberculosis test every four years. The Superintendent or designee may exempt from tuberculosis testing requirements those volunteers who serve less than a school year and~~

**CLOVIS UNIFIED
SCHOOL DISTRICT**

~~whose functions do not require frequent or prolonged contact with students. In situations in which volunteers must be fingerprinted or tested for tuberculosis, the District may collect a reasonable fee not to exceed the actual costs incurred by the agency.~~ **Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that he/she has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406(m)) The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination those volunteers whose functions do not require frequent or prolonged contact with students. (Education Code 49406(m))**

- 6. Volunteers in a District preschool who provides care and supervision to children at the preschool shall, unless exempted by law, be immunized against influenza, pertussis, and measles in accordance with Health and Safety Code 1596.7995. Documentation of required immunizations, or applicable exemptions, shall be maintained by the District. (Health and Safety Code 1596.7995)**
- 7. 76.** Volunteers shall be provided with information regarding state and federal laws and all policies and regulations of the Governing Board, including rules and regulations of the Volunteer Program. All volunteers shall be required to complete and submit the "Volunteer Application Form 9212" to the appropriate school site prior to providing service to schools and/or related programs.
- 8. 87.** Effective July 1, 2010, volunteers who will be transporting students must also submit Form 8302-1 – Private Vehicle Driver Application, and comply with the requirements of Board Policy and Administrative Regulation No. 8302 – Transportation of Students by Private Vehicle.
- 9. 98.** Volunteers will be provided, and shall wear in plain view at all times while engaged in volunteer activities, an identification card.

CLOVIS UNIFIED SCHOOL DISTRICT

Adopted: 8/24/05
Amended: 2/1/06
Reviewed: 3/6/07
Reviewed: 10/1/08
Amended: 5/18/10
Reviewed: 11/10/10
Revised 4/__/17

44010 Sex offense; definition
44227.5 Classroom participation by college methodology faculty
44814-44815 Supervision of students during lunch and other nutrition periods
45125 Fingerprinting requirements
45340-45349 Instructional aides
45360-45367 Teacher aides
49024 Background Check
49406 Examination for tuberculosis
GOVERNMENT CODE
3100-3109 Oath or affirmation of allegiance
3543.5 Prohibited interference with employee's rights
HEALTH AND SAFETY CODE
1596.871 Fingerprints of individuals in contact with child day care facility clients
1596.7995 Immunization Requirement
LABOR CODE
3364.5 Persons performing voluntary services for school districts
PENAL CODE
290 Registration of sex offenders
290.4 Information re sex offenders
CODE OF REGULATIONS, TITLE 22
101170 Criminal record clearance
101216 Health screening, volunteers in child care centers
UNITED STATES CODE, TITLE 20
6319 Qualifications and duties of paraprofessionals, Title 1 programs

Title: Annual Revision of Administrative Regulation No. 1302 – School Day Starting and Ending Times for the 2017-18 School Year

CONTACT PERSON: Michael Johnston

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Approve revisions to Administrative Regulation No. 1302 – *School Day Starting and Ending Times* for the 2017-18 school year, as submitted.

DISCUSSION:

Administrative Regulation No. 1302 requires the Governing Board to annually establish the starting and ending times for all grades and classes operating within the District.

The proposed starting and ending times will allow the District to meet all requirements of SB 813 relative to the number of instructional minutes offered during the 2017-18 school year, at all grade levels and at all school sites. The recommended starting and ending times reflect the necessary minutes to not only meet the required instructional minutes, but also to comply with the Adopted 2017-18 School District Calendar.

Revised Administrative Regulation No. 1302 is attached.

FISCAL IMPACT/FUNDING SOURCE:

Funding is included in the 2017-18 budget development process.

ATTACHMENTS:

Description	Upload Date	Type
Draft Administrative Regulation No. 1302	4/7/2017	Backup Material

REVISIONS:

CLOVIS UNIFIED
SCHOOL DISTRICT**DISTRICT ORGANIZATION & GOALS**
School Organization**2017-2018 ~~2016-17~~**
SCHOOL YEARGeneral Provisions

The actual instructional minutes of the school day shall be as follows:

Kindergarten	Yearly	36,000 minutes (<i>minimum</i>)
	Daily	200 minutes (<i>minimum average</i>)
Grades 1-3	Yearly	50,400 minutes (<i>minimum</i>)
	Daily	280 minutes (<i>minimum average</i>)
Grades 4-6	Yearly	54,000 minutes (<i>minimum</i>)
	Daily	300 minutes (<i>minimum average</i>)
Grades 7-8	Yearly	54,000 minutes (<i>minimum</i>)
	Daily	300 minutes (<i>minimum average</i>)
Grades 9-12	Yearly	64,800 minutes (<i>minimum</i>)
	Daily	360 minutes (<i>minimum average</i>)

Note: Kindergarten includes transitional and traditional Kindergarten and may reflect an instructional minutes waiver of Education Code section 37202(a) granted by the California Board of Education.

