



**CLOVIS UNIFIED SCHOOL DISTRICT**  
1450 Herndon Avenue • Clovis, California 93611-0599

## **GOVERNING BOARD MEETING**

### **MINUTES**

**December 7, 2016**

***Professional Development Building, Boardroom  
1680 David E. Cook Way, Clovis, California***

**5:00 P.M. - CLOSED SESSION**

**6:30 P.M. - PUBLIC SESSION**

### **Regular Meeting AGENDA**

*Additional information regarding this agenda may be viewed through the District's website at  
<http://www.cusd.com/board/meetings.htm>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 327-9100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to an open session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Avenue, Clovis, California.

#### **A. SEATING OF BOARD MEMBERS**

##### **1. Oath of Office**

The Oath of Office was administered by Fresno County Superior Court Judge Dale Ikeda to newly elected Board Members Christopher Casado, Steven Fogg, Brian Heryford and Ginny Hovsepian.

#### **B. CALL TO ORDER**

Board Secretary Janet Young called the regular Governing Board meeting to order at 5:05 p.m.

#### **C. ROLL CALL**

##### Board Members Present:

Sandra A. Bengel, Member  
Christopher Casado, Member  
Steven G. Fogg, M.D., Member  
Brian D. Heryford, Member  
Ginny Hovsepian, Member  
Elizabeth J. Sandoval, Member  
Jim Van Volkinburg, D.D.S., Member

District Administrators Present:

Janet Young, Ed.D., Superintendent  
Norm Anderson, Associate Superintendent  
Barry Jager, Associate Superintendent  
Michael Johnston, Associate Superintendent  
Karen Samman, General Legal Counsel  
Susan Wise, Administrative Specialist

Board Secretary Young asked if anyone present wished to address the Board relative to items that would be considered in Closed Session. At 5:08 p.m., the Governing Board adjourned to Closed Session to discuss the following matters:

**D. CLOSED SESSION**

1. STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS (Education Code §48900 et seq. and §35146)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/SUSPENSION (Gov't. Code §54957)
3. APPOINTMENT/EMPLOYMENT OF INDIVIDUALS IN POSITIONS LISTED IN BOARD POLICY EXHIBITS NO. 6401, 6402, 6403, 6404, 6405 AND 6407 (Gov't. Code §54957)
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation Pursuant to Subdivision (d)(2) of Gov't. Code §54956.9
5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9 (d) (1)) – Fresno County Superior Court Cases No. 15CECG02264, 15CECG03018, 15CECG03087, 15CECG02076
6. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code §54957.6) Agency Negotiator – Janet Young, Ed.D., Supt. Negotiating Parties – Contracted Emps., Superintendent, Cert. Mgmt., Cert. Teachers, Class. Emps., Class. Mgmt. & Ops. Unit (Represented by CSEA Clovis Chapter 250)
7. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. Code §54956.8) – APNs 491-030-20, 491-030-64 and 491-030-65 Herndon and Sunnyside Area and APNs 491-320-74 and 491-320-75 Herndon and Clovis Area – Agency Negotiator: Assoc. Superintendent, Administrative Svcs.
8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code §54957)

**E. RECONVENE FOR PUBLIC SESSION**

Board Secretary Young reconvened the public meeting at 6:32 p.m.

**F. PLEDGE OF ALLEGIANCE**

Student Board Member Megan Kawakami led the Pledge of Allegiance.

**G. INVOCATION**

Board Member Brian Heryford led the Invocation.

**H. RECOGNITION OF VISITORS**

Board Secretary Young welcomed the visitors present and explained the procedures for addressing the Board.

#### **I. CLOSED SESSION MOTIONS**

During Closed Session, the Board adopted the Administrative Expulsion Hearing Panel's findings and recommendation for students #17-08, #17-09 and #17-10.

Motion: Approve, Moved By Board Member Sandy Bengel, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

During Closed Session, the Board approved all routine Personnel Matters, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

#### **J. APPROVAL OF MINUTES**

1. November 16, 2016, Regular Governing Board Meeting Minutes and November 28, 2016, Special Governing Board Meeting Minutes

Approved the minutes of the November 16, 2016, Regular Governing Board meeting and the November 28, 2016, Special Governing Board meeting, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

*(Action to add to or delete items from any portion of the agenda or to discuss any consent agenda items must be taken PRIOR to adoption of the agenda.)*

#### **K. ADOPTION OF AGENDA**

Adopted the agenda, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Sandy Bengel. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

#### **L. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Report

Student Board Member Megan Kawakami delivered a report on activities taking place around the District's high schools. A copy of her report is attached to these minutes.

#### **M. ORGANIZATION OF BOARD**

1. Annual Election of Governing Board Officers for 2016-17

Elected a Clovis Unified School District Governing Board President, Vice-President and Clerk for the term beginning December 7, 2016, until the December 6, 2017, Board meeting, as follows:

Elected Sandra Bengel as Governing Board President.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepien, Sandoval, Van Volkinburg.

Before turning the meeting over to newly elected President Bengel, Board Secretary Young presented outgoing Board President Christopher Casado with a plaque in appreciation of his leadership and service to the students and employees of Clovis Unified School District.

The Board then elected Brian Heryford as Vice-President

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Ginny Hovsepien. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepien, Sandoval, Van Volkinburg.

Board members then elected Elizabeth Sandoval as Clerk.

Motion: Approve, Moved By Board Member Ginny Hovsepien, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepien, Sandoval, Van Volkinburg.

## **2. Annual Appointment of Representatives to Board Subcommittees**

Appointed Governing Board Members to the following Board Subcommittees: Budget & Finance; Curriculum; Facilities; Human Resources; Technology; Center for Advanced Research and Technology (CART); the Clovis City Council/Governing Board Joint Subcommittee; the Fresno City Council/Governing Board Joint Subcommittee; and the CSBA Delegate Assembly Subregion 10-B. Prior to selecting the Board members who would serve on the Subcommittees, President Bengel asked the administration to review the efficiency and effectiveness of the current Subcommittee structure and report their findings at the January 18, 2017, Governing Board meeting, at which time adjustments to the Subcommittees and their membership would be considered, if recommended by the administration.

### **Budget and Finance**

Sandra Bengel  
Steven Fogg  
Ginny Hovsepien

### **Curriculum**

Sandra Bengel  
Ginny Hovsepien  
Jim Van Volkinburg

### **Facilities**

Christopher Casado  
Brian Heryford  
Elizabeth Sandoval

### **Human Resources**

Brian Heryford  
Elizabeth Sandoval  
Jim Van Volkinburg

### **Technology**

Christopher Casado

Steven Fogg  
Jim Van Volkinburg

**Clovis City Council/Governing Board Joint Subcommittee**

Brian Heryford  
Elizabeth Sandoval

**Fresno City Council/Governing Board Joint Subcommittee**

Sandra Bengel  
Ginny Hovsepian  
Jim Van Volkinburg, D.D.S.

**Center for Advanced Research and Technology (CART)**

Elizabeth Sandoval

Sam Geil was re-appointed as Clovis Unified's representative from the private sector to serve on the CART Board of Directors (two-year term).

**CSBA Delegate Assembly, Subregion 10-B**

Brian Heryford

3. Annual Appointment of Governing Board Representative – Fresno County Committee on School District Organization

Appointed Board member Elizabeth J. Sandoval, and alternate Brian D. Heryford, as the voting representative to participate in the election of members to the Fresno County Committee on School District Organization in fall 2017.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**N. SPECIAL PRESENTATIONS**

1. Buchanan High School Chamber Choir Performance

The Buchanan High School Chamber Choir performed holiday selections "Santa Claus Is Coming to Town" and "Winter's Heart" under the direction of Roger Bergman and accompanied by Matthew Dean.

2. Annual Inter-School Council Mid-Year Report

The Clovis Unified Inter-School Council (ISC), comprised of thirty student leaders (six from each comprehensive high school) in the District, were present at the December 7, 2016, Board meeting to give a report on their 2016 Summer Leadership Camp and provide a brief overview of the other ISC events and activities that will take place in the coming months.