2017-2018 ~~2016-17~~ STARTING AND ENDING TIMES

Elementary schools will have a ninety (90) minute “Early Release” every Wednesday.

ALTERNATIVE EDUCATION SCHOOLS			
School	Grade	Starting Time	Ending Time
Gateway	Secondary	8:00 a.m. (M-T-W-F)	2:06 p.m.
		8:00 a.m. (Th)	1:30 p.m.
Community Day	Elementary	8:30 a.m.	3:15 p.m.
Community Day	Secondary	8:30 a.m.	3:15 p.m.

**CLOVIS UNIFIED
SCHOOL DISTRICT**

<i>BUCHANAN AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Century	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Cole	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:35 a.m.	3:05 p.m.
	Grades 1-6	8:10 a.m.	3:05 p.m.
Dry Creek	AM Kindergarten	8:15 a.m.	11:51 a.m.
	PM Kindergarten	11:44 a.m.	3:20 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Garfield	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Tarpey	AM Kindergarten	8:00 a.m.	11:35 a.m.
	PM Kindergarten	11:35 a.m.	3:10 p.m.
	Grades 1-6	8:00 a.m.	2:45 p.m.
Woods	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Alta Sierra	Grades 7–8	7:50 a.m. (M-Th-F)	2:43 p.m.
	Grades 7–8	8:07 a.m. (T-W)	2:43 p.m.
Buchanan	Grades 9-12	7:50 a.m. (M-Th-F)	2:45 p.m.
	Grades 9-12	8:07 a.m. (T-W)	2:45 p.m.

CLOVIS UNIFIED SCHOOL DISTRICT

<i>CLOVIS AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Cedarwood	AM Kindergarten	8:33 a.m.	12:04 p.m.
	PM Kindergarten	11:59 a.m.	3:30 p.m.
	Grades 1-6	8:40 a.m.	3:30 p.m.
Clovis	Kindergarten -Extended Day	8:05 a.m.	1:15 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Cox	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Gettysburg	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:20 a.m.	3:00 p.m.
Jefferson	Transitional Kindergarten	8:00 a.m.	12:05 p.m.
	Kindergarten –Extended Day	8:00 a.m. 8:15 a.m.	1:15 p.m. 1:30 p.m.
	Grades 1-6	8:00 a.m. 8:15 a.m.	2:45 p.m. 3:00 p.m.
Red Bank	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:10 a.m.	2:50 p.m.
Sierra Vista	Kindergarten-Extended Day	7:45 a.m.	12:55 p.m.
	Grades 1-6	7:45 a.m.	2:25 p.m.
Weldon	AM Transitional Kindergarten	8:15 a.m.	12:30 a.m.
	Kindergarten All Day	8:15 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Clark	Grades 7-8	7:35 a.m.(M,T,F) (M-Th)	2:25 p.m.
	Grades 7-8	7:55 a.m. (W, TH) 8:00 a.m. (F)	2:25 p.m.
Clovis High	Grades 9-12	7:55 a.m. (M,T,F)	2:40 p.m.
	Grades 9-12	8:07 a.m. (W,TH)	2:40 p.m.

CLOVIS UNIFIED SCHOOL DISTRICT

<i>CLOVIS WEST AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Fort Washington	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:40 a.m.	3:10 p.m.
	Grades 1-6	8:15 a.m.	3:10 p.m.
Liberty	AM Transitional Kindergarten	8:15 a.m.	11:45 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:20 a.m.	3:10 p.m.
Lincoln	AM Kindergarten	7:55 a.m. 8:00 a.m.	11:25 a.m. 12:30 p.m.
	PM Kindergarten Kindergarten— Extended Day	11:25 a.m. 8:00 a.m.	2:55 p.m. 4:15 p.m.
	Grades 1-6	8:00 a.m.	2:55 p.m.
Maple Creek	AM Kindergarten	8:10 a.m.	11:38 a.m.
	PM Kindergarten	11:37 a.m.	3:05 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Nelson	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:30 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Pinedale	AM Transitional Kindergarten Extended Day	8:15 a.m.	1:00 p.m.
	Kindergarten— All Day	8:15 a.m.	3:00 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Valley Oak	AM Kindergarten	8:20 a.m.	11:50 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Kastner	Grades 7-8	7:40 a.m. (M-T-F)	2:28 p.m.
	Grades 7-8	7:50 a.m. (W-Th)	2:28 p.m.
Clovis West	Grades 9-12	7:55 am (M-T-F)	2:40 p.m.
	Grades 9-12	8:11 a.m. (W-Th)	2:40 p.m.

CLOVIS UNIFIED SCHOOL DISTRICT

<i>CLOVIS EAST AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Boris	AM Kindergarten	8:10 a.m.	11:40 a.m.
	PM Kindergarten	11:40 a.m.	3:10 p.m.
	Grades 1-6	8:15 a.m.	3:10 p.m.
Fancher Creek	Kindergarten– Extended Day	8:25 a.m.	2:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Freedom	AM Kindergarten	7:55 a.m.	11:25 a.m.
	PM Kindergarten	11:25 a.m.	2:55 p.m.
	Grades 1-6	8:00 a.m.	2:55 p.m.
Miramonte	Kindergarten-Extended Day	8:00 a.m.	1:35 p.m..
	PM Kindergarten	11:15 a.m.	2:45 p.m.
	Grades 1-6	8:00 a.m.	2:45 p.m.
Oraze	AM Kindergarten	8:05 a.m. 8:25 a.m.	11:35 a.m. 12:00 p.m.
	PM Kindergarten Kindergarten– Extended Day	11:40 a.m. 8:25 a.m.	3:10 p.m. 2:00 p.m.
	Grades 1-6	8:15 a.m. 8:25 a.m.	3:05 p.m. 3:15 p.m.
Reagan	Kindergarten– Extended Day	8:30 a.m.	1:45 p.m.
	Grades 1-6	8:30 a.m.	3:15 p.m.
Temperance-Kutner	Kindergarten - Extended Day	8:15 a.m.	1:50 p.m.
	Grades 1-6	8:15 a.m.	3:20 p.m.
Reyburn	Grades 7-8	7:45 a.m. (M,T,F)	2:40 p.m.
	Grades 7-8	8:06 a.m. (W-Th)	2:40 p.m.
Clovis East	Grades 9-12	7:45 a.m. (M,T,F)	2:40 p.m.
	Grades 9-12	8:06 a.m. (W-Th)	2:40 p.m.

**CLOVIS UNIFIED
SCHOOL DISTRICT**

<i>CLOVIS NORTH AREA SCHOOLS</i>			
School	Grade	Starting Time	Ending Time
Bud Rank	AM Kindergarten	8:15 a.m.	11:45 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Copper Hills	AM Kindergarten	8:20 a.m.	11:50 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Fugman	AM Kindergarten	8:15 a.m.	11:45 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Mountain View	AM Kindergarten	8:00 a.m.	11:30 a.m.
	PM Kindergarten	11:45 a.m.	3:15 p.m.
	Grades 1-6	8:15 a.m.	3:00 p.m.
Riverview	Kindergarten - Extended Day	8:25 a.m.	1:45 p.m.
	Grades 1-6	8:25 a.m.	3:15 p.m.
Granite Ridge	Grades 7-8	7:50 a.m. (M-T-F)	2:40 p.m.
	Grades 7-8	8:10 a.m. (W-Th)	2:40 p.m.
Clovis North	Grades 9-12	7:50 a.m. (M-T-F)	2:40 p.m.
	Grades 9-12	8:10 a.m. (W-Th)	2:40 p.m.