**O. PUBLIC PRESENTATIONS**

*(This time is reserved for individuals who may wish to address the Board regarding a matter that is not included on the agenda.)*

**P. CONSENT**

1. Conference Requests

Approved the Conference Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim

Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**2. Fundraiser Requests**

Approved the Fundraiser Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**3. Student Trip Requests**

Approved the Student Trip Requests, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**4. Voluntary Community Recreation Programs**

Approved the Voluntary Community Recreation Programs, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**5. Ratification of Purchase Orders, District Contracts \$25,000 or Less, and Check Register**

Ratified Purchase Orders, District Contracts \$25,000 or less, and Warrants numbered 552389 - 553160.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**6. Notice of Completion**

Adopted the Notice of Completion, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**7. Change Orders**

Approved the Change Orders, as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**Q. ACTION**

**1. Annual Authorization of Signatures – Check and Payroll Register**

Authorized the Superintendent, Associate Superintendent for Administrative Services, Assistant Superintendent for Business Services, and Director of Budget and Finance to continue approving and signing check registers and payroll registers, and authorized the Assistant Superintendent for Business Services to receive all District financial mail.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**2. Annual Agreement with School Services of California for Legislative Advocacy Services**

Approved an annual agreement with School Services of California (SSC) for legislative advocacy services in 2017.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

3. OtisEd Data Warehouse Sole Provider Purchase

Approved the purchase of OtisEd Data Warehouse products from Otis Educational Systems, Inc., as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

4. June 30, 2016, Financial Audit Report

Approved the June 30, 2016, Financial Audit Report, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

5. Annual First Quarter Financial Report and State J-251 First Interim Report

Approved the District's First Interim Financial Report and adopted a positive certification indicating the District will be able to meet its financial obligations for the remainder of the 2016-17 school year as required quarterly each year by Assembly Bill 1200.

Motion: Approve, Moved By Board Member Jim Van Volkinburg, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

6. Authorization to Purchase via Piggyback from Arvin Union School District

Authorized the purchase of furniture and equipment from the Arvin Unified School District Invitation for Bid, and recognized it is in the best interest of the District to make the purchase without advertising for bids, pursuant to Public Contract Code §20118.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Jim Van Volkinburg. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

7. New Board Policy No. 4606, Revised Board Policy No. 4803 and Revised Administrative Regulation No. 6405

Approved new Board Policy No. 4606 – *Student Fees, Charges and Deposits*; and revisions to Board Policy No. 4803 – *Contracts* and Administrative Regulation No. 6405 – *Classified Compensation and Contracts*, as submitted.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Brian Heryford. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

8. Award of Bid – Construction at Clovis East High School

Awarded Bid No. 2672 – Clovis East High School Soccer Complex to Durham Construction.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

9. Award of Bid – Construction at Clark Intermediate School

Awarded Bids #1 and #2 of Bid No. 2669 – Clark Intermediate School New Choir Building Q, Remodel of Building C, and New Shade Structure to Ardent General Inc.

Motion: Approve, Moved By Board Member Betsy Sandoval, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**10. Placement of a Special Education Student in a Non-Public School**

Authorized Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

Motion: Approve, Moved By Board Member Ginny Hovsepian, Seconded by Board Member Chris Casado. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**11. Placement of a Special Education Student in a Residential Treatment Facility**

Authorized Clovis Unified School District to enter into an agreement with North Valley School and Victor Treatment Center, a residential treatment facility in Lodi, California.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Ginny Hovsepian. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**12. Resolution No. 3573 – Authorization to Participate in the Public Benefit Grants Program – Alternative Fuel Infrastructure Component Project San Joaquin Valley Air Pollution Control District**

Adopted Resolution No. 3573 authorizing the Superintendent or designee to enter into an agreement and be an authorized signer on agreements with San Joaquin Valley Air Pollution Control District (SJVAPCD) related to the Public Benefit Grants Program – Alternative Fuel Infrastructure Component.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**13. Resolution No. 3574 – Developer Impact Fee Annual and Five Year Reports**

Adopted Resolution No. 3574 and accepted the 2015-16 Developer Impact Fee Annual and Five Year Reports as required by Government Code sections 66001 and 66006, as submitted.