CLOVIS UNIFIED SCHOOL DISTRICT

Education Code section 46201

<i>Adopted</i>	<i>8/6/75</i>	<i>Revised:</i>	<i>9/9/81</i>	<i>Revised:</i>	<i>8/12/92</i>	<i>Revised:</i>	<i>5/23/01</i>	<i>Revised:</i>	<i>5/27/09</i>
<i>Revised:</i>	<i>7/14/76</i>	<i>Revised:</i>	<i>2/10/82</i>	<i>Revised:</i>	<i>6/9/93</i>	<i>Revised:</i>	<i>6/26/02</i>	<i>Revised:</i>	<i>7/15/09</i>
<i>Revised:</i>	<i>10/13/76</i>	<i>Revised:</i>	<i>10/13/82</i>	<i>Revised:</i>	<i>6/8/94</i>	<i>Revised:</i>	<i>7/16/03</i>	<i>Revised:</i>	<i>5/26/10</i>
<i>Revised:</i>	<i>11/22/76</i>	<i>Revised:</i>	<i>3/14/84</i>	<i>Revised:</i>	<i>6/7/95</i>	<i>Revised:</i>	<i>5/26/04</i>	<i>Revised:</i>	<i>4/27/11</i>
<i>Revised:</i>	<i>8/24/77</i>	<i>Revised:</i>	<i>6/14/85</i>	<i>Revised:</i>	<i>6/5/96</i>	<i>Revised:</i>	<i>5/25/05</i>	<i>Revised:</i>	<i>5/9/12</i>
<i>Revised:</i>	<i>9/28/77</i>	<i>Revised:</i>	<i>7/26/85</i>	<i>Revised:</i>	<i>9/11/96</i>	<i>Revised:</i>	<i>9/14/05</i>	<i>Revised:</i>	<i>4/24/13</i>
<i>Revised:</i>	<i>8/9/78</i>	<i>Revised:</i>	<i>7/23/86</i>	<i>Revised:</i>	<i>6/18/97</i>	<i>Revised:</i>	<i>5/24/06</i>	<i>Revised:</i>	<i>4/23/14</i>
<i>Revised:</i>	<i>9/6/78</i>	<i>Revised:</i>	<i>7/9/87</i>	<i>Revised:</i>	<i>9/10/97</i>	<i>Revised:</i>	<i>6/14/06</i>	<i>Revised:</i>	<i>4/29/15</i>
<i>Revised:</i>	<i>8/22/79</i>	<i>Revised:</i>	<i>7/27/88</i>	<i>Revised:</i>	<i>9/9/98</i>	<i>Revised:</i>	<i>5/23/07</i>	<i>Revised:</i>	<i>5/11/16</i>
<i>Revised:</i>	<i>8/25/80</i>	<i>Revised:</i>	<i>5/24/89</i>	<i>Revised:</i>	<i>6/16/99</i>	<i>Revised:</i>	<i>7/18/07</i>	<i>Revised:</i>	<i>12/30/16</i>
<i>Revised:</i>	<i>9/10/80</i>	<i>Revised:</i>	<i>6/6/90</i>	<i>Revised:</i>	<i>9/13/00</i>	<i>Revised:</i>	<i>5/28/08</i>	<i>Revised:</i>	<i>5/10/17</i>

Title: Annual Submission of Instructional Minutes Waiver for
Transitional Kindergarten

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Approve the District's annual submission of a waiver request to the California State Board of Education, which would allow Kindergarten instructional minutes at some school sites to vary from Transitional Kindergarten instructional minutes at those same sites, as submitted.

DISCUSSION:

Clovis Unified School District offers Kindergarten and Transitional Kindergarten (TK) in its elementary school programs. The TK program provides students with developmentally appropriate, experiential activities and helps prepare them for the more academically rigorous second year of Kindergarten.

As part of the early primary program, some elementary schools within Clovis Unified offer extended day programs for Kindergarten students as outlined in Board Policy No. 1302. These schools choose to offer extended day Kindergarten programs based on the needs of their student population.

However, according to the law, Kindergarten and Transitional Kindergarten programs must be equal in instructional minutes, unless a waiver of this provision is granted through the California State Board of Education. Requiring TK students to attend school for an extended day based on the minutes of the Kindergarten program would not be in the best educational interest of Clovis Unified's youngest students.

Thus, the District is seeking a waiver that would allow TK programs at selected school sites to operate with instructional minutes that are less than those selected school sites' extended Kindergarten programs.

FISCAL IMPACT/FUNDING SOURCE:

None.

REVISIONS:

CONTACT PERSON: Debbie Parra

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Approve the new job description for the position of Director of Digital and Multimedia Learning, as submitted.

DISCUSSION:

As the availability and use of digital, multimedia and instructional technology has increased, a need for additional guidance and support has been identified across the District. While we recognize the use of technology is increasing, it is still simply a tool for instruction and does not take the place of a teacher and quality instruction. Therefore, it is critically important that careful effort is taken to ensure effective use of technology to support classroom learning.

Additionally, as curriculum materials include an increasing number of technology resources and teachers explore the many instructional apps available, a need exists to identify best practices and the resources most likely to positively impact student learning.

The Director of Digital and Multimedia Learning will provide the needed support to guide Clovis Unified to the next level of academic excellence in the use of instructional technology. It is anticipated that the oversight provided by this position will result in cost savings to the District by leveraging District-wide pricing rather than individual school site pricing on identified technology.

A copy of the proposed job description, which was reviewed in the April meeting of the Curriculum Board Subcommittee, is attached.

FISCAL IMPACT/FUNDING SOURCE:

Contracted position will be paid out of the General Fund.

ATTACHMENTS:

Description	Upload Date	Type
New Job Description Proposal – Director of Digital and Multimedia Learning	4/21/2017	Backup Material

REVISIONS:

CLOVIS UNIFIED SCHOOL DISTRICT**POSITION DESCRIPTION**

Position:	Director, Digital and Multimedia Learning	FLSA:	Exempt
Department/Site:	Curriculum, Instruction, and Accountability	Salary Grade:	Appropriate Placement
Reports to/Evaluated by:	Assistant Superintendent Curriculum, Instruction, and Accountability	Salary Schedule:	Administrative Management

SUMMARY

To provide leadership and guidance in the development, implementation, and deployment of the District's digital, multimedia, and instructional technology curriculum, including the design and implementation of a long-range and ongoing plan for the effective application of 21st Century Learning with a commitment to transforming student learning and teacher pedagogy for the purpose of improving student achievement.

DISTINGUISHING CAREER FEATURES

This position will direct the:

1. Integration of technology into daily instruction;
2. Initiatives to establish, maintain, and expand student and staff access to quality programs that impact student achievement;
3. Development of partnerships with the local community, private industry, and other educational institutions; and
4. Design and deployment of innovative instructional programs in alignment with the District's Strategic Plan.

Additionally, this position will provide evaluation and recommendations of digital, multimedia, and instructional technology resources, online learning, blended education, and 21st Century Learning. This includes effectively integrating International Society for Technology in Education (ISTE) standards, as well as 21st Century Learning skills into the District's curriculum and instructional practices

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide leadership in the development, management, coordination, and support of the integration of digital, multimedia, and instructional technology aligned with 21st Century Learning skills into the District's curriculum and instructional practices.
- Work cooperatively with administrators, departments and school sites to ensure digital, multimedia, instructional technology, and 21st Century Learning activities are incorporated into the curriculum, instruction, and assessment adopted by the District.
- Collaborate with Information Technology Services (ITS) and Library Services to establish and communicate a clear, long-range vision of ongoing integration of technology into curriculum, instruction, and assessment to enhance student learning.

- Serve as a digital, multimedia, and instructional technology advisor to sites and District committees.
- Recommend policy and management decisions relating to District-wide implementation of digital, multimedia, and instructional technology.
- Coordinate development and implementation of 21st Century Learning integration throughout the grades, providing authentic learning outcomes for students that are tied to the California Content Standards, 21st century skills, and ISTE standards.
- Collaborate with Assistant Superintendents and Information Technology Services (ITS) to direct the Instructional Technology Coach program.
- Develop training materials and ensure that all educators have access to the appropriate tools for 21st Century Learning to increase the use of digital, multimedia, and instructional technologies.
- Support teachers and administrators to increase the understanding of how to use digital, multimedia, and instructional technologies to increase student achievement and engagement.
- Coordinate with Curriculum, Instruction, and Accountability personnel to establish a viable and rigorous online learning, blended professional learning environment for adults.
- Develop and support high school computer science pathways and courses.
- Maintain awareness of best practices, emerging technologies including digital and multimedia that may be recommended for instructional practices. Participate in committees, conferences, workshops, professional learning activities and research to keep abreast of the latest offerings in digital, multimedia, and instructional technology.

QUALIFICATIONS

Knowledge and Skills: Requires a thorough knowledge of District policies and procedures and the applicable sections of California Education Code and other laws applicable to facilitate the use of digital, multimedia, and instructional technology. Must have a good knowledge of District organization, operations, policies and objectives. Must have good record keeping and general office skills. Requires strong communication skills including telephone technique and etiquette.