Motion: Approve, Moved By Board Member Chris Casado, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**14. Resolution No. 3575 – Honoring the Career of Carlo Prandini, Ph.D.**

Adopted Resolution No. 3575 – Honoring the Career of Carlo Prandini, Ph.D., as submitted.

Motion: Approve, Moved By Board Member Brian Heryford, Seconded by Board Member Betsy Sandoval. Passed. 7-0. Board Members voting Ayes: Bengel, Casado, Fogg, Heryford, Hovsepian, Sandoval, Van Volkinburg.

**R. INFORMATION**

**1. Annual Single Plan for Student Achievement (SPSA) 2016-17**

Authorize the Superintendent or designee to approve the annual Single Plan for Student Achievement (SPSA) and the categorical budget for each school for the 2016-17 school year, and authorize each school to implement its categorical programs.

**2. 2017 Summer School Academic Programs**



Approve the recommended 2017 Summer School Academic Programs, including program calendars and budgets, as submitted.

**3. Secondary New Course of Study Proposals 2017-18**

Authorize the Superintendent or designee to approve the New Course of Study proposals for use in the District's high schools for the 2017-18 school year, as submitted.

**4. Variable Term Waiver Request**

Approve the Variable Term Waiver Request, as submitted.

**5. Award of Bid – Supplies, Equipment and Construction**

The following bid is for information only, with a recommendation to be brought to the Governing Board at a future meeting: Bid No. 2671 – District Office Final Phase Modernization Project.

**6. Clovis Unified Special Education Amended Region 7 Local Plan**

Approve the amended Clovis Unified Special Education 2016 Local Plan, as resubmitted to the Governing Board.

**7. Placement of a Special Education Student in a Non-Public School**

Authorize Clovis Unified School District to enter into an agreement for a student to attend Creative Alternatives, a non-public school in Fresno, California.

**8. Increase in Services for a Special Education Student in a Non-Public School**

Authorize Clovis Unified School District to enter into an agreement to increase the current services for a student attending Creative Alternatives, a non-public school in Fresno, California.

**9. Resolution No. 3568 – Annual Uniform Public Construction Cost Accounting Act**

Approve Resolution No. 3568 adopting Uniform Public Construction Cost Accounting Act (UPCCAA) procedures as outlined by the Public Contract Code.

**S. BOARD SUBCOMMITTEE REPORTS**

**1. Budget/Finance (Bengel, Hovsepian)**

At the December 6 meeting of the Budget and Finance Board Subcommittee, members reviewed proposed modifications to Veterans Memorial Stadium including a modernization of the stadium entrance including a plaza that would honor the five branches of the Armed Forces and a dedicated area recognizing inductees of Clovis Unified's Athletic Hall of Fame. Also discussed was District bond refunding and future bond measure plans. An update on CUSD's ratings by Standard and Poor's and Moody's was shared with the District receiving the highest ratings possible for a school district, like ours, from both entities. During Multi-year Projection discussions, members looked at the affect the State's increasing minimum wage will have on the District's budget. Finally, members looked at a detailed 1st Interim Budget report and analyzed the District's budget reserves.

**2. Center for Advanced Research and Technology (CART) (Sandoval)**

The CART Board of Directors did not meet.

**3. Curriculum (Bengel, Hovsepian, Van Volkinburg)**

This Subcommittee did not meet.

**4. Facilities (Casado, Heryford, Sandoval)**

This Subcommittee did not meet.

5. Human Resources (Sandoval, Van Volkinburg)

This Subcommittee did not meet.

6. Technology (Casado, Heryford, Van Volkinburg)

This Subcommittee did not meet.

**T. BOARD MEMBER REPORTS**

1. Board Member Reports

**U. SUPERINTENDENT'S REPORT**

**V. ADJOURNMENT**

There being no further business before the Governing Board, the meeting was adjourned at 8:18 p.m.

RESPECTFULLY  
SUBMITTED:

---

Clerk

---

Secretary