Abilities: Requires the ability to perform all of the essential duties of the position with efficiency and effectiveness with only general supervision. Must be able to work collaboratively with District departments, leadership, and school site personnel. Must be able to communicate effectively in a wide variety of settings, often requiring discernment, diplomacy, and persuasion to achieve results. Requires the ability to prepare routine records, reports and correspondence. Requires the ability to plan and prioritize work in order to meet schedules and timelines.

Education and Experience: Requires experience as a classroom teacher. Experience as a mentor to peers in the use of digital, multimedia, and instructional technology is preferred. An administrative credential is required. Experience as a school site and/or District-level administrator is preferred.

Physical Abilities: Requires good arm, hand, and finger dexterity in order to operate keyboard. Requires visual acuity to read words and numbers, speech and hearing to communicate in person or over the phone.

Licenses and Certificates: Requires teaching and administrative credentials.

Title: Placement of a Special Education Student in a Residential Treatment Facility

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Authorize Clovis Unified School District to enter into an agreement with Provo Canyon School, a residential treatment facility in Provo, Utah.

DISCUSSION:

Based on the Individual Education Program (IEP) recommendation, it has been determined that Special Education student #17 for the 2016-17 school year requires services in a residential treatment facility in order to address the student's unique needs. It is recommended that the student reside at the Provo Canyon School, which is a location change for this student for the remainder of the 2016-17 school year.

Clovis Unified will review this case every six months to determine the appropriateness of the placement and whether a less restrictive placement can meet the student's unique educational needs.

FISCAL IMPACT/FUNDING SOURCE:

Clovis Unified will pay approximately \$13,000 per month for residential and educational services. The cost has been included in the 2016-17 Special Education Budget.

REVISIONS:



Board Agenda Item
Thursday, March 30, 2017

Agenda Item: P. - 7.

Title: Placement of Special Education Students in a Non-Public School

CONTACT PERSON: Norm Anderson

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Authorize Clovis Unified School District to enter into an agreement for two students to attend Creative Alternatives, a non-public school in Fresno, California.

DISCUSSION:

Based on the Individualized Education Program (IEP) recommendations, it has been determined that students #36 and #37 for the 2016-17 school year require services in a non-public school in order to address the students' unique educational needs.

Clovis Unified will review these cases every six months to determine the appropriateness of the placement and whether a less restrictive placement can meet the students' unique educational needs.

FISCAL IMPACT/FUNDING SOURCE:

Clovis Unified will pay approximately \$8,800 per month per student for the placements. The cost has been included in the 2016-17 Special Education Budget.

REVISIONS:

CONTACT PERSON: Michael Johnston

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Accept the Third Quarter Financial Report, as submitted.

DISCUSSION:

Each year, the District updates the Governing Board on the financial condition of the District, beginning with the adopted budget. Once the budget has been approved, the State requires two (2) additional reports to the Governing Board, which are the First and Second Interim Reports.

Clovis Unified also prepares a Third Quarter Financial Report that is based upon information as of March 31, 2017. The Third Quarter Financial Report provides an update of the General Fund, as well as Adult Education, Child Development and Campus Catering.

A copy of the Third Quarter Financial Report will be provided to all members of the Board with their agenda materials for the May 10, 2017, Governing Board meeting.

FISCAL IMPACT/FUNDING SOURCE:

Fiscal Impact as noted in report.

REVISIONS:

CONTACT PERSON: Michael Johnston

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Bid No. 2693 – Paving at Various Sites is for Information only with the recommendation to be brought to the Governing Board at a future meeting.

DISCUSSION:

Bid #	Description	First Bid Advertisement Date	Bid Due Date and Time	Funding Source
2693	Paving at Various Sites	4/6/2017	4/25/2017 10:00 AM	Deferred Maintenance Funds

FISCAL IMPACT/FUNDING SOURCE:

As noted above.

REVISIONS:

CONTACT PERSON: Michael Johnston

FOR INFORMATION: April 26, 2017

FOR ACTION: May 10, 2017

RECOMMENDATION:

Adopt Resolution No. 3589, which finds that it is in the best interest of the District to destroy Class 3 (temporary) records that have been retained beyond the required time, and to destroy Class 1 (permanent) records that have been, or will be, electronically scanned during the 2016-17 school year, and to certify that provisions for permanently maintaining copies have been established.

DISCUSSION:

Sections 16023 through 16028, of Article 5, California Administrative Code provide that the Governing Board of a school district may authorize the destruction of Class 3 records that have been retained beyond the legal period of time required.

- The Class 1 records shown on Exhibit A have been electronically imaged on a CD.
- Class 1 records generated during and scanned throughout the 2016-17 school year will be electronically imaged and saved on a CD as previously scanned Class 1 records, therefore reclassifying the Class 1 records as Class 3 records.
- The requirements of Education Code section 35254 have been met in that the Class 1 records were electronically scanned and that provisions for permanently maintaining copies have been established.
- There is no further need to retain the Class 3 records listed on Exhibit A for use in the District.

Student Records consist of:

- Mandatory permanent student records that have been electronically scanned which have been retained at the school sites;
- Mandatory interim student records that are older than the three (3) year retention period; and
- Permitted student records that may be destroyed upon completion of the 2016-17 school year.

FISCAL IMPACT/FUNDING SOURCE:

No fiscal impact.

ATTACHMENTS:

Description	Upload Date	Type
Resolution No. 3589	4/17/2017	Backup Material
Resolution No. 3589 – Exhibit A	4/19/2017	Backup Material

REVISIONS:

**RESOLUTION NO. 3589
BEFORE THE GOVERNING BOARD
OF THE CLOVIS UNIFIED SCHOOL
DISTRICT FRESNO COUNTY, CALIFORNIA**

**RESOLUTION AUTHORIZING THE DESTRUCTION
OF STUDENT RECORDS**

WHEREAS, Government and Education Codes of the State of California provide for the destruction of certain records and documents, with the approval of the legislative body by resolution; and

WHEREAS, a list of the documents to be destroyed is attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the records listed on Exhibit A are considered Class 1 that have been electronically imaged, and provisions have been made to permanently maintain such images; Class 3 records that have been retained beyond the required time; mandatory permanent student records that have been electronically scanned; mandatory interim student records that have been retained longer than the three (3) year retention period; and permitted student records that may be destroyed upon completion of the 2016-17 school year; and

WHEREAS, because there is no further need to retain the original records listed on Exhibit A for use in the District, the Superintendent requests permission to destroy said documents.

THEREFORE, BE IT RESOLVED that the Governing Board has reviewed the records requesting to be destroyed and does hereby approve the destruction of Class 3 records that have been retained beyond the required time; Class 1 records that have been or will be electronically scanned during the 2016-17 school year, and that provisions for permanently maintaining copies have been established as shown on Exhibit A; mandatory permanent student records that have been microfilmed; mandatory interim student records that have been retained longer than the three (3) year retention period; and permitted student records that may be destroyed upon completion of the 2016-17 school year, and authorizes and directs the Superintendent or designee to destroy said records.

THE FOREGOING RESOLUTION was adopted by the Governing Board of the Clovis Unified School District of Fresno County, State of California, at a meeting of said Board held on the 10th day of May, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sandra Budd, President
Governing Board
Clovis Unified School District
Fresno County, California

I, Elizabeth Sandoval, Clerk of the Governing Board of the Clovis Unified School District, County of Fresno, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Elizabeth Sandoval, Clerk
Governing Board
Clovis Unified School District
Fresno County, California

**RESOLUTION NO. 3589
BEFORE THE GOVERNING BOARD
OF THE CLOVIS UNIFIED SCHOOL DISTRICT
FRESNO COUNTY, CALIFORNIA**

EXHIBIT A

Department	Year(s)	Contents
Assessment	2014-2015	Title I – Title VII
Assessment	2016-2017	District CELDT Secure Materials
Assessment	2014-2015	EL Folders
Assessment	2014-2015	Site Plans
Assessment	2014-2015	Miscellaneous Files
Child Development	2014-2015	Attendance and Fiscal Report
Child Development		Records Marked for Destruction 2017
School Sites		Scanned Mandatory Permanent Student Records
School Sites		Mandatory Interim Student Records
School Sites		Permitted Student Records
Special Education		Records Marked for Destruction 2017
Student Services		Records Marked for Destruction 2017
Business Services		Records Marked for Destruction 2017
Human Resources		Records Marked for Destruction 2017